

**TENTATIVE AGENDA & MEETING NOTICE
BOARD OF COUNTY COMMISSIONERS**

**TUESDAY, MARCH 21, 2017
5:30 P.M.**

**WATAUGA COUNTY ADMINISTRATION BUILDING
COMMISSIONERS' BOARD ROOM**

TIME	#	TOPIC	PRESENTER	PAGE
5:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES: March 7, 2017, Regular Meeting March 7, 2017, Closed Session		1
	3	APPROVAL OF THE MARCH 21, 2017 AGENDA		9
5:35	4	PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON PROPOSED AMENDMENTS TO THE WATAUGA COUNTY SIGN ORDINANCE	MR. JOE FURMAN	11
5:40	5	VAYA HEALTH FY 2016 AUDIT REPORT	MS. JENNIFER TERNAY	15
5:45	6	REQUEST FOR USE OF COUNTY SPACE FOR WEEKDAY FARMERS' MARKET	MS. CAROL COULTER	73
5:50	7	COOPERATIVE EXTENSION UPDATE	MR. EDDY LABUS	75
5:55	8	BOARD OF EQUALIZATION AND REVIEW SCHEDULE	MR. LARRY WARREN	77
6:00	9	MISCELLANEOUS ADMINISTRATIVE MATTERS	MR. DERON GEOUQUE	
		A. Proposed Contract for Public Safety and Emergency Communications Systems Comprehensive Study		81
		B. Proposed Proclamation Naming April 1, 2017, As Watauga County Seed Library Day		95
		C. Out-of-State Travel Requests		99
		D. Boards and Commissions		111
		E. Announcements		149
6:05	10	PUBLIC COMMENT		152
7:05	11	BREAK		152
7:10	12	CLOSED SESSION Attorney/Client Matters – G. S. 143-318.11(a)(3) Land Acquisition – G. S. 143-318.11(a)(5)(i)		152
7:30	13	ADJOURN		

AGENDA ITEM 2:

APPROVAL OF MINUTES:

March 7, 2017, Regular Meeting

March 7, 2017, Closed Session

DRAFT**MINUTES****WATAUGA COUNTY BOARD OF COMMISSIONERS
TUESDAY, MARCH 7, 2017**

The Watauga County Board of Commissioners held a regular meeting, as scheduled, on Tuesday, March 7, 2017, at 8:30 A.M. in the Commissioners' Board Room of the Watauga County Administration Building, Boone, North Carolina.

PRESENT: John Welch, Chairman
 Billy Kennedy, Vice-Chairman
 Jimmy Hodges, Commissioner
 Larry Turnbow, Commissioner
 Perry Yates, Commissioner
 Anthony di Santi, County Attorney
 Deron Geouque, County Manager
 Anita J. Fogle, Clerk to the Board

Chairman Welch called the meeting to order at 8:31 A.M.

Commissioner Yates opened with prayer and Vice-Chairman Kennedy led the Pledge of Allegiance.

APPROVAL OF MINUTES

Chairman Welch called for additions and/or corrections to the February 16 & 17, 2017, special meeting minutes, February 21, 2017, regular and closed session minutes, and February 28, 2017, special meeting minutes.

Vice-Chairman Kennedy, seconded by Commissioner Hodges, moved to approve the February 16 & 17, 2017, special meeting minutes as presented.

VOTE: Aye-5
 Nay-0

Vice-Chairman Kennedy, seconded by Commissioner Hodges, moved to approve the February 21, 2017, regular meeting minutes as presented.

VOTE: Aye-5
 Nay-0

Vice-Chairman Kennedy, seconded by Commissioner Hodges, moved to approve the February 21, 2017, closed session minutes as presented.

VOTE: Aye-5
 Nay-0

Vice-Chairman Kennedy, seconded by Commissioner Hodges, moved to approve the February 28, 2017, special meeting minutes as presented.

VOTE: Aye-5
Nay-0

APPROVAL OF AGENDA

Chairman Welch called for additions and/or corrections to the March 7, 2017, agenda.

County Manager Geouque requested to add Land Acquisition, per G. S. 143-318.11(a)(5)(i), to the scheduled closed session.

Vice-Chairman Kennedy, seconded by Commissioner Yates, moved to approve the March 7, 2017, agenda as amended.

VOTE: Aye-5
Nay-0

APPALACHIAN DISTRICT HEALTH DEPARTMENT ANNUAL REPORT

Ms. Beth Lovette, Appalachian District Health Department Director, presented the Annual Report for Fiscal Year 2015-2016. The report was given for information only; therefore, no action was required.

WESTERN YOUTH NETWORK UPDATE

Ms. Jennifer Warren, Western Youth Network (WYN) Director, presented an update on current activities of the organization. The report was given for information only; therefore, no action was required.

REQUEST TO ADOPT THE MIDDLE FORK GREENWAY MASTER PLAN

Ms. Wendy Patoprsty, Middle Fork Greenway Project Director, presented the Middle Fork Greenway Master Plan for consideration. Ms. Patoprsty stated that approval was recently granted to apply for a Parks and Recreation Trust Fund (PARTF) grant in May for the Middle Fork Greenway construction. Adoption of the Middle Fork Greenway Master Plan would be favorable on the grant application.

Commissioner Yates, seconded by Vice-Chairman Kennedy, moved to adopt the master plan as presented.

VOTE: Aye-5
Nay-0

PROPOSED AMENDMENTS TO THE HIGH IMPACT LAND USE ORDINANCE

Mr. Joe Furman, Planning and Inspections Director, presented proposed amendments to the High Impact Land Use (HILU) Ordinance resulting from the public hearing held on February 28, 2017.

Mr. Furman presented an updated definition of Immediate Family as follows: A person's parents, spouse, children and siblings, including the parent's spouse. Includes step children and adopted children and their spouses.

County Attorney di Santi stated that the HILU moratorium expires on March 10, 2017.

Vice-Chairman Kennedy, seconded by Commissioner Hodges, moved to adopt the High Impact Land Use Ordinance as amended and including the updated definition of "Immediate Family."

VOTE: Aye-5
Nay-0

PROPOSED CHANGE ORDERS FOR MEDIC BASE 3

Mr. Robert Marsh, Maintenance Director, presented the final change orders for Medic Base 3. There were four (4) deductive change orders totaling \$14,182.80 and six (6) additive change orders totaling \$13,552.08. The building committee recommended approving the change orders as presented adjusting the contract sum by \$630.72 in the County's favor.

Commissioner Yates, seconded by Vice-Chairman Kennedy, moved to approve the change orders as presented.

VOTE: Aye-5
Nay-0

TAX MATTERS

A. Monthly Collections Report

Tax Administrator, Mr. Larry Warren, presented the Tax Collections Report for the month of February 2017. The report was presented for information only and, therefore, no action was required.

B. Refunds and Releases

Mr. Warren presented the Refunds and Releases Report for February 2017 for Board approval:

TO BE TYPED IN MINUTE BOOK

Vice-Chairman Kennedy, seconded by Commissioner Hodges, moved to approve the Refunds and Releases Report for February 2017 as presented.

VOTE: Aye-5
Nay-0

REPORT ON OLD BOONE READY MIX PROPERTY

County Attorney di Santi gave an overview regarding the Old Boone Ready Mix property.

- | | |
|------------------|---|
| August 2016 | Town of Boone filed action against the property owner, Mike Perry, for various violations. |
| November 2016 | Town of Boone was granted an Order of Enforcement for Mr. Perry to bring the property into compliance with the Town's Unified Development Ordinance. |
| December 2016 | The Court of Appeals decision was reversed. The Town of Boone's Extra-Territorial Jurisdiction (ETJ) removal was deemed constitutional effective January 10, 2017. |
| January 10, 2017 | The Town of Boone no longer has authority over property in the former ETJ area. Since then, the property has been in the County's jurisdiction, the County has requested to intervene in the Town's case. |
| March 6, 2017 | The County request to intervene was granted and an order is in place authorizing the County to proceed. |

County Attorney di Santi, County Manager Geouque, and Planning Director Furman, met and viewed the property. The County Attorney stated that Mr. Perry was expected to be released from prison, on unrelated charges, in the next couple of weeks and staff plans to meet with him to devise a plan that doesn't put the County in a difficult situation with the property.

County Attorney di Santi stated that most of the violations on the property appear to be related to the building code as well as safety and health regulations. Discussions have been held regarding brownfield grants and the possibility of the District Attorney's involvement to use potentially available state funds to clean up the property.

The report was given for information only; therefore, no action was required.

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Proposed School Calendar Flexibility Resolution

County Manager Geouque presented a proposed joint resolution regarding school calendar flexibility for consideration. The support of the Board is being requested to restore control over the school calendar to the local Board of Education. Upon approval of both Boards, the resolution will then be forwarded to our local legislators.

Commissioner Yates, seconded by Commissioner Turnbow, moved to adopt the resolution as presented.

VOTE: Aye-5
Nay-0

B. Sheriff's Office Vehicle Purchase Request

County Manager Geouque stated that at the last meeting, action was tabled on a bid for a 2017 Chevrolet Silverado 2500 Crew Cab 4WD. The proposed bid was from Ben Mynatt Chevrolet, a North Carolina Sheriff's Association vendor. The item was tabled to allow time for staff to

verify that local vendors were included on the Sheriff's Association list of vendors. The Sheriff's Office submitted the list of vendors to staff in which local vendors were included. The cost for the vehicle including tax and tag is \$29,818.46. The current cost exceeds the budgeted amount and therefore a budget amendment will be forthcoming recognizing additional narcotics funds.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to award the bid for the 2017 Chevrolet Silverado 2500 Crew Cab 4WD pickup, in the total amount of \$29,818.46, to Ben Mynatt Chevrolet per the North Carolina Sheriff's Association vendor list and to encourage that local bids be sought in addition to the Association list for future vehicles.

VOTE: Aye-5
Nay-0

C. Boards and Commissions

County Manager Geouque presented the following Boards and Commissions for consideration:

JCPC

The Juvenile Crime Prevention Council (JCPC) recommends the following changes to its membership due to changes in required positions: Mr. Andy Ellis to replace Mr. Spencer Sharrits as the Member of the Faith Community; Mr. Josh Teague to replace Mr. Eric Eller as the Juvenile Defense Attorney; and Mr. Josh Johnson to replace Mr. Timothy Eller as a Court Counselor.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to waive the second reading and appoint the following to the Juvenile Crime Prevention Council: Mr. Andy Ellis, Faith Community representative, Mr. Josh Teague, Juvenile Defense Attorney representative, and Mr. Josh Johnson, Court Counselor representative.

VOTE: Aye-5
Nay-0

CCC&TI

The Caldwell Community College and Technical Institute (CCC&TI) Board of Trustees recommends the reappointment of Mr. Lowell Younce to the Board. His term expires June 30, 2017. This was a first reading; therefore, no action was required.

Several volunteer applications, recently received for various Boards and Commissions, were presented.

D. Announcements

County Manager Geouque announced the following:

- The Watauga County Cooperative Extension's annual "Report to the People" lunch is on Tuesday, March 7, 2017, from 11:45 A.M. to 1:00 P.M.
- The FY 2018 Proposed Budget will be presented at the May 2, 2017, Board meeting. Budget Work Sessions have been scheduled from 12:00 – 7:00 P.M. on both Thursday, May 4 and Monday, May 8, 2017, to review the Proposed Budget. The County Manager

stated that the Board has been invited to the “Teacher of the Year” recognition on May 4, 2017, at 6:00 P.M.

By consensus, the Board agreed to change the time of the May 4, 2017, Budget Work Session to 10:00 A.M. to 5:00 P.M. to allow time for the Board to attend the “Teacher of the Year” event.

- A public hearing will be held on Tuesday, March 21, 2017, at 5:30 P.M. to allow for citizen comment on proposed amendments to the Watauga County Sign Ordinance.

PUBLIC COMMENT

Mr. Terry B. Covell stated that changes to the High Impact Land Use Ordinance were helpful but requested more protections.

Ms. Annette Reeves had signed up to speak but had to leave for a commitment prior to public comment. Mr. Lee Stroupe asked to speak on her behalf. Mr. Stroupe stated that Ms. Reeves had intended to ask for the noise and environmental concerns to be looked at in regards to shooting ranges.

Mr. Stroupe also thanked the Board for the report on the old Boone Ready Mix property.

CLOSED SESSION

At 9:37 A.M., Commissioner Turnbow, seconded by Vice-Chairman Kennedy, moved to enter Closed Session to discuss Attorney/Client Matters, per G. S. 143-318.11(a)(3) and Land Acquisition, per G. S. 143-318.11(a)(5)(i).

VOTE: Aye-5
Nay-0

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to resume the open meeting at 10:56 A.M.

VOTE: Aye-5
Nay-0

ADJOURN

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to adjourn the meeting at 10:56 A.M.

John Welch, Chairman

ATTEST: Anita J. Fogle, Clerk to the Board

Blank Page

AGENDA ITEM 3:

APPROVAL OF THE MARCH 21, 2017, AGENDA

Blank Page

AGENDA ITEM 4:

**PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON PROPOSED AMENDMENTS
TO THE WATAUGA COUNTY SIGN ORDINANCE**

MANAGER'S COMMENTS:

Per Commissioner request, a public hearing has been scheduled to receive citizen comment on the recommended changes to the County's Sign Ordinance. Changes have been incorporated into the ordinance and are in red. Upon closing of the public hearing the Board may adopt the ordinance as presented, schedule a work session to seek additional input, or take no action.

Staff seeks Board direction.

DRAFT AMENDMENT TO THE SIGN ORDINANCE**SEPTEMBER 19, 2016****PROPOSED LANGUAGE IN BOLD TEXT****103.06. TEMPORARY SIGNS**

1. In addition to the signs permitted in Section 102, temporary signs related to Special Events are allowed on private property for a time period not to exceed 30 days. Such signs are permitted **on and** off-premises.
2. In addition to the signs permitted in Section 102, temporary signs related to a single event for commercial enterprises are allowed on private property for a time period not to exceed 30 days, **with a limit of 4 events per calendar year**. Such signs are permitted on-premises only.

Note: Prior version of the sign ordinance allowed temporary signs for 6 months.

3. Temporary signs containing any message are allowed on private property during an election period subject to the area limitations stated herein. An election period begins ~~the first day of filing before~~ **on the 30th day before the beginning date of one-stop early voting** and ends 10 days after any election conducted under federal, state, county, or city laws or ordinances in which residents of Watauga are entitled to vote, including elections or votes regarding selection or recall of any federal, state, county or city officials, any ballot questions, referendum, **constitutional amendments**, or advisory vote.

Note: Essentially returning to the time frame allowed by the prior ordinance.

4. Temporary sign(s) located in residential subdivisions may not exceed a total area of 16 square feet per parcel.
5. Temporary sign(s) located in unzoned commercial areas may not exceed a total area of 32 square feet per parcel.
6. Temporary signs located on property offered for sale or lease are allowed for time periods exceeding those listed herein provided such signs are promptly removed following the sale or lease closing date. All signs are subject to the area limitations stated in this Section.
7. No temporary signs may be illuminated.
8. All temporary signs must be secured to prevent them from becoming a hazard to pedestrians, vehicles or adjacent property during high winds.
9. **Temporary directional signs are allowed off-premises for a time period not to exceed 60 days as a navigational aid to specific destination(s).**

Note: Proposed language for signage intended to direct motorists to a single destination.

SECTION 112. REMEDIES

1. When the ordinance administrator determines that a sign has been erected, constructed, reconstructed, altered, repaired, converted or continued in violation of this ordinance, he or she is authorized to institute an action for injunction or take other appropriate action to prevent or abate such violation.
2. **The ordinance administrator shall have the authority to remove and impound any sign prohibited by Section 106.04 of this ordinance without further notice. The ordinance administrator shall impound such signs for a period of 10 days. During the 10-day impoundment period, the ordinance administrator shall attempt to notify**

the owner that the sign has been impounded and may be recovered upon payment of a \$10.00 recovery fee. In the event impounded signs are not claimed within the 10-day impoundment period, the county shall have the authority to dispose of such signs.

- 3. In the event signs prohibited by this ordinance require special resources for collection and/or impoundment, the county, or independent contractor under the county's supervision, shall collect and impound the sign. The resulting charges shall be assessed to the sign owner.**

106.04. Prohibited Signs

The following signs are prohibited in the County:

1. Abandoned Signs.
2. Animated Signs.
3. Signs containing any words or symbols that would cause confusion because of their resemblance to highway traffic control or direction signals.
4. Signs located on trees, utility poles, public benches or any other form of public property or within any public right-of-way unless explicitly permitted by the regulations.
5. Off-Premises temporary signs, other than those explicitly permitted by Section 103.6.
6. Any signs placed on public property without consent or placed in violation of local, state, or federal requirements.

SECTION 107. DEFINITIONS

Directional Sign. A temporary sign, not exceeding 4 square feet, used as a navigational aid to direct motorists to specific destination(s) for a single purpose or event open to the public.

Temporary Sign. A sign utilized for a limited time which is not intended to be installed on a permanent basis. ~~permanently anchored or secured to a building or the ground and may be easily moved from one location to another.~~ Examples include air-activated motion signs, balloon signs, banner signs, yard signs, feather flag signs, portable message center signs, snipe signs, and sidewalk signs.

Blank Page

AGENDA ITEM 5:

VAYA HEALTH FY 2016 AUDIT REPORT

MANAGER'S COMMENTS:

Ms. Jennifer Ternay, Acting Chief Financial Officer, will present the VAYA Annual Audited Financial Statements as required by Statute.

The report is for information only; therefore no action is required.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH,
DEVELOPMENTAL DISABILITIES, AND SUBSTANCE ABUSE
SERVICES**

**FINANCIAL STATEMENTS
AND SUPPLEMENTARY INFORMATION**

YEAR ENDED JUNE 30, 2016

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
TABLE OF CONTENTS
YEAR ENDED JUNE 30, 2016**

INDEPENDENT AUDITORS' REPORT	1
MANAGEMENT'S DISCUSSION AND ANALYSIS	4
<u>BASIC FINANCIAL STATEMENTS</u>	
STATEMENT OF NET POSITION	13
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION	14
STATEMENT OF CASH FLOWS	15
NOTES TO FINANCIAL STATEMENTS	16
<u>OTHER POSTEMPLOYMENT BENEFITS – REQUIRED SUPPLEMENTARY INFORMATION</u>	36
SCHEDULE OF FUNDING PROGRESS	37
SCHEDULE OF EMPLOYER CONTRIBUTIONS	38
LOCAL GOVERNMENT EMPLOYEES' RETIREMENT SYSTEM - PROPORTIONATE SHARE OF NET PENSION LIABILITY (ASSET)	39
LOCAL GOVERNMENT EMPLOYEES' RETIREMENT SYSTEM – CONTRIBUTIONS	40
<u>SUPPLEMENTAL SCHEDULES FOR NC DIVISION OF MEDICAL ASSISTANCE REPORTING</u>	41
BALANCE SHEET – GOVERNMENTAL FUNDS – MODIFIED ACCRUAL BASIS	42
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS – MODIFIED ACCRUAL BASIS	43
SUPPLEMENTAL SCHEDULE RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS – MODIFIED ACCRUAL BASIS TO THE STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION	44
SCHEDULE OF COMMITTED FUND BALANCES	45
<u>COMPLIANCE SECTION</u>	46
INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	47

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
TABLE OF CONTENTS (CONTINUED)
YEAR ENDED JUNE 30, 2016**

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL AND STATE PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE	49
SCHEDULE OF FINDINGS AND QUESTIONED COSTS	51
SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS	53
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS	54

INDEPENDENT AUDITORS' REPORT

Board of Directors
Smoky Mountain Center for Mental Health, Developmental
Disabilities, and Substance Abuse Services
Sylva, North Carolina

Report on the Financial Statements

We have audited the accompanying financial statements of the business-type activities and the major fund of Smoky Mountain Center for Mental Health, Developmental Disabilities, and Substance Abuse Services (the Organization), as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the entity's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Board of Directors
Smoky Mountain Center for Mental Health, Developmental
Disabilities, and Substance Abuse Services

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and major fund of the Organization as of June 30, 2016, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 4-10, the other Postemployment Benefits' Schedules of Funding Progress and Employer Contributions on pages 37-38, and the Local Government Employees' Retirement System Schedule of Proportionate Share of Net Pension Asset and Schedule of Contributions, on pages 39 and 40, respectively, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements of the Organization. The supplemental schedules for NC Division of Medical Assistance reporting as well as the accompanying schedule of expenditures of federal and state awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, are also presented for purposes of additional analysis and are not a required part of the basic financial statements.

The supplemental schedules for NC Division of Medical Assistance reporting and the schedule of expenditures of federal and state awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Board of Directors
Smoky Mountain Center for Mental Health, Developmental
Disabilities, and Substance Abuse Services

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 27, 2016, on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the result of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.



CliftonLarsonAllen LLP

Charlotte, North Carolina
October 27, 2016

Management's Discussion and Analysis

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2016**

Management's Discussion and Analysis (MD&A)

The management of Smoky Mountain Center for Mental Health, Developmental Disabilities, and Substance Abuse Services (the Organization) offers readers of the Organization's financial statements this narrative overview and analysis of the Organization's financial activities for the fiscal year ended (FYE) June 30, 2016. We encourage readers to read the information presented here in conjunction with additional information that we have furnished in the Organization's financial statements, which follow this narrative.

Financial Highlights

- The Organization's net position increased by a total of \$1,029,537. An amount of \$6,258,689 of this increase was the funding from the Division of Medical Assistance for the two (2) percent Medicaid risk reserve and the interest earned on the restricted cash.
- Net investment in capital assets increased by \$126,520 (or 3.31%) as compared to the previous year's end.
- Unrestricted net position decreased by \$5,355,672 to \$72,504,587 during the fiscal year ended June 30, 2016. The key contributing factor for this decrease was a result of state legislature's new requirement in the fiscal year of a single stream replacement requirement (originally \$14,950,588, with a restoration of \$4,047,673, totaling \$10,902,915 net) and a state portion of risk reserve contribution requirement (\$2,325,656).
- The business-type activity operating revenues were \$385,480,140 for the fiscal year ended June 30, 2016.
- Total operating expenses of all the Organization's programs were \$384,671,717 during the fiscal year ended June 30, 2016.

Overview of the Financial Statements

The Organization's basic financial statements consist of three components: 1) the MD&A, 2) fund financial statements, and 3) notes to the financial statements. Because the Organization is a special-purpose government engaged in business-type activities only, the financial statements are presented in accordance with paragraph 138 of GASB Statement No. 34. In addition to the financial statements, this report contains other supplemental information that will enhance the reader's understanding of the financial condition of the Organization. In addition to the management's discussion and analysis, management has prepared the Statement of Net Position, the Statement of Revenues, Expenses, and Changes in Net Position, and the Statement of Cash Flows.

Overview of the Organization

The Organization is an Area Authority or multi-county political subdivision of the state of North Carolina operating in accordance with North Carolina General Statute 122C. The Organization's primary mission is to manage a publicly funded health care system which addresses the mental health, substance use and intellectual and developmentally disability needs of citizens in the twenty-three county catchment area. The twenty-three county catchment area comprises the counties of Alexander, Alleghany, Ashe, Avery, Buncombe, Caldwell, Cherokee, Clay, Graham, Haywood, Henderson, Jackson, Macon, Madison, McDowell, Mitchell, Polk, Rutherford, Swain, Transylvania, Watauga, Wilkes and Yancey.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2016**

Effective July 1, 2012, the Organization began operating under a Medicaid 1915 (b)(c) waiver with the Organization bearing the financial risk. The Organization's operations are funded primarily through Medicaid waiver funds, as well as Federal and state funds from the Division of Mental Health, Developmental Disabilities, and Substance Abuse Services (DMH/DD/SAS).

Fund Financial Statements

The financial statements are presented on the fund basis. The fund financial statements provide a more detailed look at the Organization's most significant activities by focusing on the individual activities of the major funds. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Organization, like all other governmental entities in North Carolina, uses fund accounting to ensure and reflect compliance, or non-compliance, with finance-related legal requirements, such as the General Statutes (G.S.), the Organization's budget ordinance, or requirements under the Medicaid waivers. The focus is now on the activities of the major funds, and not on the type of fund. The Organization maintains one fund based on its activities as required and for accountability and control. The fund is an enterprise fund which uses the full accrual basis of accounting and accounts for the Organization's activities in a manner similar to a for-profit business.

The Organization adopts an annual budget as required by G.S. 159-42(c). The budget is a legally adopted document that incorporates input from the citizens and the management of the Organization and the decisions of the Board about which services to provide and how to pay for them. The budgetary statements demonstrate how well the Organization complied with the budget ordinance and whether or not the Organization succeeded in providing the services as planned when the budget was adopted. The budgetary comparison statements use the budgetary basis of accounting and are presented using the same format, language, and classifications as the legal budget document. The budgetary statements are presented as supplementary information to demonstrate compliance with applicable state laws. To account for the difference between the budgetary basis of accounting and the full accrual basis, a reconciliation showing the differences in the reported activities is shown at the end of the budgetary statement.

Notes to the Financial Statements

The next section of the financial statements is the notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the financial statements. The notes to the financial statements are on pages 16-35. After the notes, supplemental information is provided to show details about the Organization's post-employment benefits.

Other Information

In addition to the basic financial statements and accompanying notes, this report includes certain required supplementary information required by North Carolina general statutes.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2016**

Statements of Net Position

A summary of the Organization's Statements of Net Position at June 30, 2016 and 2015 is presented in Table A-1.

**Table A-1
Condensed Statements of Net Position
June 30, 2016 and 2015**

	<u>2016</u>	<u>2015</u>
Current Assets	\$ 108,012,376	\$ 110,724,325
Restricted Cash	24,877,639	18,618,950
Pension Asset	-	1,747,654
Capital Assets	<u>3,330,239</u>	<u>3,203,719</u>
Total Assets	136,220,254	134,294,648
Deferred Outflows of Resources	<u>3,259,690</u>	<u>2,980,160</u>
Total Assets and Deferred Outflows of Resources	<u>\$ 139,479,944</u>	<u>\$ 137,274,808</u>
Current Liabilities	\$ 33,510,536	\$ 31,272,857
Pension Liability	1,621,946	-
Long-Term Liabilities	<u>2,791,986</u>	<u>2,059,562</u>
Total Liabilities	37,924,468	33,332,419
Deferred Inflows of Resources	843,011	4,259,461
Net Position		
Net Investment in Capital Assets	3,330,239	3,203,719
Restricted	24,877,639	18,618,950
Unrestricted Net Position	<u>72,504,587</u>	<u>77,860,259</u>
Total Net Position	<u>100,712,465</u>	<u>99,682,928</u>
Total Liabilities, Deferred Inflows of Resources, and Net Position	<u>\$ 139,479,944</u>	<u>\$ 137,274,808</u>

Net position may serve over time as one useful indicator of a government's financial condition. The assets of the Organization exceeded liabilities by \$98,295,786 as of June 30, 2016. The Organization uses unrestricted cash to pay providers of services and to manage risk associated with the capitation payments under the Medicaid waivers.

An additional portion of the Organization's net position represents resources that are subject to external restrictions on how they may be used. An amount of 72.0% of the total fund balance is unrestricted while 24.7% of net position is restricted by the Medicaid (b)(c) waiver contract. The remaining balance represents the net investment in fixed assets.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2016**

Statements of Revenues, Expenses, and Changes in Net Position

While the Statements of Revenues, Expenses and Changes in Net Position show the change in net position, it also provides answers to the nature and source of these changes.

**Table A-2
Condensed Statements of Changes in Net Position
Years Ended June 30, 2016 and 2015**

	2016	2015
Revenues		
Intergovernmental:		
Local	\$ 2,934,598	\$ 2,939,599
Federal	7,336,586	7,040,660
State	57,678,880	55,338,806
Medicaid	314,073,589	305,331,457
Other Income	3,456,487	2,181,792
Total Revenues	<u>385,480,140</u>	<u>372,832,314</u>
Expenses		
Personnel	31,350,825	28,866,091
Professional Services	3,620,408	2,995,381
Supplies	228,541	320,880
Current Obligations and Services	3,301,254	2,861,025
Fixed Charges and Expenses	5,295,160	4,315,180
Capital Outlay	2,009,193	677,219
Depreciation	577,099	457,986
Contracts and Grants	338,289,237	308,989,462
Total Expenses	<u>384,671,717</u>	<u>349,483,224</u>
Nonoperating Income (Loss)		
Loss on Disposal of Capital Assets	(8,726)	(122,939)
Interest Income	229,840	154,678
Total Nonoperating Income	<u>221,114</u>	<u>31,739</u>
Revenues Over Expenses	1,029,537	23,380,829
Contributed Capital	-	742,700
Increase in Net Position	1,029,537	24,123,529
Net Position - Beginning of Year	<u>99,682,928</u>	<u>75,559,399</u>
Net Position - End of Year	<u>\$ 100,712,465</u>	<u>\$ 99,682,928</u>

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2016**

Capital Asset and Debt Administration

The Organization's investment in capital assets as of June 30, 2016 and 2015, totals \$3,330,239 and \$3,203,719 (net of accumulated depreciation), respectively, as shown in Table A-3 below. These assets include land and assets in process (which are not depreciated), buildings, leasehold improvements, furniture and other equipment, computer equipment and vehicles. Capital assets increased during the year with additions exceeding depreciation expense.

**Table A-3
Capital Assets
June 30, 2016 and 2015**

	2016	2015
In Process	\$ 206,372	\$ 196,578
Land	655,870	655,870
Buildings	456,327	484,964
Leasehold Improvements	688,176	822,533
Vehicles	46,762	25,656
Office Furniture and Equipment	127,137	204,867
Computer Equipment	1,149,595	813,251
Total Capital Assets	\$ 3,330,239	\$ 3,203,719

Additional information on the Organization's capital assets can be found in Note 2 of the Basic Financial Statements.

At June 30, 2016 and 2015, the Organization had no outstanding debt associated with these capital assets.

Economic and Other Factors

A number of economic factors currently affect the financial and operational performance of health care entities and the Organization including the following:

Restructuring of Mental Health Services in North Carolina.

A major restructuring of the management and delivery systems of mental health, developmental disabilities, and substance abuse services continues in the state of North Carolina. Significant changes in funding and operations continue to take place as a result of this reform.

Other Factors for the Year Ended June 30, 2016:

- a. The Organization is an Area Authority operating as a Local Management Entity in the State of North Carolina. Effective July 1, 2012, the Organization began operating under a Medicaid 1915 (b)(c) waiver, assuming management of Medicaid funded behavioral health and intellectual/developmental disability services for Medicaid enrollees in the Organization's 15 county catchment area.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2016**

- b. On May 20, 2013, the Organization entered into a management agreement with Western Highlands Area Authority (Western Highlands) to provide management and oversight of Western Highlands and its respective eight county catchment area. This was a result of the Department of Health and Human Services (DHHS) notifying Western Highlands that its contracts would be terminated without cause effective July 31, 2013. The Organization worked in partnership with DHHS, Western Highlands, Consumer and Family Advisory Council, providers, community stakeholders, and others to ensure a smooth transition of consumer services and all operations. As of October 1, 2013, all operations of Western Highlands had transitioned to the Organization.

Finance Contact

The Organization's financial statements are designed to present users with a general overview of the Organization's finances and to demonstrate the Organization's accountability. If you have any questions about the report or need additional financial information, please contact Fred Nirdé, Chief Financial Officer, Smoky Mountain Center for Mental Health, Developmental Disabilities, and Substance Abuse Services, 200 Ridgefield Court, Asheville, North Carolina, 28806.

Basic Financial Statements

THIS PAGE INTENTIONALLY LEFT BLANK

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
STATEMENT OF NET POSITION
JUNE 30, 2016**

ASSETS AND DEFERRED OUTFLOWS OF RESOURCES

CURRENT ASSETS

Cash and Cash Equivalents	\$ 95,333,876
Accounts Receivable, Net	11,415,538
Prepaid Expenses	1,214,837
Other Assets	48,125
Total Current Assets	<u>108,012,376</u>

NON-CURRENT ASSETS

Restricted Cash and Cash Equivalents	24,877,639
Capital Assets (Net of Accumulated Depreciation)	3,330,239
Total Noncurrent Assets	<u>28,207,878</u>

Total Assets 136,220,254

DEFERRED OUTFLOWS OF RESOURCES

3,259,690

Total Assets and Deferred Outflows of Resources \$ 139,479,944

LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION

CURRENT LIABILITIES

Accounts Payable and Other Current Liabilities	\$ 17,231,875
Liability for Claims Incurred, but not Reported	15,165,180
Deferred Revenue	888,481
Compensated Absences - Current Portion	225,000
Total Current Liabilities	<u>33,510,536</u>

LONG-TERM LIABILITIES

Other Postemployment Benefits	716,809
Pension Liability	1,621,946
Deferred Lease Liability	112,560
Compensated Absences - Long-Term	1,962,617
Total Liabilities	<u>37,924,468</u>

DEFERRED INFLOWS OF RESOURCES

843,011

NET POSITION

Net Investment in Capital Assets	3,330,239
Restricted:	
Medicaid Risk Reserve	24,877,639
Unrestricted	72,504,587
Total Net Position	<u>100,712,465</u>

Total Liabilities, Deferred Inflows of Resources, and Net Position \$ 139,479,944

See accompanying Notes to Financial Statements.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
YEAR ENDED JUNE 30, 2016**

OPERATING REVENUES

Intergovernmental:	
Local	\$ 2,934,598
Federal	7,336,586
State	57,678,880
Medicaid	314,073,589
Other Income	3,456,487
Total Revenues	<u>385,480,140</u>

EXPENSES

Personnel	31,350,825
Professional Services	3,620,408
Supplies and Materials	228,541
Current Obligations and Services	3,301,254
Fixed Charges and Expenses	5,295,160
Capital Outlay	2,009,193
Depreciation	577,099
Contracts and Grants	338,289,237
Total Expenses	<u>384,671,717</u>
 Operating Income	 808,423

NONOPERATING INCOME (LOSS)

Loss on Sale of Capital Assets	(8,726)
Interest Income	229,840
Total Nonoperating Income	<u>221,114</u>
 Increase in Net Position	 1,029,537

NET POSITION - BEGINNING OF YEAR

99,682,928

NET POSITION - END OF YEAR

\$ 100,712,465

See accompanying Notes to Financial Statements.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
STATEMENT OF CASH FLOWS
YEAR ENDED JUNE 30, 2016**

CASH FLOWS FROM OPERATING ACTIVITIES

Receipts from Federal, State, and Local Agencies	\$ 377,449,451
Payments to Suppliers	(14,398,276)
Payments to Employees	(31,197,913)
Payments for Contracted Services	(336,940,039)
Other Receipts and Payments, Net	3,485,228
Net Cash Used in Operating Activities	<u>(1,601,549)</u>

CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES

Purchases of Capital Assets	<u>(712,345)</u>
Net Cash Used in Capital and Related Financing Activities	(712,345)

CASH FLOWS FROM INVESTING ACTIVITIES

Interest	<u>229,840</u>
Net Cash Provided by Investing Activities	<u>229,840</u>

NET DECREASE IN CASH AND CASH EQUIVALENTS

(2,084,054)

Cash and Cash Equivalents - Beginning of Year

122,295,569**CASH AND CASH EQUIVALENTS - END OF YEAR**\$ 120,211,515

Cash and Cash Equivalents	\$ 95,333,876
Restricted Cash and Cash Equivalents	24,877,639
Total Cash and Cash Equivalents	<u><u>\$ 120,211,515</u></u>

Reconciliation of operating income to net cash provided from operating activities:

Operating Income	\$ 808,423
Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities:	
Depreciation	577,099
Change in Assets and Liabilities:	
Increase in Accounts Receivable	(5,462,683)
Increase in Prepaid Expenses and Other Assets	(168,111)
Increase in Pension Related Accounts	(326,380)
Increase in Other Postemployment Benefits Liability	196,852
Increase in Accounts Payable and Accrued Expenses	1,349,198
Increase in Deferred Revenue	888,481
Increase in Deferred Lease Liability	56,280
Increase in Compensated Absences	479,292
Net Cash Used in Operating Activities	<u><u>\$ (1,601,549)</u></u>

See accompanying Notes to Financial Statements.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Smoky Mountain Center for Mental Health, Developmental Disabilities, and Substance Abuse Services (the Organization) conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant accounting policies.

A. Reporting Entity

The Organization is a local management entity (LME) and managed care organization (MCO) designated by and functioning under the control of the North Carolina Department of Health and Human Services to provide mental health, developmental disabilities and substance abuse services in Alexander, Alleghany, Ashe, Avery, Buncombe, Caldwell, Cherokee, Clay, Graham, Haywood, Henderson, Jackson, Macon, Madison, McDowell, Mitchell, Polk, Rutherford, Swain, Transylvania, Watauga, Wilkes and Yancey counties. The services include reviewing and evaluating the area needs and programs in mental health, mental impairment, alcoholism, drug dependency and related fields, and developing jointly with the North Carolina Department of Health and Human Services, Division of Mental Health, Developmental Disabilities, and Substance Abuse Services, an annual plan for the effective development, use and control of state and local facilities and resources in a comprehensive program of mental health service for the residents of the area. The Organization, which is governed by a twenty-one member board of directors, is an area authority empowered by Chapter 122C of the North Carolina General Statutes with the responsibility to oversee and control all activities related to mental health, developmental disabilities, and substance abuse services in its target area. The Organization has no component units, which under generally accepted accounting principles are legally separate entities for which the Organization is financially accountable.

B. Basis of Presentation, Fund Accounting

The accounts of the Organization are organized and operated on a fund basis. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts recording its assets, deferred outflows of resources, liabilities, deferred inflows of resources, net position, revenues, and expenses.

The Organization accounts for its operations as an enterprise fund. An enterprise fund is used to account for operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Basis of Presentation, Fund Accounting (Continued)

The *Enterprise Fund* is the major operating fund of the Organization which accounts for all activity. The Enterprise Fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the Organization gives (or receives) value without directly receiving (or giving) equal value in exchange, include grants, entitlements, and donations. On an accrual basis, revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Activity related to the internal service fund of the Organization has been presented with the major operating fund for reporting purposes. The internal service fund was used in the past by the Organization to account for health and dental insurance to employees and eligible retirees.

Amounts reported as revenues include: 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues.

Intergovernmental revenues are not susceptible to accrual because generally they are not measurable until received in cash. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been satisfied.

All funds of the Organization are maintained on the modified accrual basis during the year; however, the financial statements for the Organization have been reported on the accrual basis. Under this basis, revenues are recorded when earned and expenses are recorded when incurred. In converting from the modified accrual basis to the full accrual basis, the changes required may include adjustments for depreciation, capital outlay, compensated absences, and other postemployment benefits.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Budgetary Data

The Organization maintains budgetary controls over all funds, as required by the North Carolina General Statutes. An annual budget is adopted for the Enterprise Fund. All annual appropriations lapse at the fiscal year-end. All budgets are prepared using the modified accrual basis of accounting. Expenditures may not legally exceed appropriations at the functional level for all annually budgeted funds. Amendments are required for any revisions that alter total expenditures of any fund or that change functional appropriations by more than \$5,000. The governing board must approve all amendments. During the year, several immaterial amendments to the original budget were necessary. The budget ordinance must be adopted by July 1 of the fiscal year or the governing board must adopt an interim budget that covers that time until the annual ordinance can be adopted. The budget was prepared on the modified accrual basis of accounting. The budget presented in these statements is the budget ordinance amended through June 30, 2016.

D. Assets, Liabilities, and Net Position

1. Deposits and Investments

All deposits of the Organization are made in board-designated official depositories and are secured as required by G.S. 159-31. The Organization may designate, as an official depository, any bank or savings association whose principal office is located in North Carolina. Also, the Organization may establish time deposit accounts such as NOW and SuperNOW accounts, money market accounts, and certificates of deposit.

State law [G.S. 159-30(c)] authorizes the Organization to invest in obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States; obligations of the State of North Carolina; bonds and notes of any North Carolina local government or public Organization; obligations of certain non-guaranteed Federal agencies; certain high quality issues of commercial paper and bankers' acceptances and the North Carolina Capital Management Trust (NCCMT). The Organization's investments are reported at fair value. The NCCMT Cash Portfolio, an SEC-registered (2a-7) external investment pool, is measured at amortized cost, which is the NCCMT's share price. The NCCMT Term Portfolio's securities are valued at fair value.

2. Cash and Cash Equivalents

All cash and investments are essentially demand deposits and are considered cash and cash equivalents. The Organization considers demand deposits and investments purchased with an original maturity of three months or less, which are not limited as to use, to be cash and cash equivalents.

Restricted cash consists of cash required to be set aside in a separate account by the Medicaid waiver.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Assets, Liabilities, and Net Position (Continued)

3. Allowance for Doubtful Accounts

All receivables that historically experience uncollectible accounts are shown net of an allowance for doubtful accounts. This amount is estimated by analyzing the percentage of receivables that were written off in prior years and evaluating current information related to the collectability of individual receivables.

4. Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in the financial statements.

5. Capital Assets

Purchased or constructed capital assets are reported at cost or estimated historical cost. Donated capital assets are recorded at their estimated fair value at the date of donation. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Capital assets of the Organization are depreciated on a straight-line basis over the following estimated useful lives:

	<u>Years</u>
Buildings	20
Leasehold Improvements	5-20
Vehicles	4-5
Office Furniture	5-10
Computer Equipment	3-5

6. Long-Term Obligations

Long-term obligations are reported as liabilities and classified as short-term or long-term depending on their respective maturities.

7. Compensated Absences

The vacation policy of the Organization provides for the accumulation of up to two hundred and forty (240) hours earned vacation leave with such leave being fully vested when earned. An expense and a liability for compensated absences and the salary-related payments are recorded as the leave is earned. The portion of that time that is estimated to be used in the next fiscal year has been designated as a current portion in the financial statements.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Assets, Liabilities, and Net Position (Continued)

7. Compensated Absences (Continued)

The sick leave policy of the Organization provides for an unlimited accumulation of earned sick leave. Sick leave does not vest, but any unused sick leave accumulated at the time of retirement may be used in the determination of length of service for retirement benefit purposes. Since the Organization has no obligation for accumulated sick leave until it is actually taken, no accrual for sick leave has been made.

8. Deferred Rent

Rent expenses are reported on a straight-line basis. Differences between monthly rent expenses and rent payments are recorded as a deferred rent liability and adjustment to straight-line is amortized over the life of the lease term. The reported liability relates to the office building in Sylva, NC.

9. Pension Plans

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Local Governmental Employees' Retirement System (LGERS) and additions to/deductions from LGERS' fiduciary net position have been determined on the same basis as they are reported by LGERS. For this purpose, plan member contributions are recognized in the period in which the contributions are due. The Organization's employer contributions are recognized when due and the Organization has a legal requirement to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of LGERS. Investments are reported at fair value.

10. Deferred Outflows and Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate selection for deferred outflows of resources. This separate financial statements element, *Deferred Outflows of Resources*, represents a consumption of net position that applies to a future period and so will not be recognized as an expense or expenditure until then. The Organization has two items that meet this criterion - contributions made to the pension plan in the 2016 fiscal year and changes in proportion and differences between the Organization's contributions and proportionate share of contributions.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statements element, *Deferred Inflows of Resources*, represents an acquisition of net position that applies to a future period and so will not be recognized as revenue until then. The Organization has two items that meet this criterion – differences between projected and actual earnings on pension plan investments and differences between expected and actual experience.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Assets, Liabilities, and Net Position (Continued)

11. Net Position

Net position is classified into three parts: net investment in capital assets, restricted, and unrestricted. Unrestricted net position includes the portion of net position that bears no restriction as to use or purpose. Net investment in capital assets includes resources invested in capital assets. Restricted net position includes revenue resources that are restricted to specific purposes externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or imposed by law. Amounts restricted for the Medicaid Risk Reserve include the portion of net position that is restricted by the Medicaid 1915 b/c waiver.

NOTE 2 DETAILED NOTES ON ALL FUNDS

A. Assets

1. Cash and Cash Equivalents

All of the Organization's deposits are either insured or collateralized by using one of two methods. Under the Dedicated Method, all deposits exceeding the Federal Depository Insurance coverage level are collateralized with securities held by the Organization in its name. Under the Pooling Method, which is a collateral pool, all uninsured deposits are collateralized with securities held by the State Treasurer's agent in the name of the State Treasurer. Since the State Treasurer is acting in a fiduciary capacity for the Organization, these deposits are considered to be held by their agents in the entity's name. The amount of the pledged collateral is based on an approved averaging method for non-interest bearing deposits and the actual current balance for interest-bearing deposits. Depositories using the Pooling Method report to the State Treasurer the adequacy of their pooled collateral covering uninsured deposits. The State Treasurer does not confirm this information with the Organization or with the escrow agent. Because of the inability to measure the exact amount of collateral pledged for the Organization under the Pooling Method, the potential exists for undercollateralization, and this risk may increase in periods of high cash flows. However, the State Treasurer of North Carolina enforces strict standards of financial stability for each depository that collateralizes public deposits under the Pooling Method. The Organization has no formal policy regarding custodial credit risks for deposits, but relies on the State Treasurer to enforce standards of minimum capitalization for all Pooling Method financial institutions and to monitor them for compliance.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

NOTE 2 DETAILED NOTES ON ALL FUNDS (CONTINUED)

A. Assets (Continued)

1. Cash and Cash Equivalents (Continued)

At June 30, 2016, the Organization's deposits had a carrying amount of \$105,915,867 and a bank balance of \$107,046,022. Of the bank balance, \$500,000 was covered by Federal Depository Insurance; \$106,546,022 in interest bearing deposits was covered by collateral held under the Pooling Method.

At June 30, 2016, the Organization had \$1,350 cash on hand.

2. Investments

The Organization measures and records its investments using fair value measurement guidelines established by generally accepted accounting principles. These guidelines recognize a three-tiered fair value hierarchy, as follows:

- Level 1: Quoted prices for identical investments in active markets;
- Level 2: Observable inputs other than quoted market prices; and,
- Level 3: Unobservable inputs.

At June 30, 2016, the Organization had the following investments, which are included within cash and cash equivalents on the Statement of Net Position, measured at fair value:

	Value	Level 1	Level 2	Level 3
Investments by Fair Value Level				
Money Markets	\$ 14,295,648	\$ 14,295,648	\$ -	\$ -
Total Investments by Fair Value Level	<u>\$ 14,295,648</u>	<u>\$ 14,295,648</u>	<u>\$ -</u>	<u>\$ -</u>

Interest Rate Risk: The Organization has no policy on interest rate risk.

Custodial Credit Risk: The Organization has no policy on custodial credit risk.

Credit Risk: The Organization's investment in the NC Capital Management Trust Term Portfolio is unrated. The Term Portfolio is authorized to invest in obligations of the U.S. government and agencies, and in high grade money market instruments as permitted under North Carolina General Statutes 159-30 as amended.

At June 30, 2016, the Organization's investments and maturities are as follows:

	Fair Value	Less than 6 Months	6-12 Months	1-3 Years
NC Capital Management Trust	\$ 14,295,648	\$ 14,295,648	N/A	N/A
	<u>\$ 14,295,648</u>	<u>\$ 14,295,648</u>	<u>\$ -</u>	<u>\$ -</u>

*Because the NC Capital Management Trust Term Portfolio had a duration of 0.4 years, it was presented as an investment with a maturity of less than 6 months.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

NOTE 2 DETAILED NOTES ON ALL FUNDS (CONTINUED)**A. Assets (Continued)****3. Receivables**

Receivables at June 30, 2016, were as follows:

	Other Governments	Other Providers	Total
General	\$ 189,576	\$ 11,441,109	\$ 11,630,685
Less: Allowance for Doubtful Accounts	-	(215,147)	(215,147)
Total	<u>\$ 189,576</u>	<u>\$ 11,225,962</u>	<u>\$ 11,415,538</u>

4. Capital Assets

Capital asset activity for the year ended June 30, 2016, was as follows:

	Beginning Balances	Increases	Decreases	Ending Balance
Governmental Activities:				
Capital Assets not Being Depreciated:				
Land	\$ 655,870	\$ -	\$ -	\$ 655,870
Construction in Progress	196,578	9,794	-	206,372
Total Capital Assets not Being Depreciated	852,448	9,794	-	862,242
Capital Assets Being Depreciated:				
Buildings	546,464	-	-	546,464
Vehicles	26,202	29,500	-	55,702
Computer Equipment	3,030,479	637,250	-	3,667,729
Office Furniture	629,943	-	13,778	616,165
Leasehold Improvements	1,010,947	35,801	-	1,046,748
Total Capital Assets Being Depreciated	5,244,035	702,551	13,778	5,932,808
Less: Accumulated Depreciation for:				
Buildings	61,500	28,637	-	90,137
Vehicles	546	8,394	-	8,940
Computer Equipment	2,217,228	300,906	-	2,518,134
Office Furniture	425,076	69,004	5,052	489,028
Leasehold Improvements	188,414	170,158	-	358,572
Total Accumulated Depreciation	2,892,764	577,099	5,052	3,464,811
Capital Assets, Net	<u>\$ 3,203,719</u>	<u>\$ 135,246</u>	<u>\$ 8,726</u>	<u>\$ 3,330,239</u>

In addition, the Organization acquired \$530,190 of minor capital assets that were below the capitalization threshold of \$5,000.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

NOTE 2 DETAILED NOTES ON ALL FUNDS (CONTINUED)

B. Liabilities

1. Payables

Accounts payable, incurred but not reported claims and other current liabilities at June 30, 2016, were as follows:

	Vendors	Accrued Wages and Benefits	Incurred but not Reported Claims	Total
Payables	\$ 14,046,108	\$ 3,185,767	\$ 15,165,180	\$ 32,397,055
Total	<u>\$ 14,046,108</u>	<u>\$ 3,185,767</u>	<u>\$ 15,165,180</u>	<u>\$ 32,397,055</u>

2. Pension Plan Obligations, Other Employment Benefits, and Other Post Employment Benefits

a. Retirement Plan

Plan Description. The Organization is a participating employer in the statewide Local Governmental Employees' Retirement System (LGERS), a cost-sharing multiple-employer defined benefit pension plan administered by the State of North Carolina. LGERS membership is comprised of general employees of participating local governmental entities. Article 3 of G.S. Chapter 128 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. Management of the plan is vested in the LGERS Board of Trustees, which consists of 13 members – nine appointed by the Governor, one appointed by the State Senate, one appointed by the State House of Representatives, and the State Treasurer and State Superintendent, who serve as ex-officio members. The Local Governmental Employees' Retirement System is included in the Comprehensive Annual Financial Report (CAFR) for the State of North Carolina. The State's CAFR includes financial statements and required supplementary information for LGERS. That report may be obtained by writing to the Office of the State Controller, 1410 Mail Service Center, Raleigh, North Carolina 27699-1410, by calling (919) 981-5454, or at www.osc.nc.gov.

Benefits Provided. LGERS provides retirement and survivor benefits. Retirement benefits are determined as 1.85% of the member's average final compensation times the member's years of creditable service. A member's average final compensation is calculated as the average of a member's four highest consecutive years of compensation. Plan members are eligible to retire with full retirement benefits at age 65 with five years of creditable service, at age 60 with 25 years of creditable service, or at any age with 30 years of creditable service. Plan members are eligible to retire with partial retirement benefits at age 50 with 20 years of creditable service or at age 60 with five years of creditable service. Survivor benefits are available to eligible beneficiaries of members who die while in active service or within 180 days of their last day of service and who have either completed 20 years of creditable service regardless of age or have completed five years of service and have reached age 60.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

NOTE 2 DETAILED NOTES ON ALL FUNDS (CONTINUED)

B. Liabilities (Continued)

2. Pension Plan Obligations, Other Employment Benefits, and Other Postemployment Benefits (Continued)

a. Retirement Plan (Continued)

Eligible beneficiaries may elect to receive a monthly Survivor's Alternate Benefit for life or a return of the member's contributions. The plan does not provide for automatic post-retirement benefit increases. Increases are contingent upon actuarial gains of the plan.

Contributions. Contribution provisions are established by General Statute 128-30 and may be amended only by the North Carolina General Assembly. The Organization's employees are required to contribute 6% of their compensation. Employer contributions are actuarially determined and set annually by the LGERS Board of Trustees. The Organization's contractually required contribution rate for the year ended June 30, 2016, was 6.67% for general employees, actuarially determined as an amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year. Contributions to the pension plan from the Organization were approximately \$1,673,000 for the year ended June 30, 2016.

At June 30, 2016, the Organization reported a liability of approximately \$1,622,000 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2015. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2014. The total pension liability was then rolled forward to the measurement date of June 30, 2015 utilizing update procedures incorporating the actuarial assumptions. The Organization's proportion of the net pension liability was based on a projection of the Organization's long-term share of future payroll covered by the pension plan, relative to the projected future payroll covered by the pension plan of all participating LGERS employers, actuarially determined. At June 30, 2015, the Organization's proportion was 0.36%.

For the year ended June 30, 2016, the Organization recognized pension expense of \$1,347,085. At June 30, 2016, the Organization reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$ 381,249
Net difference between projected and actual earnings on pension plan investments	-	461,762
Changes in proportion and differences between Organization contributions and proportionate share of contributions	1,586,224	-
Organization contributions subsequent to the measurement date	1,673,466	-
Total	<u>\$ 3,259,690</u>	<u>\$ 843,011</u>

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

NOTE 2 DETAILED NOTES ON ALL FUNDS (CONTINUED)

B. Liabilities (Continued)

**2. Pension Plan Obligations, Other Employment Benefits, and Other
Postemployment Benefits (Continued)**

a. Retirement Plan (Continued)

Deferred outflows of resources of approximately \$1,673,000 resulting from the Organization's contributions subsequent to the measurement date will be recognized as a decrease of the net pension liability in the year ending June 30, 2017. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30,	
2017	\$ (45,600)
2018	(45,600)
2019	(48,569)
2020	882,982
	<u>\$ 743,213</u>

Actuarial Assumptions. The total pension liability in the December 31, 2014 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.0 percent
Salary increases	4.25 to 8.55 percent, including inflation and productivity factor
Investment rate of return	7.25 percent, net of pension plan investment expense, including inflation

The plan currently uses mortality tables that vary by age, gender, and health status (i.e. disabled and healthy). The current mortality rates are based on published tables and based on studies that cover significant portions of the U.S. population. The healthy mortality rates also contain a provision to reflect future mortality improvements.

The actuarial assumptions used in the December 31, 2014 valuation were based on the results of an actuarial experience study for the period January 1, 2005 through December 31, 2009.

Future ad hoc Cost of Living Adjustment (COLA) amounts are not considered to be substantively automatic and are therefore not included in the measurement.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

NOTE 2 DETAILED NOTES ON ALL FUNDS (CONTINUED)

B. Liabilities (Continued)

**2. Pension Plan Obligations, Other Employment Benefits, and Other
Postemployment Benefits (Continued)**

a. Retirement Plan (Continued)

The projected long-term investment returns and inflation assumptions are developed through review of current and historical capital markets data, sell-side investment research, consultant whitepapers, and historical performance of investment strategies. Fixed income return projections reflect current yields across the U.S. Treasury yield curve and market expectations of forward yields projected and interpolated for multiple tenors and over multiple year horizons. Global public equity return projections are established through analysis of the equity risk premium and the fixed income return projections. Other asset categories and strategies' return projections reflect the foregoing and historical data analysis. These projections are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

The target allocation and best estimates of arithmetic real rates of return for each major asset class as of June 30, 2015 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Rate of Return</u>
Fixed Income	29.0%	2.2%
Global Equity	42.0%	5.8%
Real Estate	8.0%	5.2%
Alternatives	8.0%	9.8%
Credit	7.0%	6.8%
Inflation Protection	6.0%	3.4%
Total	<u>100%</u>	

The information above is based on 30-year expectations developed with the consulting actuary for the 2014 asset liability and investment policy study for the North Carolina Retirement Systems, including LGERS. The long-term nominal rates of return underlying the real rates of return are arithmetic annualized figures. The real rates of return are calculated from nominal rates by multiplicatively subtracting a long-term inflation assumption of 3.00%. All rates of return and inflation are annualized.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

NOTE 2 DETAILED NOTES ON ALL FUNDS (CONTINUED)

B. Liabilities (Continued)

**2. Pension Plan Obligations, Other Employment Benefits, and Other
Postemployment Benefits (Continued)**

a. Retirement Plan (Continued)

Discount Rate. The discount rate used to measure the total pension liability was 7.25%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of the current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Organization's proportionate share of the net pension asset to changes in the discount rate. The following presents the Organization's proportionate share of the net pension asset calculated using the discount rate of 7.25 percent, as well as what the Organization's proportionate share of the net pension asset or net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.25 percent) or one percentage point higher (8.25 percent) than the current rate:

	<u>1% Decrease (6.25%)</u>	<u>Discount Rate (7.25%)</u>	<u>1% Increase (8.25%)</u>
Organization's proportionate share of the net pension liability (asset)	\$ 11,310,028	\$ 1,621,946	\$ (6,540,056)

Pension plan fiduciary net position. Detailed information about the pension plan's fiduciary net position is available in the separately issued Comprehensive Annual Financial Report (CAFR) for the State of North Carolina.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

NOTE 2 DETAILED NOTES ON ALL FUNDS (CONTINUED)

B. Liabilities (Continued)

2. Pension Plan Obligations, Other Employment Benefits, and Other Postemployment Benefits (Continued)

b. Other Postemployment Benefits

Plan Description. The Organization administers a defined benefit Employment Benefit Fund (EBF). As of September 2004, Organization employees who retire and draw benefits from the Local Government Employees' Retirement System (LERS) have the ability to continue their health and dental coverage under the Organization's EBF. The Organization will provide a percentage of the cost of coverage based on the number of years of service and the employee's age at the time of retirement. The applicable percentage of total cost to be paid by the Organization is listed in the following tables.

Employees With at Least 20 Years of Service at
Smoky Mountain Center and Receiving LERS Benefits

Retirement Age	Organization Contribution to Health and/or Dental Costs
60 - 64	100%
59	83%
58	71%
57	62%
56	55%
55	50%
54	45%
53	41%
52	38%
51	35%
50	33%

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

NOTE 2 DETAILED NOTES ON ALL FUNDS (CONTINUED)

B. Liabilities (Continued)

2. Pension Plan Obligations, Other Employment Benefits, and Other Postemployment Benefits (Continued)

b. Other Postemployment Benefits (Continued)

Employees With at Least 15 Years of Service at
Smoky Mountain Center and Receiving LGERS Benefits

Retirement Age	Organization Contribution to Health and/or Dental Costs
60 - 64	50%
59	41%
58	35%
57	31%
56	27%
55	25%
54	22%
53	20%
52	19%
51	17%
50	16%

Coverage may continue for the retiree until the retiree becomes entitled to Medicare benefits or reaches the age of sixty-five, whichever comes first. Also the Organization's retirees can purchase coverage for their dependents at the Organization's group rates. The Organization may amend the benefit provisions. A separate report was not issued for the plan.

Membership of the Plan consisted of the following at June 30, 2016, the date of the latest actuarial valuation:

Active plan members	467
Retirees and dependents receiving benefits	<u>5</u>
Total	<u><u>472</u></u>

Funding Policy. The Organization pays the cost of coverage for the health care benefits paid to qualified retirees under a Board resolution that can be amended by the Board. The Organization has chosen to fund the health care benefits on a pay as you go basis.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

NOTE 2 DETAILED NOTES ON ALL FUNDS (CONTINUED)

B. Liabilities (Continued)

**2. Pension Plan Obligations, Other Employment Benefits, and Other
Postemployment Benefits (Continued)**

b. Other Postemployment Benefits (Continued)

The current ARC rate is 1.0% of annual covered payroll. For the current year, the Organization contributed \$45,314, or 0.18% of annual covered payroll. The Organization obtains insurance through private insurers for health care coverage. The Organization is not required to make contributions at a specified percentage of covered payroll. Contributions made by retired employees, which includes dependent coverage, totaled \$18,462 in the year ended June 30, 2016.

Summary of Significant Accounting Policies. The Plan's financial statements are prepared using the accrual basis of accounting. Plan member contributions are recognized in the period in which the contributions are due. Contributions are recognized when due, and the Organization will provide the contributions to the Plan. Benefits and refunds are recognized when due and payable in accordance with the terms of each plan. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value assets, consistent with the long-term perspective of the calculations. Short-term money market debt instruments, deposits, and repurchase agreements are reported at cost or amortized cost, which approximates fair value. Certain longer term United States Government and United States Agency securities are valued at the last reported sales price. Administration costs of the Plan are financed through investment earnings.

Annual OPEB Cost and Net OPEB Obligation. The Organization's annual other post-employment benefit (OPEB) cost (expense) is calculated based on the annual required contribution (ARC) of the employer, an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The following table shows the components of the Organization's annual OPEB cost for the current year, the amount actually contributed to the plan, and changes in the Organization's net OPEB obligation for the postemployment health care benefits:

Annual Required Contribution	\$ 251,109
Interest on Net OPEB Obligation	20,798
Adjustments to Annual Required Contribution	(29,741)
Annual OPEB Cost	<u>242,166</u>
Contributions Made	<u>(45,314)</u>
Increase in Net OPEB Obligation	196,852
Net OPEB Obligation, Beginning of Year	519,957
Net OPEB Obligation, End of Year	<u><u>\$ 716,809</u></u>

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

NOTE 2 DETAILED NOTES ON ALL FUNDS (CONTINUED)

B. Liabilities (Continued)

2. Pension Plan Obligations, Other Employment Benefits, and Other Postemployment Benefits (Continued)

b. Other Postemployment Benefits (Continued)

The Organization's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligations for 2016 were as follows:

Year Ended June 30,	Annual OPEB Cost	Percentage of Annual OPEB Cost Contributed	Net OPEB (Asset)/ Obligation
2010	\$ 153,800	64.00%	\$ 110,041
2011	153,800	56.00%	168,086
2012	124,872	99.00%	154,415
2013	124,872	24.37%	239,371
2014	197,208	28.86%	379,664
2015	197,208	28.86%	519,957
2016	242,166	18.71%	716,809

Fund Status and Funding Progress. As of June 30, 2016, the most recent actuarial valuation date, the plan was not funded. The actuarial accrued liability for benefits was \$966,754 and the actuarial value of assets was \$0, resulting in an unfunded actuarial accrued liability (UAAL) of \$966,754. The covered payroll (annual payroll of active employees covered by the plan) was \$24,821,723 and the ratio of the UAAL to the covered payroll was 3.9 percent.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and health care cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The Schedule of Funding Progress, presented as required supplementary information following the notes to the financial statements, presents multi-year trend information about whether the actuarial value of plan assets is increasing or decreasing, over time, relative to the actuarial accrued liabilities for benefits.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

NOTE 2 DETAILED NOTES ON ALL FUNDS (CONTINUED)

B. Liabilities (Continued)

**2. Pension Plan Obligations, Other Employment Benefits, and Other
Postemployment Benefits (Continued)**

b. Other Postemployment Benefits (Continued)

Actuarial Methods and Assumptions. Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members at that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value assets, consistent with the long-term perspective of the calculations.

In the June 30, 2016 actuarial valuation, the projected unit credit actuarial cost method was used. The actuarial assumptions included a 4.00 percent investment rate of return (net of administrative expenses), which is the blended rate of the expected long-term investment returns on plan assets and on the employer's own investments calculated based on the funded level of the plan at the valuation date and an annual medical cost of 8 percent annually with a trend decrease of 0.5 percent annually until an ultimate rate of 5 percent is reached. The dental cost trend increase of 5.00 percent was assumed. The actuarial value of assets, if any, was determined using techniques that spread the effects of short-term volatility in the market value of investments over a five-year period. The UAAL is being amortized as a level percentage of pay on an open basis. The remaining amortization period at June 30, 2016, was 20 years.

c. Other Employment Benefits

The Organization has elected to provide death benefits to employees through the Death Benefit Plan for members of the Local Governmental Employees' Retirement System (Death Benefit Plan), a multiple-employer, State-administered, cost-sharing plan funded on a one-year term cost basis. The beneficiaries of those employees who die in active service after one year of contributing membership in the System, or who die within 180 days after retirement or termination of service and have at least one year of contributing membership service in the System at the time of death are eligible for death benefits. Lump-sum death benefit payments to beneficiaries are equal to the employee's 12 highest months' salary in a row during the 24 months prior to the employee's death, but the benefit will be a minimum of \$25,000 and will not exceed \$50,000. All death benefit payments are made from the Death Benefit Plan. Smoky Mountain Center for Mental Health, Development Disabilities, and Substance Abuse Services has no liability beyond the payment of monthly contributions. The contributions to the Death Benefit Plan cannot be separated between the postemployment benefit amount and the other benefit amount. The Organization considers these contributions to be immaterial.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

NOTE 2 DETAILED NOTES ON ALL FUNDS (CONTINUED)

B. Liabilities (Continued)

3. Risk Management

The Organization is exposed to various risks of losses related to torts; malpractice; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Organization carries commercial insurance to cover substantially all risks of loss. The Organization obtains commercial general liability and professional liability coverage of \$1,000,000 per occurrence subject to a \$3,000,000 limit, liability and collision insurance coverage on vehicles of \$1,000,000 per occurrence, and workers' compensation coverage subject to a limit of \$1,000,000.

The Organization does not carry flood insurance as there are no properties located within areas designated as flood areas.

The Organization carries commercial coverage for all other risks of loss. There have been no significant reductions in insurance coverage from the previous year and settled claims have not exceeded coverage in any of the past three fiscal years.

In accordance with G.S. 159.29, the Organization's employees that have access to \$100 or more at a given time of the Organization's funds are performance bonded through a commercial surety bond. The Chief Executive Officer and the Chief Finance Officer are individually bonded for \$250,000.

4. Contingent Liabilities

From time to time, the Organization is party to other pending claims and legal proceedings. Although the outcome of such matters cannot be forecast with certainty, it is the opinion of management and legal counsel that the likelihood is remote that any such claims or proceedings will have a material adverse effect on the Organization's financial position or results of operations.

5. Long-Term Obligations

As of June 30, 2016, the long-term obligations of the Organization consisted of the following:

	<u>Balance July 1, 2015</u>	<u>Net Increase</u>	<u>Balance June 30, 2016</u>	<u>Amounts Due within One Year</u>
Compensated Absences	<u>\$ 1,708,325</u>	<u>\$ 479,292</u>	<u>\$ 2,187,617</u>	<u>\$ 225,000</u>

Compensated absences typically have been liquidated in the general fund and are accounted for on a LIFO basis, assuming that employees are taking leave time as it is earned.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016**

NOTE 3 SUMMARY DISCLOSURES OF SIGNIFICANT COMMITMENTS AND CONTINGENCIES

Non-Cancellable Operating Leases

The Organization leases certain operating facilities under non-cancellable operating leases. Future lease payments due under these leases subsequent to June 30, 2016 are as follows:

Year Ending June 30,	Amount
2017	\$ 941,640
2018	679,897
2019	679,897
2020	339,949
	<u>\$ 2,641,383</u>

Total rent expense for all operating leases amounted to \$1,036,289 for the year ended June 30, 2016.

NOTE 4 SUBSEQUENT EVENTS

Subsequent to year end, the Organization began the process to legally change its name from Smoky Mountain Center for Mental Health, Developmental Disabilities, and Substance Abuse Services to Vaya Health. As of the date of the audited financial statements, the Organization has begun doing business as Vaya Health, however, the legal name change will become effective on January 1, 2017. The name change is not expected to have any impact on the Organization's contracts with State agencies or providers.

**REQUIRED SUPPLEMENTARY FINANCIAL DATA
(ADDITIONAL INFORMATION REQUIRED BY
GOVERNMENTAL ACCOUNTING STANDARDS BOARD)**

- **SCHEDULE OF FUNDING PROGRESS FOR OTHER POSTEMPLOYMENT BENEFITS**
- **SCHEDULE OF EMPLOYER CONTRIBUTIONS FOR OTHER POSTEMPLOYMENT BENEFITS**
- **LOCAL GOVERNMENT EMPLOYEES' RETIREMENT SYSTEM - PROPORTIONATE SHARE OF NET PENSION LIABILITY (ASSET)**
- **LOCAL GOVERNMENT EMPLOYEES' RETIREMENT SYSTEM - CONTRIBUTIONS**

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
OTHER POSTEMPLOYMENT BENEFITS
REQUIRED SUPPLEMENTARY INFORMATION (UNAUDITED)
SCHEDULE OF FUNDING PROGRESS**

Actuarial Valuation Date	Actuarial Value of Assets (a)	Accrued Liability (AAL)- Projected Unit Credit (b)	Unfunded AAL (UAAL) (b - a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
6/30/2009	\$ -	\$ 923,900	\$ 923,900	0.00%	\$ 9,054,000	10.2%
6/30/2012	-	778,767	778,767	0.00%	9,723,728	8.0%
6/30/2014	-	994,739	994,739	0.00%	16,770,810	5.9%
6/30/2016	-	966,754	966,754	0.00%	24,821,723	3.9%

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
OTHER POSTEMPLOYMENT BENEFITS
REQUIRED SUPPLEMENTARY INFORMATION (UNAUDITED)
SCHEDULE OF EMPLOYER CONTRIBUTIONS**

<u>Year Ended June 30,</u>	<u>Annual Required Contribution (ARC)</u>	<u>Percentage of ARC Contributed</u>
2010	\$ 153,800	64.00%
2011	153,800	56.00%
2012	124,872	108.63%
2013	124,872	21.93%
2014	201,325	28.27%
2015	201,325	28.27%
2016	251,109	18.05%

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
OTHER POSTEMPLOYMENT BENEFITS
REQUIRED SUPPLEMENTARY INFORMATION (UNAUDITED)
PROPORTIONATE SHARE OF NET PENSION LIABILITY (ASSET)
YEARS ENDED JUNE 30, 2016 AND 2015**

Local Government Employees' Retirement System

	<u>2016*</u>	<u>2015*</u>
Organization's proportion of the net pension (asset) liability (%)	0.361400%	-0.296340%
Organization's proportion of the net pension (asset) liability (\$)	\$ 1,621,946	\$ (1,747,654)
Organization's covered-employee payroll	24,821,723	22,101,861
Organization's proportionate share of the net pension asset as a percentage of its covered-employee payroll	6.53%	-7.91%
Plan fiduciary net position as a percentage of the total pension asset**	98.09%	102.64%

*The amounts presented for each fiscal year were determined as of the prior fiscal year ended June 30.

**This will be the same percentage for all participant employers in the LGERS plan.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
OTHER POSTEMPLOYMENT BENEFITS
REQUIRED SUPPLEMENTARY INFORMATION (UNAUDITED)
CONTRIBUTIONS
YEARS ENDED JUNE 30, 2016 AND 2015**

Local Government Employees' Retirement System

	<u>2016</u>	<u>2015</u>
Contractually required contribution	\$ 1,655,609	\$ 1,562,643
Contributions in relation to the contractually required contribution	1,673,466	1,562,643
Contribution deficiency (excess)	<u>\$ (17,857)</u>	<u>\$ -</u>
Organization's covered-employee payroll	24,821,723	22,101,861
Contributions as a percentage of covered-employee payroll	6.67%	7.07%

**SUPPLEMENTAL SCHEDULES
FOR
NC DIVISION OF MEDICAL ASSISTANCE REPORTING**

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES, AND
SUBSTANCE ABUSE SERVICES
SUPPLEMENTAL SCHEDULE
BALANCE SHEET – GOVERNMENTAL FUNDS – MODIFIED ACCRUAL BASIS
JUNE 30, 2016**

ASSETS

Cash and Cash Equivalents	\$ 95,333,876
Restricted Cash and Cash Equivalents	24,877,639
Accounts Receivable, Net of Allowance for Uncollectible Accounts and Contractual Allowances	11,415,538
Prepaid Expenses and Deposits	1,214,837
Other Assets	48,125
Total Assets	<u>\$ 132,890,015</u>

LIABILITIES

Accounts Payable	\$ 14,046,108
Accrued Expenses	3,185,767
Liability for Claims Incurred, but not Reported	15,165,180
Total Liabilities	<u>32,397,055</u>

FUND BALANCES

Nonspendable	1,262,962
Restricted:	
Stabilization of State Statute	11,415,538
Medicaid Risk Reserve	24,877,639
Committed	53,798,484
Unassigned	9,138,337
Total Fund Balances	<u>100,492,960</u>
Total Liabilities and Fund Balances	<u>\$ 132,890,015</u>

Amounts Reported in the Statement of Net Position are Different Because:

Fund Balance	\$ 100,492,960
Capital Assets Used in Governmental Activities are not Financial Resources and therefore, are not Reported in the Funds	3,330,239
Deferred Inflows and Outflows are not Reported in the Funds	2,416,679
Pension Liabilities are not a Financial Resource and therefore, are not Reported in the Funds	(2,338,755)
Deferred Liabilities for revenue and rent is not due and payable in the current period and, therefore is not Reported in the Fund	(1,001,041)
Liability for Compensated Absences is not Due and Payable in the Current Period and therefore, is not Reported in the Fund	(2,187,617)
	<u>\$ 100,712,465</u>

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENT DISABILITIES, AND
SUBSTANCE ABUSE SERVICES
SUPPLEMENTAL SCHEDULE
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES –
GOVERNMENTAL FUNDS – MODIFIED ACCRUAL BASIS
YEAR ENDED JUNE 30, 2016**

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
REVENUES				
Intergovernmental:				
State & Federal	\$ 62,535,959	\$ 67,202,040	\$ 65,015,466	\$ (2,186,574)
Local	2,939,599	2,934,599	2,934,598	(1)
Medicaid	298,131,421	310,874,623	314,073,589	3,198,966
Other Income	5,282,567	5,409,813	4,575,388	(834,425)
Total Revenues	<u>368,889,546</u>	<u>386,421,075</u>	<u>386,599,041</u>	<u>177,966</u>
EXPENDITURES				
Personnel & Professional Services	33,171,597	36,082,854	35,968,557	114,297
Supplies	135,094	242,772	228,541	14,231
Current Obligations	2,430,618	3,324,010	3,301,254	22,756
Fixed Expenses	2,725,597	4,013,446	3,902,166	111,280
Capital Outlay	3,361,423	2,768,246	2,711,744	56,502
Contracts	327,453,217	357,726,055	338,289,237	19,436,818
Total Expenditures	<u>369,277,546</u>	<u>404,157,383</u>	<u>384,401,499</u>	<u>19,755,884</u>
Revenues Over (Under) Expenditures Before Other Financing Sources	(388,000)	(17,736,308)	2,197,542	19,933,850
OTHER FINANCING SOURCES:				
Appropriated Fund Balance	<u>388,000</u>	<u>17,736,308</u>	<u>-</u>	<u>(17,736,308)</u>
Change in Fund Balance	<u>\$ -</u>	<u>\$ -</u>	2,197,542	<u>\$ 2,197,542</u>
Fund Balance - Beginning			<u>98,295,418</u>	
FUND BALANCE - ENDING			<u>\$ 100,492,960</u>	

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES**
**SUPPLEMENTAL SCHEDULE RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS – MODIFIED
ACCRUAL BASIS TO THE STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET
POSITION**
JUNE 30, 2016

Net Changes in Fund Balances - Total Governmental Funds	\$ 2,197,542
Governmental funds report capital outlays as expenditures. However, in the Statement of Revenues, Expenses and Changes in Net Position the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay exceeded depreciation in the current period.	125,453
Expenses related to compensated absences in the statement of Revenues, Expenses and Changes in Net Position that do not require current financial resources are not reported as expenses in the funds.	(479,292)
OPEB and Pension funding in the statement of Revenues, Expenses and Changes in Net Position that do not require current financial resources are not reported in the funds.	129,528
Deferred revenues are shown as revenue on the modified accrual basis	(888,481)
Some expenses in the Statement of Revenues, Expenses and Changes in Net Position that do not require current financial resources are not reported as expenses on a modified accrual basis	(45,907)
Book Value of Disposed Capital Assets	<u>(9,306)</u>
Increase in Net Position	<u>\$ 1,029,537</u>

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENTAL DISABILITIES,
AND SUBSTANCE ABUSE SERVICES
SCHEDULE OF COMMITTED FUND BALANCES
JUNE 30, 2016**

Unemployment Compensation	\$ 500,000
Annual Leave Payout	1,200,000
Community and Capital Reinvestment Initiative	16,550,811
30 Day Cash Operating Reserve	29,500,000
Single Stream Funding Replacement	4,047,673
Insurance Premium Liability	1,000,000
Retention Risk Reserve	1,000,000
	<u>\$ 53,798,484</u>

Compliance Section

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

Area Board of Directors
Smoky Mountain Center for Mental Health, Developmental
Disabilities, and Substance Abuse Services
Sylva, North Carolina

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities of the major fund of Smoky Mountain Center for Mental Health, Developmental Disabilities, and Substance Abuse Services (the Organization), as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Organization's basic financial statements, and have issued our report thereon dated October 27, 2016.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal controls was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations during our audit, we did not identify an deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

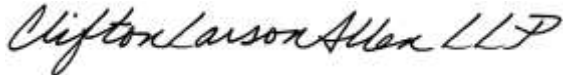
Area Board of Directors
Smoky Mountain Center for Mental Health, Developmental
Disabilities, and Substance Abuse Services

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



CliftonLarsonAllen LLP

Charlotte, North Carolina
October 27, 2016

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR
FEDERAL AND STATE PROGRAM AND REPORT ON INTERNAL CONTROL
OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

Area Board of Directors
Smoky Mountain Center for Mental Health, Developmental
Disabilities, and Substance Abuse Services
Sylva, North Carolina

Report on Compliance for Each Major and State Federal Program

We have audited Smoky Mountain Center for Mental Health, Developmental Disabilities, and Substance Abuse Services' (the Organization) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Organization's major federal and state programs for the year ended June 30, 2016. The Organization's major federal and state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal and state statutes, regulations, and the terms and conditions of its federal and state awards applicable to its federal and state programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the Organization's major federal and state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal and state program occurred. An audit includes examining, on a test basis, evidence about the Organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal and state program. However, our audit does not provide a legal determination of the Organization's compliance.

Opinion on Each Major Federal and State Program

In our opinion, the Organization complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal and state programs for the year ended June 30, 2016.

Area Board of Directors
Smoky Mountain Center for Mental Health, Developmental
Disabilities, and Substance Abuse Services

Report on Internal Control Over Compliance

Management of the Organization is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Organization's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal and state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal and state program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal or state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



CliftonLarsonAllen LLP

Charlotte, North Carolina
October 27, 2016

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENT DISABILITIES, AND
SUBSTANCE ABUSE SERVICES
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JUNE 30, 2016**

Section I – Summary of Auditors’ Results

Financial Statements

1. Type of auditors’ report issued: Unmodified
2. Internal control over financial reporting:
- Material weakness(es) identified? _____ yes x no
 - Significant deficiency(ies) identified? _____ yes x none reported
3. Noncompliance material to financial statements noted? _____ yes x no

Federal Awards

1. Internal control over major federal programs:
- Material weakness(es) identified? _____ yes x no
 - Significant deficiency(ies) identified? _____ yes x none reported
2. Type of auditors’ report issued on compliance for major federal programs: Unmodified
3. Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? _____ yes x no

Identification of Major Federal Programs

CFDA Number(s)	Name of Federal Program or Cluster
93.958	Block Grant for Community Mental Health Services
93.959	Block Grants for Prevention and Treatment of Substance Abuse

Dollar threshold used to distinguish between Type A and Type B programs:

\$ 750,000

Auditee qualified as low-risk auditee?

 x yes _____ no

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENT DISABILITIES, AND
SUBSTANCE ABUSE SERVICES
SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED)
JUNE 30, 2016**

State Financial Assistance

1. Internal control over state projects:
 - Material weakness(es) identified? yes x no
 - Significant deficiency(ies) identified? yes x none reported
2. Type of auditors’ report issued on compliance for state projects: Unmodified
3. Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? yes x no

Identification of Major State Projects

CSFA Number(s)	Name of State Project
536998	Single Stream Funding
536996001	Crisis Services – Local Psych Inpatient
536996010	Community Based Crisis

Dollar threshold used to distinguish between Type A and Type B state projects: \$ 500,000

Section II – Financial Statement Findings

Our audit did not disclose any matters required to be reported in accordance with *Government Auditing Standards*.

Section III – Findings and Questioned Costs – Major Federal Programs

Our audit did not disclose any matters required to be reported in accordance with 2 CFR 200.516(a).

Section IV – Prior Year Findings

There were no findings in the prior year that were required to be reported.

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENT DISABILITIES, AND
SUBSTANCE ABUSE SERVICES
SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS
YEAR ENDED JUNE 30, 2016**

	<u>Federal CFDA Number</u>	<u>Pass-Through Entity Identifying Number</u>	<u>Federal Expenditures</u>	<u>State Expenditures</u>
Federal Awards				
<u>U.S. Department of Housing and Urban Development</u>				
Shelter Plus Care Program	14.238		\$ 937,308	\$ -
Total U.S. Department of Housing and Urban Development			937,308	-
<u>U.S. Department of Health and Human Services</u>				
<u>Substance Abuse and Mental Health Service Administration</u>				
Passed-through the NC Dept. of Health and Human Services: Division of Mental Health, Developmental Disabilities and Substance Abuse Services:				
Projects for Assistance in Transition from Homelessness (PATH)	93.150		227,784	-
Block Grant for North Carolina System of Care Expansion	93.104		52,806	-
Block Grant for Adv. Strategic Prevention Framework - Partnership for Success	93.243		107,755	-
Social Services Block Grant - Community Based Programs-Mental Health	93.667		547,812	-
Block Grant for Community Mental Health Services - Community Based Program-Mental Health	93.958		1,833,785	-
Block Grant for Prevention and Treatment of Substance Abuse - Substance Abuse-Substance Abuse Prevention	93.959		4,647,158	-
Total U.S. Department of Health and Human Services			7,417,100	-
Total Federal Awards			8,354,408	-
State Awards				
NC Department of Health and Human Services Division of Mental Health, Developmental Disabilities and Substance Abuse Services:				
Single Stream Funding		536998	-	51,409,588
Community Based Crisis		536996010	-	1,050,650
DOJ - Supported Employment		536998003	-	412,600
Crisis Services - Local Psych Inpatient		536996001	-	4,565,407
DOJ - Housing		536998002	-	145,057
Total State Awards			-	57,583,302
Total Federal and State Awards			\$ 8,354,408	\$ 57,583,302

**SMOKY MOUNTAIN CENTER FOR MENTAL HEALTH, DEVELOPMENT DISABILITIES, AND
SUBSTANCE ABUSE SERVICES
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS
YEAR ENDED JUNE 30, 2016**

NOTE 1 BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal and state awards includes the Federal and state grant activity of Smoky Mountain Center for Mental Health, Developmental Disabilities, and Substance Abuse Services is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the general purpose financial statements.

The Organization has elected not to use the 10% de minimis cost rate.

NOTE 2 CONTINGENCIES

The Organization is subject to audit examination by the funding sources of grants to determine its compliance with certain grant provisions. In the event that expenditures could be disallowed through the audit, repayment of such disallowances could be required.

AGENDA ITEM 6:

REQUEST FOR USE OF COUNTY SPACE FOR WEEKDAY FARMERS' MARKET

MANAGER'S COMMENTS:

Ms. Carol Coulter, Executive Director – Blue Ridge Women in Agriculture, will request the Board consider allowing a weekday Farmers Market at the Human Service parking lot. One point of consideration would be to ensure that the market does not impact County operations as the request will be for the market to start around 4:00 PM.

Staff seeks direction from the Board.

Blank Page

AGENDA ITEM 7:

COOPERATIVE EXTENSION UPDATE

MANAGER'S COMMENTS:

Mr. Eddy Labus, Cooperative Extension, will update the Board on activities related to field crops and livestock.

The report is for information only; therefore no action is required.

Blank Page

AGENDA ITEM 8:**BOARD OF EQUALIZATION AND REVIEW SCHEDULE****MANAGER'S COMMENTS:**

Mr. Larry Warren, Tax Administrator, will discuss the scheduling of the FY 2017 Board of Equalization and Review (E&R). The Board may create a special Board of Equalization and Review that will serve this spring. In previous years, the Board was incorporated to include the Manager as an alternate member.

The convening date for the Board of Equalization and Review is scheduled for April 19th at 2:30 PM in the County Commissioners Conference room. Adjournment of the Board is scheduled for Wednesday April 26, 2017 at 7:00 PM in the County Commissioners Conference room. A schedule of the meeting dates will be provided at the Board meeting on April 4, 2017.

Staff will request the Board approve the schedule for FY 2017 Board of Equalization and Review as presented. In addition, direction is requested as to whether the Board wishes to create a special board for E&R or if the Board of County Commissioners plans to serve in that capacity. Should the Board wish to have the County Manager serve as an alternate member the attached resolution would need to be adopted.

Board action is required.



WATAUGA COUNTY TAX ADMINISTRATION

*Courthouse, Suite 21 – 842 West King Street – Boone, NC 28607
(828) 265-8021 – FAX (828) 264-3230*

MEMORANDUM

TO: Deron T. Geouque
FROM: Larry D. Warren
SUBJECT: 2017 Board of Equalization and Review
DATE: March 6, 2017

I'd like to address the County Commissioners at the March 21st meeting to discuss dates and times for the 2017 Board of E&R. I would suggest:

Convene on Wednesday April 19, 2017 at 2:30 pm.
Adjourn for the taking of applications on Wednesday April 26, 2017 at 7:00 pm.

The dates and times the Board approves will be advertised locally prior to the first meeting. The convening and adjourning dates for the 2017 Board of E&R is the official time for taking of applications for hearing of the property tax appeals. Compensation for the 2017 Board of E&R will also need to be approved. The member compensation for the past several years has been set at \$75.00 per session. Please let me know if you have questions. Also, I would like to present the attached Resolution for the Board's approval in establishing the Watauga County Board of Equalization and Review for 2017.

COUNTY OF WATAUGA

STATE OF NORTH CAROLINA

DRAFT

**RESOLUTION ESTABLISHING
WATAUGA COUNTY BOARD OF EQUALIZATION AND REVIEW**

WHEREAS, North Carolina General Statutes Section 105-322 authorizes the Board of County Commissioners by resolution to appoint a special Board of Equalization and Review to hear and review appeals of listings and valuations placed upon taxable property located within Watauga County; and

WHEREAS, this Board desires to establish a Board of Equalization and Review to perform those duties specified in G.S. 105-322.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS FOR THE COUNTY OF WATAUGA AS FOLLOWS:

That this Board hereby establishes a Board of Equalization and Review as follows:

MEMBERSHIP:

1. Shall consist of the 5 member County Commissioners, each having one vote.
2. Three members shall constitute a quorum.
3. One alternate shall be appointed consisting of the County Manager.
4. The alternate shall only serve to meet a quorum of the Board for a scheduled Board of Equalization and Review meeting.

POWERS AND DUTIES:

The powers and duties of this Board shall be as specified in NCGS 105-328 and Article 21 of the Machinery Act.

ADOPTED by the Watauga County Board of Commissioners this, the 21st day of March, 2017.

John Welch, Chairman
Watauga County Board of Commissioners

ATTEST:

Anita J. Fogle, Clerk to the Board

Blank Page

AGENDA ITEM 9:**MISCELLANEOUS ADMINISTRATIVE MATTERS*****A. Proposed Contract for Public Safety and Emergency Communications Systems Comprehensive Study*****MANAGER'S COMMENTS:**

At the annual budget retreat, Board direction was given to develop a contract to complete a comprehensive study of public safety and emergency communications systems. Marvin Hoffman has conducted and completed multiple studies and plans for the county. The County has been satisfied with Mr. Hoffman and his work product. The contract is for \$18,000 with additional charges for travel authorized with prior approval from the County Manager. The reimbursement rate for the additional travel will follow the County per diem rates.

The County Attorney has reviewed and approved the contract. Board action is required to accept the contract with Mr. Marvin Hoffman in the amount of \$18,000 and additional charges for travel to be approved by the County Manager and follow the County policy regarding per diems.

STATE OF NORTH CAROLINA

CONTRACT

COUNTY OF WATAUGA

THIS AGREEMENT, (the "Agreement") is made and entered into this the ____ day of _____, 2017, by and between Marvin K. Hoffman, An individual, (hereinafter "Contractor"), and Watauga County, a body politic of the State of North Carolina, (hereinafter "County"). The County and the Contractor are sometimes referred to herein as "Party" or "Parties";

WHEREAS, Contractor is in the business of preparing comprehensive studies that assists in addressing improvements to the Public Safety and Emergency Communications Systems operated by the County; and

WHEREAS, County wishes to retain Contractor to prepare such a study on its behalf;

NOW, THEREFORE, County and Contractor, for the consideration hereinafter set forth, agree as follows:

RECITALS: The recitals are fully incorporated into this Agreement.

TERM OF AGREEMENT: Contractor shall initiate work under this Agreement upon the execution of this Agreement by both parties. Contractor shall complete work under this Agreement by October 16, 2017.

DESCRIPTION OF SERVICES: Contractor agrees to provide the services to the County as described in **Exhibit 1**, which is attached hereto and incorporated herein by reference, or as periodically amended by the mutual written agreement of the Parties (hereinafter the "Services").

RELATIONSHIP OF THE PARTIES: Contractor shall personally perform the Services described in this Agreement as an independent contractor to the County, and no joint venture, partnership, agency, or employment relationship is created by this Agreement. Contractor shall have and exercise complete control and direction over the methods by which Contractor performs his Services, duties and obligations. Contractor shall not be considered an employee of the County. Contractor shall have no authority to conduct any business on behalf of the County. Contractor shall be fully responsible for the acts and omissions of his employees, agents, assigns, contractors, and any other individuals or entities with which he contracts or who are otherwise acting on his behalf.

STANDARD OF PERFORMANCE: Contractor shall: (i) use his best efforts and all diligence to properly and competently perform the Services; (ii) act in a professional manner; (iii) act in the best interests of the County; (iv) act in good faith; and (v) act in a manner which is satisfactory to the County.

CONSIDERATION FOR SERVICES: The County shall pay Contractor for his performance of the Services in accordance with **Exhibit 2**, which is attached hereto and incorporated herein by reference.

EXPENSES: Contractor acknowledges that he shall pay all expenses incurred in carrying out his duties and obligations pursuant to this Agreement, and agrees to use supplies standard for the industry.

TAXES: Contractor shall pay all taxes, withholdings, and benefits, if any, on

income received under this Agreement.

TERMINATION: This Agreement shall terminate upon: (i) Contractor's bankruptcy, receivership, insolvency, or dissolution; (ii) upon written notice to the Contractor by the County terminating this Agreement; (iii) the written revocation of this Agreement by all Parties; or (iv) Contractor's completion of his duties under this Agreement.

INDEMNIFICATION: Contractor agrees to indemnify the County and its commission, political representatives, managers, employees, and agents and hold them harmless from and against all claims, liabilities, damages, losses, costs and expenses, including reasonable attorney's fees, incurred or suffered by any of them because of any actual or alleged act or omission of Contractor, and any breach of any agreement or covenant of Contractor or any inaccurate or erroneous warranty or representation of Contractor contained herein.

ATTORNEY'S FEES: If the County employs an attorney because of the Contractor's breach of this Agreement or any applicable law affecting this Agreement, County may recover, and Contractor agrees to pay, all costs including, but not limited to, reasonable attorney's fees, court costs, and costs of litigation.

REMEDIES: If Contractor violates this Agreement, the County shall be entitled to an accounting and repayment of all profits and benefits realized by said violation. In addition, the County may pursue injunctive relief or other rights or remedies. The County shall not be required to post any bond with respect to such injunctive relief.

CONTRACTOR REPRESENTATIONS AND WARRANTIES: Contractor represents and warrants that: (i) Contractor has the experience, skills and ability necessary to timely and completely perform the Services; (ii) Contractor has the capacity to enter into this Agreement; (iii) Contractor is not a party to any agreement, arrangement or other understanding with any person or entity which might affect, restrain or conflict with any of the provisions of this Agreement; and (iv) all materials delivered to the County under this Agreement shall be original work and shall not violate any patent, copyright, trade secret, or other proprietary right of any third party.

CONFIDENTIALITY: Contractor and County agree that private, confidential, proprietary and/or privileged records and/or information, whether written, electronic, or oral; stored on or communicated by or through any medium whatsoever including, but not limited to, voice (hereinafter the "Records") are strictly confidential, are not public record, and may only be disclosed by either party where required by law. County and Contractor agree that nothing in this Agreement constitutes a waiver of confidentiality in any respect regarding the Records. Contractor agrees to affirmatively protect the confidentiality of the Records, not to publish or reveal, or negligently allow another party access to, the Records, or any other information which Contractor may obtain by, through, or because of its relationship with County. Contractor shall keep confidential and treat as proprietary any and all information which may be provided by the County. Contractor shall not violate any licensing agreements to software or other programs held by the County.

Contractor shall use any information provided by the County solely for the purpose for which it was provided and shall observe the restrictions of any legends marked thereon. The County's computerized data and information for which Contractor is providing services shall be treated as confidential information by Contractor. All such information shall be safeguarded and kept confidential by Contractor.

INTELLECTUAL PROPRIETARY RIGHTS: Any and all writings, works, copyrights, patents, trade secrets, and other intellectual property rights associated with any ideas, concepts, techniques, inventions, processes, works of authorship, or other similar matter or thing developed or created by Contractor, either independently or in conjunction with others, during the term of this Agreement and in any way related to Contractor's provision of the Services hereunder shall be the sole and exclusive property of the County. All such works of authorship shall, to the extent possible, be considered a work made for hire for the County within the meaning of Title 17 of the United States Code.

Data furnished to Contractor by the County, any interim analyses of the data, and draft reports will be the sole property of the County. At the conclusion of the project, Contractor will return all data, interim reports and other materials used during the study to the County.

NON-WAIVER. The terms of this Agreement may be waived only in writing signed by the Party waiving compliance. The County may enforce any provision of this Agreement at any time even if the County has not previously required Contractor to perform all of Contractor's obligations under this

Agreement. The County's waiver of any of its rights arising from any breach of this Agreement by Contractor shall not be considered as a waiver of any right arising from any subsequent breach.

REFORMATION AND SEVERABILITY: If any term or provision of this Agreement shall for any reason be held to be invalid, illegal, or otherwise unenforceable in any particular circumstance by a court of competent jurisdiction, such finding shall not affect, impair, or invalidate the other terms or provisions hereof or the whole of this Agreement, or affect that provision in any other circumstance. The invalid, illegal, or otherwise unenforceable provision shall be reformed so that each Party shall have the obligation to perform reasonably in the alternative to give the other Party the benefit of its bargain. In the event the invalid, illegal, or unenforceable provision cannot be reformed, the remaining provisions of this Agreement shall be given full effect, and the invalid or unenforceable provision shall be deemed stricken.

ASSIGNMENT: This Agreement shall be binding upon and shall inure to the benefit of the Parties and their respective successors and permitted assigns. Neither this Agreement nor any of the rights, interests or obligations hereunder shall be assigned by either Party hereto without the prior written consent of the other Party.

CHOICE OF WORDS: The language used in this Agreement shall be deemed to be the language chosen by the Parties to this Agreement to express their mutual intent. All pronouns and any variations thereof shall be deemed to refer to the masculine, feminine, or neuter, singular or plural as the identity of the person or persons may require.

NO STRICT CONSTRUCTION: Neither Party will assert that it did not draft the words used in the Agreement so that any ambiguities are resolved against the Party that drafted the Agreement. This is a negotiated agreement, and the rule of strict construction will not be applied against either Party to this Agreement.

HEADINGS: The headings in this Agreement are intended solely for convenience of reference and shall be given no effect in the construction or interpretation of this Agreement.

NOTICE: All notices, demands and requests which may be given or which are required to be given by either Party to the other must be in writing, and shall be sent by express, registered or certified mail, return receipt requested or with delivery confirmation, postage prepaid, by overnight courier service such as Federal Express, by facsimile transmission, or by personal delivery and addressed to each Party hereto at the addresses set forth below. Notices, demands or requests which any Party is required or desires to give the other hereunder shall be deemed to have been properly given for all purposes if: (a) delivered against a written receipt of delivery; (b) mailed by express, registered or certified mail of the United States Postal Service, return receipt requested, or mail with delivery confirmation of the United States Postal Service, postage prepaid; (c) delivered to a nationally recognized overnight courier service for next business day delivery, to its addressee at such Party's address as set forth above; or (d) delivered via telecopy or facsimile transmission to a Party's facsimile number, provided, however, that if such

communication is given via telecopy or facsimile transmission, an original counterpart of such communication shall concurrently be sent in the manner specified in subparagraphs (b) or (c) above. Each such notice, demand or request shall be deemed to have been received upon the earlier of: (i) actual receipt or refusal by the addressee; or (ii) three (3) business days after deposit thereof at any main or branch United States post office if sent in accordance with subparagraph (b) above, and the next business day after deposit thereof with the courier if sent pursuant to subparagraph (c) above. Any notices or communications under this Agreement shall be made at the addresses listed below to the individuals designated below:

To the County:

Deron T. Geouque
 Watauga County Manager
 814 West King Street, Suite 205
 Boone, NC 28607

To the Contractor:

Marvin K. Hoffman
 P.O. Box 2208
 Boone, NC 28607

SURVIVAL: All covenants and agreements made under this Agreement that are intended to survive termination of this Agreement including, but not limited to, the Paragraphs entitled **Expenses, Taxes, Effect of Termination, Indemnification, Remedies, Confidentiality, Intellectual Property, and Choice of Forum**, shall survive the termination of this Agreement. If Contractor has previously signed a Confidentiality Agreement with the County, said Confidentiality Agreement shall survive the execution and subsequent termination of this Agreement.

E-VERIFY: The Contractor shall ensure its compliance with Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, Pub. L. 104-208, 110 Stat. 3009 and Article 2 of Chapter 64 of the North Carolina General Statutes. Contractor shall provide all documentation which may be requested by the County, including but not limited to completion of Form I-9 for Employment Eligibility Verification, affidavits of compliance with this act, and such other documentation as the County may request from time to time. The Contractor shall not knowingly hire for employment, employ, or continue to employ an unauthorized alien.

CHOICE OF FORUM: This Agreement is entered into in Watauga County, North Carolina, and shall be construed in accordance with the laws of the State of North Carolina. The parties hereby agree that the state courts located in Watauga County, North Carolina shall be the exclusive venue for the resolution of any disputes arising as a result of this Agreement.

VOLUNTARY SIGNATURE: The Parties represent that each has carefully read this Agreement, that they know and understand the contents and consequences thereof, and that they have signed this Agreement voluntarily and with informed consent.

AUTHORIZED SIGNATURES: By signing this Agreement, the undersigned represents that he is duly authorized to do so and that his act is the official and binding act of Contractor or County, respectively.

ENTIRE AGREEMENT: This Agreement, together with its Exhibits, constitutes the entire and integrated agreement of the parties and supersedes

all prior negotiations, representations, or agreements, either written or oral.

MODIFICATION: No changes, modifications, or amendments of any term shall be valid unless agreed upon by the Parties in writing.

COUNTERPARTS: This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same document.

NO THIRD-PARTY BENEFICIARIES: The obligations of each party to this Agreement shall inure solely to the benefit of the other party, and no person or entity shall be a third-party beneficiary to this Agreement.

IN TESTIMONY WHEREOF, County and Contractor have hereunto set their hands and affixed their seals the day and year first above written.

WATAUGA COUNTY

CONTRACTOR

By: Deron Geouque (Seal)
Watauga County Manager



Marvin K. Hoffman (Seal)

ATTEST:

By: _____ (SEAL)
Anita Fogle, Clerk to the Board

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Margaret Pierce
Watauga County Finance Officer

EXHIBIT 1
SERVICES TO BE PERFORMED BY CONTRACTOR

Marvin K. Hoffman (**CONTRACTOR**) will complete a comprehensive study for Watauga County, NC (**COUNTY**) of its Public Safety and Emergency Communications Systems.

It is mutually agreed by the COUNTY and the CONTRACTOR that following services will be provided by the CONTRACTOR:

- Phase I – Inventory existing county-owned emergency communications systems and equipment. Documentation of age, condition and upgradeability of repeaters, as well as condition of generators, towers and antennas, including an assessment of paths and feasibility of adding microwave links between county sites.
- Phase II – Hold individual meetings with the Sheriff, Fire Chiefs, Rescue Squad Chiefs, Police Chiefs, MEDIC, 911 Director and Emergency Management Coordinator to receive Stakeholder Group comments on shortcomings of existing communications systems (including County-owned systems and NC VIPER) as well as the technical and operational improvements advocated by each agency. Areas where pager and/or portable coverage is limited or inadequate will be noted.
- Phase III – Field testing to determine and/or confirm critical radio coverage issues with County's Public Safety paging, dispatch and operational radio systems.
- Phase IV – Meetings as needed with VIPER System Manager in Raleigh to assess options and costs for improved VIPER coverage and expanded channel capacity.
- Phase V - Recommend to 911 and Emergency Services Director and the County Manager locations for additional communications towers as needed to improve coverage in areas identified in Phase III and for expanded VIPER coverage.
- Phase VI – Identify potential grant and outside funding sources. Preparation of grant proposals in behalf of the COUNTY is outside the scope of this proposal.
- Phase VII – Initiate scheduled monthly meetings with Public Safety Stakeholder Group on progress of study and developing recommendations. Seek Input from Stakeholders about system improvement alternatives. File monthly Progress Reports with County Manager.

- Phase VIII - Assist 911 and Emergency Services Director and the County Manager in developing a strategy for implementing recommendations and funding mechanisms needed system improvements.
- Phase IX – Presentation of Recommendations and Funding Strategies to Board of County Commissioners.

Time Frame of Study:

- Project will be initiated within fifteen days of Notice to Proceed from the COUNTY.
- Project will conclude with presentation of project report and recommendations to the Board of Commissioners no later than October 15, 2017, unless this meeting is rescheduled by the County Manager.

Further, it is mutually agreed:

- COUNTY will provide CONTRACTOR access to sites, system information, frequencies, channels, talk groups as well as access to personnel as needed to complete this study.
- CONTRACTOR will not make any adjustment to equipment or in any way alter any operational procedures used by the COUNTY.
- CONTRACTOR will provide all maps, draft reports, Power Point presentations, final reports and other presentation materials at no additional cost to the COUNTY.
- Subject to prior approval by the County Manager, CONTRACTOR will be reimbursed by COUNTY for travel and lodging outside Watauga County which is necessary and integral to this project. Travel expenses within Watauga County are included in the fee paid by the COUNTY to the CONTRACTOR and are not reimbursable.

EXHIBIT 2
CONSIDERATION FOR SERVICES

COUNTY will remit to **CONTRACTOR** a Consulting Fee of \$18,000 (Eighteen Thousand Dollars), payable as follows:

- Twenty-five percent (less a 10% retainage) payable at the completion of Phases I-III.
- Twenty-five percent (less a 10% retainage) payable at the completion of Phases IV-V.
- Twenty-five percent (less a 10% retainage) payable at the completion of Phases VI-VIII.
- Balance of **CONTRACTOR** fee and retainage to be released upon completion of Phase IX.

AGENDA ITEM 9:

MISCELLANEOUS ADMINISTRATIVE MATTERS

B. Proposed Proclamation Naming April 1, 2017, As Watauga County Seed Library Day

MANAGER'S COMMENTS:

The Library is requesting the Board proclaim April 1, 2017 as Watauga County Seed Library Day. The Library is beginning a seed bank and April 1st will be the kick off date. There will be activities and a ribbon cutting to celebrate the occasion.

Board action is requested to adopt the proclamation as presented.

STATE OF NORTH CAROLINA

DRAFT

COUNTY OF WATAUGA

**PROCLAMATION
WATAUGA COUNTY SEED LIBRARY DAY
APRIL 1, 2017**

WHEREAS, the mission of the Watauga County Seed Library is to make free seeds available to anyone in our area who would like to grow their own food, to promote gardening and healthy outdoor activities; and

WHEREAS, the Watauga County Seed Library also exists to provide information, education, and instruction about sustainable organic gardening and seed saving, as well as to collect historical information about seeds and plants in our region to ensure the preservation of our local heritage and traditions; and

WHEREAS, the Watauga County Seed Library will have profound significance for our area and will build community resilience, self-reliance and a culture of sharing; and

WHEREAS, the Watauga County Public Library and Blue Ridge Women in Agriculture along with the Watauga County do invite members of the community to visit the Watauga County Seed Library at the Watauga County Public Library on Saturday, April 1, 2017 at 3:00 P.M.

NOW, THEREFORE BE IT PROCLAIMED by the Watauga County Board of Commissioners, that April 1, 2017, be designated as **Watauga County Seed Library Day** in Watauga County, and all citizens be encouraged to visit the Seed Library each year on the first Saturday in April to donate or to borrow seeds and to support this important program in our community.

ADOPTED this the 21st day of March, 2017.



John Welch, Chairman
Watauga County Board of Commissioners

ATTEST:

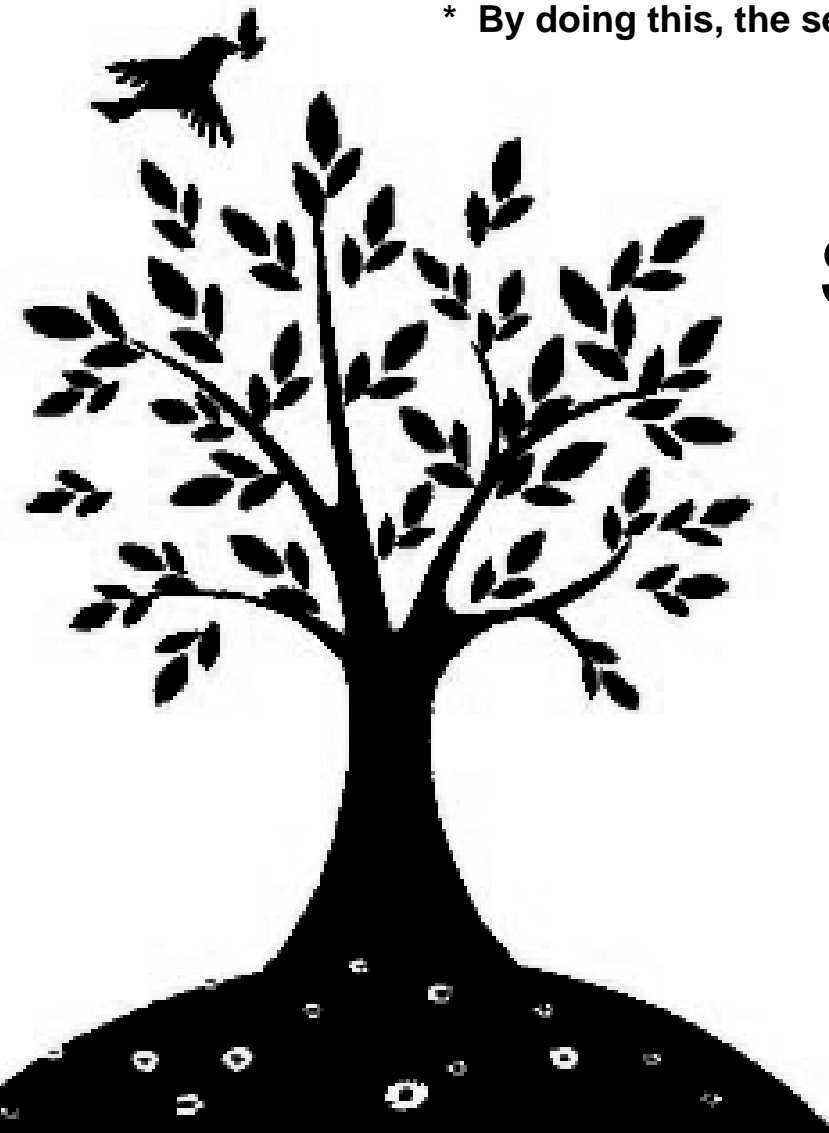
Anita J. Fogle, Clerk to the Board

Watauga County 032117 BCC Meeting

Seed Library

***Start your own garden &
share the seeds***

- * Saving seeds is a great thing to do for your community and yourself.
- * When you borrow seeds from the seed library think about setting aside a few plants in your garden for collection seeds.
- * Then take a bit of extra time to save seeds from those plants for the seed library.
- * By doing this, the seed library will be more self-sustaining and



KICK OFF
Saturday, April 1st
at 3pm

Located in the
Watauga County Public
Library

140 Queen St
Boone, NC 28607
828 264-8784
www.arlibrary.org

March 15, 2017
Public Service Announcement

The Watauga Seed Library will have its opening day on Friday, April 1st at 3 pm at the Watauga County Public Library.

We will have music, poetry, information about seed saving and gardening, hands-on activity stations, video, a town proclamation, and a ribbon-cutting ceremony.

Seeds will be available for the public for free beginning on this date so come one come all!

Brought to you in partnership with Blue Ridge Women in Agriculture and the Sustainable Development Department at Appalachian State University.

The Watauga County Public Library is located at 140 Queen Street in Downtown Boone a block up from the Mast General Store.

The Watauga Seed Library: Share seed, grow food, spread knowledge!

AGENDA ITEM 9:

MISCELLANEOUS ADMINISTRATIVE MATTERS

C. Out-of-State Travel Requests

MANAGER'S COMMENTS:

Sheriff's Office

Sheriff Hagaman is requesting Board approval for Detective Patrick Anderson to attend the NADDI and NPLEX leadership conference in Savannah, GA June 5, 2017 through June 8, 2017. Costs incurred to the County will be registration, lodging, meals, fuel, and personnel time. County policy requires all out-of-state travel to be approved by the Board.

Board action is required to approve the out-of-state travel request.

Parks & Recreation

Ms. Karen Poteat, Recreation Specialist II, is requesting Board authorization for herself and Mr. Paul Krause, Assistant Athletic Director, to travel to Abingdon, VA. The purpose of the trip is to serve the older adult population in providing transportation and assistance for a play and lunch.

Board action is required to authorize the out-of-state travel.

WATAUGA COUNTY REQUEST FOR PAYMENT

Date Prepared: 3/7/2017 Prepared By: BJP 032117 BCC Meeting

PO # _____ VENDOR # 12139 REMIT# _____

Vendor Name PATRICK ANDERSON
 Address 373 HOMESTEAD DRIVE
 City/State/Zip DEEP GAP, NC 28618

ACCOUNT #	Amount Taxable at 2% (Food)	Amount Taxable at 6.75%	Amount Taxable at 7.00%	Amount Taxable at 7.25%	Non-Taxable	INVOICE # & DESCRIPTION
234310-431200					118.00	TRAVEL/SPEC.OPS/meals at Training.
234310-431200					478.00	TRAVEL/SPEC.OPS/Lodging and parking at Training.
						2017 NPLEX Conference (Prescription Drugs to Heroin to Meth)
						Is requesting to pay with PC for Lodging & Parking
						RETURN TO WSO
	-	-	-	-	596.00	CO SALES TAX CODE _____

Net Amount \$596.00 **NC State Tax** \$0.00 **County Tax** \$0.00 **Total** \$596.00

Department Head's Authorization For Payment :

FINANCE OFFICE USE ONLY
 COPY FOR Travel Sales Tax Fixed Assets Insurance Grants Payroll Dept _____ Other _____

Watauga County

Travel Authorization and Travel Advance Request

Date: 03/07/2017	Budget Account Number: _____
------------------	------------------------------

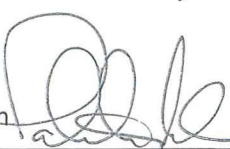
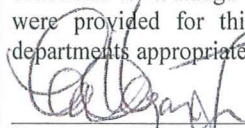
Name: Patrick Anderson	Title: Detective	Department: WCSO
Destination: Savannah, GA	Meeting Dates: 06/05/2017 to 06/08/2017	
Is this out of state travel? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, Board of County Commissioners approval is required and must be signed by the County Manager.	Departure Date: 06/05/17	Return Date: 06/09/17
	Time: 8:00 <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	Time: 13:00 <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM
Purpose of Trip: NADDI and NPLEX Combined Training Conference		
Overnight Accommodations Required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Rate per night/person \$ 115.00 x 4
Name of Hotel/Motel: Desoto Hilton		Government Discount <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Method of Transportation:		
Cost \$ _____	<input checked="" type="checkbox"/> County Vehicle	<input type="checkbox"/> Personal Vehicle <input type="checkbox"/> Air
<input type="checkbox"/> Other _____		
Explanation		

Estimated Expenses		Totals
* REGISTRATION FEES: Please indicate meals and/or banquets included in registration fee		
	\$ 50.00	50.00
MEALS:	Breakfast \$8.00 x 4	24.00
	Lunch \$10.00 x 3	30.00
	Dinner \$16.00 x 4	64.00
* LODGING:	Single Rate \$115.00 x 4	460.00
* Other	Parking 18.00	18.00
Total		596.00

* Receipts Required for Reimbursement

646.00

Remarks: I have reserved the room with my Purchasing card and will use purchase card to pay for parking and room.

Are funds requested in advance: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount \$ 118.00 Form is Mathematically Correct: <input type="checkbox"/> Yes <input type="checkbox"/> Approved as corrected	If settlement has not been made on this advance within 20 working days after completion of travel, I authorize this amount to be deducted from my next paycheck. <div style="text-align: center;">  Patrick Anderson Employee 03/07/17 Date </div>	I believe this trip to be necessary and beneficial to Watauga County and funds were provided for this purpose in this department's appropriate budget account. <div style="text-align: center;">  Department Head or County Manager County Manager (Out of State Travel) Date </div>
Finance Staff _____	Employee _____	County Manager (Out of State Travel) _____
Date _____	Date _____	Date _____

Patrick Anderson

From: Auto-Receipt [noreply@mail.authorize.net]
Sent: Monday, February 20, 2017 11:43 AM
To: Patrick Anderson
Subject: Transaction Receipt from National Association of Drug Diversion Investigators for \$50.00 (USD)

Description

Event Registrations from NADDI - National Association of Drug Diversion Investigators for NADDI/NPLEx Annual Conference (For NADDI/NPLEx Annual Conference), (For NADDI Southern Regional Training)

Invoice Number 0dZpz7bbI0yi
Customer ID 309

Billing Information

Patrick Anderson
184 Hodges Gap Rd.
Boone, Nebraska 28607
United States
patrick.anderson@watgov.org

Shipping Information

Item Name	Description	Qty	Taxable	Unit Price	Item Total
1 General Registration for NADDI/	(For NADDI/NPLEx Annual Conference)	1	N	\$50.00 (USD)	\$50.00 (USD)
2 NPLEx Attendee for NADDI Southe	(For NADDI Southern Regional Training)	1	N	\$0.00 (USD)	\$0.00 (USD)
3 Sales Tax		1	N	\$0.00 (USD)	\$0.00 (USD)
Total:					\$50.00 (USD)

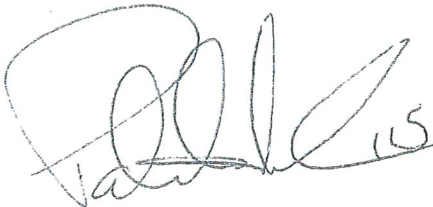
Paid on Purchasing card

Transaction Information

Date/Time: 20-Feb-2017 11:43:17 EST
Transaction ID:
Payment Method:
Transaction Type:
Auth Code:

Merchant Contact Information

National Association of Drug Diversion Investigators
Lutherville, MD 21093
US
Lthompson@naddi.org



2017 NPLeX Conference Agenda

Your participation in all events is encouraged and most of all appreciated.

June 5-7th, 2017

Hilton Savannah Desoto

Monday • June 5, 2017 • Hilton Savannah Desoto	
3:30 pm–5:30 pm	Conference Registration (Hotel Lobby)
5:30 pm–7:00 pm	Networking Hospitality

*Dinner on your own

Tuesday • June 6, 2017 •	
8:00 am	Registration / Coffee Service
9:00 am–9:10 am	Welcome! Charlie Cichon, Executive Director, NADDI
9:10 am–9:30 am	Opening Remarks
9:30 am–10:30 am	Overview of Prescription Drugs to Heroin to Meth Lisa McElhaney, NADDI President, Retired Broward County SO (FL)
10:30 am–10:45 am	Break
10:45 am–11:45 pm	NPLeX LE Live Demo Krista McCormick, Client Relationship Manager, Appriss Dave Conn, Product Director, Appriss <i>Dave and Krista will do an in depth overview of the features and capabilities of NPLeX including live searches.</i>
11:45 am–1:15 pm	Lunch
1:15 pm–2:15 pm	NPLeX Legal Session <i>Open forum discussion of different states' meth laws and how they're applied. Also, NPLeX testimony in court and NPLeX language for search warrants will be covered.</i>
2:15 pm–3:15 pm	Prosecution Case Study – A case against an independent pharmacy in KY AUSA Ron Walker & Katie Crytzer, US Attorney's Office Eastern District of KY <i>Ron and Katie will provide a fresh perspective in the utilization of NPLeX, discussing a recent federal case against an independent pharmacy in KY who was the biggest seller of PSE in the state for 3 years in a row. The pharmacy was also notorious for filling out of state prescriptions.</i>
3:15 pm–3:30 pm	Break
3:30 pm–4:30 pm	Prosecution Case Study Continued
5:30 pm–7:00 pm	Networking Hospitality Event

*Dinner on your own

Wednesday • June 7, 2017 •	
8:00 am	Coffee Service
9:00 am–10:00 am	Counterfeit Fentanyl Dan Zsido, Retired Lt., Pinellas Co SO (FL)
10:00 am–12:00 pm	The True Story of Pablo Escobar Retired DEA Agents Steve Murphy & Javier Pena <i>You may have seen TV shows and documentaries, or read books about the world's wealthiest, and most violent drug trafficker, but now you have the opportunity to hear the real story of what happened in the investigation of Pablo Escobar and the Medellin Cartel</i>
12:00 am–1:00 pm	Lunch (provided)
1:00 pm–2:00 pm	NPLeX Case Study Chris Wiscarson, Detective, Christiansburg PD (VA) Sam Moore, Detective, Christiansburg PD (VA) <i>Chris and Sam will share their success of using NPLeX for pharmacy interdictions in VA.</i>
2:00 pm–3:00 pm	NPLeX Case Study Case Gilbert, K9 Patrol Officer, Angola PD (IN) <i>Case will talk about how he uses NPLeX as a proactive road guy discussing his favorite tricks.</i>
3:00 pm–3:15 pm	Closing Remarks

Location

Venue: Hilton Savannah DeSoto

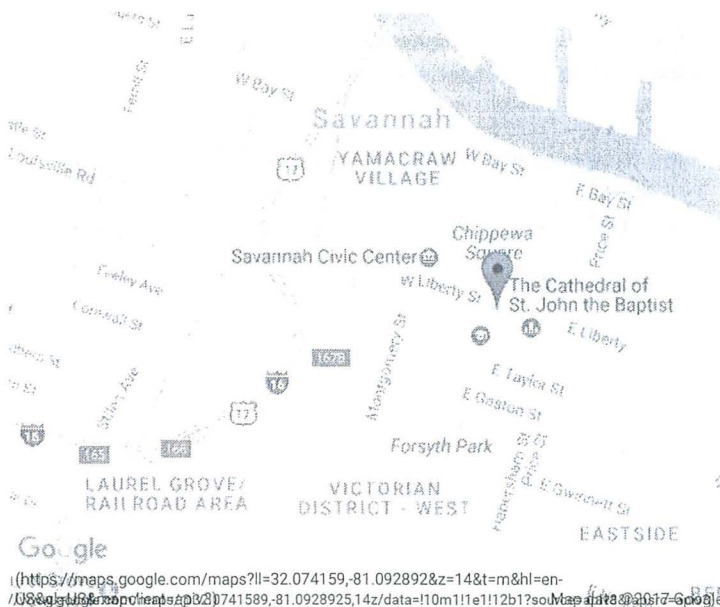
(<https://www.naddi.org/venues/hilton-savannah-desoto/>)

Venue Phone: 912-232-9000

Venue Website: www.desotohilton.com (www.desotohilton.com)

Address:

15 East Liberty Street, Savannah, Georgia, 31401, United States



Wednesday, June 7, 2017

Noon - Training Registration

1:00 pm Welcoming Remarks

Adrienne Baker, NADDI Georgia Chapter President

DEA Tactical Diversion Operations/Approach to Criminal Diversion

Supervisory Special Agent Vann Winn, DEA

Project DAN, Deaths Avoided by Naloxone

Lori Murphy, Director of Program Development, MAG Foundation

Counterfeit Pharmaceuticals

Dan Zsido, Lieutenant (Retired) Pinellas County Sheriff's Office (FL)

NADDI National Training & Education Coordinator

5:00 pm Training ends on Day 1

Thursday, June 8, 2017

7:30 am Coffee Service

8:00 am Classes commence for Day 2

Noon - Networking luncheon provided

Patrick Anderson

From: Hilton Hotels & Resorts Confirmed [hiltonhotels&resorts@res.hilton.com]
Sent: Tuesday, March 07, 2017 10:30 AM
To: Patrick Anderson
Subject: Your 05 Jun 2017 Confirmation #3319186130



Hilton Savannah DeSoto
15 East Liberty Street, Savannah, GA 31401
T: 1 912-232-9000

Jun. 05, 2017 – Jun. 09, 2017
Confirmation Number: [REDACTED]



*Patrick
Anderson,
see you on Jun 05, 2017.*



EXPLORE
Neighborhood



FIND US
Maps & Directions



DIG INTO
Dining



FOR YOUR
Convenience



PATRICK ANDERSON,
 ENJOY A SPECIAL ROOM
 UPGRADE FOR ONLY **\$23**

[SHOW MY CUSTOM UPGRADE](#) ▶

Your Room Information:

1 KING BED CITYVIEW,
 Non-Smoking

Rooms:	1
Guests:	1 Adult
Check In:	Jun 05 4:00 PM
Check Out:	Jun 09 11:00 AM

Your Plan Information:

NADDI CONFERENCE

Rate per night : 115.00 USD

Total for Stay per Room

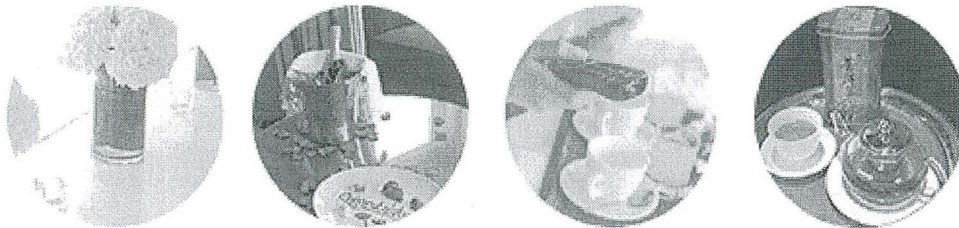
Rate: 460.00 USD

Taxes: 83.80 USD

Total: 543.80 USD

Total for Stay : 543.80 USD

The comforts of home even when you're away.



We want to make sure your arrival is the perfect beginning to a relaxing stay, so let us prepare your room ahead of time with any extra touches that would make it feel more like home*.

[CUSTOMIZE YOUR STAY](#)

SIGN UP NOW ▶


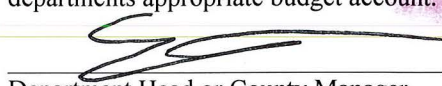
Watauga County Travel Authorization and Travel Advance Request

	Budget Account Number	
--	-----------------------	--

Name: Keron J. Poteat	Title: Recreation Specialist II	Department: WCPR
Destination:	Meeting Dates: March 23, 2017	
Is this out of state travel? Yes x No If yes, Board of County Commissioners approval is required and must be signed by the County Manager.	Departure Date 3.23.17	Return Date: 3.23.17
	Time: 10:15 a.m.	Time 5:30 p.m.
Purpose of Trip: Senior Trip to the Barter Theater		
Overnight Accommodations Required? No Rate per night/person \$		
Name of Hotel/Motel _____ Government Discount <input type="checkbox"/> Yes <input type="checkbox"/> No		
Method of Transportation:		
Cost \$ _____ <input checked="" type="checkbox"/> County Vehicle <input type="checkbox"/> Personal Vehicle <input type="checkbox"/> Air		
<input type="checkbox"/> Other _____		
Explanation		

Estimated Expenses		Totals
* REGISTRATION FEES: Please indicate meals and/or banquets included in registration fee		
	\$	
MEALS:	Breakfast \$	
	Lunch \$	
	Dinner \$	
* LODGING:	Single Rate \$	
* Other Gas Card		
Total		

* Receipts Required for Reimbursement

Remarks:		
Are funds requested in advance: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount \$ _____ Form is Mathematically Correct: <input type="checkbox"/> Yes <input type="checkbox"/> Approved as corrected _____ Finance Staff _____ Date	If settlement has not been made on this advance within 20 working days after completion of travel, I authorize this amount to be deducted from my next paycheck. <div style="text-align: center;">  _____ Employee 3/14/17 _____ Date </div>	I believe this trip to be necessary and beneficial to Watauga County and funds were provided for this purpose in this departments appropriate budget account. <div style="text-align: center;">  _____ Department Head or County Manager _____ County Manager (Out of State Travel) _____ Date </div>



Watauga County Travel Authorization and Travel Advance Request

	Budget Account Number	
--	-----------------------	--

Name: Paul F. Krause	Title: Recreation Specialist II	Department: WCPR
Destination:	Meeting Dates: March 23, 2017	
Is this out of state travel? Yes x No If yes, Board of County Commissioners approval is required and must be signed by the County Manager.	Departure Date 3.23.17	Return Date: 3.23.17
	Time: 10:15 a.m.	Time 5:30 p.m.
Purpose of Trip: Senior Trip to the Barter Theater		
Overnight Accommodations Required? No	Rate per night/person \$	
Name of Hotel/Motel _____ Government Discount <input type="checkbox"/> Yes <input type="checkbox"/> No		
Method of Transportation:		
Cost \$_ X County Vehicle	<input type="checkbox"/> Personal Vehicle	<input type="checkbox"/> Air
<input type="checkbox"/> Other _____	Explanation _____	

Estimated Expenses		Totals
* REGISTRATION FEES:		
Please indicate meals and/or banquets included in registration fee		
	\$	
MEALS:	Breakfast	\$
	Lunch	\$
	Dinner	\$
* LODGING:	Single Rate	\$
* Other		
Gas Card		
Total		

* Receipts Required for Reimbursement

Remarks:		
Are funds requested in advance: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount \$ _____ Form is Mathematically Correct: <input type="checkbox"/> Yes <input type="checkbox"/> Approved as corrected	If settlement has not been made on this advance within 20 working days after completion of travel, I authorize this amount to be deducted from my next paycheck.  _____ Employee 3/14/17 _____ Date	I believe this trip to be necessary and beneficial to Watauga County and funds were provided for this purpose in this departments appropriate budget account.  _____ Department Head or County Manager _____ County Manager (Out of State Travel) _____ Date
Finance Staff		
Date		

Six Dance Lessons in Six Weeks

Thursday, March 23

\$35 fee *(covers ticket, transportation, & lunch!)*

Join Watauga County Parks & Recreation for this heartwarming comedy at Barter Theatre, Stage II!

When a former chorus boy agrees to teach an elderly widow a series of dances, both escape their lonely lives, finding friendship.

SCHEDULE

- 10:15am Leave Boone
- 12 noon Lunch at Peppermill *(included!)*
- 1:30pm Arrive at Barter Theater
- 2:00pm Play Begins
- 4:00pm Depart Abingdon for Boone
- 5:30pm Arrive Back in Boone

Register now! Space is limited!

To register or for more information
Watauga County Parks and Recreation
231 Complex Drive Boone, NC 28607
828.264.9511
keron.poteat@watgov.org

AGENDA ITEM 9:

MISCELLANEOUS ADMINISTRATIVE MATTERS

D. Boards and Commissions

MANAGER'S COMMENTS:

CCC&TI

The Caldwell Community College and Technical Institute (CCC&TI) Board of Trustees recommends the reappointment of Mr. Lowell Younce to the Board. His term expires June 30, 2017.

This is a first reading; therefore, no action is required.

Watauga County Housing Trust

The terms of some of the organizations appointed to the Watauga Community Housing Trust (WCHT) need to be renewed. The Commissioners appoint organizations to the Board; the organizations designate individuals to serve. Terms to be renewed are:

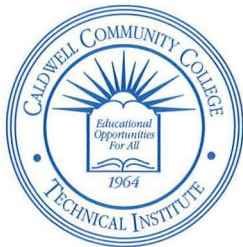
High Country Association of Realtors – 2 years
ASU – 2 years
Northwestern Regional Housing Authority – 2 years
Board of Education – 2 years
High Country Home Builders Association – 1 year
WAMY – 2 years

Adult Care Home Community Advisory Committee

Stevie John, Regional Ombudsman with High Country Council of Governments' Area Agency on Aging, requests that Ms. Angelina Greene be reappointed to the Watauga County Adult Care Home Community Advisory Committee for three-year terms.

This is a first reading and, therefore, action is not required.

Several volunteer applications have recently been received for various Boards and Commissions and are included in your packet.



Caldwell Community College and Technical Institute

Dr. Mark J. Poarch, President

February 20, 2017

Mr. John Welch, Chairman
Watauga County Board of Commissioners
814 West King St., Suite 205
Boone, NC 28607



RE: Reappointment of Lowell Younce to the Caldwell Community College and Technical Institute Board of Trustees

Dear Chairman Welch:

I am writing on behalf of the Caldwell Community College and Technical Institute (CCC&TI) Board of Trustees regarding the reappointment of Lowell Younce to the Board, as his term expires June 30, 2017. Lowell has been an extremely valuable member of this Board for the past four years. He currently serves as a member of the Board's Building and Grounds Committee and Policy and Legislative Committee. Lowell has always demonstrated an unwavering commitment to this Board, the college, and students through his faithful attendance at Board meetings, functions, and college events.

Lowell's love for Watauga County and his focus on providing opportunities for Watauga County citizens is quite evident and has been very instrumental in helping CCC&TI move forward with quality programs and services to meet the needs of our community. He is a true champion of education and works tirelessly to create opportunities that will improve the lives of Watauga County students.

In our current challenging economic times, it is imperative to maintain stability within the college's Board of Trustees. As a member of the Board's Building and Grounds Committee, Lowell has been actively involved in the planning and development of the new Student Services Center on the Watauga Campus. He is very familiar with the project and the desired outcomes that will greatly enhance the Watauga Campus and provide tremendous opportunities for students. The reappointment of Lowell will help provide the needed consistency for the building project and help ensure a strong, viable governing board for CCC&TI.

I appreciate your consideration to reappoint Lowell Younce to the CCC&TI Board of Trustees.

Sincerely,

Larry W. Taylor, Chairman
CCC&TI Board of Trustees

Caldwell Campus

2855 Hickory Blvd., Hudson, North Carolina 28638
828.726.2200 Fax: 828.726.2216

Watauga Campus

Post Office Box 3318, Boone, North Carolina 28607
828.297.3811 Fax: 828.297.4174

www.cccti.edu

CCC&TI is an equal opportunity educator and employer

Anita.Fogle

From: Joe Furman
Sent: Friday, March 10, 2017 8:27 AM
To: Deron.Geouque
Cc: Anita.Fogle; Scott Eggers (seggers@propanetank.com)
Subject: Boards and Commissions
Attachments: WCHT Membership and Terms and Statement.docx

Deron,

The terms of some of the organizations appointed to the Watauga Community Housing Trust (WCHT) need to be renewed. The Commissioners appoint organizations to the Board; the organizations designate individuals to serve. Pertinent excerpt from WCHT Bylaws is attached as well as a listing of the organizations and terms. Terms to be renewed are:

High Country Association of Realtors – 2 years
ASU – 2 years
Northwestern Regional Housing Authority – 2 years
Board of Education – 2 years
High Country Home Builders Association – 1 year
WAMY – 2 years

Please add this item to the March 21st Commissioners' meeting agenda.

Thanks.

Joe

Joseph A. Furman, AICP
Director, Watauga County Planning & Inspections and Economic Development
331 Queen Street, Suite A
Boone, NC 28607
(828) 265-8043
(828) 265-8080 (fax)
joe.furman@watgov.org

WCHT MISSION STATEMENT

The mission of the Watauga Community Housing Trust is to promote the economic viability of the Watauga community by facilitating efficient, quality housing. Availability of such housing will enable employers to attract and retain an adequate and talented workforce.

WCHT MEMBERSHIP AND TERMS

Appointed: (with expiration year shown)

1. High Country Association of Realtors (Laurie Phillips) 2017 4th term
2. ASU (Tim Burwell) 2017 4th term
3. Town of Boone (Lynne Mason) 2018 4th term
4. NWRHA (Ned Fowler) 2017 4th term
5. ARHCS (Amy Crabbe) 2018 4th term
6. Board of Education (Scott Elliott) 2017 4th term
7. High Country Home Builders Association (Buck Wellborn) 2016 3rd term
8. WAMY (Melissa Soto) 2017 3rd term
9. Habitat for Humanity (Alex Hooker) 2018 2nd term

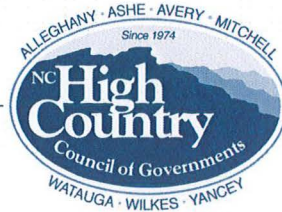
Elected: (with expiration year shown)

1. Scott Eggers 2017 (3rd elected term)
2. Chelsea Garrett 2017 (3rd elected term)
3. Joe Furman 2017 (3rd elected term)

The Directors shall be broken into term groups, as nearly equal in number as possible, to serve in for initial staggered terms of two and three years. After the expiration of the initial term of each Appointed Director, the Appointed Director may serve one (1) additional two-year term without requiring reappointment by the Watauga Board of County Commissioners upon approval prior to the additional term by a majority of the Directors then in office. After the second term, if applicable, the Appointed Director may be reappointed by the Watauga County Board of County Commissioners for additional two-year terms with a limit of six (6) terms total. After the expiration of the initial term of each Elected Director, the Elected Director may be reelected for additional two-year terms with a limit of six (6) terms total by a majority of the Directors then in office in the same manner set forth in Article II, Section 3 below pertaining to appointment and election of directors. If any Director does not wish to continue to serve at any time, including between terms when he is eligible to be approved or reelected by the Directors for a successive term, as applicable, he may resign and his vacancy shall be filled as set herein below in Article II, Section 5.

Brenda Lyerly
Chair of the Board

Johnny Riddle
Vice-Chair



Chris Jones
Secretary

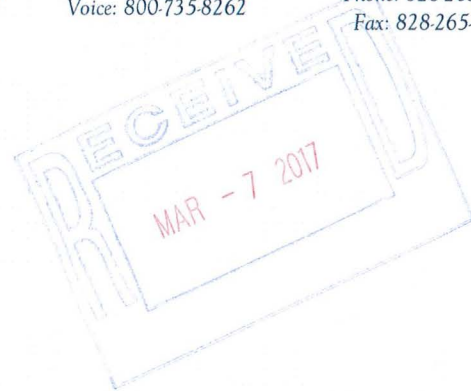
Valerie Jaynes
Treasurer

468 New Market Blvd.
Boone, NC 28607

www.regiond.org

Voice: 800-735-8262

Phone: 828-265-5434
Fax: 828-265-5439



March 3, 2017

Anita J. Fogle
Clerk to the Board
814 West King Street Suite 205
Boone, NC 28607

Dear Ms. Fogle:

The term of appointment of Ms. Angelina Greene the Watauga County Adult Care Home Community Advisory Committee will expire March 4, 2017. She has indicated his desire to be reappointed for an additional three-year term.

Please submit Ms. Greene's name to the Commissioners for their consideration and let me know their decision at your earliest convenience. The request for renomination is attached.

Sincerely,

A handwritten signature in blue ink that appears to read "Stevie John".

Stevie John, MSW
Regional Long Term Care Ombudsman

Enclosure
Renomination form

RENOMINATION FORM

LONG TERM CARE
COMMUNITY ADVISORY COMMITTEE

Nominee Background Information

Name Angelina "Angie" Greene

Home Address 795 Greenway Park Phone(H) 828 264 8021

Boone, NC 28607 Zip Code _____

Business Address _____ Phone (W) _____

_____ Zip Code _____

Email Address _____

Occupation Retired

Number of hours available per month for this position 10 hours

Education Grade school

Business and civic experience and skills works at the Catholic

church - clothing closet - budgets clothes at

Areas of expertise and interest/skills Christmas to pass out to

residents at the rest homes
or to others that may need them

THE FOLLOWING PERSONS ARE EXCLUDED BY LEGISLATION FROM SERVING ON THE COMMITTEE:

1. Persons or immediate family member of persons with a financial interest in a home served by a committee.
2. An employee or governing board member or immediate family member of an employee or governing board member of a home served by a committee. (A person paid by a home as a consultant is considered an employee).
3. The immediate family member of a patient in a home served by a committee. An "immediate family member" is defined as mother, father, sister, brother, spouse, child, grandmother, grandfather, and in-laws for the above.

I CERTIFY THAT NONE OF THE EXCLUSIONS LISTED ABOVE APPLY TO ME. I UNDERSTAND THAT I MUST NOTIFY THE OMBUDSMAN IMMEDIATELY IF MY SITUATION CHANGES WITH RESPECT TO THE ABOVE EXCLUSIONS.

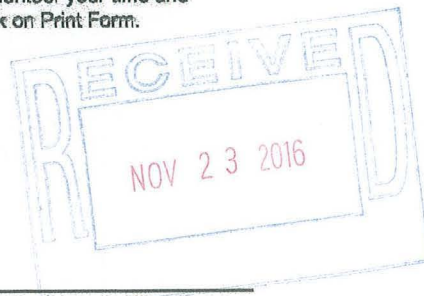
X Angelina Greene Signature of Applicant Date 3-2-17

Nomination form submitted by [Signature] Name Regional long term care ombudsman

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: Christina Bailey
Home Address: 107-1 Marion Cornett Rd.
City: Boone Zip: 28607
Telephone: (H) 828-719-1670 (W) _____ (Fax) _____
Email: Christina.spectrum@gmail.com
Place of Employment: Self employed Massage Therapist
Job Title: Massage Therapist

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input checked="" type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

30

- | | | |
|---|--|--------------------------------|
| Gender | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga Medical Center Inc. Board of Trustees
2. Juvenile Crime Prevention
3. Recreation Commission

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

I studied Health Promotions at ASU and have lived in Boone for 11 years. I'm passionate about the preventative side of health (emotional, physical, & mental). I am a Massage Therapist, Yoga teacher & community organizer. I direct Village Vision which is a non-profit program under Blue Ridge Women in Agriculture that Celebrates Community, Local Food, & Service.

Volunteer
Experience:

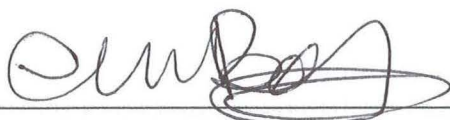
I coached "Girls On The Run", an elementary school program that teaches girls self empowerment while training to run a 5k. I was a mentor for several years through ~~the~~ Western Youth Network's Mentore program. I've done a lot of Massage volunteer work. As listed above I am the volunteer Director of Village Vision.

Other
Experience:

My internship was with the Community Outreach Director of Health & Human Services in Boone. I've planned many fund raisers and service projects over the years w/ various non profits.

Other
Comments:

I love this mountain community and am excited to serve in as many ways that I am needed and useful.!!

Signature: 

Date: 11/23/16

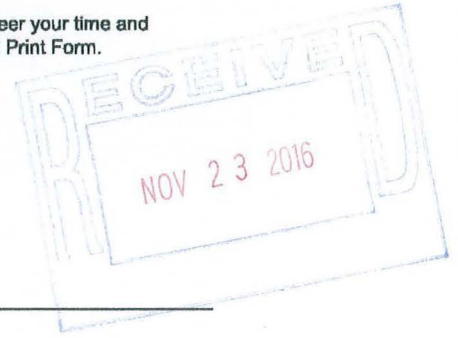
Print Form

Reset Form

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: TIMOTHY PERRI SR.
Home Address: 300 CHERRY DRIVE
City: BOONE Zip: 28607
Telephone: (H) 828-773-8151 (W) 828-262-0500 (Fax) _____
Email: timjperri@gmail.com
Place of Employment: ROD A. VUSOVIC, BANKRUPTCY ATTY.
Job Title: PARALEGAL

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- Bald Mountain
- New River
- Beaver Dam
- Blue Ridge
- Elk
- Stony Fork
- Brushy Fork
- Meat Camp
- Blowing Rock
- North Fork
- Watauga
- Cove Creek
- Shawneehaw
- Laurel Creek
- Boone

In addition, Please Indicate If You Live In One Of The Following Areas:

- Foscoe-Grandfather Community
- Howards Creek Watershed
- South Fork New River Watershed
- Valle Crucis Historic District
- Winklers Creek Watershed
- Extraterritorial Area

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- Gender
- Male
 - Female
- Ethnic Background
- African American
 - Caucasian
 - Native American
 - Hispanic
 - Other

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. BOONE PLANNING
 2. LIBRARY
 3. BOARD OF ADJUSTMENT
- BOONE

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

PARALEGAL W/ R. VUSOVIC, ATTY 8/2012 - CURRENT
RECORD/VIDEO/LIFE MANAGER 10/1995 - 7/2012

Volunteer
Experience:

VOLUNTEERED 2-3 TIMES WEEK IN THE '16 ELECTION CAMPAIGN
VOLUNTEERED IN '90 & '92 ELECTIONS IN WATAUGA IN WATAUGA

Other
Experience:

Other
Comments:

I AM EXTREMELY HARD WORKING, SMART, & ORGANIZED AND
I'VE COMMITTED TO BECOME MORE INVOLVED IN THE PARTY AND
COMMUNITY.

Signature: 

Date: 11/21/16

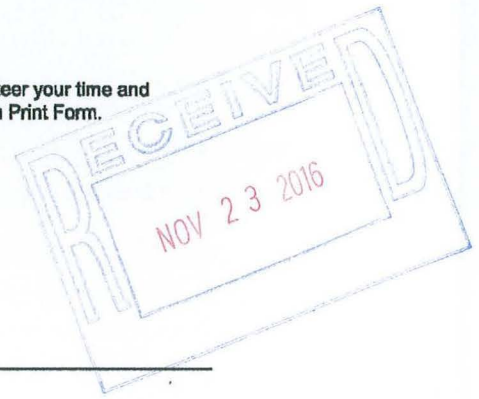
Print Form

Reset Form

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: Thomas W. (Tom) Fisher
Home Address: 385 Kellwood Drive
City: Boone Zip: 28607
Telephone: (H) 828 262 5451 (W) N/A (Fax) _____
Email: fishertw@appstate.edu
Place of Employment: retired from Appalachian State Univ.
Job Title: former Exec. Director, Educational Outreach and Summer Prog.

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- Bald Mountain
- Stony Fork
- Watauga
- New River
- Brushy Fork
- Cove Creek
- Beaver Dam
- Meat Camp
- Shawneehaw
- Blue Ridge
- Blowing Rock
- Laurel Creek
- Elk
- North Fork
- Boone

In addition, Please Indicate If You Live In One Of The Following Areas:

- Foscoe-Grandfather Community
- Valle Crucis Historic District
- Howards Creek Watershed
- Winklers Creek Watershed
- South Fork New River Watershed
- Extraterritorial Area

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | |
|--|---|
| <p>Gender</p> <input type="radio"/> Male
<input type="radio"/> Female | <p>Ethnic Background</p> <input type="radio"/> African American
<input checked="" type="radio"/> Caucasian
<input type="radio"/> Native American
<input type="radio"/> Hispanic
<input type="radio"/> Other |
|--|---|

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Caldwell Community College Advisory Committee
2. Caldwell Community College Board Of Trustees

3. _____

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

While working for Appalachian, I led the development of the Appalachian Learning Alliance which extended Appalachian degree completion programs into ten Community Colleges in western North Carolina. I worked closely with leadership at Caldwell CC during the development of the Appalachian State University Center on the CCC& TI main campus and actively promoted undergraduate degree completion and graduate programs in that area.

Volunteer
Experience:


I have been a volunteer in the Boy Scouts of America for over 30 years and have been District Chairman, District Commissioner as well as having chaired over 250 Eagle Scout Boards of Review during the past 25 years in Watauga County.

Other
Experience:

Undergraduate Degree NCSU, Recreation Administration 1973
MA Political Science Appalachian State University 1980
Ed.S Higher Education Administration Appalachian State University, 1988

Other
Comments:

I am interested in serving the people of Watauga County in the area of higher education and in helping bridge the gaps between the university and the community college.

Signature: 

Date: 11-20 2016

Print Form

Reset Form

Volunteer Application Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

*Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230*

Name: James A Lorello
Home Address: 292 Fieldstream Drive
City: Boone Zip: 28607
Telephone: (H) 727-204-3334 (W) 828-262-2704 (Fax) _____
Email: jalorello@gmail.com
Place of Employment: Appalachian State
Job Title: Assistant Director of Student Conduct

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|--|------------------------------------|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input checked="" type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneeshaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | |
|---------------------------------------|--|
| Gender | Ethnic Background |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian |
| | <input type="radio"/> Native American |
| | <input type="radio"/> Hispanic |
| | <input type="radio"/> Other |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Juvenile Crime Prevention Council (Jcpc) Juvenile Crime Prevention C
2. _____
3. _____

**Volunteer Application
Watauga County Boards And Commissions
(Continued)**

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work Experience:

Assistant Director, Office of Student Conduct, Appalachian State- September 2014-Present
Serve as a Conduct Review Officer reviewing and adjudicating student behavior Also serve on the crisis response on the Dean of Students team.
Coordinator, University Housing, Appalachian State - July 2012-September 2014
Hall Director, Office of Residence Life, Georgetown University- June 2011-July 2012

Volunteer Experience:

National Association of Student Personnel Administrators (NASPA), Men and Masculinities Knowledge Community Co-Chair, 2014 - Present
Work on creating initiatives to support college men.
Bradford Park Boys Group
I have volunteered with a local church initiative since 2012 off and on to help support healthy masculinity of a local group.
Men on the Mountain
A student organization at Appalachian State that I advise centered on Mentorship and creating Healthy Masculinity of young men.

Other Experience:

Education:
Doctor of Education, Educational leadership, UNC Greensboro - Anticipated May 2018
Dissertation Title: Disrupting Masculinity and Patriarchy: Stories of Men in Recovery
My work centers on the development of masculinity and hypermasculinity in young men and the harms this may cause to both themselves and others.
Master of Arts, College Student Development, Appalachian State - May 2011
Bachelor of Arts, Religious Studies; Minor: Anthropology, University of South Florida - May 2009

Other Comments:

Really interested in finding more avenues in the community to continue my work with young men. Currently at Appalachian I am working on initiatives to discuss masculinity with college men, but the real work is with younger groups.

Signature: _____



Date: _____

12/1/16

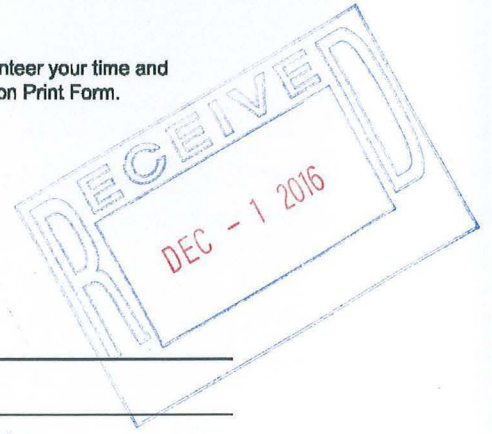
Print Form

Reset Form

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: Renee Gamble
Home Address: 1807 Vanderpool Rd
City: Vilas Zip: 28692
Telephone: (H) 704 7776922 (W) _____ (Fax) _____
Email: renee.shulman@gmail.com
Place of Employment: ASU + self-employed
Job Title: Administrative Assistant to Faculty Senate + own/manage 3 rental properties in Watauga

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|---|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input checked="" type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---|--|--------------------------------|
| Gender | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga Co. Board of Adjustments
2. Boone Rural Fire Protection
3. Watauga Co. Planning Board
4. Tourism Development Authority
5. Economic Development Commission

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

Appalachian State University - Administrative Assistant for Faculty Senate
Self-Employed - manage/own 3 rental properties in Watauga
Temple of the High Country - Office Manager
Ultimate Sleep - Assistant Office Manager
UNC Horizons - ~~Paraprofessionals~~ Para-professional Services
Indoor Environmental Systems - Office Manager

Volunteer
Experience:

Ⓢ OASIS + Women's Fund of the Blue Ridge

Other
Experience:

Other
Comments:

I went to college at ASU, moved away for work & then decided to move back. My husband & I have been living & working in Watauga since then (16 years). We plan to stay here the rest of our lives since we love the area & now have steady income from our rental properties. I would like to give back to this area by serving on a local committee, to learn & to help.

Signature: Kee Gall

Date: 11/28/16

Print Form

Reset Form

Volunteer Application Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

*Watauga County Commissioners' Office
914 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 263-8000
Fax: (828) 264-3230*

Name: Louis B. Gallien, Jr
Home Address: 250 Little Harbour Ct.
City: Vilas Zip: 28692
Telephone: (H) 248-828-5307 (W) _____ (Fax) _____
Email: lbgallien@gmail.com
Place of Employment: Appalachian State
Job Title: Professor and former Dean

In Order To Assure County Wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Mcat Camp | <input type="radio"/> Shamooshaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input checked="" type="radio"/> Boone |




In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|---|
| <input type="radio"/> Foscoe-Grandfather Community | <input checked="" type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howard Creek Watershed | <input type="radio"/> Winder Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | | |
|---------------------------------------|--|--------------------------------|--|
| Gender | | Ethnic Background | |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic | |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other | |
| | <input type="radio"/> Native American | | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Valle Crucis Historic Preservation Commission 
2. Caldwell Community College Board Of Trustees 
3. Valle Crucis Community Council 

**Volunteer Application
Watauga County Boards And Commissions
(Continued)**

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

**Work
Experience:**

I have served on numerous historic commissions and one school board.

**Volunteer
Experience:**

Extensive with the Episcopal Church

**Other
Experience:**

**Other
Comments:**

Signature: _____

Date: _____



From: Robert Hoffman, MA, LPCA, Managing Partner
 PIEDMONT COUNSELING & DEVELOPMENT GROUP

Fax: (828)270-3840

Phone: (828)270-3840 x707

FAX

To: WATAUGA COUNTY COMISSIONS OFFICE

Fax: 828.264.3230

Phone:

Pages:

Re: VOLUNTEER APPLICATION PER LARRY TURNBOW

CONFIDENTIAL

Pursuant to Larry Turnbow's request, please find my attached application and summary of qualifications for the EDC.

Thank you,
Robert L. Hoffman

STATEMENT OF CONFIDENTIALITY: The information contained in this facsimile message is a client privileged and confidential information intended only for the use of the individual or entity named above. If the reader of this message IS NOT the intended recipient, you are hereby notified that any dissemination distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please immediately notify us by telephone and return the original message to us at the above address via the US Postal Service. Thank you.

Volunteer Application Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

*Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 284-3230*

Name: _____

Home Address: _____

City: _____ Zip: _____

Telephone: (H) _____ (W) _____ (Fax) _____

Email: _____

Place of Employment: _____

Job Title: _____

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate if You Live in One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|------------------------------|--|--------------------------------|
| Gender | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input type="radio"/> Female | <input type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. | _____
2. | _____
3. | _____

**Volunteer Application
Watauga County Boards And Commissions
(Continued)**

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

[Empty text box for Work Experience]

Volunteer
Experience:

[Empty text box for Volunteer Experience]

Other
Experience:

[Empty text box for Other Experience]

Other
Comments:

[Empty text box for Other Comments]

Signature: _____

Date: _____

Print Form

Reset Form

Robert Lowell Hoffman, M.A., LPCA

(917) 696 – 7902 rhoffman@piedmontcdg.com

Experience	Piedmont Counseling and Development Group 2014 – present
	<p><i>Managing Partner and LPCA</i></p> <ul style="list-style-type: none"> • Responsible for the launch and management oversight of new vertically integrated, regional behavioral health practice – all day to day operations, marketing, personnel and internship pipeline in partnership with local universities • Lead design and implementation of Integrated Care with leading ACO system Cornerstone Healthcare (a Wake Forest subsidiary) • Lead oversight of direct to business (non-national) EAP contracts and behavioral health components for on-site employee health clinics with private and public entities for more than 3,000 employees • Paid Lecturer locally to area businesses, government agencies and educational institutions • Paid Consultant advising and leading change around organizational development • Successfully procured, implemented and presently manage meaningful use certified EMR and Practice Management system • Provide counseling services to children/adolescents, adults, and marital/couple units
	Lenoir Rhyne University 2015 – present
	<p><i>Adjunct Professor</i></p> <ul style="list-style-type: none"> • Currently instructing undergraduate students in the psychology department • Designed and teaching course entitled "Race, Gender and Sexual Identity Across the American Religious Landscape" chosen for full year 2016/2017 offering • Employ "flipped class" teaching paradigm • Class cumulative GPA consistently greater than 3.5
	Brookhaven Apparel Group 2011 – 2013
	<p><i>Owner, New York, NY</i></p> <ul style="list-style-type: none"> • Strategically led new business development for proprietary licensed brands Jack & Jinger, Beverly Hills Polo Club, Jackie Rogers and procurement efforts for new licenses Vera Wang, Nicole Miller, and Joseph Abboud • Liaised between manufacturers, licensors, licensees, design and sales to create and execute business plan marketing and pro-formas, P&L projections, and line assortments for brand launches
	The Jones Group 2007 – 2011
	<p><i>Business Unit Manager, New York, NY</i></p> <ul style="list-style-type: none"> • Fortune 500 Manager overseeing \$200mm wholesale and retail portfolio • Successfully led organizational change for department, consolidating 5 locations and streamlining personnel • Designed, implemented, and managed departmental quantitative tools and sales/merchandising systems, streamlining operations, increasing efficiency and accuracy of sales reporting and sell-through performance for \$1B Division • Elected to "RISE" by CEO Wes Card and JAG Excellence Committee – leadership program
	BELINA 2002 – 2006
	<p><i>Partner/Founder, New York, NY</i></p> <ul style="list-style-type: none"> • Founder of successful ladies sportswear firm sold nationwide in Nordstrom • Led strategic turnaround of ailing wholesale business prior to launch of new label; organized and streamlined operations, sales reporting, and merchandising initiatives
Education	
	<p>Montreat College <i>LPC Candidate, M.A. Mental Health Counseling, 2014</i> <i>Chi Sigma Iota Honors Member (3.8 GPA), Commencement Speaker</i></p> <p>Moravian College <i>B.A. English, 2000, Alpha Sigma Lambda Honors Member</i></p>
Service	
	Faith in America 2015 – present
	<i>Co - Chair</i>
	Exodus Homes 2015 – present
	<i>Presently lead coordination of free counseling services for leading area residential facility</i>
	F.E.G.S. -- Suited for Work 2007 – 2011
	<i>Voluntary Advisory Committee Member (Chair, 2008 – 09), New York, NY</i>
	<i>Led voluntary committee responsible for clothing thousands of displaced workers in NYC region</i>

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: Jessica Lorello
Home Address: 292 Fieldstream Drive
City: Boone Zip: 28607
Telephone: (H) 9103748468 (W) _____ (Fax) _____
Email: jessica.lorello@gmail.com
Place of Employment: Appalachian State University
Job Title: Director, University Tutorial Services

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Story Fork | <input checked="" type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Sheweeshaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---|--|---|
| Gender | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input checked="" type="radio"/> Hispanic |
| <input checked="" type="radio"/> Female | <input type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Economic Development Commission
2. Watauga County Planning Board
3. _____

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

Director, University Tutorial Services at Appalachian State - current
Catering Manager, Reid's Catering - current
Wedding Coordinator, Events by Elizabeth Ashley - current
Assistant Director, International Student and Scholar Services at Appalachian State
University - August 2012-January 2014

Volunteer
Experience:

Festival of Trees Planning Committee in support of WYN
Previous Community Care Clinic Volunteer

Other
Experience:

Other
Comments:

I have lived in Boone for 6 years, as a graduate student, and now as an active community member. I am invested in this town, and this county to make sure it is the best for those who reside here. Boone has become home for me and I would like to take an active part in the place that I call home.

Signature: _____

Date: _____



Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

*Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230*

Name: Tina Houston

Home Address: 920 Odes Wilson Road

City: Zionville Zip: 28698

Telephone: (H) 8282976955 (W) 8282689600 (Fax) 8288989200

Email: tinahouston71@gmail.com

Place of Employment: Reids Cafe & Catering Co.

Job Title: Owner/Operator

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input checked="" type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneeshaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input checked="" type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | |
|---|--|
| Gender | Ethnic Background |
| <input type="radio"/> Male | <input type="radio"/> African American |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian |
| | <input type="radio"/> Hispanic |
| | <input type="radio"/> Other |
| | <input type="radio"/> Native American |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County Tourism Development Authority
2. Recreation Commission
3. Juvenile Crime Prevention Council (Jcpc) Juvenile Crime Prevention Cou

Watauga County Boards And Commissions (Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

I have been self-employed for the previous twenty years in the hospitality industry. My company: employees 9 full-time year round staff and 28 part-time seasonal staff and offers internship programs to culinary students from the southeast. My career/ company bridges the private sector, works with many local non-profits, local agencies and with/within Appalachian State University.
I firmly believe a happy, well supported community and local government offers the opportunity for positive growth in: education, safe neighborhoods, the arts, available recreation, local food systems, strong economic viability and as a steward mountains that we call home.

Volunteer
Experience:

My 24 years in Boone have been spent supporting the following non-profits/events:
+Mountain Alliance, 13 years/Board Member/Board Chair
+Watauga Youth Network, 3.5 years/Board Member
+Two River Community School, 4 years/Board Member
+Mountain Pathways Montessori School, 4.5 years/Board Member
+Habitat for Humanity, events
+Children's Council, events
+High Country Recreation Summit, events

Other
Experience:

Other
Comments:

I love my community and feel passionate about all it has to offer and look forward to offering my time and energy in whatever capacity is most helpful.

Signature: _____

Date: _____

[Print Form](#)

[Reset Form](#)

Volunteer Application Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

*Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 284-3230*

Name: PATRICIA PARISH
Home Address: 1957 PEORIA ROAD
City: SUGAR GROVE Zip: 28679
Telephone: (H) 297-5388 (W) 963-8833 (Fax) 963-8833
Email: PPARISH@SKYBEST.COM
Place of Employment: STONEY CREEK REALTY
Job Title: BROKER/OWNER

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|---|------------------------------------|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input checked="" type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winkers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---|--|--------------------------------|
| Gender | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County Tourism Development Authority
2. _____
3. _____

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

OWNER- STONEY CREEK ANTIQUES- 1979-PRESENT
BROKER @ CENTURY 21-ELLIOT PROPERTIES-1996-2006
BROKER/OWNER-STONEY CREEK REALTY- 2006-PRESENT

Volunteer
Experience:

VALLE CRUCIS SCHOOL CLASSROOM VOLUNTEER -1984-1987
BLOWING ROCK SCHOOL CLASSROOM VOLUNTEER-1988-1994
MEALS ON WHEELS VOLUNTEER- 2000-2002
WATAUGA/AVERY BOARD OF REALTORS-COMMUNITY ACTION COMMITTEE-
1998-2008

Other
Experience:

MY HUSBAND AND I OWN HIGHWAY ROBBERY IN DOWNTOWN BOONE AND
HAVE BEEN IN BUSINESS THERE SINCE THE FALL OF 1971.

Other
Comments:

Signature:

Patricia Parish

Date:

12-13-16

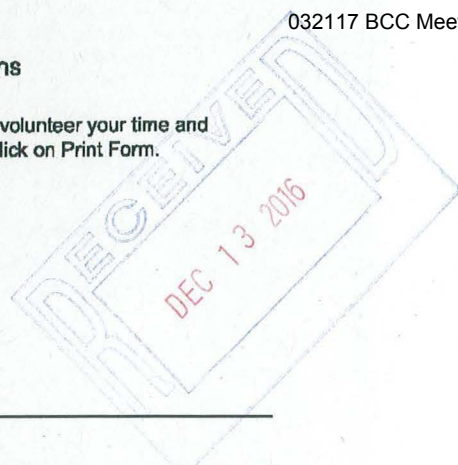
Print Form

Reset Form

Volunteer Application Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

*Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230*



Name: Lisa Cooper
Home Address: 223 Sycamore Trail
City: Banner Elk, NC Zip: 28604
Telephone: (H)828-963-6072 (W)828-963-6511 (Fax)828-963-7005
Email: lisa@mastgeneralstore.com
Place of Employment: Mast General Store
Job Title: President

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|---|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input checked="" type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---|--|--------------------------------|
| Gender | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County Tourism Development Authority
2.
3.

**Volunteer Application
Watauga County Boards And Commissions
(Continued)**

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

**Work
Experience:**

I am currently serving as the President of Mast General Store. I am currently serving on the Wells fargo local board,

**Volunteer
Experience:**

Volunteer board experience.
Watauga County TDA board 7 years
Watauga Community Foundation 3 years
NCSSM Board of Trustees current
Holy Cross Church vestry 3 years

**Other
Experience:**

My commitment to the community has always been strong. I have three children and raising them has been one of my biggest life experiences. This has helped guide me to be involved in the community and give back where possible.

I have always looked back with pride at the commitment we had as we developed the Watauga TDA from the start. I would be proud to be back on the board

**Other
Comments:**

Signature: _____

Date: _____

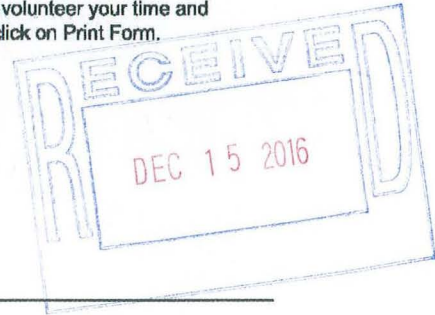
Print Form

Reset Form

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.
Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: Matthew Lucas
Home Address: 1220-2 Aho Rd
City: Blowing Rock Zip: 28605
Telephone: (H) 828-263-7614 (W) 828-355-5526 (Fax) _____
Email: mlucas@overmountainstudios.com
Place of Employment: Overmountain Studios
Job Title: Director of Marketing

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|---|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input checked="" type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---------------------------------------|--|--------------------------------|
| Gender | Ethnic Background | |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Social Services Board
2. Watauga County Tourism Development Authority
3. Library Board

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work Experience:

I am currently the Director of Marketing at Overmountain Studios, Inc, a locally owned and operated corporation. Previously, I worked in the Reservations Office at Appalachian Ski Mountain.

Volunteer Experience:

I am the social media coordinator for Quiet Givers, a local non-profit that works with other area charities and organizations to help fill gaps in community needs. We are a collaborative organization that crowd-sources needs by working with other groups, charities, and anonymous donors to get needs filled in a timely manner. As social media coordinator, I am the gatekeeper between our partner organizations and the public, corresponding with other organization to find the best solution for the needs, then passing them along to the public to fill through Facebook, email newsletters, and our website. We also serve meals at the Cove Creek Community Center every 5th Thursday through the Western Watauga Food Outreach. In addition, I have volunteered at the Back 2 School Festival, for which I also organized fundraisers with local businesses through Quiet Givers.

Other Experience:

I was a Tweetsie cowboy for nine years, during which time I met and formed relationships with many members of the community. My theatrical background has given me strong social and networking skills, and a wide variety of acquaintances. I have also worked as a professional film critic since 2004, and my work has been published in the Lexington Dispatch for 12 years now. I minored in English in college at ASU, which has helped me develop strong writing and communication skills. I have also done education internships/field experience at Blowing Rock Elementary and Reeds Elementary School in Lexington, NC.

Other Comments:

Although there are only three spots listed, I would be willing to serve on any board for which the Commission feels I am qualified.

Signature:



Date:

12/12/16

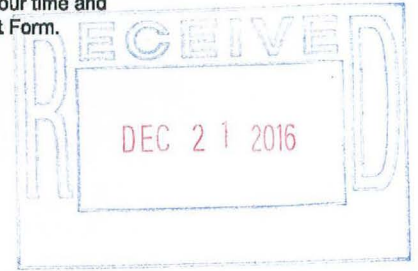
Print Form

Reset Form

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230



Name: Robert W. Holton

Home Address: 478 Forestridge Drive

City: Boone Zip: 28607

Telephone: (H) _____ (w) 8282643644 (Fax) 8282643725

Email: holton400@gmail.com

Place of Employment: Holton Mountain Rentals

Job Title: Owner

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|---|------------------------------------|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input checked="" type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input checked="" type="radio"/> Extraterritorial Area
<i>f Maybe Not</i> |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | |
|---------------------------------------|--|
| Gender | Ethnic Background |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian |
| | <input type="radio"/> Native American |
| | <input type="radio"/> Hispanic |
| | <input type="radio"/> Other |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County Tourism Development Authority

2. _____

3. _____

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

Owned and operated Holton Mountain Rentals since 1980.

Volunteer
Experience:

Have preciously served on the Watauga County Economic Development Commission and on the Watauga County Tourism Development Authority.

Other
Experience:

While on Watauga County TDA helped develop the Watauga County Outdoor Recreation Plan and Rocky Knob Park..

Other
Comments:

I feel that the Watauga County TDA is important to help us grow our tourism industry while at the same time improving the quality of life for Watauga County citizens. Rocky Knob Park is an example of a capital project that serves a dual purpose by improving recreation opportunities for both locals and tourists. In addition I feel that the better the quality of life is in Watauga County the more Watauga County will be attractive to businesses wanting to locate here.

Signature:



Date:

12-12-2016

Print Form

Reset Form

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230

Name: Matt Vincent
Home Address: 886 Hunting Hills Lane
City: Boone Zip: 28607
Telephone: (H) _____ (W) 8282950707 (Fax) 8288323882
Email: mvincent.vpc@gmail.com
Place of Employment: VPC Builders and Vincent Properties
Job Title: Contractor and Realtor

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input checked="" type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | |
|---------------------------------------|--|--------------------------------|
| Gender | Ethnic Background | |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Watauga County Tourism Development Authority
2. Economic Development Commission
3. Watauga County Planning Board

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

General Contractor
Realtor

Volunteer
Experience:

Past President of High Country Home Builders
Chair of Watauga County TDA
Board member on Purple Heart Homes
Town of Boone Planning Board


Other
Experience:

I was born and raised in the Boone and have lived here my entire life.

Other
Comments:

Would love the opportunity to serve on the Watauga County TDA again.

Signature: _____



Date: _____

1/4/17

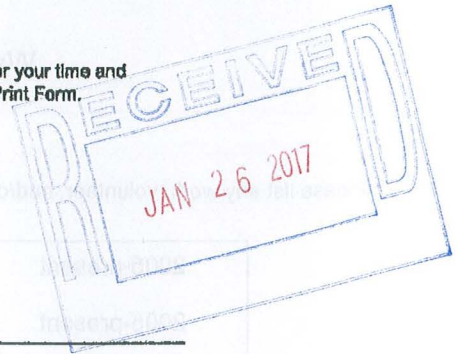
Print Form

Reset Form

Volunteer Application
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 285-8000
Fax: (828) 264-3230



Name: Laura Mallard
Home Address: 511 Doe Ridge Rd
City: Boone Zip: 28607
Telephone: (H) 828-773-1853 (M) 828-262-7517 (Fax) _____
Email: polloconqueso@gmail.com
Place of Employment: ASU
Job Title: Senior lecturer department of geology

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|--|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input checked="" type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|---|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input checked="" type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input checked="" type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- | | | | |
|---|--|--------------------------------|--|
| Gender | | Ethnic Background | |
| <input type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic | |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other | |
| | <input type="radio"/> Native American | | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Recreation Commission
2. Tourism Development Authority
3. _____

Volunteer Application
Watauga County Board and Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

2005-present	<u>Owner and Guide</u> River and Earth Adventures, Inc
2005-present	<u>Coordinator of Earth Science, Secondary Education Program</u> ASU
2003-present	<u>Senior Lecturer</u> Department of Geology Appalachian State University
2003-2005	<u>Snowboard Instructor</u> , Hawksnest Ski Resort
2001-2003	<u>Mountain Ambassador</u> Killington Resort, Vt
2001-2003	<u>Visiting Professor of Geology and Chemistry</u> Castleton State College
2002	<u>Visiting Professor of Geology</u> University of Vermont Continuing Ed.
2001-2005	<u>Summer Faculty</u> Governor's Institute of Science and Technology
2000-2001	<u>Director, Landscape Change Project</u> University of Vermont

Volunteer
Experience:

<p>Pretzels for kids at <i>High Country Beer Fest</i> 2011-present Volunteer, <i>The Childrens' Playhouse</i> ongoing Board of Directors, <i>Two Rivers Community School</i> 2015-present Advisory Board, <i>Discovery Place Education Studio at the Bank of America STEM Center for Career Development</i> Mentor and Pen Pal, <i>Letters to a Pre-Scientist</i>, 2010-present Curriculum Advisor, <i>Two Rivers Community School</i>, 2005 Volunteer Scientist, <i>Science-By-Mail, Boston Museum of Science</i>, 1996-2000 National Earth Science Week, <i>Geologist in the Park, Vermont</i> 1999-2000 Trained volunteers for <i>Lake Champlain Basin Science Center, Vermont</i></p>

Other
Experience:

<p>Family involvement in Watauga County Parks and Recreation 2013- present Small Business owner in Outdoor Recreation Industry – River and Earth Adventures, Inc. 13 years working at ASU. I have strong connections around campus.</p>

Other
Comments:

<p>I care passionately about getting kids outside and moving. Our public schools are decreasing the number of days that students get outside. We need to make more programs or broaden the reach of existing programs to reach more kids.</p>

<p>I am an organized and hard-working participant when given a task. I look forward to helping Watauga County and its people.</p>

Signature:

Rama Mollard

Date:

Jan 26, 2017

AGENDA ITEM 9:**MISCELLANEOUS ADMINISTRATIVE MATTERS***E. Announcements***MANAGER'S COMMENTS:**

The Boone Area Outdoor Recreation Summit will be held, Thursday, April 6, 2017, at Harvest House located at 247 Boone Heights Drive. A Social will be held from 5:00 P.M. – 6:00 P.M. and the Program will be held from 6:00 P.M. – 8:30 P.M.

A State of the Child Forum with the themes of Childhood Trauma and Trauma Informed Communities is scheduled for Friday May 5, 2017, from 8:00 A.M. until 4:30 P.M. at Boone United Methodist Church. The opening Keynote Speaker will be Dr. George "Tripp" Ake, a licensed psychologist who specializes in trauma and trauma treatment. Please see the attached email for more information.

IT'S TIME TO CONNECT!

Let's gather at the...

BOONE AREA OUTDOOR RECREATION SUMMIT



APRIL 6, 2017

HARVEST HOUSE, BOONE

Boone Heights Shopping Center | 247 Boone Heights Dr.

FREE! SOCIAL: 5-6pm

- ✓ Farm-to-Flame Taco Bar, Recreation Vendors, & Local Non-profits
- ✓ Sample the new Northern Peaks Trail Craft Beer Series from Appalachian Mountain Brewery, Boondocks, Booneshine, & Lost Province.

PROGRAM: 6-8:30pm

- ✓ Learn about the Northern Peaks Trail to connect the downtowns of Boone & West Jefferson.
- ✓ Get updates on the Middle Fork Greenway, Rocky Knob Park, Pisgah Mountain Biking and the state of regional tourism.

SPONSORS!



Anita.Fogle

Subject: FW: State of the Child event in May

From: Christelle Marsh [<mailto:marshck@appstate.edu>]

Sent: Monday, January 30, 2017 10:44 AM

To: Deron.Geouque

Subject: State of the Child event in May

Dear Watauga County Commissioners,

I would like to make the Watauga County Commissioners aware of an incredible event I am part of organizing in our community. The State of the Child Forum with the themes of Childhood Trauma and Trauma Informed Communities is scheduled for Friday May 5, 2017 from 8:00-4:30 pm at Boone United Methodist Church. We all experience stress, but at what point does stress become toxic stress, impacting brain development in children?

The opening Keynote Speaker will be Dr. George "Tripp" Ake, a licensed psychologist who specializes in trauma and trauma treatment. The rest of the morning will feature speakers from local agencies who will provide details about trauma in our community and existing programs that address trauma prevention, intervention and treatment. Lunch will be provided. The afternoon will include mixed-group brainstorming sessions with trained facilitators. Closing our afternoon will be Tonier Cain, a globally known speaker with a focus on Trauma Informed Care.

This community impact event seeks to bring together all sectors of our community including the medical community, the behavioral health system, law enforcement, media, politicians, juvenile justice, the school system, the Department of Social Services, Appalachian State University, the faith community, and other key stakeholders. Pre-registration is requested and will be available in March. We would love for one of our county commissioners to make plans to join us to learn more about how trauma impacts our children. I am happy to attend one of your meetings open for public comment to share this information. I am also available via email to answer any questions.

Thank you for your time!

Christelle K. Marsh

marshck@appstate.edu

Lead Toddler Teacher

Infant/Toddler Room 1

Lucy Brock Child Development Lab Program

Appalachian State University

ASU Box 32167

Boone, NC 28608

[\(828\) 262-8540](tel:8282628540) (room)

AGENDA ITEM 10:

PUBLIC COMMENT

AGENDA ITEM 11:

BREAK

AGENDA ITEM 12:

CLOSED SESSION

Attorney/Client Matters – G. S. 143-318.11(a)(3)
Land Acquisition – G. S. 143-318.11(a)(5)(i)