

**TENTATIVE AGENDA & MEETING NOTICE
BOARD OF COUNTY COMMISSIONERS**

**TUESDAY, JANUARY 20, 2015
5:30 P.M.**

**WATAUGA COUNTY ADMINISTRATION BUILDING
COMMISSIONERS' BOARD ROOM**

TIME	#	TOPIC	PRESENTER	PAGE
5:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES: December 16, 2014, Regular Meeting December 16, 2014, Closed Session		1
	3	APPROVAL OF THE JANUARY 20, 2015 AGENDA		11
5:35	4	WATAUGA COUNTY COOPERATIVE EXTENSION YOUTH DEVELOPMENT PROGRAMMING STATUS	MR. JIM HAMILTON	13
5:40	5	WATAUGA COUNTY PUBLIC LIBRARY ANNUAL REPORT	MS. MONICA CARUSO	15
5:45	6	PINE RUN PADDLE ACCESS/NCDOT ENCROACHMENT AGREEMENT REAUTHORIZATION	MR. ERIC WOOLRIDGE	35
5:50	7	REQUEST TO APPLY FOR GRANT RELATED TO PERMANENT HOUSEHOLD HAZARDOUS WASTE SITE	MS. HEATHER BOWEN	59
5:55	8	REQUEST FOR AMENDMENTS TO FIRE DISTRICTS	MR. JEFF VIRGINIA	71
6:00	9	TAX MATTERS A. Monthly Collections B. Refunds & Releases	MR. LARRY WARREN	77 79
6:05	10	MISCELLANEOUS ADMINISTRATIVE MATTERS A. Shawneehaw VFD Request for Support of Lease Purchase Agreement B. Proposed Dates for the Annual Pre-Budget Retreat C. Register of Deeds Appointment D. Boards and Commissions E. Announcements	MR. DERON GEOUQUE	89 91 93 95 107
6:10	11	PUBLIC COMMENT		109
7:10	12	BREAK		109
7:15	13	CLOSED SESSION Attorney/Client Matters – G. S. 143-318.11(a)(3)		109
7:30	14	ADJOURN		

AGENDA ITEM 2:

APPROVAL OF MINUTES:

December 16, 2014, Regular Meeting

December 16, 2014, Closed Session

DRAFT**MINUTES****WATAUGA COUNTY BOARD OF COMMISSIONERS
TUESDAY, DECEMBER 16, 2014**

The Watauga County Board of Commissioners held a regular meeting, as scheduled, on Tuesday, December 16, 2014, at 5:30 P.M. in the Commissioners' Board Room of the Watauga County Administration Building, Boone, North Carolina.

PRESENT: Jimmy Hodges, Chairman
David Blust, Vice-Chairman
Billy Kennedy, Commissioner
John Welch, Commissioner
Perry Yates, Commissioner
Stacy C. Eggers, IV, County Attorney
Deron Geouque, County Manager
Anita J. Fogle, Clerk to the Board

Chairman Hodges called the meeting to order at 5:31 P.M.

Commissioner Yates opened the meeting with a prayer and Commissioner Welch led the Pledge of Allegiance.

APPROVAL OF MINUTES

Chairman Hodges called for additions and/or corrections to the December 1, 2014, regular meeting and closed session minutes.

Commissioner Yates, seconded by Commissioner Welch, moved to approve the December 1, 2014, regular meeting minutes as presented.

VOTE: Aye-5
Nay-0

Commissioner Yates, seconded by Commissioner Welch, moved to approve the December 1, 2014, closed session minutes as presented.

VOTE: Aye-5
Nay-0

APPROVAL OF AGENDA

Chairman Hodges called for additions and/or corrections to the December 16, 2014, agenda.

Commissioner Kennedy, seconded by Vice-Chairman Blust, moved to approve the December 16, 2014, agenda as presented.

VOTE: Aye-5
Nay-0

PRESENTATION OF FISCAL YEAR 2014 AUDIT

Ms. Kathy Mitchell with Bryce Holder, CPA PA, highlighted the Fiscal Year 2014 County audit.

- The total assets of the County exceeded its liabilities at the close of the fiscal year by \$120,541,910, an increase of \$1,712,927. The change was primarily due to an increase in miscellaneous revenues and a reduction in expenditures over last year.
- The County's unassigned fund balance for the general fund was \$16,748,511 at the end of the year, representing 37.17% of total General Fund expenditures. This is an increase of \$2,094,595 in the unassigned fund balance from the previous year.
- The collection rate for property taxes was 98.02% which was an increase from last year's 97.85%. The County is still above the statewide average of 96.41% in 2013.
- Outstanding debt principal decreased by \$5,463,318. Total outstanding debt principal at June 30, 2014 is \$51,120,762. Watauga County's legal debt limit is \$673,016,633 so the County is well below the state limits.
- The County maintained its bond ratings of Aa3 from Moody's Investor Services and AA- from Standard and Poor and stated that it was a very good rating.

County Manager Geouque requested the Board transfer the \$2,094,595 increase in the unassigned fund balance to the Capital Project Fund. This transfer would allow for the partial replenishment of the fund due to the drawdown of funds and no allocations over the past several years.

Commissioner Kennedy, seconded by Vice-Chairman Blust, moved to accept the audit and to approve the transfer of the \$2,094,595 increase in the unassigned fund balance to the Capital Project Fund.

VOTE: Aye-5
Nay-0

REGISTER OF DEEDS RECOGNITION

Chairman Hodges presented Ms. JoAnn Townsend, Watauga County Register of Deeds, with a resolution honoring her service to the citizens of Watauga. Ms. Townsend, who has announced her retirement effective January 31, 2014, has served in the Register of Deeds Office for over thirty-one years; ten of those years as the Register of Deeds.

North Carolina General Statute 161-5, Section (a1) states, "When a vacancy occurs from any cause in the office of register of deeds, the board of county commissioners shall fill such vacancy by the appointment of a successor for the unexpired term, who shall qualify and give bond as required by law. If the register of deeds was elected as the nominee of a political party, the board of county commissioners shall consult the county executive committee of that political party before filling the vacancy and shall appoint the person recommended by that committee, if the

party makes a recommendation within 30 days of the occurrence of the vacancy.” The appointee would serve out the remainder of Ms. Townsend’s term that expires in 2016.

Ms. Townsend expressed appreciation in consideration to allow the appointment of her successor to serve a month with her allowing for a smooth transition in the office.

SHERIFF’S OFFICE OUT-OF-STATE TRAVEL REQUEST

County Manager Geouque stated that Captain Al Reed with the Sheriff’s Office requested Board authorization to allow Detective John Hollar to attend a methamphetamine clandestine lab school in Quantico, Virginia. According to Captain Reed, all expenses would be paid with the exception of travel to and from the training. The training will assist the Sheriff’s Office in the investigation of methamphetamine labs.

Commissioner Yates, seconded by Commissioner Kennedy, moved to authorize the out-of-state travel for the detective to attend the training session in Quantico, Virginia.

VOTE: Aye-5
Nay-0

DSS ENERGY OUTREACH PLAN

County Manager Geouque stated that Mr. Tom Hughes, Social Services Director, had requested the Board approve the Energy Outreach Plan which is required by the State to utilize Energy Outreach Funding.

Vice-Chairman Blust, seconded by Commissioner Yates, moved to approve the Energy Outreach Plan as presented.

VOTE: Aye-5
Nay-0

PROPOSED NEW RIVER CONSERVANCY AGREEMENT

Mr. Joe Furman, Planning and Inspections Director, presented a request from the Middle Fork Greenway Association to enter into an agreement with the County and the New River Conservancy to plant trees, shrubs, or live stakes in the bank of the New River along the newly constructed greenway on the County’s property. The property in question is located across Highway 321 from Mystery Hill (Whitener Property). The agreement would be between the County and the New River Conservancy with the Middle Fork Greenway Association representing the County.

County Attorney Eggers stated that additional steps would be required for approval if the County agreed to leave the plantings undisturbed for 15 years.

Commissioner Kennedy, seconded by Commissioner Welch, moved to enter into the agreement with the New River Conservancy to plant trees, shrubs, or live stakes in the bank of the New River agreeing to leave the plants undisturbed for a 10 year period contingent upon County Attorney review.

VOTE: Aye-5
Nay-0

TAX MATTERS

A. Monthly Collections Report

Tax Administrator Larry Warren presented the Tax Collections Report for the month of November 2014. This report was presented for information only and, therefore, no action was required.

B. Refunds and Releases

Mr. Warren presented the Refunds and Releases Report for November 2014, as well as a report from the new motor vehicle billing system, North Carolina Vehicle Tax System (NCVTS), for Board approval:

TO BE TYPED IN MINUTE BOOK

Commissioner Kennedy, seconded by Vice-Chairman Blust, moved to approve the Refunds and Releases Report and the North Carolina Vehicle Tax System Refunds and Releases Report for November 2014, as presented.

VOTE: Aye-5
Nay-0

BUDGET AMENDMENTS

Ms. Margaret Pierce, Finance Director, reviewed the following budget amendments:

Account #	Description	Debit	Credit
103839-341100	Donations		\$44,400
104199-457000	Capital Outlay-Land	\$44,400	

The amendment recognized the donations of property from Brown Farm (\$26,300) and Mary Ann Lazarides (\$18,100).

Account #	Description	Debit	Credit
223317-343109	Federal Equitable Sharing Funds		\$3,800
224310-454000	Capital Outlay-Vehicles	\$3,800	

The amendment allocated funds for the purchase of a seized 2003 Dodge truck.

Account #	Description	Debit	Credit
103300-343314	NC Department of Public Safety Grant		\$10,000
104330-449902	Hazardous Materials Planning Grant	\$10,000	

The amendment recognized the award of the hazardous materials training grant for the exercise near Elk Motel. No County match was required.

Account #	Description	Debit	Credit
103839-341100	Donations		\$2,600
104950-449901	Multiflora Rose Eradication Funds		\$4,563
104960-449903	NC Agriculture Trust Grant	\$7,163	

The amendment increased the grant match funding by donations and allowed for additional equipment purchases as part of the grant from NC Agriculture Trust Fund.

Commissioner Yates, seconded by Commissioner Welch, moved to approve the budget amendments as presented by Ms. Pierce.

VOTE: Aye-5
Nay-0

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Boards and Commissions

County Manager Geouque read the following appointment requests for various Boards and Commissions:

Watauga Medical Center Board of Trustees

The Watauga Medical Center Board of Trustees has recommended Mr. Joe Miller, Mr. Paul Miller, Jr., and Dr. Paul Dagher (would fill required position of active member of the medical staff) for appointment as Board Trustees. Each of their terms would be effective January 1, 2015, through December 31, 2017.

No action was taken as this was a first reading.

Recreation Commission

The following school district nominations were made for expiring terms on the Recreation Commission:

Hardin Park	Brittany Bolick
Green Valley	Denny Norris
Valle Crucis	Carolina Carney
Parkway	Gene Swift

No action was taken as this was a first reading.

Boone Rural Fire Protection Service District

Each Commissioner appoints a representative to the Boone Rural Fire Protection Service District Board whose term will run concurrent with the term of the appointing Commissioner. Boone Rural Fire Service District Board members must own property and reside within that Fire Service District. Vice-Chairman Blust’s appointment was tabled at the last meeting.

Vice-Chairman Blust recommended the appointment of Weldon Critcher.

Commissioner Yates, seconded by Commission Welch, moved to waive the second reading and appoint Weldon Critcher as Vice-Chairman Blust's appointment to the Boone Rural Fire Protection Service District.

VOTE: Aye-5
Nay-0

Watauga County Planning Board

Each Commissioner nominates a representative to the Watauga County Planning Board whose term will run concurrent with the term of the appointing Commissioner. Planning Board members must live within the appointing Commissioners District and action must be taken by the entire Board of Commissioners to make these appointments. These appointments were tabled at the last meeting.

Vice-Chairman Blust recommended the appointment of Jim West and Commissioner Kennedy recommended the appointment of Dennis Scanlin.

Commissioner Yates, seconded by Commission Welch, moved to waive the second reading and appoint Jim West as Vice-Chairman Blust's appointment and appoint Dennis Scanlin as Commissioner Kennedy's appointment to the Watauga County Planning Board.

VOTE: Aye-5
Nay-0

B. Announcements

County Manager Geouque announced the following:

- The NCACC Legislative Goals Conference will be held January 14-16, 2015, in Moore County.
- The Essentials of County Government course will be held the following dates:

January 8-9, 2015	Winston-Salem
January 23-24, 2015	Chapel Hill
February 11-12, 2015	Asheville
February 18-19, 2015	New Bern
- The first regular meeting in January has been canceled; therefore, the next regular Board meeting will be held on Tuesday, January 20, 2015, at 5:30 P.M.

PUBLIC HEARINGS TO ALLOW CITIZEN COMMENT ON THE FOLLOWING:

A. Proposed Amendments to the Watershed Protection Map

A public hearing was scheduled to seek citizen input on the amendment of the County's official Watershed Map to include portions of the Winkler's Creek and South Fork New River protected watersheds that are currently within the ETJ. The proposed effective date would be January 1,

2015. The hearing was advertised and a mailing was sent to potentially affected property owners.

The Town of Boone's lawsuit has the potential to effect the implementation of this amendment change. Currently, the town's lawsuit against the State is scheduled for a hearing before a three-judge panel at 9:30 a.m. on Monday, December 15, in the North Carolina Court of Appeals building. Should the Town be successful in their lawsuit, the amendment to the County's watershed ordinance would be a moot point unless the General Assembly was to consider the issue in the long session.

Chairman Hodges called the public hearing to order at 6:02 P.M.

As there was no citizen comment, Chairman Hodges declared the public hearing closed at 6:03 P.M.

Commissioner Kennedy, seconded by Commissioner Welch, moved to approve the amendments to the Watershed Protection Map effective January 1, 2015, as presented.

VOTE: Aye-5
Nay-0

B. Proposed Ninety Day Moratorium on Development Approvals Required For Land Uses Subject To The Watauga County High Impact Land Use Ordinance

A public hearing has been scheduled to seek citizen input regarding the potential for a ninety (90) day moratorium on approvals of the land uses regulated by the County's High Impact Land Use Ordinance in most of the area currently within the ETJ only. The hearing was advertised and a mailing was sent to potentially affected property owners. Attached are: the proposed moratorium, a map of the current ETJ, and a map of the qualifying areas of the ETJ (draft moratorium map). The statute is the zoning enabling legislation; it is the only means provided by the statutes for local governments to adopt moratoria. Adopting a moratorium under this statute does not mean the County is adopting zoning. Because the zoning authority is used, it is possible for the moratorium to affect only part of the County, pursuant to NCGS 153A-342(d), in this case the current Boone ETJ. The statute requires that each area affected be at least 640 acres in size, with at least ten (10) separate land parcels under separate ownership. There are three (3) qualifying areas in the current ETJ, as shown on the attached map. There are four (4) smaller areas, not adjacent to the qualifying areas that would not be included. The proposed effective date is January 1, 2015 with the expiration date of April 1, 2015.

As stated previously, the Town of Boone's lawsuit has the potential to effect the implementation of this amendment change. It is unclear if any ruling will be made prior to the Board meeting on December 16, 2014. However, should the Town be successful in their lawsuit, the moratorium would be a moot point unless the General Assembly was to consider the issue in the long session.

Chairman Hodges called the public hearing to order at 6:03 P.M.

The following citizens shared comments regarding the proposed moratorium:

Harvard Ayers

Jason White

Liz Reddick

Mary Ballard

Annette Reeves

Lee Stroup (also submitted a petition in support of the moratorium)

Anita Stroup

Karen Brown

Bill Gantt

Margaret Eggers

Tim Wilson

Virginia Watson

Chairman Hodges declared the public hearing closed at 6:30 P.M.; however, the following citizens also wished speak and were allowed to do so:

Wade Evans

Mary Gray

Susan Reed-Kelly

Mary Cavanaugh

Billy Grimes

The majority of those who spoke were in favor of the moratorium.

Commissioner Kennedy, seconded by Commissioner Yates, moved to adopt the proposed ninety (90) day moratorium as presented to be effective January 1, 2015.

VOTE: Aye-5
Nay-0

PUBLIC COMMENT

There was no public comment.

CLOSED SESSION

At 6:52 P.M., Vice-Chairman Blust, seconded by Commissioner Yates, moved to enter Closed Session to discuss Attorney/Client Matters, per G. S. 143-318.11(a)(3).

VOTE: Aye-5
Nay-0

Vice-Chairman Blust, seconded by Commissioner Yates, moved to resume the open meeting at 7:32 P.M.

VOTE: Aye-5
Nay-0

ADJOURN

Commissioner Kennedy, seconded by Commissioner Welch, moved to adjourn the meeting at 7:32 P.M.

VOTE: Aye-5
Nay-0

Jimmy Hodges, Chairman

ATTEST:

Anita J. Fogle, Clerk to the Board

AGENDA ITEM 3:

APPROVAL OF THE JANUARY 20, 2015, AGENDA

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AGENDA ITEM 4:

**WATAUGA COUNTY COOPERATIVE EXTENSION YOUTH DEVELOPMENT
PROGRAMMING STATUS**

MANAGER'S COMMENTS:

Mr. Jim Hamilton will present an update on the status of youth development programming in Watauga County.

This report is for information only.

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AGENDA ITEM 5:

WATAUGA COUNTY PUBLIC LIBRARY ANNUAL REPORT

MANAGER'S COMMENTS:

Ms. Monica Caruso, County Librarian, will present the Watauga County Public Library Annual Report.

The report is for information only; therefore, no action is required.

Watauga County Public Library



2013-2014

Library Use

Patron visits = 160,440

Branch Patron visits = 11,189

Joseph Bruchac



Bugman



Library Cards/Users
23,441 as of June, 2014



The Smartest Card
Get it. Use it.
@your library™

Service Priorities

Cultural Enrichment

Digital Literacy

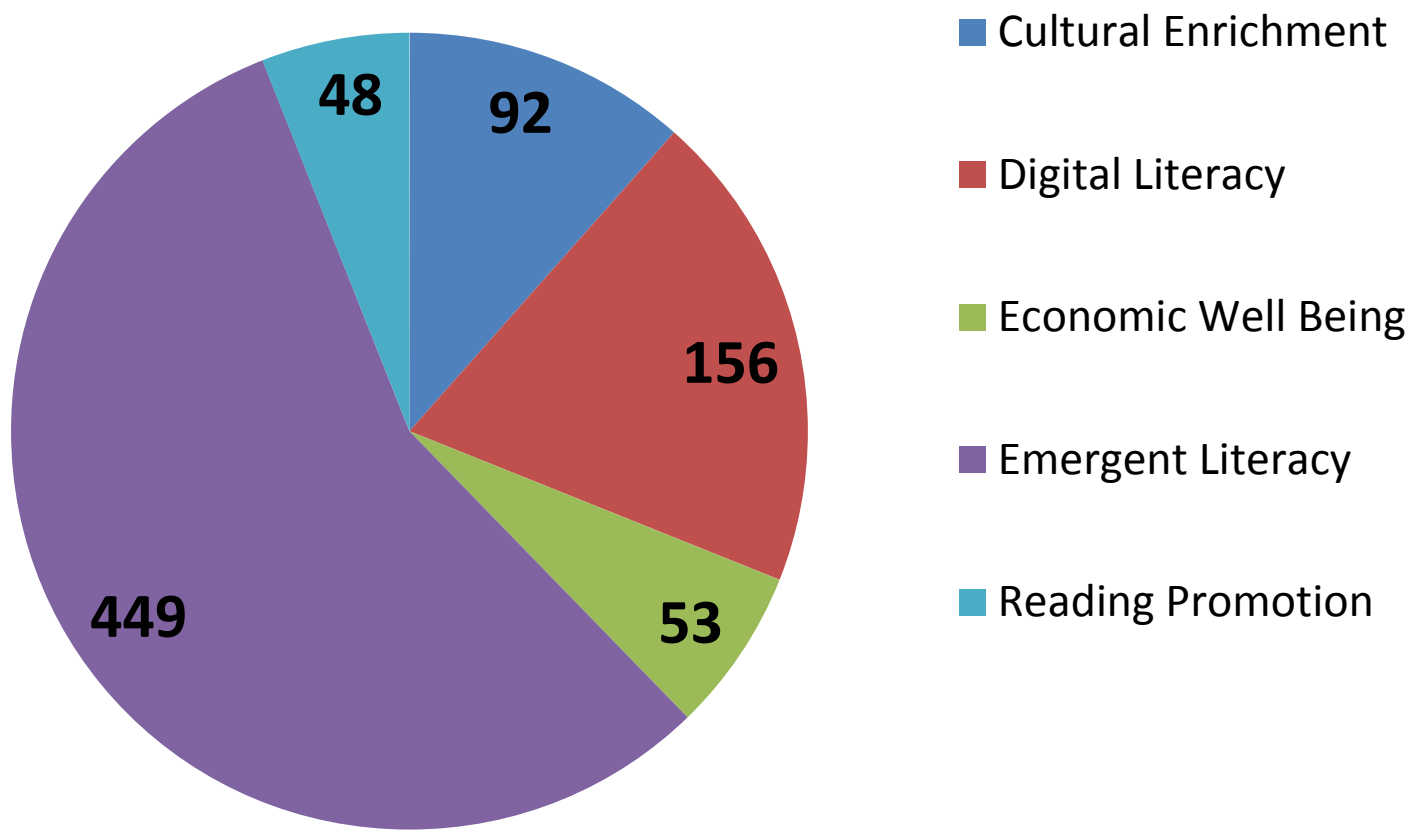
Economic Well-Being

Emergent Literacy

Reading Promotions

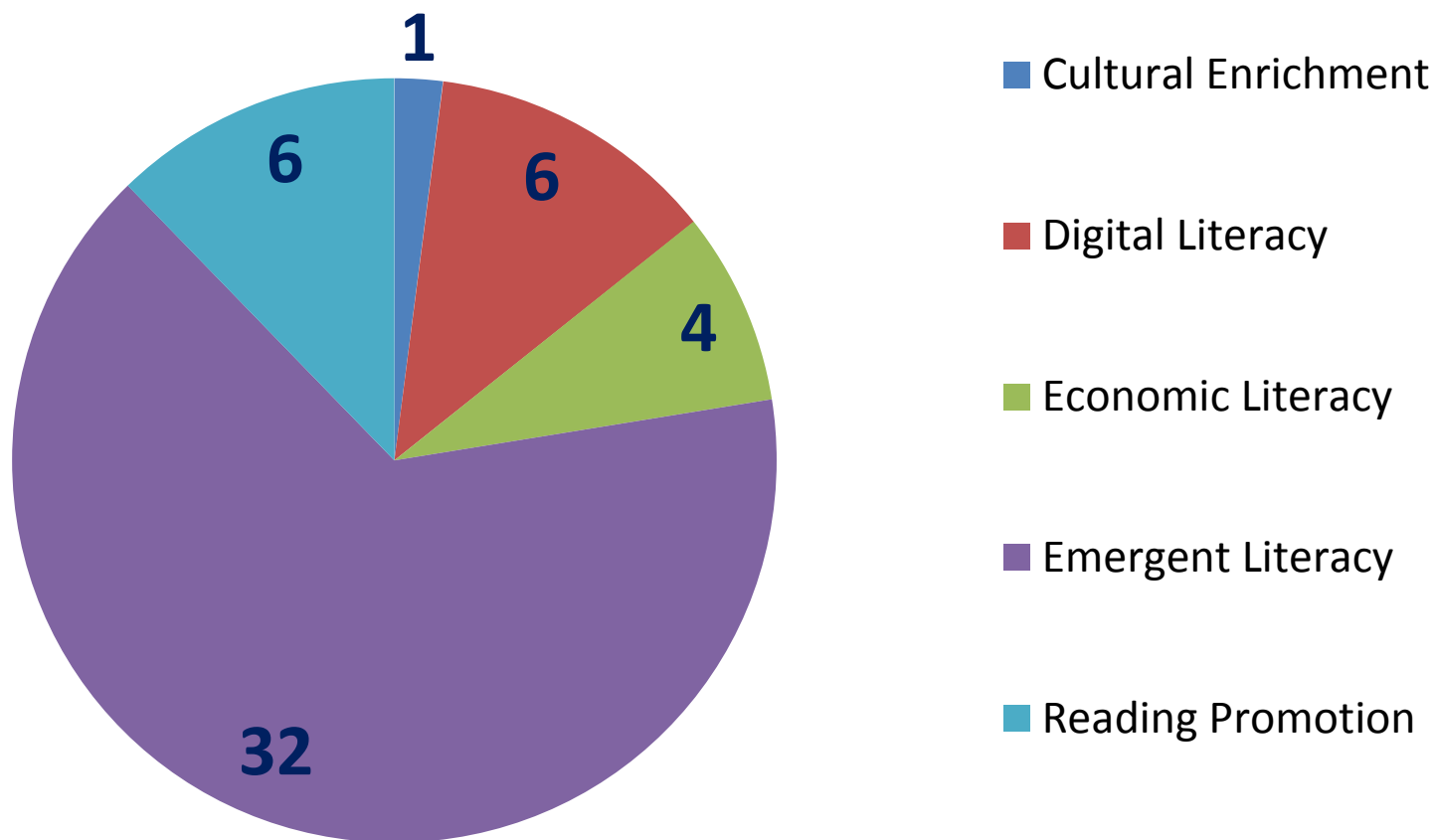
Service Priorities

Main Library – 639 programs, 10,997 attending



Service Priorities

**Western Watauga Branch- 49 programs,
1177 attending**



A sample of Community Partners



Two Rivers Community School



High Country Community Health

**Greenway Pre-School,
ASU Childcare
Development Center,
Learning & Fun,
Merryland, LynnHill**



Circulation



- **Main = 239,870**
- **Branch = 19,671**
- **Kindles = 100 checkouts**
- **Games = 408**

Regional E-Book Circulation = 10,579

(Up by 27%)

Regional E-Audio = 735

(Up by 37%)



Wi-Fi Usage

July, 2013 – June , 2014



- Logins = 11,967
(average = 997 per month)
- Branch Logins = 1,068
(average = 89 per month)

Computer Use

- 25,156 computer logins (+ 783 from 12-13)
- 2,357 at the branch



Programs we offer...



Quick books, small business start-up workshops
for small businesses (12 workshops, with 109 total attending)



VITA – Volunteers for Income Tax Assistance (IRS & ASU)

- 16 volunteers prepared returns for 177 locals.
- Refunds = \$161,946 , including credits which were \$82,510



Affordable Care Act Info Sessions & Individual Appointments



In partnership with High Country Community Health, Eric Schneider, Outreach & Eligibility Specialist, offered 15 Info Sessions with 167 people attending. One-on-one individual appointments were made, serving 44 people!

Friends of the Library Support

466 members as of June, 2014

FOL fund our programs, collections, and much more!

Organize fundraisers...book sales, author events, High Country Festival of the Book

Check out our Facebook page!

Volunteer Support

- November, 2013 – Volunteer Appreciation Lunch



Evelyn Johnson Meeting Room Use Dedication was May 10th Use = 331 groups Attendees = 5,210



Looking Ahead



**(LSTA) 2016-2021
Strategic Planning Grant**



(LSTA) StoryWalk® Grant



**THANK YOU FOR YOUR
SUPPORT!**

**WE HOPE TO SEE YOU ON FEB. 19TH AT
4 PM FOR A LIBRARY OPEN HOUSE!**

AGENDA ITEM 6:**PINE RUN PADDLE ACCESS/NCDOT ENCROACHMENT AGREEMENT REAUTHORIZATION****MANAGER'S COMMENTS:**

In June of 2012, the Board approved the encroachment agreement with the North Carolina Department of Transportation for the purpose of constructing a public river access at the Pine Run Road bridge, contingent upon the Watauga County Tourism Development Authority bearing all costs associated with the construction and future maintenance of the facility being the responsibility of the Watauga County Tourism Development Authority.

In September of 2013, Ms. Janice Carroll, Green Valley Park, updated the Board on the Pine Run Road river access. Due to the Watauga County TDA withdrawing as the grant sponsor; Green Valley Park agreed to take on that role and requested the change to the NC Recreation Trails Program. Based on conversations with NCDOT, the encroachment was still valid and the Department was awaiting direction as to the status of the project. As the Board approved the encroachment based on the TDA being the sponsor of the project, Ms. Carroll sought and was granted continued support with Green Valley Park being the sponsoring agent.

In October of 2013, Green Valley Park withdrew as the sponsoring agent and requested that High Country Pathways assume the sponsorship role. The request was granted by the Commissioners.

High Country Pathways in conjunction with the North Carolina Wildlife Resources will construction the access. On behalf of High Country Pathways, Mr. Woolridge is requesting the Board once again affirm and approve the encroachment agreement between the County and NCDOT. No changes have been made to the encroachment agreement as previously reviewed and approved by the County Attorney. NCDOT is requesting the reauthorization due to the fact that two years have passed with no action.

Board action is required to approve the encroachment agreement with NCDOT as presented.



MEMO

To: Watauga County Board of Commissioners
Deron Geouque, County Manager

From: Eric Woolridge, AICP
Principal
Destination by Design Planning

Date: January 13, 2015

Re: Pine Run Paddle Access/ NCDOT Encroachment Agreement Reauthorization

Destination by Design (DbD) is working on behalf of High Country Pathways, Inc., the nonprofit organization fiscally responsible for managing the \$75,000 Recreation Trails Program grant to improve river access on the New River at Pine Run Road and Green Valley Park.

The improvements at Pine Run require an encroachment agreement between Watauga County and NCDOT. The County previously approved this agreement, but it expired because the work has not been completed within 24 months of the agreement. Since NC Wildlife Resources is expected to construct the access within the next 12 months, we are prepared, with approval of the Board of Commissioners, to submit the final agreement.

This request and any associated construction costs require no funding from Watauga County.

Recommended Action

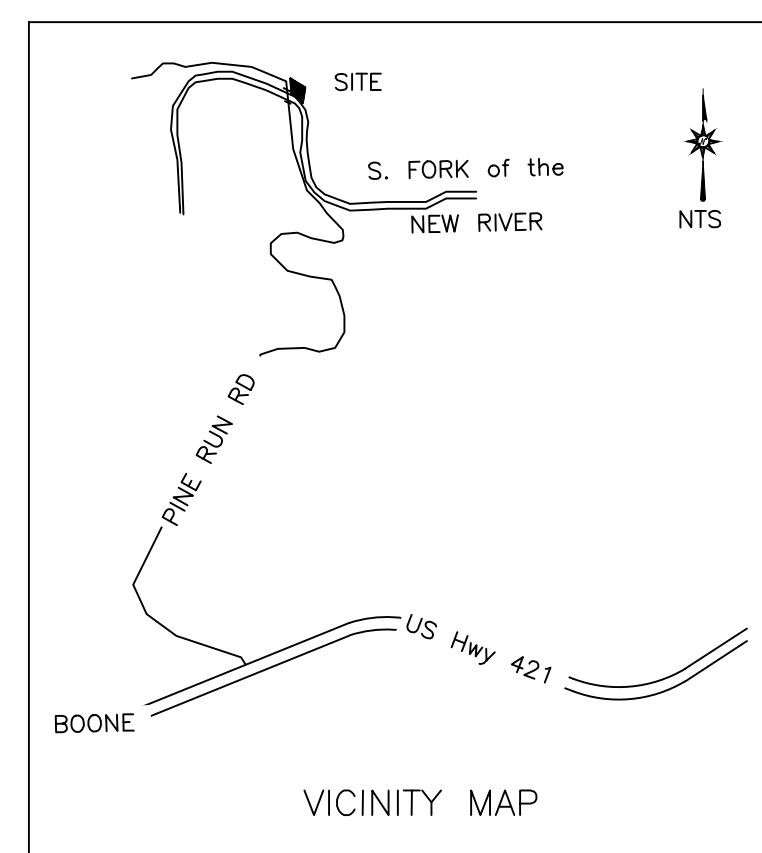
Authorize Watauga County to re-enter into an encroachment agreement with NCDOT for the purpose of constructing a public river access at Pine Run Road bridge and for High Country Pathways, Inc. to proceed with construction in accordance with plans approved by NCDOT.

Attachments

1. Previous Letter from NCDOT to Nathan Miller confirming Encroachment Agreement
2. Encroachment Agreement Approved Engineering Plans
3. Recent NCDOT Correspondence
4. Commitment from NC Wildlife Resources to Construct Access

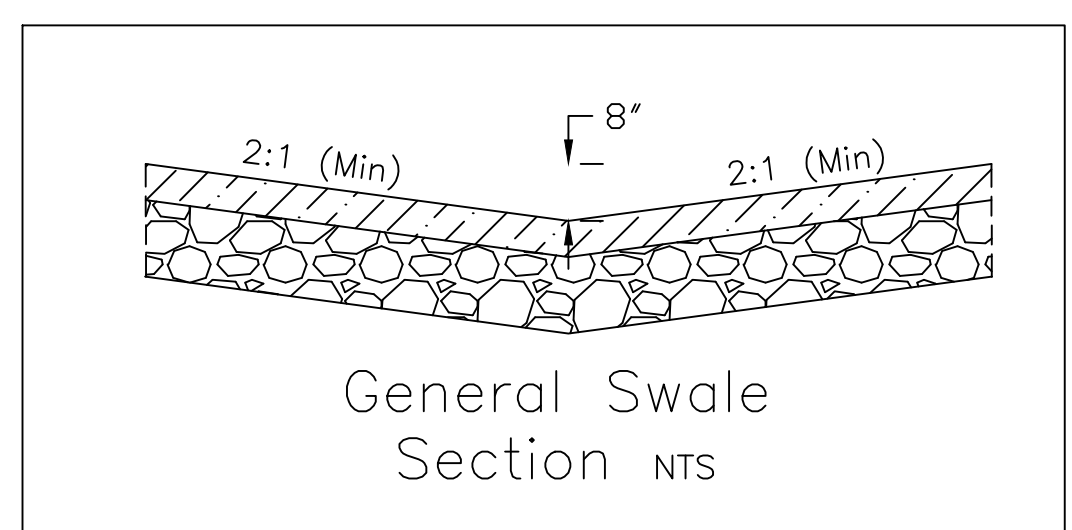
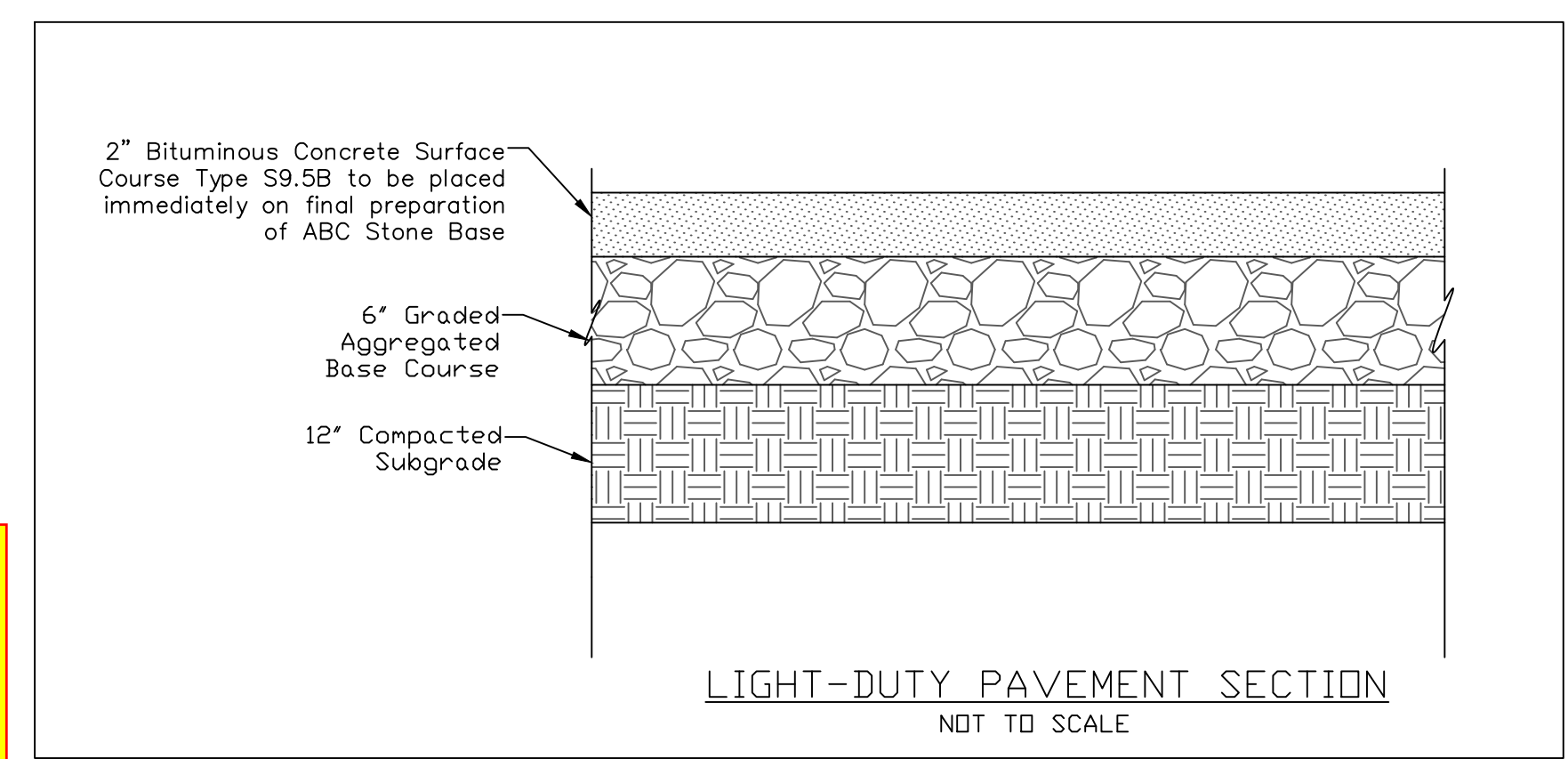


Destination by Design
815 West King Street, Boone NC 28607



- Notes:
1. Drainage structures shall be traffic rated pre-cast concrete drop inlets (NCDOT Std. 840.14) with 840.16 std. frame and grates.
 2. The disturbed area is less than 1.0ac. Contractor shall employ erosion control measures as necessary including inlet protection and silt fencing.
 3. Strip existing pavement, replace/repair base as necessary, install new 2" bituminous concrete surface as shown in Light-duty Pavement Detail.

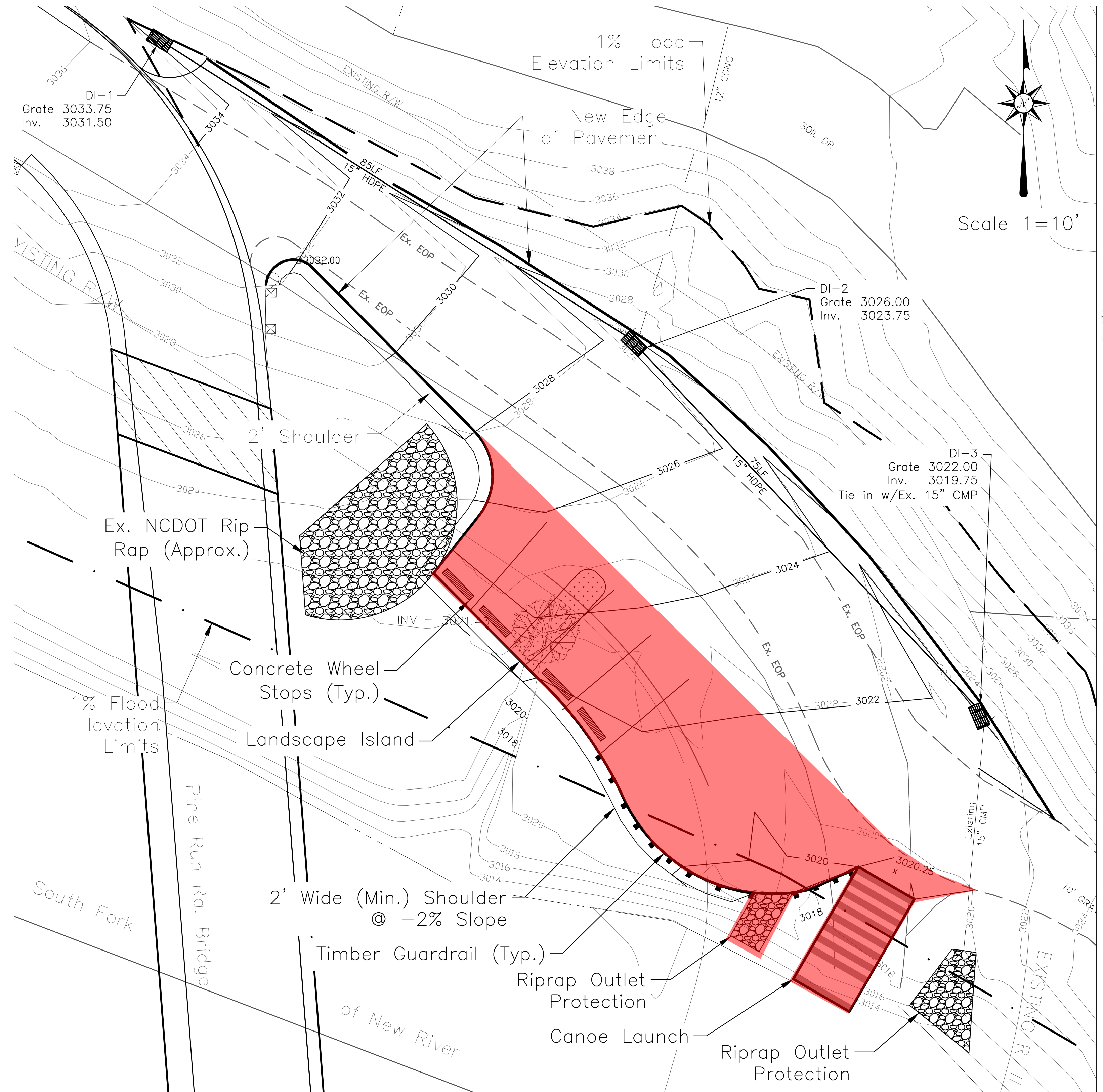
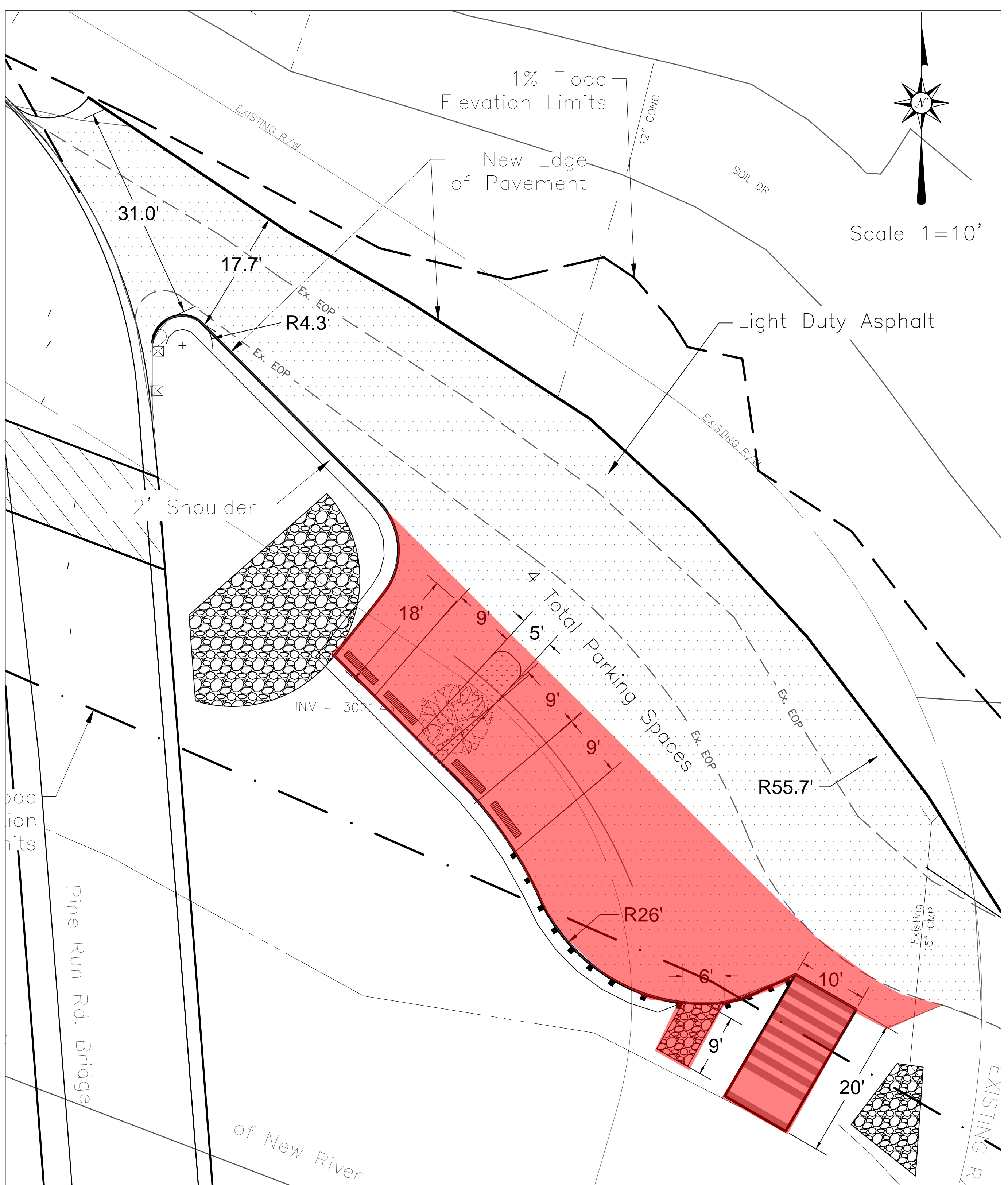
Area Shown In RED To Be Maintained By Encroaching Party



BEFORE YOU DIG
Contact N.C. One-Call Center
(800) 632-4949 or 811

THESE DRAWINGS ARE THE PROPERTY OF SHABELDEN ENGINEERING, P.A. AND MAY BE REPRODUCED OR COPIED WITHOUT THE WRITTEN PERMISSION OF SHABELDEN ENGINEERING, P.A. WITHOUT VIOLATION OF THE NORTH CAROLINA GENERAL STATUTES.

BUCKWALTER, a s i a



SHABELDEN ENGINEERING
Professional Engineer
2006 9th St. Pl. NE
Fayetteville, NC 28407
F: (828) 384-4128

SIGNATURE
DANIEL SHABELDEN
SEAL 029232
3/22/12

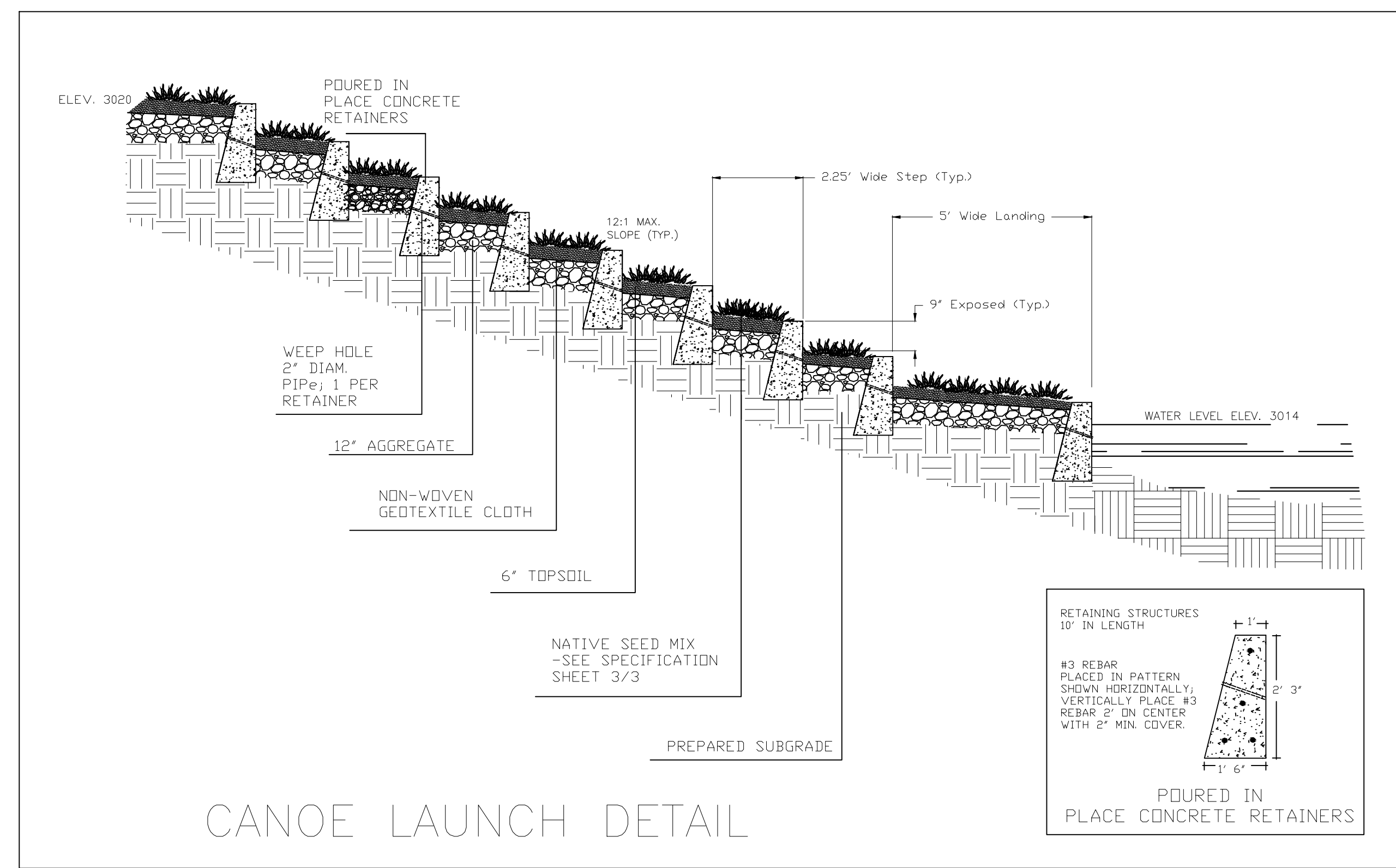
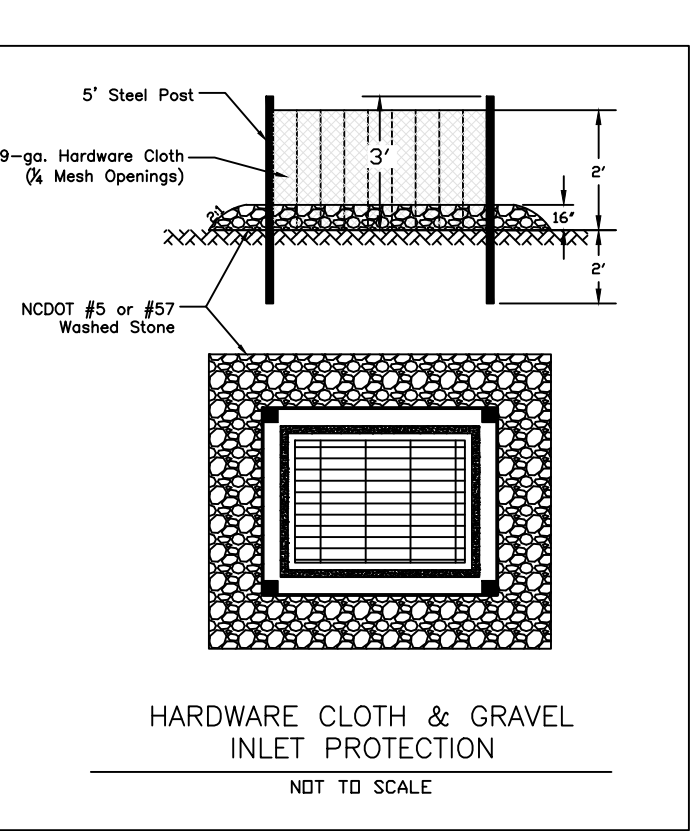
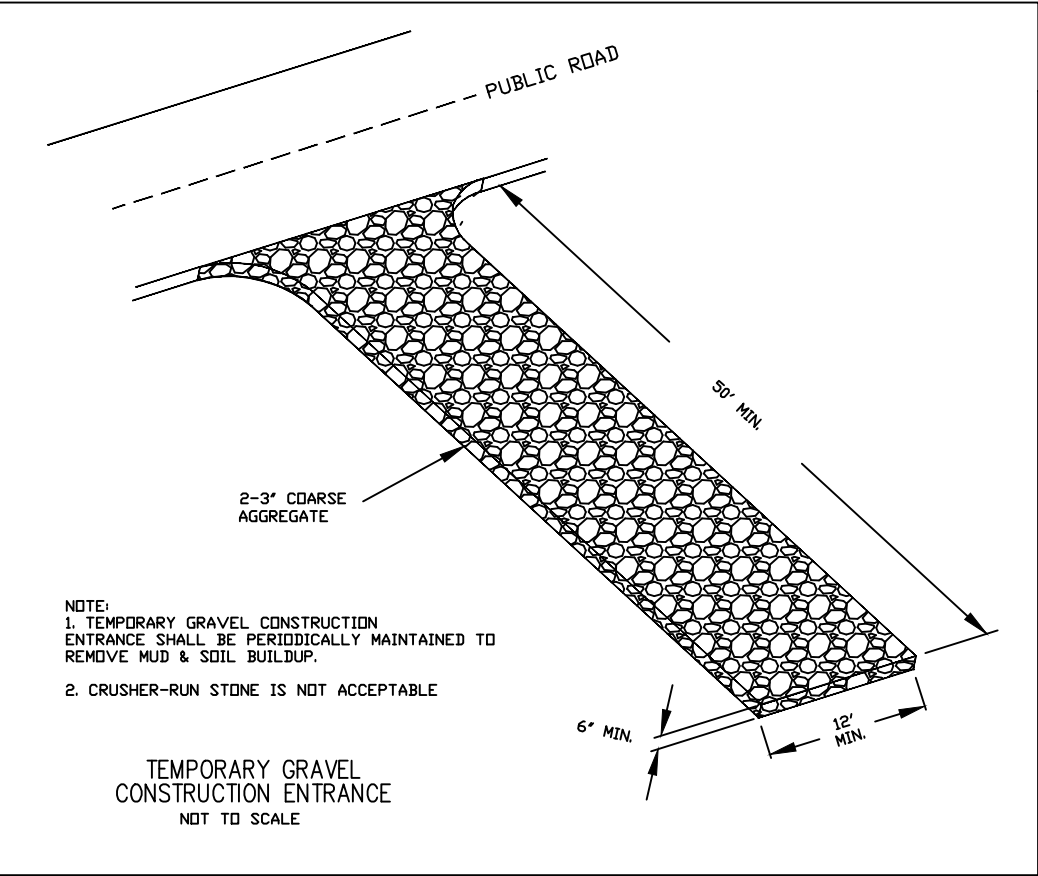
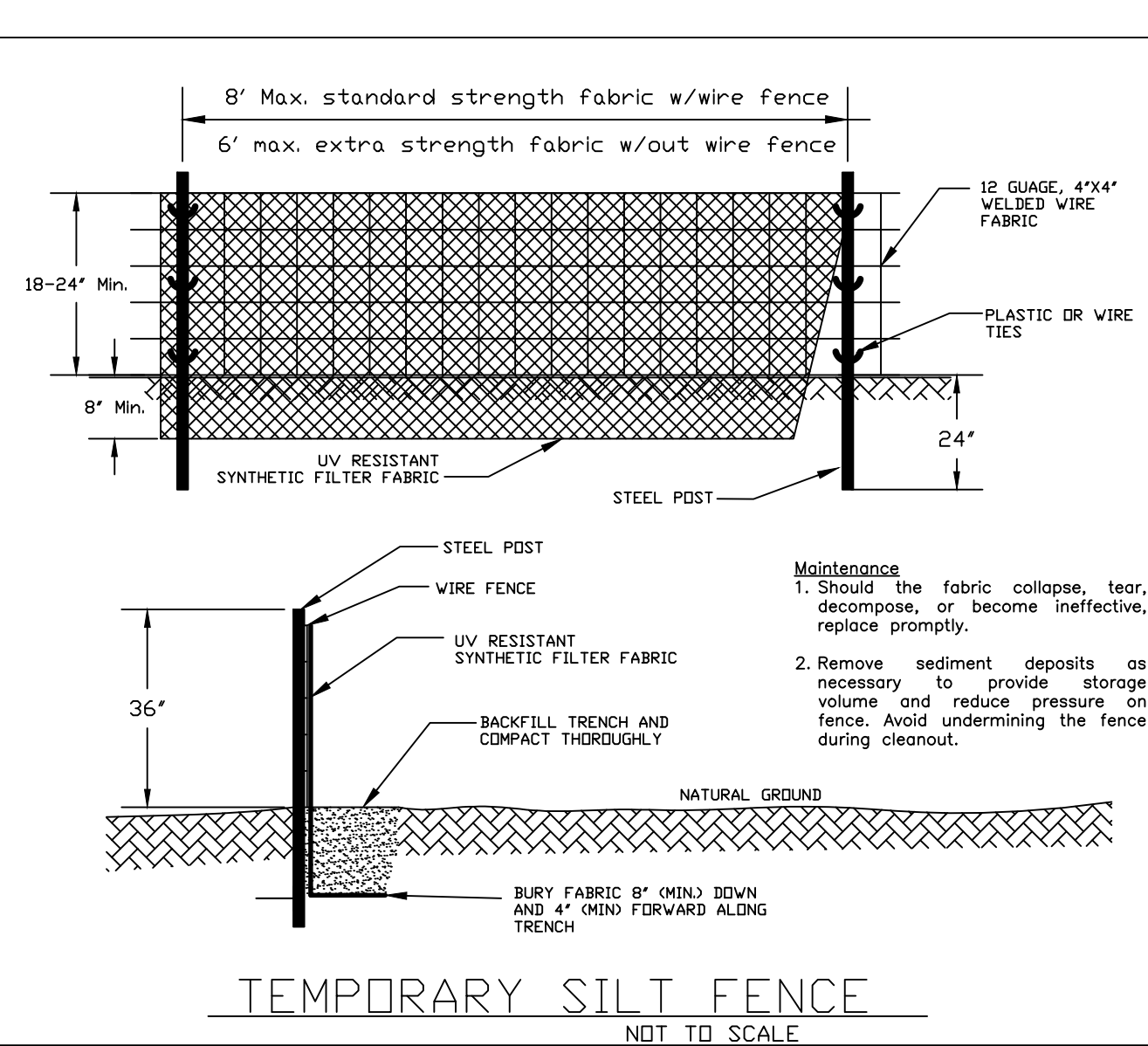
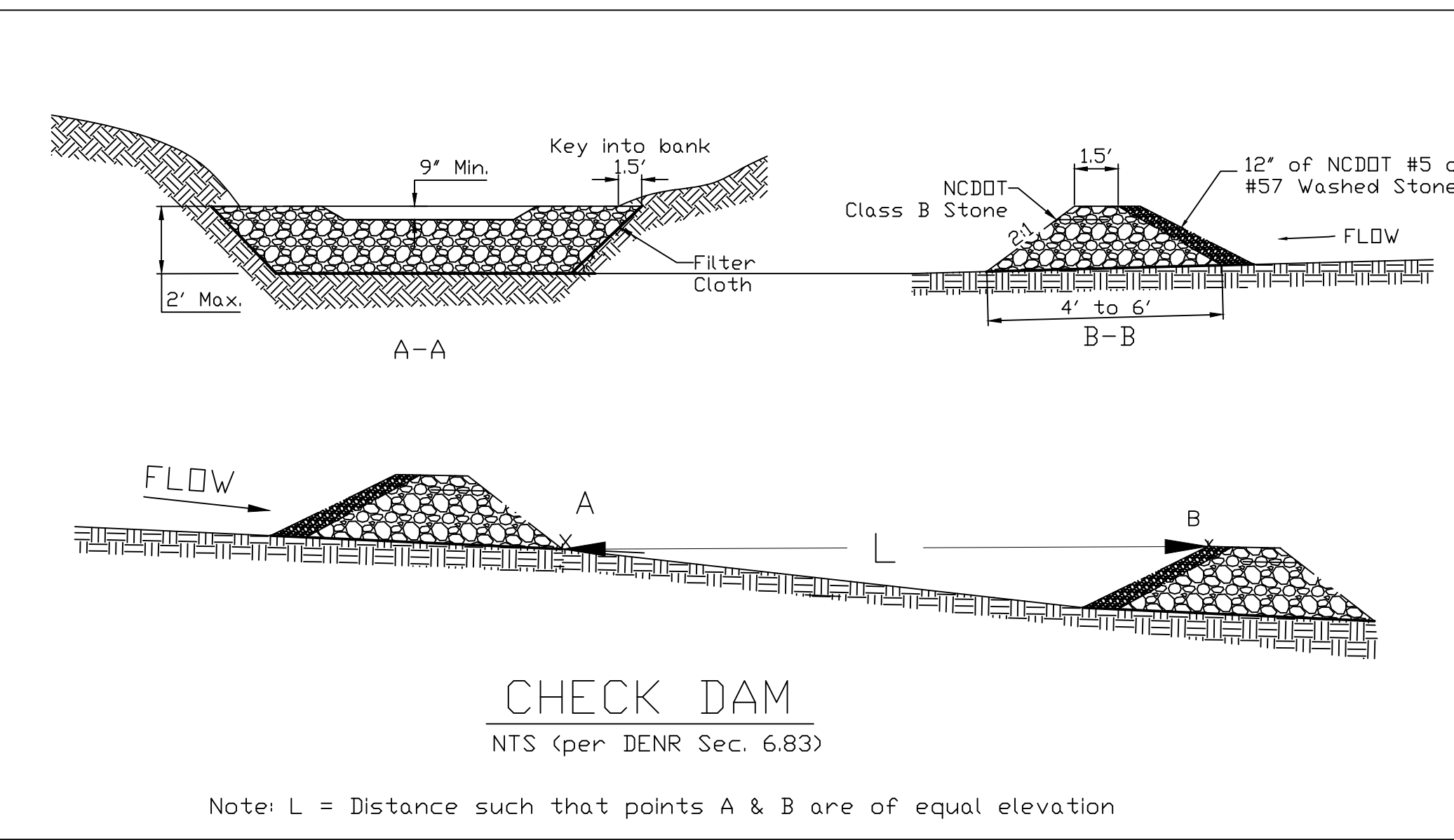
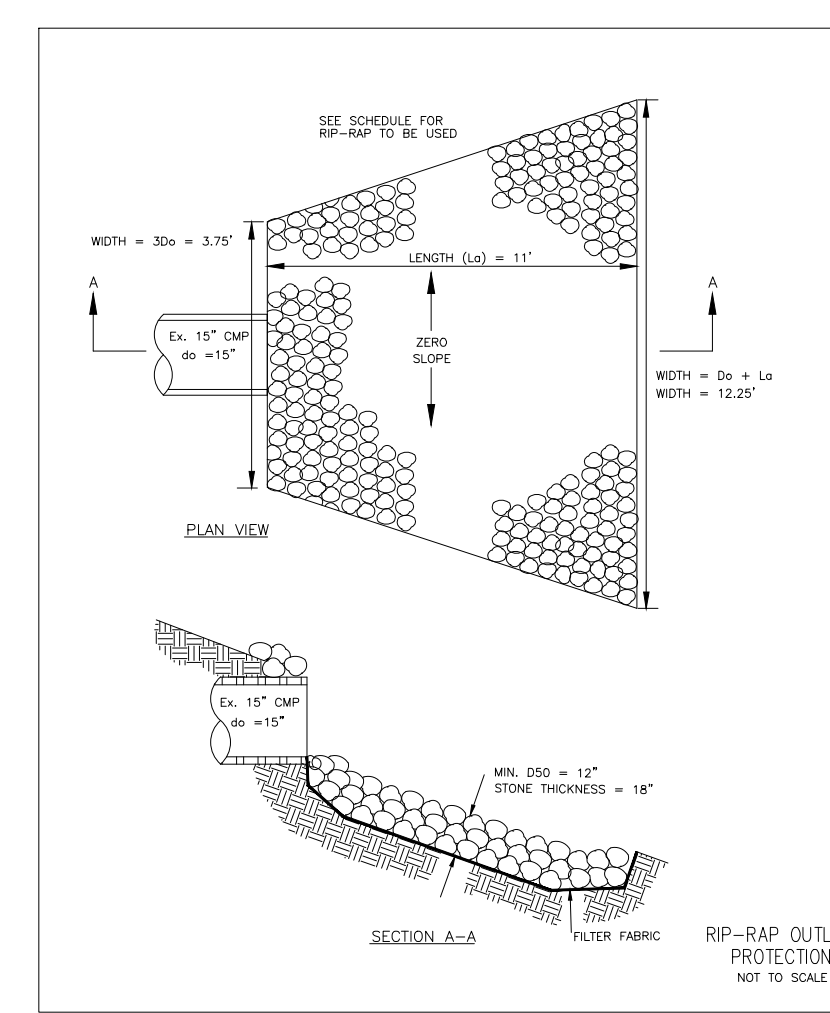
PROJECT
SITE PLAN FOR
PINE RUN PADDLE ACCESS
WATAUGA COUNTY, NC

SHEET:
SITE PLAN

PROJECT NO:
12-01

DATE:
MAR 13, 2012
REVISIONS:
MAY 16, 2012
MAY 22, 2012

SHEET NUMBER
C-1
OF: 3



TEMPORARY SEEDING RECOMMENDATIONS FOR LATE WINTER AND EARLY SPRING

Species	Rate (lb/acre)
Rye (grain)	120
Kobe lespedeza	50

SEEDING NOTES:
1. Omit annual lespedeza when duration of temporary cover is not to extend beyond June.

SEEDING DATES:
Mountains
(Above 2500ft): Feb. 15 – May 15
(Below 2500 ft): Feb. 1 – May 1
Piedmont: Jan. 1 – May 1

SOIL AMENDMENTS
Follow recommendations of soil tests or apply 2,000 lb/acre ground agricultural limestone and 750 lb/acre 10-10-10 fertilizer.

MULCH
Apply 4,000 lb/acre straw. Anchor straw by tacking with asphalt, netting, or a mulch anchoring tool. A disk with blades set nearly straight can be used as a mulch anchoring tool.

MAINTENANCE
Refertilize if growth is not fully adequate. Reseed, fertilize, and mulch immediately following erosion or other damage.

Source: Erosion and Sediment Control Planning and Design Manual; Table 6.10a

TEMPORARY SEEDING RECOMMENDATIONS FOR SUMMER

Species	Rate (lb/acre)
German Millet	40

SEEDING NOTES:
1. In the Piedmont and Mountains, a small-stemmed Sudangrass may be substituted at a rate of 50 lb/acre.

SEEDING DATES:
Mountains: May 15 – Aug. 15
Piedmont: May 15 – Aug. 15

SOIL AMENDMENTS
Follow recommendations of soil tests or apply 2,000 lb/acre ground agricultural limestone and 750 lb/acre 10-10-10 fertilizer.

MULCH
Apply 4,000 lb/acre straw. Anchor straw by tacking with asphalt, netting, or a mulch anchoring tool. A disk with blades set nearly straight can be used as a mulch anchoring tool.

MAINTENANCE
Refertilize if growth is not fully adequate. Reseed, fertilize, and mulch immediately following erosion or other damage.

Source: Erosion and Sediment Control Planning and Design Manual; Table 6.10b

MAINTENANCE NOTES

- INSPECT ALL EROSION CONTROL MEASURES AT LEAST ONCE A WEEK AND AFTER EACH RAINFALL. MAKE ANY REQUIRED REPAIRS IMMEDIATELY.
- FOR SEDIMENT FENCES:
 - REPLACE ANY TORN, COLLAPSED, DECOMPOSED, OR INEFFECTIVE SEDIMENT FENCE PROMPTLY
 - REMOVE SEDIMENT DEPOSITS AS NECESSARY TO PROVIDE ADEQUATE STORAGE VOLUME FOR THE NEXT RAIN AND TO REDUCE PRESSURE ON THE FENCE. TAKE CARE TO AVOID UNDERMINING THE FENCE DURING CLEANOUT.
 - REMOVE ALL TRASH AND OTHER DEBRIS FROM BASINS.
- FOR CHECK DAMS:
 - CLEAN OUT SEDIMENT AND DEBRIS THAT COULD CLOG THE CHANNEL.
 - ANTICIPATE SUBMERGENCE AND DEPOSITION ABOVE THE CHECK DAM AND EROSION FROM HIGH FLOWS AROUND THE EDGES OF THE DAM.
 - CORRECT ALL DAMAGE IMMEDIATELY. IF SIGNIFICANT EROSION OCCURS BETWEEN DAMS, ADDITIONAL MEASURES SHOULD BE TAKEN SUCH AS INSTALLING PROTECTIVE RIPRAP LINER IN ERODED AREA.
 - REMOVE ACCUMULATED SEDIMENT AS NEEDED TO ALLOW RUNOFF TO DRAIN THROUGH THE STONE CHECK DAM.
 - ADD STONE TO DAMS AS NEEDED TO MAINTAIN DESIGN HEIGHT AND CROSS-SECTION.
- FOR INLET PROTECTION:
 - CLEAR THE MESH WIRE OF ANY DEBRIS.
 - TAKE CARE NOT TO DAMAGE OR UNDERCUT THE WIRE MESH DURING SEDIMENT REMOVAL.
 - REPLACE STONE AS NEEDED.

SEEDING MIXTURE

Species	Rate (lb/acre)
Tall fescue	100
Sericea lespedeza	30
Kobe lespedeza	10

SEEDING NOTES:
1. After Aug. 15, use unscarified seed.
2. Where neat appearance is desired, omit sericea and substitute 40 lb/acre Bahiagrass or 15 lb/acre Bermudagrass.
3. To extend spring seeding dates into June, add 15 lb/acre hulled Bermudagrass. However, it is preferable to seed temporary cover and seed fescue in Sept.

NURSE PLANTS
Between May 1 and Aug. 15, add 10 lb/acre German millet or 15 lb/acre Sudangrass. Prior to May 1 or Aug. 15, add 40 lb/acre rye (grain).

SEEDING DATES

	Best	Possible
Fall:	Aug. 25 – Sept. 15	Aug. 20 – Oct. 25
Late Winter:	Feb. 15 – Mar. 21	Feb. 1 – Apr. 15

Fall is best for tall fescue, and lespedeza in late winter. Overseeding of Kobe lespedeza over fall-seeded tall fescue is very effective. Use unhulled Bermudagrass seed in fall.

SOIL AMENDMENTS
Apply lime and fertilizer according to soil tests or apply 4,000 lb/acre ground agricultural limestone and 1,000 lb/acre 10-10-10.

MULCH
Apply 4,000-5,000 lb/acre grain straw or equivalent cover of another suitable mulching material. Anchor mulch by tacking with asphalt, roving, or netting. Netting is the preferred anchoring method on steep slopes.

MAINTENANCE
Refertilize in the second year unless growth is fully adequate. May be mowed once or twice a year, but mowing is not necessary. Reseed, fertilize, and mulch areas immediately.

Source: Erosion and Sediment Control Planning and Design Manual; Table 6.11k Seeding No. 1P for Steep Slopes or Poor Soils; Low Maintenance

GRADING AND DRAINAGE NOTES

- REFER TO THE GRADING AND DRAINAGE AND DETAILS FOR RELATED NOTES.
- APPROVAL OF THIS PLAN IS NOT AN AUTHORIZATION TO GRADE PROPERTIES. WHEN FIELD CONDITIONS WARRANT OFF-SITE GRADING, PERMISSION MUST BE OBTAINED FROM THE AFFECTED OWNERS.
- ALL PROPOSED CONTOURS AND SPOT ELEVATIONS REFLECT FINISHED GRADES.
- ALL ELEVATIONS ARE BASED ON NCDOT ROADWAY PLAN. CONTRACTOR SHALL VERIFY THE BENCHMARK PRIOR TO GROUND BREAKING.
- THE CONTRACTOR SHALL IMMEDIATELY REPORT TO OWNER ANY DISCREPANCIES FOUND BETWEEN ACTUAL FIELD CONDITIONS AND CONSTRUCTION DOCUMENTS AND SHALL WAIT FOR INSTRUCTION PRIOR TO PROCEEDING.
- CONTRACTOR SHALL VERIFY LOCATION OF ALL EXISTING UTILITIES IN THE FIELD PRIOR TO BEGINNING CONSTRUCTION.
- CONTRACTOR SHALL BLEND NEW EARTHWORK SMOOTHLY TO TRANSITION BACK TO EXISTING GRADE.
- ALL FILL SHALL BE PLACED IN MAXIMUM 8-INCH LIFTS AND COMPACTED. ALL FILL WITHIN LIMITS OF
- THE PROPOSED CONTOURS AND SPOT ELEVATIONS SHOWN WITHIN ROADWAYS, PARKING LOTS AND SIDEWALK AREAS REFLECT FINISHED ELEVATIONS INCLUDING PAVEMENT. REFER TO PAVEMENT CROSS SECTION DATA TO ESTABLISH CORRECT SUBBASE OR AGGREGATE BASE COURSE ELEVATIONS TO BE COMPLETED UNDER THIS CONTRACT.
- CONTRACTOR SHALL ENSURE POSITIVE DRAINAGE SUCH THAT RUNOFF WILL DRAIN BY GRAVITY FLOW ACROSS NEW PAVEMENT AREAS TO NEW OR EXISTING DRAINAGE INLETS, OR SHEET OVERLAND.
- ALL GRADED OR DISTURBED AREAS BEYOND THE LIMITS OF PAVING, SIDEWALKS, BUILDINGS, ETC. THAT ARE NOT OTHERWISE LANDSCAPED PER THE LANDSCAPING PLAN, SHALL BE STABILIZED WITH A NEW LAWN SEEDING IN ACCORDANCE WITH THE SEEDING SPECIFICATION ON THE EROSION CONTROL SHEET. CONTRACTOR SHALL MAINTAIN SEEDED AREAS UNTIL A HEALTHY STAND OF GRASS IS ESTABLISHED.
- SHABELDEEN ENGINEERING, PA HAS NOT PERFORMED ANY GEOTECHNICAL EVALUATIONS OF THE SUBJECT PROPERTY AND HAS NOT MADE ANY DETERMINATIONS AS TO THE SUITABILITY OF SITE SOILS FOR USE AS FILL BENEATH PROPOSED BUILDINGS, DRIVEWAYS, PARKING AREAS, OR FOR OTHER USES; NOR SLOPE STABILITY. ALL EARTHWORK SHALL BE COMPLETED IN ACCORDANCE WITH THE RECOMMENDATIONS OF A QUALIFIED GEOTECHNICAL ENGINEER WHO SHALL BE RETAINED BY THE OWNER.

THESE DRAWINGS ARE THE PROPERTY OF SHABELDEEN ENGINEERING, PA AND MAY NOT BE REPRODUCED WITHOUT PERMISSION FROM SHABELDEEN ENGINEERING, PA. VIOLATION OF THESE DRAWINGS IS A VIOLATION OF THE NORTH CAROLINA GENERAL STATUTES.

TERESA BUCKWALTER, P.E.

SHABELDEEN ENGINEERING
2006 9th St. S.E.
Hickory, NC 28601
F: (828) 324-4124

SIGNATURE
DANIEL SHABELDEEN
SEAL 029232
10/1/12

PROJECT
SITE PLAN FOR
PINE RUN PADDLE ACCESS
WATAUGA COUNTY, NC

SHEET:
DETAILS

PROJECT NO:
12-01

DATE:
MAR 13, 2012
REVISIONS:
MAY 16, 2012
MAY 22, 2012

SHEET NUMBER
C-2
OF: 3

SECTION 02200 – EARTHWORK

PART I—GENERAL

1.01 SECTION INCLUDES

- A. Installation, protection and/or modification of utilities during site work construction, including any necessary staging of work.
 B. Scarifying, compaction and testing of previously graded sites to ensure proper preparation and acceptability.
 C. Excavation and embankment placement to required lines, dimensions, and subgrade elevations.
 D. Preparation of existing low areas for placing of fill, including disposal of muck, topsoil, silt and wet or unsuitable materials.
 E. SUB—SURFACE DATA:
 1. Investigation: No sub—surface investigations readily available.
 2. Site Visit: Data shown is for general information for bidders. Contractors are expected to examine the site, make investigations and decide for themselves the character of the materials to be encountered.
 3. Responsibility: The owner will not assume responsibility for variations of sub—soil quality or condition.

1.02 REFERENCE STANDARDS

The following most current publications form part of this specification to the extent indicated by references thereto and shall be followed for all construction testing.

American Society for Testing and Materials (ASTM):

- D422 Method for Partial Size Analysis of Soils
 D698 Test for Moisture—Density Relations of Soils using 5.5 lb. (2.5 kg) Rammer and 12—inch (304.8mm) Drop (Standard Proctor)
 D1556 Test for Density of Soil in Place by Sand Cone Method
 D1557 Test for Moisture—Density Relations Using 10—lb (4.5 kg) Rammer and 18—inch (457mm) Drop (Modified Proctor)
 D1449 Test Method for Resistance to Plastic Flow of Bituminous Mixtures Using Marshall Apparatus
 D2167 Test for Density of Soil in Place by the Rubber Balloon Method
 D2216 Laboratory Determination of Moisture Content of Soil
 D2487 Classification of Soils for Engineering Purposes
 D2922 Tests for Density of Soil and Soil—Aggregate in Place by Nuclear Methods (Shallow Depth)
 D3017 Test for Moisture Content of Soil and Soil—Aggregates by Nuclear Methods (Shallow Depth)
 D4318 Test for Plastic Limit, Liquid Limit & Plasticity Index of Soils
 C25 Chemical Analysis of Limestone, Quicklime and Hydrated Lime
 C110 Physical Testing of Quicklime and Hydrated Lime, Wet Sieve Method
 C618 Specification for Fly Ash and Raw or Calcined Natural Pozzolan for Use as a Mineral Admixture in Portland cement Concrete
 C977 Quicklime and Hydrated Lime for Soil Stabilization

American Association of State Highway and Transportation Officials (AASHTO)

- T 88 Mechanical Analysis of Soils

PART 2 PRODUCTS

2.01 MATERIALS

A. Acceptable Stabilization Fabrics and Geogride:

- Mirafi 500X or 600X
- Phillips 66 Supac 6WS
- Dupont Typar 3401 and 3601
- Trevira S1114 and S1120
- Tensar SS—1 and SS—2
- Exxon GTF—200 or 350

B. Filter/Drainage Fabrics:

- Mirafi 140NS
- Phillips 66 Supac 4NP
- Dupont Typar 3341

C. Silt Fencing Fabrics:

- Phillips 66 Supac 5 NP (UV)
- Mirafi IOOX

D. Material for filling and backfilling shall be clean subsoil free from debris, roots, topsoil, frozen material and rock larger than Yz cu. ft. Fill materials shall be tested and approved by the laboratory for the degree of compaction required by its intended use.

E. Unsuitable fill material shall be defined as that which fails to conform to requirements of paragraph 2.01 above.

PART 3 EXECUTION

3.01 PREPARATION

A. Remove excess or unsuitable materials from the site at no additional cost to Owner. All excess and/or unsuitable material shall be wasted off site at allocation approved by the North Carolina Department of Natural Resources and Community Development (Erosion Control). Backfill areas with layers of material and compact as specified.

B. Prior to placing fill in low areas, such as previously existing creeks, ponds or lakes perform following procedures:

- Drain water out by gravity with ditch having flow line lower than lowest elevation in low area. If drainage cannot be performed by gravity ditch, use adequate pump to obtain same results.
- After drainage of low area is complete, remove muck, mud, debris, and other unsuitable material by using acceptable equipment and methods that will keep natural underlying low areas dry and undisturbed.
- If proposed for fill, all muck, mud and other materials removed from above in low areas shall be dried on—site by spreading in thin layers for observation by Owner's representative. Material shall be inspected and, if found to be suitable for use as fill material shall be incorporated into lowest elevation of site filling operation, but not under or within 10'—0" of perimeter of building pad or paving subgrade. If, after observation by Owner's representative, material is found to be unsuitable material shall be removed from site at no additional cost to Owner.
- Provide additional materials at no additional cost to Owner where existing materials are insufficient or unsuitable for their intended use. Borrow pits shall be approved by Owner's representative and the North Carolina Department of Natural Resources and Community Development (Erosion Control).

3.02 EXCAVATION FOR FILLING AND GRADING

- A. Classification of Excavation: Contractor by submitting bid acknowledges that he has investigated site to determine type, quality, quantity and character of excavation work to be performed. All excavation shall be considered unclassified excavation.
 B. Perform excavation using capable, well—maintained equipment and methods acceptable to Owner and governing agencies.
 C. When performing grading operations during periods of wet weather, provide adequate drainage and ground water management to control moisture of soils. Site dewatering is Earthwork Contractors responsibility at no additional cost to Owner.
 D. Shore, base and drain excavations as necessary to maintain safe, secure and free of water at all times.
 E. Perform rock excavation in a manner that will produce material of such size as to permit it being placed in embankments. Remove loose or shattered rock, overhanging ledges and boulders, which might dislodge.
 F. Use suitable material to replace rock overblast in building area and in expansion area to facilitate placement of utilities and future footings.
 G. Break or crush rock obtained from blasting to allow use for fill in parking area as follows:
 1. Rock 6" or greater in largest dimension is unacceptable as fill within proposed building and paving area.
 2. Rock less than 6" in largest dimension is acceptable as fill to within 24" of surface of proposed subgrade when mixed with suitable material.
 3. Rock fragments less than 2" in largest dimension and mixed with suitable material is acceptable as fill within the upper two feet (2') of proposed subgrade.
 Section 02200—4

3.03 USE OF EXPLOSIVES

- A. Comply with all laws, rules and regulations of federal, state and local authorities and insure which govern storage, use, manufacture, sale, handling, transportation, licensing, or other disposition of explosives. Take special precautions for proper use of explosives to prevent harm to human life and damage to surface structures, all utility lines or other subsurface structures. Do not conduct blasting operations until persons in vicinity have had ample notice and have reached positions of safety.
 B. Contractor shall save harmless Owner, Architect and Owner's representative from any claim growing out of use of such explosives. Removal of materials of any nature by blasting shall be done in such manner and such time as to avoid damage affecting integrity of design and to avoid damage to any new or existing structure included in or adjacent to work. It shall be Contractors' responsibility to determine method of operation to ensure desired results and integrity of completed work.

3.04 FILLING AND SUBGRADE PREPARATION

A. BUILDING SUBGRADE AREAS:

- Building subgrade pad shall be that portion of site directly beneath and ten feet (10') beyond the building and appurtenance limits.

- The building subgrade pad shall be prepared in strict accordance with the "foundation subsurface preparation", to be provided by Owner.
- Unless specifically indicated otherwise on the drawings, areas exposed by excavation or stripping and on which building subgrade preparations are to be performed shall be scarified to a minimum depth of 12" and compacted to a minimum of 98% of the optimum density, in accordance with ASTM D 698, at a moisture content of not less than 1% below and not more than 3% above the optimum moisture content. These areas shall then be proof rolled to detect any areas of insufficient compaction. Proof rolling shall be accomplished by making a minimum of two (2) complete passes with a fully—loaded tandem—axle dump truck or approved equivalent, in each of the two perpendicular directions under the supervision and direction of a field geotechnical engineer. Areas of failure shall be excavated and replaced with suitable fill material per these specifications.

- Unless specifically indicated otherwise on the drawing, fill materials used in preparation of building subgrade shall be placed in lifts or layers not to exceed 8" loose measure and compacted to a minimum density of 98% of optimum density, in accordance with ASTM D 698, at a moisture content of not less than 1% below and not more than 3% above the optimum moisture content. Unless specifically stated otherwise in the "foundation subsurface preparation" on the drawing.
- The top 18" of building and parking subgrade shall be compacted to 100% Standard Proctor. The following table stipulated maximum allowable values for Plasticity Index (PI) and Liquid Limit (LL) of suitable materials to be used as fill in the specified areas.

Location:	PI	LL
Building area, below upper four feet	20	50
Building area, upper four feet	12	40

B. SETTLEMENT MONITORING OF BUILDING SUBGRADE AREAS:

- Settlement hubs are to be installed in the building areas in locations shown on the plans by the site grading contractor.
- Settlement hubs shall be 8" in diameter and embedded a minimum of 30" into the subgrade at the building pad "blue top" elevation as detailed on the plans.
- Settlement hub monitoring shall begin as soon as the building subgrade is reached. Monitoring shall be performed daily the first week of installation and weekly thereafter. Accuracy of monitoring is to be to 1/100 of a foot.
- The on—site soils engineer shall monitor the settlement hubs. The site contractor shall insure that a stable bench mark is maintained at all times during monitoring and sitework.
- Reports of settlement monitoring and progress shall be submitted to the architect, and the general contractor.
- Refer to soils report for further information.
- After on—site soils engineer has determined when settlement has reached the acceptance limit, the site grading contractor is responsible for providing building pad elevations as shown on the grading plans.

C. AREAS OF CONSTRUCTION EXCLUSIVE OF THE BUILDING

SUBGRADE:

- Unless specifically stated otherwise on the drawing, areas exposed by excavation or stripping and on which subgrade preparations are to be performed shall be scarified to minimum depth of 8" and compacted to minimum of 98% of optimum density, in accordance with ASTM D 698, at a moisture content of not less than 1% below and not more than 3% above the optimum moisture content. These areas shall then be proof rolled to detect any areas of insufficient compaction. Proof rolling shall be accomplished by making a minimum of two (2) complete passes with a fully—loaded tandem axle dump truck or approved equivalent, in each of the two perpendicular directions under the supervision and direction of a field geotechnical engineer. Areas of failure shall be excavated and replaced with suitable material per these specifications.
 - Unless specifically stated otherwise on the drawings, fill materials used in preparation of subgrade shall be placed in lifts or layers not to exceed 8" loose measure and compacted to a minimum density of 98% of optimum density, in accordance with ASTM D 698, at a moisture content of not less than 1% below and not more than 3% above the optimum moisture content.
 - The following table stipulates maximum allowable values for Plasticity Index (PI) and Liquid Limit (LL) of suitable fill materials to be used in the specified areas, unless specifically stated otherwise on the drawings.
- | Location* | PI | LL |
|-------------------------------------------------------|----|----|
| Area below upper two feet, exclusive of building area | 20 | 50 |
| Upper two feet, exclusive of building area | 15 | 40 |
- *References to depth are to proposed subgrade elevations.
- Material imported from off—site shall be CBR (California Bearing Ratio) value equal to or above the pavement design subgrade CBR value indicated on the drawings.
 Section 02200—7
 - The site grading contractor shall provide and install all topsoil as indicated on the drawings and in conformance with landscaping plans and specifications.

3.05 MAINTENANCE OF SUBGRADE

- Finish subgrades shall be verified to ensure proper elevation and conditions for construction above subgrade.
- Protect subgrade from excessive wheel loading during construction, including concrete trucks and dump trucks.
- Remove areas of finished subgrade found to be insufficient for any reason to depth necessary and replace in a manner that will comply with compaction requirements per these specifications. Surface of subgrade after compaction shall be hard, uniform, smooth, stable and true to grade and cross—section.
- Grading of paving areas shall be within a tolerance of up to 0.10 feet as so long as it does not adversely affect drainage and other conditions. Contractor to provide engineering and field staking necessary for verification of lines, grades and elevations.
- Maintain subgrade for area to be paved. Make adjustments that may be required in accordance with specifications at no additional expense to Owner.

3.06 RIP—RAP

- Rip—rap shall be constructed as shown on the drawings.

3.07 FINISH GRADING

- Grade all areas where finish grade elevations or contours are indicated on drawings, other than paved areas, including excavated areas, filling transition areas and landscaped areas. Grading areas shall be uniform and smooth, free from rock, debris or irregular surface changes. Finished subgrade surface shall not be more than 0.10 feet above or below established finished subgrade elevation and all ground surfaces shall vary uniformly below indicated elevations. Finish ditches shall be graded to allow for proper drainage without ponding and in a manner that will minimize erosion potential. For topsoil application, refer to Section 02900 (LANDSCAPING, SEEDING AND SODDING).
 Section 02200—8
 - Correct all settlement and eroded areas within one year after date of substantial completion of all work at no additional expense to Owner. Bring grades to proper elevation.
- 3.08 FIELD QUALITY CONTROL
- Independent Testing Laboratory selected and paid by Owner, shall be retained to perform construction testing and act as the Owner's representative on site based on the following:
 - Building Subgrade Areas, including 10'—0" Outside Exterior Building Lines: In cut areas, not less than one compaction test for every 2,500 square feet. In fill areas, same rate of testing for each lift (measured loose).
 - Areas of construction exclusive of Building Subgrade: In cut areas, not less than one compaction test for every 10,000 square feet. In fill areas, same rate of testing for each lift (measured loose).
 - In compaction requirements are not complied with at any time during construction process, remove and recompact deficient areas until proper compaction is obtained at no additional expense to Owner.
 - In all areas to receive pavement, a CBR (or LBR) test shall be performed for each type of material imported from off—site.
 - The following test shall be performed on each type of on—site or imported soil materials used as compacted fill as part of construction testing requirements.
 - Moisture and Density Relationship: ASTM D 698 or ASTM D1557.
 - Mechanical Analysis: AASHTO T—88
 - Plasticity Index: ASTM D 4318
- E. Field density tests for in—place materials shall be performed according to one of the following standards as part of construction testing requirements:
- Sand—Cone Method: ASTM D 1556
 - Balloon Method: ASTM D 2167
 - Nuclear Method: ASTM D 2922 (Method B—Direct Transmission)
- Section 02200—9
- F. Independent Testing Laboratory shall prepare test reports that indicate test location, elevation data and test results. The architect and Contractor shall be provided with copies of reports within 96 hours of time test was performed. In event that any test performed fails to meet these specifications, Independent Testing Laboratory shall notify the General Contractor immediately.

The Contractor at no additional expense shall pay for all costs related to retesting due to failures to Owner. We reserve the right to employ an Independent Testing Laboratory and to direct any testing that is deemed necessary. Contractor shall provide free access to site for testing activities.

END OF SECTION

Section 02200—10

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TERESA BUCKWALTER, P.E.

SHABELDEN ENGINEERING
 Rates • Integrity • Engineering
 2906 9th St. S.E. NE
 Hickory, NC 28601
 F: (828) 354-4124

SIGNATURE


PROJECT

SITE PLAN FOR
 PINE RUN PADDLE ACCESS
 WATAUGA COUNTY, NC

SHEET:
 Earthwork
 Specification

PROJECT NO:
 12—01

DATE:
 MAR 13, 2012
 REVISIONS:
 MAY 16, 2012
 MAY 22, 2012

SHEET NUMBER
 C—3
 OF: 3



Eric Woolridge <ericwoolridge@gmail.com>

Encroachment at Pine Run

4 messages

Eric Woolridge <eric@dbdplanning.com>
To: "Greer, Brandon S" <bgreer@ncdot.gov>
Cc: Alex Gotherman <Alex@dbdplanning.com>

Mon, Nov 24, 2014 at 1:24 PM

Hey Brandon,

We're finally within one year of completing the Pine Run access, so we're ready for one final renewal. I know all of the details were worked out again between you all and the County when Watauga Pathways, Inc. took over the grant from the Tourism Development Authority, but we can now say for certain that things are a go for construction.

Attached is a letter from NC Wildlife who will handle much of the construction at Pine Run. You'll see their completion date is Oct 15, 2015. This date is also in alignment with the grant requirements as well.

I know you recently talked with some of our staff, but if you need anything else concerning this, please contact me directly.

Thanks!
Eric

Eric Woolridge, AICP
Destination by Design
815 West King Street, Suite 2
Boone, NC 28607
www.DbDplanning.com
cell: [828.719.1109](tel:828.719.1109)
office: [828.386.1866](tel:828.386.1866)

 **WRC letter of commitment to HCPI - Pine Run.pdf**
319K

Greer, Brandon S <bgreer@ncdot.gov>
To: Eric Woolridge <eric@dbdplanning.com>
Cc: "Jes Scott (jes@dbdplanning.com)" <jes@dbdplanning.com>

Wed, Nov 26, 2014 at 10:44 AM

Eric:

Since the encroachment is over two years old, we need verification from the Commissioners that they are still in agreement with the encroachment. Please consult with the Commissioners and provide use with written correspondence from the Commissioners, if they are agreeable for High Country Pathways, Inc. to proceed with the encroachment in their name.

Brandon S. Greer

Transportation Technician

NCDOT - Division 11 - District 2

P.O. Box 1460 | Boone, NC 28607

Phone: (828) 268-6028 - Fax: (828) 265-5414

From: Eric Woolridge [mailto:eric@dbdplanning.com]

Sent: Monday, November 24, 2014 1:24 PM

To: Greer, Brandon S

Cc: Alex Gottherman

Subject: Encroachment at Pine Run

Hey Brandon,

We're finally within one year of completing the Pine Run access, so we're ready for one final renewal. I know all of the details were worked out again between you all and the County when Watauga Pathways, Inc. took over the grant from the Tourism Development Authority, but we can now say for certain that things are a go for construction.

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Thanks!

Eric

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STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

BEVERLY EAVES PERDUE
GOVERNOR

EUGENE A. CONTI, JR.
SECRETARY

JUL 05 2012

Mr. Nathan A. Miller, Chairman
Watauga County Board of Commissioners
Administration Building, Suite 205
814 West King Street
Boone, NC 28607

**SUBJECT: Encroachment Contract:
Pine Run Paddle Access
Located on SR 1671 in Watauga County**

Dear Chairman Miller:

Attached for your files is a copy of the right-of-way encroachment contract that has been properly executed. The contract covers the following:

R/W 16.1A - Installation of four parking spaces, concrete wheel stops, landscaping, timber guardrail posts, a canoe launch location and additional pavement widening. Maintenance responsibilities shown in RED shall be the responsibility of the encroaching party. See attached plans for details.

R/W 16.1B - Installation of three traffic bearing precast concrete drop inlets with frame & grates (NCDOT Standard Drawings 840.14 & 840.16). The installation shall also include asphalt widening of SR 1671 and installation of a paved ditch section. Maintenance of the above-referenced items shall be the responsibility of NCDOT. See attached plans for details.

APPROVED SUBJECT TO: Attached Special Provisions

Sincerely,

Ivan Dishman, PE
District Engineer

ID/bsg

Attachments

cc: K.K. Whittington, County Maintenance Engineer

DEPARTMENT OF TRANSPORTATION

RIGHT OF WAY ENCROACHMENT AGREEMENT
FOR NON-UTILITY ENCROACHMENTS ON
PRIMARY AND SECONDARY HIGHWAYS

-AND-

WATAUGA COUNTY

THIS AGREEMENT, made and entered into this the 5th day of July, 2012, by and between the Department of Transportation, party of the first part; and Watauga County party of the second part,

WITNESSETH

THAT WHEREAS, the party of the second part desires to encroach on the right of way of the public road designated as Route(s) SR# 1671, located PINE RUN ROAD BRIDGE with the construction and/or erection of: CANOE LAUNCH (SEE ATTACHED PLAN)

Parking Spaces, wheel stops, landscaping, timber guardrail, and a portion of the pavement widening

WHEREAS, it is to the material advantage of the party of the second part to effect this encroachment, and the party of the first part in the exercise of authority conferred upon it by statute, is willing to permit the encroachment within the limits of the right of way as indicated, subject to the conditions of this agreement;

NOW, THEREFORE, IT IS AGREED that the party of the first part hereby grants to the party of the second part the right and privilege to make this encroachment as shown on attached plan sheet(s), specifications and special provisions which are made a part hereof upon the following conditions, to wit:

That the said party of the second part binds and obligates himself to install and maintain the encroaching facility in such safe and proper condition that it will not interfere with or endanger travel upon said highway, nor obstruct nor interfere with the proper maintenance thereof, to reimburse the party of the first part for the cost incurred for any repairs or maintenance to its roadways and structures necessary due to the installation and existence of the facilities of the party of the second part, and if at any time the party of the first part shall require the removal of or changes in the location of the said facilities, that the said party of the second part binds himself, his successors and assigns, to promptly remove or alter the said facilities, in order to conform to the said requirement, without any cost to the party of the first part.

That the party of the second part agrees to provide during construction and any subsequent maintenance proper signs, signal lights, flagmen and other warning devices for the protection of traffic in conformance with the latest Manual on Uniform Traffic Control Devices for Streets and Highways and Amendments or Supplements thereto. Information as to the above rules and regulations may be obtained from the Division Engineer of the party of the first part.

That the party of the second part hereby agrees to indemnify and save harmless the party of the first part from all damages and claims for damage that may arise by reason of the installation and maintenance of this encroachment.

It is clearly understood by the party of the second part that the party of the first part will assume no responsibility for any damage that may be caused to such facilities, within the highway rights of way limits, in carrying out its construction and maintenance operations.

That the party of the second part agrees to restore all areas disturbed during installation and maintenance to the satisfaction of the Division Engineer of the party of the first part. The party of the second part agrees to exercise every reasonable precaution during construction and maintenance to prevent eroding of soil; silting or pollution of rivers, streams, lakes, reservoirs, other water impoundments, ground surfaces or other property; or pollution of the air. There shall be compliance with applicable rules and regulations of the North Carolina Division of Environmental Management, North Carolina Sedimentation Control Commission, and with ordinances and regulations of various counties, municipalities and other official agencies relating to pollution prevention and control. When any installation or maintenance operation disturbs the ground surface and existing ground cover, the party of the second part agrees to remove and replace the sod or otherwise reestablish the grass cover to meet the satisfaction of the Division Engineer of the party of the first part.

That the party of the second part agrees to assume the actual cost of any inspection of the work considered to be necessary by the Division Engineer of the party of the first part.

That the party of the second part agrees to have available at the encroaching site, at all times during construction, a copy of this agreement showing evidence of approval by the party of the first part. The party of the first part reserves the right to stop all work unless evidence of approval can be shown.


Provided the work contained in this agreement is being performed on a completed highway open to traffic; the party of the second part agrees to give written notice to the Division Engineer of the party of the first part when all work contained herein has been completed. Unless specifically requested by the party of the first part, written notice of completion of work on highway projects under construction will not be required.

That in the case of noncompliance with the terms of this agreement by the party of the second part, the party of the first part reserves the right to stop all work until the facility has been brought into compliance or removed from the right of way at no cost to the party of the first part.

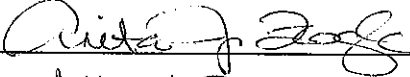
That it is agreed by both parties that this agreement shall become void if actual construction of the work contemplated herein is not begun within one (1) year from the date of authorization by the party of the first part unless written waiver is secured by the party of the second part from the party of the first part.

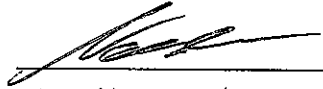
IN WITNESS WHEREOF, each of the parties to this agreement has caused the same to be executed the day and year first above written.

DEPARTMENT OF TRANSPORTATION

BY: 
District Engineer

ATTEST OR WITNESS:


Anita J. Fogle
Clerk to the Board


Nathan A. Miller
Chairman
Second Party

INSTRUCTIONS

When the applicant is a corporation or a municipality, this agreement must have the corporate seal and be attested by the corporation secretary or by the empowered city official, unless a waiver of corporate seal and attestation by the secretary or by the empowered City official is on file in the Raleigh office of the Manager of Right of Way. In the space provided in this agreement for execution, the name of the corporation or municipality shall be typed above the name, and title of all persons signing the agreement should be typed directly below their signature.

When the applicant is not a corporation, then his signature must be witnessed by one person. The address should be included in this agreement and the names of all persons signing the agreement should be typed directly below their signature.

This agreement must be accompanied, in the form of an attachment, by plans or drawings showing the following applicable information:

1. All roadways and ramps.
2. Right of way lines and where applicable, the control of access lines.
3. Location of the proposed encroachment.
4. Length and type of encroachment.
5. Location by highway survey station number. If station number cannot be obtained, location should be shown by distance from some identifiable point, such as a bridge, road, intersection, etc. (To assist in preparation of the encroachment plan, the Department's roadway plans may be seen at the various Highway Division Offices, or at the Raleigh office.)
6. Drainage structures or bridges if affected by encroachment.
7. Typical section indicating the pavement design and width, and the slopes, widths and details for either a curb and gutter or a shoulder and ditch section, whichever is applicable.
8. Horizontal alignment indicating general curve data, where applicable.
9. Vertical alignment indicated by percent grade, P.I. station and vertical curve length, where applicable.
10. Amount of material to be removed and/or placed on NCDOT right of way, if applicable.
11. Cross-sections of all grading operations, indicating slope ratio and reference by station where applicable.
12. All pertinent drainage structures proposed. Include all hydraulic data, pipe sizes, structure details and other related information.
13. Erosion and sediment control.
14. Any special provisions or specifications as to the performance of the work or the method of construction that may be required by the Department must be shown on a separate sheet attached to encroachment agreement provided that such information cannot be shown on plans or drawings.
15. The Department's Division Engineer should be given notice by the applicant prior to actual starting of installation included in this agreement.
16. Method of handling traffic during construction where applicable.
17. Scale of plans, north arrow, etc.

This instrument has been preaudited in the manner required by the local Government Budget and Fiscal Control Act.

6-22-2012 
Date Deputy Finance Director

ROUTE SR# 1671 PROJECT PINE RUN RD. PANEL PAVED ACCESS COUNTY OF WATAUGA STATE OF NORTH CAROLINA

DEPARTMENT OF TRANSPORTATION RIGHT OF WAY ENCROACHMENT AGREEMENT FOR CURB AND GUTTER, PAVEMENT WIDENING AND STORM DRAINAGE
-AND-
WATAUGA COUNTY

THIS AGREEMENT, made and entered into this the 5th day of July, 2012, by and between the Department of Transportation, party of the first part; and WATAUGA COUNTY party of the second part,

WITNESSETH

THAT WHEREAS, the party of the second part desires to encroach on the right of way of the public road designated as Route(s) SR# 1671, located PINE RUN ROAD BRIDGE (SR# 1671) with the construction and/or erection of: CANOE LAUNCH (SEE ATTACHED PLANS) (3 precast traffic bearing drop-inlets & a portion of the asphalt widening)

WHEREAS, it is to the material advantage of the party of the second part to effect this encroachment, and the party of the first part in the exercise of authority conferred upon it by statute, is willing to permit the encroachment within the limits of the right of way as indicated, subject to the conditions of this agreement;

NOW, THEREFORE, IT IS AGREED that the party of the first part hereby grants to the party of the second part the right and privilege to make this encroachment as shown on attached plan sheet(s), specifications and special provisions which are made a part hereof upon the following conditions, to wit:

That the said party of the second part binds and obligates himself to install the encroaching facility in such safe and proper condition that it will not interfere with or endanger travel upon said highway.

That the party of the second part agrees to provide during construction proper signs, signal lights, flagmen and other warning devices for the protection of traffic in conformance with the latest Manual on Uniform Traffic Control Devices for Streets and Highways and Amendments or Supplements thereto. Information as to the above rules and regulations may be obtained from the Division Engineer of the party of the first part.

That the party of the second part hereby agrees to indemnify and save harmless the party of the first part from all damages and claims for damage that may arise by reason of the installation and maintenance of this encroachment.

It is clearly understood by the party of the second part that the party of the first part will assume no responsibility for any damage that may be caused to such facilities, within the highway rights of way limits, in carrying out its construction.

That the party of the second part agrees to restore all areas disturbed during construction to the satisfaction of the Division Engineer of the party of the first part. The party of the second part agrees to exercise every reasonable precaution during construction and maintenance to prevent eroding of soil; silting or pollution of rivers, streams, lakes, reservoirs, other water impoundments, ground surfaces or other property; or pollution of the air. There shall be compliance with applicable rules and regulations of the North Carolina Division of Environmental Management, North Carolina Sedimentation Control Commission, and with ordinances and regulations of various counties, municipalities and other official agencies relating to pollution prevention and control. When any construction operation disturbs the ground surface and existing ground cover, the party of the second part agrees to remove and replace the sod or otherwise reestablish the grass cover to meet the satisfaction of the Division Engineer of the party of the first part.

That the party of the second part agrees to assume the actual cost of any inspection of the work considered to be necessary by the Division Engineer of the party of the first part.

That the party of the second part agrees to have available at the encroaching site, at all times during construction, a copy of this agreement showing evidence of approval by the party of the first part. The party of the first part reserves the right to stop all work unless evidence of approval can be shown.

Provided the work contained in this agreement is being performed on a completed highway open to traffic; the party of the second part agrees to give written notice to the Division Engineer of the party of the first part when all work contained herein has been completed. Unless specifically requested by the party of the first part, written notice of completion of work on highway projects under construction will not be required.

That in the case of noncompliance with the terms of this agreement by the party of the second part, the party of the first part reserves the right to stop all work until the facility has been brought into compliance or removed from the right of way at no cost to the party of the first part.

That it is agreed by both parties that this agreement shall become void if actual construction of the work contemplated herein is not begun within one (1) year from the date of authorization by the party of the first part unless written waiver is secured by the party of the second part from the party of the first part.

IN WITNESS WHEREOF, each of the parties to this agreement has caused the same to be executed the day and year first above written.

DEPARTMENT OF TRANSPORTATION

BY: [Signature]
District Engineer

ATTEST OR WITNESS:

[Signature]
Anita J. Fogle, Clerk to the Board

[Signature]
Nathan A. Miller, Chairman
Second Party

INSTRUCTIONS

When the applicant is a corporation or a municipality, this agreement must have the corporate seal and be attested by the corporation secretary or by the empowered city official, unless a waiver of corporate seal and attestation by the secretary or by the empowered City official is on file in the Raleigh office of the Manager of Right of Way. In the space provided in this agreement for execution, the name of the corporation or municipality shall be typed above the name, and title of all persons signing the agreement should be typed directly below their signature.

When the applicant is not a corporation, then his signature must be witnessed by one person. The address should be included in this agreement and the names of all persons signing the agreement should be typed directly below their signature.

This agreement must be accompanied, in the form of an attachment, by plans or drawings showing the following applicable information:

1. All roadways and ramps.
2. Right of way lines and where applicable, the control of access lines.
3. Location of the proposed encroachment.
4. Length and type of encroachment.
5. Location by highway survey station number. If station number cannot be obtained, location should be shown by distance from some identifiable point, such as a bridge, road, intersection, etc. (To assist in preparation of the encroachment plan, the Department's roadway plans may be seen at the various Highway Division Offices, or at the Raleigh office.)
6. Drainage structures or bridges if affected by encroachment.
7. Typical section indicating the pavement design and width, and the slopes, widths and details for either a curb and gutter or a shoulder and ditch section, whichever is applicable.
8. Horizontal alignment indicating general curve data, where applicable.
9. Vertical alignment indicated by percent grade, P.I. station and vertical curve length, where applicable.
10. Amount of material to be removed and/or placed on NCDOT right of way, if applicable.
11. Cross-sections of all grading operations, indicating slope ratio and reference by station where applicable.
12. All pertinent drainage structures proposed. Include all hydraulic data, pipe sizes, structure details and other related information.
13. Erosion and sediment control.
14. Any special provisions or specifications as to the performance of the work or the method of construction that may be required by the Department must be shown on a separate sheet attached to encroachment agreement provided that such information cannot be shown on plans or drawings.
15. The Department's Division Engineer should be given notice by the applicant prior to actual starting of installation included in this agreement.
16. Method of handling traffic during construction where applicable.
17. Scale of plans, north arrow, etc.

This instrument has been preaudited in the manner required by the local Government Budget and Fiscal Control Act.

6-22-2012 [Signature]
Date Deputy Finance Director

EXHIBIT A SPECIAL PROVISIONS

Project:	Encroachment: SR 1671
County:	Watauga
Encroaching Party:	Watauga County Board of Commissioners (Pine Run Paddle Access)
Work Description:	<p><u>R/W 16.1A</u> - Installation of four parking spaces, concrete wheel stops, landscaping, timber guardrail posts, a canoe launch location and additional pavement widening. Maintenance responsibilities shown in RED shall be the responsibility of the encroaching party.</p> <p><u>R/W 16.1B</u> - Installation of three traffic bearing precast concrete drop inlets with frame & grates (NCDOT Standard Drawings 840.14 & 840.16). The installation shall also include asphalt widening of SR 1671 and installation of a paved ditch section. Maintenance of the above-referenced items shall be the responsibility of NCDOT.</p>

General Notes

- The encroaching party shall provide the Boone District Engineer's Office with written notification a minimum of five working days, prior to beginning construction. Please notify Brandon Greer, Transportation Technician, by e-mail at bgreer@ncdot.gov.
- Upon completion of construction, final approval by the District Engineer is required.** The encroaching party shall provide the Boone District Engineer's Office with written notification when the construction is completed. Please notify Brandon Greer, Transportation Technician, by e-mail at bgreer@ncdot.gov.
- As specified in the approved encroachment agreement, it is agreed by both parties that this agreement shall become void if actual construction of the work contemplated herein is not begun within one (1) year from the date of authorization by the party of the first part unless a written waiver is secured by the party of the second part from the party of the first part.
- NCDOT Contacts:

Name	Title	Telephone
Brandon Greer (primary contact)	Transportation Technician	(828) 265-5380
Ivan Dishman, PE	District Engineer	(828) 265-5380
Kevin Whittington	County Maintenance Engineer	(828) 265-5378

- An executed copy of this encroachment agreement, driveway permit, special provisions and plans shall be present at the construction site at all times during construction. If safety or traffic conditions warrant such an action, NCDOT reserves the right to further limit, restrict or suspend operations within the right of way.
- All work shall comply with the attached special provisions that are made a part of this contract. Traffic shall be maintained at all times in compliance with the Manual on Uniform Traffic Control Devices for Streets and Highways.
- NCDOT does not guarantee the right of way on this road, nor will it be responsible for any claim for damages brought about by any property owner by reason of this installation.

Inspection, Testing, and Certification

- All fill areas/backfill shall be compacted to 95% density in accordance with AASHTO T99 as modified by the NCDOT. All material to a depth of 8 inches below the finished surface of the subgrade shall be compacted to a density equal to at least 100% of that obtained by compacting a sample of the material in accordance with AASHTO T99 as modified by the Department. The subgrade shall be compacted at a moisture content which is approximately that required to produce the maximum density indicated by the above test method. The contractor shall dry or add moisture to the subgrade when required to provide a uniformly compacted and acceptable subgrade.

Erosion Control

- The encroaching party shall comply with all applicable federal, state, and local environmental regulations, and shall obtain all necessary federal, state, and local environmental permits, including but not limited to, those

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related to sediment control, stormwater, wetland, streams, endangered species, and historic sites.

2. Vegetative cover shall be established on all disturbed areas in accordance with the attached recommendations.
3. Proper temporary and permanent measures shall be used to control erosion and sedimentation in accordance with all local, State and Federal regulations.

Construction Operations

1. The contractor shall not begin the construction until after all erosion control devices have been installed to the satisfaction of the District Engineer.
2. Trenching, bore pits and/or other excavations shall not be left open or unsafe overnight. The Contractor shall comply with all OSHA requirements and provide a competent person on site to supervise excavation at all times.
3. All materials and workmanship shall conform to the N.C. Department of Transportation's Standards and Specifications Manuals.
4. Strict compliance with the Policies and Procedures for Accommodating Utilities on Highway Rights of Way manual shall be required.
5. Excavating within 500 LF of a signalized intersection will require notification by the party of the second part to the Division Traffic Engineer at telephone number (336) 667-9111. All traffic signal or detection cables must be located prior to excavation.
6. Any drainage structure disturbed or damaged shall be restored to its original condition as directed by the District Engineer.
7. The encroaching party shall notify NCDOT for an inspection before covering any pipe or drainage structure.
8. All open cuts shall be backfilled, paved and traversable prior to removing the related lane closure.
9. Any disturbed guardrail shall be reset according to the applicable standard or as directed by the District Engineer.
10. All driveways altered during construction shall be returned to a state comparable with the condition of the driveways prior to construction.
11. Right of Way monuments disturbed during construction shall be referenced by a registered Land Surveyor and reset after construction.
12. Ingress and egress shall be maintained to all businesses and dwellings affected by the project. Special attention shall be paid to police and fire stations, fire hydrants and hospitals.
13. Any work requiring equipment or personnel within 5' of the edge of any travel lane of an undivided facility and within 10' of the edge of any travel lane of a divided facility shall require a lane closure with appropriate tapers.
14. Work shall not be performed on both sides of the road simultaneously within the same area.
15. No access parking or material storage shall be allowed along or from the above-mentioned route(s).
16. During non-working hours, equipment shall be parked as close to the right of way line as possible and properly barricaded in order not that have any equipment obstruction within the Clear Recovery Area.

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17. All roadway signs that are removed due to construction shall be reinstalled at the end of each day.
18. Excavation material shall not be placed on the pavement. Drainage structures shall not be blocked with excavation materials.
19. The proposed construction shall in no way impede or alter the drainage of the existing roadway. All disturbed ditches, shoulders and slopes shall be reshaped, seeded and mulched to the satisfaction of the Department. All drainage areas shall maintain a positive drainage flow.
20. All excavations inside the theoretical 1:1 slope from the existing edge of pavement to the bottom of the nearest trench wall shall be made in accordance with the following conditions:
 - A. All trench excavation inside the limits of the theoretical one-to-one slope, as defined by the policy, shall be completely backfilled and compacted at the end of each construction day. No portion of the trench shall be left open overnight.
 - B. Active excavation shoring, such as sheet piling shall be installed. The design of the shoring shall include the effects of traffic loads. The shoring system shall be designed and sealed by an engineer registered in North Carolina. Shoring plans and design calculations shall be submitted to the Division Engineer for review prior to construction. **Trench boxes shall not be accepted as shoring.**
 - C. Installation of trench shoring shall be accomplished with minimal over-excavation. Trench boxes will be allowed, however, they shall not be used as shoring.
 - D. Traffic shall be moved to a travel lane outside the limits of the theoretical 2:1 slope from the bottom of the nearest trench wall to the pavement surface.
 - E. The trench backfill material shall meet the Statewide Borrow Criteria. The trench shall be backfilled in accordance with Section 300-7 of the 2006 Statewide Standard Specifications for Roads and Structures, which basically "requires the backfill material to be placed in layers not to exceed 6 inches loose and compacted to at least 95% of the density obtained by compacting a sample in accordance with AASHTO T99 as modified by DOT.
21. The length of parallel excavations shall be limited to the length necessary to install and backfill one (1) joint of pipe at a time.
22. All guardrail work shall be performed by an approved NCDOT contractor. At no time shall the traveling public be exposed to any unprotected guardrail. All guardrail installation (including anchor end units) shall be in accordance with the NCDOT's Standards and Specifications Manuals.

Utilities

1. The encroaching party is required to contact the appropriate Utility Companies involved and make satisfactory arrangements to adjust the utilities in conflict with the proposed work prior to beginning construction.

Work Zone Traffic Control

1. **WORK ZONE TRAFFIC CONTROL QUALIFICATIONS AND TRAINING PROGRAM**
Effective July 1, 2010, all flagging operations within NCDOT Right of Way require qualified and trained Work

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Zone Flaggers.

Effective July 1, 2011, qualified and trained Work Zone Traffic Control Supervisors will be required on Significant Projects.

Training for this certification is provided by NCDOT approved training sources and by private entities that have been pre-approved to train themselves. If you have questions, contact our web site at <http://www.ncdot.org/doh/preconstruct/wztc/WZTCTrainingProgram/default.html>, or contact Stuart Bourne, P.E. with NCDOT Work Zone Traffic Control Unit at (919) 662-4338 or sbourne@ncdot.gov.

2. The contractor shall not begin the construction until after the traffic control and erosion control devices have been installed to the satisfaction of the District Engineer.
3. All traffic control signs and supports shall meet NCHRP 350 standards. If work is to be performed at night, all signs must be retro-reflective.
4. All signal work shall be performed by an approved NCDOT Signal Contractor.
5. All Lanes of travel shall be open during non-working hours. Do not exceed a difference of 2-inches in elevation between open lanes of traffic for nominal lifts of 1.5-inches. Install advance warning UNEVEN LANES signs (W8-11 at 48" x 48") 500 feet in advance.
6. Backfill at 6:1 slope up to the edge and elevation of the existing pavement in areas adjacent to an open travel lane that has an edge of pavement drop-off as follows:
 - (A) Drop-off that exceeds 2-inches on roadways with posted speed limits of 45 mph or greater
 - (B) Drop-off that exceeds 3-inches on roadways with posted speed limits less than 45 mph
 Backfill the unacceptable drop-off with suitable compacted material, as approved by the Engineer.

7. Work Time Restrictions:

No work shall be permitted on weekends between the hours of 3 p.m. Friday to 8 a.m. Monday.
 No work shall be permitted weekdays between the hours of 6 a.m. to 9 a.m. and 3 p.m. to 6 p.m.
 All work between the hours 6 p.m. and 6 a.m. must receive previous approval from the Boone District Office.
 No work shall be permitted between the following holiday times:

- **New Year's Day** – Between the hours of the hours of 5 p.m. December 31st and 8 a.m. January 2nd. If New Year's Day is on a Friday, Saturday, Sunday or Monday, then until 8 a.m. the following Tuesday.
- **Easter** – Between the hours of 5 p.m. Thursday and 8 a.m. Monday.
- **Memorial Day** – Between the hours of 5 p.m. Friday and 8 a.m. Tuesday.
- **Independence Day** – Between the hours of the hours of 5 p.m. the day before Independence Day and 8:00 a.m. the day after Independence Day. If Independence Day is on a Friday, Saturday, Sunday, or Monday then 5 p.m. the Thursday before to 8 a.m. the Tuesday after Independence Day.
- **Labor Day** – Between the hours of 5 p.m. Friday and 8 a.m. Tuesday.
- **Thanksgiving Day** – Between the hours of 5 p.m. Tuesday and 8 a.m. Monday.
- **Christmas** – Between the hours of 5 p.m. the Friday before the week of Christmas Day and 8 a.m. the following Tuesday after the week of Christmas Day.

EXHIBIT A SPECIAL PROVISIONS

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No work shall be permitted for any event that creates unusually high traffic volumes in the surrounding areas. The District Engineer shall advise the encroaching party of any such event and detail the time restrictions.

8. Two-way traffic shall be maintained at all times. The traveling public shall be warned of construction with complete and proper signing and traffic control devices in accordance with the NCDOT Roadway Standard Drawings and MUTCD. The encroaching party agrees to provide traffic control devices, lane closures, road closures, positive protection and/or any other warning or positive protection devices necessary for the safety of the motorists and workers during construction and any subsequent maintenance. This shall be performed in conformance with the latest NCDOT Roadway Standard Drawings and Standard Specifications for Roads and Structures and Amendments or Supplements thereto. When there is no guidance provided in the Roadway Standard Drawings or Specifications, comply with the Manual of Traffic Control Devices for Streets and Highways and Amendment or Supplement thereto. Information as to the above rules and regulations may be obtained from the District Engineer.

Flaggers

9. Flaggers shall wear ANSI Class 2 safety vest. An ANSI Class 3 safety vest is encouraged for flagging at night.
10. All others shall wear ANSI Type 2 safety vests at all times while on the right-of-way.
11. Stop/Slow paddles shall be a minimum of 18-inches wide and be attached to a 7-ft. pole.
12. Flaggers should be used at all adjacent streets and driveways. Radio communication is recommended. Red flags are only used in emergencies.

Flaggers should never:

- Try to stop moving traffic while standing in the lane.
- Turn your back to moving traffic.
- Do not sit down or lean on something.
- Put stop/slow paddle in a cone or drum.

Portable Signs

13. Use Type VII, VIII or IX (prismatic) fluorescent orange retroreflective sheeting or better without adhesive backing for roll-up or composite portable work zone signs
14. No wood, aluminum, or mesh signs shall be permitted.
15. Signs and sign stand assemblies must meet or exceed the requirements of the NCHRP350 for Work Zone Category II Devices.
16. Lay portable work zone sign flat on the ground and collapse the sign stand and lay it flat on the ground when not in use for longer that 30 minutes.
17. Sand bags are permitted for holding down sign stands.
18. Keep portable signs cleaned and well maintained. Replace the portable when it has become damaged, torn, or deteriorated beyond effectiveness.
19. For 2 lane, 2 way roadways use a minimum mounting height of 1 foot (edge of pavement to bottom of sign).
20. For multi-lane roadways, use a minimum mounting height of 5 feet (edge of pavement to bottom of sign).

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21. No matter what the distance from the bottom of the portable work zone sign, install the portable work zone sign stand to carry only roll-up or composite material work zone signs.

Stationary Signs

22. Stationary work zone signs shall be mounted at a minimum height for 7-ft. Do not back brace the work zone sign supports. Splicing work zone sign posts is acceptable. (42-inch minimum ground embedment depth, 18-inch minimum and 20-inch maximum splice). All bolts and hardware must be galvanized.

23. Effective July 1, 2008 the following paragraph has been revised:

That the party of the second part agrees to provide traffic control devices, lane closures, positive protection and/or any other warning or positive protection devices necessary for the safety of road users during construction and any subsequent maintenance. This shall be performed in conformance with the latest NCDOT Roadway Standard Drawings and Standard Specifications for Roads and Structures and Amendments or Supplements thereto. When there is no guidance provided in the Roadway Standard Drawings or Specifications, comply with the Manual on Uniform Traffic Control Devices for Streets and Highways and Amendment of Supplement thereto. Information as to the above rules and regulations may be obtained from the Division Engineer of the party of the first part.

This paragraph replaces the existing paragraph in Encroachment Agreements:

That the party of the second part agrees to provide during construction and any subsequent maintenance proper sign, signal lights, flagmen and other warning devises for the protection of traffic in conformance with the latest Manual on Uniform Traffic Control Devices for Streets and Highways and Amendment or Supplement thereto. Information as to the above rules and regulations may be obtained from the Division Engineer of the party of the first part.

EXHIBIT A SPECIAL PROVISIONS

Project:	Encroachment: SR 1671
County:	Watauga
Encroaching Party:	Watauga County Board of Commissioners (Pine Run Paddle Access)
Work Description:	<p>R/W 16.1A - Installation of four parking spaces, concrete wheel stops, landscaping, timber guardrail posts, a canoe launch location and additional pavement widening. Maintenance responsibilities shown in RED shall be the responsibility of the encroaching party.</p> <p>RW 16.1B - Installation of three traffic bearing precast concrete drop inlets with frame & grates (NCDOT Standard Drawings 840.14 & 840.16). The installation shall also include asphalt widening of SR 1671 and installation of a paved ditch section. Maintenance of the above-referenced items shall be the responsibility of NCDOT.</p>

Seeding and Mulching

The kinds of seed and fertilizer, and the rates of application of seed, fertilizer, and limestone, shall be as stated below. During periods of overlapping dates, the kind of seed to be used shall be determined. All rates are in pounds per acre.

Shoulder and Median Areas

August 1 - June 1		May 1 - September 1	
20#	Kentucky Bluegrass	20#	Kentucky Bluegrass
75#	Hard Fescue	75#	Hard Fescue
25#	Rye Grain	10#	German or Browntop Millet
500#	Fertilizer	500#	Fertilizer
4000#	Limestone	4000#	Limestone

Areas Beyond the Mowing Pattern, Waste and Borrow Areas:

August 1 - June 1		May 1 - September 1	
100#	Tall Fescue	100#	Tall Fescue
15#	Kentucky Bluegrass	15#	Kentucky Bluegrass
30#	Hard Fescue	30#	Hard Fescue
25#	Rye Grain	25#	German or Browntop Millet
500#	Fertilizer	500#	Fertilizer
4000#	Limestone	4000#	Limestone

Approved Tall Fescue Cultivars

2 Millennium	Coyote	Inferno	Olympic Gold	Signia
Avenger	Davinci	Justice	Padre	Silverstar
Barlexas	Dynasty	Jaguar 3	Paraiso	Southern Choice II
Barlexas II	Dominion	Kalahari	Picasso	Stetson
Barrera	Duster	Kentucky 31	Piedmont	Tarheel
Barrington	Endeavor	Kitty Hawk	Pure Gold	Titan Ltd
Biltmore	Escalade	Kitty Hawk 2000	Prospect	Titanium
Bingo	Falcon II, III, IV & V	Lexington	Quest	Tomahawk
Bravo	Fidelity	Magellan	Rebel Exeda	Tacer
Cayenne	Finesse II	Masterpiece	Rebel Sentry	Trooper
Chapel Hill	Firebird	Matador	Regiment II	Turbo
Chesapeake	Focus	Matador GT	Rembrandt	Ultimate
Constitution	Grande II	Millennium	Rendition	Watchdog
Chipper	Greenkeeper	Montauk	Scorpion	Wolfpack

EXHIBIT A SPECIAL PROVISIONS

Project:	Encroachment: SR 1671
County:	Watauga
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Coronado	Greystone	Mustang 3	Shelby	
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EXHIBIT A SPECIAL PROVISIONS

Project:	Encroachment: SR 1671
County:	Watauga
Encroaching Party:	Watauga County Board of Commissioners (Pine Run Paddle Access)
Work Description:	<p><u>R/W 16.1A</u> - Installation of four parking spaces, concrete wheel stops, landscaping, timber guardrail posts, a canoe launch location and additional pavement widening. Maintenance responsibilities shown in RED shall be the responsibility of the encroaching party.</p> <p><u>RW 16.1B</u> - Installation of three traffic bearing precast concrete drop inlets with frame & grates (NCDOT Standard Drawings 840.14 & 840.16). The installation shall also include asphalt widening of SR 1671 and installation of a paved ditch section. Maintenance of the above-referenced items shall be the responsibility of NCDOT.</p>

Approved Kentucky Bluegrass Cultivars:

Alpine	Apollo	Arcadia	Arrow	Award
Bariris	Bedazzled	Bordeaux	Champagne	Chicago II
Envicta	Impact	Midnight	Midnight II	Rugby
Rugby II	Showcase	Sonoma		

Approved Hard Fescue Cultivars:

Chariot	Firefly	Heron	Kenblue	Minotaur
Nordic	Oxford	Reliant II	Reliant IV	Rhino
Scaldis II	Spartan II	Stonehenge	Warwick	

On cut and fill slopes 2:1 or steeper add 20# Sericea Lespedeza January 1 - December 31.

Fertilizer shall be 10-20-20 analysis. A different analysis of fertilizer may be used provided the 1-2-2 ratio is maintained and the rate of application adjusted to provide the same amount of plant food as a 10-20-20 analysis and as directed.

TEMPORARY SEEDING:

Fertilizer shall be the same analysis as specified for *Seeding and Mulching* and applied at the rate of 400 pounds and seeded at the rate of 50 pounds per acre. German Millet, or Browntop Millet shall be used in summer months and rye grain during the remainder of the year. The Engineer will determine the exact dates for using each kind of seed.

FERTILIZER TOPDRESSING:

Fertilizer used for topdressing shall be 16-8-8 grade and shall be applied at the rate of 500 pounds per acre. A different analysis of fertilizer may be used provided the 2-1-1 ratio is maintained and the rate of application adjusted to provide the same amount of plant food as 16-8-8 analysis and as directed.

VERIFICATION OF COMPLIANCE WITH ENVIRONMENTAL REGULATIONS

(Check Appropriate Box)

Permits from the N.C. Department of Environment and Natural Resources and the U.S. Army Corp of Engineers are not required for this project. However, all applicable federal and state regulations have been followed.

The required permits from ~~the N.C. Department of Environment and Natural Resources~~ and the U.S. Army Corp of Engineers have been obtained for this project. Copies of permits and Completion Certificates are attached. **(TO BE ISSUED FROM CORP UPON RECEIPT OF ENCLOSURE AGREEMENT)**

All applicable NPDES Stormwater Permit requirements have been met for this project. (The applicant should contact the N.C. Division of Water Quality in Raleigh to determine if a stormwater permit is required.)

The project is in compliance with all applicable sedimentation and erosion control laws and regulations.

Project Name: PINE RUN ROAD RIVE/PADDLE ACCESS

Township: DEEP GAP County: WATAUGA

Project Engineer: SHABEEDEN ENGINEERING Phone No.: 320-7252
OR 320-

Project Contact: EMC WOODRIDGE, 266-1345

Applicant's Name: WATAUGA CO.

Date Submitted: _____

P.E. SEAL
(SEE ATTACHED PLANS)



☒ North Carolina Wildlife Resources Commission ☒

Gordon Myers, Executive Director

October 8, 2014

High Country Pathways, Inc.
P.O. Box 253
Boone, NC 28605

Please consider this document as a letter of commitment from the North Carolina Wildlife Resources Commission (Commission) to partner with High Country Pathways, Inc. (HCPI) to increase public fishing and paddling access to the New River and is willing to assist with the development of the Pine Run Paddle Access located in Watauga County.

The Commission values its partnership with HCPI, and improving access to the New River will provide tremendous value to our constituency.

Duties and responsibilities of the Commission include:

- Grading the site, installing storm drains and curb inlets to handle stormwater, placing rip rap around the stormwater outlet, constructing a set of steps to provide access to the river, placing wheel stops in the parking spaces, erecting a timber fence, and covering the parking area with gravel.
- Upon completion, the site will be ready for HCPI to pave.
- The total Commission commitment for the Pine Run Paddle Access site is estimated at \$30,000.
- All work done by the Commission will be completed by October 2015.

We do not anticipate any issues with finalizing a Memorandum of Agreement with HCPI prior to construction. Participation and responsibilities of the Commission are contingent upon the full funding of the proposed project.

Sincerely,

M. Kyle Briggs
Planning and Operations Program Manager
North Carolina Wildlife Resources Commission – Division of Inland Fisheries

cc: Mark Hamlett, Christian Waters, Doug Besler, and Kin Hodges, NC Wildlife Resources Commission
File copy

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AGENDA ITEM 7:**REQUEST TO APPLY FOR GRANT RELATED TO PERMANENT HOUSEHOLD HAZARDOUS WASTE SITE****MANAGER'S COMMENTS:**

Ms. Heather Bowen, Recycling Coordinator, will request authorization to apply for a grant from the North Carolina Department of Environment and Natural Resources. The purpose of the grant would provide funding for the County's proposed Household Hazardous Waste Facility. The maximum amount is \$30,000 with a cash match of \$7,888 with additional county funds to pay for the remaining cost of the project.

The Board approved funds in the current fiscal year budget to construct and operate a household hazardous waste facility that would allow for enhanced service at the same or current cost being paid for contracted services. If awarded, the grant would reduce county funds required to complete the project.

Board action is required to authorize the submittal the of the grant in the amount of \$30,000 to the North Carolina Department of Environment and Natural Resources for a Household Hazardous Waste Facility.

Watauga County Sanitation
Recycling Office

Memo

To: Deron Geouque
From: Heather Bowen, Recycling Coordinator
cc: JV Potter, Donna Watson
Date: January 12, 2015
Re: Request for Permission to Apply for Grant related to Perm. HHW Site

This is a request to apply for grant funds from the North Carolina Department of Environment and Natural Resources "2015 Community Waste Reduction and Recycling Grant" to assist in constructing a permanent Household Hazardous Waste Facility on the premises of the Watauga County Sanitation Department. The grant funds could be applied to site development costs, facility construction, equipment purchases and/or installation costs, public awareness programs and public educational materials such as brochures/signage.

Overall Project Cost: Estimated at \$47,324.00 (\$50,000.00 budgeted)

*See Attached Quote Breakdown.

Total Proposed Grant Request: \$30,000 (maximum grant award available)

County Match: \$17,324.00 (Total Estimated Cost – Maximum Grant Award)

- Can use distributions from the \$2 per ton tip fee tax to cover cash match requirements.

Estimated Cost to Construct Permanent Site HHW Building

Project	Company	Cost
Chemloc HHW Building (3 rooms) 24'x8'x9'	US Buildings	\$30,787.00
Ventilation	US Buildings	\$1,485.00
Delivery	US Buildings	\$500.00
Electrical Hook Up	Jerry Storie	\$1,350.00
Arming Fire Suppression	Simplex	\$570.00
Concrete Pad	Greene Construction	\$4,882.00
Crane to set building	Crane & Rigging Corp	\$1,000.00
Permit to Operate	NCDENR	\$1,750.00
Water Hook Up	Town of Boone	\$2,000.00
Power Line Installation	BREMCO	\$3,000.00
	TOTAL	\$47,324.00

2015 Community Waste Reduction and Recycling Grants

REQUEST FOR PROPOSALS

N.C. Department of Environment and Natural Resources
Division of Environmental Assistance and Customer Service

The purpose of this grant program is to assist local governments with the implementation, expansion, and improvement of waste reduction and recycling programs in North Carolina. The Division of Environmental Assistance and Customer Service (DEACS) administers the Community Waste Reduction and Recycling Grant program through the Solid Waste Management Outreach Program.

With the release of this Request for Proposals (RFP), DEACS is seeking proposals for the funding of equipment and key program components that help initiate or expand public waste reduction programs within the state. **Applicants should carefully read this entire RFP prior to submitting a proposal. Proposals must be received by DEACS by 5:00 p.m. on Friday, February 27, 2015.** Please address any questions about this grant program to Rob Taylor at (919) 707-8139, rob.taylor@ncdenr.gov.

Community Waste Reduction and Recycling Grant Program Parameters and Ideas:

The 2015 Community Waste Reduction and Recycling Grant Program seeks to fund projects that help communities build lasting capacity to divert materials from the waste stream and / or increase public awareness of waste reduction and recycling. There are two categories of Community Waste Reduction and Recycling Grants: Standard Project Grants and Special Large Project Grants. Different levels of grant funding are available for Standard Project Grants and Special Large Project Grants. See the section of this document on Available Funding for more information.

Standard Project Grants:

Standard Project Grants support a wide range of projects that increase and/or enhance public waste reduction and recycling. Any projects that address the following are strongly encouraged:

- Projects that demonstrate the potential to significantly increase a community's overall diversion of materials from the solid waste stream;
- Projects that improve recycling program efficiency and / or cost effectiveness while increasing waste reduction;
- Projects that increase the diversion of materials that are banned from disposal in North Carolina;
- Projects that increase the collection and diversion of special and / or hazardous wastes from disposal;
- ★ Projects that create or expand away-from-home recycling opportunities such as recycling infrastructure for parks, sports fields, streetscape / pedestrian recycling, and / or recycling at public facilities or public venues. If seeking funding for away-from-home recycling, please see additional provisions for away-from-home recycling projects in the Special Requirements section below;
- ★ Projects that implement or expand recycling service to underserved community sectors such as multifamily housing units or businesses; and / or
- ★ Projects that implement or expand Construction and Demolition recycling efforts such as asphalt shingle recycling or carpet recycling.

Projects in the above list that are indicated by this symbol (★) will be eligible for bonus points as outlined in the Award Criteria section found on page 7 and 8 of this document. Please contact Rob Taylor at (919) 707-8139 for more information or to discuss your project ideas.

Special Large Project Grants:

DEACS is offering a limited number of Special Large Project Grants with two specific focus areas: 1) projects that expand access to single stream processing capacity and 2) projects that develop public recycling programs to collect food waste. Special Large Project Grants are competitive. The number and types of grants funded will depend on the amount and kind of applications received.

Special Large Project Option 1: Hub and Spoke Recycling Systems: Special Large Project Grant funds are designed to help local governments implement Hub and Spoke Recycling Systems that consolidate commingled recyclable materials for bulk transfer to a Materials Recovery Facility (MRF).

Hub and Spoke Recycling Systems improve recycling program performance by creating more efficient access to processing services and by allowing public recycling programs that are not close to a MRF to exercise economies of scale for handling and transporting commingled (single-stream) recyclables. Consolidation of recyclables for shipment to a processing facility through a Hub and Spoke System that serves multiple public recycling programs should decrease collection and transportation costs and also enable regional consistency among recycling programs.

Hub and Spoke Recycling projects seeking Special Large Project grant funding must offer service to two or more local government recycling programs. Special Large Project Funds for Hub and Spoke Recycling Systems can only be used to invest in equipment and infrastructure associated with the creation of a regional Hub and Spoke consolidation point. Only projects that create infrastructure for consolidating commingled recyclables for shipment to a Materials Recovery Facility (MRF) for processing are eligible for Hub and Spoke Special Large Project Funding. The following stipulations apply to be eligible for this funding:

- The recycling system created must serve more than one local government recycling program; and
- The applicant(s) for Special Large Project funding must have communicated with a member of DEACS's Local Government Assistance Team to discuss project parameters **prior** to submitting a grant proposal.

Special Large Project Option 2: Food Waste Recycling Programs: Special Large Project Grants are designed to help local governments implement or expand recycling programs to collect and manage food waste.

Special Large Project Funds for Food Waste Recycling Programs can only be used for programs collecting or accepting residential and/or commercial food waste. Other materials may be co-collected with food waste (i.e. yard waste / vegetative debris), but the primary purpose of the program must be to collect food waste from residences or businesses for the purpose of diverting it from landfill disposal and delivering it to a system for composting or anaerobic digestion. Grant funds **may not** be used for contracted collection costs.

Available Funding and Cash Match Requirement:**Grant Award Amounts:**

- **Standard Project:** Applicants are eligible for a Standard Project grant award of up to **\$30,000**.
- **Special Large Project:**
 - Applicants for **Hub and Spoke Special Large Project** grants are eligible for up to **\$60,000** in state funding.
 - Applicants for **Food Waste Recycling Special Large Project** grants are eligible for up to **\$45,000** in state funding.

Required Cash Match: Grant winners must provide a cash match equal to or exceeding 20 percent of the requested grant funding. For example, a grantee under this program requesting \$20,000 in grant funding from DEACS must show a minimum expenditure of \$4,000 of local funds on the project.

To meet the cash match requirement, a minimum of one (1) local dollar must be spent for every five (5) dollars of grant funding awarded.

Calculating Cash Match: To determine the necessary cash match for any grant project, first determine the total project budget then use the following equation: required cash match = total project budget ÷ 6. The difference between the total project budget and the required cash match equals the maximum possible grant award.

Distributions from the \$2 per ton Solid Waste Disposal Tax may be used to cover cash match requirements. In-kind contributions will not be accepted in lieu of cash match.

The annual Community Waste Reduction and Recycling Grant cycle typically receives funding requests that exceed available funds. However, it is a priority for DEACS to support as many projects as possible. After close examination of the requested funding and subject to agreement with the applicant, DEACS may award grant amounts lower than the original request. For any amount awarded, grantees must still provide the required cash match.

Grant Project Planning:

It is anticipated that the 2015 CWRAR Grant Round will be highly competitive. For this reason it is important that your project be well thought out and well planned, and that you follow the instructions in this RFP and provide all information as outlined in the section addressing Required Proposal Format. Proposals that seek grant funds for the replacement of existing equipment will be scored substantially lower than projects that implement new recycling services or projects that expand existing recycling services.

Examples of Approved Uses of Recycling Grant Funds include site development costs, construction of facilities to handle recyclable materials, equipment purchases, equipment installation costs, public awareness programs and materials that support public education such as signs or brochures.

Examples of Activities for which Recycling Grant Funds MAY NOT be used include employee salaries, land acquisition costs, administrative expenses such as overhead costs, studies or work performed by consultants, contracted collection costs or payment for recycling services such as household hazardous waste events.

Please consider contacting a DEACS Local Government Assistance Team staff member to discuss your grant project prior to submitting your proposal. Local Government Team members are available to provide technical assistance and advice on grant projects. A listing of team member contact information and areas of individual expertise is available on this web site: <http://portal.ncdenr.org/web/deao/recycling/localgov>.

Eligible Entities:

- Counties, municipalities, councils of governments and solid waste authorities in North Carolina are eligible to apply for funding from the Community Waste Reduction and Recycling Grant Program.
- Counties, municipalities, councils of governments and / or solid waste authorities with an **open 2014 CWRAR grant contract** must have invoiced for 90% of their grant funds by the proposal due-date to be eligible for grant funding during this grant cycle. Applicants that have completed and closed previous CWRAR grant projects may submit another proposal under this grant round. Proposals will not be accepted from applicants with an open CWRAR grant from cycles prior to 2014.
- Federal and state agencies are **not eligible** for funding through this grant program.
- Public universities, community colleges and private colleges and universities are **not eligible** for funding through this grant program.
- Not-for-profit entities are **not eligible** for funding through this grant program; however, these entities are eligible for funding through the Recycling Business Development Grant Round. For more

information about the Recycling Business Development Grant round, please contact Wendy Worley at (919) 707-8136 or wendy.worley@ncdenr.gov.

- Public school systems and individual public schools are **not eligible** to apply directly for funding through this grant program. However, local governments (counties or municipalities) may apply for funding to support public school recycling projects. Additional requirements apply for projects seeking grant support for public school recycling projects - see Special Requirements section below.

Conditions on Submittals:

- **ONLY ONE PROPOSAL PER ELIGIBLE ENTITY WILL BE ACCEPTED.**
- Multi-party initiatives (such as joint projects by two or more local governments where each local government contributes towards project funding) are strongly encouraged.
- Any group participating in a regional or multi-party project proposal may not submit additional proposals.
- All applicants selected for funding will undergo a compliance review to ensure that they do not have any outstanding notices of violation related to North Carolina solid waste statutes and rules. Outstanding Notice of Violations (NOVs) must be corrected to the satisfaction of the N.C. Division of Waste Management (DWM) prior to any grant being awarded. Applicants with outstanding NOVs are responsible for providing DEACS with information from DWM indicating that the community is in compliance and that the NOVs have been corrected before a grant contract can be initiated.
- Applications will not be accepted from local governments that have not submitted the required Solid Waste and Materials Management Annual Report for the most recent fiscal year.
- As a condition of grant award DEACS may work with applicants to revise initially submitted proposals before entering into a grant contract. Initial proposals must be received by the due date. Changes to proposals may include adjustments to project scope, project budget, project time line and/or other elements of the proposal. Any changes to initial proposals must be approved by DEACS and the applicant and the resultant Final CWRAR Proposal will become an attachment to the grant contract.

General Requirements:

General requirements for all applicants:

- Certification regarding usage of NC Solid Waste Disposal Tax proceeds: Solid Waste Disposal Tax proceeds are distributed to eligible local governments on a quarterly basis by the Department of Revenue. According to § 150-187.63, these funds must be used by a city or county solely for solid waste management programs and services. Community Waste Reduction and Recycling Grant applicants must certify in writing that all disposal tax proceeds are used only for the purpose of providing solid waste and recycling services. In addition to this written certification, applicants must describe how disposal tax funds are utilized.
- Public Building Recycling Services: Community Waste Reduction and Recycling Grants will not be awarded to applicants that do not have recycling services for cans, bottles and paper available at their government buildings. As part of the grant proposal, all applicants must indicate that employees in the key government buildings operated by the applicant have reasonable access to recycling services and are able and encouraged to recycle materials generated in the course of business. Please include a list of the materials collected for recycling at these facilities.
- Mercury Product Recycling: § 130A-310.60 requires that any public agency using state funds for the construction or operation of public buildings shall establish a program for the collection and recycling of all spent fluorescent lights and thermostats that contain mercury generated in public buildings. As part of the grant proposal, all applicants must indicate that they have a program in place for the collection of fluorescent lights and mercury thermostats from their public buildings. If the applicant does not have a program in place for the collection of these materials, then as a precondition of any grant award the applicant must initiate such services. For more information

about these requirements and / or for assistance implementing a mercury products recycling program please contact Joseph Fitzpatrick at 919-707-8121, joseph.fitzpatrick@ncdenr.gov.

Special Requirements:

Applicants seeking funding for public school recycling, away-from-home recycling or electronics recycling **MUST** address the indicated Special Requirement in their submitted proposal.

- Special Requirements for applicants seeking funding for **public school recycling projects**: As stated in the section addressing Eligible Entities, only counties, municipalities, councils of governments and solid waste authorities in North Carolina are eligible to apply for CWRAR Grant funding. Proposals seeking funding for public school recycling projects must come from one of these entities. Public school systems and or individual schools **may not** apply directly. Applicants seeking funding for public school recycling projects **must** answer the supplemental questions below to ensure that all necessary program elements are addressed, and to help demonstrate project planning. This is a competitive grant program and projects that institute or expand a school-system wide recycling program will compete better than projects that only serve individual schools. Eligible grant projects may seek funding for equipment (such as bins and roll carts) and / or education materials. As with other CWRAR projects, administrative expenses (staff salaries and contract collection costs) are not eligible for grant funding nor can they be used as matching funds. Please contact Heather Cashwell at 919-707-8127, heather.cashwell@ncdenr.gov for information or assistance with public school recycling projects.

School Recycling Supplemental Questions:

- Provide a description of any existing school recycling program(s).
 - Indicate whether collection of recyclables be provided by the local government or through a contracted collection service provider.
 - Provide a list of the recyclables accepted by the program, and indicate how the materials are collected (single stream, dual stream, source separated)?
 - Where are the recyclables going after collection (who is your market)?
 - Where will recycling containers be placed: in classrooms, in cafeterias, hallways, on athletic fields, offices, library, copy room?
 - Who will be responsible for emptying containers (cleaning staff, teachers, students, student groups, etc.)?
 - A recycling contact must be established at each school that is recycling as a result of this grant. Please provide a list of schools, contact person, and title. Designated contacts could be the facilities manager, head custodian, faculty coordinator of a leadership group, the principle, or an administrator.
 - Describe your plan for promoting recycling and educating staff and students about the program.
- Special Requirements for applicants seeking funding for **away-from-home recycling projects**: Grant funds can only be used for recycling related purchases and cannot be used to pay for the purchase of away-from-home receptacles for the collection of waste (garbage). If a proposal includes the purchase of away-from-home receptacles that collect BOTH waste and recyclables then the standard matching fund requirement will be adjusted so that the applicant (grantee) covers the full cost of the waste portion of the container with their matching funds. For example, if a community seeks to purchase a combo waste / recycling station that has one slot for garbage and one for recyclables and if the receptacle costs \$1,000 then the applicant will be expected to provide a match equal to one half of the purchase price or \$500. If you are seeking funding for an away-from-home recycling project please indicate in the Special Requirements section of your proposal whether any of the equipment to be purchased will be used to collect waste materials that are intended to be disposed of in a landfill.

- Special Requirements for applicants seeking funding for **electronics recycling projects**: Any government that has previously been eligible to receive funds distributed from the State's Electronics Management Program **WILL NOT** be eligible to receive a Community Waste Reduction and Recycling Grant for an electronics recycling related project. Any community seeking grant funds related to electronics recycling must include information in its proposal on whether the local government has ever received funds distributed from the State's Electronics Management Program. For more information on eligibility for Electronics Management Program Funds see this web site: <http://portal.ncdenr.org/web/wm/sw/electronics/localgov>.

Successful applicants seeking grant funds to support electronics recycling projects will be required to become eligible for Electronics Management Program funding on or before December 31, 2015 as a precondition of receipt of Community Waste Reduction and Recycling Grant funds.

Funding Period:

Grantees must expend funds within one year of contract execution unless the grant contract term is extended by written agreement between the applicant and the N.C. Department of Environment and Natural Resources. Extensions are possible but not guaranteed. It is anticipated that grant contracts resulting from this grant cycle will begin July 1, 2015 and end June 30, 2016. Any funds expended prior to the start of the contract will not be reimbursed.

Due Date:

Proposals **MUST** be received by DEACS by **5:00 p.m. on Friday, February 27, 2015**. Any proposals received after the deadline will not be considered.

Local governments requiring board approval to apply for grant funds should plan to procure that approval before the submittal deadline.

How to Submit Proposals:

One electronic copy of the proposal must be submitted. Receipt of all acceptable proposals will be acknowledged by e-mail. Submit electronic documents to rob.taylor@ncdenr.gov. Please submit electronic versions as Microsoft Word (preferred) or Adobe (PDF) attachments. If submittal of an electronic version of your proposal presents a hardship, please contact Rob Taylor to discuss submittal options.

Proposals must be received by 5:00 p.m. on Friday, February 27, 2015. Proposals not received by 5:00 p.m. on Friday, February 27, 2015 will not be accepted.

Required Proposal Format:

The following outline indicates what applicants must include in their proposal for their application to be considered complete. Proposals that fail to provide all of the required information or that fail to follow this format will be deemed inadequate and may not be considered for funding.

- Project Title
- Applicant Contact Information: to include the following:
 - ✓ Name and title of main contact
 - ✓ Organization
 - ✓ Address
 - ✓ Phone number
 - ✓ Fax number
 - ✓ E-mail address
 - ✓ Local Government Federal Tax ID number
- Date of Proposal Submittal: this must be the date of submission of proposal to DEACS

~ continued on next page ~

- General Requirements: (see section on General Requirements for more information)
 - ✓ Written statement certifying that Solid Waste Disposal Tax Proceeds are used only for solid waste management purposes and a description of how proceeds are used.
 - ✓ Written statement indicating that the applicant has recycling services collecting cans, bottles and paper available at the key government buildings and a list of materials collected.
 - ✓ Written statement indicating that the applicant has established a program for the collection and recycling of fluorescent lights and mercury containing thermostats from public buildings owned by the applicant.
- Project Description: Please include the following information in your project description:
 - ✓ Description and quantities of items to be purchased with grant funds;
 - ✓ Description of the anticipated life of service for the items or materials to be purchased with grant funds (estimate how long the project will continue to serve the community);
 - ✓ An estimate of the number of households or businesses that will be impacted by or have access to the recycling services associated with the proposed project;
 - ✓ An estimate of the waste reduction impact of the proposed project; and
 - ✓ A description of whether the grant project will create a new service, enhance or expand an existing service, or support an existing recycling service without expanding that service.
- Special Requirements: Proposals for school recycling, electronics recycling or away from home / pedestrian recycling must include additional information as stipulated in the Special Requirements section. See Special Requirements on pages 5 and 6 for more information.
- Project Timeline: Bulleted list showing project milestones and general implementation dates. Timeline must begin on or after July 1, 2015 and project must be complete by June 30, 2016.
- Project Budget: to include the following:
 - ✓ Itemized list of intended expenditures and estimated costs;
 - ✓ Amount of funds requested from the state and amount of matching funds to be provided by the applicant (see Cash Match Requirements);
 - ✓ Please submit your budget in a table following the example shown below:

Sample Project Budget	State Grant Award	Applicant Cash Match	Project Total
Recycling Carts for Commercial Recycling Program (100 carts @ \$55 each)	\$ 4,583	\$ 917	\$ 5,500
Labels for Carts and Signs for Recycling Sites	\$ 343	\$ 69	\$ 412
Program Brochures (Design and Printing)	\$ 209	\$ 41	\$ 250
Total	\$ 5,135	\$ 1,027	\$ 6,162

* Note about Project Budgets: state and local sales taxes **are not** reimbursable expenditures and should not be included as part of grant budgets.

Grant Selection Process:

Through a blind vote process, a selection committee will use the pre-established Award Criteria identified below to rank proposals and make award decisions. The review process is expected to be completed and preliminary award announcements made in April, 2015. Applicants are encouraged to consider the Award Criteria as they develop their grant proposals. A total of 100 points is available.

Award Criteria:

1. **Innovation / Creativity (0-5 points)**: Is the project innovative? Does the project address a new waste stream or material, create a new recycling service, or take an approach not seen in North Carolina? Does the project set a strong example for other communities to replicate?
2. **Advancement of Public Recycling Service (0-10 points)**: Does the project implement a new recycling service in the applicant community, or does the project increase the efficiency or

effectiveness of an existing service? Does the project bring a new aspect of recycling to an area or region of the state? Does the project implement a new program or service that is proven to be effective in another community or region of the state?

3. **Planning (0-20 points):** Did the Project Description include all necessary elements? Is the proposal well thought-out, well-researched and backed by valid facts and assumptions?
4. **Consistency with Best Management Practices (0-15 points):** Is the project consistent with recycling industry Best Management Practices (BMPs) and / or does the project involve the adoption or expansion of an industry BMP? Recognized BMPs may include the collection of commingled materials, collection using carts, the use of compacting equipment for collection vehicles, and / or the use of equipment and / or practices proven to reduce contamination and maximize diversion in other communities.
5. **Impact on the Waste Stream (0-15 points):** Will the project contribute substantially toward reduction of the local waste stream or will it substantially increase tonnage recovered through recycling services?
6. **Efficiency / Cost-effectiveness (0-10 points):** Will the project improve the efficiency or cost-effectiveness of the local waste reduction program? Does the project reduce the operating cost of a current recycling service or does it adopt practices proven to be cost effective in other communities?
7. **Sustainability / Commitment (0-10 points):** Will the project be ongoing and sustained in subsequent annual budgets? Does the project have the support of the governing body? Does the project make investments that will continue to serve the community for years to come?
8. **Joint Effort (0 or 5 points):** One party proposals will receive zero (0) points; multi-party proposals (involving cash match from all participants) will receive five (5) points.
9. **Preferred Sector or Commodity★ (0-10 points):** To what extent does the project serve a one of the targeted sectors or materials that is eligible for bonus points as described in the Standard Projects Grants section on page 1? Is the project a Special Large Project?

If Your Proposal is Selected for Funding:

DEACS anticipates that applicants selected for funding will be notified by the end of April 2015. DEACS will notify the applicant with a formal offer by e-mail. The applicant must accept or decline the offer. The following will occur once the offer is accepted:

- DEACS will conduct a compliance review with the Division of Waste Management (this may occur before offer is accepted).
- When DEACS requires revisions to the initially submitted proposals as a condition of grant award, DEACS and the applicant must both agree on the revisions to the proposal and the applicant must approve any changes and accept the offered grant in writing. The Final Proposal will become an attachment to the grant contract. Applicants who fail meet this requirement will not be awarded funding.
- Successful applicants will be required to register with the state's e-procurement system using the same address provided in the applicant's proposal. To register in the state's e-procurement system please visit the following link: <http://eprocurement.nc.gov/>.
- DEACS will submit a request through the DENR contract processing system for a grant contract.

NOTE: Successful applicants that make purchases before a grant contract is signed by both DENR and the grant recipient will not be reimbursed.

Other General Terms and Conditions:

All grantees are subject to the following terms and conditions. Most of these terms and conditions will be outlined in the grant contract.

- **Publications** – all documents and publications associated with a grant contract should be printed on recycled paper containing at least 30 percent post-consumer content.

- **Cash match** – grantees are required to provide cash match of at least of 20 percent of the grant award.
- **Final reports** – a draft final report is required to be submitted to DEACS at least 30 days prior to the contract end date and a final report is required to be submitted by the contract end date. Final reports and drafts should be submitted electronically. All applicants are strongly encouraged to visit the following web site to review the final reporting format:
<http://portal.ncdenr.org/web/deao/recycling/lg/financial-assistance>.
 A link to the final report format can be found on the above web page. If you do not have internet access, please contact Rob Taylor at (919) 707-8139 to receive a copy of the Final Report Guidelines.
- **Extensions** – no-cost time extensions are possible but not guaranteed for grant contracts. Grantees seeking no-cost time extensions should submit a request for a time extension at least sixty (60) days prior to the contract end date. The request for extension must indicate how long the grantee is seeking to extend the project and the reason that the extension is being requested (i.e., why the project cannot be completed on-time). Any request for an extension must include a new timeline with revised project milestones as well as a new budget (if budget changes are also being requested). DEACS reserves the right to decline any request for extension that is not initiated at least sixty (60) days prior to the contract end date.
- **Reimbursement** – distribution of DEACS grant funds is on a reimbursement basis. Requests for reimbursement can only be made after the grantee has spent funds on the grant project. Reimbursement requests must be submitted on letterhead, must include copies of invoices, and must include proof that the grantee has made payment. Proof of payment may include copies of canceled checks or other financial reports showing that funds were spent. **State and local sales taxes are not reimbursable, may not be counted towards expenditure requirements, and should be excluded from reimbursement requests.**
- **Final 10 Percent of Funds** – DEACS will continue to reimburse grantees until 90 percent of the award amount has been expended. The final 10 percent of grant funds will be held until an acceptable final report has been received by DEACS. The final report must be received and approved prior to the end date of the contract. All final requests for reimbursement must be received within 45 days of the contract end-date or all remaining grant funds will be forfeit.

A Final Word on Grant Writing:

Proposals may receive low scores or even be rejected because applicants fail to follow the instructions outlined in this document. Applicants stand a better chance of success if they include all of the required components of a proposal and if they follow the Required Proposal Format. Project Descriptions should be clear, concise, and should demonstrate thoughtful planning. Poorly prepared proposals create uncertainty about the project goals and intended results. Clear details will provide grant proposal reviewers confidence about the validity and feasibility of a proposal. Applicants with questions are encouraged to contact DEACS for more information.

AGENDA ITEM 8:

REQUEST FOR AMENDMENTS TO FIRE DISTRICTS

MANAGER’S COMMENTS:

Mr. Jeff Virginia, Emergency Services Director, will request the Board schedule a public hearing on February 17, 2015 to allow citizen comments on the transfer of property from the Beaver Dam Fire District to the Cove Creek Fire District. Maps have been included detailing the changes.

Board action is requested to schedule a public hearing on February 17, 2015 to allow citizen comments on the transfer of property from the Beaver Dam Fire District to the Cove Creek Fire District.



WATAUGA COUNTY

012015 BCC Meeting

Department of Communications & Emergency Services

184 Hodges Gap Road Suite D ♦ Boone, North Carolina 28607 Phone (828) 264-3761

FAX (828) 265-7617

Jeff Virginia-Director

Email: Jeff.Virginia@watgov.org

MEMO

Date: January 13, 2015
To: Watauga County Board of Commissioners
From: Jeff Virginia
Ref: Fire District Change
Cc: Deron Geouque

Pursuant to NCGS 69-25.11, I wish to request a public hearing to be scheduled for the next available Board of Commissioners meeting in reference to the items listed below.

The attached maps, diagrams and agreement between Beaver Dam Fire Department and Cove Creek Fire Department are for an area in the Beaver Dam Fire District that both Fire Chiefs have agreed to change for better service of the area affected.

Currently Beaver Dam Fire Department serves the area but must travel into the Cove Creek District to access the residences for fire protection which can only be accessed from the Phillips Branch Road.

Steve Sudderth will present this to the Board at the upcoming meeting.

I, James Sherwood, Chief, Beaver Dam Volunteer Fire Department, agree to give the following parcels, currently in the Beaver Dam Fire District, to the Cove Creek Volunteer Fire Department represented by Terry Combs, Chief. These parcels are part of a platted subdivision whose only access is off of Phillips Branch Road, which is currently in Cove Creek Volunteer Fire Department's district.

The parcels to be moved from the Beaver Dam fire district to the Cove Creek fire district are as follows:

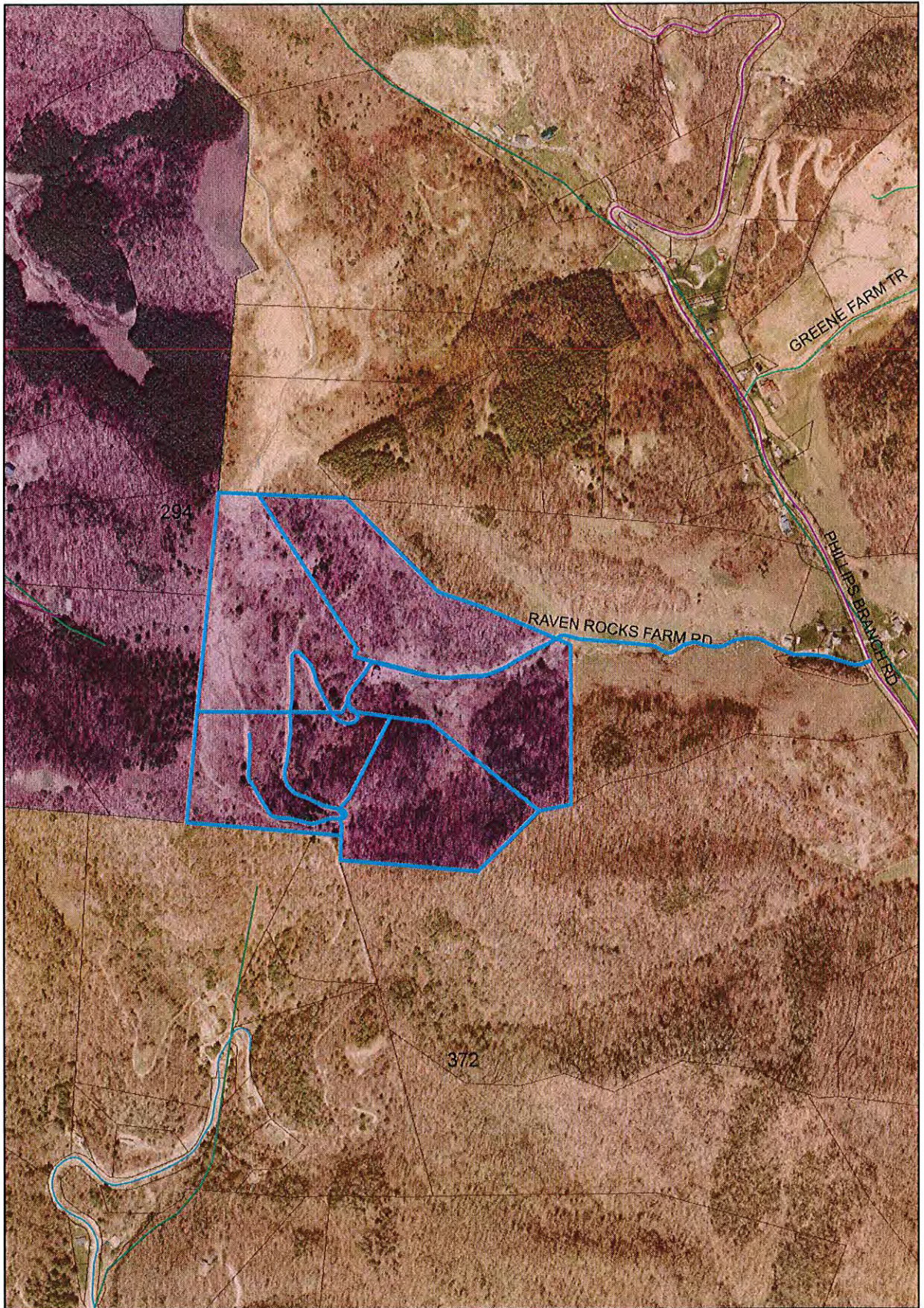
- 1962-68-8230-000 with a legal description of Tract 1, Raven Rock,
- 1962-67-8561-000 with a legal description of Tract 2, Raven Rock,
- 1962-78-4360-000 with a legal description of Tract 3, Raven Rock,
- 1962-77-9778-000 with a legal description of Tract 4, Raven Rock, and
- 1962-77-6316-000 with a legal description of Tract 5, Raven Rock.

James Sherwood 12-5-14

James Sherwood, Chief, Beaver Dam Volunteer Fire Department Date

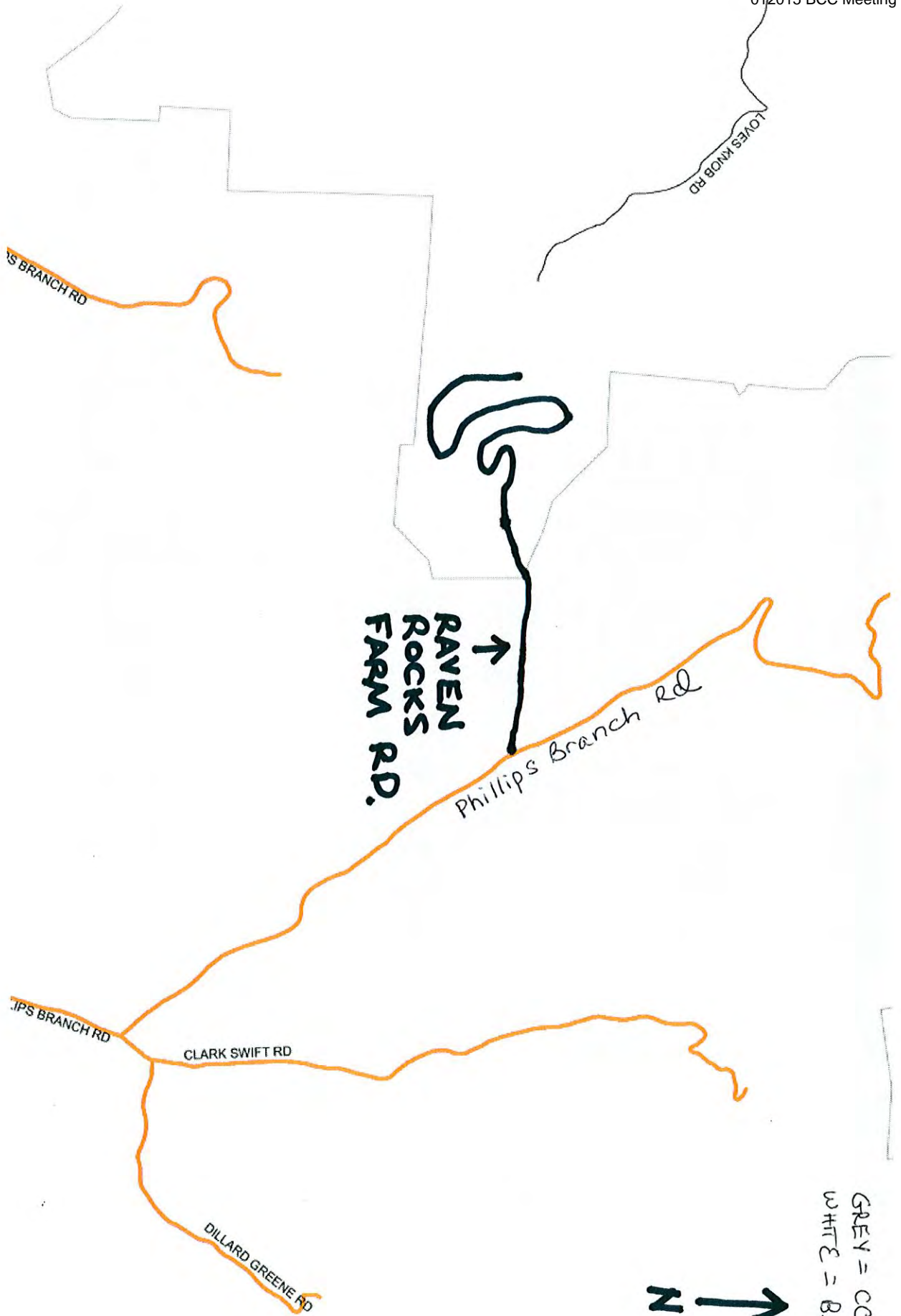
Terry m Combs 12-8-14

Terry Combs, Chief, Cove Creek Volunteer Fire Department Date





Cove Creek FD



AGENDA ITEM 9:

TAX MATTERS

A. Monthly Collections Report

MANAGER'S COMMENTS:

Mr. Larry Warren, Tax Administrator, will present the Monthly Collections Report and be available for questions and discussion.

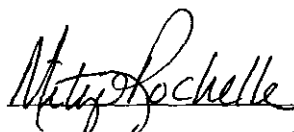
The report is for information only; therefore, no action is required.

Monthly Collections Report**Watauga County**

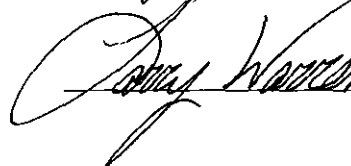
Bank deposits of the following amounts have been made and credited to the account of Watauga County. The reported totals do not include small shortages and overages reported to the Watauga County Finance Officer

Monthly Report December 2014

	<u>Current Month</u> <u>Collections</u>	<u>Current Month</u> <u>Percentage</u>	<u>Current FY</u> <u>Collections</u>	<u>Current FY</u> <u>Percentage</u>	<u>Previous FY</u> <u>Percentage</u>
General County					
Taxes 2014	8,472,966.42	59.50%	20,660,985.44	78.18%	76.41%
Prior Year Taxes	77,469.94		475,116.21		
Solid Waste User Fees	753,671.91	56.71%	1,940,474.01	76.93%	76.39%
Green Box Fees	2,793.74	NA	15,663.15	NA	77.24%
Total County Funds	\$9,306,902.01		\$23,092,238.81		
Fire Districts					
Foscoe Fire	116,315.71	54.09%	354,584.38	78.00%	78.29%
Boone Fire	232,460.08	63.10%	587,743.21	81.02%	79.19%
Fall Creek Service Dist.	1,642.66	31.08%	5,755.67	61.25%	NA
Beaver Dam Fire	30,911.53	56.80%	78,659.68	76.53%	74.88%
Stewart Simmons Fire	40,193.87	63.03%	87,464.48	78.69%	49.45%
Zionville Fire	28,752.84	51.18%	82,818.42	74.59%	76.87%
Cove Creek Fire	68,035.93	57.67%	185,506.06	78.43%	78.70%
Shawneehaw Fire	27,433.36	58.26%	73,418.71	78.59%	79.42%
Meat Camp Fire	60,342.42	58.80%	158,954.35	78.69%	78.85%
Deep Gap Fire	58,567.79	60.58%	146,123.29	79.21%	78.35%
Todd Fire	19,437.68	56.76%	46,260.27	75.41%	79.70%
Blowing Rock Fire	127,773.65	56.02%	359,992.54	77.74%	77.35%
M.C. Creston Fire	1,686.34	46.83%	4,615.97	71.14%	66.78%
Foscoe Service District	22,508.86	66.99%	58,284.30	83.97%	84.37%
Beech Mtn. Service Dist.	164.20	12.68%	741.79	39.43%	48.05%
Cove Creek Service Dist.	232.95	100.00%	324.15	100.00%	92.86%
Shawneehaw Service Dist	1,530.36	46.80%	4,333.15	70.90%	79.80%
	\$836,347.57		\$2,229,824.75		
Towns					
Boone	2,505,775.76	67.99%	4,515,202.48	79.14%	76.06%
Municipal Services	69,413.49	71.48%	98,163.79	77.94%	82.37%
Boone MV Fee	50.78	100.00%	1,577.36	NA	77.18%
Blowing Rock	69.35	0.00%	2,125.76	NA	85.08%
Seven Devils	0.00	0.00%	402.26	NA	83.72%
Beech Mountain	0.00	0.00%	1,536.17	NA	78.49%
Total Town Taxes	\$2,575,309.38		\$4,619,007.82		
Total Amount Collected	\$12,718,558.96		\$29,941,071.38		



Tax Collections Director



Tax Administrator

AGENDA ITEM 9:

TAX MATTERS

B. Refunds and Releases

MANAGER'S COMMENTS:

Mr. Warren will present the Refunds and Releases Reports.

Board action is required to accept the Refunds and Releases Reports.

12/31/2014 17:43
Larry.Warren

WATAUGA COUNTY
RELEASES - 12/01/2014 TO 12/31/2014

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tncrapt

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
1597878 CSI LEASING, INC ATTN PROP TAX DEPT 9990 OLD OLIVE ST ST LOUIS, MO 63141	PP 2014 1000111 1403 TAX RELEASES double billed	1000111	12/31/2014	C02	5130	0	C02	9.62
							G01	8.14
								17.76
1597878 CSI LEASING, INC ATTN PROP TAX DEPT 9990 OLD OLIVE ST ST LOUIS, MO 63141	PP 2014 1000112 1404 TAX RELEASES double billed	1000112	12/31/2014	F02	5131	0	F02	.82
							G01	5.10
								5.92
1750502 DEWEY WRIGHT RENTALS PO BOX 308 BOONE, NC 28607	PP 2014 805 1270 TAX RELEASES DOUBLE BILLED	805	12/31/2014	F02	5134	0	F02	1.98
							G01	12.39
								14.37
1535427 HARRISON, JAMES PAYNE 421 HWY 105 EXT BOONE, NC 28607-	RE 2014 38406 2910-36-0550-000 TAX RELEASES TO BE REBILLED INCORRECT BILLING	38406	12/31/2014	C02	5132	0	C02	4.92
							G01	3.76
							SWF	80.00
								88.68
1624370 ISAACS, MAUDE 235 SMITH ISAACS RD ZIONVILLE, NC 28698	RE 2014 21837 1993-23-1595-000 TAX RELEASES INCORRECT BILLING DUE TO OA EXEMPTION	21837	12/31/2014	F06	5133	0	F06	28.40
							G01	177.78
							SWF	80.00
								286.18
1349570 LUSTER, CLIFFORD D AND JUDY 578 LITTLE CREEK RD TODD, NC 28684	PP 2014 1802 420738000 TAX RELEASES MH ASSESSED AS REAL IN 2014	1802	12/31/2014	F09	5138	0	F09	2.54
							G01	15.90
							SWF	80.00
								98.44
1639777 MOORE, KEVIN A MOORE, HELEN G 4006 COPELAND DR NASHVILLE, TN 37215	RE 2014 23212 2807-85-5299-000 TAX RELEASES PTC APPEAL	23212	12/31/2014	C03	5137	195,000	G01	610.35
1514655 PVH RETAIL DIVISION D/B/A G H BASS CO #260 PO BOX 6969 BRIDGEWATER, NJ 08807	PP 2014 2066 514655999 TAX RELEASES DOUBLE BILLED. AM RETAIL PURCHASED BUSIN	2066	12/31/2014	C03	5139	0	G01	154.00
1585896 RIDGE RUNNER RENTALS, LLC PO BOX 391 BOONE, NC 28607	PP 2014 2913 585896999 TAX RELEASES BUISNESS NOT IN C02, SHOULD BE FO2	2913	12/31/2014	C02	5129	0	C02	3.50

12/31/2014 17:43
Larry.Warren

WATAUGA COUNTY
RELEASES - 12/01/2014 TO 12/31/2014

P 2
tncrprpt

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE CHARGE	AMOUNT
1734553 SAREL, DAN 10100 SW 142ND ST MIAMI, FL 33176	RE 2014 1940-82-3440-000 TAX RELEASES PTC APPEAL	8521	12/31/2014	C05	5140	21,800 G01	68.23
1731023 SPARKS, HOYT D F 486 CHOATE DAIRY RD SPARTA, NC 28675	RE 2014 2951-03-8890-000 REFUND RELEASE PTC APPEAL	47266	12/31/2014	F10	5141	28,100 F10 G01	14.05 87.95 <hr/> 102.00
1748081 WEST, KENNETH C PO BOX 4063 EMERALD ISLE, NC 28594	RE 2014 2818-00-8501-002 REFUND RELEASE PTC APPEAL	26084	12/31/2014	C03	5136	55,000 G01	172.15
1629524 WINEBARGER, ALFRED GREGORY 2507 MEAT CAMP RD BOONE, NC 286077269	MV 2013 WZR9554 TAX RELEASES vehicle sold plt turnin	23035	12/31/2014	F09	5135	0 F09 G01	4.60 28.80 <hr/> 33.40
DETAIL SUMMARY	COUNT: 13	RELEASES - TOTAL				299,900	1,654.98

12/31/2014 17:43
 Larry.Warren

WATAUGA COUNTY
 RELEASES - 12/01/2014 TO 12/31/2014

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 tncrapt

RELEASES - CHARGE SUMMARY FOR ALL CLERKS

YEAR	CAT	CHARGE	AMOUNT	
2013	MV	F09	MEAT CAMP FIRE MV	4.60
2013	MV	G01	WATAUGA COUNTY MV	28.80
			2013 TOTAL	33.40
2014	RE	C02	BOONE RE	4.92
2014	RE	F06	ZIONVILLE FIRE RE	28.40
2014	RE	F10	DEEP GAP FIRE RE	14.05
2014	RE	G01	WATAUGA COUNTY RE	1,120.22
2014	RE	SWF	SOLID WASTE USER FEE	160.00
2014	PP	C02	BOONE PP	13.12
2014	PP	F02	BOONE FIRE PP	2.80
2014	PP	F09	MEAT CAMP FIRE PP	2.54
2014	PP	G01	WATAUGA COUNTY PP	195.53
2014	PP	SWF	SOLID WASTE USER FEE	80.00
			2014 TOTAL	1,621.58
			SUMMARY TOTAL	1,654.98

12/31/2014 17:43
Larry.Warren

WATAUGA COUNTY
RELEASES - 12/01/2014 TO 12/31/2014

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tncraprt

RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT
C02	2014	C02 BOONE PP	18.04
C02	2014	G01 WATAUGA COUNTY PP	11.90
C02	2014	SWF SOLID WASTE USER FEE	80.00
		C02 TOTAL	109.94
C03	2014	G01 WATAUGA COUNTY RE	936.50
		C03 TOTAL	936.50
C05	2014	G01 WATAUGA COUNTY RE	68.23
		C05 TOTAL	68.23
F02	2014	F02 BOONE FIRE PP	2.80
F02	2014	G01 WATAUGA COUNTY PP	17.49
		F02 TOTAL	20.29
F06	2014	F06 ZIONVILLE FIRE RE	28.40
F06	2014	G01 WATAUGA COUNTY RE	177.78
F06	2014	SWF SOLID WASTE USER FEE	80.00
		F06 TOTAL	286.18
F09	2013	F09 MEAT CAMP FIRE MV	4.60
F09	2013	G01 WATAUGA COUNTY MV	28.80
F09	2014	F09 MEAT CAMP FIRE PP	2.54
F09	2014	G01 WATAUGA COUNTY PP	15.90
F09	2014	SWF SOLID WASTE USER FEE	80.00
		F09 TOTAL	131.84
F10	2014	F10 DEEP GAP FIRE RE	14.05
F10	2014	G01 WATAUGA COUNTY RE	87.95
		F10 TOTAL	102.00
		SUMMARY TOTAL	1,654.98

North Carolina Vehicle Tax System											
NCVTS Pending Refund report											
Report Date 1/5/2015 3:23:27 PM											
Payee Name	Address 1	Address 2	Address 3	Plate Number	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
ALMUS, FREDERICK	1625 PINECREST RD		ROCKY MOUNT, NC 27803	PSA5397	Situs error	12/04/2014	G01	Tax	\$0.00	\$0.00	\$0.00
							C02	Tax	(\$8.65)	\$0.00	(\$8.65)
							C02	Vehicle Fee	(\$5.00)	\$0.00	(\$5.00)
							F07	Tax	\$1.06	\$0.00	\$1.06
							Refund				
ALMUS, SARAH	1625 PINECREST RD		ROCKY MOUNT, NC 27803	BFX9852	Situs error	12/04/2014	G01	Tax	\$0.00	\$0.00	\$0.00
							C02	Tax	(\$113.73)	\$0.00	(\$113.73)
							C02	Vehicle Fee	(\$5.00)	\$0.00	(\$5.00)
							F07	Tax	\$13.87	\$0.00	\$13.87
							Refund				
BUBB, LOURDES	537 OAK RIDGE DR		BOONE, NC 28607	CLP9672	Tag Surrender	12/18/2014	G01	Tax	(\$20.26)	\$0.00	(\$20.26)
							F02	Tax	(\$3.24)	\$0.00	(\$3.24)
							Refund				
CARLSON, JOHN	275 INDRIO RD		BLOWING ROCK, NC 28605	CLF2580	Situs error	12/01/2014	G01	Tax	\$0.00	\$0.00	\$0.00
							C02	Tax	(\$226.98)	\$0.00	(\$226.98)
							C02	Vehicle Fee	(\$5.00)	\$0.00	(\$5.00)
							F12	Tax	\$27.68	\$0.00	\$27.68
							Refund				
CARROLL, LARRY	234 DELL COFFEY RD		BOONE, NC 28607	YTC1857	Tag Surrender	12/29/2014	G01	Tax	(\$32.82)	\$0.00	(\$32.82)
							F09	Tax	(\$5.24)	\$0.00	(\$5.24)
							Refund				
CARROLL,	234 DELL		BOONE, NC	BMJ9412	Tag	12/29/2014	G01	Tax	(\$15.72)	(\$0.78)	(\$16.50)



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 1/5/2015 3:23:27 PM

Owner Name	Address	City/State	Tag No	Surrender Date	Reason	Code	Description	Amount	Refund	Total
MAEGAN	COFFEY RD	28607			Surrender	F09	Tax	(\$2.52)	(\$0.13)	(\$2.65)
									Refund	\$19.15
COLE, LEONARD	413 SAINT ANDREWS RD	BEECH MTN, NC 28604	YTB6508	12/31/2014	Tag Surrender	G01	Tax	(\$43.54)	\$0.00	(\$43.54)
						C05	Tax	(\$89.03)	\$0.00	(\$89.03)
									Refund	\$132.57
CONNELL, MATTHEW	3711 NC HWY 194 N	BOONE, NC 28607	CCY5395	12/16/2014	Situs error	G01	Tax	\$0.00	\$0.00	\$0.00
						C02	Tax	(\$65.05)	\$0.00	(\$65.05)
						C02	Vehicle Fee	(\$5.00)	\$0.00	(\$5.00)
						F09	Tax	\$8.79	\$0.00	\$8.79
						MS1	Tax	(\$36.92)	\$0.00	(\$36.92)
									Refund	\$98.18
DALTON, ROGER	155 CLINT LEWIS RD	BOONE, NC 28607	CE1737	12/19/2014	Tag Surrender	G01	Tax	(\$13.86)	\$0.00	(\$13.86)
						F02	Tax	(\$2.21)	\$0.00	(\$2.21)
									Refund	\$16.07
DALTON, ROGER	155 CLINT LEWIS RD	BOONE, NC 28607	BMK6514	12/16/2014	Tag Surrender	G01	Tax	(\$44.58)	(\$2.57)	(\$47.15)
						F02	Tax	(\$7.12)	(\$0.41)	(\$7.53)
									Refund	\$54.68
DALTON, ROGER	155 CLINT LEWIS RD	BOONE, NC 28607	AEW8730	12/19/2014	Tag Surrender	G01	Tax	(\$3.05)	(\$0.15)	(\$3.20)
						F02	Tax	(\$0.49)	(\$0.02)	(\$0.51)
									Refund	\$3.71
DALTON, ROGER	155 CLINT LEWIS RD	BOONE, NC 28607	XPS8329	12/19/2014	Tag Surrender	G01	Tax	(\$10.83)	\$0.00	(\$10.83)
						F02	Tax	(\$1.73)	\$0.00	(\$1.73)
									Refund	\$12.56
DEBRIERE, MICHAEL	4300 S US HWY 1	SUITE 203 - 233 JUPITER, FL 33477	AKA5327	12/16/2014	Tag Surrender	G01	Tax	(\$10.55)	\$0.00	(\$10.55)
						F01	Tax	(\$1.68)	\$0.00	(\$1.68)
									Refund	\$12.23
DICKINSON, WILLIAM	1145 FEARRINGTON POST	PITTSBORO, NC 27312	CEL1565	12/31/2014	Situs error	G01	Tax	\$0.00	\$0.00	\$0.00
						C02	Tax	(\$22.88)	\$0.00	(\$22.88)
						C02	Vehicle Fee	(\$5.00)	\$0.00	(\$5.00)
						C03	Tax	\$17.30	\$0.00	\$17.30
									Refund	\$10.58
FEIMSTER, BOBBY	PO BOX 110	BOONE, NC 28607	XYN1391	12/18/2014	Tag Surrender	G01	Tax	(\$26.41)	\$0.00	(\$26.41)
						F02	Tax	(\$4.22)	\$0.00	(\$4.22)
									Refund	\$30.63
FIELD, FRANCESCA	7043 SW 99TH ST	OCALA, FL 34476	B0WJR	12/18/2014	Tag Surrender	G01	Tax	(\$41.65)	\$0.00	(\$41.65)
						F02	Tax	(\$6.65)	\$0.00	(\$6.65)
									Refund	\$48.30



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 1/5/2015 3:23:27 PM

HODGES, ROY	5154 US HIGHWAY 421 N		VILAS, NC 28692	CE5405	Situs error	12/02/2014	G01	Tax	\$0.00	\$0.00	\$0.00
							C02	Tax	(\$56.43)	\$0.00	(\$56.43)
							C02	Vehicle Fee	(\$5.00)	\$0.00	(\$5.00)
							F07	Tax	\$7.63	\$0.00	\$7.63
							MS1	Tax	(\$32.03)	\$0.00	(\$32.03)
HOLDEN, ALEXANDER	PO BOX 2288		BLOWING ROCK, NC 28605	DBP8156	Situs error	12/08/2014	G01	Tax	\$0.00	\$0.00	\$0.00
							C02	Tax	(\$26.40)	\$0.00	(\$26.40)
							C02	Vehicle Fee	(\$5.00)	\$0.00	(\$5.00)
							F12	Tax	\$3.22	\$0.00	\$3.22
									Refund	\$28.18	
ISAACS, PAMELA	577 BURL LAWRENCE RD		VILAS, NC 28692	VWZ3174	Tag Surrender	12/01/2014	G01	Tax	(\$26.73)	\$0.00	(\$26.73)
							F07	Tax	(\$4.27)	\$0.00	(\$4.27)
JORDAN, JERRY	129 MTN VW BAPTIST CH RD		DEEP GAP, NC 28618	DBX9127	Situs error	12/29/2014	G01	Tax	\$0.00	\$0.00	\$0.00
							C02	Tax	(\$9.51)	\$0.00	(\$9.51)
							C02	Vehicle Fee	(\$5.00)	\$0.00	(\$5.00)
							F10	Tax	\$1.16	\$0.00	\$1.16
									Refund	\$13.35	
LASSITER, JOHN	411 BEAUREGARD CIRCLE		OXFORD, MS 38655	CEM7237	Tag Surrender	12/09/2014	G01	Tax	(\$5.69)	\$0.00	(\$5.69)
							C02	Tax	(\$6.72)	\$0.00	(\$6.72)
							C02	Vehicle Fee	\$0.00	\$0.00	\$0.00
									Refund	\$12.41	
LINTON, KIMBERLY	308 MORGAN RD		NAPLES, FL 34114	BCE6295	Tag Surrender	12/11/2014	G01	Tax	(\$10.77)	\$0.00	(\$10.77)
							C03	Tax	(\$9.64)	\$0.00	(\$9.64)
MAHER, DEBORAH	114 CHRISTIES LN		BOONE, NC 28607	RNL9524	Tag Surrender	12/16/2014	G01	Tax	(\$20.14)	\$0.00	(\$20.14)
							F09	Tax	(\$3.22)	\$0.00	(\$3.22)
MILLER, JOHN	PO BOX 2273		BOONE, NC 28607	CEW6552	Tag Surrender	12/22/2014	G01	Tax	(\$8.04)	\$0.00	(\$8.04)
							F09	Tax	(\$1.29)	\$0.00	(\$1.29)
NORVILLE, ROBERT	127 BOULDER LN		BLOWING ROCK, NC 28605	ADR2696	Tag Surrender	12/23/2014	G01	Tax	(\$15.58)	\$0.00	(\$15.58)
							F12	Tax	(\$2.49)	\$0.00	(\$2.49)
PONKO, TED	756 ARNETT HOLLOW RD		VILAS, NC 28692	RRN3483	Tag Surrender	12/08/2014	G01	Tax	(\$12.05)	\$0.00	(\$12.05)
							FS1	Tax	(\$1.93)	\$0.00	(\$1.93)



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 1/5/2015 3:23:27 PM

POOLE, MAX	109 HOPE TOWN DR		VILAS, NC 28692	04B1BP	Situs error	12/18/2014				Refund	\$13.98
							G01	Tax	\$0.00	\$0.00	\$0.00
							C02	Tax	(\$87.33)	\$0.00	(\$87.33)
							C02	Vehicle Fee	(\$5.00)	\$0.00	(\$5.00)
							F07	Tax	\$10.65	\$0.00	\$10.65
										Refund	\$81.68
RSK MOUNTAIN CONSTRUCTI	PO BOX 17		BLOWING ROCK, NC 28605	BL2121	Tag Surrender	12/18/2014	G01	Tax	(\$9.62)	\$0.00	(\$9.62)
							C03	Tax	(\$8.61)	\$0.00	(\$8.61)
										Refund	\$18.23
RUSSELL, GREGORY	PO BOX 945		BLOWING ROCK, NC 28605	YTB9776	Tag Surrender	12/16/2014	G01	Tax	(\$15.00)	\$0.00	(\$15.00)
							F02	Tax	(\$2.40)	\$0.00	(\$2.40)
										Refund	\$17.40
SAULS, BARRY	4278 BAMBOO RD		BOONE, NC 28607	CMB6191	Tag Surrender	12/11/2014	G01	Tax	(\$14.55)	\$0.00	(\$14.55)
							F02	Tax	(\$2.33)	\$0.00	(\$2.33)
										Refund	\$16.88
SUDDUTH, AMELIA	9649 HWY 105 SOUTH		BANNER ELK, NC 28604	CLR2742	Situs error	12/01/2014	G01	Tax	\$0.00	\$0.00	\$0.00
							C02	Tax	(\$101.52)	\$0.00	(\$101.52)
							C02	Vehicle Fee	(\$5.00)	\$0.00	(\$5.00)
							F01	Tax	\$12.38	\$0.00	\$12.38
										Refund	\$94.14
THOMAS BROWN CONSTRUCTI	139 FLORENCE LN		BOONE, NC 28607	DZ3348	Tag Surrender	12/09/2014	G01	Tax	(\$5.56)	\$0.00	(\$5.56)
							F10	Tax	(\$0.89)	\$0.00	(\$0.89)
										Refund	\$6.45
UNDERDOWN AND ASSOCIATESI NC	184 NORTH WATER ST		BOONE, NC 28607	BCE6846	Tag Surrender	12/04/2014	G01	Tax	(\$24.08)	\$0.00	(\$24.08)
							C02	Tax	(\$28.47)	\$0.00	(\$28.47)
							C02	Vehicle Fee	\$0.00	\$0.00	\$0.00
										Refund	\$52.55
VILES, ELZA	1841 OLD WATAUGA RIVER RD		SUGAR GROVE, NC 28679	ZWF8417	Vehicle Sold	12/08/2014	G01	Tax	(\$12.13)	\$0.00	(\$12.13)
							F07	Tax	(\$1.94)	\$0.00	(\$1.94)
										Refund	\$14.07
WILLIAMS, RONALD	PO BOX 1842		BOONE, NC 28607	8Z97BP	Tag Surrender	12/03/2014	G01	Tax	(\$21.94)	\$0.00	(\$21.94)
							F01	Tax	(\$3.50)	\$0.00	(\$3.50)
										Refund	\$25.44
										Refund Total	\$1404.73

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AGENDA ITEM 10:

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Shawneehaw VFD Request for Support of Lease Purchase Agreement

MANAGER'S COMMENTS:

The Shawneehaw Volunteer Fire Department requests a letter of support from the County to assist in obtaining financing to purchase equipment for their operations. The letter would confirm that they receive both County and fire tax funding. The letter of support does not obligate the County.

Board approval is requested.



County of Watauga

Administration Building, Suite 205 • 814 West King Street • Boone, North Carolina 28607

BOARD OF COMMISSIONERS

Jimmy Hodges, Chairman
David Blust, Vice-Chairman
Billy Kennedy
John Welch
Perry Yates

Telephone 828-265-8000

TDD 1-800-735-2962

Voice 1-800-735-8262

COUNTY MANAGER

Deron T. Geouque

COUNTY ATTORNEY

Stacy C. Eggers, IV

January 20, 2015

United Financial of North Carolina, Inc.
58 Wilkie Way
Fletcher, NC 28732

Re: Lease Purchase Agreement between United Financial of North Carolina, Inc. and Shawneehaw Volunteer Fire Department

Dear Sirs,

I am Chairman of the County Commissioners of Watauga County. This letter is to advise you that: Shawneehaw Volunteer Fire Department is a qualified Volunteer Fire Department, assigned to protect a specific Fire District within this County.

In addition, a special ad valorem (fire tax) is assessed on the real property owners of this district. Said tax is to be used exclusively to provide equipment, facilities, and training as is necessary to provide fire protection for said district. Said funds may also be used to upgrade equipment as the need arises. This tax is collected by the County and disbursed by the Finance Office to the Fire Department on a regular basis by the County Finance Officer. The Fire Department is operated and managed by the Board of Directors of the Fire Department and the Officers of said Department. The Department is currently meeting the requirements of their fire service contract.

The Fire Department has made us aware of their intention to acquire new capital assets through a Lease Purchase transaction with your firm. Please be advised that the County has no objection to this transaction.

Sincerely,

Jimmy Hodges
Watauga County Board of Commissioners

AGENDA ITEM 10:

MISCELLANEOUS ADMINISTRATIVE MATTERS

B. Proposed Dates for the Annual Pre-Budget Retreat

MANAGER'S COMMENTS:

Proposed dates for the Annual Pre-Budget Retreat are February 20 and 21 or 27 and 28, 2015, with times proposed as 12–6 P.M. on Friday and 9 A.M.–12 P.M. on Saturday. Two days are required for the Retreat and should the Board wish times and dates may be adjusted accordingly.

Direction from the Board is requested to set the dates of the Retreat.

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AGENDA ITEM 10:**MISCELLANEOUS ADMINISTRATIVE MATTERS*****C. Register of Deeds Appointment***

Attached is a letter from the executive committee for the Watauga County Republican Party unanimously selecting Amy Shook to fill the remaining term of JoAnn Townsend who is retiring January 31, 2015. Ms. Shook would serve out the remainder of Ms. Townsend's term that expires in 2016.

North Carolina General Statute 161-5, Section (a1) states, "When a vacancy occurs from any cause in the office of register of deeds, the board of county commissioners shall fill such vacancy by the appointment of a successor for the unexpired term, who shall qualify and give bond as required by law. If the register of deeds was elected as the nominee of a political party, the board of county commissioners shall consult the county executive committee of that political party before filling the vacancy and shall appoint the person recommended by that committee, if the party makes a recommendation within (thirty) 30 days of the occurrence of the vacancy."

Per NCGS 161-5, Board action is required to ratify the appointment of Ms. Shook to serve out the remainder of Ms. Townsend's term that expires in 2016, as the recommendation was made within the thirty (30) day time period.



December 19, 2014

Jimmy Hodges, Chairman
Watauga County Board of Commissioners
814 West King Street
Boone, NC 28607

Re: Appointment of Amy Shook as Register of Deeds

Dear Chairman Hodges,

As you are aware, Jo Ann Townsend has announced her retirement as our Register of Deeds effective January 31, 2015. I, like so many other citizens of Watauga County, am deeply grateful to Jo Ann for the excellent service she has provided to our County.

Last night, December 18, 2014, the executive committee for the Watauga County Republican Party met pursuant to N.C. Gen. Stat. §161-5 to select a successor to Jo Ann Townsend. I am pleased to report to the Board of Commissioners for Watauga County that the executive committee unanimously selected Amy Shook to serve as Register of Deeds for our County.

Amy has previously served as a Deputy Register of Deeds in Watauga County for seven years, and possesses the integrity, skill, and dedication to ably serve the citizens of our County in this capacity. She has the full support of Jo Ann Townsend, and the unanimous decision to select Amy to serve as our Register of Deeds highlights the confidence the citizens of our community have in her to maintain the excellence customer service and integrity which presently exists in the Register of Deeds Office.

Thank you for your service to Watauga County. I am sure you and the Board of Commissioners will be well pleased with the service of Amy Shook as our next Register of Deeds.

Sincerely,

Anne-Marie Yates
Chair, Watauga County Republican Party

AGENDA ITEM 10:**MISCELLANEOUS ADMINISTRATIVE MATTERS***D. Boards and Commissions***MANAGER'S COMMENTS:***Tourism Development Authority*

Mr. Jim Neustadt and Ms. Kim Rogers terms will expire February 28, 2015. Mr. Wright Tilley, Watauga County Tourism Development Authority Director, has stated that both are willing to continue to serve, if reappointed. This is a first reading and, therefore, no action is required.

Watauga County Nursing Home Community Advisory Committee

Mr. Fred Badders term will expire January 24, 2015, on the Watauga County Nursing Home Community Advisory Committee. He is willing to continue to serve if reappointed. This is a first reading and, therefore, no action is required.

Watauga Medical Center Board of Trustees

The Watauga Medical Center Board of Trustees has recommended Mr. Joe Miller, Mr. Paul Miller, Jr., and Dr. Paul Dagher (would fill required position of active member of the medical staff) for appointment as Board Trustees. Each of their terms would be effective January 1, 2015, through December 31, 2017. These are second readings and, therefore, action may be taken, if so desired.

Recreation Commission

The following school district nominations were made for expiring terms on the Recreation Commission: Brittany Bolick (Hardin Park), Denny Norris (Green Valley), Carolina Carney (Valle Crucis), and Gene Swift (Parkway). These would each be reappointments and this is a second reading and, therefore, action may be taken, if so desired.

Boone Rural Fire Protection Service District

Each Commissioner appoints a representative to the Boone Rural Fire Protection Service District Board whose term will run concurrent with the term of the appointing Commissioner. Boone Rural Fire Service District Board members must own property and reside within that Fire Service District.

Watauga County Planning Board

Each Commissioner nominates a representative to the Watauga County Planning Board whose term will run concurrent with the term of the appointing Commissioner. Planning Board members must live within the appointing Commissioners District and action must be taken by the entire Board of Commissioners to make these appointments. Chairman Hodges appointment was tabled at the last meeting.

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: Jim Neustadt
Home Address: 3657 Broadstone Rd
City: Banner Elk Zip: 28604
Telephone: (H) 828-963-7774 (W) 828-963-7774 (Fax) 828-963-6209
Email: jimn@logcabinrentals.com
Place of Employment: Valle Crucis Log Cabin Rentals, Inc
Job Title: Owner

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- Bald Mountain
- New River
- Beaver Dam
- Blue Ridge
- Elk
- Stony Fork
- Brushy Fork
- Meat Camp
- Blowing Rock
- North Fork
- Watauga
- Cove Creek
- Shawneehaw
- Laurel Creek
- Boone

In addition, Please Indicate If You Live In One Of The Following Areas:

- Foscoe-Grandfather Community
- Howards Creek Watershed
- South Fork New River Watershed
- Valle Crucis Historic District
- Winklers Creek Watershed
- Extraterritorial Area

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- Gender
- Male
 - Female
- Ethnic Background
- African American
 - Caucasian
 - Native American
 - Hispanic
 - Other

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County Tourism Development Authority
2.
3.

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

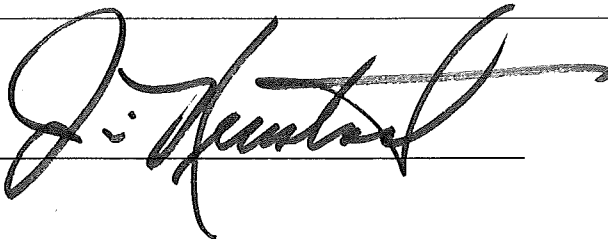
Current Board Member Watauga County TDA

Volunteer
Experience:

Other
Experience:

Other
Comments:

Signature: _____



Date: 1/9/15

Print this page by clicking on "File" and choosing "Print".
After printing, please sign and return to:

*Watauga County Commissioner's Office
842 West King Street Suite 1
Boone, NC 28607*



Name: Jim Neustadt

Home Address: 366 Marie's Path

City: Sugar Grove

Home Phone: 297-1185

Work Phone: 963-7774

Fax: 963-6209

Email: JimN@logcabinrentals.com

Place of Employment: Valle Crucis log Cabin Rentals, Inc.

Job Title: Owner

Township of Residence: Watauga

Area of Residence: Valle Crucis Historic Distric

Gender: Male

Ethnic Background: Caucasian

Board/Commissions Preferences:

Preference 1:

Work Experience:

Past Corporate Vice President of Advertising for Lowes Home Improvement, Wilkesboro and Sr. Vice President of Marketing and Advertising for Michaels Arts and Crafts Stores, Irving Tx. Over 30 years of Marketing and Advertising experience. Currently Owner of Valle Crucis Log Cabin Rentals, Inc. In addition I am a licensed North Carolina Real Estate Broker and Realtor.

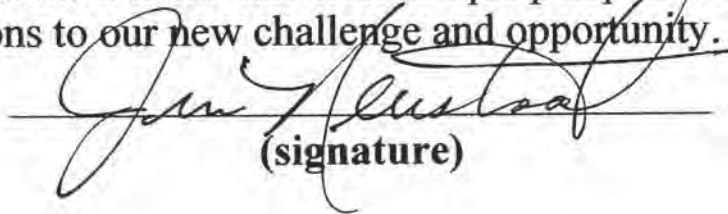
Volunteer Experience: Currently none.

Other Experience: Available upon request.

My desire is to be on the Board for the new Tourism Development Authority. We have been in contact with the Watauga Tax Office re: the additional 6% Occupancy Tax and would like to insure that the funds are appropriately invested in venues that will bring the County maximum

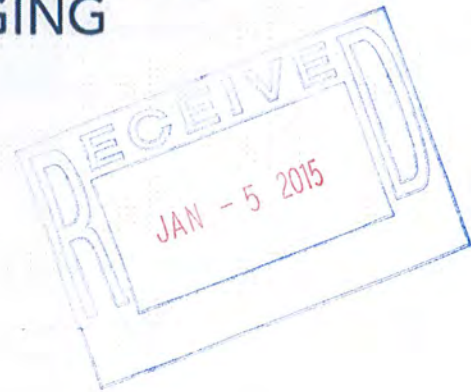
Comments: returns. I believe that my work experience for several national billion dollar, multi-unit retailers and my current investment as a business owner and property manager for 60 privately owned vacation rental properties would benefit the County. I believe that I can offer unique perspectives and real life solutions to our new challenge and opportunity.

2-2-06
(date)


(signature)



AREA AGENCY
on AGING



December 31, 2014

Ms. Anita Fogle
Clerk to the Board
814 West King Street
Suite 205
Boone, NC 28607

Dear Ms. Fogle,

Mr. Fred Badders has indicated his willingness to be re-appointed for an additional three year term to the Watauga County Nursing Home Community Advisory Committee. His current appointment is due to expire on January 24, 2015. Mr. Badders currently serves as the Chairman to the committee, and is a wonderful advocate for the residents of Watauga County's two nursing homes.

Please submit Mr. Badders' name to the Commissioners for their consideration and let me know their decision at your earliest convenience. Mr. Badders' re-nomination form is enclosed. If you have any questions or concerns, please do not hesitate to contact me. Thank you for your attention to this matter.

Kindly,

A handwritten signature in black ink that reads "Laura Jake Ward".

Laura Jake Ward
Regional Ombudsman

Enclosures

RENOMINATION FORM

WATTAGA COUNTY NURSING HOME
COMMUNITY ADVISORY COMMITTEE

Nominee Background Information

Name Fred T. Badders

Home Address: 154 Fairview Drive
Boone, NC 28607-4507

Phone (H) 828-264-7677

Business Address: retired

Occupation Retired [was Professor, Human Development & Counseling, Appalachian State University]

Number of hours available per month for this position: as needed, minimum of twenty (20) per month

Education see attached. Ph.D., Florida State University; M.Div., Southeastern Baptist Theological Seminary; B.A., Furman University

Business and civic experience and skills: Current Member, Watauga County Nursing Home Community Advisory Committee (2002-present); Town of Boone Water Use Committee. Variety of earlier roles: civic (local and state), including past member and chair, Watauga County Planning Board; Member: WAMY Community Action Board; Watauga County Plan Oversight Group; professional associations (state, regional, and national); and churches.

Areas of expertise and interest/skills: Includes counseling, administration, teaching, research/evaluation, speaking, technology, Teaching specialties included legal and ethical issues, administration, and group dynamics (taught Counseling the Aging).

THE FOLLOWING PERSONS ARE EXCLUDED BY LEGISLATION FROM SERVING ON THE COMMITTEE:

1. Persons or immediate family members of persons with a financial interest in a home served by a committee.
2. An employee or governing board member or immediate family member of an employee or governing board member of a home served by a committee. (A person paid by a home as a consultant is considered an employee).
3. The immediate family member of a patient in a home served by a committee. An "immediate family member" is defined as mother, father, sister, brother, spouse, child, grandmother, grandfather, and in-laws for the above.

I CERTIFY THAT NONE OF THE EXCLUSIONS LISTED ABOVE APPLY TO ME. I UNDERSTAND THAT I MUST NOTIFY THE OMBUDSMAN IMMEDIATELY IF MY SITUATION CHANGES WITH RESPECT TO THE ABOVE EXCLUSIONS.

Fred T. Badders
Signature of Applicant

12/29/14
Date

Nomination form submitted by L. Ward 12/31/14



Richard G. Sparks, FACHE
President

December 11, 2014

Mr. Deron Geouque, Manager
Watauga County
814 West King Street, Suite 205
Boone, NC 28607

Dear Deron:

The Watauga Medical Center, Inc. Board of Trustees at their regular meeting on December 4, 2014 took action to submit the following individuals for consideration by the Commissioners for appointment to the Watauga Medical Center Board of Trustees. The appointments will be for three year terms beginning January 2015 and ending December 2017.

Mr. Joe Miller
Mr. Paul Miller, Jr.
Dr. Paul Dagher (This position is in fulfillment of the corporation's bylaws regarding one member of the Board of Trustees being an Active member of the Medical Staff)

Should you need additional information or have any questions, please do not hesitate to call me.
Thank you for your assistance in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "R. Sparks", is written over a light blue circular stamp.

Richard G. Sparks

Anita.Fogle

From: Amy Parsons
Sent: Monday, December 08, 2014 1:08 PM
To: Anita.Fogle
Subject: FW: Watauga County Rec. Committee

From: Stephen Poulos
Sent: Monday, December 08, 2014 11:08 AM
To: Amy Parsons
Subject: FW: Watauga County Rec. Committee



Stephen J. Poulos, Director
 Watauga County Parks and Recreation
 231 Complex Drive
 Boone, N.C. 28607
 828.264.9511
 828.264.9523 fax
stephen.poulos@watgov.org NEW Email!
www.wataugacounty.org

From: Mary Smalling [<mailto:smallingmc@watauga.k12.nc.us>]
Sent: Tuesday, December 02, 2014 8:24 AM
To: Stephen Poulos
Subject: Watauga County Rec. Committee

Dear Mr. Poulos,
 I would like to recommend Brittany Bolick as the representative for the Watauga County Recreation Committee for Hardin Park.
 Thank you,
 Ms Smalling

--

Mary Smalling

Principal

Hardin Park School

361- Jefferson Hwy.

Boone, NC 28607

(828)264-8481 (Phone)

(828)265-3609 (Fax)

<http://wataugasd.hpes.schoolfusion.us>

Note: All email correspondence to and from this address is subject to public review under the North Carolina public records law. As a result, messages may be monitored by and disclosed to third parties.

In compliance with federal law, Watauga County Schools administers all education programs, employment activities and admissions without discrimination against any person on the basis of gender, race, color, religion, national origin, age or disability.

Anita.Fogle

From: Amy Parsons
Sent: Monday, December 08, 2014 9:57 AM
To: Anita.Fogle
Subject: FW: Board nominee

From: Stephen Poulos
Sent: Friday, December 05, 2014 11:10 AM
To: Philip Norman; Amy Parsons
Subject: RE: Board nominee

Philip,

Thanks very much!

Stephen



Stephen J. Poulos, Director
Watauga County Parks and Recreation
231 Complex Drive
Boone, N.C. 28607
828.264.9511
828.264.9523 fax
stephen.poulos@watgov.org NEW Email!
www.wataugacourty.org

From: Philip Norman [<mailto:normanp@watauga.k12.nc.us>]
Sent: Thursday, December 04, 2014 8:38 AM
To: Stephen Poulos
Subject: Board nominee

I am nominating Denny Norris for Green Valley's representative on the recreation commission to the Watauga County Commissioners.

--

Philip L. Norman
Principal
Green Valley School

189 Big Hill Rd
Boone, NC 28607
Phone: (828) 264-3606
Fax: (828) 264-8108

<http://wataugasd.gves.schoolfusion.us>

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In compliance with federal law, Watauga County Schools administers all education programs, employment activities and admissions without discrimination against any person on the basis of gender, race, color, religion, national origin, age or disability.

Anita.Fogle

From: Amy Parsons
Sent: Monday, December 08, 2014 9:56 AM
To: Anita.Fogle
Subject: FW: call

From: Stephen Poulos
Sent: Sunday, November 30, 2014 11:12 AM
To: Preston Clarke; Amy Parsons
Subject: RE: call

Got ya, have a great day!

Go PACK GO! ☺

S



Stephen J. Poulos, Director
 Watauga County Parks and Recreation
 231 Complex Drive
 Boone, N.C. 28607
 828.264.9511
 828.264.9523 fax
stephen.poulos@watgov.org NEW Email!
www.wataugacourty.org

From: Preston Clarke [<mailto:clarkep@watauga.k12.nc.us>]
Sent: Sunday, November 30, 2014 11:11 AM
To: Stephen Poulos
Subject: Re: call

Stephen,

We do wish to nominate Carolina Carney to serve in the same capacity again. Thank you.

On Sun, Nov 30, 2014 at 10:47 AM, Stephen Poulos <Stephen.Poulos@watgov.org> wrote:

Preston,

I hope you and family had a good thanksgiving! Chris left me a voice mail, if I can get a letter or email stating you wish to nominate Carolina Carney again, it would be much appreciated. Carolina has been a good member and we are glad she will remain with us.

Thank you!

Stephen



PARKWAY PROUD!

Parkway School

160 Parkway School Drive
Boone, NC 28607

Phone: 828-264-3032 - Fax: 828-264-7999

Mrs. Melissa Costin, Principal
Mrs. Stephanie Weeks, Assistant Principal

December 8, 2014

Mr. Deron Geouque
Watauga County Manager
814 West King Street, Suite 205
Boone, NC 28607

Re: Nomination for Recreation Commission

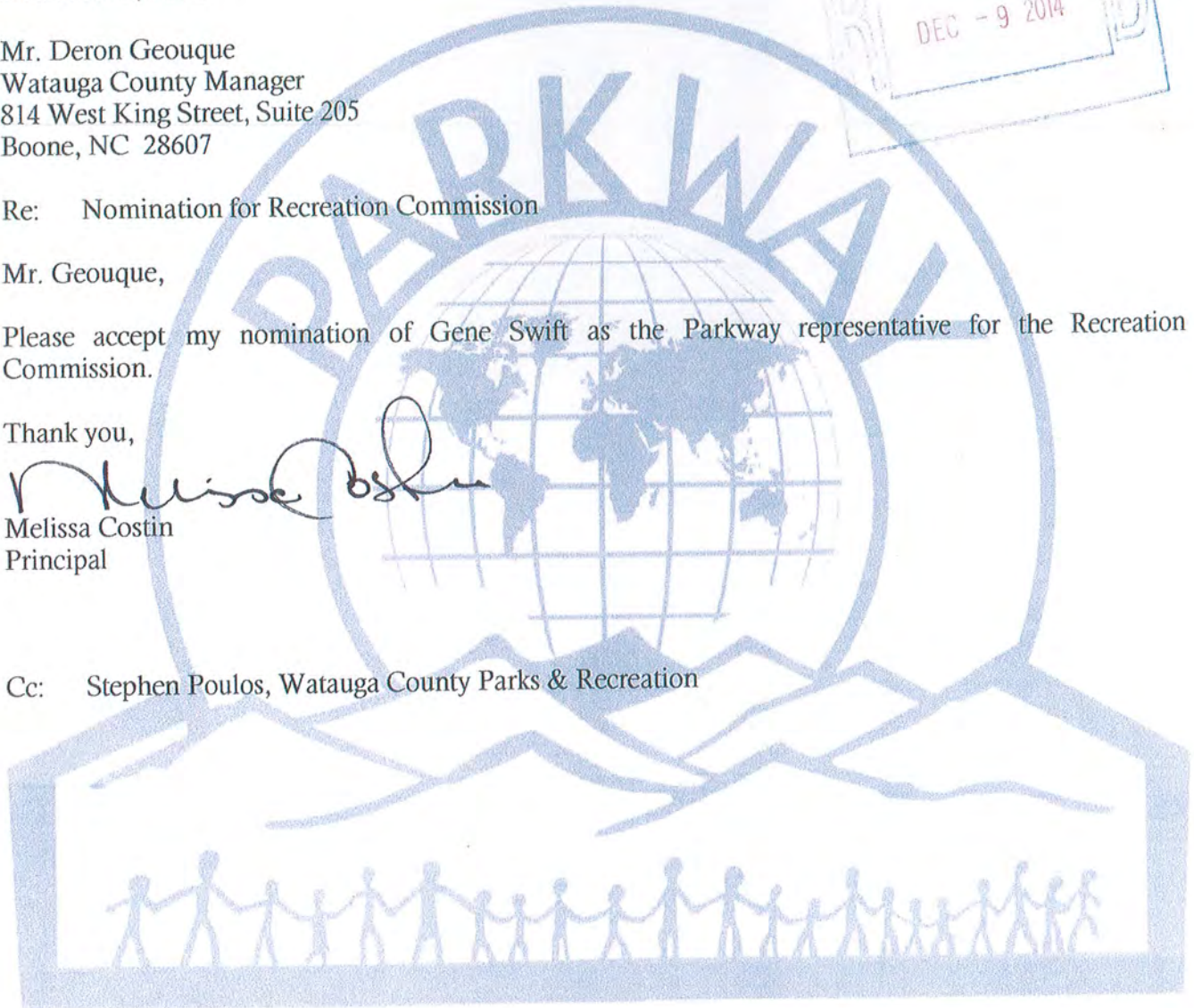
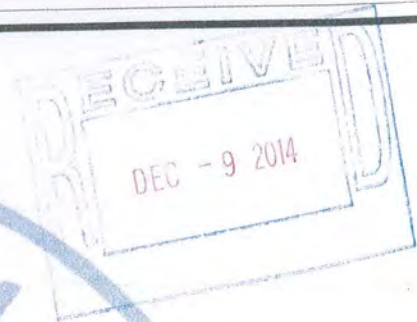
Mr. Geouque,

Please accept my nomination of Gene Swift as the Parkway representative for the Recreation Commission.

Thank you,


Melissa Costin
Principal

Cc: Stephen Poulos, Watauga County Parks & Recreation



AGENDA ITEM 10:

MISCELLANEOUS ADMINISTRATIVE MATTERS

E. Announcements

MANAGER’S COMMENTS:

The Essentials of County Government course will be held the following dates:

January 8-9, 2015	Winston-Salem
January 23-24, 2015	Chapel Hill
February 11-12, 2015	Asheville
February 18-19, 2015	New Bern

Additional information is included in your packet. If interested in attending, please notify Anita who will assist with your registration and accommodations.

The Watauga County Public Library will hold a “Day in the District”/Open House on Thursday, February 19, 2015, at 4:00 P.M. at the Library.

Deron.Geouque

From: Monica Caruso <MCaruso@arlibrary.org>
Sent: Tuesday, January 13, 2015 5:05 PM
To: Monica Caruso
Subject: Library Open House - Save the Date - Feb. 19th at 4pm

Good evening , all
Happy New Year and congratulations to those who were elected/re-elected!

I wanted to invite you all to a library "Day in the District" /Open House at the library.
The date will be Thurs., Feb. 19th at 4 pm here at the Watauga County Public Library, 140 Queen St., Boone.
I will send out an invite soon, but wanted to give you the date early so you can put it on your calendar.
Thanks so much and have a wonderful week!

AGENDA ITEM 11:

PUBLIC COMMENT

AGENDA ITEM 12:

BREAK

AGENDA ITEM 13:

CLOSED SESSION

Attorney/Client Matters – G. S. 143-318.11(a)(3)