TENTATIVE AGENDA & MEETING NOTICE
BOARD OF COUNTY COMMISSIONERS

TUESDAY, JANUARY 21, 2025
5:30 P.M.

WATAUGA COUNTY ADMINISTRATION BUILDING
COMMISSIONERS' BOARD ROOM

TIME	#	TOPIC	PRESENTER	PAGE
5:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES: December 2, 2024, Regular Meeting Correction December 17, 2024, Regular Meeting December 17, 2024, Closed Session		1
	3	APPROVAL OF THE JANUARY 21, 2025, AGENDA		11
5:35	4	PUBLIC COMMENT – Will last up to 1-hour dependent on number of speakers	CHAIRMAN EGGERS	13
5:40	5	PROPOSED RESOLUTION SUPPORTING FUNDING FOR REPAIRS AND STRATEGIC IMPLEMENTATION OF BLUE RIDGE RISING ALONG THE BLUE RIDGE PARKWAY	MR. KEVIN BRANDT	15
5:45	6	REQUEST TO ESTABLISH CAPITAL RESERVE FUND FOR TRANSFER STATION	MR. CHRIS MARRIOTT	19
5:50	7	TAX MATTERS A. Monthly Collections Report B. Refunds & Releases C. Proposed Resolution to Terminate/Appoint Plat Review Officers D. Settlement Through December 2024	MR. TYLER RASH	 23 25 31 33
5:55	8	FINANCE MATTERS A. Budget Amendments B. 2024 Carry-Forward Purchase Orders C. Proposed Audit Contract for Fiscal Year Ending June 30, 2025	MR. DERON GEOUQUE	 79 83 87
6:00	9	MISCELLANEOUS ADMINISTRATIVE MATTERS A. State of Emergency Termination B. Hurricane Helene Update C. Proposed Dates for Annual Pre-Budget Retreat D. Proposed Dates for Budget Work Sessions E. Proposed Resolution Authorizing the Advertisement of A Lease Renewal with Daymark Recovery System, Inc. F. Interior and Exterior Signage for New Valle Crucis Elementary School G. Boards and Commissions H. Announcements	MR. DERON GEOUQUE	 107 109 113 115 117 125 179 183

TIME	#	TOPIC	PRESENTER	PAGE
6:05	10	BREAK		183
6:10	11	CLOSED SESSION Attorney/Client Matters per, G. S. 143-318.11(a)(3) Land Acquisition per, G. S. 143-318.11(a)(5)(i) Personnel Matters per, G. S. 143-318.11(a)(6)		185
6:30	12	ADJOURN		

AGENDA ITEM 2:

APPROVAL OF MINUTES:

December 2, 2024, Regular Meeting Correction
December 17, 2024, Regular Meeting
December 17, 2024, Closed Session

Proposed Correction to December 2, 2025, minutes:

C. Fidelity Bonds

The following individual fidelity bonds were presented for approval:

Position	Bond Amount	Statutory Requirement
Finance Director	~~$50,000~~ **$1,000,000**	No less than ~~$50,000~~ **$1,000,000**, per NCGS 159-29
Deputy Finance Director (County Manager)	$50,000	*As the County Manager was currently the Finance Director this was not needed.*
Tax Collector	$50,000	Amount considered reasonable by BCC, NCGS 105-349-c
Register of Deeds	$50,000	At least $10,000 but no more than $50,000, NCGS 161-4
Sheriff	$25,000	Amount considered reasonable by BCC, but no more than $25,000 max, NCGS 162-8

Commissioner Marsh, seconded by Vice-Chairman Castle, moved to approve the individual fidelity bonds as presented.

VOTE: Aye-3
Nay-0

DRAFT

MINUTES

WATAUGA COUNTY BOARD OF COMMISSIONERS
TUESDAY, DECEMBER 17, 2024

The Watauga County Board of Commissioners held a regular meeting, as scheduled, on Tuesday, December 17, 2024, at 5:30 P.M. in the Commissioners' Board Room located in the Watauga County Administration Building, Boone, North Carolina.

Chairman Eggers called the meeting to order at 5:30 P.M. The following were present:

PRESENT: Braxton Eggers, Chairman
Todd Castle, Vice-Chairman
Emily Greene, Commissioner
Tim Hodges, Commissioner
Ronnie Marsh, Commissioner
Nathan Miller, County Attorney
Deron Geouque, County Manager
Anita J. Fogle, Clerk to the Board

Commissioner Hodges opened with a prayer and Commissioner Greene, led the Pledge of Allegiance.

APPROVAL OF MINUTES

Chairman Eggers called for additions and/or corrections to the December 2, 2024, regular minutes.

Chairman Eggers stated that the vote regarding the appointment of Commissioners to various Boards and Commissions needed to be changed to a 4/0 vote.

[Clerk's Note: this was due to Commissioner Hodges being sworn in on Tuesday, December 3, 2024, due to a typographical error in his oath on December 2, 2024].

Vice-Chairman Castle, seconded by Commissioner Greene, moved to approve the December 2, 2024, regular meeting minutes as presented.

VOTE: Aye-5
Nay-0

APPROVAL OF AGENDA

Chairman Eggers called for additions and/or corrections to the December 17, 2024, agenda.

Chairman Eggers requested the Regular Meeting Schedule and the January Meeting Schedule be added to the agenda.

County Attorney Miller requested Attorney/Client Matters per G. S. 143-318.11(a)(3) be added to closed session to discuss pending litigation as follows: 24 CVM 198 Brandy Boyles.

County Manager Geouque requested to change Item # 9 to Emergency Services Matters and add a generator discussion as "B."

Vice-Chairman Castle, seconded by Commissioner Hodges, moved to approve the December 17, 2024, agenda as amended.

VOTE: Aye-5
Nay-0

PUBLIC COMMENT

Mr. Gerald Friesland spoke on behalf of his partner, Ms. Jackie Flood, owner of Mountain Mammas Bed & Biscuit, LLC, and requested Ordinance changes to address chicken care.

RESOLUTION HONORING THE LIFE AND SERVICE OF JAMES CARLTON "RED" LYONS

Chairman Eggers read the "Resolution Honoring the Life and Service of James Carlton "Red" Lyons who served his community for many years including five consecutive terms as Sheriff.

Vice-Chairman Castle, seconded by Commissioner Marsh, moved to adopt the resolution as presented by Chairman Eggers.

VOTE: Aye-5
Nay-0

Chairman Eggers also took a moment to recognize Mr. Larry Warren, Tax Administrator, by presenting a proclamation to recognize his retirement which would become effective January 1, 2025.

Commissioner Greene, seconded by Commissioner Hodges, moved to adopt the proclamation recognizing Mr. Larry Warren, Tax Administrator, upon his retirement.

VOTE: Aye-5
Nay-0

FY 2024 AUDIT PRESENTATION

Ms. Cindy Randolph with C. Randolph, CPA, PLLC, presented the Fiscal Year 2024 County audit. The County's financial position remains strong due to direction provided by the Commissioners and through execution of that direction by County staff. Following are some of the financial highlights:

- The total assets of the County exceeded its liabilities at the close of the fiscal year by $276,919,079, primarily due to an increase in investment earnings and local options sales tax.
- The County's unassigned fund balance for the General Fund was $55,290,273 at the end of the year, representing 61% of total General Fund expenditures. This is an increase of $6,575,583 in the unassigned fund balance from the previous year.
- The current year collection rate for property taxes was 98.83% a slight decrease from last year's 98.95%.
- Outstanding debt principal decreased by $6,615,000. Total outstanding debt principal at June 30, 2024 is $55,390,000. Watauga County's legal debt limit is $1,082,807,440 so the County continues to be well below the state limits.

The audit was presented for information only; and therefore, no action was required. However, due to strong fiscal management and the increase in the unassigned fund balance, staff recommended to transfer $6,575,583 to the Capital Projects Fund for future Emergency Communications. The transfer would allow for the expansion and improvements of the County's emergency communications network and infrastructure with no financing required.

Commissioner Marsh, seconded by Commissioner Hodges, moved to authorize the transfer of the $6,575,583 increase from unassigned balance to the Capital Reserve Account.

VOTE: Aye-5
Nay-0

COVE CREEK PARK PROJECT

Mr. Tim Johnson and Mr. Eric Woolridge, with Designation by Design, requested approval of a proposed resolution for the Water Resources Development Grant. The purpose of the grant was to provide engineering services for the redevelopment of the Cove Creek park area damaged by Hurricane Helene. The grant would provide $50,000 or 50% of nonfederal project costs, whichever was the lessor amount. The Watauga County Tourism Development Authority (TDA) was considering covering the remaining cost at their next Board meeting. In addition, the Board would need to approve the No Conflict of Interest Certification, and Attachment E State Grant Certification – No Overdue Tax Debts. If the TDA was willing to help fund the project, a steering committee would work with the community and come back to the Board in April 2025 with more detail.

Commissioner Marsh, seconded by Vice-Chairman Castle, moved to adopt the resolution, No Conflict of Interest Certification, and Attachment E State Grant Certification – No Overdue Tax Debts contingent upon the Watauga County Tourism Development Authority providing the additional funds as required by the grant.

VOTE: Aye-5
Nay-0

TAX MATTERS

A. Monthly Collections Report

Mr. Larry Warren, Tax Administrator, thanked the Board for the proclamation and presented the Tax Collections Report for the month of November 2024. The report was presented for information only and, therefore, no action was required.

B. Refunds and Releases

Mr. Larry Warren, Tax Administrator, presented the Refunds and Releases Report for November 2024 for Board approval:

TO BE TYPED IN MINUTE BOOK

Commissioner Hodges seconded by Commissioner Marsh, moved to approve the Refunds and Releases Report for November 2024 as presented.

VOTE: Aye-5
Nay-0

C. Appointment of Tax Administrator

County Manager Geouque stated that Mr. Larry Warren, Tax Administrator, would retire December 31, 2024, as the County's Tax Administrator. A committee consisting of former Chairman Turnbow, Chairman Eggers, County Manager Geouque, and Human Resources Director Monica Harrison interviewed candidates to replace Mr. Warren. Upon completion of the interviews, the committee recommended John Tyler Rash as the new Tax Administrator. His appointment would be from January 1, 2025 to December 31, 2027. Mr. Rash thanked the Board for his appointment, introduced his family, and stated that he looked forward to working for the County.

Commissioner Greene, seconded by Commissioner Hodges, moved to appoint John Tyler Rash as Tax Administrator to be effective January 1, 2025 through December 31, 2027.

VOTE: Aye-5
Nay-0

D. Oath to Collect Taxes

Due to the vacancy created by the retirement of Larry Warren and the appointment of John Tyler Rash, the Board of County Commissioners needs to authorize John Tyler Rash as the new Tax Administrator of Watauga County to continue collecting taxes for the current and previous years effective January 1, 2025.

Commissioner Marsh, seconded by Vice-Chairman Castle, moved to authorize the new Tax Administrator to continue the process of tax collections effective January 1, 2025.

VOTE: Aye-5
Nay-0

EMERGENCY SERVICES MATTERS

A. Hurricane Helene Update

Mr. Will Holt, Emergency Services Director, gave an update on the current recovery efforts from Hurricane Helene. Mr. Holt stated that the focus was debris removal with the next phase to focus on private water rights-of-way. The process has been delayed as the Army Corp of Engineers has been bogged down in Buncombe County. The Department of Public Safety was trying to move the process along and attorney's at the State level were reviewing righ-of-way contractor contracts. Mr. Holt stated that the EWP would not move waterways but would stabilize them.

Mr. Holt stated that 98% of those impacted have been reached with $12,000,000 in the hands of citizens and $3,000,000 in Federal assistance has been received by the County. County Manager Geouque stated that $800,000 of the $3,000,000 has been spent. The County Manager stated that staff has asked Senator Virginia Foxx's Office to help push for the Army Corp of Engineers to mobilize and give the County EWP funds as the County could not afford to front the funding.

Chairman Eggers asked if the County would advertise a Request for Proposals (RFP) for disaster services. County Manager Geouque stated that staff had planned to use the State who said to get our own contractor to get full dedication and they would issue the funding up front to the County.

Commissioner Marsh, seconded by Commissioner Castle, moved to direct the County Manager to move forward with the RFP for disaster services.

VOTE: Aye-5
Nay-0

EMERGENCY SERVICES MATTERS

B. Generator Discussion

Mr. Will Holt, Emergency Services Director, stated that generator repairs, approved at the November 19, 2024, meeting, would take longer than expected and requested approval for up to $35,000 for the rental of a generator to service the Sheriff's Office Detention Center and Emergency Services' 911 Center and the repair of the primary generator. The County's generator radiator was being rebuilt by National Power which required "days to weeks" of time in the shop. An updated quote, due to repairs being more extensive that originally thought, was received for an additional $19,554 in repairs and an additional 3 weeks minimum time. Due to the original rental of a generator, while the County's was being fixed, was for one month, up to an additional month of rental ($15,000) would be needed to give National Power up to eight weeks to coordinate and complete the repair. Mr. Holt stated that the County was pressing National Power to expedite this process due to the cost of the rental and County staff was working to process this repair as reimbursed storm damage due to failure during the storm directly related to prolonged runtime.

Mr. Holt stated that there would be a one-year parts or labor warranty for the repairs. County Manager Geouque stated that the generator was not considered to be at end of life and funding could be set aside for the future purchase of a new generator. Mr. Holt stated that staff was looking for grants for the new facility.

Vice-Chairman Castle, seconded by Commissioner Greene, moved to approve up to $35,000 in additional costs for the rental of a generator and the repair of the County's generator as presented.

VOTE: Aye-5
Nay-0

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Regular Meeting Schedule

Chairman Eggers stated that the Board of Commissioners' regular meetings were currently scheduled for the first and third Tuesdays of each month at 5:30 P.M.

Vice-Chairman Castle, seconded by Commissioner Marsh, moved to retain the regular meeting schedule for the Watauga County Board of Commissioners as follows: the first Tuesday and third Tuesday of each month at 5:30 P.M.

VOTE: Aye-5
Nay-0

B. January Meeting Schedule

County Manager Geouque stated that the Board has traditionally cancelled one of the meetings in either December or January depending on how the holidays have fallen. Due to where Christmas and New Year's fall during the week, staff recommended the Board cancel the first meeting in January as there would be insufficient time to prepare the Board packets. Historically, December and the first weeks in January have few issues requiring Board action.

Commissioner Marsh, seconded by Commissioner Greene, moved to cancel the first meeting in January 2025.

VOTE: Aye-5
Nay-0

C. Boards and Commissions

County Manager Geouque shared the below recommendations for various Boards and Commissions:

Appalachian Regional Library

The Watauga County Library Board has recommended Ms. Mary Stolberg for appointment to the Appalachian Regional Library Board for a first term. Ms. Roberta Jackson went off the Board after two terms.

Vice-Chairman Castle, seconded by Commissioner Hodges, moved to waive the second reading and appoint Ms. Mary Stolberg to the Appalachian Regional Library Board for a first term.

VOTE: Aye-5
Nay-0

Recreation Commission
The Recreation Commission has recommended the appointment of Principal Scott Carter to serve as the representative of Cove Creek Elementary School.

Commissioner Hodges, seconded by Commissioner Marsh, moved to waive the second reading and appoint Mr. Scott Carter to the Recreation Commission as a representative of Cove Creek Elementary School.

VOTE: Aye-5
Nay-0

Commissioner Appointments to Boards & Commissions
Each Commissioner nominates a representative to the Boone Rural Fire Protection Service District Board and the Watauga County Planning Board whose terms run concurrent with the term of the appointing Commissioner.

Planning Board members must live within the appointing Commissioner's District and action must be taken by the entire Board of Commissioners to make these appointments.

Commissioner Marsh will make his recommendation for the Planning Board at a future meeting.

Commissioner Greene, seconded by Vice-Chairman Castle, moved to appoint the following to the Planning Board with terms running concurrent to the Commissioner whose District they represent:

Justin Warren representing Chairman Eggers District
Seth Norris representing Vice-Chairman Castle's District
Savva Kostis representing Commissioner Greene's District
Joel Farthing representing Commissioner Hodges District

VOTE: Aye-5
Nay-0

Boone Rural Fire Service District Board members must own property and reside within the Fire Service District.

Commissioner Greene, seconded by Commissioner Marsh, moved to appoint the following to the Boone Rural Fire Service District Board with terms running concurrent to the Commissioner whose District they represent:

Jimmy Marsh representing Chairman Eggers District
Reggie Hassler representing Vice-Chairman Castle's District
Joedy Eller representing Commissioner Greene's District
Lee Stroupe representing Commissioner Hodges District
Lane Robinson representing Commissioner Marsh District

VOTE: Aye-5
Nay-0

D. Announcements

The January 7, 2025, Board of Commissioners meeting has been cancelled and, therefore, the next regular meeting will be held on Tuesday, January 21, 2025 at 5:30 P.M.

The Essentials of County Government course (including Ethics Training) will be held on the following dates:

- January 16-17, 2025, in New Bern (8:30 A.M. – 4:30 P.M. on Thursday and Friday)
- January 23-24, 2025, in Winston Salem (8:30 A.M. – 4:30 P.M. on Thursday and Friday)
- February 19-20, 2025, in Asheville (8:30 A.M. – 4:30 P.M. on Wednesday and Thursday)

CLOSED SESSION

At 6:40 P.M., Vice-Chairman Castle, seconded by Commissioner Marsh, moved to enter Closed Session to discuss Attorney/Client Matters (including pending litigation 24 CVM 198 Brandy Boyles), per G. S. 143-318.11(a)(3), Economic Development, per G. S. 143-318.11(a)(4), and Land Acquisition, per G. S. 143-318.11(a)(5)(i).

VOTE: Aye-5
Nay-0

Vice-Chairman Castle, seconded by Commissioner Marsh, moved to resume the open meeting at 8:22 P.M.

VOTE: Aye-5
Nay-0

ADJOURN

Commissioner Marsh, seconded by Commissioner Hodges, moved to adjourn the meeting at 8:23 P.M.

VOTE: Aye-5
Nay-0

Braxton Eggers, Chairman

ATTEST: Anita J. Fogle, Clerk to the Board

AGENDA ITEM 3:

APPROVAL OF THE JANUARY 21, 2025, AGENDA

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AGENDA ITEM 4:

PUBLIC COMMENT

MANAGER'S COMMENTS:

Public Comment will last up to 1-hour dependent upon the number of speakers.

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AGENDA ITEM 5:

PROPOSED RESOLUTION SUPPORTING FUNDING FOR REPAIRS AND STRATEGIC IMPLEMENTATION OF BLUE RIDGE RISING ALONG THE BLUE RIDGE PARKWAY

MANAGER'S COMMENTS:

Mr. Kevin Brandt, Blue Ridge Parkway Foundation (BRPF), will request the Board approve the attached resolution, as a Parkway community, in support of the many affected Parkway communities that will be recovering from Hurricane Helene.

Board action is required to adopt the resolution as presented.

Request: The Blue Ridge Parkway Foundation is requesting a **$1,500,000** state appropriation to implement the strategies identified in the 2024 Blue Ridge Rising Strategic Plan. This plan, developed and prioritized by local community leaders, will restore and expand the economic vitality and quality of life for the 1,030,846 citizens in this region. This funding will help ensure, that as physical recovery from Helene continues, the gateway communities will be prepared to accommodate visitors when they come. These funds will be used to meet the $4.8 million match required for the $5.13 million grant from Appalachia Regional Commission.

Background: The Blue Ridge Parkway is the most visited unit of the National Park System with 16.7 million visitors in 2023 - more than Yellowstone, Grand Canyon and Yosemite combined.

The Blue Ridge Parkway travels through Swain, Jackson, Transylvania, Haywood, Henderson, Buncombe, McDowell, Yancey, Mitchell, Burke, Avery, Caldwell, Watauga, Ashe, Wilkes, Alleghany, and Surry counties. Cumulatively along the 469-mile long Parkway, visitors directly spend nearly $1.4 billion and create more than 17,800 jobs with a total economic impact of about $1.8 billion.

Blue Ridge Rising Deliverables: Blue Ridge Rising Supports Governor Cooper's Response and Recovery goals for western North Carolina for tourism, conservation and outdoor recreation.,

Implementation of the Blue Ridge Rising Strategic Plan includes:

- Strategies to expand Marketing,
- Unify the Region's Voice,
- Increase Protection of Views and Wildlife,
- Expand Education and Workforce Development,
- Build Organizational and Community Capacity, and
- Enhance the Visitor's Experience including the repair of the Motor Road and visitor facilities including trails, campgrounds and picnic areas.

Local Partnerships: Blue Ridge Rising partners are working to collaboratively to engage partners along the Blue Ridge Parkway.

- Local communities along the Parkway Corridor are considering resolutions supporting Blue Ridge Rising and the recovery efforts to restore and reopen the Parkway as soon as it can be done safely.

Contact: Carolyn Widner Ward, cward@brpfoundation.org, 828-776-4547

STATE OF NORTH CAROLINA

COUNTY OF WATAUGA

RESOLUTION
Supporting Funding for Repairs and Strategic Implementation of Blue Ridge Rising along the Blue Ridge Parkway

WHEREAS, the Blue Ridge Parkway traverses 469 miles from Afton Mountain in Virginia to the Qualla Boundary in North Carolina and unites these two states' unique mountain cultures and identities with a world-renowned national park that celebrates the places, communities, and people along the Parkway; and

WHEREAS, the Blue Ridge Parkway is the most-visited unit of the national park system, attracting nearly seventeen million visitors each year and contributing significantly to the local and regional economies in Virginia and North Carolina; and

WHEREAS, the Parkway generates approximately $1.4 billion in visitor spending and $1.8 billion in total economic output for the 1,799,000 residents of the surrounding corridor of twenty-nine counties, seven independent Virginia cities, and numerous municipalities in North Carolina and Virginia, including the towns of Beech Mountain, Blowing Rock, Boone, and Seven Devils in Watauga County; and

WHEREAS, the Blue Ridge Parkway Foundation serves as the sole official philanthropic partner to the Blue Ridge Parkway, advocating for necessary funding and resources for the Parkway's maintenance, preservation, and community engagement; and

WHEREAS, the Blue Ridge Rising strategic plan provides a roadmap for the sustainable management and enhancement of the Parkway, ensuring that it continues to serve as a vital resource for environmental education, recreation, tourism, and community connection; and

WHEREAS, Tropical Storm Helene has caused catastrophic damage and loss of life for several communities in western North Carolina and southwest Virginia, including those communities adjacent to the Parkway; and

WHEREAS, repairs are critical to preserving the safety and accessibility of the Parkway and its adjacent communities, which is essential for their economic wellbeing; and

WHEREAS, collaboration among local, state, and federal governments is critical in this response and imperative to secure the necessary funding and policies that will sustain and benefit the communities surrounding the Blue Ridge Parkway; and

WHEREAS, the establishment of a coalition composed of elected officials and community representatives will enhance advocacy efforts and foster a unified regional voice for the Blue Ridge Parkway corridor.

NOW, THEREFORE, BE IT RESOLVED that the Watauga County Board of Commissioners endorses and supports the following:

1. **Funding for Repairs**: Urging state and federal governments to prioritize and allocate funding for repairs along the Blue Ridge Parkway to ensure its continued safety and accessibility;
2. **Implementation of the Blue Ridge Rising Strategic Plan**: Advocating for the full funding and implementation of the Blue Ridge Rising Strategic Plan to enhance visitor experience, preserve natural resources, and promote sustainable tourism along the Parkway;
3. **Collaboration and Support**: Calling upon local, state, and federal officials to collaborate with the Blue Ridge Parkway Foundation and other stakeholders to secure resources and policies that benefit the Parkway and its surrounding communities; and
4. **Coalition Creation**: Supporting the formation of a coalition of elected officials and community representatives dedicated to advocating for the Blue Ridge Parkway, ensuring that the needs and voices of the communities along the corridor are effectively represented.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to relevant local, state, and federal entities, as well as the Blue Ridge Parkway Foundation, to demonstrate our unified support for the Parkway and its vital role in our communities.

ADOPTED this 21st day of January, 2025

_____
Braxton Eggers, Chairman
Watauga County Board of Commissioners

ATTEST:

_____
Anita J. Fogle, Clerk to the Board

AGENDA ITEM 6:

REQUEST TO ESTABLISH CAPITAL RESERVE FUND FOR TRANSFER STATION

MANAGER'S COMMENTS:

Mr. Chris Marriott, Operations Service Director, will request the Board adopt the included resolution to establish and maintain a reserve fund in the amount of $66,445. The fund is required by State Law and the Department of Environmental Quality's (DEQ) Rules. The fund would be used for post closure of the transfer station. The funds would be designated from the retained earnings of the Sanitation Department.

Board action is required to adopt the resolution as presented and authorize $66,445 to be designated from retained earnings to establish the reserve account.

WATAUGA COUNTY

SANITATION DEPARTMENT

336 Landfill Road – Boone, NC 28607 – (828) 264-5305
TDD 1-800-735-2962 – Voice 1-800-735-8262 – FAX (828) 264-3230

January 13, 2025

To: Deron Geouque, County Manager

From: Chris Marriott, Operations Services Director

Subject: Request to establish Capital Reserve Fund for Transfer Station

Please see attached resolution for creation and maintenance of a reserve fund for the Watauga County transfer station. The creation of this reserve fund will meet the County's required financial assurance responsibility per the State Law and associated Department of Environmental Quality's (DEQ) Rules that went into effect January 1, 2021.

As part of these rules, a comprehensive review of each solid waste facility was required including the cost to close the facility. Watauga County completed the operational review in 2023. The closure costs were estimated by McGill and Associates as $66,445. This amount was approved by the NC DEQ in September 2023.

Staff requests Board of Commissioner's approval of the resolution to establish and maintain a reserve fund of $66,445. This fund should be protected from any expenses except those approved by the NC DEQ for closure of the facility. Additions to this fund will be needed annually to cover an inflation multiplier or new closure cost estimates.

Sufficient funds are available from retained earnings, within the Sanitation Department, to cover the funding of this reserve account.

Please let me know if you have any questions or concerns. Thank you in advance for your consideration.

STATE OF NORTH CAROLINA

COUNTY OF WATAUGA

CAPITAL RESERVE FUND RESOLUTION

ESTABLISHMENT AND MAINTENANCE
OF THE *WATAUGA COUNTY TRANSFER STATION*
CAPITAL RESERVE FUND

WHEREAS, there is a need per North Carolina State Law for *[Watauga County* to provide funds for *[closure]* for the Solid Waste Transfer Station permitted by North Carolina Department of Environmental Quality as 95-03T; and

WHEREAS, the *County of Watauga* shall bear the cost of *closure* for the solid waste management facility at an estimated cost of $66,445.

NOW, THEREFORE, BE IT RESOLVED by the Watauga County Board of County Commissioners that:

Section 1. The Board of County Commissioners hereby creates a Capital Reserve Fund for the purpose of *closure* for *95-03T* solid waste management facility.

Section 2. This Fund shall remain operational during the life of the facility and the post-closure care period.

Section 3. The Board shall appropriate and/or maintain a fund in an amount of no less than $66,445 each year to this Fund.

Section 4. This Resolution shall become effective and binding upon its adoption**.**

ADOPTED this the 21st day of January, 2025.

_____
Braxton Eggers, Chairman
Watauga County Board of Commissioners

ATTEST:

_____
Anita J. Fogle, Clerk to the Board

CLOSURE AND POST-CLOSURE COST ESTIMATES
Watauga County Transfer Station (9503T-TRANSFER-1996)
Watauga County, North Carolina

Closure Cost Estimate

			Unit Cost	Total Cost
Item 1 - Mobilization			Lump Sum, 3%	$2,000
Item 2 - Closure				
855	tons	Waste Disposal - Cleanup, Hauling, Tipping Fee	$59 /ton	$50,445
1	Unit	Pressure Washing	$2,000 /unit	$2,000
500	gal	Leachate Disposal	$8 /gal	$4,000
1	Unit	Leachate Collection System Decommission	$1,000 /unit	$1,000
1	Unit	Signage	$2,000 /unit	$2,000
1	Unit	Securing facility	$1,000 /unit	$1,000
Item 3 - Administration				
40	hours	Administration	$100 /hour	$4,000
			Total Closure Cost	**$66,445**

Post-Closure Cost Estimate

Item 1 - Monitoring and Administration	
Building/Structural Inspection (1 event/year, 5 hours/event @ $40/hour)	$200
Systems Inspection (1 event/year, 3 hours/event @ $40/hour)	$120
Administration (8 hours @ $20/hour)	$160
Item 2 - Maintenance	
Grounds Maintenance (12 events/year, 2 hours/event @ $30/hour)	$720
Cleaning (12 events/year, 2 hours/event @ $20/hour)	$480
Building or System Repairs (as needed)	$250
Total Annual Cost	$1,930
Post-Closure Period	10
Total Post-Closure Cost	**$19,300**

Total Closure and Post-Closure Care Cost $85,745

AGENDA ITEM 7:

TAX MATTERS

A. Monthly Collections Report

MANAGER'S COMMENTS:

Mr. Tyler Rash, Tax Administrator, will present the Monthly Collections Report and be available for questions and discussion.

The report is for information only; therefore, no action is required.

Monthly Collections Report

Watauga County

Bank deposits of the following amounts have been made and credited to the account of Watauga County. The reported
totals do not include small shortages and overages reported to the Watauga County Finance Officer

Monthly Report December 2024

	Current Month Collections	Current FY Collections	Current FY Percentage	Previous FY Percentage
General County				
Taxes 2024	12,164,586.44	35,822,546.46	80.73%	80.04%
Prior Year Taxes	54,084.66	289,588.71		
Solid Waste User Fees	923,826.88	2,769,022.34	80.27%	79.80%
Total County Funds	**13,142,497.98**	**$38,881,157.51**		
Fire Districts				
Foscoe Fire	172,690.74	575,200.47	82.20%	78.58%
Boone Fire	318,303.20	1,080,390.00	79.68%	82.07%
Fall Creek Service Dist.	4,093.77	11,628.74	81.84%	75.65%
Beaver Dam Fire	34,402.14	112,388.97	78.22%	77.66%
Stewart Simmons Fire	122,810.78	362,008.79	80.59%	76.83%
Zionville Fire	38,349.97	124,181.39	77.06%	76.13%
Cove Creek Fire	86,512.46	278,008.82	76.86%	77.52%
Shawneehaw Fire	39,216.27	133,387.29	79.85%	81.95%
Meat Camp Fire	80,759.39	264,805.33	80.46%	79.19%
Deep Gap Fire	74,841.48	231,644.42	80.95%	81.11%
Todd Fire	19,224.45	63,753.14	81.24%	77.14%
Blowing Rock Fire	174,742.50	591,661.73	81.61%	80.26%
M.C. Creston Fire	1,100.73	5,162.91	66.79%	78.29%
Foscoe Service District	27,985.65	90,413.88	81.54%	78.31%
Beech Mtn. Service Dist.	972.61	1,522.96	54.74%	15.09%
Cove Creek Service Dist.	12.00	48.45	14.39%	100.00%
Shawneehaw Service Dist	1,993.92	6,458.04	75.39%	75.66%
Total Fire Districts	**1,198,012.06**	**3,932,665.33**		
Towns				
Boone	3,684,689.00	7,809,165.63	83.97%	82.57%
Municipal Services	146,279.85	255,746.74	89.09%	78.57%
Total Town Taxes	**$3,830,968.85**	**$8,064,912.37**		
Total Amount Collected	**$18,171,478.90**	**$50,878,735.20**		

Mitzi Rochelle Tax Collections Director

Tax Administrator

AGENDA ITEM 7:

TAX MATTERS

B. Refunds and Releases

MANAGER'S COMMENTS:

Mr. Rash will present the Refunds and Releases Reports. Board action is required to accept the Refunds and Releases Reports.

WATAUGA COUNTY

RELEASES - 12/01/2024 TO 12/31/2024

OWNER	NAME AND ADDRESS	CAT	YEAR	BILL	EFF DATE	VALUE			
		PROPERTY			JUR				
		REASON				REF NO		CHARGE	AMOUNT
1511578	BARRETT, LOUISE C.	RE	2024	34553	12/05/2024		0	F02	17.73
	292 HOMESPUN HILLS RD	2900-45-5699-000			F02			G01	93.97
		TAX RELEASES				12072			
	BOONE, NC 28607-8919	SYSTEM DID NOT RECALCULATE NEW VALUEWHEN PERMIT WAS ENTERED							111.70
1511578	BARRETT, LOUISE C.	RE	2024	34553	12/11/2024		61,000	F02	36.60
	292 HOMESPUN HILLS RD	2900-45-5699-000			F02			G01	193.98
		TAX RELEASES				12076			
	BOONE, NC 28607-8919	CLERICAL DATA ERROR							230.58
1513498	BLUE RIDGE MCH, LLC	PP	2024	2346	12/27/2024		0	G01	560.35
	P O BOX 1813	513498999			F01			F01	88.11
		TAX RELEASES				12079			
	BOONE, NC 286071813								648.46
1594481	DALTON, SCOTTY GREY	RE	2024	20786	12/09/2024		0	SWF	102.87
	DALTON, STEPHANIE NICOLE	1990-81-8650-000			F02				
	1939 POPLAR GROVE RD S	TAX RELEASES				12074			
		PARCEL MERGED INTO 1990819643000							
	BOONE, NC 28607	PAYMENT TRANSFERRED							
1761739	ENDLESS BLESSINGS WELLNESS INC	PP	2024	497	12/04/2024		0	F02	.18
	203 OLD MORAY PL	1776			F02			G01	.95
		TAX RELEASES				12078		F02L	.02
	ST CHARLES, MO 63301							G01L	.10
									1.25
1582354	MOORE, CHARLES W.	RE	2024	2945	12/16/2024		0	F12	21.80
	PO BOX 4461	1887-24-9274-000			F12			G01	138.65
		REFUND RELEASE				12077		SWF	102.87
	DOWLING PARK, FL 32064	PROPERTY IS NOT REAL ESTATE. TRANSFERRED TO PERSONAL PROPERTY.							263.32
1544796	PARK PLACE FLORIST & GIFTS	PP	2024	2604	12/03/2024		0	G01	4.10
	PO BOX 1353	544796999			C03			G01L	.41
		TAX RELEASES				12064			
	BLOWING ROCK, NC 28605								4.51
1325232	PHILLIPS, ROGER LEE	PP	2024	2041	12/31/2024		0	SWF	102.87
	147 ROBERTS DRIVE	325232999			F09			G01	3.18
		TAX RELEASES				12082		F09	.50
	BOONE, NC 28607	DOES NOT OWN A MOBILE HOME						G01L	.32
								F09L	.05
									106.92

WATAUGA COUNTY

RELEASES - 12/01/2024 TO 12/31/2024

OWNER	NAME AND ADDRESS	CAT YEAR BILL EFF DATE VALUE PROPERTY JUR REASON REF NO	CHARGE	AMOUNT
1745825	SANDRA JAYNE BASEL REVOCABLE TRUST PO BOX 207 VILAS, NC 28692	RE 2024 19181 12/10/2024 144,000 1982-95-5565-000 F07 TAX RELEASES 12075 CLERICAL ERROR RELATED TO GRADE CHANGE	F07 G01	72.00 457.92 529.92
1154244	STORIE, KERMIT AND BEULAH 296 SAMPSON RD BOONE, NC 28607-7037	RE 2024 29331 12/09/2024 0 2828-77-2099-000 F12 TAX RELEASES 12073 PARCEL DEACTIVATED, SHOULD NOT HAVE CREATED A BILL	SWF	102.87
1859250	THE JOHN ANDERSON LEFEVERS AND MARY LEE LEFEVERS LIVING TRUST 386 SILVERLEAF RD ZIONVILLE, NC 28698	RE 2024 22801 12/31/2024 8,200 1994-36-1493-000 F06 TAX ADJUSTMENTS 12080 CLERICAL ERROR ON NUMBER OF ACRES.	F06 G01	4.10 26.08 30.18
1764625	TIMMENS, ERIC R TIMMENS, JOY E 867 GEORGES GAP RD VILAS, NC 28692	RE 2019 16761 12/04/2024 0 1972-67-8247-000 F07 REFUND RELEASE 12070 SHOULD ONLY HAVE 1 SWF	SWF	80.00
1764625	TIMMENS, ERIC R TIMMENS, JOY E 867 GEORGES GAP RD VILAS, NC 28692	RE 2020 35264 12/04/2024 0 1972-67-8247-000 F07 REFUND RELEASE 12069 SHOULD ONLY HAVE 1 SWF	SWF	80.00
1764625	TIMMENS, ERIC R TIMMENS, JOY E 867 GEORGES GAP RD VILAS, NC 28692	RE 2021 16704 12/04/2024 0 1972-67-8247-000 F07 REFUND RELEASE 12068 SHOULD ONLY HAVE 1 SWF	SWF	80.00
1764625	TIMMENS, ERIC R TIMMENS, JOY E 867 GEORGES GAP RD VILAS, NC 28692	RE 2022 16723 12/04/2024 0 1972-67-8247-000 F07 REFUND RELEASE 12067 SHOULD ONLY HAVE 1 SWF	SWF	80.00
1764625	TIMMENS, ERIC R TIMMENS, JOY E 867 GEORGES GAP RD VILAS, NC 28692	RE 2023 16670 12/04/2024 0 1972-67-8247-000 F07 REFUND RELEASE 12066 SHOULD ONLY HAVE 1 SWF	SWF	102.87

WATAUGA COUNTY

RELEASES - 12/01/2024 TO 12/31/2024

OWNER NAME AND ADDRESS	CAT YEAR BILL EFF DATE PROPERTY JUR REASON	REF NO	VALUE	CHARGE	AMOUNT
1764625 TIMMENS, ERIC R TIMMENS, JOY E 867 GEORGES GAP RD VILAS, NC 28692	RE 2024 16692 12/04/2024 1972-67-8247-000 F07 TAX RELEASES SHOULD ONLY HAVE 1 SWF	12065	0	SWF	102.87
1859605 TRIVETTE, GRAYSON TRIVETTE, MARY PHYLLIS 1049 MEAT CAMP RD BOONE, NC 28607	RE 2024 42159 12/31/2024 2913-41-2677-000 F09 TAX RELEASES CORRECTION DEED FILED.	12081	0	F09 G01 SWF	69.40 441.38 102.87 613.65
1608239 WESTLAND VENTURES INC. 155 SEA ISLE NORTH DR INDIAN BEACH, NC 28512	RE 2023 4055 12/04/2024 1888-79-4181-000 F01 TAX RELEASES	12071	0	F01 G01	40.85 259.81 300.66
DETAIL SUMMARY COUNT: 19	RELEASES - TOTAL		213,200		3,572.63

WATAUGA COUNTY

RELEASES - 12/01/2024 TO 12/31/2024

RELEASES - CHARGE SUMMARY FOR ALL CLERKS

YEAR	CAT	CHARGE		AMOUNT
2019	RE	SWF	SANITATION USER FEE	80.00
			2019 TOTAL	80.00
2020	RE	SWF	SANITATION USER FEE	80.00
			2020 TOTAL	80.00
2021	RE	SWF	SANITATION USER FEE	80.00
			2021 TOTAL	80.00
2022	RE	SWF	SANITATION USER FEE	80.00
			2022 TOTAL	80.00
2023	RE	F01	FOSCOE FIRE RE	40.85
2023	RE	G01	WATAUGA COUNTY RE	259.81
2023	RE	SWF	SANITATION USER FEE	102.87
			2023 TOTAL	403.53
2024	RE	F02	BOONE FIRE RE	54.33
2024	RE	F06	ZIONVILLE FIRE RE	4.10
2024	RE	F07	COVE CREEK FIRE RE	72.00
2024	RE	F09	MEAT CAMP FIRE RE	69.40
2024	RE	F12	BLOWING ROCK FIRE RE	21.80
2024	RE	G01	WATAUGA COUNTY RE	1,351.98
2024	RE	SWF	SANITATION USER FEE	514.35
2024	PP	F01	FOSCOE FIRE PP	88.11
2024	PP	F02	BOONE FIRE PP	.18
2024	PP	F02L	BOONE FIRE LATE LIST	.02
2024	PP	F09	MEAT CAMP FIRE PP	.50
2024	PP	F09L	MEAT CAMP FIRE LATE LIST	.05
2024	PP	G01	WATAUGA COUNTY PP	568.58
2024	PP	G01L	WATAUGA COUNTY LATE LIST	.83
2024	PP	SWF	SANITATION USER FEE	102.87
			2024 TOTAL	2,849.10
			SUMMARY TOTAL	3,572.63

WATAUGA COUNTY

RELEASES - 12/01/2024 TO 12/31/2024

RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE		AMOUNT
C03	2024	G01	WATAUGA COUNTY PP	4.10
C03	2024	G01L	WATAUGA COUNTY LATE LIST	.41
			C03 TOTAL	4.51
F01	2023	F01	FOSCOE FIRE RE	40.85
F01	2023	G01	WATAUGA COUNTY RE	259.81
F01	2024	F01	FOSCOE FIRE PP	88.11
F01	2024	G01	WATAUGA COUNTY PP	560.35
			F01 TOTAL	949.12
F02	2024	F02	BOONE FIRE RE	54.51
F02	2024	F02L	BOONE FIRE LATE LIST	.02
F02	2024	G01	WATAUGA COUNTY RE	288.90
F02	2024	G01L	WATAUGA COUNTY LATE LIST	.10
F02	2024	SWF	SANITATION USER FEE	102.87
			F02 TOTAL	446.40
F06	2024	F06	ZIONVILLE FIRE RE	4.10
F06	2024	G01	WATAUGA COUNTY RE	26.08
			F06 TOTAL	30.18
F07	2019	SWF	SANITATION USER FEE	80.00
F07	2020	SWF	SANITATION USER FEE	80.00
F07	2021	SWF	SANITATION USER FEE	80.00
F07	2022	SWF	SANITATION USER FEE	80.00
F07	2023	SWF	SANITATION USER FEE	102.87
F07	2024	F07	COVE CREEK FIRE RE	72.00
F07	2024	G01	WATAUGA COUNTY RE	457.92
F07	2024	SWF	SANITATION USER FEE	102.87
			F07 TOTAL	1,055.66
F09	2024	F09	MEAT CAMP FIRE RE	69.90
F09	2024	F09L	MEAT CAMP FIRE LATE LIST	.05
F09	2024	G01	WATAUGA COUNTY RE	444.56
F09	2024	G01L	WATAUGA COUNTY LATE LIST	.32
F09	2024	SWF	SANITATION USER FEE	205.74
			F09 TOTAL	720.57
F12	2024	F12	BLOWING ROCK FIRE RE	21.80
F12	2024	G01	WATAUGA COUNTY RE	138.65
F12	2024	SWF	SANITATION USER FEE	205.74
			F12 TOTAL	366.19
			SUMMARY TOTAL	3,572.63

AGENDA ITEM 7:

TAX MATTERS

C. Proposed Resolution to Terminate/Appoint Plat Review Officers

MANAGER'S COMMENTS:

Mr. Rash, Tax Administrator, will present a resolution which, if adopted, will remove Mr. Larry Warren and Eric Saule, as Plat Review Officers and appoint Mr. Tyler Rash and Laramie Ward as Plat Review Officers. Adopting the proposed resolution will give Mr. Rash and Ms. Ward the authority to review plats prior to recording, and to determine if the plats meet statutory requirements for recording.

Board action is requested to adopt the resolution.

STATE OF NORTH CAROLINA

COUNTY OF WATAUGA

RESOLUTION OF THE WATAUGA COUNTY BOARD OF COMMISSIONERS
TERMINATION/APPOINTING PLAT REVIEW OFFICERS

WHEREAS, North Carolina General Statute 47-30.2 transfers from the Register of Deeds to a Review Officer the responsibility for reviewing land plats to determine whether they meet recording requirements; and

WHEREAS, North Carolina General Statute 47-30.2 requires the Board of Commissioners to, by resolution, appoint one or more persons as the Review Officer(s); and

WHEREAS, the person(s) appointed should "if reasonably feasible be certified as a property mapper pursuant General Statute 147-54.4"; and

WHEREAS, the Watauga County Tax Office previously had three review officers; and

WHEREAS, two of the three employees have left County Employment, leaving Jennifer Stout as the Review Officer.

NOW THEREFORE, BE IT RESOLVED that the Watauga County Board of Commissioners hereby removes Larry D. Warren and Eric Saule from the duties as Review Officers, upon their termination of employment with Watauga County and appoint Laramie Ward and Tyler Rash as Review Officers; and

BE IT FURTHER RESOLVED that the officer(s) shall review all plats (except as exempted by statute) prior to recording, and determine if the plats meet statutory requirements for recording.

ADOPTED this the 21st day of January, 2025.

_____
Braxton Eggers, Chairman
Watauga County Board of Commissioners

ATTEST:

_____
Anita J. Fogle, Clerk to the Board

AGENDA ITEM 7:

TAX MATTERS

D. Settlement Through December 2024

MANAGER'S COMMENTS:

Per G. S. 105-373 (d) and with the retirement of Larry Warren, the annual settlement of the Tax Collector is required to be prepared and submitted to the Board of Commissioners for review and approval. Mr. Rash will be present to discuss the settlement and answer any questions from the Board.

Board action is required for approval.

WATAUGA COUNTY TAX ADMINISTRATION

Courthouse, Suite 21 – 842 West King Street – Boone, NC 28607
(828) 265-8021 – FAX (828) 264-3230

MEMORANDUM

TO: Deron Geouque, County Manager

CC: Anita Fogle, Clerk to the Board
Tyler Rash, Newly Appointed Tax Administrator

FROM: Larry Warren, Former Tax Administrator

SUBJECT: Settlement Statements

DATE: 01/05/2025

As required per NC Statute 105-373(d) and related sections, a Tax Administrator who leaves his position prior to the expiration of his appointment is required to submit to the Board of Commissioners a Settlement Statement as of the last day of employment, which, for me, was December 31, 2024.
I am enclosing and submitting for the Board, the attached Settlement Statements. One is for the current fiscal year, 2024-2025 and the other is for prior years' taxes collected. I am requesting that this be added to the agenda for the January 21st Commissioners' meeting.
If you have any questions, please feel free to contact me.

Thank you.

Annual Settlement of Tax Collector WATAUGA COUNTY
FY 24-25 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	$ 44,450,270.32
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	$ 386.18
C.	All other sums charged and debits.	$ 40.59
	TOTAL CHARGE	$ 44,450,697.09

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	$ 35,822,160.28
B.	Interest.	$ 386.18
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	$ NA
D.	Releases duly allowed by the governing body.	$ 75,951.45
E.	Discounts allowed by law.	$ NA
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	$ NA
	TOTAL CREDIT	$ 35,898,497.91

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	$ 8,552,199.18
TOTAL	$ 44,450,697.09

Annual Settlement of Tax Collector TOWN OF BOONE
FY 24-25 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	$ 97,333,276.05
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	$ 0.00
C.	All other sums charged and debits.	$ (279.55)
	TOTAL CHARGE	$ 97,332,996.50

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	$ 7,809,165.63
B.	Interest.	$ 0.00
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	$ NA
D.	Releases duly allowed by the governing body.	$ 33,357.81
E.	Discounts allowed by law.	$ NA
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	$ NA
	TOTAL CREDIT	$ 7,842,523.44

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	$ 1,490,473.06
TOTAL	$ 9,332,996.50

Annual Settlement of Tax Collector FOSCOE FIRE DISTRICT
FY 24-25 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	$ 700,791.63
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	$ 0.00
C.	All other sums charged and debits.	$ 0.00
	TOTAL CHARGE	$ 700,791.63

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	$ 575,200.47
B.	Interest.	$ 0.00
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	$ NA
D.	Releases duly allowed by the governing body.	$ 1,061.04
E.	Discounts allowed by law.	$ NA
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	$ NA
	TOTAL CREDIT	$ 576,261.51

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	$ 124,530.12
TOTAL	$ 700,791.63

Annual Settlement of Tax Collector BOONE RURAL FIRE DISTRICT
FY 24-25 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	$ 1,357,752.17
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	$ 0.00
C.	All other sums charged and debits.	$ 24.43
	TOTAL CHARGE	$ 1,357,776.60

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	$ 1,080,390.00
B.	Interest.	$ 0.00
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	$ NA
D.	Releases duly allowed by the governing body.	$ 1,863.54
E.	Discounts allowed by law.	$ NA
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	$ NA
	TOTAL CREDIT	$ 1,082,253.54

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	$ 275,523.06
TOTAL	$ 1,357,776.60

Annual Settlement of Tax Collector BEAVER DAM FIRE DISTRICT
FY 24-25 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	$ 143,793.11
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	$ 0.00
C.	All other sums charged and debits.	$ 0.00
	TOTAL CHARGE	$ 143,793.11

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	$ 112,388.97
B.	Interest.	$ 0.00
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	$ NA
D.	Releases duly allowed by the governing body.	$ 104.50
E.	Discounts allowed by law.	$ NA
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	$ NA
	TOTAL CREDIT	$ 112,493.47

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	$ 31,299.64
TOTAL	$ 143,793.11

Annual Settlement of Tax Collector STEWART SIMMONS FIRE DISTRICT
FY 24-25 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	$ 449,878.04
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	$ 0.00
C.	All other sums charged and debits.	$ 0.00
	TOTAL CHARGE	$ 449,878.04

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	$ 362,008.79
B.	Interest.	$ 0.00
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	$ NA
D.	Releases duly allowed by the governing body.	$ 706.27
E.	Discounts allowed by law.	$ NA
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	$ NA
	TOTAL CREDIT	$ 362,715.06

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	$ 87,162.98
TOTAL	$ 449,878.04

Annual Settlement of Tax Collector ZIONVILLE FIRE DISTRICT
FY 24-25 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	$ 161,799.67
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	$ 0.00
C.	All other sums charged and debits.	$ 0.00
	TOTAL CHARGE	$ 161,799.67

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	$ 124,181.39
B.	Interest.	$ 0.00
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	$ NA
D.	Releases duly allowed by the governing body.	$ 656.15
E.	Discounts allowed by law.	$ NA
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	$ NA
	TOTAL CREDIT	$ 124,837.54

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	$ 36,962.13
TOTAL	$ 161,799.67

Annual Settlement of Tax Collector COVE CREEK FIRE DISTRICT
FY 24-25 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	$ 362,255.25
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	$ 0.00
C.	All other sums charged and debits.	$ 0.00
	TOTAL CHARGE	$ 362,255.25

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	$ 278,008.82
B.	Interest.	$ 0.00
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	$ NA
D.	Releases duly allowed by the governing body.	$ 553.62
E.	Discounts allowed by law.	$ NA
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	$ NA
	TOTAL CREDIT	$ 278,562.44

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	$ 83,692.81
TOTAL	$ 362,255.25

Annual Settlement of Tax Collector SHAWNEEHAW FIRE DISTRICT
FY 24-25 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	$ 167,145.80
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	$ 0.00
C.	All other sums charged and debits.	$ 0.00
	TOTAL CHARGE	$ 167,145.80

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	$ 133,387.29
B.	Interest.	$ 0.00
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	$ NA
D.	Releases duly allowed by the governing body.	$ 97.04
E.	Discounts allowed by law.	$ NA
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	$ NA
	TOTAL CREDIT	$ 133,484.33

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4). $ 33,661.47

TOTAL $ 167,145.80

Annual Settlement of Tax Collector MEAT CAMP FIRE DISTRICT
FY 24-25 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	$ 329,312.75
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	$ 0.00
C.	All other sums charged and debits.	$ 0.00
	TOTAL CHARGE	$ 329,312.75

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	$ 264,805.33
B.	Interest.	$ 0.00
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	$ NA
D.	Releases duly allowed by the governing body.	$ 212.17
E.	Discounts allowed by law.	$ NA
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	$ NA
	TOTAL CREDIT	$ 265,017.50

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	$ 64,295.25
TOTAL	$ 329,312.75

Annual Settlement of Tax Collector DEEP GAP FIRE DISTRICT
FY 24-25 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	$ 287,043.25
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	$ 31.43
C.	All other sums charged and debits.	$ (0.42)
	TOTAL CHARGE	$ 287,074.26

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	$ 231,612.99
B.	Interest.	$ 31.43
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	$ NA
D.	Releases duly allowed by the governing body.	$ 915.09
E.	Discounts allowed by law.	$ NA
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	$ NA
	TOTAL CREDIT	$ 232,559.51

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	$ 54,514.75
TOTAL	$ 287,074.26

Annual Settlement of Tax Collector TODD FIRE DISTRICT
FY 24-25 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	$ 78,578.72
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	$ 0.00
C.	All other sums charged and debits.	$ 0.00
	TOTAL CHARGE	$ 78,578.72

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	$ 63,753.14
B.	Interest.	$ 0.00
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	$ NA
D.	Releases duly allowed by the governing body.	$ 101.43
E.	Discounts allowed by law.	$ NA
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	$ NA
	TOTAL CREDIT	$ 63,854.57

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	$ 14,724.15
TOTAL	$ 78,578.72

Annual Settlement of Tax Collector BLOWING ROCK FIRE DISTRICT
FY 24-25 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	$ 724,945.81
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	$ 24.13
C.	All other sums charged and debits.	$ 68.48
	TOTAL CHARGE	$ 725,038.42

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	$ 591,637.60
B.	Interest.	$ 24.13
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	$ NA
D.	Releases duly allowed by the governing body.	$ 84.19
E.	Discounts allowed by law.	$ NA
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	$ NA
	TOTAL CREDIT	$ 591,745.92

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	$ 133,292.50
TOTAL	$ 725,038.42

Annual Settlement of Tax Collector MEAT CAMP-CRESTON FIRE DISTRICT
FY 24-25 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	$ 7,755.26
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	$ 0.00
C.	All other sums charged and debits.	$ 0.00
	TOTAL CHARGE	$ 7,755.26

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	$ 5,162.91
B.	Interest.	$ 0.00
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	$ NA
D.	Releases duly allowed by the governing body.	$ 25.00
E.	Discounts allowed by law.	$ NA
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	$ NA
	TOTAL CREDIT	$ 5,187.91

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	$ 2,567.35
TOTAL	$ 7,755.26

Annual Settlement of Tax Collector MUNICIPAL SERVICE DISTRICT
FY 24-25 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	$ 288,037.18
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	$ 0.00
C.	All other sums charged and debits.	$ 41.68
	TOTAL CHARGE	$ 288,078.86

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	$ 255,746.74
B.	Interest.	$ 0.00
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	$ NA
D.	Releases duly allowed by the governing body.	$ 1,011.73
E.	Discounts allowed by law.	$ NA
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	$ NA
	TOTAL CREDIT	$ 256,758.47

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	$ 31,320.39
TOTAL	$ 288,078.86

Annual Settlement of Tax Collector SOLID WASTE USER FEE
FY 24-25 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	$ 3,451,905.72
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	$ 0.00
C.	All other sums charged and debits.	$ 99.63
	TOTAL CHARGE	$ 3,452,005.35

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	$ 2,769,022.34
B.	Interest.	$ 0.00
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	$ NA
D.	Releases duly allowed by the governing body.	$ 2,366.01
E.	Discounts allowed by law.	$ NA
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	$ NA
	TOTAL CREDIT	$ 2,771,388.35

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	$ 680,617.00
TOTAL	$ 3,452,005.35

Annual Settlement of Tax Collector FOSCOE SERVICE DISTRICT
FY 24-25 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	$ 110,921.04
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	$ 0.00
C.	All other sums charged and debits.	$ 0.00
	TOTAL CHARGE	$ 110,921.04

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	$ 90,413.88
B.	Interest.	$ 0.00
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	$ NA
D.	Releases duly allowed by the governing body.	$ 44.37
E.	Discounts allowed by law.	$ NA
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	$ NA
	TOTAL CREDIT	$ 90,458.25

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	$ 20,462.79
TOTAL	$ 110,921.04

Annual Settlement of Tax Collector BEECH MTN. SERVICE DISTRICT
FY 24-25 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	$ 2,781.97
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	$ 0.00
C.	All other sums charged and debits.	$ 0.00
	TOTAL CHARGE	$ 2,781.97

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	$ 1,522.96
B.	Interest.	$ 0.00
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	$ NA
D.	Releases duly allowed by the governing body.	$ 0.00
E.	Discounts allowed by law.	$ NA
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	$ NA
	TOTAL CREDIT	$ 1,522.96

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	$ 1,259.01
TOTAL	$ 2,781.97

Annual Settlement of Tax Collector COVE CREEK SERVICE DISTRICT
FY 23-24 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	$ 336.65
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	$ 0.00
C.	All other sums charged and debits.	$ 0.00
	TOTAL CHARGE	$ 336.65

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	$ 336.65
B.	Interest.	$ 0.00
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	$
D.	Releases duly allowed by the governing body.	$ 0.00
E.	Discounts allowed by law.	$
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	$
	TOTAL CREDIT	$ 336.65

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4). $ 0.00

TOTAL $ 336.65

Annual Settlement of Tax Collector SHAWNEEHAW SERVICE DISTRICT
FY 24-25 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	$ 8,566.39
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	$ 0.00
C.	All other sums charged and debits.	$ 0.00
	TOTAL CHARGE	$ 8,566.39

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	$ 6,458.04
B.	Interest.	$ 0.00
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	$ NA
D.	Releases duly allowed by the governing body.	$ 0.15
E.	Discounts allowed by law.	$ NA
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	$ NA
	TOTAL CREDIT	$ 6,458.19

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	$ 2,108.20
TOTAL	$ 8,566.39

Annual Settlement of Tax Collector FALL CREEK FIRE DISTRICT
FY 24-25 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	$ 15,821.57
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	$ 0.00
C.	All other sums charged and debits.	$ 0.00
	TOTAL CHARGE	$ 15,821.57

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	$ 11,628.74
B.	Interest.	$ 0.00
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	$ NA
D.	Releases duly allowed by the governing body.	$ 1,611.80
E.	Discounts allowed by law.	$ NA
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	$ NA
	TOTAL CREDIT	$ 13,240.54

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	$ 2,581.03
TOTAL	$ 15,821.57

ANNUAL SETTLEMENT OF TAX COLLECTOR

WATAUGA COUNTY

Prior year FY 2024-2025 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes 2015-2023	$	1,116,329.46

TAX COLLECTOR'S CREDIT

A.	Collections and Releases	$	259,063.27
B.	2015 taxes written off	$	0.00
C.	Adjustments	$	119.57
	TOTAL CREDITS	$	259,182.84
Prior Year Taxes @ 12/31/24		$	857,146.62
	TOTAL	$	1,116,329.46

ANNUAL SETTLEMENT OF TAX COLLECTOR

TOWN OF BOONE

Prior year FY 2024-2025 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	2015-2023	$ 134,996.09

TAX COLLECTOR'S CREDIT

A.	Collections and Releases		$ 29,485.12
B.	2015 taxes written off		$ 0.00
C.	Adjustments		$ 0.00
		TOTAL CREDITS	$ 29,485.12
Prior Year Taxes @ 12/31/24			$ 105,510.97
		TOTAL	$ 134,096.09

ANNUAL SETTLEMENT OF TAX COLLECTOR

BOONE FIRE DISTRICT

Prior year FY 2024-2025 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes 2015-2023	$	38,775.89

TAX COLLECTOR'S CREDIT

A.	Collections and Releases	$	7,842.05
B.	2015 taxes written off	$	0.00
C.	Adjustments	$	0.00
	TOTAL CREDITS	$	7,842.05
Prior Year Taxes @ 12/31/24		$	30,933.84
	TOTAL	$	38,775.89

ANNUAL SETTLEMENT OF TAX COLLECTOR

FOSCOE FIRE DISTRICT

Prior year FY 2024-2025 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	2015-2023	$ 11,659.80

TAX COLLECTOR'S CREDIT

A.	Collections and Releases		$ 3,149.63
B.	2015 taxes written off		$ 0.00
C.	Adjustments		$ 0.00
		TOTAL CREDITS	$ 3,149.63
Prior Year Taxes @	12/31/24		$ 8,510.17
		TOTAL	$ 11,659.80

ANNUAL SETTLEMENT OF TAX COLLECTOR

FALL CREEK

Prior year FY 2024-2025 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	2015-2023	$ 979.72

TAX COLLECTOR'S CREDIT

A.	Collections and Releases		$ 359.60
B.	2015 taxes written off		$ 0.00
C.	Adjustments		$ 0.00
		TOTAL CREDITS	$ 359.60
Prior Year Taxes @	12/31/24		$ 620.12
		TOTAL	$ 979.72

ANNUAL SETTLEMENT OF TAX COLLECTOR

BEAVER DAM FIRE DISTRICT

Prior year FY 2024-2025 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes 2015-2023	$	9,489.33

TAX COLLECTOR'S CREDIT

A.	Collections and Releases	$	3,206.41
B.	2015 taxes written off	$	0.00
C.	Adjustments	$	0.00
	TOTAL CREDITS	$	3,206.41
Prior Year Taxes @ 12/31/24		$	6,282.92
	TOTAL	$	9,489.33

ANNUAL SETTLEMENT OF TAX COLLECTOR

STEWART SIMMONS FIRE DISTRICT

Prior year FY 2024-2025 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes 2015-2023	$	8,351.55

TAX COLLECTOR'S CREDIT

A.	Collections and Releases	$	1,034.51
B.	2015 taxes written off	$	0.00
C.	Adjustments	$	0.00
	TOTAL CREDITS	$	1,034.51
Prior Year Taxes @ 12/31/24		$	7,317.04
	TOTAL	$	8,351.55

ANNUAL SETTLEMENT OF TAX COLLECTOR

ZIONVILLE FIRE DISTRICT

Prior year FY 2024-2025 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes 2015-2023	$	8,902.38

TAX COLLECTOR'S CREDIT

A.	Collections and Releases	$	1,669.04
B.	2015 taxes written off	$	0.00
C.	Adjustments	$	0.00
	TOTAL CREDITS	$	1,669.04
Prior Year Taxes @ 12/31/24		$	7,233.34
	TOTAL	$	8,902.38

ANNUAL SETTLEMENT OF TAX COLLECTOR

COVE CREEK FIRE DISTRICT

Prior year FY 2024-2025 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes 2015-2023	$	12,610.70

TAX COLLECTOR'S CREDIT

A.	Collections and Releases	$	2,406.01
B.	2015 taxes written off	$	0.00
C.	Adjustments	$	0.00
	TOTAL CREDITS	$	2,406.01
Prior Year Taxes @ 12/31/24		$	10,204.69
	TOTAL	$	12,610.70

ANNUAL SETTLEMENT OF TAX COLLECTOR

SHAWNEEHAW FIRE DISTRICT

Prior year FY 2024-2025 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes 2015-2023	$	4,125.73

TAX COLLECTOR'S CREDIT

A.	Collections and Releases	$	913.59
B.	2015 taxes written off	$	0.00
C.	Adjustments	$	0.00
	TOTAL CREDITS	$	913.59
Prior Year Taxes @ 12/31/24		$	3,212.14
	TOTAL	$	4,125.73

ANNUAL SETTLEMENT OF TAX COLLECTOR

MEAT CAMP FIRE DISTRICT

Prior year FY 2024-2025 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	2015-2023	$ 21,827.44

TAX COLLECTOR'S CREDIT

A.	Collections and Releases		$ 4,621.21
B.	2015 taxes written off		$ 0.00
C.	Adjustments		$
		TOTAL CREDITS	$ 4,621.21
Prior Year Taxes @	12/31/24		$ 17,206.23
		TOTAL	$ 21,827.44

ANNUAL SETTLEMENT OF TAX COLLECTOR

DEEP GAP FIRE DISTRICT

Prior year FY 2024-2025 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes 2015-2023	$	10,515.34

TAX COLLECTOR'S CREDIT

A.	Collections and Releases	$	2,902.20
B.	2015 taxes written off	$	0.00
C.	Adjustments	$	0.00
	TOTAL CREDITS	$	2,902.20
Prior Year Taxes @ 12/31/24		$	7,613.14
	TOTAL	$	10,515.34

ANNUAL SETTLEMENT OF TAX COLLECTOR

TODD FIRE DISTRICT

Prior year FY 2024-2025 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes 2015-2023	$	2,143.73

TAX COLLECTOR'S CREDIT

A.	Collections and Releases	$	1,138.85
B.	2015 taxes written off	$	0.00
C.	Adjustments	$	0.00
	TOTAL CREDITS	$	1,138.85
Prior Year Taxes @ 12/31/24		$	1,004.88
	TOTAL	$	2,143.73

ANNUAL SETTLEMENT OF TAX COLLECTOR

BLOWING ROCK FIRE DISTRICT

Prior year FY 2024-2025 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes 2015-2023	$	8,353.59

TAX COLLECTOR'S CREDIT

A.	Collections and Releases	$	2,157.80
B.	2015 taxes written off	$	0.00
C.	Adjustments	$	0.00
	TOTAL CREDITS	$	2,157.80
Prior Year Taxes @ 12/31/24		$	6,195.79
	TOTAL	$	8,353.59

ANNUAL SETTLEMENT OF TAX COLLECTOR

MEAT CAMP-CRESTON FIRE DISTRICT

Prior year FY 2024-2025 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	2015-2023	$ 1,035.62

TAX COLLECTOR'S CREDIT

A.	Collections and Releases		$ 8.38
B.	2015- taxes written off		$ 0.00
C.	Adjustments		$ 0.00
		TOTAL CREDITS	$ 8.38
Prior Year Taxes @ 12/31/24			$ 1,027.24
		TOTAL	$ 1,035.62

ANNUAL SETTLEMENT OF TAX COLLECTOR

MUNICIPAL SERVICE DISTRICT

Prior year FY 2024-2025 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes 2015-2023	$	10,060.96

TAX COLLECTOR'S CREDIT

A.	Collections and Releases	$	4,675.40
B.	2015 taxes written off	$	0.00
C.	Adjustments	$	0.00
	TOTAL CREDITS	$	4,675.40
Prior Year Taxes @ 12/31/24		$	5,385.56
	TOTAL	$	10,060.96

ANNUAL SETTLEMENT OF TAX COLLECTOR

SOLID WASTE USER FEE

Prior year FY 2024-2025 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes 2015-2023	$	229,600.03

TAX COLLECTOR'S CREDIT

A.	Collections and Releases	$	29,427.23
B.	2015 taxes written off	$	0.00
C.	Adjustments	$	0.00
	TOTAL CREDITS	$	29,427.23
Prior Year Taxes @ 12/31/24		$	200,172.80
	TOTAL	$	229,600.03

ANNUAL SETTLEMENT OF TAX COLLECTOR

FOSCOE SERVICE DISTRICT

Prior year FY 2024-2025 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	2015-2023	$ 2,570.98

TAX COLLECTOR'S CREDIT

A.	Collections and Releases		$ 561.62
B.	2015 taxes written off		$ 0.00
C.	Adjustments		$ 18.80
		TOTAL CREDITS	$ 580.42
Prior Year Taxes @	12/31/24		$ 1,990.56
		TOTAL	$ 2,570.98

ANNUAL SETTLEMENT OF TAX COLLECTOR

BEECH MTN. SERVICE DISTRICT

Prior year FY 2024-2025 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes 2015-2023	$	24.59

TAX COLLECTOR'S CREDIT

A.	Collections and Releases	$	7.80
B.	2015 taxes written off	$	0.00
C.	Adjustments	$	0.00
	TOTAL CREDITS	$	7.80
Prior Year Taxes @ 12/31/24		$	16.79
	TOTAL	$	24.59

ANNUAL SETTLEMENT OF TAX COLLECTOR

COVE CREEK SERVICE DISTRICT

Prior year FY 2024-2025 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	2015-2023	$ 0.00

TAX COLLECTOR'S CREDIT

A.	Collections and Releases		$ 0.00
B.	2015 taxes written off		$ 0.00
C.	Adjustments		$ 0.00
		TOTAL CREDITS	$ 0.00
Prior Year Taxes @	12/31/24		$ 0.00
		TOTAL	$ 0.00

ANNUAL SETTLEMENT OF TAX COLLECTOR

SHAWNEEHAW SERVICE DISTRICT

Prior year FY 2024-2025 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	2015-2023	$ 224.53

TAX COLLECTOR'S CREDIT

A.	Collections and Releases		$ 16.74
B.	2015 taxes written off		$ 0.00
C.	Adjustments		$ 0.00
		TOTAL CREDITS	$ 16.74
Prior Year Taxes @ 12/31/24			$ 207.79
		TOTAL	$ 224.53

ANNUAL SETTLEMENT OF TAX COLLECTOR

Prior year FY 24-25 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	2015-2023	$

TAX COLLECTOR'S CREDIT

A.	Collections and Releases		$
B.	_____ taxes written off		$
C.	Adjustments		$
		TOTAL CREDITS	$ 0.00
Prior Year Taxes @ _____			$
		TOTAL	$ 0.00

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AGENDA ITEM 8:

FINANCE MATTERS

A. Budget Amendments

MANAGER'S COMMENTS:

Mr. Deron Geouque, County Manager/Finance Director, will review budget amendments as included in your packet.

Board approval is requested to approve the amendments as presented.

WATAUGA COUNTY
FINANCE OFFICE
814 West King St., Suite 216, Boone, NC 28607 Phone (828) 265-8007

MEMORANDUM

TO: Deron T. Geouque, County Manager
FROM: Misty Watson, CPA
SUBJECT: Budget Amendments
DATE: January 6, 2025

The following budget amendment requires the approval of the Watauga County Board of Commissioners. Board approval is requested.

Account #		Description	Debit	Credit
213991	399101	Fund Balance Appropriation		12,337,307
219800	498050	Transfer to Emergency 911 Project	12,337,307	
273980	398121	Transfer from Capital Projects Fund		12,337,307
506120	458000	Capital outlay	12,337,307	

To move funds from CIP - Future County Buildings to the Emergency 911 Project

103991	399100	Fund Balance		6,575,583
109800	498021	Transfer to Capital Projects Fund	6,575,583	
213980	398100	Transfer from General Fund		6,575,583
219930	461100	Emergency Communications	6,575,583	

Per Board action taken 12/17/24; to transfer funds to Capital Reserve from unassigned fund balance from the FY 2024 audit.

105911	499100	Additional Appropriation - Watauga County Schools	1,800,000	
213991	399101	Fund Balance Appropriation		1,800,000
219800	498010	Transfer to General Fund	1,800,000	
103980	398121	Transfer from Capital Projects Fund		1,800,000

Per Board action taken 11/19/24; to transfer funds from Capital Reserve for Watauga County Schools long-term needs for funding of current expense .

105911	471000	Lottery funds		300,000
103300	349909	Lottery funds revenue		1,005,000
105911	470045	Carpet and tile	45,000	
105911	470043	Roof renovations	80,000	
105911	470078	Fire alarm replacements	140,000	
105911	470018	Door access controls	60,000	

105911	470020	Parkway addition	500,000	
105911	470038	Cafeteria equipment	75,000	
105911	470037	Gym floors	25,000	
105911	470019	Doors/windows replacements	20,000	
105911	470041	Pavement and sidewalk repairs	80,000	
105911	470077	Softball/baseball field lighting	180,000	
105911	470079	Fencing replacements	100,000	

Per Board action taken 10/15/24; to recognize lottery funds requested and approved.

103300	332006	SHIIP Grant		4,878
105550	449901	SHIIP Grant expenses	4,878	

Per Board action taken 11/19/24; to recognize the acceptance of the State Health Insurance Information Program (SHIIP) grant funds. No match is required.

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AGENDA ITEM 8:

FINANCE MATTERS

B. 2024 Carry-Forward Purchase Orders

MANAGER'S COMMENTS:

Mr. Deron Geouque, County Manager/Finance Director, will present carry forward purchase orders for 2024.

Board action is required to approve the carry forward purchase orders as presented.

Account	Description	Purpose	Amount
104130-439500	Employee training	Finance training	6,915.00
104141-469500	Vincent Valuations	Tax revaluation	172,468.00
104199-469103	Clark Nexsen	Facilities study	3,750.00
104199-499100	Contingency	Hurricane Helene damages	525,000.00
104210-429000	IT	Election printers	2,500.00
104261-435100	Muter Construction	Roof replacement at Courthouse	30,925.42
104261-435100	Courthouse repairs	Tile and floor replacement	17,000.00
104261-435200	HVAC/Chiller replacement at Courthouse	HVAC/Chiller replacement at Courthouse	90,191.69
104265-435101	Tri-County Paving	Paving at Hannah Building	353,509.58
104267-435200	HVAC	Health dept HVAC	50,000.00
104269-435200	HVAC	Finishing replacing HVAC at library	25,574.00
104269-435200	Alpha energy solutions	Replace air conditioning at library and floor scrubber	80,491.09
104273-435101	Signage for parking	Parking lots signage	1,000.00
104273-458000	Parking deck	Finish County Parking deck	864,824.24
104274-435100	West Annex upgrades	Ceiling tiles and LED lighting, equipment at West Annex	39,020.00
104275-435100	Human Services	Finish interior renovations and upgrade access controls	289,621.00
104275-435100	Custom Coatings	Exterior stucco repair	6,980.00
104275-435101	Tri-County Paving	Paving human services building	73,769.00
104277-435100	LEC repairs	Tile work and pods, painting, floor replacement and roof replacement at LEC	244,342.17
104283-XXXXX	Hoffman Materials	Infield mix for fields	13,310.00
104283-XXXXX	Field renovations	Field renovations	95,476.00
104285-435101	Tri-County Paving	Paving Brookshire	185,361.26
104287-435100	Soccer complex repairs	Replace gutters, netting and downspouts	16,417.00
104310-451001	Flock Group Inc	LEO camera system	3,769.89
104310-454000	Dana Safety	Upfitting police vehicles	32,082.10
104311-451XXX	Emergency management	EM Communications expansion	4,333,000.00
104311-451000	Motorola Solutions	Astro technical assistance path surveys	84,000.00
104320-422000	Watauga medical center	Detention meals	30,581.65
104320-469102	Competent correctional care	medical services	21,573.00
104350-426000	Planning and Inspections code books	Planning and Inspections code books	4,000.00
104920-463300	Child care study	Child care study	45,000.00
104920-463300	Workforce housing	Workforce housing	24,845.00
104960-449902	Soil and Water	Bill Edmisten fund	2,340.00
104960-449919	Soil and Water	Stream restoration grant	28,245.00
105550-XXXXX	POA	SHIIP, Exxon, ARPA and Senior Center grants	46,200.56

105890-463340	WAMY rental housing program	WAMY rental housing program	86,250.00
105911-470049	Watauga County School roof replacement	Watauga County School roof replacement	2,000,000.00
106120-XXXXX	Parks and Rec	Contracted services for camp and programs, camp supplies, Senior games	37,900.00
145310-449902	Foster Care discretionary funds	Foster Care discretionary funds	592.00
145310-449903	Adult Protective services	Adult Protective services	1,514.00
145410-440006	Adoption promotion grant	Adoption promotion grant	156,062.00
145310-449904	CPS discretionary funds	CPS discretionary funds	2,292.00
264330-425000	Motorola	E-911 radios	49,985.34
667420-455002	Charlotte Scale Company	Truck scales	86,095.87
667420-457000	Carolina Grading and Utilities	Scale house improvements	24,485.00
667420-457001	JW Hampton	Sediment basin improvements	4,957.72
667420-457001	Transfer station improvements	Transfer station improvements	1,004,314.14
667420-457001	McGill	Convenience center improvements	14,236.00
667420-457001	Freedom Electric	Materials for scale house	5,055.60
667420-457003	Padco excavating	Storage improvements	4,242.08

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AGENDA ITEM 8:

FINANCE MATTERS

C. Proposed Audit Contract for Fiscal Year Ending June 30, 2025

MANAGER'S COMMENTS:

Mr. Deron Geouque, Finance Director, will request the Board approve the Fiscal Year 2024-25 audit contract and engagement letter with C. Randolph, CPA, PLLC. The contract amount of $50,600 covers the annual audit. Adequate funds are available to cover the expenditure.

Board approval is required to accept the contract with C. Randolph, CPA, PLLC for the County's Fiscal Year 2024-2025 audit in the amount not to exceed $50,600.

LGC-205 **CONTRACT TO AUDIT ACCOUNTS** Rev. 12/2024

The | Governing Board: Board of Commissioners

of | Primary Government Unit: Watauga County

and | Discretely Presented Component Unit (DPCU) (if applicable): N/A

Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)

and | Auditor Name: C. Randolph CPA, PLLC

Auditor Address: 560 Beaver Creek School Rd., West Jefferson, NC 28694

Hereinafter referred to as Auditor

for

Fiscal Year Ending	Date Audit Will Be Submitted to LGC
06/30/25	12/31/25

Must be within six months of FYE

hereby agree as follows:

1. The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the! Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall besubjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall!be rendered in relation to (as applicable) the governmental activities, the business- type activities, the aggregate!DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types). The basic!financial statements shall include budgetary comparison information in a budgetary comparison statement,!rather than as RSI, for the General Fund and any annually budgeted Special Revenue funds.

2. At a minimum, the Auditor shall conduct the audit and render the report in accordance with GAAS. If the Governmental Unit expended $100,000 or more in combined Federal and State financial assistance during the reporting period, the Auditor shall perform the audit in accordance with *Government Auditing Standards* (GAGAS). The Governmental Unit is subject to federal single audit requirements in accordance with Title 2 US Code of Federal Regulations Part 200 *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards*, Subpart F (*Uniform Guidance*) and the State Single Audit Implementation Act. Currently the threshold is $750,000 for a federal single audit and $500,000 for a State Single Audit. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit in accordance with the Uniform Guidance (§200.501) the Auditor and Governmental Unit(s) should discuss, in advance of the execution of this contract, the responsibility for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512) to ensure proper submission.

Effective for audits of fiscal years beginning on or after June 30, 2023, the LGC will allow auditors to consider whether a unit qualifies as a State low-risk auditee. Please refer to "Discussion of Single Audits in North Carolina" on the LGC's website for more information.

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.

4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC Staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.

5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2018 revision, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Auditing Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC Staff within six months of fiscal year end. If it becomes necessary to amend the audit fee or the date that the audit report will be submitted to the LGC, an amended contract along with a written explanation of the change shall be submitted to the Secretary of the LGC for approval.

7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.

For GAAS or *Government Auditing Standards* audits, if an auditor issues an AU-C §260 report, commonly referred to as "Governance Letter," LGC staff does not require the report to be submitted unless the auditor cites significant findings or issues from the audit, as defined in AU-C §260.12 - .14. This would include issues such as difficulties encountered during the audit, significant or unusual transactions, uncorrected misstatements, matters that are difficult or contentious reviewed with those charged with governance, and other significant matters. If matters identified during the audit were required to be reported as described in AU-C §260.12-.14 and were communicated in a method other than an AU-C §260 letter, the written documentation must be submitted.

8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's records for audit, financial statement preparation, any finance-related investigations, or any other audit- related work in the State of North Carolina. Approval is also required for the Alternative Compliance Examination Engagement for auditing the Coronavirus State and Local Fiscal Recovery Funds expenditures as allowed by US Treasury. Approval is not required on audit contracts and invoices for system improvements and similar services of a non-auditing nature.

9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. This also includes any progress billings [G.S. 159-34 and 115C-447]. All invoices for audit work shall be submitted in PDF format to the Secretary of the LGC for approval. the invoice marked 'approved' with approval date shall be returned to the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.

10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 13).

11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC Staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC Staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.

12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.

13. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

14. The Auditor shall submit the report of audit in PDF format to LGC Staff. For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC. These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements and/ or the compliance section, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC Staff.

15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC.

17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 30 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.

18. Special provisions should be limited. Please list any special provisions in an attachment.

19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the primary government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.

20. The contract shall be executed, pre-audited (pre-audit requirement does not apply to hospitals), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.

21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.

22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.

24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.

25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

26. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

27. **Applicable to audits with fiscal year ends of June 30, 2020 and later.** For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and *Government Auditing Standards, 2018 Revision* (as applicable). Preparing financial statements in their entirety shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.

All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, s/he must document and include in the audit workpapers how he/she reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.

28. **Applicable to audits with fiscal year ends of June 30, 2021 and later. T**he auditor shall present the audited financial statements including any compliance reports to the government unit's governing body or audit committee in an official meeting in open session as soon as the audited financial statements are available but not later than 45 days after the submission of the audit report to the Secretary. The auditor's presentation to the government unit's governing body or audit committee shall include:

a) the description of each finding, including all material weaknesses and significant deficiencies, as found by the auditor, and any other issues related to the internal controls or fiscal health of the government unit as disclosed in the management letter, the Single Audit or Yellow Book reports, or any other communications from the auditor regarding internal controls as required by current auditing standards set by the Accounting Standards Board or its successor;

b) the status of the prior year audit findings;

c) the values of Financial Performance Indicators based on information presented in the audited financial statements; and

d) notification to the governing body that the governing body shall develop a "Response to the Auditor's Findings, Recommendations, and Fiscal Matters," if required under 20 NCAC 03 .0508.

29. Information based on the audited financial statements shall be submitted to the Secretary for the purpose of identifying Financial Performance Indicators and Financial Performance Indicators of Concern. See 20 NCAC 03 .0502(c)(6).

30. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 17 for clarification). #26

31. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at https://www.nctreasurer.com/state-and-local-government-finance-division/local-government-commission/submitting-your-audit

32. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

33. Modifications to the language and terms contained in this contract form (LGC-205) are not allowed.

LGC-205 **CONTRACT TO AUDIT ACCOUNTS** Rev. 12/2024

FEES FOR AUDIT SERVICES

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Government Auditing Standards,2018 Revision.* Refer to Item 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will be not be approved.

Financial statements were prepared by: ☐Auditor ☐Governmental Unit ☑Third Party

If applicable: Individual at Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

Name:	***Title and Unit / Company:***	***Email Address:***
Deron Geouque	Finance Director	deron.geouque@watgov.org

OR Not Applicable ☐ *(Identification of SKE Individual on the LGC-205 Contract is not applicable for GAAS-only audits or audits with FYEs prior to June 30, 2020.)*

2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8 and 13 for details on other allowable and excluded fees.

3. The audit fee information included in the table below for both the Primary Government Fees and the DPCU Fees (if applicable) should be reported as a specific dollar amount of audit fees for the year under this contract. If any language other than an amount is included here, the contract will be returned to the audit form for correction.

4. Prior to the submission of the completed audited financial report and applicable compliance reports subject to this contract, or to an amendment to this contract (if required) the Auditor may submit interim invoices for approval for services rendered under this contract to the Secretary of the LGC, not to exceed 75% of the billings for the unit's last annual audit that was submitted to the Secretary of the LGC. All invoices for services rendered in an audit engagement as defined in 20 NCAC .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

Primary Government Unit	Watauga County
Audit Fee (financial and compliance if applicable)	$ 50,600
Fee per Major Program (if not included above)	$
Additional Fees Not Included Above (if applicable):	
Financial Statement Preparation (incl. notes and RSI)	$
All Other Non-Attest Services	$
TOTAL AMOUNT NOT TO EXCEED	$ 50,600

Discretely Presented Component Unit	N/A
Audit Fee (financial and compliance if applicable)	$
Fee per Major Program (if not included above)	$
Additional Fees Not Included Above (if applicable):	
Financial Statement Preparation (incl. notes and RSI)	$
All Other Non-Attest Services	$
TOTAL AMOUNT NOT TO EXCEED	$

LGC-205 **CONTRACT TO AUDIT ACCOUNTS** Rev. 12/2024

SIGNATURE PAGE

AUDIT FIRM

Audit Firm* C. Randolph CPA, PLLC	
Authorized Firm Representative (typed or printed)* Cynthia D. Randolph	Signature* Cynthia D. Randolph
Date* 1/13/2025	Email Address* cindy@crandolphcpa.com

GOVERNMENTAL UNIT

Governmental Unit* Watauga County	
Date Governing Board Approved Audit Contract* **(Enter date in box to right)**	
Mayor/Chairperson (typed or printed)* Braxton Eggers	Signature* ✓
Date ✓	Email Address* braxton.eggers@watgov.org

Chair of Audit Committee (typed or printed, or "NA") N/A	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1). Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Sum Obligated by This Transaction:	$ 50,600
Primary Governmental Unit Finance Officer* (typed or printed) Deron Geouque	Signature* ✓
Date of Pre-Audit Certificate* ✓	Email Address* deron.geouque@watgov.org

LGC-205 **CONTRACT TO AUDIT ACCOUNTS** Rev. 12/2024

SIGNATURE PAGE – DPCU
(complete only if applicable)

DISCRETELY PRESENTED COMPONENT UNIT

DPCU* N/A	
Date DPCU Governing Board Approved Audit Contract* **(Enter date in box to right)**	
DPCU Chairperson (typed or printed)*	Signature*
Date*	Email Address*

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1). Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Sum Obligated by this Transaction:	$
DPCU Finance Officer (typed or printed)*	Signature*
Date of Pre-Audit Certificate*	Email Address*

Remember to print this form, and obtain all
required signatures prior to submission.

PRINT

C. Randolph CPA, PLLC
Certified Public Accountant
560 Beaver Creek School Rd.
West Jefferson, North Carolina 28694
Phone: (336) 846-3211
Fax: (336) 846-1142

To the Board of Commissioners and Finance Director

Watauga County

814 West King St., Rm. 216

Boone, NC 28607

We are pleased to confirm our understanding of the services we are to provide for Watauga County for the year ended June 30, 2025.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of Watauga County as of and for the year ended June 30, 2025. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Watauga County's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Watauga County's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1) Management's Discussion and Analysis.
2) Schedule of Changes in Total Pension Liability – Law Enforcement Officers' Special Separation Allowance Irrevocable Trust (LEOSSA)
3) Schedule of Net Pension Liability (LEOSSA)
4) Schedule of County's Contributions (LEOSSA)
5) Schedule of Changes in the OPEB liability and Related Ratios (OPEB)
6) Schedule of County's Contributions (OPEB)
7) Schedule of Investment Returns (OPEB)
8) Schedule of County's Proportionate Share of Net Pension Liability (Asset) (LGERS)
9) Schedule of County's Contributions – Local Government Retirement System (LGERS)
10) Schedule of County's Proportionate Share of Net Pension Liability (Asset) (RODSPF)
11) Schedule of County's Contributions (RODSPF)

We have also been engaged to report on supplementary information other than RSI that accompanies Watauga County's financial statements. We will subject the following supplementary information to the auditing procedures

applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

1) Schedule of Expenditures of Federal and State Awards.

2) Combining and Individual Fund Schedules

3) Schedules of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

1) Schedule of Ad Valorem Taxes Receivable

2) Analysis of Current Tax Levy – County-Wide Level

3) Secondary Market Disclosures

4) Ten Largest Taxpayers

5) Analysis of Current Tax Levy – Fire Districts

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal and state awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of the accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying

transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers to serve your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from

fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Watauga County's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal and state statutes, regulations, and the terms and conditions of federal and state awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Watauga County's major programs. For federal and state programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Watauga County's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal and state awards, and related notes of Watauga County in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal and state awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal and state awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal and state awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal and state awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal and state awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal and state awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal and state statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal and state awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal and state awards; federal and state award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal and state awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on December 15, 2025.

You are responsible for identifying all federal and state awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal and state awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal and state awards in any document that contains, and indicates that we have reported on, the

schedule of expenditures of federal and state awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal and state awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal and state awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal and state awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal and state awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

Engagement Administration, Fees, and Other

SmartVault portal is used solely as a method of exchanging information and is not intended to store Watauga County's information. At the end of the engagement, C. Randolph CPA, PLLC will provide Watauga County with a copy (in an agreed-upon format) of deliverables and data related to the engagement from the SmartVault portal. For multi-year engagements, this exchange will occur annually.

Upon completion of the engagement, data and other content will either be removed from the SmartVault portal or become unavailable to C. Randolph CPA, PLLC within a reasonable time frame. For multi-year engagements, completion of the engagement occurs when the deliverables are completed for that year.

We understand that your employees will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarize our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal and state awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of C. Randolph CPA, PLLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Local Government Commission or its designee, a federal or state agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of C. Randolph CPA, PLLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Local Government Commission. If we are aware that a federal or state awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Cynthia D. Randolph is the engagement CPA and is responsible for supervising the engagement and signing the reports.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, confirmation service provider fees, etc.) except that we agree that our gross fee, including expenses, will not exceed $50,600. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Commissioners of Watauga County.

We will make reference to Combs, Tennant & Carpenter, P.C.'s audit of AppalCART in our report on your financial statements.

Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government*

Auditing Standards in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the Watauga County and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

You have requested that we provide you with a copy of our most recent external peer review report and any subsequent reports received during the contract period. Accordingly, our 2021 peer review report accompanies this letter.

Very truly yours,

Cynthia D. Randolph, CPA

RESPONSE:

This letter correctly sets forth the understanding of Watauga County.

Management signature: ✓ _____

Title: ✓ _____

Date: ✓ _____

Governance signature: ✓ _____

Title: ✓ _____

Date: ✓ _____

KWH Koonce, Wooten & Haywood, LLP
CERTIFIED PUBLIC ACCOUNTANTS

Report on the Firm's System of Quality Control

To the Owner of C. Randolph CPA, PLLC and the
Peer Review Committee, Coastal Peer Review, Inc.

We have reviewed the system of quality control for the accounting and auditing practice of C. Randolph CPA, PLLC (the firm) in effect for the year ended October 31, 2021. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included an engagement performed under *Government Auditing Standards,* including a compliance audit under the Single Audit Act, and an audit of an employee benefit plan.

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of C. Randolph CPA, PLLC in effect for the year ended October 31, 2021, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail.* C. Randolph CPA, PLLC has received a peer review rating of pass.

Koonce, Wooten & Haywood, LLP

Koonce, Wooten & Haywood, LLP

December 13, 2021

Raleigh
4060 Barrett Drive
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Raleigh, North Carolina 27619

919 782 9265
919 783 8937 FAX

Durham
3500 Westgate Drive
Suite 203
Durham, North Carolina 27707

919 354 2584
919 489 8183 FAX

Pittsboro
579 West Street
Post Office Box 1399
Pittsboro, North Carolina 27312

919 542 6000
919 542 5764 FAX

Smithfield
212 East Church Street
Post Office Box 2348
Smithfield, North Carolina 27577

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AGENDA ITEM 9:

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. State of Emergency Termination

MANAGER'S COMMENTS:

The Hurricane Helene mission is fully in the recovery stage and no longer requires the need to exercise local emergency powers to deal with the incident (i.e. curfews, etc. local procurement flexibilities, etc.). Staff contacted our North Carolina Emergency Management Western Division to ensure lifting of the State of Emergency would not impact FEMA eligibility/reimbursement or the status of the disaster declaration since we are one of the 39 declared counties.

Will Polk, Deputy General Counsel, provided guidance that it is the local jurisdiction's policy call based on the status of the county as to whether they need the declaration to remain in place to exercise their local emergency powers to deal with the incident. As far as the impact on FEMA eligibility/reimbursement, if it is one of the 39 declared counties or ECBI in 4827-DR, standing down the SOE will not impact its status in the disaster declaration.

Staff in concurrence with the County Attorney would recommend the Board lift the State of Emergency.

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AGENDA ITEM 9:

MISCELLANEOUS ADMINISTRATIVE MATTERS

B. Hurricane Helene Update

MANAGER'S COMMENTS:

The County Manager will update the Board on the current recovery efforts from Hurricane Helene. The report is for information only; therefore, no action is required at this time.

Watauga County Emergency Services

184 Hodges Gap Rd, Suite D
Boone, NC 28607
Phone 828-264-4235
Fax 828-265-7617

Fire Marshal ♦ Emergency Management ♦ Communications

January 15th, 2024

To: Board of Commissioners

CC: Deron Geouque, County Manager
Anita Fogle, Clerk to the Board

Subject: Helene Update

Board of Commissioners,

I would like to offer a brief update on the status of recovery in Watauga County from the Emergency Services perspective. Before going any further, I would like to personally express my deep gratitude to the multitude of individuals and organizations that have stepped up to lead the way in various aspects of recovery including rebuilding of our citizen's personal property and businesses. A few key points:

- County staff continue to work with our insurance provider on coverage limits and settlements. We have requested the insurance company to send settlement letters as determinations are made to increase speed we can submit to FEMA for any gaps.
- Right-of-way debris removal continues. Due to weather and other factors, we have requested and NCEM is in the process of completing an extension on the allowable work period for debris removal in the right of way. At time of writing this extension is still being processed.
- Waterway and private property debris removal operations with the Corps of Engineers (USACE) has been approved with our project contract to be completed within the next 2-3 weeks and then a 45 day permitting process review will begin. An initial round of assessments has been completed by USACE and reviewed by FEMA for eligibility. Staff now has a solid contact person within USACE who will take Watauga County debris removal "from cradle to grave" for waterway and private property. Representative Foxx's office has been very active on this issue and we appreciate her support.
- Staff is conducting rapid assessments on waterways to give multiple State and federal partners access to raw data to determine eligibility for Category A (USACE debris removal), EWP, or other potential programs being discussed.
- Governor Stein has signed an Executive Order directing NCEM and OSBM to establish a private road and bridge program. Staff has been in contact with the Assistant Director of that division of OSBM and initial planning has begun on how to implement that Executive Order. This program is designed to duplicate the success seen in the southwest part of the State during the 2022 TS Fred floods.
- Staff has worked with the County Attorney and regional partners to develop an RFP for technical assistance with recovery. The specific focus of this RFP is for assistance in the financial recovery

Watauga County Emergency Services

184 Hodges Gap Rd, Suite D
Boone, NC 28607
Phone 828-264-4235
Fax 828-265-7617

Fire Marshal ♦ Emergency Management ♦ Communications

surrounding public assistance, hazard mitigation, and other complex federal programs. This RFP closes January 21st.

- As a point of success, DSA teams have completed their work in Watauga County but will have staff available for any issues that arise. Teams registered thousands of individuals and helped put more than $13M at time of report into the hands of our citizens to begin their recovery.
- The deadline for organizations to apply for Public Assistance (PA) and individuals to apply for assistance (IA) have both been extended to February 6th, 2025
- Transitional Sheltering Assistance (TSA) has been extended until January 25th. Senator Budd's office has been very active in this area and we appreciate his efforts on this issue.

The Emergency Services Department is grateful for the partnership with our local, State, and federal partners specifically as they focus efforts to get money flowing into our community to restore what was lost and also build an even more resilient future.

Respectfully,

Will Holt
ES Director

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AGENDA ITEM 9:

MISCELLANEOUS ADMINISTRATIVE MATTERS

C. Proposed Dates for Annual Pre-Budget Retreat

MANAGER'S COMMENTS:

The proposed dates for the Annual Pre-Budget Retreat are February 27 and 28 with times proposed from 12–7 P.M. for Thursday and 9 A.M.–1 P.M. for Friday. Two days are required for the Retreat and should the Board wish, times and dates may be adjusted accordingly. In addition, a tentative agenda has been provided for Board consideration. The Board may add or delete items as they see fit.

Direction from the Board is requested to set the dates of the Retreat and consideration of the tentative agenda.

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AGENDA ITEM 9:

MISCELLANEOUS ADMINISTRATIVE MATTERS

D. Proposed Dates for Budget Work Sessions

MANAGER'S COMMENTS:

The Board holds two budget work sessions each year. The work sessions are scheduled after the Manager's proposed budget is presented at the first meeting in May. The proposed dates for the budget work sessions are May 8th and 9th, with times proposed from 12–8 P.M. for the first day and 9 A.M.–1 P.M. for the second day. Should the Board wish, times and dates may be adjusted accordingly.

Direction from the Board is requested to set dates for the budget work sessions.

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AGENDA ITEM 9:

MISCELLANEOUS ADMINISTRATIVE MATTERS

E. Proposed Resolution Authorizing the Advertisement of A Lease Renewal with Daymark Recovery System, Inc.

MANAGER'S COMMENTS:

The lease with Daymark Recovery Services expired. Daymark Recovery Services would like to renew the lease with the same terms and conditions as the current lease. The space to be leased is at the County's Human Service Building and includes 13,775 square feet of space. Daymark agreed to lease the space at the rate of $10 per square foot ($137,750 per year) in monthly installments of $11,479.17. The new lease term would be March 1, 2025 to February 29, 2028. Included in the lease under Section 10 is an additional fee in the amount of $67,718 per year, to be paid in monthly installments of $5,643, which is to cover utilities and janitorial services.

The current lease was drafted and approved by the prior County Attorney. The attached resolution will need to be adopted and the lease will need to be advertised for ten (10) ten days as required by the general statutes.

Staff would recommend the Board authorize the resolution for advertisement as presented.

STATE OF NORTH CAROLINA

DRAFT

COUNTY OF WATAUGA

Resolution of Watauga County Board of County Commissioners

Pursuant to NCGS 160A-272, notice is hereby given that at the regular commissioner meeting of the Watauga County Board of County Commissioners on January 21, 2025, the Watauga County Board of County Commissioners adopted a resolution which authorized Deron T. Geouque, County Manager, of Watauga County to lease to Daymark Recovery System, Inc., property known as Suite B in the Human Services Building (the "Leased Premises") located at 132 Poplar Grove Road Connector, Boone, NC 28607 (the "Property") in Watauga County, North Carolina, and being 13,775 square feet of property, for a term of three (3) years, with the lease automatic terminating in the event Daymark Recovery Services, Inc., is deemed to no longer be the authorized provider of mental health services pursuant to contractual arrangements with the Local Management Entity (LME) as defined by N.C. General Statute §122c et seq. The rent to be paid by Daymark Recovery Services, Inc., to Watauga County during the term of the lease is one hundred thirty seven thousand seven hundred and fifty dollars ($137,750) per annum in payments of eleven thousand four hundred seventy nine dollars and seventeen cents ($11,479.17) on or before the first of each month. The lease shall become effective March 1, 2025, which will be at least ten (10) days after the publication of this notice and formal adoption of the lease by the Board of Commissioners.

ADOPTED this the 21st day of January, 2025.

_____

Braxton Eggers, Chairman
Watauga County Board of County Commissioners

ATTEST:

_____

Anita Fogle, Clerk to the Board

STATE OF NORTH CAROLINA

LEASE AGREEMENT

COUNTY OF WATAUGA

THIS LEASE AGREEMENT, made and entered into this 1st day of March, 2025, by and between Watauga County, a body politic of the State of North Carolina, hereinafter referred to as Lessor; and Daymark Recovery Services, Inc., hereinafter referred to as Lessee;

W I T N E S S E T H:

1. **PREMISES**: That for and in consideration of the mutual covenants and agreements herein contained and subject to the terms and conditions hereinafter set forth, the Lessor does hereby demise and lease unto the Lessee and the Lessee does hereby lease from the Lessor the property known as Suite B located at 132 Poplar Grove Road Connector; Boone, NC 28607.

2. **ACCEPTANCE OF PROPERTY**: Neither the Lessor nor its agents have made any representations with respect to the building, the land upon which it is erected, or the leased property except as expressly set forth therein and no rights, easements, or licenses are acquired by the Lessee by implication or otherwise except as expressly set forth in the provisions of this Lease. The taking of possession of the leased property by the Lessee shall be conclusive evidence that the Lessee accepts the same "as is" with the exception of the provision for improvements as set forth herein.

3. **TERM**: This lease shall be for a term of three years, commencing on March 1, 2025, and ending upon February 29, 2028. However, this lease shall automatically terminate in the event Daymark Recovery Services, Inc. is deemed to no longer be the authorized provider of mental health services pursuant to contractual arrangements with the Local Management Entity (LME) as defined by N.C. Gen. Stat. § 122C et seq.

4. **RENT**: The Lessee shall pay to the Lessor, rent for the premises equal to $10.00 per square foot (or $137,750 per year), payable on or before the 1st day of each month, in monthly installments of $11,4 79.17 per month. All such payments shall be made to Watauga County, c/o Deron Geouque, County Manager/Finance Director, 814 West King Street, Suite 216, Boone, North Carolina, 28607, or to such other person or at such other place as Lessor may designate in writing.

5. **LATE FEES**: In the event that rent is not paid by the 1st of the month when rent is due and owing, such rent payment shall be subject to a late fee in the amount of $25.00. This late fee shall not affect the Lessors right to declare this contract breached in the event of failure to pay rent as provided within this document.

6. **INSURANCE**: The Lessee shall obtain a public liability insurance policy for the minimum coverage of $500,000 bodily injury and property damage liability (combined single limit), $500,000 each occurrence and $500,000 aggregate. Lessor shall be named as an additional insured on said policy and shall be furnished with a copy of same. Upon the Lessee's failure to obtain said public liability insurance policy, Lessor, may at its option, but is not required to do so, obtain such insurance and the costs thereof shall be paid as additional rent due and payable from Lessee on the next ensuing day that rent is due. Lessor shall not be liable to Lessee for any business interruption or any loss or damage to property or injury or death of persons occurring in or on the demised premises, or in any manner growing out of or connected with the Lessees' use and occupancy of the demised premises, or the condition thereof. This release shall also apply to the extent that such business interruption, loss or damage to property or injury to or death of persons is covered by insurance, regardless of whether such insurance is payable to or protects Lessor or Lessee, or both. Nothing herein shall be construed to impose any other or greater liability upon Lessor than what would have existed in the absence of this provision. Any insurance policies of the Lessee shall contain a clause to the effect that this release shall not affect the right of the insured to recover under such policies. The release in favor of the Lessor contained herein is in addition to and not in substitution for or in diminution of, the hold harmless and indemnification provisions of this Lease Agreement.

7. **REPAIRS**: Except as otherwise provided herein, the Lessee shall, at the Lessee's own expense, make all necessary repairs and replacements to the interior and exterior of the demised premises. All repairs and replacements shall be in quality and class at least equal to the original work. Upon default of the Lessee in making such repairs or replacements, the Lessor, may, but shall not be required to, make such repairs or replacements for the Lessee's account and the expense thereof which shall constitute and be collectable as additional rent.

Lessor shall make, at Lessors' own cost and expense, any and all repairs necessary to the roof, main corridor of the building, and exterior walls of the building. Notwithstanding the foregoing, the Lessor shall not be responsible for nor be liable for any such repairs, which are necessitated by the negligent actions or negligent failures to act on the part of the Lessee or any of the Lessee's agents.

8. **USE OF THE PROPERTY**: The Lessee shall use the property only for purposes of providing mental health and recovery services as defined by N.C. Gen. Stat. § 122C et seq.

9. **IMPROVEMENTS OF THE PROPERTY**: Any alterations or improvements may only be made by the Lessee with the written consent of the Lessor, which shall not be unreasonably withheld. Any alteration, addition or improvement made by Lessee, and any fixtures installed as a part thereof, shall at Lessor's option become the property of the Lessor, upon the expiration or other sooner termination of this lease; provided, however, that Lessor shall have the right to require the Lessee to remove such fixtures at the Lessee's cost upon such termination of this lease.

With the written consent of the Lessor which shall not be unreasonably withheld the Lessee shall have the right to construct, erect, place, paint, maintain and control of the demised premises, any sign or signs which may be necessary in the conduct of its business within the requirements of the Town of Boone Unified Development Ordinance, and it shall have the right to remove the sign or

signs at the expiration or earlier termination of this lease, provided, that upon the removal of said sign or signs, the said building shall be put in the same condition it was in at the time of the placing or painting of said signs, as far as is reasonably possible.

10. **UTILITIES**: The Lessee shall pay all charges for gas, electricity, lights, heat, power and other communication service used, rendered or supplied upon or in connection with the demised premises and shall indemnify Lessor against any liability or damages on such account. Lessor shall pay all charges for water and sewer service used, rendered or supplied upon or in connection with the demised premises and shall indemnify Lessee against any liability or damage on such account. Utilities shall be transferred to the Lessee as soon as feasible upon the signing of this lease. Additionally, Lessee shall reimburse the Lessor for the pro rata expenses relating to building operating expenses, including but not limited to janitorial services. Such amount shall be based upon the percentage of square footage of the overall building occupied by Daymark, which the parties agree constitutes thirty-nine percent (39%) of the total building area under this agreement. Such amount shall be paid to the County on a monthly basis at the same time and under the same conditions as payment of rent. The parties agree that this amount is currently $5,643.00 per month, which may be adjusted based upon changes in expenses to the Lessor for overall building maintenance and janitorial services.

11. **ASSIGNING AND SUBLETTING**: The Lessee shall not assign this lease or sublet any part of the demised premises without the prior written consent of Lessor, which shall not be unreasonably withheld. Any transfer of the property interest owned by the Lessor shall be subject to this lease, and shall not affect the validity or enforceability of this lease by either the Lessor or the Lessee.

12. **SURRENDER OF THE DEMISED PREMISES**: At the expiration of the lease term, the Lessee shall surrender the demised premises in as good a condition as they were in at the beginning of the term, reasonable wear and tear and damages by the elements excepted.

13. **DAMAGE OR DESTRUCTION BY FIRE**: In the event that the demised premises shall be damaged or destroyed by fire, the elements or other casualty, during the continuance of this lease, to such extent that same cannot be restored to as good a condition as same were in prior to such damage within sixty (60) days thereafter, either the Lessor or Lessee shall have the right to cancel or terminate this lease with the rents to be adjusted as of the date of the damage or destruction. Lessee shall be responsible for all of its personal property on or about the demised premises and shall keep the same adequately insured against loss by fire or the elements.

14. **CONDEMNATION**: If the whole of the demised premises shall be condemned and taken by any governmental authority or other entity having a power of eminent domain, then this lease shall immediately terminate, and the Lessee shall have no interest in any damages and/or monies paid by virtue of such condemnation. In the event of a partial appropriation or condemnation of the demised premises that does not materially affect the Lessee's use thereof, the Lessee shall continue in possession of the unappropriated part of the demised premises under the terms and conditions hereof, except that in such case if the Lessee actually loses the use of part of the demised premises, the Lessee shall be entitled to an equitable reduction in rent payable hereunder. In the event such partial appropriation or condemnation materially affects the Lessee's use of the demised premises, the Lessee may, at its option, terminate this lease and Lessor shall refund the Lessee any

unearned rental existing at the time of said termination. However, the Lessee shall have no interest in any damages and/ or monies paid by virtue of such condemnation.

Notwithstanding the foregoing, Lessee shall be entitled to a separate award made to Lessee for loss of business, moving expense or the taking of Lessees fixtures or equipment, if a separate award for such items is made.

15. **INDEMNITY**: Except where caused by the intentional act of the Lessor, or its agents, employees, licensees or assigns, the Lessee shall indemnify and save Lessor harmless from and against any and all claims, actions, damages, liability and expense in connection with loss of life, personal injury and/or damage to property arising from or out of any occurrence in, upon or at the demised premises or any part thereof, or occasioned wholly or in part by any act or omission of the Lessee, its agents, employees or invitees. In case the Lessor (the Indemnified party) shall, without fault on its part, be made a party to any litigation instituted against the Lessee (the indemnifying party), then the indemnifying party shall protect and hold the indemnified party harmless and shall pay all costs, expenses and reasonable attorneys' fees that may be incurred or paid by the indemnified party in such litigation. In addition, Lessee shall pay all costs, expenses and reasonable attorneys' fees that may be incurred or paid by Lessor in enforcing the covenants and agreements of the Lessee contained in this lease.

16. **DAMAGES**: If the demised premises shall be deserted or vacated, or if proceedings are commenced against the Lessee in any court under a bankruptcy act or for the appointment of a trustee or receiver of the Lessees' property either before or after the commencement of the lease term, or if there shall be a default in the payment or rent or any part thereof for more than five (5) days after written notice that rent is past due by Lessor to Lessee, or if there shall be a default in the performance of any other covenant, agreement, condition, rule or regulation herein contained, or hereafter established on the part of the Lessee for more than twenty (20) days after written notice of such default by Lessor, this lease (if Lessor so elects) shall thereupon become null and void, and the Lessor shall have the right to re-enter or repossess the demised premises, either by force, summary proceedings, surrender or otherwise and dispossess and remove therefrom the Lessee, or other occupants thereof, and their effects, without being liable to any prosecution thereof. In such case, Lessor may, at its option, relet the demised premises or any part thereof, as the agent of the Lessee, and the Lessee shall pay Lessor the difference between the rent hereby reserved and agreed to be paid by the Lessor for the portion of the term remaining at the time of re-entry or repossession and the amount, if any, received or to be received under such reletting for such portion of the term.

17. **QUIET ENJOYMENT**: Lessor covenants that if and so long as Lessee pays the basic rent and performs all of the terms, covenants and conditions of this lease on Lessee's part to be performed, Lessee shall peaceably and quietly have, hold and enjoy the demised premises for the term of this lease, but always subject to the provisions of the lease.

18. **NOTICE**: All notices, consents, requests, instructions or other communications provided for herein, shall be deemed validly given, made and served if in writing and either delivered personally or sent by certified or registered mail, postage prepaid and, pending the designation of another address, addressed as follows:

IF TO LESSEE: Daymark Recovery Services, Inc.
Attn: Jerry Smith
2129 Statesville Blvd.
Salisbury, NC 28147

IF TO LESSOR: Watauga County
c/o Deron Geouque, County Manager
814 West King Street, Suite 205
Boone, NC 28607

Any such notices, consents, requests, instructions or other communications sent by certified or registered mail shall for the purposes of this lease be considered received two (2) days after it is deposited in the United States Mail, postage prepaid.

19. **MISCELLANEOUS**: All rights and liabilities herein given to or imposed upon either of the parties hereto shall extend to the principals, assigns and, administrators of such parties. Unless the context expressly or impliedly requires or indicates a contrary meaning whenever used in this lease, a noun or pronoun in any gender shall include the remaining genders, the singular shall include the plural and the plural shall include the singular. The laws of the State of North Carolina shall control this lease. This agreement comprises the entire understanding of the parties and may only be modified in writing, properly executed by the parties.

IN WITNESS WHEREOF, the said Lessor and Lessee have caused this instrument to be duly executed and sealed, the day and year first above written.

LESSOR:	LESSEE:
_____	_____
Braxton Eggers, Chairman	_____, Director
Watauga County Board of Commissioners	Daymark Recover Services, Inc.
ATTEST:	ATTEST:
_____	_____
Anita J. Fogle, Clerk to the Board	_____

This instrument has been pre-audited in the manner required by the Local Government and Fiscal Control Act.

_____
Deron Geouque, Finance Director
Watauga County

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AGENDA ITEM 9:

MISCELLANEOUS ADMINISTRATIVE MATTERS

F. Interior and Exterior Signage for New Valle Crucis Elementary School

MANAGER'S COMMENTS:

Enclosed in your packets is a copy of the interior and exterior signage for the new Valle Crucis Elementary School. The total cost is $85,436.17. Adequate funding is available in the current project budget to cover this expense.

Board approval is required to approve the contract with APCO Carolinas in the amount of $85,436.17 for interior and exterior signage for the new Valle Crucis Elementary School.

January 7, 2025

Watauga County Manager
814 West King Street
Suite 205
Boone, NC 28607

Attn: Mr. Deron Geouque
County Manager

RE: VALLE CRUCIS ELEMENTARY SCHOOL- SIGNAGE PACKAGE

Dear Mr. Geouque,

On behalf of Watauga County, Clark Nexsen solicited bids from three NC based vendors for providing and installing signage for the new Valley Crucis Elementary School. We have received a quote from Apco for this work. This includes pricing for the interior signage (code required signage and way finding signage), as well as the exterior signage at the street, building, and parking lot directional signage.

The two additional vendors did not provide pricing. This work is code required for the school to open and production time is dependent on when the company is released with a purchase order. This cost was included in the total project budget and we would recommend moving forward with this work as soon as possible.

If there are any additional questions, please feel free to contact us.

Sincerely,
CLARK NEXSEN

Chadwick S Roberson, AIA, LEED AP BD+C
Principal

301 College Street, Suite 300
Asheville, NC 28801
P: 828.232.0608 | F: 828.232.1606
clarknexsen.com

CLARKNEXSEN

APCO Carolinas
3443 Foxcroft Road
Charlotte NC
Phone: 704-365-1278
Cell: 704-975-6794
bdunaway@apcosigns.com
www.apcosigns.com

Manufacturers of Sign Systems Since 1966

SOLD TO:

Watauga County
Deron Geoique
814 West King Street
Boone, NC 28607

Phone 828-265-8000
Email deron.geoique@watgov.org

SHIP TO:

INSTALLER

Phone
Email

PROJECT NAME:

Valle Crucis School
Interior Signage

QUOTATION NUMBER:

BFDYQ2136-02

ACCOUNT NUMBER:

ESTIMATED PRODUCTION TIME:

9-11 weeks

TERMS:	FOB:	CTR:	SALES PERSON:
GSA-50% Deposit/Net TBD	Factory	CN	Brenda Dunaway

DESCRIPTION	QTY	UNIT PRICE	EXT. PRICE
Sign Type A: Office/Classroom ID	65	$80.00	$5,200.00
Sign Type A: Glass Backer	41	$8.75	$358.75
Sign Type A.1E: Room # ID Exterior Grade	17	$35.00	$595.00
Sign Type A.1E: Glass Backer	1	$3.50	$3.50
Sign Type B: Room ID	51	$57.50	$2,932.50
Sign Type B.: Glass Backer	1	$7.00	$7.00
Sign Type BE: Room ID Exterior Grade	11	$67.50	$742.50
Sign Type BE.2: Room ID Exterior grade	1	$110.00	$110.00
Sign Type C: Restroom/Stair ID	34	$71.50	$2,431.00
Sign Type D: Restroom/Shower ID	5	$80.00	$400.00
Sign Type EVAC: Elevator Evacuation ID with Evacuation Insert (Artwork provided by Architect)	2	$225.00	$450.00

By: APCO Graphics, Inc.

BDunaway 1/17/2025

QUOTATION EXPIRES IN 30 DAYS

Customer's Initial & Date

APCO Carolinas
3443 Foxcroft Road
Charlotte NC
bdunaway@apcosigns.com
www.apcosigns.com

DESCRIPTION	QTY	UNIT PRICE	EXT. PRICE
Sign Type EXIT: Exit ID	44	$30.00	$1,320.00
Sign Type EXIT: Glass Backer	6	$3.50	$21.00
Sign Type EXIT.E: Exit ID Exterior Grade	2	$35.00	$70.00
SIgn Type EXIT.2: Exit ID	5	$50.00	$250.00
Sign Type EXIT.2.E: Exit ID Exterior Grade	2	$60.00	$120.00
Sign Type EXIT.3: Exit ID	3	$65.00	$195.00
Sign Type F: Evacuation Plan Frame ID with Evacuation Insert (Artwork provided by Architect)	7	$117.50	$822.50
Sign Type Fa: Frame for Notices/Schedules provided by School	39	$108.50	$4,231.50
Sign Type Fa: Glass Backer	32	$12.50	$400.00
Sign Type INFO: Informational Sign re: Kiln	1	$48.00	$48.00
Sign Type MAX OCC: Maximum Occuapncy ID	3	$92.50	$277.50
Sign Type PWM: Projection Wall Mount	5	$170.00	$850.00
Sign Type WM: Overhead Wallmount	2	$235.00	$470.00
Packaging	1	$600.00	$600.00
Estimated Freight (Actual Freight Charged at time of invoicing)	1	$1,000.00	$1,000.00
Installation (Installation Quote based on One Mobilization, All Locations and Surfaces Ready for Installation, Normal Business Hours, No Removal, Patch, Paint or Repair. Additional Trip Charge of $850.00 per trip will be charged if all locations are not ready and an additional trip/or trips is required)	1	$7,437.50	$7,437.50
Estimated Sales Tax (6.75%)	1	$2,121.68	$2,121.68

By: APCO Graphics, Inc.

BDunaway 1/17/2025

QUOTATION EXPIRES IN 30 DAYS

Customer's Initial & Date

APCO Carolinas
3443 Foxcroft Road
Charlotte NC
bdunaway@apcosigns.com
www.apcosigns.com

Manufacturers of Sign Systems Since 1966

DESCRIPTION	QTY	UNIT PRICE	EXT. PRICE
	TOTAL		$33,464.93

By: APCO Graphics, Inc.

BDunaway 1/17/2025

QUOTATION EXPIRES IN 30 DAYS

Customer's Initial & Date

APCO Carolinas
3443 Foxcroft Road
Charlotte NC
bdunaway@apcosigns.com
www.apcosigns.com

NOTES:

1. Pricing assumes delivery (and / or installation) can be completed before the end of the first quarter of 2025.
2. Packaging / Shipping costs are estimated or will be prepaid and added to the final invoice
3. Sales tax rates periodically change due to new state legislation. APCO will charge the current sales tax rate imposed by the state at the time the product is invoiced, not the quoted amount.
4. This proposal is based on the information as presented. More detailed information is required for firm quotation.
5. Our proposal includes providing shop drawings, product samples, material samples, color/finish samples and catalog data as specified.
6. The cost of Payment and Performance Bonds, if required, is not included in the price quoted.
8. Unless noted otherwise, this proposal is based on providing standard APCO products and finishes.
10. Installation price assumes the use of nonunion labor.
11. Sign fabrication cannot begin until owner/ contractor provides any necessary permits.
12. Removal of existing signs, their disposal and preparation of mounting surfaces are not included in price.
13. Specification, design, and engineering of concrete footings or other supporting structures are not included unless specifically stated otherwise in our proposal.
14. Installation price assumes that project will be in a stage of completion to allow all work to be accomplished in one trip. The cost for additional installation trips, if required, is $850.00 per trip.
15. Although every precaution will be taken when drilling mounting holes in stone, granite, marble or similar materials, APCO Graphics, Inc. is not responsible for chips, cracks or other damage resulting from natural imperfections in the material.
16. Electrical Information (internally illuminated signs): A Junction box, by others, must be available ready for connection. Electrical contractor must also be available to do actual connection of sign to junction box.
17. Installation price assumes that exterior signs are located in virgin earth (core drilling is not included). It is the responsibility of the owner or owner's representative to identify underground or concealed obstacles such as, but not limited to, water lines, electrical lines, gas lines, telephone lines, fiber optic lines, fuel lines, waste lines, irrigation lines, and the like, in such as way that excavating by APCO Graphics, Inc. will not result in damage to underground utilities, or other concealed obstacles. APCO takes no responsibility for any damage or injury that may result from excavation for the purpose of sign installation.
18. Client shall designate each location where holes or footings are to be placed, either by staking or by direct communication with marking in such a manner that specific excavation locations are clearly and unmistakably identified.
19. It is the responsibility of the Client to identify underground or concealed obstacles on their private property such as, but not limited to, water lines, electrical lines, gas lines, telephone lines, fiber optic lines, fuel lines, waste lines, irrigations lines, and the like, in such a way that excavating by APCO Graphics, Inc. will not result in damage either to the underground utilities themselves or any damage or injury that may result from such damage to underground utilities.
20. Client shall and hereby does indemnify and hold harmless APCO Graphics, Inc. in respect to all cost, losses, demands or other liabilities, contingent or otherwise, that may arise as a result of damage to underground utilities or any unforeseen circumstances, accidents or occurrences which do not result from the negligence of APCO Graphics, Inc., its employees or agents performing the work required for sign installation, either during or after such work is completed.
21. A private property utility search can be requested by the Client to assist in the identification of underground utilities. The cost of the private property utility search will be added to the quoted cost indicated.
22. A public property utility search can be requested and is typically provided free of charge through the utility companies.
23. Vinyl Tape Mounting: APCO uses a high-bond tape that has been proven successful in thousands of signage installations. It is an extremely aggressive adhesive generally suitable for installations of interior signs up to and including 8-1/2" x 8-1/2". However, there are many factors beyond APCO's control that can negatively impact a tape's performance, possibly resulting in installation failure. These factors include but are not limited to the cleanliness of the wall surface, the type of wall surface, humidity, levelness and improper installation techniques. With so many variables, it is the customer's responsibility to determine the suitability of the mounting surface before installing any signs using vinyl tape.For a higher level of strength/security, and for all larger signs or questionable wall surfaces, APCO recommends the use of Mechanical Fasteners.Reference product instructions at www.apcosigns.com for more important information.

NOTES:

By: APCO Graphics, Inc.

BDunaway 1/17/2025

QUOTATION EXPIRES IN 30 DAYS

Customer's Initial & Date

APCO Carolinas
3443 Foxcroft Road
Charlotte NC
bdunaway@apcosigns.com
www.apcosigns.com

Manufacturers of Sign Systems Since 1966

CONDITIONS:

1. This quotation is subject to 30 day acceptance and delivery within 180 days of date shown on quotation unless otherwise indicated. Price and delivery after expiration date are subject to Factory approval.
2. Delivery Schedule is estimated and is calculated from date of receipt of approval from customer of all shop drawings, submittals, samples, etc., and subject to production schedule at the time of manufacture. Production time is estimated at time of quotation and may be amended upon order entry based upon workload at the time.
3. Prices are based on the use of APCO standard letter styles, spacing, layouts, colors, finishes, materials, etc., unless otherwise indicated.
4. This quotation is referred to and made an integral part of any contract between the Customer and APCO Graphics, Inc. Terms contradictory to this quotation must be made in writing and signed by an officer of APCO Graphics, Inc. and Customer.
5. Cost of licenses, permits, or fees not specifically noted in proposal are not included.
6. Any additional insurance coverage (other than Workman's Comp and General Liability) is not included.
7. Freight/Shipping Charges: Customer may elect to ship freight collect and pay actual freight charges or, if APCO prepays freight and bills the customer, the actual charges will be marked up approximately twenty (20) percent to cover handling and financing.
8. This quotation does not include mounting fasteners and hardware unless so stated.
9. This quotation does not include any items not specifically stated.
10. Sizes and quantities are determined from bid documents provided APCO Graphics, Inc. APCO Graphics, Inc. does not guarantee the correctness of sizes or quantities, if those items are shown in this quotation. If requirements vary from those shown, this quotation is subject to revision to conform to the final requirements.
11. Prices shown are Net and are not subject to further discount.
12. Quotations offered on products manufactured by companies other than APCO Graphics, Inc. (where APCO Graphics, Inc. is acting as Supplier), are not valid, except as Estimates, until such quotation is accepted and confirmed by respective manufacturer. This applies only to products not manufactured by APCO Graphics, Inc.
13. Estimates are for reference and/or budget purposes only and are not binding in any way whatsoever.
14. APCO Graphics, Inc. reserves the right to file property liens on any projects resulting from this Quotation, provided that all necessary Notices of Liens are filled by APCO Graphics, Inc.
15. State and Local Taxes are not included unless specifically shown, but may be added to final invoice unless a bona fide certificate of exemption is submitted.
16. Deposits are required for certain products. If payment within terms is not met, the customer shall be responsible for interest charges of 1/2 percent per month and any collection and/or attorney's fees incurred in obtaining full payment. APCO reserves the right to withhold processing orders for any account for which past due balances exist.
17. APCO will not accept credit card payments for amounts greater than $5,000.00.
18. In no case shall the total liability of APCO Graphics, Inc. or its affiliates for any design and planning errors or omissions exceed the value of the contract covered by this Quotation.
19. Order Acknowledgments: Order acknowledgment or APCO order forms will be deemed by customer and by APCO Graphics, Inc. as final expression of their agreement and will be deemed the exclusive statement of the terms thereof, unless notified by APCO Graphics, Inc. in writing.
20. APCO Officers, staff, representatives and/or consultations assume no legal responsibility for interpretations of The Americans With Disabilities ACT (ADA). Neither is liability assumed for the outcome of decisions, contracts, commitments or obligation made on the basis of interpretation \ of ADA.

RESALE RIGHTS:

The only resellers who have a continuing right to purchase products from APCO Graphics, Inc. are those who have become Authorized APCO Dealers pursuant to written Dealer Agreements with APCO. By accepting orders from resellers who are not Authorized APCO Dealers, APCO Graphics, Inc. makes no representation or promise, expressed or implied, that it will continue to accept such orders on subsequent occasions.

By: APCO Graphics, Inc.

BDunaway 1/17/2025

QUOTATION EXPIRES IN 30 DAYS

Customer's Initial & Date

SIGN SPECIFICATIONS

Elevate Series (No Chassis) (No Reveal)
Mounting: Vinyl Tape (VT)

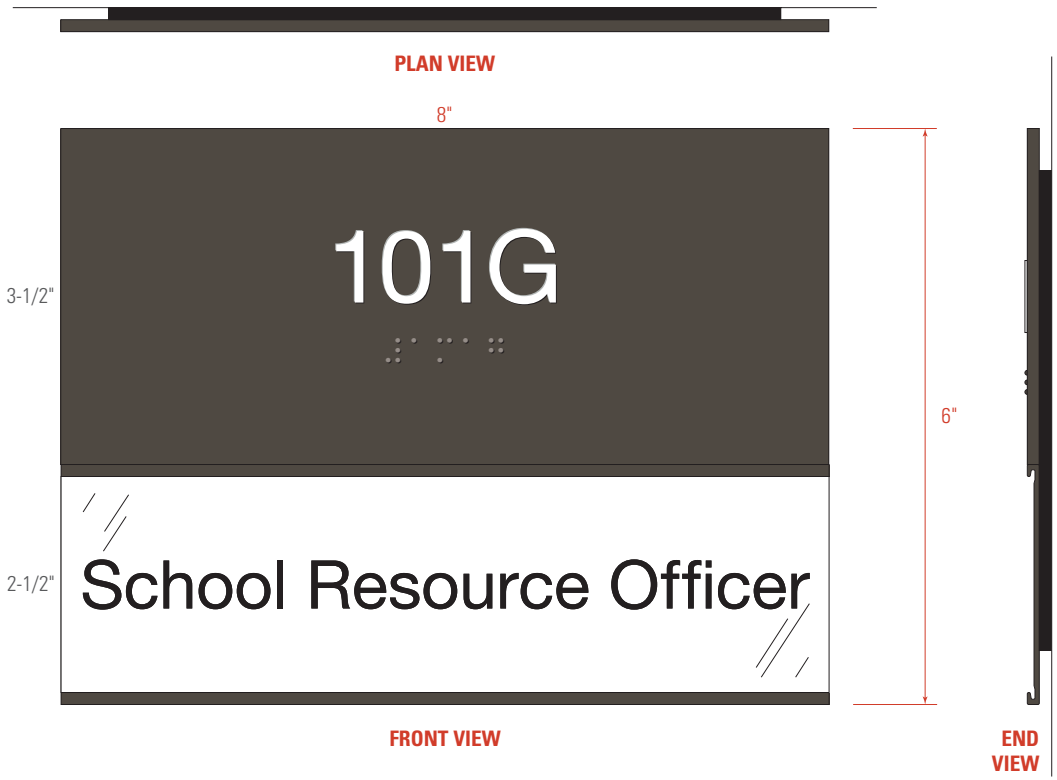
Insert(s):
Part Code: 341A-DPT
Part Size: 3-1/2"(h) x 8"(w) x 1/8"(thick)
Part Color: SW 7020 Black Fox

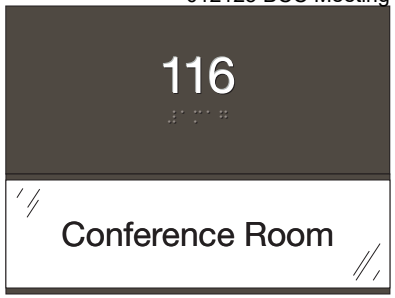
Direct Printed Tactile Graphics: (DPT)
Copy: HelveticaNeue-Roman (HR)
Size: 3/4"
Color: A01 White
(Braille Color: Same color as backgrd.)

Part Code: EV-IS
Part Size: 2-1/2"(h) x 8"(w)
Part Color: SW 7020 Black Fox
Paper Color: A00 White

Copy: HelveticaNeue-Roman (HR)
Size: 1/2"
Color: Laser Printed Black

PVC Backer:
Part Size: 5"(h) x 6"(w) x 1/8"(thick)
Part Color: Black





ALTERNATE LOCATION
Scale: *1/4" = 1"*

Colors depicted are a general representation of the color specified.
If color selection is critical, please request sample for approval.

Scale Test
0" 1/4" 1/2" 3/4" 1"

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Corporate Headquarters
388 Grant Street SE
Atlanta, GA 30312-2227
Ph: 404.688.9000, Fax: 404.577.3847
Email: sales@apcosigns.com

Project Reference:		Status:	Date:	Drawn By:	Production Info:	Sign Type:
Project:	Valle Crucis - Watauga County	Draft	05, Aug. 2022	R. Rodriguez	Work Order #: **TBD**	**A**
		Revision 1	31, Aug. 2022	R. Rodriguez	Approved By:	**Office ID**
		Revision 2	02, Mar. 2023	R. Rodriguez	Approved Date:	**ELEVATE Series No Chas/Rev**
Sales Rep:	Brenda Dunaway	Revision 3	27, Sept. 2024	J.Enriquez	Customer approval is required prior to production.	Scale: 1/2" = 1"
CSR/PM:						

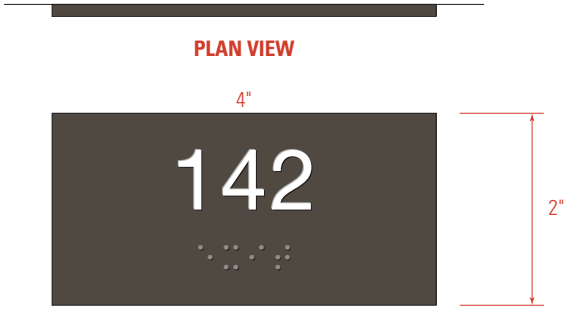
SIGN SPECIFICATIONS

Acrylic Plaque Sign (Exterior)
Mounting: Vinyl Tape (VT)

Plaque:
Part Code: 341A-DPT
Part Size: 2"(h) x 4"(w) x 1/8"(thick)
Part Color: SW 7020 Black Fox

Direct Printed Tactile Graphics: (DPT)
Copy: HelveticaNeue-Roman (HR)
Size: 5/8"
Color: A01 White
(Braille Color: Same color as backgrd.)

***Note:** Exterior-grade paint and protective clear coat needed.*



PLAN VIEW

FRONT VIEW

Colors depicted are a general representation of the color specified.
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Scale Test
0" 1/4" 1/2" 3/4" 1"

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Project Reference:		Status:	Date:	Drawn By:	Production Info:	Sign Type:
Project:	Valle Crucis - Watauga County	Draft Addition	05, Aug. 2022 27, Sept. 2024	R. Rodriguez J.Enriquez	Work Order #: **TBD**	**A.1.E**
					Approved By:	**Room ID (Exterior)**
Sales Rep:	Brenda Dunaway				Approved Date:	**Acrylic Plaque Sign**
CSR/PM:					Customer approval is required prior to production.	Scale: 1/2" = 1"

SIGN SPECIFICATIONS

Acrylic Plaque Sign
Mounting: Vinyl Tape (VT)

Plaque:
Part Code: 341A-DPT
Part Size: 4"(h) x 8"(w) x 1/8"(thick)
Part Color: SW 7020 Black Fox

Direct Printed Tactile Graphics: (DPT)
Copy: HelveticaNeue-Roman (HR)
Size: 5/8"
Color: A01 White
(Braille Color: Same color as backgrd.)

PLAN VIEW

FRONT VIEW

ALTERNATE LOCATION
Scale: *1/4" = 1"*

ALTERNATE LOCATION
Scale: *1/4" = 1"*

Colors depicted are a general representation of the color specified.
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Scale Test
0" 1/4" 1/2" 3/4" 1"

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Project Reference:		Status:	Date:	Drawn By:	Production Info:	Sign Type:
Project:	Valle Crucis - Watauga County	Draft	05, Aug. 2022	R. Rodriguez	Work Order #: **TBD**	**B**
		Revision 1	31, Aug. 2022	R. Rodriguez	Approved By:	**Room ID**
		Revision 2	02, Mar. 2023	R. Rodriguez	Approved Date:	**Acrylic Plaque Sign**
		Revision 3	27, Sept. 2024	J.Enriquez	Customer approval is required prior to production.	Scale: 1/2" = 1"
Sales Rep:	Brenda Dunaway					
CSR/PM:						

SIGN SPECIFICATIONS

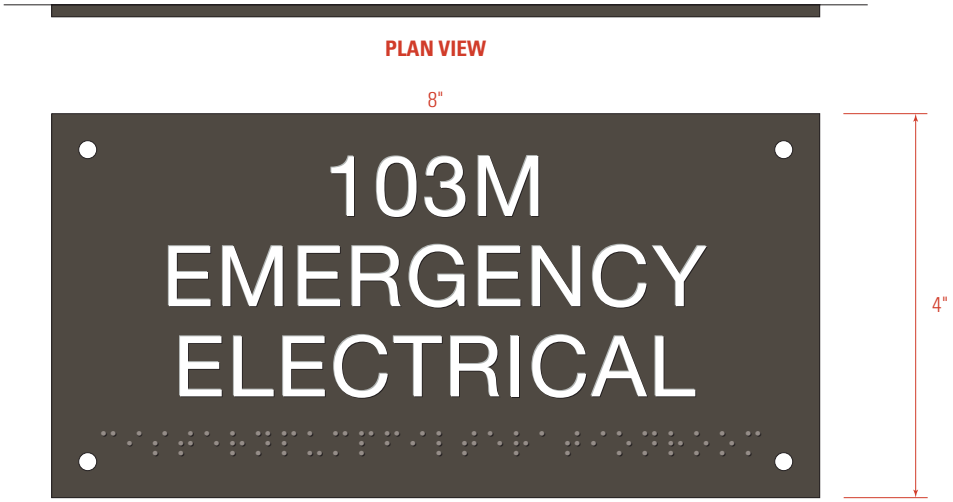
Acrylic Plaque Sign (Exterior)
Mounting: Pre-drilled holes for
Mechanical Fasteners (MFH)

Note: *Screws to be painted to match.*

Plaque:
Part Code: 341A-DPT
Part Size: 4"(h) x 8"(w) x 1/8"(thick)
Part Color: SW 7020 Black Fox

Direct Printed Tactile Graphics: (DPT)
Copy: HelveticaNeue-Roman (HR)
Size: 5/8"
Color: A01 White
(Braille Color: Same color as backgrd.)

Note: *Exterior-grade paint and protective clear coat needed.*



Colors depicted are a general representation of the color specified.
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Scale Test
0" 1/4" 1/2" 3/4" 1"

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Email: sales@apcosigns.com

Project Reference:		Status:	Date:	Drawn By:
Project:	Valle Crucis - Watauga County	Draft	05, Aug. 2022	R. Rodriguez
		Revision 1	31, Aug. 2022	R. Rodriguez
		Revision 2	02, Mar. 2023	R. Rodriguez
		Revision 3	01, May 2023	R. Rodriguez
Sales Rep:	Brenda Dunaway	Revision 4	16, Sept. 2024	J.Enriquez
CSR/PM:				

Production Info:	Sign Type:
Work Order #: **TBD**	**BE**
Approved By:	**Room ID (Exterior)**
Approved Date:	**Acrylic Plaque Sign**
Customer approval is required prior to production.	Scale: 1/2" = 1"

SIGN SPECIFICATIONS

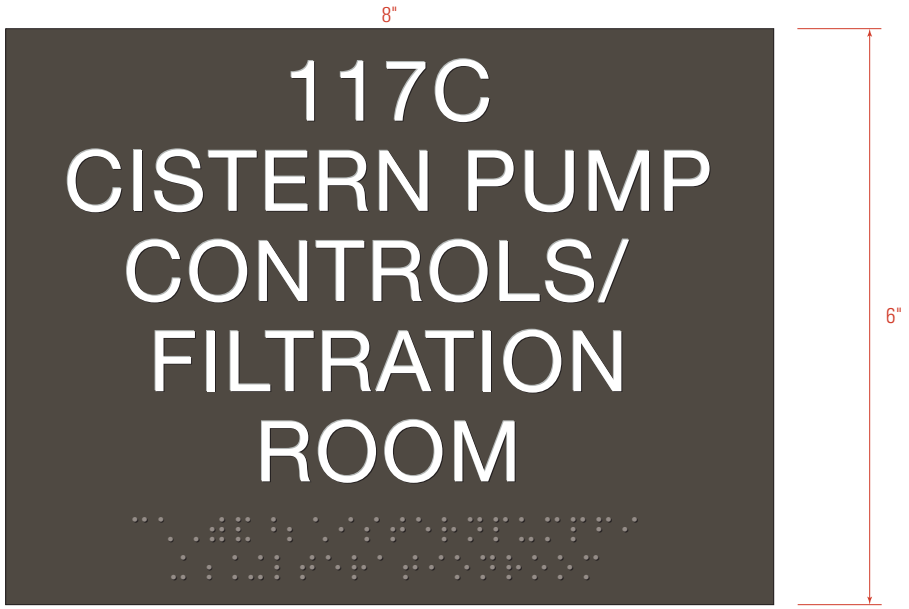
Acrylic Plaque Sign
Mounting: Vinyl Tape (VT)

Note: *Screws to be painted to match.*

Plaque:
Part Code: 341A-DPT
Part Size: 6"(h) x 8"(w) x 1/8"(thick)
Part Color: SW 7020 Black Fox

Direct Printed Tactile Graphics: (DPT)
Copy: HelveticaNeue-Roman (HR)
Size: 5/8"
Color: A01 White
(Braille Color: Same color as backgrd.).

PLAN VIEW



FRONT VIEW

Colors depicted are a general representation of the color specified.
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Scale Test
0" 1/4" 1/2" 3/4" 1"

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Project Reference:		Status:	Date:	Drawn By:
Project:	Valle Crucis - Watauga County	Draft	05, Aug. 2022	R. Rodriguez
		Addition	03, June 2024	R. Rodriguez
		Rev-1	16, Sept. 2024	J.Enriquez
		Rev-2	09, Oct. 2024	J.Enriquez
Sales Rep:	Brenda Dunaway	Rev-3	21, Oct. 2024	J.Enriquez
CSR/PM:				

Production Info:	Sign Type:
Work Order #: **TBD**	**B.1**
Approved By:	**Room ID**
Approved Date:	**Acrylic Plaque Sign**
Customer approval is required prior to production.	Scale: 1/2" = 1"

SIGN SPECIFICATIONS

Acrylic Plaque Sign (Exterior)
Mounting: Pre-drilled holes for
Mechanical Fasteners (MFH)

Note: *Screws to be painted to match.*

Plaque:
Part Code: 341A-DPT
Part Size: 6"(h) x 10"(w) x 1/8"(thick)
Part Color: SW 7020 Black Fox

Direct Printed Tactile Graphics: (DPT)
Copy: HelveticaNeue-Roman (HR)
Size: 5/8"
Color: A01 White
(Braille Color: Same color as backgrd.)

Note: *Exterior-grade paint and protective clear coat needed.*

PLAN VIEW

FRONT VIEW

Colors depicted are a general representation of the color specified.
If color selection is critical, please request sample for approval.

Scale Test
0" 1/4" 1/2" 3/4" 1"

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Email: sales@apcosigns.com

Project Reference:		Status:	Date:	Drawn By:
Project:	Valle Crucis - Watauga County	Draft	05, Aug. 2022	R. Rodriguez
		Addition	03, June 2024	R. Rodriguez
		Revision 1	16, Sept. 2024	J.Enriquez
Sales Rep:	Brenda Dunaway			
CSR/PM:				

Production Info:	Sign Type:
Work Order #: **TBD**	**BE.2**
Approved By:	**Room ID (Exterior)**
Approved Date:	**Acrylic Plaque Sign**
Customer approval is required prior to production.	Scale: 1/2" = 1"

SIGN SPECIFICATIONS

Acrylic Plaque Sign
Mounting: Vinyl Tape (VT)

Plaque:
Part Code: 341A-DPT
Part Size: 8"(h) x 6"(w) x 1/8"(thick)
Part Color: SW 7020 Black Fox

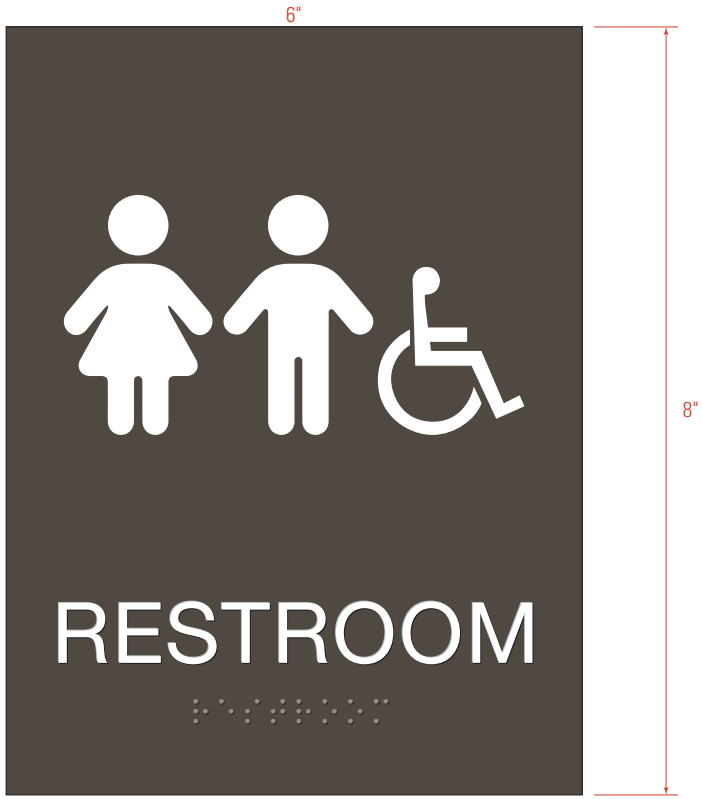
Flatbed Printed Graphics: (FBP)
Logo: *LTBD (Girls/Boys/Accessible)*
Size: 2-1/2"
Color: A01 White

Alternates:
Logo *(1): LTBD (Girls/Accessible)*
Logo *(2): LTBD (Boys/Accessible)*
Symbol *(3&4):* S58 (Unisex/Accessible)
Symbol *(5):* S48 (Stairs)
Size: 3-1/2"
Color: A01 White

Note: *Logo art available to production.*

Direct Printed Tactile Graphics: (DPT)
Copy: HelveticaNeue-Roman (HR)
Size: 5/8"
Color: A01 White
(Braille Color: Same color as backgrd.)

PLAN VIEW



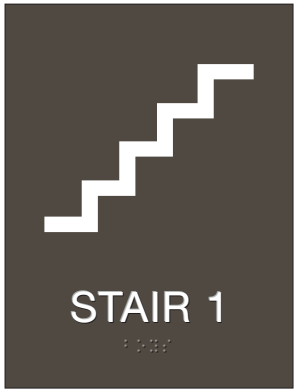
FRONT VIEW

GIRLS (LTBD)

BOYS (LTBD)

STAFF (S58)

RESTROOM (S58)



STAIRS (S48)

ALTERNATE LAYOUTS
Scale: *1/4" = 1"*

Colors depicted are a general representation of the color specified.
If color selection is critical, please request sample for approval.

Scale Test
0" 1/4" 1/2" 3/4" 1"

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Email: sales@apcosigns.com

Project Reference:		Status:	Date:	Drawn By:	Production Info:	Sign Type:
Project:	Valle Crucis - Watauga County	Draft	05, Aug. 2022	R. Rodriguez	Work Order #: **TBD**	**C**
		Revision 1	31, Aug. 2022	R. Rodriguez	Approved By:	**Restroom ID**
Sales Rep:	Brenda Dunaway	Revision 2	02, Mar. 2023	R. Rodriguez	Approved Date:	**Acrylic Plaque Sign**
CSR/PM:		Revision 3	01, May 2023	R. Rodriguez	Customer approval is required prior to production.	Scale: 1/2" = 1"

SIGN SPECIFICATIONS

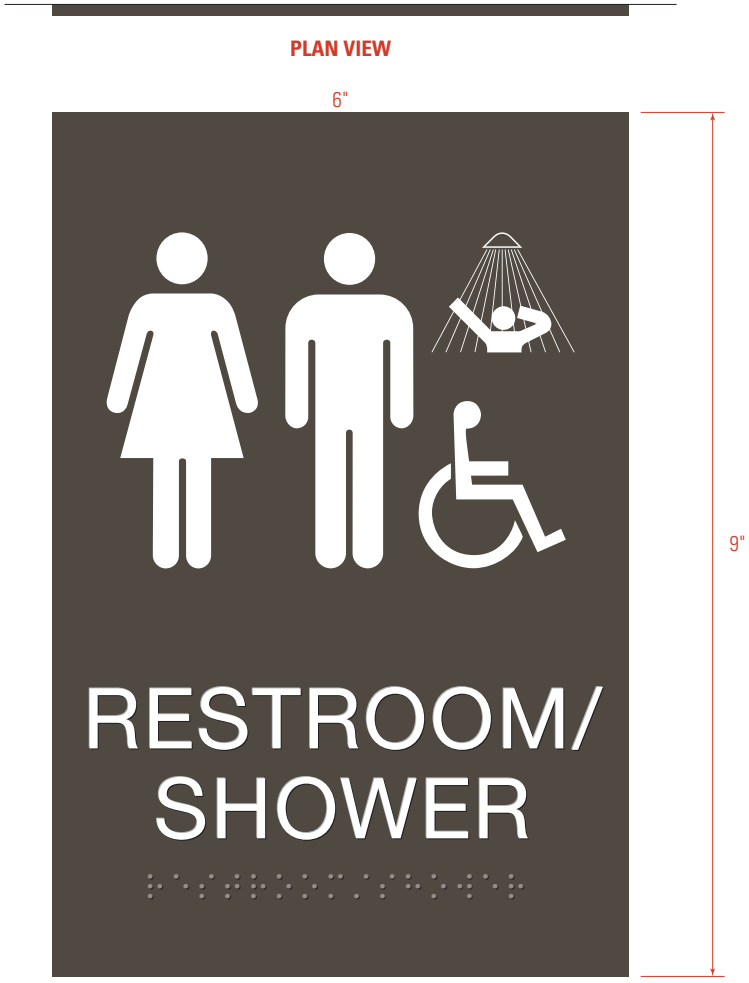
Acrylic Plaque Sign
Mounting: Vinyl Tape (VT)

Plaque:
Part Code: 341A-DPT
Part Size: 9"(h) x 6"(w) x 1/8"(thick)
Part Color: SW 7020 Black Fox

Flatbed Printed Graphics: (FBP)
Symbol: S58 (Unisex/Accessible)
Size: 3-1/2"
Color: A01 White

Symbol: M19 (Shower)
Size: 1-1/4"
Color: A01 White

Direct Printed Tactile Graphics: (DPT)
Copy: HelveticaNeue-Roman (HR)
Size: 5/8"
Color: A01 White
(Braille Color: Same color as backgrd.)



Colors depicted are a general representation of the color specified.
If color selection is critical, please request sample for approval.

Scale Test
0" 1/4" 1/2" 3/4" 1"

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Ph: 404.688.9000, Fax: 404.577.3847
Email: sales@apcosigns.com

Project Reference:		Status:	Date:	Drawn By:	Production Info:	Sign Type:
Project:	Valle Crucis - Watauga County	Draft	05, Aug. 2022	R. Rodriguez	Work Order #: **TBD**	**D**
		Addition	31, Aug. 2022	R. Rodriguez	Approved By:	**Restroom/Shower ID Acrylic Plaque Sign**
Sales Rep:	Brenda Dunaway	Revision 1	01, Sept. 2022	R. Rodriguez	Approved Date:	
CSR/PM:		Revision 2	02, Mar. 2023	R. Rodriguez	Customer approval is required prior to production.	Scale: 1/2" = 1"
		Revision 3	01, May 2023	R. Rodriguez		

SIGN SPECIFICATIONS

Acrylic Plaque Sign
Mounting: Vinyl Tape (VT)

Plaque:
Part Code: 341A-DPT
Part Size: 9"(h) x 6"(w) x 1/8"(thick)
Part Color: SW 7020 Black Fox

Flatbed Printed Graphics: (FBP)
Logo*: LTBD (Girls/Accessible)*
Logo*: LTBD (Boys/Accessible) (alt.)*
Size: 3-1/2"
Color: A01 White

Note: *Logo art available to production.*

Symbol: S50 (Lockers)
Size: 1-1/2"
Color: A01 White

Direct Printed Tactile Graphics: (DPT)
Copy: HelveticaNeue-Roman (HR)
Size: 5/8"
Color: A01 White
(Braille Color: Same color as backgrd.)

PLAN VIEW

FRONT VIEW

ALTERNATE LOCATION
Scale: *1/4" = 1"*

Colors depicted are a general representation of the color specified.
If color selection is critical, please request sample for approval.

Scale Test
0" 1/4" 1/2" 3/4" 1"

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Project Reference:		Status:	Date:	Drawn By:	Production Info:	Sign Type:
Project:	Valle Crucis - Watauga County	Draft	05, Aug. 2022	R. Rodriguez	Work Order #: **TBD**	**D.1**
		Addition	01, May 2023	R. Rodriguez	Approved By:	**Locker Room ID**
		Revision 1	03, June 2024	R. Rodriguez	Approved Date:	**Acrylic Plaque Sign**
Sales Rep:	Brenda Dunaway				Customer approval is required prior to production.	Scale: 1/2" = 1"
CSR/PM:						

SIGN SPECIFICATIONS

Elevate Series (No Chassis)
Sign Type Code: EV11
Mounting: Vinyl Tape (VT) &
Mechanical Fasteners (MFH)

Sign Insert(s):
Part Code: EV-WIN
(Window with 5/16"(w) (Hidden Thumb Slot)
Part Size: 9-1/8" x 11"
Rule Color: SW 7020 Black Fox

Paper Size: 8-1/2" x 11"
Paper Color: A00 White

Laser Printed Graphics:
Customer to Provide Map Graphics

Part Code: EV-341A-DPT
Part Size: 6" x 11"
Part Color: SW 7020 Black Fox

Direct Printed Tactile Graphics: (DPT)
Symbol: F7 (In Case of Fire)
Size: 2-1/2"
Color: A01 White

Font: HelveticaNeue-Roman (HR)
Size: 5/8"
Color: A01 White
(Braille Color: Same as Backgrd.)

PVC Backer
Part Size: 14-3/16"(h) x 9"(w) x 1/4"(thick)
Part Color: Black

PLAN VIEW

FRONT VIEW

Colors depicted are a general representation of the color specified.
If color selection is critical, please request sample for approval.

Scale Test
0" 1/4" 1/2" 3/4" 1"

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Project Reference:	
Project:	Valle Crucis - Watauga County
Sales Rep:	Brenda Dunaway
CSR/PM:	

Status:	Date:	Drawn By:
Draft	05, Aug. 2022	R. Rodriguez
Addition	31, Aug. 2022	R. Rodriguez
Revision 1	01, Sept. 2022	R. Rodriguez
Revision 2	02, Mar. 2023	R. Rodriguez
Revision 3	03, June 2024	R. Rodriguez
Revision 4	16, Sept. 2024	J.Enriquez

Production Info:
Work Order #: **TBD**
Approved By:
Approved Date:
Customer approval is required prior to production.

Sign Type:
EVAC
Elevator Evacuation ID
Elevate Series
Scale: 3/8" = 1"

SIGN SPECIFICATIONS

Acrylic Plaque Sign
Mounting: Vinyl Tape (VT)

Plaque:
Part Code: 341A-DPT
Part Size: 2"(h) x 4"(w) x 1/8"(thick)
Part Color: SW 7020 Black Fox

Direct Printed Tactile Graphics: (DPT)
Copy: HelveticaNeue-Roman (HR)
Size: 5/8"
Color: A01 White
(Braille Color: Same color as backgrd.)

***Note:** Exterior-grade paint and protective clear coat needed.*

PLAN VIEW

FRONT VIEW

Colors depicted are a general representation of the color specified.
If color selection is critical, please request sample for approval.

Scale Test
0" 1/4" 1/2" 3/4" 1"

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APCO
Corporate Headquarters
388 Grant Street SE
Atlanta, GA 30312-2227
Ph: 404.688.9000, Fax: 404.577.3847
Email: sales@apcosigns.com

Project Reference:		Status:	Date:	Drawn By:
Project:	Valle Crucis - Watauga County	Draft	05, Aug. 2022	R. Rodriguez
		Addition	02, Mar. 2023	R. Rodriguez
		Revision 1	01, May 2023	R. Rodriguez
		Rev-2	09, Oct. 2024	J.Enriquez
Sales Rep:	Brenda Dunaway			
CSR/PM:				

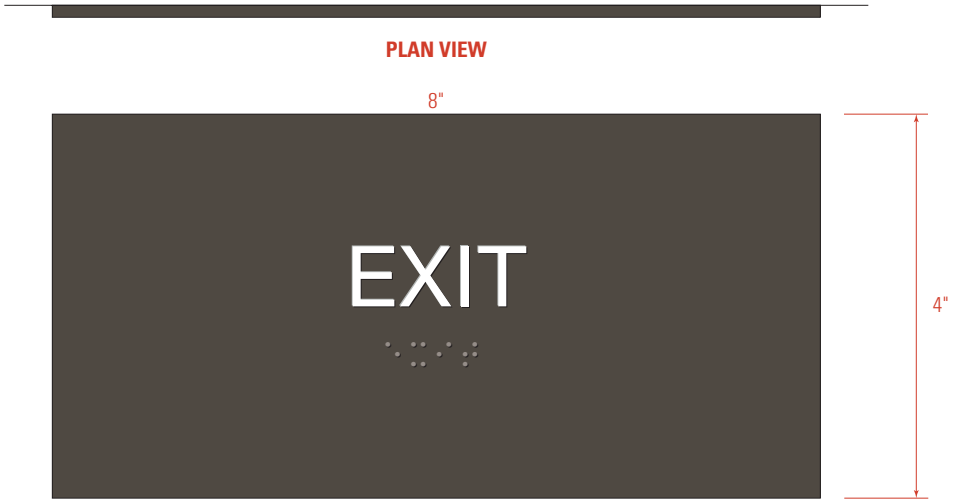
Production Info:	Sign Type:
Work Order #: **TBD**	**EXIT**
Approved By:	**Exit ID**
Approved Date:	**Acrylic Plaque Sign**
Customer approval is required prior to production.	Scale: 1/2" = 1"

SIGN SPECIFICATIONS

Acrylic Plaque Sign
Mounting: Vinyl Tape (VT)

Plaque:
Part Code: 341A-DPT
Part Size: 4"(h) x 8"(w) x 1/8"(thick)
Part Color: SW 7020 Black Fox

Direct Printed Tactile Graphics: (DPT)
Copy: HelveticaNeue-Roman (HR)
Size: 5/8"
Color: A01 White
(Braille Color: Same color as backgrd.)



Colors depicted are a general representation of the color specified.
If color selection is critical, please request sample for approval.

Scale Test
0" 1/4" 1/2" 3/4" 1"

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Project Reference:		Status:	Date:	Drawn By:	Production Info:	Sign Type:
Project:	Valle Crucis - Watauga County	Draft	05, Aug. 2022	R. Rodriguez	Work Order #: **TBD**	**EXIT.2**
		Addition	01, May 2023	R. Rodriguez	Approved By:	**Exit ID**
		Rev-1	09, Oct. 2024	J.Enriquez	Approved Date:	**Acrylic Plaque Sign**
Sales Rep:	Brenda Dunaway				Customer approval is required prior to production.	Scale: 1/2" = 1"
CSR/PM:						

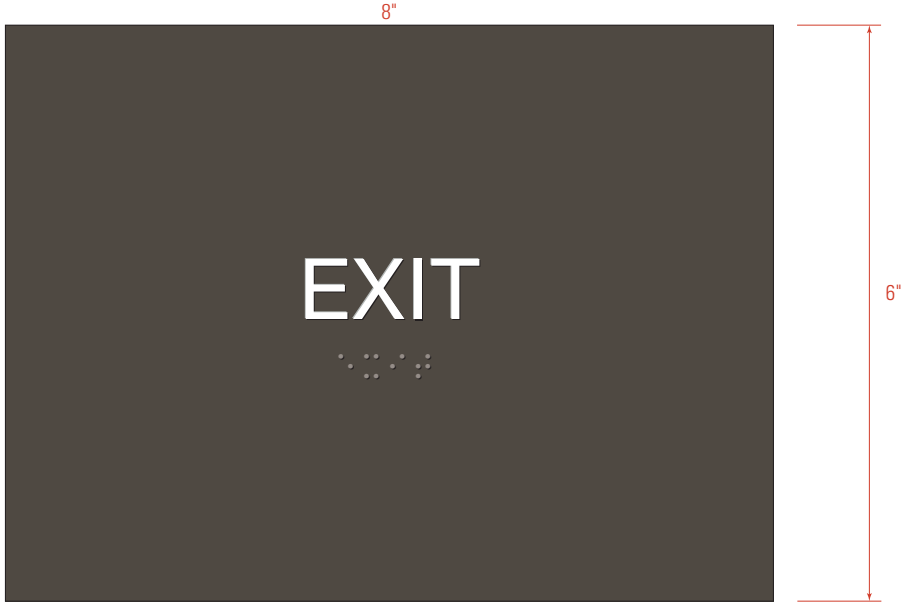
SIGN SPECIFICATIONS

Acrylic Plaque Sign
Mounting: Vinyl Tape (VT)

Plaque:
Part Code: 341A-DPT
Part Size: 6"(h) x 8"(w) x 1/8"(thick)
Part Color: SW 7020 Black Fox

Direct Printed Tactile Graphics: (DPT)
Copy: HelveticaNeue-Roman (HR)
Size: 5/8"
Color: A01 White
(Braille Color: Same color as backgrd.)

PLAN VIEW



FRONT VIEW

Colors depicted are a general representation of the color specified.
If color selection is critical, please request sample for approval.

Scale Test
0" 1/4" 1/2" 3/4" 1"

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Email: sales@apcosigns.com

Project Reference:		Status:	Date:	Drawn By:	Production Info:	Sign Type:
Project:	Valle Crucis - Watauga County	Draft	05, Aug. 2022	R. Rodriguez	Work Order #: **TBD**	**EXIT.3**
		Addition	08, Oct. 2023	R. Rodriguez	Approved By:	**Exit ID**
Sales Rep:	Brenda Dunaway				Approved Date:	**Acrylic Plaque Sign**
CSR/PM:					Customer approval is required prior to production.	Scale: 1/2" = 1"

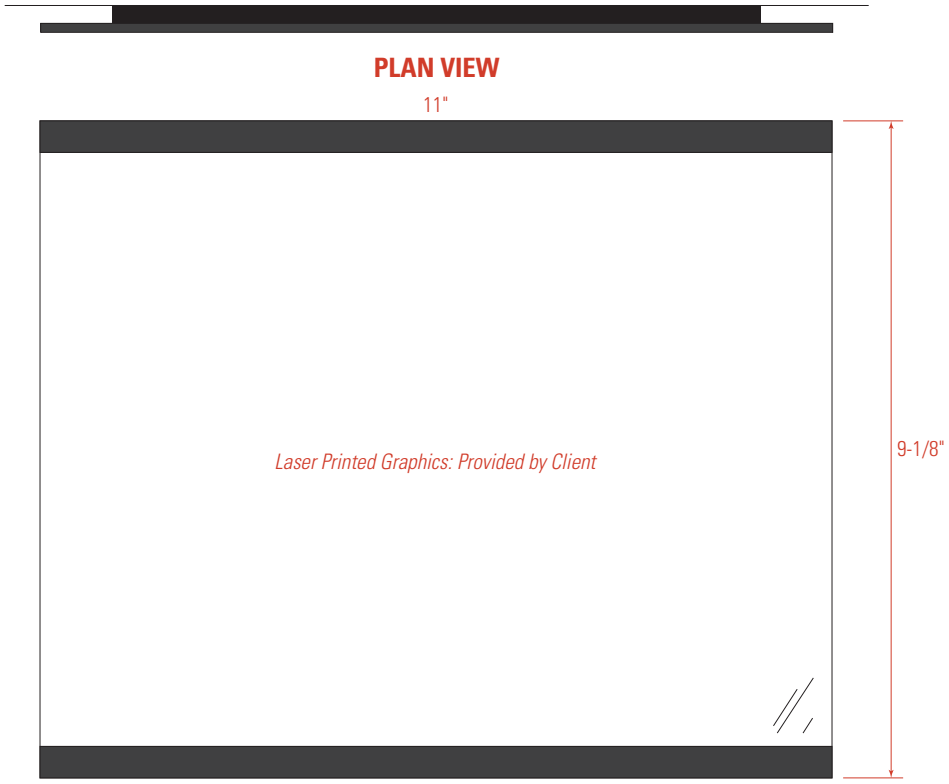
SIGN SPECIFICATIONS

Elevate Series: (No Chassis)
Sign Type Code: EV11
Mounting: Vinyl Tape (VT) &
Mechanical Fasteners (MFH)

Sign Insert(s):
Part Code: EV-WIN (Window)
Part Size: 9-1/8"(h) x 11"(w)
Rule Color: SW 7020 Black Fox *(Qty. 2)*

Laser Printed Graphics: Provided by Client

PVC Backer:
Part Size: 8-1/8"(h) x 9"(w) x 1/4"(thick)
Part Color: Black



Colors depicted are a general representation of the color specified.
If color selection is critical, please request sample for approval.

Scale Test
0" 1/4" 1/2" 3/4" 1"

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Email: sales@apcosigns.com

Project Reference:		Status:	Date:	Drawn By:	Production Info:	Sign Type:
Project:	Valle Crucis - Watauga County	Draft	05, Aug. 2022	R. Rodriguez	Work Order #: **TBD**	**F**
		Addition	01, May 2023	R. Rodriguez	Approved By:	**Evacuation Plan ID**
Sales Rep:	Brenda Dunaway				Approved Date:	**ELEVATE Series**
CSR/PM:					Customer approval is required prior to production.	Scale: 3/8" = 1"

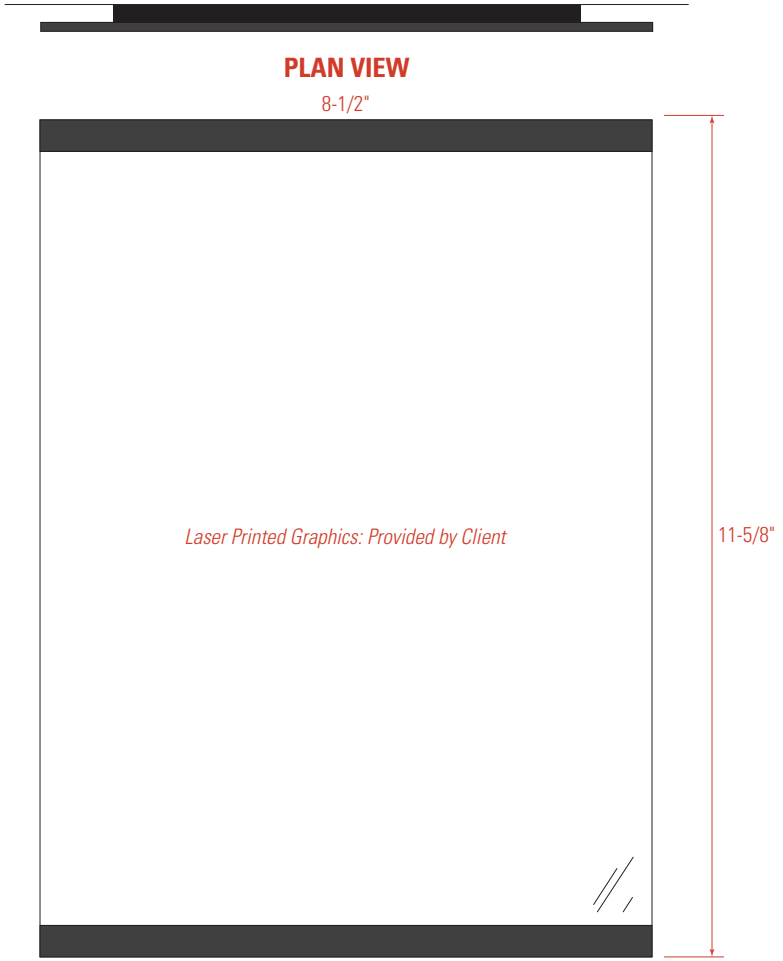
SIGN SPECIFICATIONS

Elevate Series: (No Chassis)
Sign Type Code: EV85
Mounting: Vinyl Tape (VT) &
Mechanical Fasteners (MFH)

Sign Insert(s):
Part Code: EV-WIN (Window)
Part Size: 11-5/8"(h) x 8-1/2"(w)
Rule Color: SW 7020 Black Fox

Laser Printed Graphics: Provided by Client

PVC Backer:
Part Size: 10-5/8"(h) x 6-1/2"(w) x 1/4"(thick)
Part Color: Black



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Scale Test
0" 1/4" 1/2" 3/4" 1"

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Project Reference:		Status:	Date:	Drawn By:
Project:	Valle Crucis - Watauga County	Draft	05, Aug. 2022	R. Rodriguez
		Addition	02, Mar. 2023	R. Rodriguez
		Revision 1	01, May 2023	R. Rodriguez
		Revision 2	27, Sept. 2024	J.Enriquez
Sales Rep:	Brenda Dunaway			
CSR/PM:				

Production Info:	Sign Type:
Work Order #: **TBD**	**Fa**
Approved By:	**Changeable Inserts ID ELEVATE Series**
Approved Date:	
Customer approval is required prior to production.	Scale: 3/8" = 1"

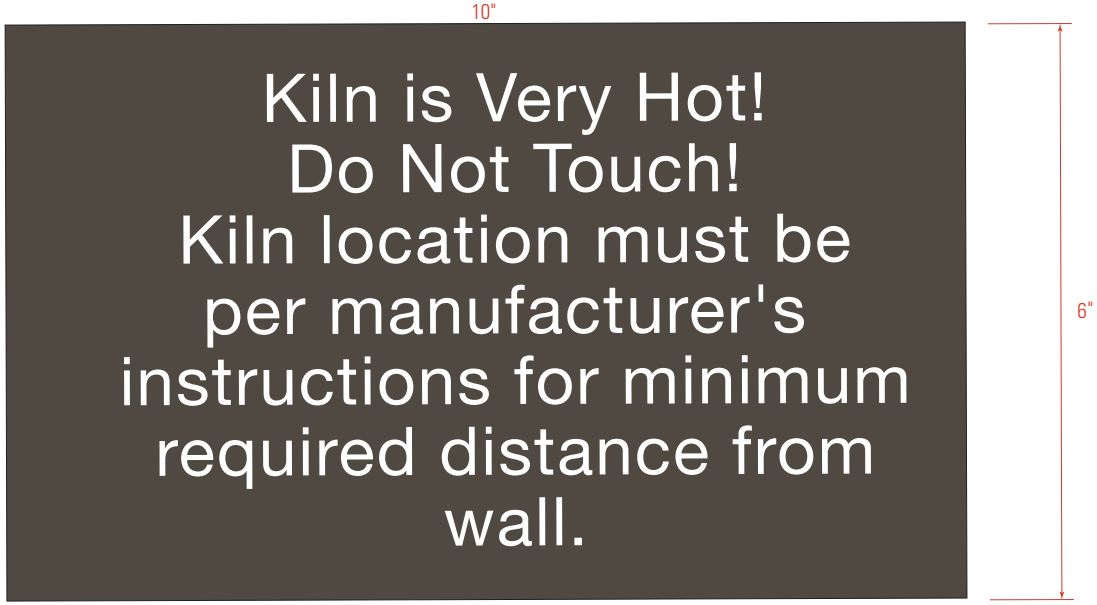
SIGN SPECIFICATIONS

Acrylic Plaque Sign
Mounting: Vinyl Tape (VT)

Plaque:
Part Code: 341A-FBP
Part Size: 6"(h) x 10"(w) x 1/8"(thick)
Part Color: SW 7020 Black Fox

FLatbed Printed Graphics: (FBP
Copy: HelveticaNeue-Roman (HR)
Size: 1/2"
Color: A01 White

PLAN VIEW



FRONT VIEW

Colors depicted are a general representation of the color specified.
If color selection is critical, please request sample for approval.

Scale Test
0" 1/4" 1/2" 3/4" 1"

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Project Reference:		Status:	Date:	Drawn By:	Production Info:	Sign Type:
Project:	Valle Crucis - Watauga County	Draft	05, Aug. 2022	R. Rodriguez	Work Order #: **TBD**	**INFO**
		Addition	24, Sept. 2024	J.Enriquez	Approved By:	**Info ID**
		Rev-1	09, Oct. 2024	J.Enriquez	Approved Date:	**Acrylic Plaque Sign**
Sales Rep:	Brenda Dunaway				Customer approval is required prior to production.	Scale: 1/2" = 1
CSR/PM:						

SIGN SPECIFICATIONS

Acrylic Plaque Sign (Exterior)
Mounting: Vinyl Tape (VT)

Plaque:
Part Code: 341A-DPT
Part Size: 6"(h) x 10"(w) x 1/8"(thick)
Part Color: SW 7020 Black Fox

Direct Printed Tactile Graphics: (DPT)
Copy: HelveticaNeue-Roman (HR)
Size: 5/8"
Color: A01 White
(Braille Color: Same color as backgrd.)

Colors depicted are a general representation of the color specified.
If color selection is critical, please request sample for approval.

Scale Test
0" 1/4" 1/2" 3/4" 1"

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Project Reference:		Status:	Date:	Drawn By:	Production Info:	Sign Type:
Project:	Valle Crucis - Watauga County	Draft Addition	05, Aug. 2022 24, Sept. 2024	R. Rodriguez J.Enriquez	Work Order #: **TBD**	**MAX OCC**
					Approved By:	**Max Occupancy INFO**
Sales Rep:	Brenda Dunaway				Approved Date:	**Acrylic Plaque Sign**
CSR/PM:					Customer approval is required prior to production.	Scale: 1/2" = 1"

SIGN SPECIFICATIONS

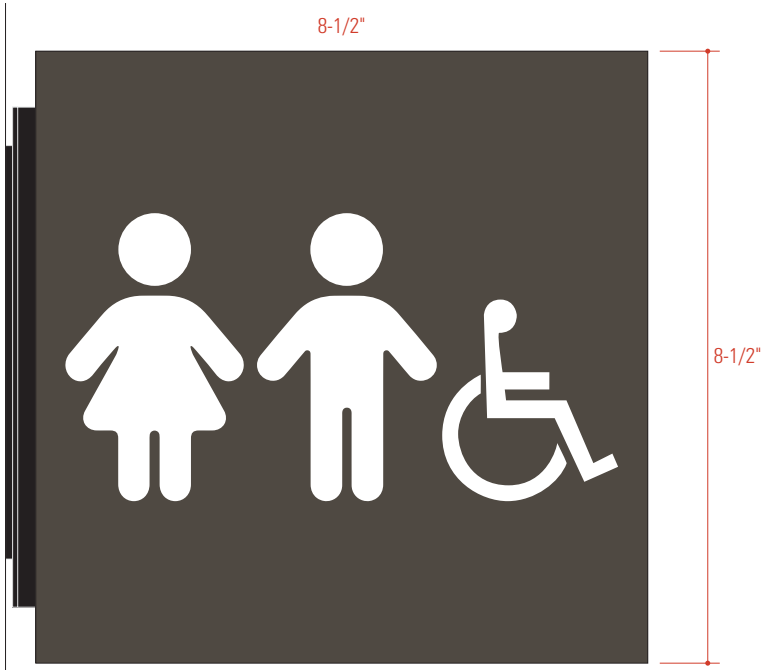
Elevate Series:
Sign Type Code: EV-PWM
Double Sided Graphics
Mounting: CPMT & CPMA (CMT-M)
Height: 8"
Part Color: A02 Black

Display Panels: *(Qty. 2)*
Part Code: EV-ACR
Part Size: 8-1/2" x 8-1/2"
Part Color: SW 7020 Black Fox

Flatbed Printed Graphics: (FBP)
Logo: *LTBD (Girls/Boys/Accessible)*
Size: 4"
Color: A01 White

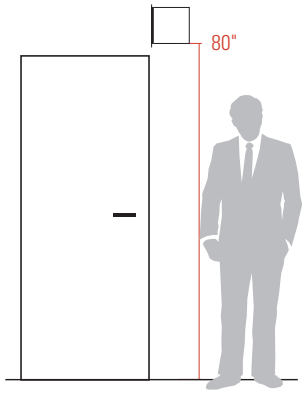
Note: *Logo art available to production.*

Sintra Core:
Part Size: 8"(h) x 8"(w) x 1/2"(d)
Part Color: Black



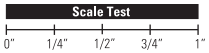
FRONT VIEW
(SIDE A&B SAME)

SIDE VIEW



ELEVATION
Scale: *1/4" = 1'- 0"*

BOTTOM VIEW



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Email: sales@apcosigns.com

Project Reference:		Status:	Date:	Drawn By:	Production Info:	Sign Type:
Project:	Valle Crucis - Watauga County	Draft	05, Aug. 2022	R. Rodriguez	Work Order #: **TBD**	**PWM**
		Addition	02, Mar. 2023	R. Rodriguez	Approved By:	**Projection Wall Mount**
		Revision 1	01, May 2023	R. Rodriguez	Approved Date:	**ELEVATE Series**
Sales Rep:	Brenda Dunaway				Customer approval is required prior to production.	Scale: 3/8" = 1"
CSR/PM:						

SIGN SPECIFICATIONS

PVC Wall Mounted Sign
Mounting: Vinyl Tape (VT) &
Silicone Adhesive (SA)

PVC Panel:
Part Size: 8"(h) x 66"(w) x 1/4"(thick)
Part Color: SW 7020 Black Fox

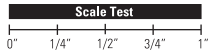
Flatbed Printed Graphics: (FBP)
Copy: HelveticaNeue-Roman (HR)
Size: 3"
Color: A01 White

PLAN VIEW

FRONT VIEW

ALTERNATE (1)

Colors depicted are a general representation of the color specified.
If color selection is critical, please request sample for approval.



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Atlanta, GA 30312-2227
Ph: 404.688.9000, Fax: 404.577.3847
Email: sales@apcosigns.com

Project Reference:		Status:	Date:	Drawn By:
Project:	Valle Crucis - Watauga County	Draft	05, Aug. 2022	R. Rodriguez
		Addition	01, May 2023	R. Rodriguez
		Revision 1	03, June 2024	R. Rodriguez
		Revision 2	04, June 2024	R. Rodriguez
Sales Rep:	Brenda Dunaway			
CSR/PM:				

Production Info:	Sign Type:
Work Order #: **TBD**	**WM**
Approved By:	**Wing ID**
Approved Date:	**PVC Wall Mounted Sign**
Customer approval is required prior to production.	Scale: 1" = 1'- 0"

APCO Carolinas
3443 Foxcroft Road
Charlotte NC
Phone: 704-365-1278
Cell: 704-975-6794
bdunaway@apcosigns.com
www.apcosigns.com

Manufacturers of Sign Systems Since 1966

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Watauga County
Deron Geoique
814 West King Street
Boone, NC 28607

Phone 828-265-8000
Email deron.geouque@watauga.gov

SHIP TO:

APCO INSTALL

Phone
Email deron.geouque@watauga.gov

PROJECT NAME:

Valle Crucis
Exterior SIgnage Package

QUOTATION NUMBER:

BFDYQ2141-01

ACCOUNT NUMBER:

ESTIMATED PRODUCTION TIME:

12-15 weeks

TERMS:	FOB:	CTR:	SALES PERSON:
35% Deposit / Net TBD	Factory	JH	Brenda Dunaway

DESCRIPTION	QTY	UNIT PRICE	EXT. PRICE
Sign Type A: Main ID (Double-Sided)	1	$4,360.00	$4,360.00
Sign Type B: Parking (Post & Panel)	7	$445.00	$3,115.00
Sign Type B: Bridge ID (Panel Only)	2	$235.00	$470.00
Sign Type C.1: Exit Only ID (Double-Sided)	1	$580.00	$580.00
Sign Type C.2: One Way ID (Core Drilled)	1	$470.00	$470.00
Sign Type C.3: Exit ID	2	$425.00	$850.00
Sign Type C.4: NO Cars ID (Core Drilled)	1	$470.00	$470.00
Sign Type C.5: One Way ID	1	$425.00	$425.00
Sign Type C.6: Bridge Freezes ID	3	$425.00	$1,275.00
Sign Type D: Drop Off ID	6	$975.00	$5,850.00
Sign Type E: Drop Off/Pick Up ID	1	$535.00	$535.00

By: APCO Graphics, Inc.

BDunaway 10/30/2024

QUOTATION EXPIRES IN 30 DAYS

Customer's Initial & Date

APCO Carolinas
3443 Foxcroft Road
Charlotte NC
bdunaway@apcosigns.com
www.apcosigns.com

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DESCRIPTION	QTY	UNIT PRICE	EXT. PRICE
Sign Type E1: Children Crossing ID	2	$445.00	$890.00
Sign Type E.1: Children Crossing ID (Core Drilled)	2	$470.00	$940.00
Sign Type E.2:Buses and Service Vehicles Only ID	1	$445.00	$445.00
Sign Type F: Dimensional Letters ID	1	$9,925.00	$9,925.00
Sign Type PSV: North & South Entrances (No Smoking, etc.)	3	$265.00	$795.00
Sign Type PSV: North Entrance (Office & School Hours)	1	$190.00	$190.00
Sign Type PSV.1: South Entrance (Not an Entrance ID)	1	$190.00	$190.00
Sign Type PSV.2: North & South Entrance (Address ID)	2	$205.00	$410.00
Packaging & Transport Preparation	1	$1,000.00	$1,000.00
Estimated Freight (NO FREIGHT CHARGES/APCO INSTALLERS WILL DELIVER)	1	$0.00	$0.00
Installation (QUOTE# 8955) *ALL LOCATIONS READY & ACCESSIBLE AT TIME OF INSTALL *NO REMOVAL/ REPAIR/ REPAINT *ASSUMES ADEQUATE SUBSTRATE FOR ALL SIGNS *CORE DRILLING INCLUDED *DIRECT BURY W/ UNDERGROUND FOOTINGS *PUBLIC UTILITY SEARCH INCLUDED *NORMAL BUSINESS HOURS *1 MOBILIZATION **UTILITY MARKING TRIP INCLUDED	1	$15,500.00	$15,500.00
Estimated Taxes (6.75%)	1	$3,286.24	$3,286.24
	TOTAL		**$51,971.24**

By: APCO Graphics, Inc.

BDunaway 10/30/2024

QUOTATION EXPIRES IN 30 DAYS

Customer's Initial & Date

APCO Carolinas
3443 Foxcroft Road
Charlotte NC
bdunaway@apcosigns.com
www.apcosigns.com

NOTES:

1. Pricing assumes delivery (and / or installation) can be completed before the end of the 1st quarter 2025.
2. Packaging / Shipping costs are estimated or will be prepaid and added to the final invoice
3. Sales tax rates periodically change due to new state legislation. APCO will charge the current sales tax rate imposed by the state at the time the product is invoiced, not the quoted amount.
4. This proposal is based on the information as presented. More detailed information is required for firm quotation.
5. Our proposal includes providing shop drawings, product samples, material samples, color/finish samples and catalog data as specified.
6. The cost of Payment and Performance Bonds, if required, is not included in the price quoted.
7. Labeling of signs with location numbers is not included in price.
8. Unless noted otherwise, this proposal is based on providing standard APCO products and finishes.
9. Installation is not included in the proposal.
10. Installation price assumes the use of nonunion labor.
11. Sign fabrication cannot begin until owner/ contractor provides any necessary permits.
12. Removal of existing signs, their disposal and preparation of mounting surfaces are not included in price.
13. Specification, design, and engineering of concrete footings or other supporting structures are not included unless specifically stated otherwise in our proposal.
14. Installation price assumes that project will be in a stage of completion to allow all work to be accomplished in one trip. The cost for additional installation trips, if required, is_____.
15. Although every precaution will be taken when drilling mounting holes in stone, granite, marble or similar materials, APCO Graphics, Inc. is not responsible for chips, cracks or other damage resulting from natural imperfections in the material.
16. Electrical Information (internally illuminated signs): A Junction box, by others, must be available ready for connection. Electrical contractor must also be available to do actual connection of sign to junction box.
17. Installation price assumes that exterior signs are located in virgin earth (core drilling is not included). It is the responsibility of the owner or owner's representative to identify underground or concealed obstacles such as, but not limited to, water lines, electrical lines, gas lines, telephone lines, fiber optic lines, fuel lines, waste lines, irrigation lines, and the like, in such as way that excavating by APCO Graphics, Inc. will not result in damage to underground utilities, or other concealed obstacles. APCO takes no responsibility for any damage or injury that may result from excavation for the purpose of sign installation.
18. Client shall designate each location where holes or footings are to be placed, either by staking or by direct communication with marking in such a manner that specific excavation locations are clearly and unmistakably identified.
19. It is the responsibility of the Client to identify underground or concealed obstacles on their private property such as, but not limited to, water lines, electrical lines, gas lines, telephone lines, fiber optic lines, fuel lines, waste lines, irrigations lines, and the like, in such a way that excavating by APCO Graphics, Inc. will not result in damage either to the underground utilities themselves or any damage or injury that may result from such damage to underground utilities.
20. Client shall and hereby does indemnify and hold harmless APCO Graphics, Inc. in respect to all cost, losses, demands or other liabilities, contingent or otherwise, that may arise as a result of damage to underground utilities or any unforeseen circumstances, accidents or occurrences which do not result from the negligence of APCO Graphics, Inc., its employees or agents performing the work required for sign installation, either during or after such work is completed.
21. A private property utility search can be requested by the Client to assist in the identification of underground utilities. The cost of the private property utility search will be added to the quoted cost indicated.
22. A public property utility search can be requested and is typically provided free of charge through the utility companies.
23. Vinyl Tape Mounting: APCO uses a high-bond tape that has been proven successful in thousands of signage installations. It is an extremely aggressive adhesive generally suitable for installations of interior signs up to and including 8-1/2" x 8-1/2". However, there are many factors beyond APCO's control that can negatively impact a tape's performance, possibly resulting in installation failure. These factors include but are not limited to the cleanliness of the wall surface, the type of wall surface, humidity, levelness and improper installation techniques. With so many variables, it is the customer's responsibility to determine the suitability of the mounting surface before installing any signs using vinyl tape.For a higher level of strength/security, and for all larger signs or questionable wall surfaces, APCO recommends the use of Mechanical Fasteners.Reference product instructions at www.apcosigns.com for more important information.

NOTES:

By: APCO Graphics, Inc.

BDunaway 10/30/2024

QUOTATION EXPIRES IN 30 DAYS

Customer's Initial & Date

By: APCO Graphics, Inc.

BDunaway 10/30/2024

QUOTATION EXPIRES IN 30 DAYS

Customer's Initial & Date

APCO Carolinas
3443 Foxcroft Road
Charlotte NC
bdunaway@apcosigns.com
www.apcosigns.com

Manufacturers of Sign Systems Since 1966

CONDITIONS:

1. This quotation is subject to 30 day acceptance and delivery within 180 days of date shown on quotation unless otherwise indicated. Price and delivery after expiration date are subject to Factory approval.
2. Delivery Schedule is estimated and is calculated from date of receipt of approval from customer of all shop drawings, submittals, samples, etc., and subject to production schedule at the time of manufacture. Production time is estimated at time of quotation and may be amended upon order entry based upon workload at the time.
3. Prices are based on the use of APCO standard letter styles, spacing, layouts, colors, finishes, materials, etc., unless otherwise indicated.
4. This quotation is referred to and made an integral part of any contract between the Customer and APCO Graphics, Inc. Terms contradictory to this quotation must be made in writing and signed by an officer of APCO Graphics, Inc. and Customer.
5. Cost of licenses, permits, or fees not specifically noted in proposal are not included.
6. Any additional insurance coverage (other than Workman's Comp and General Liability) is not included.
7. Freight/Shipping Charges: Customer may elect to ship freight collect and pay actual freight charges or, if APCO prepays freight and bills the customer, the actual charges will be marked up approximately twenty (20) percent to cover handling and financing.
8. This quotation does not include mounting fasteners and hardware unless so stated.
9. This quotation does not include any items not specifically stated.
10. Sizes and quantities are determined from bid documents provided APCO Graphics, Inc. APCO Graphics, Inc. does not guarantee the correctness of sizes or quantities, if those items are shown in this quotation. If requirements vary from those shown, this quotation is subject to revision to conform to the final requirements.
11. Prices shown are Net and are not subject to further discount.
12. Quotations offered on products manufactured by companies other than APCO Graphics, Inc. (where APCO Graphics, Inc. is acting as Supplier), are not valid, except as Estimates, until such quotation is accepted and confirmed by respective manufacturer. This applies only to products not manufactured by APCO Graphics, Inc.
13. Estimates are for reference and/or budget purposes only and are not binding in any way whatsoever.
14. APCO Graphics, Inc. reserves the right to file property liens on any projects resulting from this Quotation, provided that all necessary Notices of Liens are filled by APCO Graphics, Inc.
15. State and Local Taxes are not included unless specifically shown, but may be added to final invoice unless a bona fide certificate of exemption is submitted.
16. Deposits are required for certain products. If payment within terms is not met, the customer shall be responsible for interest charges of 1/2 percent per month and any collection and/or attorney's fees incurred in obtaining full payment. APCO reserves the right to withhold processing orders for any account for which past due balances exist.
17. APCO will not accept credit card payments for amounts greater than $5,000.00.
18. In no case shall the total liability of APCO Graphics, Inc. or its affiliates for any design and planning errors or omissions exceed the value of the contract covered by this Quotation.
19. Order Acknowledgments: Order acknowledgment or APCO order forms will be deemed by customer and by APCO Graphics, Inc. as final expression of their agreement and will be deemed the exclusive statement of the terms thereof, unless notified by APCO Graphics, Inc. in writing.
20. APCO Officers, staff, representatives and/or consultations assume no legal responsibility for interpretations of The Americans With Disabilities ACT (ADA). Neither is liability assumed for the outcome of decisions, contracts, commitments or obligation made on the basis of interpretation \ of ADA.

RESALE RIGHTS:

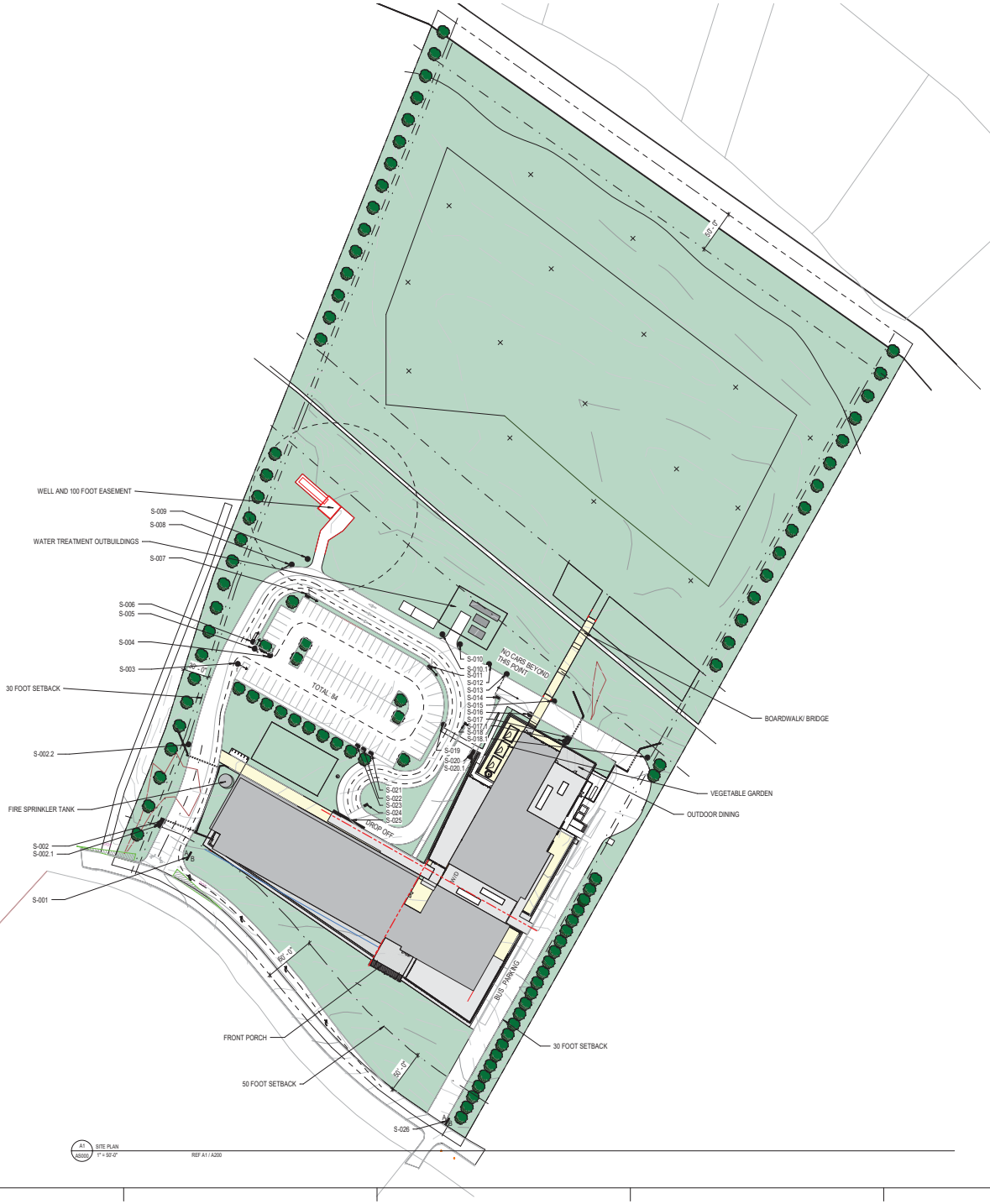
The only resellers who have a continuing right to purchase products from APCO Graphics, Inc. are those who have become Authorized APCO Dealers pursuant to written Dealer Agreements with APCO. By accepting orders from resellers who are not Authorized APCO Dealers, APCO Graphics, Inc. makes no representation or promise, expressed or implied, that it will continue to accept such orders on subsequent occasions.

By: APCO Graphics, Inc.

BDunaway 10/30/2024

QUOTATION EXPIRES IN 30 DAYS

Customer's Initial & Date



SITE SIGNAGE SCHEDULE			
Sign Designation	Sign Type	Non-Tactile Message	Notes
S-001	SITE-A	VALLE CRUCIS SCHOOL 2736 BROADSTONE ROAD	SIGN IS TWO SIDED WITH MESSAGE ON BOTH SIDES (A & B)
S-002	SITE-B	DO NOT USE DE-ICING CHEMICALS ON BRIDGE	MOUNT TO ADHERED STONE BRIDGE ABUTMENT. PANEL ONLY. PREDRILLED HOLES W/SCREWS PAINTED TO MATCH SW 7020
S-002.1	SITE-C6	BRIDGE FREEZES BEFORE ROAD	
S-002.2	SITE-C6	BRIDGE FREEZES BEFORE ROAD	
S-003	SITE-D.2	Drop-Off/ Pick-Up Queue	MOVABLE SIGN- MUST WITHSTAND 130 MPH WINDS
S-004	SITE-D.2	Drop-Off/ Pick-Up Queue	MOVABLE SIGN- MUST WITHSTAND 130 MPH WINDS
S-005	SITE-D.2	Drop-Off/ Pick-Up Queue	MOVABLE SIGN- MUST WITHSTAND 130 MPH WINDS
S-006	SITE-D.1	Drop-Off/ Pick-Up Queue	MOVABLE SIGN- MUST WITHSTAND 130 MPH WINDS
S-007	SITE-D.1	Drop-Off/ Pick-Up Queue	MOVABLE SIGN- MUST WITHSTAND 130 MPH WINDS
S-008	SITE-C3	EXIT	DIRECT BURIAL
S-009	SITE-B	AUTHORIZED VEHICLES ONLY	DIRECT BURIAL
S-010	SITE-B	Sanitary Pre-Treatment Facility NO PARKING	DIRECT BURIAL
S-010.1	SITE-B	AUTHORIZED VEHICLES ONLY	DIRECT BURIAL
S-011	SITE-D.1	Drop Off/ Pick Up Queue	MOVABLE SIGN- MUST WITHSTAND 130 MPH WINDS
S-012	SITE-D3	EXIT	DIRECT BURIAL
S-013	SITE-E2	NO CARS BEYOND THIS POINT. BUSES AND SERVICE VEHICLES ONLY	DIRECT BURIAL
S-014	SITE-C4	NO CARS	CORE DRILLED
S-015	SITE-E1	CHILDREN CROSSING	DIRECT BURIAL
S-016	SITE-E1	CHILDREN CROSSING	CORE DRILLED
S-017	SITE-B	DO NOT USE DE ICING CHEMICALS ON BRIDGE	MOUNT TO ADHERED STONE BRIDGE ABUTMENT. PANEL ONLY. PRE-DRILLED HOLES W/ SCREWS PAINTED TO MATCH SW 7020
S-017.1	SITE-C6	BRIDGE FREEZES BEFORE ROAD	DIRECT BURIAL
S-018	SITE-C2	ONE WAY	CORE DRILLED
S-018.1	SITE-B	AUTHORIZED VEHICLES ONLY	DIRECT BURIAL
S-019	SITE-E1	CHILDREN CROSSING	DIRECT BURIAL
S-020	SITE-E1	CHILDREN CROSSING	CORE DRILLED
S-20.1	SITE-C5	ONE WAY	DIRECT BURIAL
S-021	SITE-B	PRE-K PARKING	DIRECT BURIAL
S-022	SITE-B	PRE-K PARKING	DIRECT BURIAL
S-023	SITE-B	PRE-K PARKING	DIRECT BURIAL
S-024	SITE-E	WAIT UNTIL DIRECTED TO PULL INTO DROP-OFF/PICK-UP ZONE	DIRECT BURIAL
S-025	SITE-F	VALLE CRUCIS SCHOOL	MOUNT TO TOP OF CANOPY. 2" THICK CLOSED BACK CHANNEL LETTERS- OXIDIZED BRONZE FINISH
S-026	SITE-C.1	EXIT ONLY DO NOT ENTER	ON BOTH SIDES (A & B) OF SIGN

WATAUGA COUNTY

VALLE CRUCIS SCHOOL

BROADSTONE ROAD
VALLE CRUCIS, NC

DESIGNER
CLARKNEXSEN
301 COLLEGE STREET, SUITE 300
ASHEVILLE, NORTH CAROLINA 28801
828.232.0808

PROFESSIONAL SEAL
2024.12.18 11:02:59 -05'00'

SUBMITTAL
08.01.2022

REVISIONS

	12.17.24	SIGNAGE

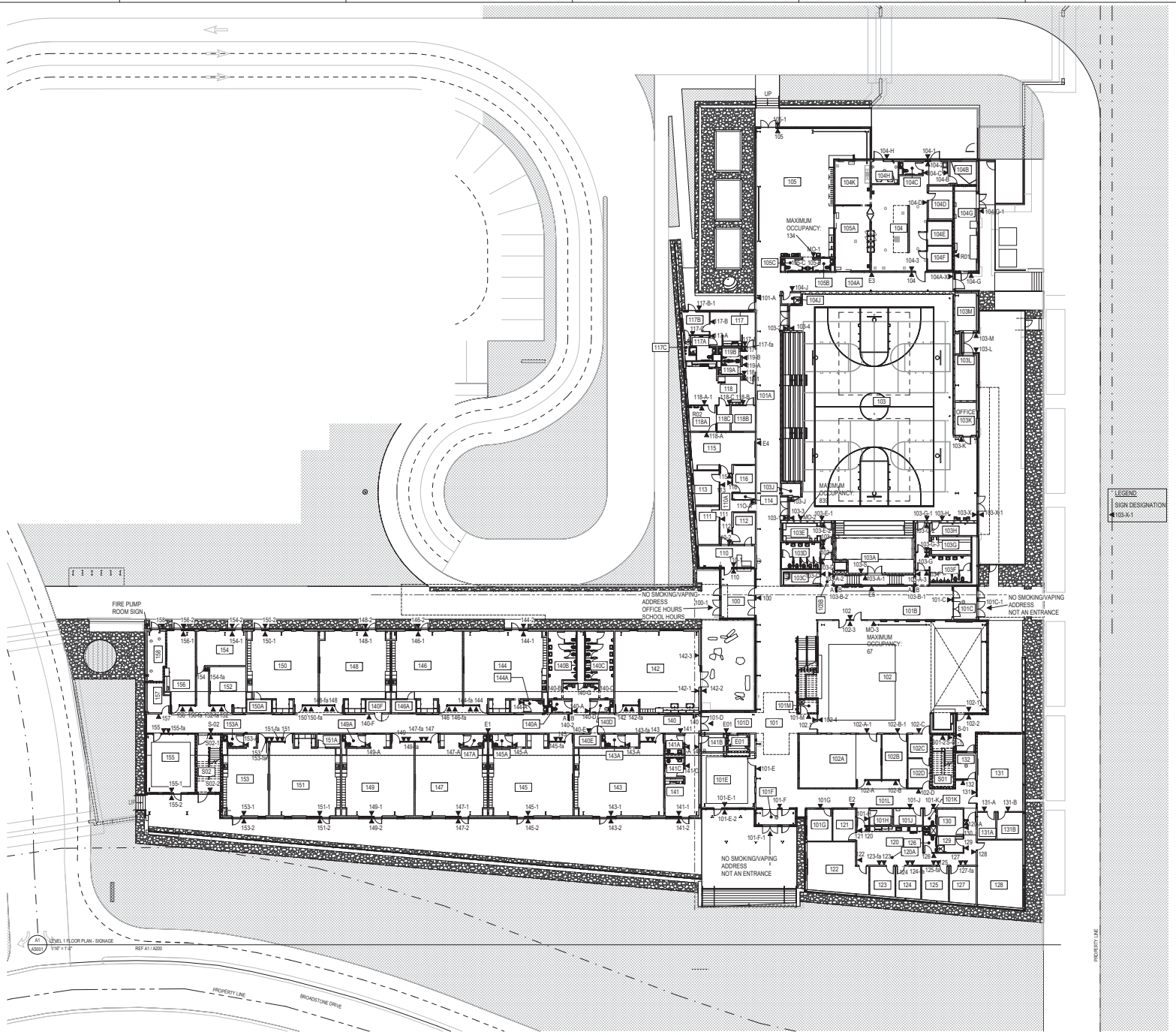
KEY PLAN

SHEET
SITE SIGNAGE- PLAN & SCHEDULE

AS000

DESIGN: Designer
DRAWN: Author
REVIEW: Checker

CN 9390



WATAUGA COUNTY

VALLE CRUCIS SCHOOL

BROADSTONE ROAD
VALLE CRUCIS, NC

DESIGNER

CLARKNEXSEN
301 COLLEGE STREET, SUITE 300
ASHEVILLE, NORTH CAROLINA 28801
828.232.0808

PROFESSIONAL SEAL

2024.12.18 11:03:00 -05'00'

SUBMITTAL

08.01.2022

REVISIONS

	12.17.24	SIGNAGE

KEY PLAN

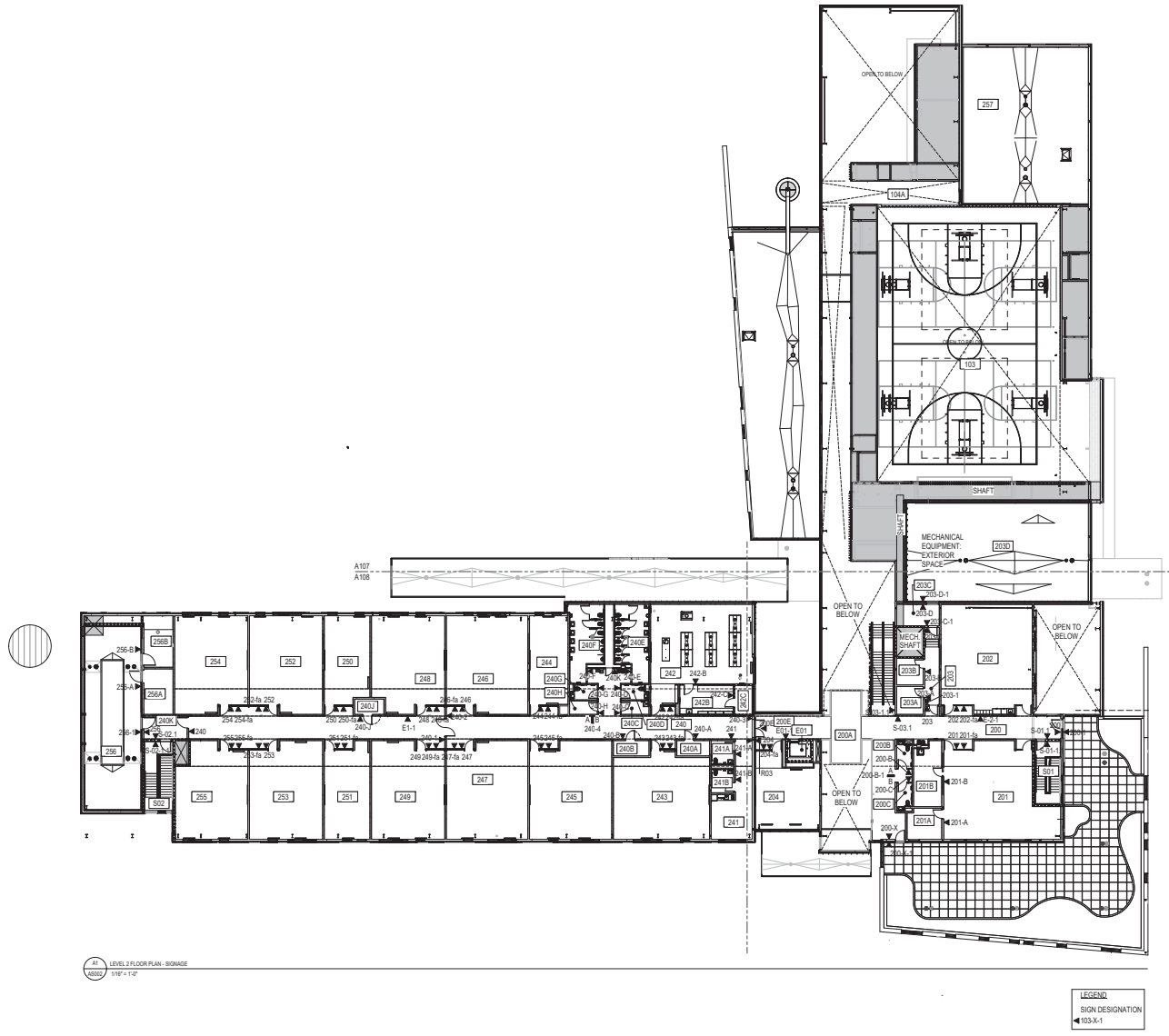
SHEET

LEVEL 1 BUILDING SIGNAGE PLAN

AS001

DESIGN: Designer
DRAWN: Author
REVIEW: Checker

CN 9390



WATAUGA COUNTY

VALLE CRUCIS SCHOOL

BROADSTONE ROAD
VALLE CRUCIS, NC

DESIGNER

CLARKNEXSEN

301 COLLEGE STREET, SUITE 300
ASHEVILLE, NORTH CAROLINA 28801
828.232.0808

PROFESSIONAL SEAL

2024.12.18 11:03:00-05'00'

SUBMITTAL

08.01.2022

REVISIONS

	12.17.24	SIGNAGE

KEY PLAN

SHEET

LEVEL 2 BUILDING SIGNAGE PLAN

AS002

DESIGN: Designer
DRAWN: Author
REVIEW: Checker

CN 9390

LEVEL 1 SIGNAGE SCHEDULE - 1

Sign Designation	Room Name	Sign Type	Tactile Message	Non-Tactile Message	Glass Backer	Notes
100	VESTIBULE	EXIT	EXIT		X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
100-1	VESTIBULE	PSV, PSV.1, PSV.4		(see drawings)		VINYL LETTERS ON GLASS AT WEST VESTIBULE
101-A	N-S CORRIDOR	EXIT	EXIT		X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT.
101-C	VESTIBULE	EXIT	EXIT		X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
101C-1	VESTIBULE	PSV		(see drawing)		VINYL LETTERS ON GLASS AT EAST VESTIBULE
101-D	ACADEMIC ENTRY	WM		ACADEMIC WING-LEVEL 1		WALL MOUNT- CENTERED OVER DOORS
101-E	FLEX	A	101E	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
101-E-1	FLEX	EXIT	EXIT			MOUNT ON INTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 101-E2
101-E-2	FLEX	A.1.E	101E			EXTERIOR GRADE. MOUNT TO EXTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 101-E1
101-F	VESTIBULE	EXIT	EXIT		X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
101-F-1	VESTIBULE	PSV, PSV.2, PSV.3		(see drawings)		VINYL LETTERS ON GLASS AT SOUTH VESTIBULE
101-G	SRO OFFICE	A	101G	(blank)		
101-H	IT/AV	B	101H IT/AV			
101-J	ELECTRICAL	B	101J ELECTRICAL			
101-K	STAFF TOILET	C	RESTROOM	(SS8 symbol)		
101-M	PLUMBING	B	101M PLUMBING			
102	MEDIA CENTER	A		102-E MEDIA CENTER		MOUNT TO GLASS. LOCATE BACK TO BACK WITH SIGN 102-3
102.1	MEDIA CENTER	A		102-E MEDIA CENTER		MOUNT TO GLASS. LOCATE BACK TO BACK WITH SIGN 102-4
102-1	MEDIA CENTER	EXIT.2	EXIT			MOUNT TO INTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 102-2
102-2	MEDIA CENTER	BE.1	102 MEDIA CENTER			EXTERIOR GRADE. MOUNT TO EXTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 102-1
102-3	MEDIA CENTER	EXIT.3				MOUNT TO GLASS. LOCATE BACK TO BACK WITH SIGN 102
102-4	MEDIA CENTER	EXIT.3				MOUNT TO GLASS. LOCATE BACK TO BACK WITH SIGN 102.1
102-A	EXPLOR / COMP. STORAGE	A	102A	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
102-A-1	EXPLOR. / COMP. STORAGE	A	102A	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
102-B	READING ROOM	A	102B	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
102-B-1	READING ROOM	A	102B	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
102-C	OFFICE	A	102C	Office	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
102-D	STORAGE	B	102D STORAGE			
103-1	GYM	A	103 GYMNASIUM			
103-2	GYM	A	103 GYMNASIUM			
103-3	GYM	EXIT	EXIT			
103-4	GYM	EXIT	EXIT			
103-A-1	STAGE CORRIDOR	B	103A STAGE ACCESS			
103-A-2	STAGE CORRIDOR	B	103A STAGE ACCESS			
103-A-3	STAGE CORRIDOR	B	103A STAGE ACCESS			
103-B-1	LOBBY CORRIDOR	PWM		(BOYS SYMBOL)		SIGN ON BOTH (A & B) SIDES
103-B-2	LOBBY CORRIDOR	PWM		(GIRLS SYMBOL)		SIGN ON BOTH (A & B) SIDES
103-C	LAUNDRY	B	103C LAUNDRY			
103-D	GIRLS	C	GIRLS	(GIRLS SYMBOL)		
103-E	GIRLS LOCKER ROOM	D.1	GIRLS LOCKER ROOM	(GIRLS SYMBOL)		
103-E-1	GIRLS LOCKER ROOM	D.1	GIRLS LOCKER ROOM	(GIRLS SYMBOL)		
103-E-2	GIRLS LOCKER ROOM	B	GYMNASIUM			
103-E-3	GIRLS	C	GIRLS	(GIRLS SYMBOL)		
103-F	BOYS	C	BOYS	(BOYS SYMBOL)		
103-G	BOYS LOCKER ROOM	D.1	BOYS LOCKER ROOM	(BOYS SYMBOL)		
103-G-1	BOYS LOCKER ROOM	D.1	BOYS LOCKER ROOM	(BOYS SYMBOL)		
103-G-2	BOYS LOCKER ROOM	B	GYMNASIUM			
103-G-3	BOYS	C	BOYS	(BOYS SYMBOL)		
103-H	STORAGE	B	103H STORAGE			
103-J	STORAGE	B	103J STORAGE			
103-K	OFFICE	A	103K	(blank)		
103-L	TELECOM/ FIBER	BE	103L TELECOM/ FIBER			EXTERIOR GRADE
103-M	LIFE SAFETY/ ELECTRICAL	BE	103M EMERGENCY ELECTRICAL			EXTERIOR GRADE
103-S	PLATFORM	EXIT	EXIT			
103-X	GYM	EXIT.2	EXIT			MOUNT TO INTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 103-X-1
103-X-1	GYM	BE.1	103 GYMNASIUM			EXTERIOR GRADE. MOUNT TO EXTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIG 103-X

Description

LEVEL 1 SIGNAGE SCHEDULE - 2

Sign Designation	Room Name	Sign Type	Tactile Message	Non-Tactile Message	Glass Backer	Notes
104	KITCHEN	B	104 KITCHEN			
104-1	KITCHEN	BE	104 KITCHEN			EXTERIOR GRADE
104-2	KITCHEN	EXIT	EXIT			
104-3	KITCHEN	EXIT	EXIT			
104A-X	SERVING CORRIDOR	EXIT	EXIT			
104-B	OFFICE	A	104B	(blank)		
104-C	STAFF RESTROOM	C	RESTROOM	(SS8 SYMBOL)		
104-D	DRY STORAGE	B	104D DRY STORAGE			
104-G	ELECTRICAL	BE	104G ELECTRICAL			EXTERIOR GRADE
104-G-1	ELECTRICAL	BE	104G ELECTRICAL			EXTERIOR GRADE
104-H	PLUMBING	BE	104H PLUMBING			EXTERIOR GRADE
104-J	CUSTODIAL	B	104J CUSTODIAL			
105	CAFETERIA	EXIT.2	EXIT			MOUNT TO GLASS. LOCATE BACK TO BACK WITH SIGN 105-1
105-1	CAFETERIA	BE.1	105 CAFETERIA			EXTERIOR GRADE. MOUNT TO EXTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 105
105-B	UNI	C	RESTROOM	(BOYS/GIRLS SYMBOL)		
105-C	UNI	C	RESTROOM	(BOYS/GIRLS SYMBOL)		
110	RECEPT/ LOBBY	B	FRONT OFFICE			MOUNT TO GLASS. LOCATE BACK TO BACK WITH SIGN 110-1
110-1	RECEPT/ LOBBY	EXIT.2	EXIT			MOUNT TO GLASS. LOCATE BACK TO BACK WITH SIGN 110-1
110-2	RECEPT/ LOBBY	EXIT	EXIT			
110-A	CORRIDOR	EXIT	EXIT			
111	BKKP	A	111	Bookkeeper	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
112	DATA MANAGER	A	112	Data Manager	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
113	PRINCIPAL	A	113	Principal	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
115	CONFERENCE	A	115	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
116	SMALL CONFERENCE	A	116	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
117	NURSE	A	117	Health Room		MOUNT TO GLASS. LOCATE BACK TO BACK WITH SIGN 117-1
117-fa	NURSE	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
117-1	NURSE	EXIT.3	EXIT			MOUNT TO GLASS. LOCATE BACK TO BACK WITH SIGN 117
117-A	TLT/ SHOWER	D	RESTROOM/ SHOWER	(SS8, M19 SYMBOLS)		
117-B	QUARANTINE	B	117-B		X	MOUNT TO GLASS. PROVIDE GLASS BACKER
117-B-1	QUARANTINE	A.1.E	117B		X	EXTERIOR GRADE. MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT.
117-C	CISTERN/ PUMP FILTRATION ROOM	B.1	117C CISTERN PUMP CONTROLS/ FILTRATION ROOM			
118	MAIL/ WORKROOM	B	118 MAIL/ WORKROOM			MOUNT TO GLASS. LOCATE BACK TO BACK WITH SIGN 118-1
118-1	MAIL/ WORKROOM	EXIT.2	EXIT			MOUNT TO GLASS. LOCATE BACK TO BACK WITH SIGN 118
118-A	SUPPLIES	B	118A SUPPLIES			
118-A-1	SUPPLIES	B	118A SUPPLIES			
118-B	RECORDS	B	118B RECORDS			
118-C	IT/AV	B	118C IT/AV			
119-A	STAFF RESTROOM	C	STAFF	(SS8 SYMBOL)		
119-B	STAFF RESTROOM	C	STAFF	(SS8 SYMBOL)		
120	BREAK OUT	EXIT	EXIT		X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
120-A	BREAK OUT	EXIT	EXIT		X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
121	DHS OFFICE	A	121	(blank)		
122	CONFERENCE	A	122	(blank)		
123	GUIDANCE OFFICE	A	123	(blank)		
123-fa	GUIDANCE OFFICE	Fa		(blank frame for schedule)		
124	SOCIAL WORKER	A	124	(blank)		
124-fa	SOCIAL WORKER	Fa		(blank frame for schedule)		
125	TESTING	A	125	(blank)		
125-fa	TESTING	Fa		(blank frame for schedule)		
126	STAFF RESTROOM	C	RESTROOM	(SS8 SYMBOL)		
127	TESTING	A	127	(blank)		
127-fa	TESTING	Fa		(blank frame for schedule)		
128	CONFERENCE	A	128	(blank)		
129	CUSTODIAL STORAGE	B	129 CUSTODIAL			
130	CUSTODIAL OFFICE	A	130	Custodial Office		
131	VOICE CLASSROOM	A	131	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
131-A	MUSIC STORAGE	B	131A STORAGE			
131-B	OFFICE	A	131B	(blank)		

LEVEL 1 SIGNAGE SCHEDULE - 3

Sign Designation	Room Name	Sign Type	Tactile Message	Non-Tactile Message	Glass Backer	Notes
132	VESTIBULE	EXIT	EXIT		X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
140	ACADEMIC CORRIDOR	EXIT	EXIT			
140-2	ACADEMIC CORRIDOR	PWM		(BOYS/GIRLS SYMBOL)		ON BOTH SIDES (A & B) OF SIGN
140-A	UNI	C	RESTROOM	(BOYS/GIRLS SYMBOL)		
140-B	BOYS	C	BOYS	(BOYS SYMBOL)		
140-C	GIRLS	C	GIRLS	(GIRLS SYMBOL)		
140-D	UNI	C	RESTROOM	(BOYS/GIRLS SYMBOL)		
140-E	AV/IT	B	140E AV/IT			
140-F	AV/IT	B	140F AV/IT			
140-G	PLUMBING	B	140G PLUMBING			
141	TEACHER WORK ROOM	A	141	(blank)		
141-1	TEACHER WORK ROOM	EXIT	EXIT			MOUNT ON INTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 141-2
141-2	TEACHER WORK ROOM	A.1.E	141			EXTERIOR GRADE. MOUNT TO EXTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 141-1
141-A	STAFF TOILET	C	STAFF	(SS8 SYMBOL)		
141-B	ELECTRICAL	B	141B Electrical			
141-C	STAFF TOILET	C	STAFF	(SS8 SYMBOL)		
142	ART CLASSROOM	A	142-E	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT.
142-fa	ART CLASSROOM	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT.
142-1	ART CLASSROOM	EXIT	EXIT			MOUNT TO INTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 142-2
142-2	ART CLASSROOM	A.1.E	142			EXTERIOR GRADE. MOUNT TO EXTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 142-1
142-3	ART CLASSROOM	INFO		(see drawing)		
143	KINDERGARTEN	A	143-E	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT.
143-fa	KINDERGARTEN	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT.
143-1	KINDERGARTEN	EXIT	EXIT			MOUNT ON INTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 143-2
143-2	KINDERGARTEN	A.1.E	143			EXTERIOR GRADE. MOUNT TO EXTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 143-1
143-A	KINDERGARTEN	C	RESTROOM	(BOYS/GIRLS SYMBOL)		
144	PRE-K	A	144-E	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
144-fa	PRE-K	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
144-1	PRE-K	EXIT	EXIT			MOUNT TO INTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 144-2
144-2	PRE-K	A.1.E	144			EXTERIOR GRADE. MOUNT TO EXTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 144-1
144-A	PRE-K RESTROOM	C	RESTROOM	(BOYS/GIRLS SYMBOL)		
145	KINDERGARTEN	A	145-E	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT.
145-fa	KINDERGARTEN	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT.
145-1	KINDERGARTEN	EXIT	EXIT			MOUNT TO INTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 145-2
145-2	KINDERGARTEN	A.1.E	145			EXTERIOR GRADE. MOUNT TO EXTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 145-1
145-A	KINDERGARTEN	C	RESTROOM	(BOYS/GIRLS SYMBOL)		
146	GRADE 2	A	146-E	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT.
146-fa	GRADE 2	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
146-1	GRADE 2	EXIT	EXIT			MOUNT TO INTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 146-2
146-2	GRADE 2	A.1.E	146			EXTERIOR GRADE. MOUNT TO EXTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 146-1
147	GRADE 1	A	147-E	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT.
147-Fa	GRADE 1	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
147-1	GRADE 1	EXIT	EXIT			MOUNT TO INTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 147-2
147-2	GRADE 1	A.1.E	147			EXTERIOR GRADE. MOUNT TO EXTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 147-1
147-A	GRADE 1	C	RESTROOM	(BOYS/GIRLS SYMBOL)		
148	GRADE 2	A	148-E	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
148-Fa	GRADE 2	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
148-1	GRADE 2	EXIT	EXIT			MOUNT TO INTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 148-2
148-2	GRADE 2	A.1.E	148			EXTERIOR GRADE. MOUNT TO EXTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 148-1

NOTE: GLASS BACKER UNITS TO MATCH SW 7020 BLACK FOX

WATAUGA COUNTY

VALLE CRUCIS SCHOOL

BROADSTONE ROAD
VALLE CRUCIS, NC

DESIGNER

CLARKNEXSEN
301 COLLEGE STREET, SUITE 300
ASHEVILLE, NORTH CAROLINA 28801
828.232.0808

PROFESSIONAL SEAL

2024.12.18 11:03:00-05'00'

SUBMITTAL

08.01.2022

REVISIONS

1	12.17.24	SIGNAGE

KEY PLAN

SHEET

BUILDING SIGNAGE SCHEDULE

AS003

DESIGN: Designer
DRAWN: Author
REVIEW: Checker

CN 9390

12/17/2024 3:32:59 PM
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LEVEL 1 SIGNAGE SCHEDULE - 4

Sign Designation	Room Name	Sign Type	Tactile Message	Non-Tactile Message	Glass Backer	Notes
149	GRADE 1	A	149-E	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
149-fa	GRADE 1	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
149-1	GRADE 1	EXIT	EXIT			MOUNT TO INTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 149-2
149-2	GRADE 1	A.1.E	149			EXTERIOR GRADE. MOUNT TO EXTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 149-1
149-A	GRADE 1	C	RESTROOM	(BOYS/GIRLS SYMBOL)		
150	GRADE 3	A	150-E	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
150-Fa	GRADE 3	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
150-1	GRADE 3	EXIT	EXIT			MOUNT TO INTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 150-2
150-2	GRADE 3	A.1.E	150			EXTERIOR GRADE. MOUNT TO EXTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 150-1
151	GRADE 3	A	151-E	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
151-fa	GRADE 3	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
151-1	GRADE 3	EXIT	EXIT			MOUNT TO INTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 151-2
151-2	GRADE 3	A.1.E	151			EXTERIOR GRADE. MOUNT TO EXTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 151-1
152	SPEECH	A	152	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
152-fa	SPEECH	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
153	EC	A	153-E	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
153-fa	EC	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
153-1	EC	EXIT	EXIT			MOUNT TO INTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 153-2
153-2	EC	A.1.E	153			EXTERIOR GRADE. MOUNT TO EXTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 153-1
153-A	EC	C	RESTROOM	(BOYS/GIRLS SYMBOL)		
154	MATH	A	154-E	(blank)		
154-Fa	MATH	Fa		(blank frame for schedule)		
154-1	MATH	EXIT				MOUNT TO INTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 154-2
154-2	MATH	A.1.E	154			EXTERIOR GRADE. MOUNT TO EXTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 154-1
155	FLEX	A	155-E	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
155-Fa	FLEX	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
155-1	FLEX	EXIT	EXIT			MOUNT TO INTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 155-2
155-2	FLEX	A.1.E	155			EXTERIOR GRADE. MOUNT TO EXTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 155-1
156	RESOURCE	A	156-E	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
156-fa	RESOURCE	Fa		(blank frame for schedue)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
156-1	RESOURCE	EXIT	EXIT			MOUNT TO INTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 156-2
156-2	RESOURCE	A.1.E	156			EXTERIOR GRADE. MOUNT TO EXTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 156-1
157	ELECTRICAL	B	157 ELECTRICAL			
158	FIRE PUMP/ RISER	BE.2	158 FIRE PUMP ROOM SPRINKLER SHUT OFF VALVE			EXTERIOR GRADE
R01	ELECTRICAL 104G LEVEL 1- ROOF AREA A	B	MECHANICAL ROOF A ACCESS			
R02	SUPPLIES-ROOF AREA A	B	MECHANICAL ROOF A ACCESS			
E01	ACADEMIC ENTRY	EVAC	(F7) IN CASE OF FIRE USE STAIRS DO NOT USE ELEVATOR	(fire evacuation plan)		
E1	ACADEMIC CORRIDOR	F		(fire evacuation plan)		
E2	CORRIDOR 101L	F		(fire evacuation plan)		
E3	SERVING CORRIDOR	F		(fire evacuation plan)		
E5	LOBBY CORRIDOR	F		(fire evacuation plan)		

LEVEL 1 SIGNAGE SCHEDULE - 5

Sign Designation	Room Name	Sign Type	Tactile Message	Non-Tactile Message	Glass Backer	Notes
MO-1	CAFETERIA	MAX OCC	MAXIMUM ROOM CAPACITY 134 PERSONS			
MO-2	GYM	MAX OCC	MAXIMUM ROOM CAPACITY 699 PERSONS			
MO-3	MEDIA CENTER	MAX OCC	MAXIMUM ROOM CAPACITY 67 PERSONS			
S-01	EAST STAIR S01	C	STAIR 1	(S4B SYMBOL)		EXTERIOR GRADE SIGN. SIGN GRAPHICS (S4B)
S-01-1	EAST STAIR S01	EXIT	EXIT			
S-01-2	EAST STAIR S01	B	STAIR 1 LEVEL 1			
S-02	WEST STAIR S02	C	STAIR 2	(S4B SYMBOL)		SIGN GRAPHICS (S4B)
S-02-1	WEST STAIR S02	B	STAIR 2 LEVEL 1			
S-02-2	WEST STAIR S02	EXIT	EXIT		X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT

LEVEL 2 SIGNAGE SCHEDULE - 1

Sign Designation	Room Name	Sign Type	Tactile Message	Non-Tactile Message	Glass Backer	Notes
200	CORRIDOR	B	ROOF GAREN			MOUNT TO INTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 200-1
200-1	ROOF TERRACE	EXIT.2.E	EXIT			EXTERIOR GRADE. MOUNT TO EXTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 200
200-B	GIRLS	C	GIRLS	(GIRLS SYMBOL)		
200-B-1	CORRIDOR 200D	PWM		(BOYS/GIRLS SYMBOL)		ON BOTH SIDES (A&B) OF SIGN
200C	BOYS	C	BOYS	(BOYS SYMBOL)		
200E	ACADEMIC ENTRY	WM		ACADEMIC WING LEVEL 2		
200-X	CORRIDOR	B	ROOF GARDEN			MOUNT TO INTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 200-X-1
200-X-1	ROOF TERRACE	EXIT.2.E	EXIT			EXERIOR GRADE. MOUNT TO EXTERIOR SIDE OF GLASS. LOCATE BACK TO BACK WITH SIGN 200-X
201	BAND ROOM	A	201	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
201-fa	BAND ROOM	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
201-A	BAND OFFICE	A	201A	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
201-B	MUSIC STORAGE	B	201B STORAGE		X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
202	CTE & ADVANCED MATH	A	202	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
202-fa	CTE & ADVANCED MATH	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
203	MECHANICAL CORRIDOR 203	B	203 MECHANICAL			
203-1	MECHANICAL CORRIDOR 203	EXIT	EXIT			
203-A	AV/TELECOM	B	203A AV/TELE			
203-B	ELECTRICAL	B	203B ELECTRICAL			
203-C	MECHANICAL 203C	B	203C MECHANICAL			
203-C-1	MECHANICAL 203C	EXIT	EXIT			
203-D	MECHANICAL ROOF B	B	MECHANICAL ROOF B			
203-D-1	MECHANICAL ROOF B	EXIT.E	EXIT			EXTERIOR GRADE
204	AIG MULTIPURPOSE/ FLEX	A	204	(bank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
204	AIG MULTIPURPOSE/ FLX-fa	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
240	CORRIDOR	EXIT	EXIT			
240-1	CORRIDOR	EXIT	EXIT			
240-2	CORRIDOR	EXIT	EXIT			
240-3	CORRIDOR	EXIT	EXIT			
240-4	CORRIDOR	PWM		(BOYS/GIRLS SYMBOL)		ON BOTH SIDES (A & B) OF SIGN
240-A	ELECTRICAL	B	240A ELECTRICAL			
240-B	AV/IT	B	240B AV/ IT			
240-C	CUSTODIAL	B	240C CUSTODIAL			
240-D	UNI	C	RESTROOM	(BOYS/GIRLS SYMBOL)		
240-E	GIRLS	C	RESTROOM	(GIRLS SYMBOL)		
240-F	BOYS	C	BOYS	(BOYS SYMBOL)		
240-G	UNI	C	RESTROOM	(BOYS/GIRLS SYMBOL)		
240-H	CUSTODIAL	B	240H CUSTODIAL			
240-J	AV/IT	B	240J AV/IT			
240-K	PLUMBING	B	240K PLUMBING			

LEVEL 2 SIGNAGE SCHEDULE - 2

Sign Designation	Room Name	Sign Type	Tactile Message	Non-Tactile Message	Glass Backer	Notes
241	TEACHER BREAK	A	241	(blank)		
241-A	STAFF RESTROOM	C	STAFF	(S5B SYMBOL)		
241-B	STAFF RESTROOM	C	STAFF	(S5B SYMBOL)		
242	SCIENCE LAB	A	242	Science Lab	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
242-Fa	SCIENCE LAB	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
242-B	PREP ROOM	B	242B PREP ROOM/ STORAGE			
242-C	STORAGE	B	242C CHEMICAL STORAGE			
240-3	ACADEMIC CORRIDOR	EXIT	EXIT			
243	GRADE 8 SCIENCE	A	243	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
243-fa	GRADE 8 SCIENCE	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
244	FLEX	A	244	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
244-fa	FLEX	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
245	GRADE 7/8 SS	A	245	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
245-fa	GRADE 7/8 SS	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
246	GRADE 7/8 MATH	A	246	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
246-Fa	GRADE 7/8 MATH	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
247	GRADE 7/8 ELA	A	247	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
247-Fa	GRADE 7/8 ELA	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
248	GRADE 5/6 MATH	A	248	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
248-Fa	GRADE 5/6 MATH	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
249	GRADE 5/6 ELA	A	249	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
249-fa	GRADE 5/6 ELA	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
250	AIG	A	250	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
250-Fa	AIG	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
251	EC	A	251	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
251-Fa	EC	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
252	GRADE 5/6 SCIENCE	A	252	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
252-Fa	GRADE 5/6 SCIENCE	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
253	GRADE 5/6 SS	A	253	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
253-Fa	GRADE 5/6 SS	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
254	GRADE 4	A	254	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
254-Fa	GRADE 4	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
255	GRADE 4	A	255	(blank)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
255-Fa	GRADE 4	Fa		(blank frame for schedule)	X	MOUNT TO GLASS. PROVIDE GLASS BACKER UNIT
256	MECHANICAL ROOF C	B	MECHANICAL ROOF C			
256-1	MECHANICAL ROOF C	EXIT.E	EXIT			EXTERIOR GRADE
256-A	ELECTRICAL	BE	256A ELECTRICAL			EXTERIOR GRADE
256-B	PLUMBING	BE	256B PLUMBING			EXTERIOR GRADE
E01-1	ELEVATOR	EVAC	(F7) IN CASE OF FIRE USE STAIRS DO NOT USE ELEVATOR	(evacuation map)		
E1-1	CORRIDOR	F		(fire evacuation)		
E-2-1	CORRIDOR	F		(fire evacuation)		
R03	ACADEMIC CORRIDOR	B	MECHANICAL ROOF B ACCESS			
S-01.1	EAST STAIR S01	C	STAIR 1	(S4B SYMBOL)		SIGN GRAPHICS (S4B)
S-01-1.1	EAST STAIR S01	B	STAIR 1 LEVEL 2 EXIT AT LEVEL 1			
S-02.1	WEST STAIR S02	C	STAIR 2	(S4B SYMBOL)		SIGN GRAPHICS (S4B)
S-02-1.1	WEST STAIR S02	B	STAIR 2 LEVEL 2 EXIT AT LEVEL 1			
S-03.1	MONUMENTAL STAIR	C	STAIR 3	(S4B SYMBOL)		SIGN GRAPHICS (S4B)
S-03.1.1	MONUMENTAL STAIR	B	STAIR 3 LEVEL 2			

NOTE: GLASS BACKER UNITS TO MATCH SW 7020 BLACK FOX

WATAUGA COUNTY

VALLE CRUCIS SCHOOL

BROADSTONE ROAD
VALLE CRUCIS, NC

DESIGNER
CLARKNEXSEN
301 COLLEGE STREET, SUITE 300
ASHEVILLE, NORTH CAROLINA 28801
828.232.0808

PROFESSIONAL SEAL

2024.12.18 11:03:01-05'00'

SUBMITTAL
08.01.2022

REVISIONS

	12.17.24	SIGNAGE

KEY PLAN

SHEET
BUILDING SIGNAGE SCHEDULE

AS004

DESIGN: Designer
DRAWN: Author
REVIEW: Checker

CN 9390

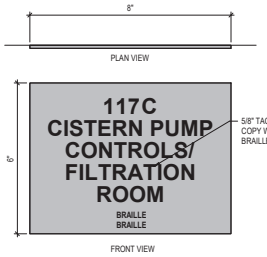
12/17/2024 3:33:38 PM
C:\Revit Projects\9390_VC 21_Eve.Stanford.rvt

ALL SIGNS TO BE CUSTOM COLOR: SEE SPECIFICATIONS.

SIGN SPECIFICATIONS
ACRYLIC PLAQUE SIGN
MOUNTING: VINYL TAPE (VT)

PLAQUE:
PART CODE: 341A-DPT
PART SIZE: 6"(h) x 8"(w) x 1/8" (thick)
PART COLOR: SW 7020 BLACK FOX

DIRECT PRINTED TACTILE GRAPHICS: (DPT)
COPY: HELVETICA-NEUE-ROMAN (HR)
SIZE: 5/8"
COLOR: A01 WHITE
BRAILLE COLOR: SAME COLOR AS BACKGROUND



SIGN TYPE B.1
ROOM ID
ACRYLIC PLAQUE SIGN

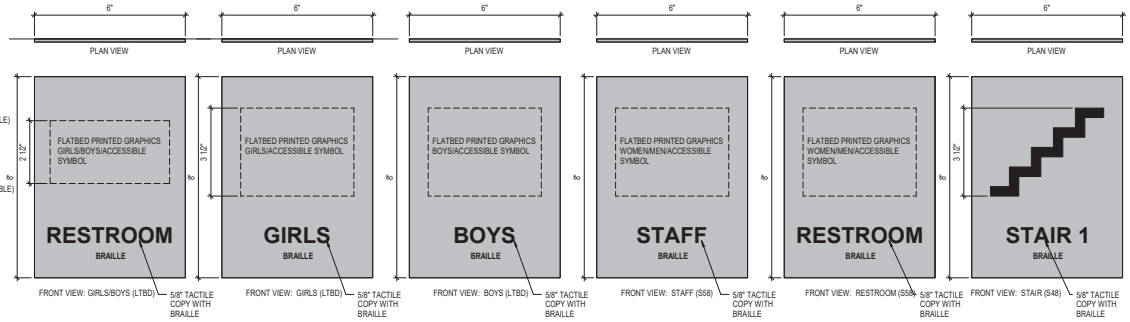
SIGN SPECIFICATIONS
ACRYLIC PLAQUE SIGN
MOUNTING: VINYL TAPE (VT)

PLAQUE:
PART CODE: 341A-DPT
PART SIZE: 8"(h) x 6"(w) x 1/8" (thick)
PART COLOR: SW 7020 BLACK FOX

FLATBED PRINTED GRAPHICS: (FBP)
LOGO: LTBD (GIRLS/BOYS/ACCESSIBLE)
SIZE: 2_1/2"
COLOR: A01 WHITE

ALTERNATES:
LOGO (1): LTBD (GIRLS/ACCESSIBLE)
LOGO (2): LTBD (BOYS/ACCESSIBLE)
SYMBOL (S&4): S58 (UNISEX/ACCESSIBLE)
SYMBOL (5): S48 (STAIRS)
SIZE: 3-1/2"
COLOR: A01 WHITE

DIRECT PRINTED GRAPHICS: (DPT)
COPY: HELVETICA-NEUE-ROMAN (HR)
SIZE: 5/8"
COLOR: A01 WHITE
BRAILLE COLOR: SAME COLOR AS BACKGROUND



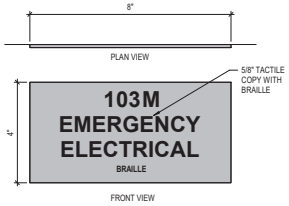
SIGN TYPE C
RESTROOM/STAIR ID
ACRYLIC PLAQUE SIGN

SIGN SPECIFICATIONS
ACRYLIC PLAQUE SIGN (EXTERIOR GRADE)
MOUNTING: PRE-DRILLED HOLES FOR MECHANICAL FASTENERS (MFH)
SCREWS TO BE PAINTED TO MATCH SW 7020 BLACK FOX

PLAQUE:
PART CODE: 341A-DPT
PART SIZE: 4"(h) x 8"(w) x 1/8" (thick)
PART COLOR: SW 7020 BLACK FOX

DIRECT PRINTED TACTILE GRAPHICS: (DPT)
COPY: HELVETICA-NEUE-ROMAN (HR)
SIZE: 5/8"
COLOR: A01 WHITE
BRAILLE COLOR: SAME COLOR AS BACKGROUND

NOTE: EXTERIOR GRADE PAINT AND PROTECTIVE CLEAR COAT REQUIRED



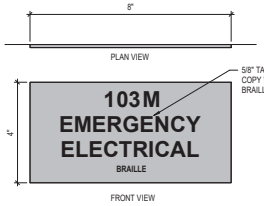
SIGN TYPE BE
ROOM ID (EXTERIOR)
ACRYLIC PLAQUE SIGN

SIGN SPECIFICATIONS
ACRYLIC PLAQUE SIGN (EXTERIOR GRADE)
MOUNTING: VINYL TAPE (VT)

PLAQUE:
PART CODE: 341A-DPT
PART SIZE: 4"(h) x 8"(w) x 1/8" (thick)
PART COLOR: SW 7020 BLACK FOX

DIRECT PRINTED TACTILE GRAPHICS: (DPT)
COPY: HELVETICA-NEUE-ROMAN (HR)
SIZE: 5/8"
COLOR: A01 WHITE
BRAILLE COLOR: SAME COLOR AS BACKGROUND

NOTE: EXTERIOR GRADE PAINT AND PROTECTIVE CLEAR COAT REQUIRED



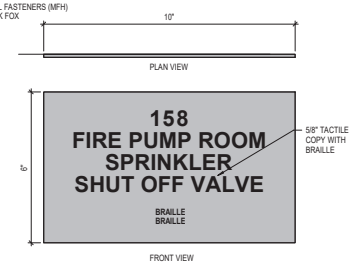
SIGN TYPE BE.1
ROOM ID (EXTERIOR)
ACRYLIC PLAQUE SIGN

SIGN SPECIFICATIONS
ACRYLIC PLAQUE SIGN (EXTEROR)
MOUNTING: PRE-DRILLED HOLES FOR MECHANICAL FASTENERS (MFH)
SCREWS TO BE PAINTED TO MATCH SW 7020 BLACK FOX

PLAQUE:
PART CODE: 341A-DPT
PART SIZE: 6"(h) x 10"(w) x 1/8" (thick)
PART COLOR: SW 7020 BLACK FOX

DIRECT PRINTED TACTILE GRAPHICS: (DPT)
COPY: HELVETICA-NEUE-ROMAN (HR)
SIZE: 5/8"
COLOR: A01 WHITE
BRAILLE COLOR: SAME COLOR AS BACKGROUND

NOTE: EXTERIOR GRADE PAINT AND PROTECTIVE CLEAR COAT REQUIRED.



SIGN TYPE BE.2
ROOM ID (EXTERIOR)
ACRYLIC PLAQUE SIGN

SIGN SPECIFICATIONS
BASIS OF DESIGN: APCO ELEVATE SERIES (NO CHASSIS) (NO REVEAL) OR APPROVED EQUAL
MOUNTING: VINYL TAPE

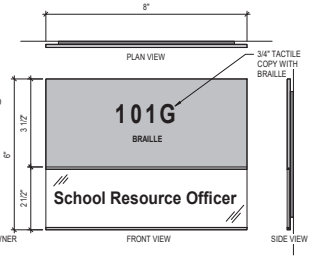
INSERT(S):
PART CODE: 341A-DPT
PART SIZE: 3-1/2"(h) x 8"(w) x 1/8" (thick)
PART COLOR: SW 7020 BLACK FOX

DIRECT PRINTED TACTILE GRAPHICS: (DPT)
COPY: HELVETICA-NEUE-ROMAN (HR)
SIZE: 3/4"
COLOR: A01 WHITE
BRAILLE COLOR: SAME COLOR AS BACKGROUND

PART CODE: EV-IS
PART SIZE: 2_1/2" (h) x 8" (w)
PART COLOR: SW 7020 BLACK FOX
PAPER COLOR: A00 WHITE
COPY: HELVETICA-NEUE-ROMAN (HR)
SIZE: 1/2"
COLOR: LASER PRINTED BLACK

PVC BACKER:
PART SIZE: 5"(h) x 6"(w) x 1/8" (thick)
PART COLOR: BLACK

PRINT AND INSTALL INITIAL INSERTS. PROVIDE OWNER WITH SOFTWARE TO PRINT FUTURE INSERTS



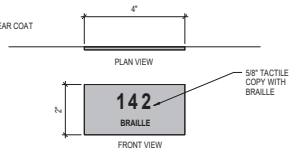
SIGN TYPE A
OFFICE ID
BOD: APCO ELEVATE SERIES OR APPROVED EQUAL

SIGN SPECIFICATIONS
ACRYLIC PLAQUE SIGN (EXTERIOR GRADE)
MOUNTING: VINYL TAPE (VT)

PLAQUE:
PART CODE: 341A-DPT
PART SIZE: 2"(h) x 4"(w) x 1/8" (thick)
PART COLOR: SW 7020 BLACK FOX

DIRECT PRINTED TACTILE GRAPHICS: (DPT)
COPY: HELVETICA-NEUE-ROMAN (HR)
SIZE: 5/8"
COLOR: A01 WHITE
BRAILLE COLOR: SAME COLOR AS BACKGROUND

NOTE: EXTERIOR GRADE PAINT AND PROTECTIVE CLEAR COAT REQUIRED

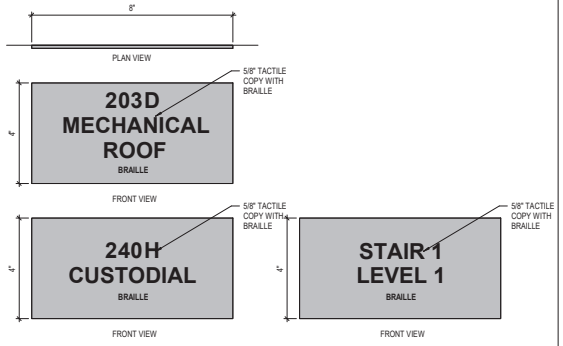


SIGN TYPE A.1.E
ROOM ID (EXTERIOR)
ACRYLIC PLAQUE SIGN

SIGN SPECIFICATIONS
ACRYLIC PLAQUE SIGN
MOUNTING: VINYL TAPE

PLAQUE:
PART CODE: 341A-DPT
PART SIZE: 4"(h) x 8"(w) x 1/8" (thick)
PART COLOR: SW 7020 BLACK FOX

DIRECT PRINTED TACTILE GRAPHICS: (DPT)
COPY: HELVETICA-NEUE-ROMAN (HR)
SIZE: 5/8"
COLOR: A01 WHITE
BRAILLE COLOR: SAME COLOR AS BACKGROUND



SIGN TYPE B
ROOM ID
ACRYLIC PLAQUE SIGN

A1 A5005 SIGNAGE TYPES
8" = 1'-0"

WATAUGA COUNTY
VALLE CRUCIS SCHOOL

BROADSTONE ROAD
VALLE CRUCIS, NC

DESIGNER
CLARKNEXSEN
301 COLLEGE STREET, SUITE 300
ASHEVILLE, NORTH CAROLINA 28801
828.232.0808

PROFESSIONAL SEAL
2024.12.18 11:03:01-05'00'

SUBMITTAL
08.01.2022

REVISIONS

	12.17.24	SIGNAGE

KEY PLAN

SHEET
SIGNAGE TYPES

AS005

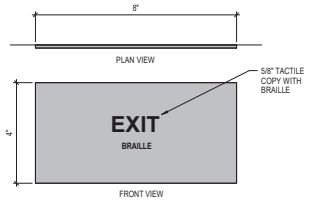
DESIGN: Designer
DRAWN: Author
REVIEW: Checker
CN 9390

ALL SIGNS TO BE CUSTOM COLOR: SEE SPECIFICATIONS.

SIGN SPECIFICATIONS
ACRYLIC PLAQUE SIGN
MOUNTING: VINYL TAPE (VT)

PLAQUE:
PART CODE: 341A-DPT
PART SIZE: 4"(h) x 8"(w) x 1/8" (thick)
PART COLOR: SW 7020 BLACK FOX

DIRECT PRINTED TACTILE GRAPHICS: (DPT)
COPY: HELVETICA-NEUE-ROMAN (HR)
SIZE: 5/8"
COLOR: A01 WHITE
BRAILLE COLOR: SAME COLOR AS BACKGROUND



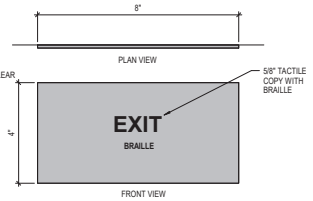
SIGN TYPE EXIT.2
EXIT ID
ACRYLIC PLAQUE SIGN

SIGN SPECIFICATIONS
ACRYLIC PLAQUE SIGN (EXTERIOR GRADE)
MOUNTING: VINYL TAPE (VT)

PLAQUE:
PART CODE: 341A-DPT
PART SIZE: 4"(h) x 8"(w) x 1/8" (thick)
PART COLOR: SW 7020 BLACK FOX

DIRECT PRINTED TACTILE GRAPHICS: (DPT)
COPY: HELVETICA-NEUE-ROMAN (HR)
SIZE: 5/8"
COLOR: A01 WHITE
BRAILLE COLOR: SAME COLOR AS BACKGROUND

NOTE: EXTERIOR GRADE PAINT AND PROTECTIVE CLEAR COAT REQUIRED

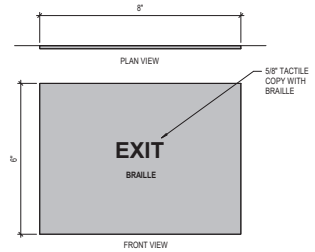


SIGN TYPE EXIT.2.E
EXIT ID (EXTERIOR)
ACRYLIC PLAQUE SIGN

SIGN SPECIFICATIONS
ACRYLIC PLAQUE SIGN
MOUNTING: VINYL TAPE (VT)

PLAQUE:
PART CODE: 341A-DPT
PART SIZE: 6"(h) x 8"(w) x 1/8" (thick)
PART COLOR: SW 7020 BLACK FOX

DIRECT PRINTED TACTILE GRAPHICS: (DPT)
COPY: HELVETICA-NEUE-ROMAN (HR)
SIZE: 5/8"
COLOR: A01 WHITE
BRAILLE COLOR: SAME COLOR AS BACKGROUND

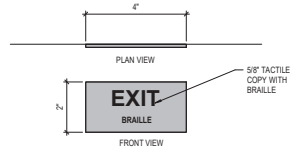


SIGN TYPE EXIT.3
EXIT ID
ACRYLIC PLAQUE SIGN

SIGN SPECIFICATIONS
ACRYLIC PLAQUE SIGN
MOUNTING: VINYL TAPE (VT)

PLAQUE:
PART CODE: 341A-DPT
PART SIZE: 2"(h) x 4"(w) x 1/8" (thick)
PART COLOR: SW 7020 BLACK FOX

DIRECT PRINTED TACTILE GRAPHICS: (DPT)
COPY: HELVETICA-NEUE-ROMAN (HR)
SIZE: 5/8"
COLOR: A01 WHITE
BRAILLE COLOR: SAME COLOR AS BACKGROUND



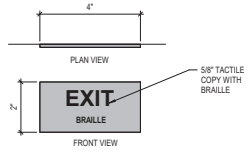
SIGN TYPE EXIT
EXIT ID
ACRYLIC PLAQUE SIGN

SIGN SPECIFICATIONS
ACRYLIC PLAQUE SIGN (EXTERIOR GRADE)
MOUNTING: PRE-DRILLED HOLES FOR MECHANICAL FASTENERS (MFH)
SCREWS TO BE PAINTED TO MATCH SW 7020 BLACK FOX

PLAQUE:
PART CODE: 341A-DPT
PART SIZE: 2"(h) x 4"(w) x 1/8" (thick)
PART COLOR: SW 7020 BLACK FOX

DIRECT PRINTED TACTILE GRAPHICS: (DPT)
COPY: HELVETICA-NEUE-ROMAN (HR)
SIZE: 5/8"
COLOR: A01 WHITE
BRAILLE COLOR: SAME COLOR AS BACKGROUND

NOTE: EXTERIOR GRADE PAINT AND PROTECTIVE CLEAR COAT REQUIRED



SIGN TYPE EXIT.E
EXIT ID (EXTERIOR)
ACRYLIC PLAQUE SIGN

SIGN SPECIFICATIONS
BASIS OF DESIGN: APCO ELEVATE SERIES (NO CHASSIS) OR APPROVED EQUAL
SIGN TYPE CODE: EV11
MOUNTING: VINYL TAPE (VT) & MECHANICAL FASTENERS (MFH)

SIGN INSERT(S):
PART CODE: EV-WIN
(WINDOW WITH 5/16" (w) HIDDEN THUMB SLOT)
PART SIZE: 9-1/8"(h) x 11"(w)
RULE COLOR: SW 7020 BLACK FOX

PAPER SIZE: 8 1/2" X 11"
PAPER COLOR: A00 WHITE

LASER PRINTED GRAPHICS:
CUSTOMER TO PROVIDE MAP GRAPHICS

PART CODE: EV-341A-DPT
PART SIZE: 6"X11"
PART COLOR: SW 7020 BLACK FOX

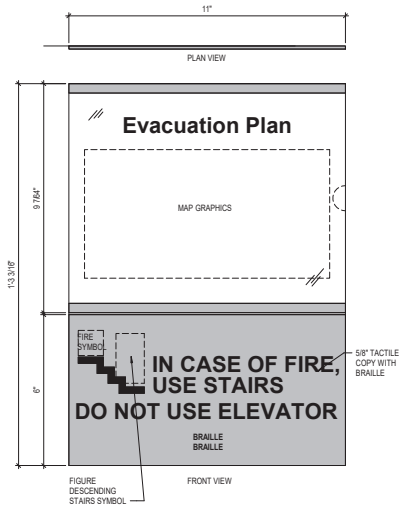
DIRECT PRINTED TACTILE GRAPHICS: (DPT)
SYMBOL: F7 (IN CASE OF FIRE)
SIZE: 2 1/2"
COLOR: A01 WHITE

FONT: HELVETICA-NEUE-ROMAN (HR)
SIZE: 5/8"
COLOR: A01 WHITE
BRAILLE COLOR: SAME AS BACKGROUND

DIRECT PRINTED TACTILE GRAPHICS: (DPT)
COPY: HELVETICA-NEUE-ROMAN (HR)
SIZE: 3/4"
COLOR: A01 WHITE
BRAILLE COLOR: SAME COLOR AS BACKGROUND

PVC BACKER:
PART SIZE: 14-3/16"(h) x 9"(w) x 1/4" (thick)
PART COLOR: BLACK

PRINT AND INSTALL INITIAL INSERTS. PROVIDE SOFTWARE TO OWNER TO PRINT FUTURE INSERTS.



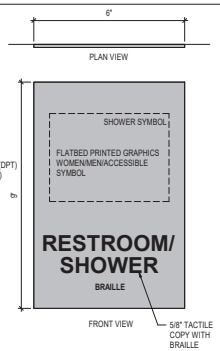
SIGN TYPE EVAC
ELEVATOR EVACUATION ID
BASIS OF DESIGN: APCO ELEVATE SERIES OR APPROVED EQUAL

SIGN SPECIFICATIONS
ACRYLIC PLAQUE SIGN
MOUNTING: VINYL TAPE (VT)

PLAQUE:
PART CODE: 341A-DPT
PART SIZE: 9"(h) x 6"(w) x 1/8" (thick)
PART COLOR: SW 7020 BLACK FOX

FLATBED PRINTED GRAPHICS: (FBP)
SYMBOL: SS8 (UNISEX/ACCESSIBLE)
SIZE: 3 1/2"
COLOR: A01 WHITE

DIRECT PRINTED TACTILE GRAPHICS: (DPT)
COPY: HELVETICA-NEUE-ROMAN (HR)
SIZE: 5/8"
COLOR: A01 WHITE
BRAILLE COLOR: SAME COLOR AS BACKGROUND



SIGN TYPE D
RESTROOM/SHOWER ID
ACRYLIC PLAQUE SIGN

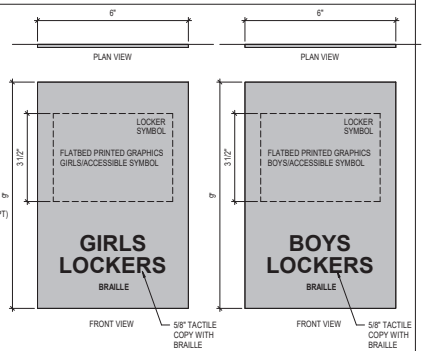
SIGN SPECIFICATIONS
ACRYLIC PLAQUE SIGN
MOUNTING: VINYL TAPE (VT)

PLAQUE:
PART CODE: 341A-DPT
PART SIZE: 9"(h) x 6"(w) x 1/8" (thick)
PART COLOR: SW 7020 BLACK FOX

FLATBED PRINTED GRAPHICS: (FBP)
LOGO: LTBD (GIRLS/ACCESSIBLE)
LOGO: LTBD (BOYS/ACCESSIBLE)
SIZE: 3 1/2"
COLOR: A01 WHITE

SYMBOL: SS0 (LOCKERS)
SIZE: 1 1/2"
COLOR: AO1 WHITE

DIRECT PRINTED TACTILE GRAPHICS: (DPT)
COPY: HELVETICA-NEUE-ROMAN (HR)
SIZE: 5/8"
COLOR: A01 WHITE
BRAILLE COLOR: SAME COLOR AS BACKGROUND



SIGN TYPE D.1
LOCKER ROOM ID
ACRYLIC PLAQUE SIGN

A1 / A8006 SIGNAGE TYPES 6" = 1'-0"

WATAUGA COUNTY
VALLE CRUCIS SCHOOL
BROADSTONE ROAD
VALLE CRUCIS, NC

DESIGNER
CLARKNEXSEN
301 COLLEGE STREET, SUITE 300
ASHEVILLE, NORTH CAROLINA 28801
828.232.0808

PROFESSIONAL SEAL
2024.12.18 11:03:02-05'00'

SUBMITTAL
08.01.2022

REVISIONS
12.17.24 SIGNAGE

KEY PLAN

SHEET
SIGNAGE TYPES

AS006

DESIGN: Designer
DRAWN: Author
REVIEW: Checker
CN 9390

ALL SIGNS TO BE CUSTOM COLOR: SEE SPECIFICATIONS.

SIGN SPECIFICATIONS
PVC WALL MOUNTED SIGN
MOUNTING: VINYL TAPE (VT) & SILICONE ADHESIVE (SA)

PVC PANEL:
PART SIZE: 8"(h) x 66"(w) x 1/4" (thick)
PART COLOR: SW 7020 BLACK FOX

FLATBED PRINTED GRAPHICS (FBP)
COPY: HELVETICA-NEUE-ROMAN (HR)
SIZE: 3"
COLOR: A01 WHITE

PLAN VIEW

Academic Wing-Level 1

FRONT VIEW

Academic Wing-Level 2

FRONT VIEW

SIGN TYPE WM
WING ID
PVC WALL MOUNTED SIGN 3" = 1'-0"

SIGN SPECIFICATIONS
PRESSURE SENSITIVE VINYL
MOUNTING: ON 36" WIDE GLASS DOOR

PSV GRAPHICS:
FONT: HELVETICA-NEUE-BOLD (HM)
SIZE: 2-1/4"
COLOR: 25-01M MATTE WHITE

2'-1"
1'-11 1/2"
WHITE FONT

Office Hours
7:30-3:30

School Hours
7:55-2:30

SIGN TYPE PSV.1
VINYL LETTERS ON GLASS DOOR 3" = 1'-0

SIGN SPECIFICATIONS
ACRYLIC PLAQUE SIGN
MOUNTING: VINYL TAPE (VT)

PLAQUE:
PART CODE: 341A-DPT
PART SIZE: 6"(h) x 10"(w) x 1/8" (thick)
PART COLOR: SW 7020 BLACK FOX

DIRECT PRINTED TACTILE GRAPHICS: (DPT)
COPY: HELVETICA-NEUE-ROMAN (HR)
SIZE: 5/8"
COLOR: A01 WHITE
BRAILLE COLOR: SAME COLOR AS BACKGROUND

10"
PLAN VIEW
6"
MAXIMUM ROOM CAPACITY
839 PERSONS
BRAILLE
BRAILLE
5/8" TACTILE COPY WITH BRAILLE
FRONT VIEW

SIGN TYPE MAX OCC
MAX OCCUPANCY INFO
ACRYLIC PLAQUE SIGN 6" = 1'-0"

SIGN SPECIFICATIONS
BASIS OF DESIGN: APCO ELEVATE SERIES OR APPROVED EQUAL
SIGN TYPE CODE: EV-PWM
DOUBLE SIDED GRAPHICS
MOUNTING: CPMT & CPMA (CMT-M)
HEIGHT: 8"
PART COLOR: A02 BLACK

DISPLAY PANELS: (QTY. 2)
PART CODE: EV-ACR
PART SIZE: 8-1/2" x 8-1/2"
PART COLOR: SW 7020 BLACK FOX

FLATBED PRINTED GRAPHICS: (FBP)
LOGO: LTBD (GIRLS/BOYS/ACCESSIBLE)
SIZE: 4"
COLOR: A01 WHITE

SINTRA CORE:
PART SIZE: 8" (h) x 8" (w) x 1/2" (d)
PART COLOR: BLACK

BOTTOM OF SIGN MOUNTED 80" A.F.F.

8 1/2"
8 1/2"
4"
FLATBED PRINTED GRAPHICS
GIRLS/BOYS/ACCESSIBLE SYMBOL
FRONT VIEW
SIDE A & B SAME
SIDE VIEW
1/2"
BOTTOM VIEW

SIGN TYPE PWM
PROJECTION WALL MOUNT
BASIS OF DESIGN: APCO ELEVATE SERIES OR APPROVED EQUAL 6" = 1'-0"

SIGN SPECIFICATIONS
PRESSURE SENSITIVE VINYL
MOUNTING: ON 36" WIDE GLASS DOOR

PSV GRAPHICS:
LOGO: L6773 (No Weapons)
SIZE: 6-1/2"
COLOR: 25-01M MATTE WHITE

FONT: HELVETICA-NEUE-BOLD (HM)
SIZE: 1-1/8"
COLOR: 25-01M MATTE WHITE

SYMBOL: S01 (NO SMOKING)
SIZE: 4-1/2"
COLOR: 25-01M MATTE WHITE

LOGO: L8942 (No Vaping)
SIZE: 4-1/2"
COLOR 25-01M MATTE WHITE

LOGO: L8732 (No Smokeless Tobacco)
SIZE: 4-1/2"
COLOR: 25-01M MATTE WHITE

2'-1"
WHITE FONT
No smoking, vaping, electronic smoking devices, or use of any tobacco products on campus

SIGN TYPE PSV
VINYL LETTERS ON GLASS DOOR 3" = 1'-0

SIGN SPECIFICATIONS
BASIS OF DESIGN: APCO ELEVATE SERIES (NO CHASSIS) OR APPROVED EQUAL
SIGN TYPE CODE: EV11
MOUNTING: VINYL TAPE (VT) & MECHANICAL FASTENERS (MFH)

SIGN INSERT(S):
PART CODE: EV-WIN (WINDOW)
PART SIZE: 8-1/8"(h) x 11"(w)
RULE COLOR: SW 7020 BLACK FOX (QTY. 2)

LASER PRINTED GRAPHICS: PROVIDED BY CLIENT

PVC BACKER:
PART SIZE: 8_1/8" (h) x 9" (w) x 1/4" (thick)
PART COLOR: BLACK

11"
PLAN VIEW
9 1/8"
LASER PRINTED GRAPHICS: PROVIDED BY CLIENT
FRONT VIEW

SIGN TYPE F
EVACUATION PLAN ID
BASIS OF DESIGN: APCO ELEVATE SERIES OR APPROVED EQUAL 6" = 1'-0"

SIGN SPECIFICATIONS
BASIS OF DESIGN: APCO ELEVATE SERIES (NO CHASSIS) OR APPROVED EQUAL
SIGN TYPE CODE: EV85
MOUNTING: VINYL TAPE (VT) & MECHANICAL FASTENERS (MFH)

SIGN INSERT(S):
PART CODE: EV-WIN (WINDOW)
PART SIZE: 11-5/8"(h) x 8-1/2"(w)
RULE COLOR: SW 7020 BLACK FOX (QTY. 2)

LASER PRINTED GRAPHICS: PROVIDED BY CLIENT

PVC BACKER:
PART SIZE: 10_5/8" (h) x 6-1/2" (w) x 1/4" (thick)
PART COLOR: BLACK

8 1/2"
PLAN VIEW
11 5/8"
LASER PRINTED GRAPHICS: PROVIDED BY CLIENT
FRONT VIEW

SIGN TYPE Fa
CHANGEABLE INSERTS ID
BASIS OF DESIGN: APCO ELEVATE SERIES OR APPROVED EQUAL 6" = 1'-0"

SIGN SPECIFICATIONS
ACRYLIC PLAQUE SIGN
MOUNTING: VINYL TAPE (VT)

PLAQUE:
PART CODE: 341A-FBP
PART SIZE: 6"(h) x 10"(w) x 1/8" (thick)
PART COLOR: SW 7020 BLACK FOX

FLATBED PRINTED GRAPHICS: (FBP)
COPY: HELVETICA-NEUE-ROMAN (HR)
SIZE: 1/2"
COLOR: A01 WHITE

10"
PLAN VIEW
6"
Kiln is Very Hot!
Do Not Touch!
Kiln location must be per manufacturer's instructions for minimum required distance from wall
FRONT VIEW

SIGN TYPE INFO
INFO ID
ACRYLIC PLAQUE SIGN 6" = 1'-0"

A1 SIGNAGE TYPES
AS007 6" = 1'-0" UNLESS NOTED OTHERWISE

WATAUGA COUNTY
VALLE CRUCIS SCHOOL

BROADSTONE ROAD
VALLE CRUCIS, NC

DESIGNER
CLARKNEXSEN
301 COLLEGE STREET, SUITE 300
ASHEVILLE, NORTH CAROLINA 28801
828.232.0808

PROFESSIONAL SEAL
2024.12.18 11:03:02-05'00'

SUBMITTAL
08.01.2022

REVISIONS

	12.17.24	SIGNAGE

KEY PLAN

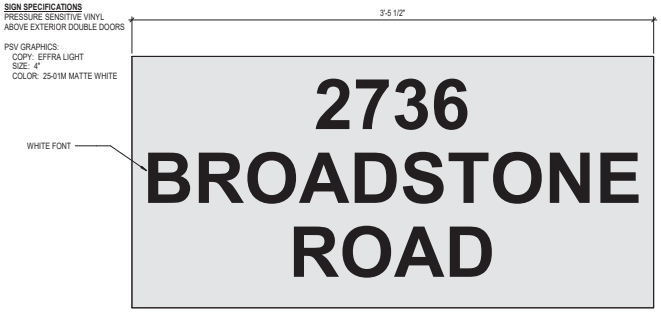
SHEET
SIGNAGE TYPES

AS007

DESIGN: Designer
DRAWN: Author
REVIEW: Checker
CN 9390

SIGN SPECIFICATIONS
PRESSURE SENSITIVE VINYL
ABOVE EXTERIOR DOUBLE DOORS

PSV GRAPHICS:
COPY: EFFRA LIGHT
SIZE: 4"
COLOR: 25-01M MATTE WHITE

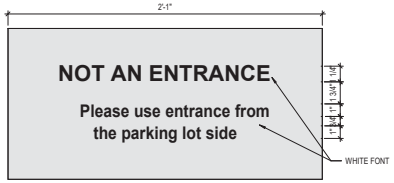


SIGN TYPE PSV.4
VINYL LETTERS ON GLASS DOOR
3" = 1'-0

ALL SIGNS TO BE CUSTOM COLOR: SEE SPECIFICATIONS.

SIGN SPECIFICATIONS
PRESSURE SENSITIVE VINYL
MOUNTING: ON 24" WIDE GLASS

PSV GRAPHICS:
COPY: HELVETICA-NEUE-BOLD (HM)
SIZE: 1-1/4" & 1"
COLOR: 25-01M MATTE WHITE



SIGN TYPE PSV.2
VINYL LETTERS ON GLASS DOOR
3" = 1'-0

SIGN SPECIFICATIONS
PRESSURE SENSITIVE VINYL
ABOVE EXTERIOR DOUBLE DOORS

PSV GRAPHICS:
COPY: EFFRA LIGHT
SIZE: 4"
COLOR: 25-01M MATTE WHITE

SIGN TYPE PSV.3
VINYL LETTERS ON GLASS DOOR
3" = 1'-0

C1 / AS008 SIGNAGE TYPES
3" = 1'-0"

ALL SIGNS TO BE CUSTOM COLOR: SEE SPECIFICATIONS.

WATAUGA COUNTY
VALLE CRUCIS SCHOOL

BROADSTONE ROAD
VALLE CRUCIS, NC

DESIGNER
CLARKNEXSEN
301 COLLEGE STREET, SUITE 300
ASHEVILLE, NORTH CAROLINA 28801
828.232.0808

PROFESSIONAL SEAL
2024.12.18 11:03:02-05'00'

SUBMITTAL
08.01.2022

REVISIONS

	12.17.24	SIGNAGE

KEY PLAN

SHEET
SIGNAGE TYPES

AS008

DESIGN: Designer
DRAWN: Author
REVIEW: Checker
CN 9390

SIGN SPECIFICATIONS
BASIS OF DESIGN: APCO 6160.1 ALUTEK MODULAR SIGN SYSTEM OR APPROVED EQUAL
FLAT SHEET POST MOUNT
NON-ILLUMINATED, SINGLE PANEL SERIES
MOUNTING: DIRECT BURIAL

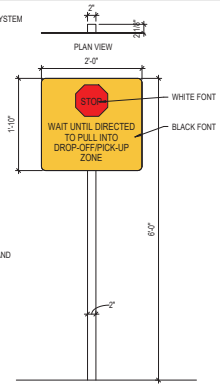
EXTERNAL SUPPORT POST:
POST: STD. 2" SQUARE TUBE
FINISH: BLACK

ALUMINUM PANEL:
SIZE: 22"(h) x 24"(w) x 1/8" (thick); Radius = 1_1/2"
BACKGROUND COLOR: A22 CHROME YELLOW

FLATBED PRINTED GRAPHICS: (FBP)
SYMBOL: S51 (Stop)
SIZE: 7"
COLOR: A69 AMERICAN RED & A01 WHITE

FONT: HELVETICA-NEUE-ROMAN (HR)
SIZE: 1-1/2"
COLOR: A02 BLACK

PROVIDE ENGINEERING DRAWINGS FOR CONSTRUCTION AND INSTALLATION DETAILS



SIGN TYPE SITE-E
LARGE REGULATORY SIGNS
BOD: APCO 6160.1 ALUTEK SERIES OR APP. EQUAL 1" = 1'-0"

SIGN SPECIFICATIONS
BASIS OF DESIGN: APCO 6160.1 ALUTEK MODULAR SIGN SYSTEM OR APPROVED EQUAL
FLAT SHEET POST MOUNT
NON-ILLUMINATED, SINGLE PANEL SERIES
MOUNTING: DIRECT BURIAL, CORE DRILLED- SEE SCHEDULE

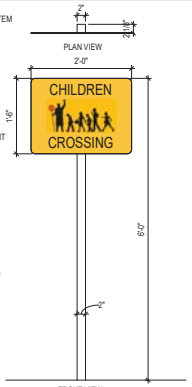
EXTERNAL SUPPORT POST:
POST: STD. 2" SQUARE TUBE
FINISH: BLACK

ALUMINUM PANEL:
SIZE: 18"(h) x 24"(w) x 1/8" (thick); Radius = 1_1/2"
BACKGROUND COLOR: A22 CHROME YELLOW EXTERIOR PAINT

FLATBED PRINTED GRAPHICS: (FBP)
SYMBOL: LTBD (Children Crossing)
SIZE: 8"
COLOR: A69 AMERICAN RED & A02 BLACK
ALT COLOR: A69 AMERICAN RED A01 WHITE

FONT: HELVETICA-NEUE-ROMAN (HR)
SIZE: 2-1/4"
COLOR: A02 BLACK
ALT COLOR: A01 WHITE

PROVIDE ENGINEERING DRAWINGS FOR CONSTRUCTION AND INSTALLATION DETAILS



SIGN TYPE SITE-E1
CHILDREN CROSSING SIGN
BOD: APCO 6160.1 ALUTEK SERIES OR APP. EQUAL 1" = 1'-0"

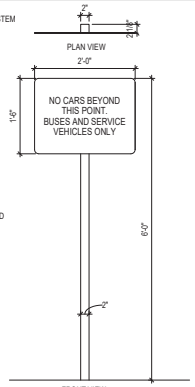
SIGN SPECIFICATIONS
BASIS OF DESIGN: APCO 6160.1 ALUTEK MODULAR SIGN SYSTEM OR APPROVED EQUAL
FLAT SHEET POST MOUNT
NON-ILLUMINATED, SINGLE PANEL SERIES
MOUNTING: DIRECT BURIAL

EXTERNAL SUPPORT POST:
POST: STD. 2" SQUARE TUBE
FINISH: BLACK

ALUMINUM PANEL:
SIZE: 18"(h) x 24"(w) x 1/8" (thick); Radius = 1_1/2"
BACKGROUND COLOR: A01 WHITE

FLATBED PRINTED GRAPHICS: (FBP)
FONT: HELVETICA-NEUE-ROMAN (HR)
SIZE: 1-1/2"
COLOR: A02 BLACK

PROVIDE ENGINEERING DRAWINGS FOR CONSTRUCTION AND INSTALLATION DETAILS



SIGN TYPE SITE-E2
LARGE REGULATORY SIGN
BOD: APCO 6160.1 ALUTEK SERIES OR APP. EQUAL 1" = 1'-0"

ALL SIGNS TO BE CUSTOM COLOR: SEE SPECIFICATIONS.

SIGN SPECIFICATIONS
BASIS OF DESIGN: APCO 6160.1 ALUTEK MODULAR SIGN SYSTEM OR APPROVED EQUAL
FLAT SHEET POST MOUNT
NON-ILLUMINATED, SINGLE PANEL SERIES
MOUNTING: DIRECT BURIAL UNLESS NOTED OTHERWISE

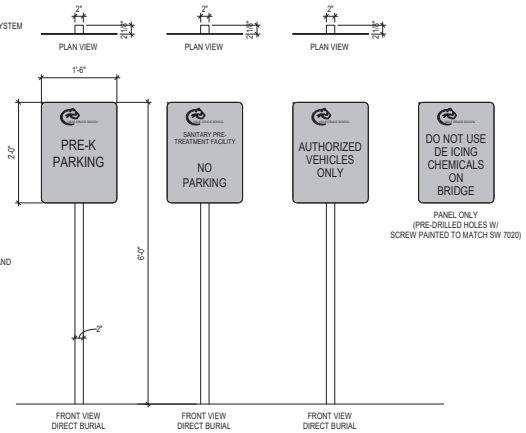
EXTERNAL SUPPORT POST:
POST: STD. 2" SQUARE TUBE
FINISH: BLACK

ALUMINUM PANEL:
SIZE: 24"(h) x 18"(w) x 1/8" (thick); Radius = 1_1/2"
BACKGROUND COLOR: SW 7020 BLACK FOX

PSV INTAGLIO GRAPHICS:
LOGO: LTBD (School Logo)
SIZE: 4"
COLOR: 7725-10 WHITE

FONT: HELVETICA-NEUE-ROMAN (HR)
SIZE: 2_1/2", 2", 1_7/8", 1_1/4"
COLOR: 7725-10 WHITE

PROVIDE ENGINEERING DRAWINGS FOR CONSTRUCTION AND INSTALLATION DETAILS



SIGN TYPE SITE-B
PARKING SIGN
BOD: APCO 6160.1 ALUTEK SERIES OR APPROVED EQUAL 1" = 1'-0"

SIGN SPECIFICATIONS
BASIS OF DESIGN: APCO 6160.1 ALUTEK MODULAR SIGN SYSTEM OR APPROVED EQUAL
FLAT SHEET POST MOUNT
NON-ILLUMINATED, SINGLE PANEL SERIES
MOUNTING: DIRECT BURIAL UNLESS NOTED OTHERWISE

EXTERNAL SUPPORT POST:
POST: STD. 2" SQUARE TUBE
FINISH: BLACK

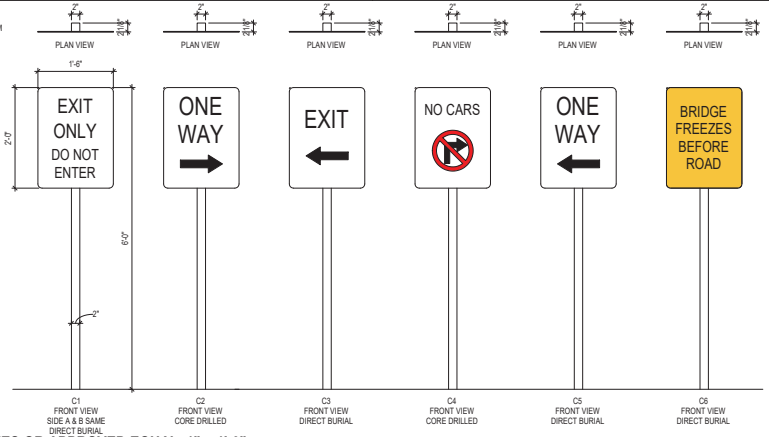
ALUMINUM PANEL:
SIZE: 24"(h) x 18"(w) x 1/8" (thick); Radius = 1_1/2"
BACKGROUND COLOR: A01 WHITE
C6 BACKGROUND COLOR: A22 CHROME YELLOW

PSV INTAGLIO GRAPHICS:
FONT: HELVETICA-NEUE-ROMAN (HR)
SIZE: 4"
ALT. SIZE: 2-1/2"
COLOR: 7725-12 BLACK

ARROW: A610
SIZE: 4"
COLOR: 7725-12 BLACK

ALT. LOGO: L6516 (No Left Turn)
SIZE: 10"
COLOR: A69 AMERICAN RED & A01 WHITE

PROVIDE ENGINEERING DRAWINGS FOR CONSTRUCTION AND INSTALLATION DETAILS



SIGN TYPE SITE-C
DIRECTIONAL SIGN
BOD: APCO 6160.1 ALUTEK SERIES OR APPROVED EQUAL 1" = 1'-0"

SIGN SPECIFICATIONS
BASIS OF DESIGN: APCO 6150RP ALUTEK MODULAR SIGN SYSTEM OR APPROVED EQUAL
REMOVABLE PANEL BASE MOUNT W/SQUARE ENDS
NON-ILLUMINATED, DOUBLE SIDED
MOUNTING: INTERIOR SUPPORT POSTS BOLTED TO CMU WALL

MONOLITHIC ALUMINUM PANEL:
SIZE: 24" (h) x 60" (w) x 8" (d)
BACKGROUND COLOR: PMS 200C RED

INTAGLIO PSV GRAPHICS:
LOGO: LTBD (Valle Crucis School)
SIZE: 20"
COLOR: 7725-10 3M WHITE

FONT: UNIVERS-BOLD-CONDENSED (U67)
SIZE: 3_1/4"
COLOR: 7725-10 3M WHITE

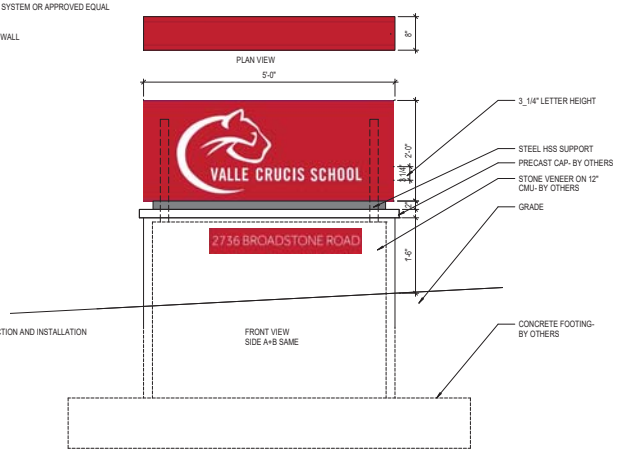
SKIRT:
SIZE: 1_1/2"(h) x 56"(w) x 8"(d)
COLOR: A02 BLACK

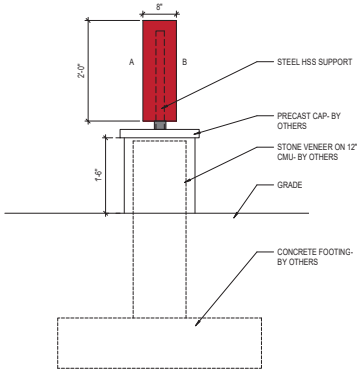
ADHERED STONE ON CMU ON FOUNDATION BY OTHERS

ALUMINUM PANEL FOR PSV ADDRESS:
SIZE: 6"(h) x 36"(w) x 1/4"(d)
FINISH: PMS 200 C RED

PSV GRAPHICS:
FONT: EFFRA-LIGHT (EFFL)
SIZE: 2"
COLOR: 7725-20 MATTE WHITE

PROVIDE ENGINEERING DRAWINGS SHOWING CONSTRUCTION AND INSTALLATION DETAILS





SIGN TYPE SITE- A
MAIN ID
BASIS OF DESIGN: APCO 6150.1RP ALUTEK SERIES OR APPROVED EQUAL 1" = 1'-0"

SIGN SPECIFICATIONS
BASIS OF DESIGN: APCO 6160.1 ALUTEK MODULAR SIGN SYSTEM OR APPROVED EQUAL
FLAT SHEET POST MOUNT
NON-ILLUMINATED, SINGLE PANEL SERIES
MOUNTING: PORTABLE STAND

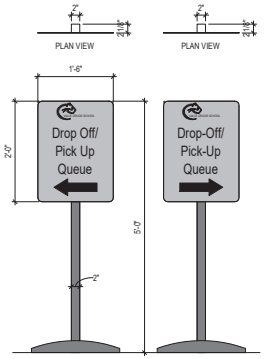
SIGN STAND:
MODEL: SETON PORTABLE SIGN STAND #95115
FINISH: BLACK

ALUMINUM PANEL:
SIZE: 24"(h) x 18"(w) x 1/8" (thick); Radius = 1 1/2"
BACKGROUND COLOR: SW 7020 BLACK FOX

PSV INTAGLIO GRAPHICS:
LOGO: LTBD (School Logo)
SIZE: 4-1/2"
COLOR: 7725-10 WHITE

FONT: HELVETICA-NEUE-ROMAN (HR)
SIZE: 2-1/2"
COLOR: 7725-10 WHITE

ARROW: A610
SIZE: 10"
COLOR: 7725-10 WHITE



SIGN TYPE SITE-D
PORTABLE SIGN
BOD: APCO 6160.1 ALUTEK SERIES OR APPROVED EQUAL 1" = 1'-0"

WATAUGA COUNTY
VALLE CRUCIS SCHOOL

BROADSTONE ROAD
VALLE CRUCIS, NC

DESIGNER
CLARKNEXSEN
301 COLLEGE STREET, SUITE 300
ASHEVILLE, NORTH CAROLINA 28801
828.232.0808

PROFESSIONAL SEAL
2024.12.18 11:03:04-05'00'

SUBMITTAL
08.01.2022

REVISIONS

	12.17.24	SIGNAGE

KEY PLAN

SHEET
SIGNAGE TYPES

AS009

DESIGN: Designer
DRAWN: Author
REVIEW: Checker

CN 9390

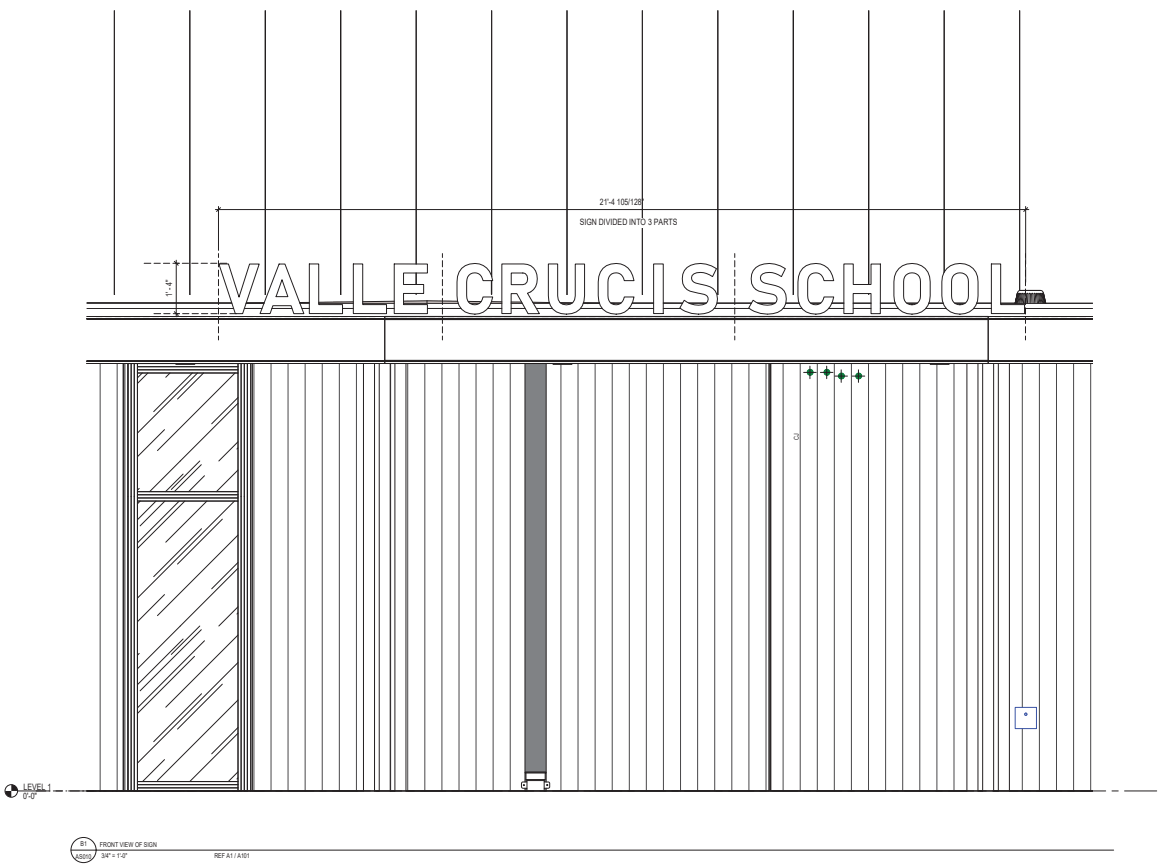
SIGN SPECIFICATIONS
2" THICK NON-ILLUMINATED CLOSED-BACK CHANNEL LETTERS

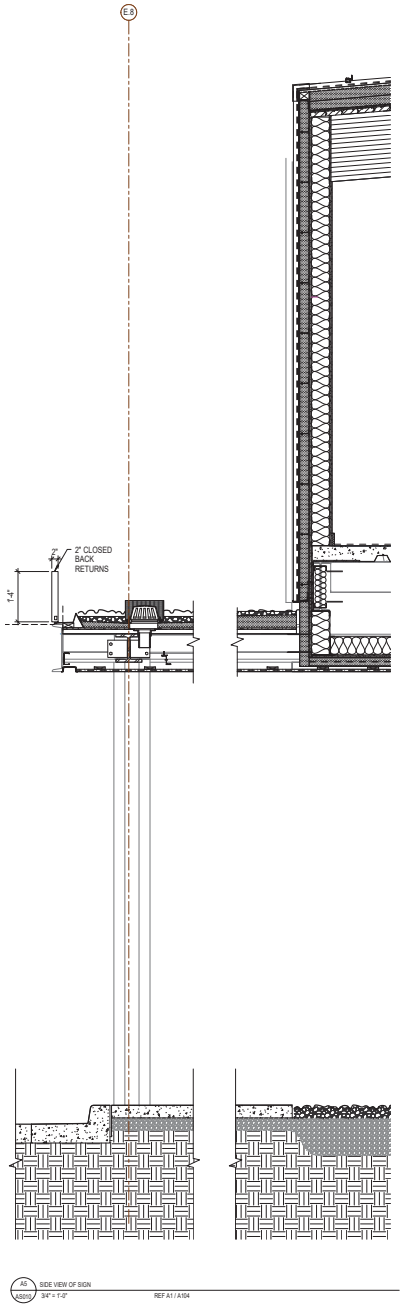
MOUNTING: COMMON 2-3/4" CHANNEL
MECHANICALLY FASTENED UNDER LETTERS

2" THICK CLOSED-BACK CHANNEL LETTERS
SIZE: 16"(h) x 262-19/32" (w) x 2" (d)
FINISH: DARK OXIDIZED BRONZE 1315 (GEMINI)

DIMENSIONAL GRAPHICS:
FONT: EFFRA-LIGHT (EFFL)
SIZE: 16"
FINISH: DARK OXIDIZED BRONZE 1315 (GEMINI)

ALL SIGNS TO BE CUSTOM COLOR: SEE SPECIFICATIONS.





SITE- F
DIMENSIONAL LETTERS

WATAUGA COUNTY
VALLE CRUCIS SCHOOL

BROADSTONE ROAD
VALLE CRUCIS, NC

DESIGNER
CLARKNEXSEN
301 COLLEGE STREET, SUITE 300
ASHEVILLE, NORTH CAROLINA 28801
828-232-0608

PROFESSIONAL SEAL
2024.12.18 11:03:04-05'00'

SUBMITTAL
08.01.2022

REVISIONS

	12.17.24	SIGNAGE

KEY PLAN

SHEET
SIGNAGE TYPES

AS010

DESIGN: Designer
DRAWN: Author
REVIEW: Checker

CN 9390

12/17/2024 3:26:20 PM
C:\Revit Projects\9390_VC 21_Eve.Sanstead.rvt

SIGN SPECIFICATIONS

6150RP AluTek Modular Sign System
Removable Panel Base Mount w/Square Ends
Non-Illuminated, Double Sided
Mounting: Interior Support Posts directly buried into earth.

Monolithic Aluminum Panel:
Size: 24"(h) x 60"(w) x 8"(d)
Backgrd. Color: PMS 200 C Red

Intaglio PSV Graphics:
Logo: LTBD (Valle Crucis School)
Size: 20"
Color: 7725-10 3M White

Font: UniversBold-Condensed (U67)
Size: 3-1/4"
Color: 7725-10 3M White

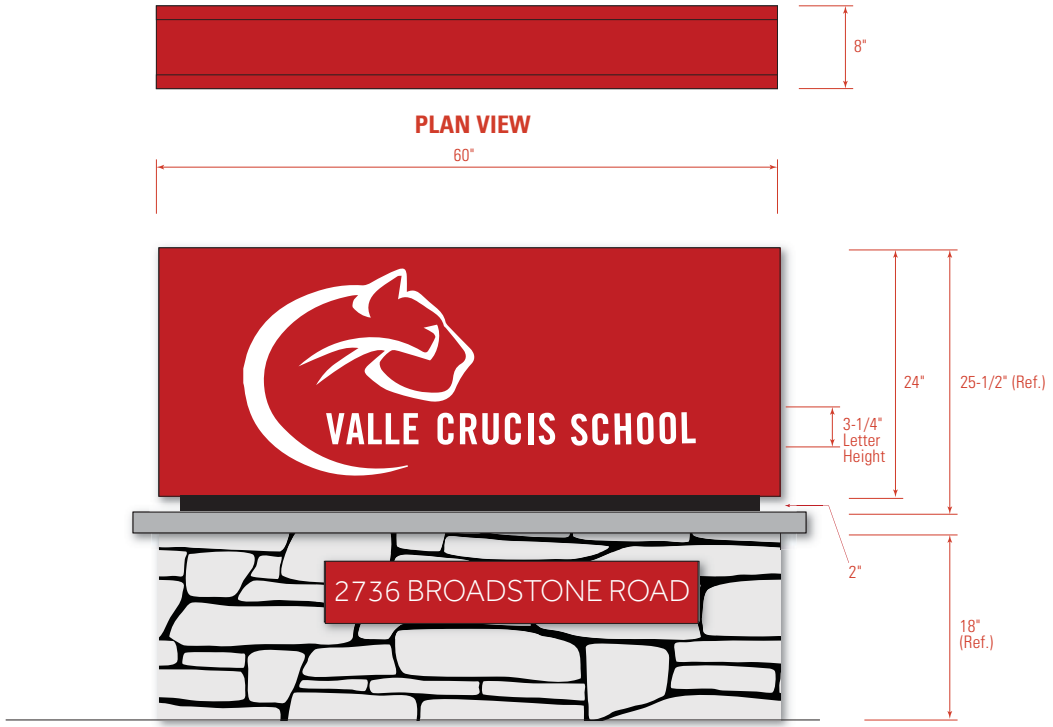
Skirt:
Size: 1-1/2"(h) x 56"(w) x 8"(d)
Color: A02 Black

Stacked Stone Base By Others

Aluminum Panel for PSV Address:
Size: 6"(h) x 36"(w) x 1/4"(d)
Finish: PMS 200 C Red

PSV Graphics:
Font: Effra-Light (EFFL)
Size: 2"
Color: 7725-20 Matte White

**** When Job Becomes an Order:***
NOTE:
See APCO Engineering Drawings for Construction & Installation Details.



SIGN TYPE (A) - SIDE A+B Same
QTY. 1
SCALE: 1" = 1'-0"

Scale Feet 0" 1/4" 1/2" 3/4" 1"

Sign Type: **A** **Main ID** **6150.1RP AluTek Series** Scale: 1" = 1'-0"

Production Info: Work Order #: **TBD** Approved By: Approved Date: Customer approval is required prior to production.

Drawn By:	Date:	Status:
J.Enriquez	22. Dec. 2023	Draft
J.Enriquez	04. Jan. 2024	Rev-1
J.Enriquez	05. June 2024	Rev-2
J.Enriquez	24. Sept. 2024	Rev-3
J.Enriquez	21. Oct. 2024	Rev-4
J.Enriquez	24. Oct. 2024	Rev-5
J.Enriquez	30. Oct. 2024	Rev-6

Project Reference: **Project:** Exterior Signage - Valle Crucis - Watauga County
Sales Rep: Brenda Dunaway
CSR/PM: Eric Gamblin

APCO
Corporate Headquarters
388 Grant Street SE
Atlanta, GA 30312-2227
Ph: 404.688.9000, Fax: 404.577.3847
Email: sales@apcosigns.com

Colors depicted are a general representation of the color specified. If color selection is critical, please request a sample for approval.

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SIGN SPECIFICATIONS

6160.1 AluTek Modular Sign System
Flat Sheet Post Mount
Non-Illuminated, Single Panel Series
Mounting: Direct Burial

External Support Post:
Post: Std. 2" Square Tube
Finish: To Be Determined (Natural Satin)

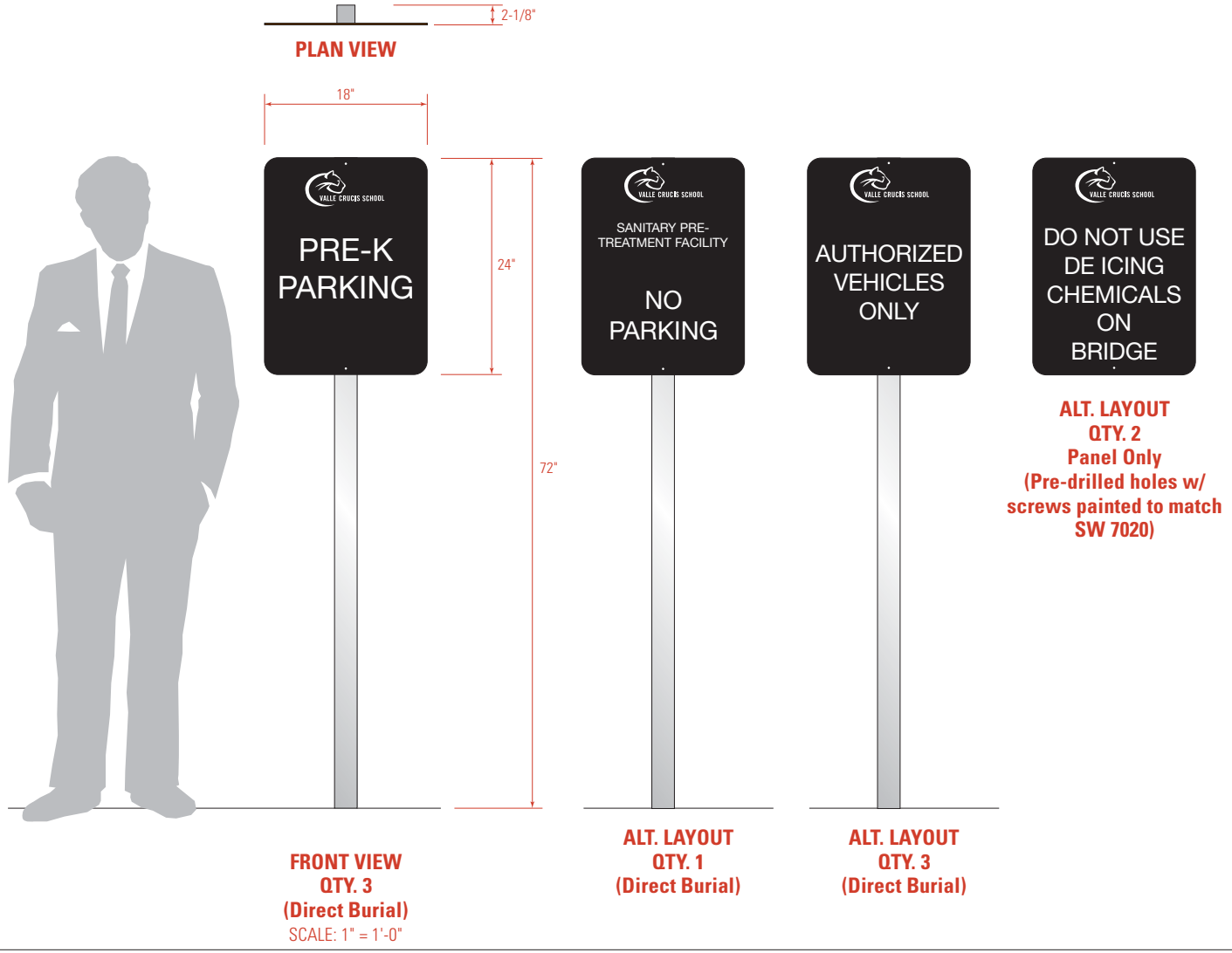
Aluminum Panel:
Size: 24"(h) x 18"(w) x 1/8"(t) (Radius = 1-1/2")
Backgrd. Color: SW 7020 Black Fox

PSV Intaglio Graphics:
Logo: LTBD (School Logo)
Size: 4"
Color: 7725-10 White

Font: HelveticaNeue-Roman (HR)
Size: 2-1/2", 2", 1-7/8" & 1-1/4"
Color: 7725-10 White

**** When Job Becomes an Order:***
NOTE:
See APCO Engineering Drawings
for Construction & Installation Details.

***** This can also be done as a 5110 (SignPanel) and a 4160.1 PolySign Series.***



FRONT VIEW
QTY. 3
(Direct Burial)
SCALE: 1" = 1'-0"

ALT. LAYOUT
QTY. 1
(Direct Burial)

ALT. LAYOUT
QTY. 3
(Direct Burial)

ALT. LAYOUT
QTY. 2
Panel Only
(Pre-drilled holes w/ screws painted to match SW 7020)

Scale Test 0" 1/4" 1/2" 3/4" 1"

Sign Type: **B** **Parking Sign** **6160.1 AluTek Series** Scale: 1" = 1'-0"

Production Info: Work Order #: **TBD** Approved By: Approved Date: Customer approval is required prior to production.

Status:	Date:	Drawn By:
Draft	22, Dec. 2023	J.Enriquez
Rev-1	05, June 2024	J.Enriquez
Rev-2	24, Sept. 2024	J.Enriquez
Rev-3	16, Oct. 2024	J.Enriquez
Rev-4	21, Oct. 2024	J.Enriquez

Project Reference: **Project:** Exterior Signage - Valle Crucis - Watauga County
Sales Rep: Brenda Dunaway
CSR/PM: Eric Gamblin

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Ph: 404.688.9000, Fax: 404.577.3847
Email: sales@apcosigns.com

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SIGN SPECIFICATIONS

6160.1 AluTek Modular Sign System
Flat Sheet Post Mount
Non-Illuminated, Single Panel Series
Mounting: Direct Burial

External Support Post:
Post: Std. 2" Square Tube
Finish: To Be Determined (Natural Satin)

Aluminum Panel:
Size: 24"(h) x 18"(w) x 1/8"(t) (Radius = 1-1/2")
Backgrd. Color: A01 White
(C6) - Background Color: A22 Chrome Yellow

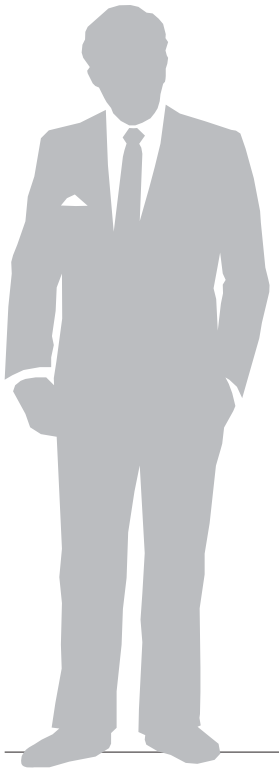
PSV Intaglio Graphics:
Font: HelveticaNeue-Roman (HR)
Size: 4"
(Alt.) Size: 2-1/2"
Color: 7725-12 Black

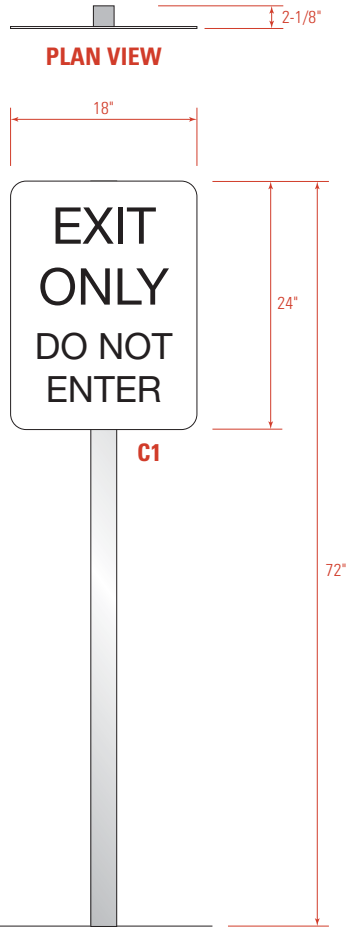
Arrow: A610
Size: 4"
Color: 7725-12 Black

(Alt.) Logo: L6516 (No Left Turn)
Size: 10"
Colors: A69 American Red & Ao1 White

**** When Job Becomes an Order:***
NOTE:
See APCO Engineering Drawings
for Construction & Installation Details.

***** This can also be done as a 5110 (SignPanel) and a 4160.1 PolySign Series.***





SIGN TYPE (C.1)
SIDE A + B SAME
FRONT VIEW
QTY. 1
SCALE: 1" = 1'-0"

C5 - QTY. 1
Direct Burial

C2 - QTY. 1
Core Drilled

C6 - QTY. 3
Direct Burial

C3 - QTY. 2
Direct Burial

C4 - QTY. 1
OTHER SIGN TYPES
WITH SAME SPECS
Core Drilled

Scale Feet 0" 1/4" 1/2" 3/4" 1"

Sign Type: **C1,C2,C3,C4 C5 & C6**
6160.1 AluTek Series
Scale: 1" = 1'-0"

Production Info:
Work Order #: **TBD**
Approved By:
Approved Date:
Customer approval is required prior to production.

Status:	Date:	Drawn By:
Draft	22. Dec. 2023	J.Enriquez
Rev-1	05. June 2024	J.Enriquez
Rev-2	24. Sept. 2024	J.Enriquez
Rev-3	16. Oct. 2024	J.Enriquez

Project Reference:
Project: Exterior Signage - Valle Crucis - Watauga County
Sales Rep: Brenda Dunaway
CSR/PM: Eric Gamblin

APCO
Corporate Headquarters
388 Grant Street SE
Atlanta, GA 30312-2227
Ph: 404.688.9000, Fax: 404.577.3847
Email: sales@apcosigns.com

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SIGN SPECIFICATIONS

6160.1 AluTek Modular Sign System
Flat Sheet Post Mount
Non-Illuminated, Single Panel Series
Mounting: Portable Stand

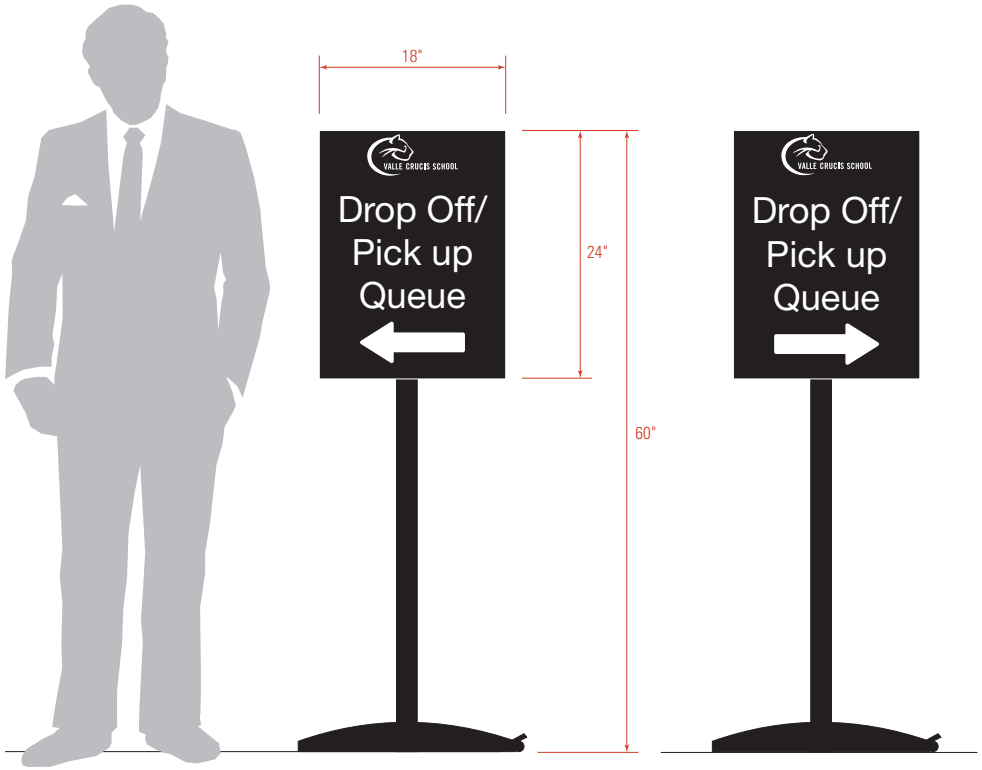
Sign Stand:
Model: Seton Portable Sign Stand #95115
Finish: Black

Aluminum Panel:
Size: 24"(h) x 18"(w) x 1/8"(t) (Radius = 1-1/2")
Backgrd. Color: SW 7020 Black Fox

Intaglio PSV Graphics:
Logo: LTBD (School Logo)
Size: 4-1/2"
Color: 7725-10 White

Font: HelveticaNeue-Roman (HR)
Size: 2-1/2"
Color: 7725-10 White

Arrow: A610
Size: 10"
Color: 7725-10 White



FRONT VIEW
QTY. 2
SCALE: 1" = 1'-0"

FRONT VIEW
QTY. 4
SCALE: 1" = 1'-0"

Scale Feet
0" 1/4" 1/2" 3/4" 1"

Colors depicted are a general representation of the color specified.
If color selection is critical, please request sample for approval.

Project Reference:
Project: Exterior Signage - Valle Crucis - Watauga County
Sales Rep: Brenda Dunaway
CSR/PM: Eric Gamblin

Status:	Date:	Drawn By:
Draft	22, Dec. 2023	J.Enriquez
Rev-1	05, June 2024	J.Enriquez
Rev-2	24, Sept. 2024	J.Enriquez
Rev-3	16, Oct. 2024	J.Enriquez

Production Info:
Work Order #: **TBD**
Approved By:
Approved Date:
Customer approval is required prior to production.

Sign Type:
D
Portable Sign
Scale: 1" = 1'-0"

APCO
Corporate Headquarters
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Atlanta, GA 30312-2227
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Email: sales@apcosigns.com

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SIGN SPECIFICATIONS

6160.1 AluTek Modular Sign System
Flat Sheet Post Mount
Non-Illuminated, Single Panel Series
Mounting: Direct Burial

External Support Post:
Post: Std. 2" Square Tube
Finish: To Be Determined (Natural Satin)

Aluminum Panel:
Size: 18"(h) x 22"(w) x 1/8"(t) (Radius = 1-1/2")
Backgrd. Color: A22 Chrome Yellow

Flatbed Printed Graphics: (FBP)
Symbol: S51 (Stop)
Size: 7"
Color: A69 American Red & A01 White

Font: HelveticaNeue-Roman (HR)
Size: 1-1/2"
Color: A02 Black

**** When Job Becomes an Order:***
NOTE:
See APCO Engineering Drawings
for Construction & Installation Details.

***** This can also be done as a 5110 (SignPanel) and a 4160.1 PolySign Series.***

SIGN TYPE (E)
FRONT VIEW
QTY. 1
Direct Burial
SCALE: 1" = 1'-0"

Scale Feet 0" 1/4" 1/2" 3/4" 1"

Sign Type: **E** — **Large Regulatory Sign 6160.1 AluTek Series** — Scale: 1" = 1'-0"

Production Info: Work Order #: **TBD** — Approved By: — Approved Date: — Customer approval is required prior to production.

Status:	Date:	Drawn By:
Draft	22, Dec. 2023	J.Enriquez
Rev-1	22, dec. 2023	J.Enriquez
Rev-2	24, Sept. 2024	J.Enriquez
Rev-3	16, Oct. 2024	J.Enriquez

Project Reference: **Project:** Exterior Signage - Valle Crucis - Watauga County

Sales Rep: Brenda Dunaway
CSR/PM: Eric Gamblin

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Ph: 404.688.9000, Fax: 404.577.3847
Email: sales@apcosigns.com

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SIGN SPECIFICATIONS

6160.1 AluTek Modular Sign System
Flat Sheet Post Mount
Non-Illuminated, Single Panel Series
Mounting: Direct Burial

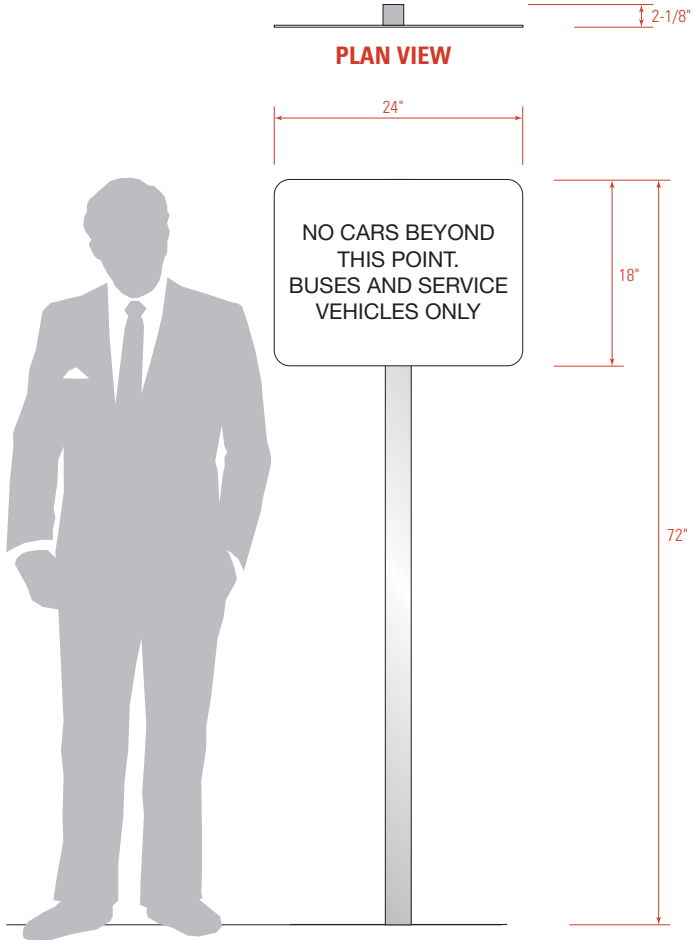
External Support Post:
Post: Std. 2" Square Tube
Finish: To Be Determined (Natural Satin)

Aluminum Panel:
Size: 18"(h) x 24"(w) x 1/8"(t) (Radius = 1-1/2")
Backgrd. Color: A01 White

Flatbed Printed Graphics: (FBP)
Font: HelveticaNeue-Roman (HR)
Size: 1-1/2"
Color: A02 Black

**** When Job Becomes an Order:***
NOTE:
See APCO Engineering Drawings
for Construction & Installation Details.

***** This can also be done as a 5110 (SignPanel) and a 4160.1 PolySign Series.***



SIGN TYPE (E2)
FRONT VIEW
QTY. 1
Direct Burial
SCALE: 1" = 1'-0"

Scale Feet 0" 1/4" 1/2" 3/4" 1"

Sign Type: **E2** **Large Regulatory Sign 6160.1 AluTek Series** Scale: 1" = 1'-0"

Production Info: Work Order #: **TBD** Approved By: Approved Date: Customer approval is required prior to production.

Drawn By: J.Enriquez J.Enriquez J.Enriquez

Date: 22. Dec. 2023 05. June 2024 24. Sept. 2024

Status: Draft Addition Rev-1

Project Reference: **Project:** Exterior Signage - Valle Crucis - Watauga County

Sales Rep: Brenda Dunaway
CSR/PM: Eric Gamblin

APCO
Corporate Headquarters
388 Grant Street SE
Atlanta, GA 30312-2227
Ph: 404.688.9000, Fax: 404.577.3847
Email: sales@apcosigns.com

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SIGN SPECIFICATIONS

6160.1 AluTek Modular Sign System
Flat Sheet Post Mount
Non-Illuminated, Single Panel Series
Mounting: Direct Burial

External Support Post:
Post: Std. 2" Square Tube
Finish: To Be Determined (Natural Satin)

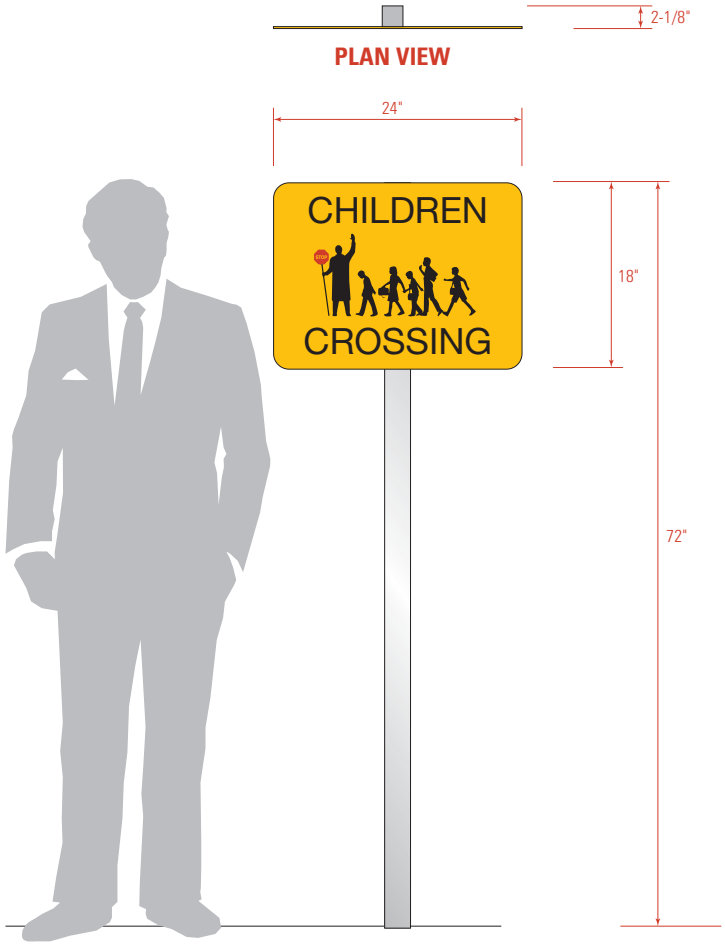
Aluminum Panel:
Size: 24"(h) x 18"(w) x 1/8"(t) (Radius = 1-1/2")
Backgrd. Color: A22 Chrome Yellow Exterior Paint
(Alt.) Backgrd. Color: Black Fox Exterior Paint

Flatbed Printed Graphics: (FBP)
Symbol: LTBD (Children Crossing)
Size: 8"
Color: A69 American Red & A02 Black
(Alt.) Color: A69 American Red A01 White

Font: HelveticaNeue-Roman (HR)
Size: 2-1/4"
Color: A02 Black
(Alt.) Color: A01 White

**** When Job Becomes an Order:***
NOTE:
See APCO Engineering Drawings
for Construction & Installation Details.

***** This can also be done as a 5110 (SignPanel) and a 4160.1 PolySign Series.***



SIGN TYPE (E1)
FRONT VIEW
QTY. 4
2-Direct Burial
2-Core Drilled
SCALE: 1" = 1'-0"

Scale Feet 0" 1/4" 1/2" 3/4" 1"

Sign Type: **E1**
Children Crossing Sign
6160.1 AluTek Series
Scale: 1" = 1'-0"

Production Info:
Work Order #: **TBD**
Approved By:
Approved Date:
Customer approval is required prior to production.

Status:	Date:	Drawn By:
Draft	22. Dec. 2023	J.Enriquez
Rev-1	05. June 2024	J.Enriquez
Rev-2	24. Sept. 2024	J.Enriquez
Rev-3	16. Oct. 2024	J.Enriquez

Project Reference:
Project: Exterior Signage - Valle Crucis - Watauga County
Sales Rep: To Be Determined
CSR/PM:

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Corporate Headquarters
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Atlanta, GA 30312-2227
Ph: 404.688.9000, Fax: 404.577.3847
Email: sales@apcosigns.com

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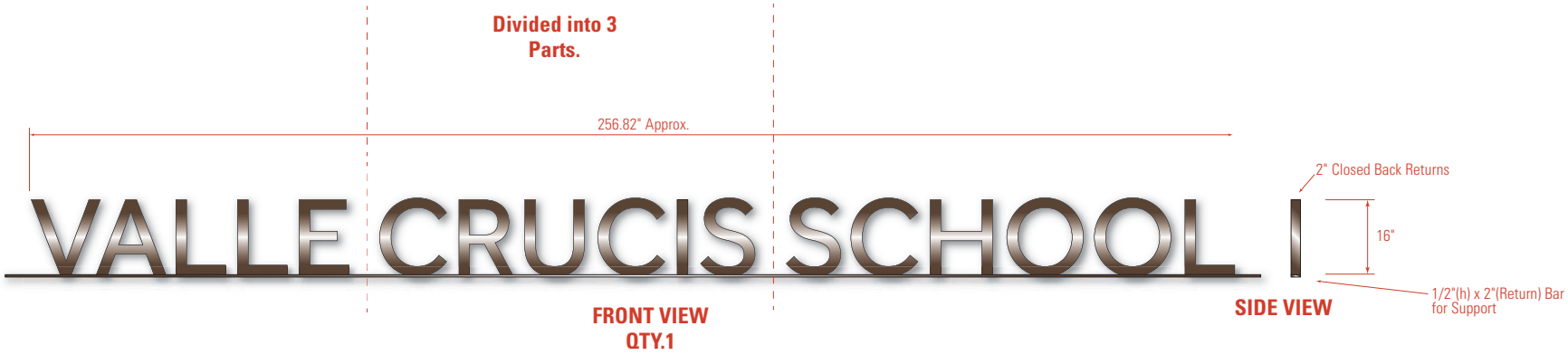
SIGN SPECIFICATIONS

2" Thick Non -Illuminated
Closed-Back Channel Letters
Mounting: Common 2-3/4" Channel
Mechanically Fastened under letters.

2" Thick Closed-Back Channel Letters
Size: 16"(h) x 262-19/32"(w) x 2"(d)
Finish: Dark Oxidized Bronze 1315 (Gemini)

Dimensional Graphics:
Font: Effra-Light (EFFL)
Size: 16"
Finish: Dark Oxidized Bronze 1315 (Gemini)



Scale Feet
0" 1/4" 1/2" 3/4" 1"

Sign Type:	F Dimensional Letters TBD Scale: 1/2" = 1'-0"
Production Info:	Work Order #: TBD Approved By: Approved Date: Customer approval is required prior to production.
Drawn By:	J.Enriquez J.Enriquez J.Enriquez J.Enriquez J.Enriquez J.Enriquez
Date:	22, Dec.2023 03, Jan. 2023 04, Jan. 2024 05, June 2024 17, Sept. 2024 24, Sept. 2024
Status:	Draft Rev-1 Rev-2 Rev-3 Rev-4 Rev-5
Project Reference:	Project: Exterior Signage - Valle Crucis - Watauga County Sales Rep: Brenda Dunaway CSR/PM: Eric Gamblin

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Ph: 404.688.9000, Fax: 404.577.3847
Email: sales@apcosigns.com

Colors depicted are a general representation of the color specified.
If color selection is critical, please request a sample for approval.

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SIGN SPECIFICATIONS

Pressure Sensitive Vinyl
Mounting: On 36" Wide Glass Door

PSV Graphics:
Logo: L6773 (No Weapons)
Size: 6-1/2"
Color: 25-01M Matte White

Font: HelveticaNeue-Bold (HM)
Size: 1-1/8"
(Alt.) Size: 2-1/4"
Color: 25-01M Matte White

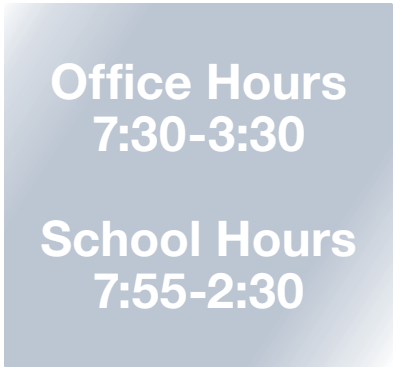
Symbol: S01 (No Smoking)
Size: 4-1/2"
Color: 25-01M Matte White

Logo: L8942 (No Vaping)
Size: 4-1/2"
Color: 25-01M Matte White

Logo: L8732 (No Smokeless Tobacco)
Size: 4-1/2"
Color: 25-01M Matte White

Note: *Logo file available for Production Use.*

Alt. Layout
QTY. 3
NORTH, SOUTH ENTRANCES
Scale: *1/4" = 1"*



Alt. Layout
QTY. 1
NORTH ENTRANCE
Scale: *1/8" = 1"*

Double Door Elevation View
(for Reference Only)
Scale: *1/2" = 1'-0"*

Scale Feet
0" 1/4" 1/2" 3/4" 1"

Colors depicted are a general representation of the color specified.
If color selection is critical, please request sample for approval.

Sign Type: **PSV** **Vinyl Letters on Glass Door** Scale: 1/4" = 1"

Production Info:
Work Order #: **TBD**
Approved By:
Approved Date:
Customer approval is required prior to production.

Status:	Date:	Drawn By:
Draft	22, Dec. 2023	J.Enriquez
Rev-1	05, June 2024	J.Enriquez
Rev-2	24, Sept. 2024	J.Enriquez
Rev-3	16, Oct. 2024	J.Enriquez
Rev-4	21, Oct. 2024	J.Enriquez

Project Reference:
Project: Exterior Signage - Valle Crucis - Watauga County
Sales Rep: Brenda Dunaway
CSR/PM: Eric Gamblin

APCO
Corporate Headquarters
388 Grant Street SE
Atlanta, GA 30312-2227
Ph: 404.688.9000, Fax: 404.577.3847
Email: sales@apcosigns.com

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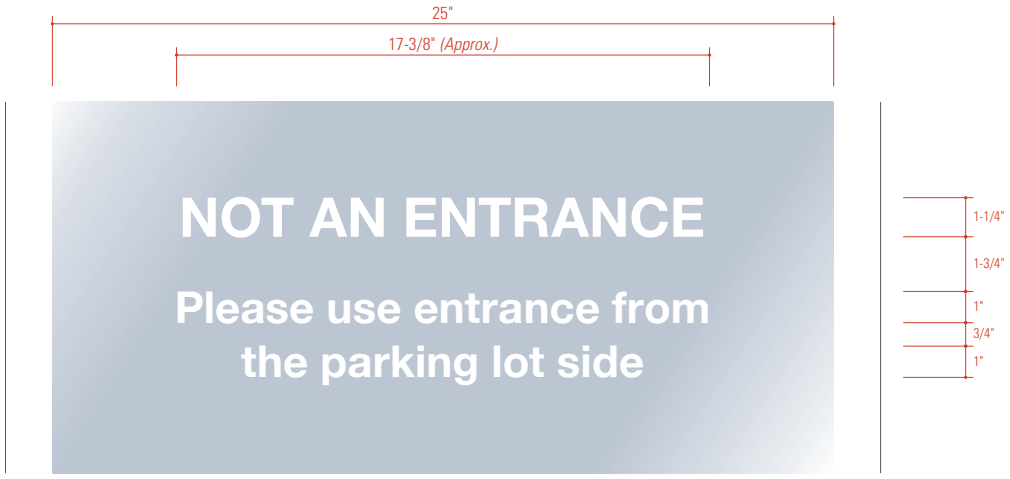
SIGN SPECIFICATIONS

Pressure Sensitive Vinyl
Mounting: On 24" Wide Glass

PSV Graphics:
Copy: HelveticaNeue-Bold (HM)
Size: 1-1/4" & 1"
Color: 25-01M Matte White



SOUTH ENTRANCE
QTY. 1

Scale Test
0" 1/4" 1/2" 3/4" 1"

Sign Type:	**PSV.1** **Vinyl Latters on Glass Door**
Production Info:	Work Order #: **TBD** Approved By: Approved Date: Customer approval is required prior to production.
Drawn By:	J.Enriquez J.Enriquez J.Enriquez J.Enriquez
Date:	22, Dec. 2023 24, Sept. 2024 16, Oct. 2024 21, Oct. 2024
Status:	Draft Rev-1 Rev-2 Rev-3
Project Reference:	**Project:** Exterior Signage - Valle Crucis - Watauga County
	Sales Rep: Brenda Dunaway **CSR/PM:** Eric Gamblin
Scale:	1/4" = 1 "

Corporate Headquarters
388 Grant Street SE
Atlanta, GA 30312-2227
Ph: 404.688.3000, Fax: 404.577.3847
Email: sales@apcosigns.com

Colors depicted are a general representation of the color specified.
If color selection is critical, please request sample for approval.

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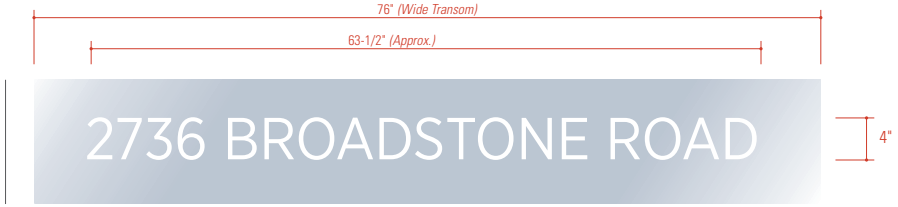
SIGN SPECIFICATIONS

Pressure Sensitive Vinyl
Above exterior double doors
leading to the North Vestibule

PSV Graphics:
Copy: Effra-Light
Size: 4"
Color: 25-01M Matte White



SOUTH ENTRANCE
QTY. 1

NORTH ENTRANCE
QTY. 1

Colors depicted are a general representation of the color specified.
If color selection is critical, please request sample for approval.

Scale Test 0" 1/4" 1/2" 3/4" 1"

Sign Type: **PSV2** Vinyl Letters
Scale: 1" = 1'-0"

Production Info:
Work Order #: **TBD**
Approved By:
Approved Date:
Customer approval is required prior to production.

Status:	Date:	Drawn By:
Draft	22. Dec. 2023	J.Enriquez
Rev-1	24. Sept. 2024	J.Enriquez
Rev-2	16. Oct. 2024	J.Enriquez

Project Reference:
Project: Exterior Signage - Valle Crucis - Watauga County
Sales Rep: Brenda Dunawau
CSR/PM: Eric Gamblin

APCO
Corporate Headquarters
388 Grant Street SE
Atlanta, GA 30312-2227
Ph: 404.688.9000, Fax: 404.577.3847
Email: sales@apcosigns.com

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AGENDA ITEM 9:

MISCELLANEOUS ADMINISTRATIVE MATTERS

G. Boards and Commissions

MANAGER'S COMMENTS:

Commissioner Appointments to Boards & Commissions

Each Commissioner nominates a representative to the Boone Rural Fire Protection Service District Board and the Watauga County Planning Board whose terms run concurrent with the term of the appointing Commissioner.

Commissioner Marsh would like to appoint Neal Winebarger as his district representative on the Watauga County Planning Board. Action must be taken by the entire Board of Commissioners to make these appointments.

Watauga Medical Center Board of Trustees

The Watauga Medical Center Board of Trustees has recommended Lisa Cooper for reappointment and Matthew Vincent for appointment as Board Trustees. Each of their terms would be effective January 1, 2025, through December 31, 2027. These are first readings.

Watauga County Board of Adjustment

The Board of Adjustment term of Ms. Sue Sweeting has expired. The revised NC General Statute 160D no longer makes any mention of appointments representing zoned areas of counties with partial-county zoning; therefore, it is not necessary to consider where appointees live. The term will be for three years. There are no recommendations from the Board of Adjustment at this time and no volunteer applications have been received.

Valle Crucis Historic Preservation Commission

The term of Erin Welsh has expired on the Valle Crucis Historic Preservation Commission. The member must live in the Historic District or be a current member representative of the Valle Crucis Community Council. The Preservation Commission has not made a recommendation at this time. A volunteer application has been received from Mr. Bryant Ward who is interested in serving. This is a first reading and, therefore, no action is required.

UNC HEALTH
Appalachian

Chuck Mantooth
President & CEO

December 13, 2024

Mr. Deron Geouque
Watauga County Manager
814 West King Street, Suite 205
Boone, NC 28607

Dear Deron:

The Watauga Medical Center, Inc. Board of Trustees at their December 12, 2024 meeting unanimously approved submitting the following names to be considered by the Watauga County Commissioners for appointment to the Watauga Medical Center, Inc. Board of Trustees:

Lisa Cooper
Matthew Vincent

The appointment will be for a three-year term beginning January 1, 2025 and ending December 31, 2027.

Thank you for your assistance with this process and please contact me should you have any questions.

Sincerely,

Chuck Mantooth, President & CEO
Appalachian Regional Healthcare System, Inc.

PO Box 2600 | 336 Deerfield Road | Boone, NC 28607 | 828.262.4301 | Fax 828.268.8908
apprhs.org

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: Bryant Ward

Home Address: 2839 Broadstone Road

City: Banner Elk Zip: 28604

Telephone: (H) 828-606-0794 (W) _____ (Fax) _____

Email: bryant.ward@gmail.com

Place of Employment: Self-employed

Job Title: Physician

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

◯ Bald Mountain	◯ Stony Fork	◉ Watauga
◯ New River	◯ Brushy Fork	◯ Cove Creek
◯ Beaver Dam	◯ Meat Camp	◯ Shawneehaw
◯ Blue Ridge	◯ Blowing Rock	◯ Laurel Creek
◯ Elk	◯ North Fork	◯ Boone

In addition, Please Indicate If You Live In One Of The Following Areas:

◯ Foscoe-Grandfather Community	◉ Valle Crucis Historic District
◯ Howards Creek Watershed	◯ Winklers Creek Watershed
◯ South Fork New River Watershed	◯ Extraterritorial Area

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

Gender

◉ Male
◯ Female

Ethnic Background

◯ African American
◉ Caucasian
◯ Native American
◯ Hispanic
◯ Other

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Valle Crucis Historic Preservation Commission
2.
3.

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work Experience:

Hospitalist Physician - Watauga Medical Center (2017-2024)
Owner - Valle Health - Family Practice in Valle Crucis

Volunteer Experience:

Community Care Clinic - Providing Free Medical Care (2017-2020)
Watauga Rec Department Youth Sports Coaching - Teeball/Baseball/Soccer: 2021-Present

Other Experience:

Other Comments:

My family moved to the high country in 2017. We moved to our current home in Valle Crucis in 2021. We have four children and are active members of our community - volunteering at the VC Community Park and coaching local youth sports for various Valle Crucis teams. My wife also currently serves on the Valle Crucis Community Council. I also recently founded a small business in Valle Crucis: Valle Health, an independent family practice.

Signature: **Date:** _____

Print Form Reset Form

AGENDA ITEM 9:

MISCELLANEOUS ADMINISTRATIVE MATTERS

H. Announcements

MANAGER'S COMMENTS:

The High Country Council of Governments' 49th Annual Banquet was postponed due to Hurricane Helene and has been rescheduled for Friday, March 7, 2025, from 6:00 to 9:00 P.M. in the Grandview Ballroom at the Northwest End Zone Facility, Appalachian State University. The deadline to RSVP is February 21, 2025. Please let Anita know if you plan to attend and she will assist with registration.

AGENDA ITEM 10:

BREAK

HIGH COUNTRY COUNCIL OF GOVERNMENTS
Celebrating 50 Years
1974 - 2024

Event Details

Cost
$50.00 Per Person

Date and Location
Friday, March 7, 2025

Grandview Ballroom
North End Zone Facility
Appalachian State University
135 Jack Branch Drive
Boone, NC 28607

RSVP Deadline
February 21, 2025

Schedule of Events
Reception (Cash Bar)
6:00 - 7:00pm

Presentation of Awards
7:00 - 7:30pm

Buffet Dinner
7:30 - 8:30pm

Networking
8:30 - 9:00pm

Important Information

- Refunds can be given if cancellations are provided prior to RSVP deadline of February 21, 2025.
- If your guest is not being paid for by your local government entity or organization, please remit payment with RSVP.
- We are unable to accept payments of any kind at the door.
- Cash bar during reception accepts Mastercard & Visa only.
- Parking attendant will direct you to a handicap accessible parking area, the drop-off lane, or the general parking.
- Directions: From Rivers Street, turn onto Stadium Drive and proceed up the hill until you see a parking attendant. The facility will be on your left (connected to the stadium).
- Questions? Please contact Victoria at 828-265-5434 x.101 or voxentine@hccog.org.

AGENDA ITEM 11:

CLOSED SESSION

Attorney/Client Matters per, G. S. 143-318.11(a)(3)
Land Acquisition per, G. S. 143-318.11(a)(5)(i)
Personnel Matters per, G. S. 143-318.11(a)(6)