

**TENTATIVE AGENDA & MEETING NOTICE  
BOARD OF COUNTY COMMISSIONERS**

**TUESDAY, JULY 20, 2021  
5:30 P.M.**

**WATAUGA COUNTY ADMINISTRATION BUILDING  
COMMISSIONERS BOARD ROOM**

TIME	#	TOPIC	PRESENTER	PAGE
5:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES: June 15, 2021, Regular Meeting June 15, 2021, Closed Session		1
	3	APPROVAL OF THE JULY 20, 2021, AGENDA		19
5:35	4	SHERIFF'S OFFICE MATTERS		
		A. FY 2022 Vehicle Purchase Request	MAJOR REDMON	21
		B. Request for Declaration of Surplus and Sale – WCSO K-9	MAJOR REDMON	33
		C. Proposed Contract Renewal for Inmate Meal Provision	MAJOR REDMON	37
		D. Request to Purchase New Body Cameras and Storage	CAPTAIN WOOD	41
		E. Kustom Signals, Inc.	CAPTAIN WOOD	51
5:40	5	PROPOSED CHANGE ORDER # 2 FOR MIDDLE FORK GREENWAY	MR. JOE FURMAN	79
5:45	6	MAINTENANCE MATTERS	MR. ROBERT MARSH	
		A. Truck Bid Award Requests		83
		B. Change Orders for Design Build Services		87
		C. Picnic Pavilions Bid Award Request		95
		D. Picnic Tables Bid Award Request		113
5:50	7	PARKS AND RECREATION MATTERS	MR. STEPHEN POULOS	
		A. Watauga Community Recreation Center (CRC) Update		119
		B. Donation of Surplus Equipment to EQUIP Sports Ministry of Mount Vernon Baptist Church		137
5:55	8	PROJECT ON AGING MATTERS	MS. ANGIE BOITNOTTE	
		A. Revised Allocation of FY 21 Home & Community Care Block Grant (H&CCBG) Funds		139
		B. Allocation of Consolidated Appropriations Act, 2021 Supplemental Nutrition Funding (HDC5)		143
6:00	9	TAX MATTERS	MR. LARRY WARREN	
		A. Monthly Collections Report		145
		B. Refunds and Releases		147
		C. Annual Settlement of Tax Collector		151
		D. Oath to Collect Taxes		199
6:05	10	DSS VEHICLE BID AWARD REQUEST	MR. TOM HUGHES	203

TIME	#	TOPIC	PRESENTER	PAGE
6:10	11	MISCELLANEOUS ADMINISTRATIVE MATTERS	MR. DERON GEOUQUE	
		A. Purchase Request for IT Dell Storage Device		211
		B. Boards and Commissions		215
		C. Announcements		225
6:15	12	PUBLIC COMMENT		227
	13	BREAK		227
6:20	14	CLOSED SESSION		227
		Attorney/Client Matters – G. S. 143-318.11(a)(3)		
6:25	15	ADJOURN		

**AGENDA ITEM 2:**

**APPROVAL OF MINUTES:**

June 15, 2021, Regular Meeting

June 15, 2021, Closed Session

**DRAFT****MINUTES****WATAUGA COUNTY BOARD OF COMMISSIONERS  
TUESDAY, JUNE 15, 2021**

The Watauga County Board of Commissioners held a regular meeting, as scheduled, on Tuesday, June 15, 2021, at 5:30 P.M. remotely with the meeting originating in the Commissioners' Board Room located in the Watauga County Administration Building, Boone, North Carolina.

Chairman Welch called the meeting to order at 5:32 P.M. The following were present:

**PRESENT:** John Welch, Chairman  
 Billy Kennedy, Vice-Chairman  
 Carrington Peralion, Commissioner  
 Charlie Wallin, Commissioner  
 Larry Turnbow, Commissioner  
 Chelsea Garrett, County Attorney  
 Deron Geouque, County Manager  
 Anita J. Fogle, Clerk to the Board

Commissioner Wallin opened with a prayer and Commissioner Turnbow led the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Chairman Welch called for additions and/or corrections to the June 1, 2021, regular meeting and closed session minutes.

Vice-Chairman Kennedy, seconded by Commissioner Peralion, moved to approve the June 1, 2021, regular meeting minutes as presented.

VOTE: Aye-5  
 Nay-0

Vice-Chairman Kennedy, seconded by Commissioner Peralion, moved to approve the June 1, 2021, closed session minutes as presented.

VOTE: Aye-5  
 Nay-0

**APPROVAL OF AGENDA**

Chairman Welch called for additions and/or corrections to the June 15, 2021, agenda.

Chairman Welch stated that consideration of an appointment to the Jury Commission needed to be added to the agenda.



Commissioner Turnbow, seconded by Commissioner Wallin, moved to approve the June 15, 2021, agenda as amended.

VOTE: Aye-5  
Nay-0

### **CORONAVIRUS (COVID-19) COMMUNITY UPDATE**

Ms. Jennifer Greene, AppHealthCare Director, provided an update on the Coronavirus (COVID-19). The report was for information only and, therefore, no action was required.

### **VAYA HEALTH UPDATE**

Mr. Brian Shuping, Executive Director – Community Relations for Vaya Health, gave an update on Medicaid transformation and shared the following data (copied from Mr. Shuping’s presentation) as related to Watauga County:

#### DHHS Goals for Medicaid Transformation

- Deliver whole-person care
- Unite communities to address member needs and deploy cost effective solutions
- Transition to provider-based care management at site of care
- Improve member experience
- Reduce provider administrative burden
- Support a healthier North Carolina
- Address unique needs of historically marginalized populations

Managed care plans, also known as Prepaid Health Plans (PHPs), will be paid capitated payments by DHHS to manage the care of eligible Medicaid and NC Health Choice beneficiaries.

There will be three types of PHPs:

- Standard Plans
- Tailored Plans
- Tribal Option

#### Medicaid Transformation by the Numbers: Watauga County

5,566 Current Medicaid-eligible residents

5,049 Estimated Medicaid members moving to Standard Plans in July

517 Estimated Medicaid members staying with Vaya after July Standard Plan launch

In FY 2020, DAYMARK provided 14 services to 1371 Watauga County residents

- Of those who received services, 64% were indigent or without insurance and 23% were Medicaid members (both groups are covered by Vaya Health)
- Number of Watauga Residents seen in other Daymark covered counties: 240 unduplicated patients
- There has been no disruption to services during the COVID-19 pandemic— residents can be seen in person at the Watauga Center or via telehealth
- Daymark received no PPP funding, making Vaya support paramount to sustainability

Ensuring residents have access to crisis services is a priority for Daymark and Vaya. In FY 2020, 472 walk-ins (no appointment, stated in crisis) accessed care at the Watauga Center

- Of those, 470 were able to return home after crisis resolution (49 were classified as hospital diversions) and 2 were sent to a higher level of care

Measurable Economic Impact to Watauga County:

- The Watauga Center has 26 with 12 of those Staff being Watauga County Residents
- We have an additional 11 Watauga County Residents work in other Daymark Offices outside of Watauga County
- In FY 2020, our Actual budget was \$1,510,437 with almost all of this funding being spent in Watauga County

Robust Access to Care

- Members have access to care in county and out of county
- Vaya maintains contracts with providers across 84 counties with 1,195 specific site locations and 2,708 licensed practitioners so members can receive care where it is most convenient for them
- We maximize State funding to meet as many needs as possible

The presentation was for information only; therefore, no action was required.

### **HIGH COUNTRY FOOD HUB UPDATE**

Mr. David Walker, Blue Ridge Women in Agriculture, gave a brief update on the High Country Food Hub and announced that satellite locations for pick up would be available out in the community by late August. The Golden LEAF Foundation was providing funding in the amount of \$108,000 to pay for a cooler, delivery truck, and to develop satellite pick-up locations. Mr. Walker stated that he had worked with Mr. Jim Hamilton, Cooperative Extension Director, and Mr. Robert Marsh, Maintenance Director, to find the best location for the cooler. Mr. Walker requested approval to add the additional walk-in cooler and to locate it at the High Country Food Hub in the County's Agricultural Extension Building.

Commissioner Turnbow, seconded by Commissioner Wallin, moved to approve the purchase and location of the walk-in cooler at the Food Hub in the Agricultural Extension Building as presented by Mr. David Walker.

VOTE: Aye-5  
Nay-0

### **PROPOSED KILL/CHILL FACILITY UPDATE**

Mr. Jim Hamilton, Cooperative Extension Director, stated that the County was recently awarded \$1,000,000 from the Golden LEAF Foundation for the "Kill Chill" facility project which would be located at the County Landfill. It was estimated that the total project would cost approximately \$2 to \$3 million. The County had one year to acquire the remaining funds needed. Mr. Hamilton

stated that grants were being sought to help offset costs through the Tobacco Trust Fund, Rural Business Development, and Appalachian Regional Commission. Another grant would be sought later in the year from the Agricultural Development Trust Fund as well. Mr. Hamilton presented the Grantee Acknowledgement and Agreement for approval to accept the Golden LEAF Foundation funds.

Commissioner Turnbow, seconded by Commissioner Peralion, moved to accept the reward and adopt the grant agreement as presented by Mr. Hamilton.

VOTE: Aye-5  
Nay-0

### **PROPOSED CHANGE ORDER # 1 FOR MIDDLE FORK GREENWAY**

Mr. Joe Furman, Planning and Inspections Director, presented proposed change order # 1 for the Middle Fork Greenway Section 4 project in the amount of \$5,115. The change order was necessitated due to unsuitable soils. County funds were not required as the Blue Ridge Conservancy was to pay for the change order.

Vice-Chairman Kennedy, seconded by Commissioner Wallin, moved to approve Change Order #1 for the Middle Fork Greenway Section 4 project in the amount of \$5,115 with funds to come from Blue Ridge Conservancy.

VOTE: Aye-5  
Nay-0

### **MAINTENANCE MATTERS**

#### ***A. Proposed Mowing Contract Renewal***

Mr. Robert Marsh, Maintenance Director, presented a proposed five-year contract renewal with Estate Maintenance, in the amount of \$90,000, for mowing services at County facilities. The current contract was set to expire June 30, 2021. The County has contracted with Estate Maintenance since 2009. Adequate funds were available in the Fiscal Year 2021-2022 budget. Mr. Marsh stated that the proposed contract would begin July 1, 2021, and end in 2026 at which time they could request to increase their rates.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to approve the five-year contract, in the amount of \$90,000, with Estate Maintenance for mowing services at County facilities as presented by Mr. Robert Marsh.

VOTE: Aye-5  
Nay-0

***B. Bid Award Request for Sports Complex Sidewalks***

Mr. Robert Marsh presented the following bids for new sidewalks adjacent to the tennis and basketball courts and repaving of a short section of asphalt on the walking trail at the County's sports complex.

<b>Bidder</b>	<b>Contact</b>	<b>Amount</b>
Tri-County Paving	Mark McNeill	\$43,469.60
VPC	Tony Anthony	\$45,027.35
Carolina Concrete	Brian Clerary	No Bid Received

Mr. Marsh recommended awarding the contract to the low bidder, Tri-County Paving, in the amount of \$43,469.60.

Commissioner Turnbow, seconded by Vice-Chairman Kennedy, moved to award the bid for sidewalks and repaving in the amount of \$43,469.60 to Tri-County Paving.

VOTE: Aye-5  
Nay-0

**PROJECT ON AGING MATTERS*****A. Proposed Revision of FY 21 Coronavirus Aid, Relief, and Economic Security (CARES) Funding Allocation***

Ms. Angie Boitnotte, Project on Aging Director, stated that the County had received \$94,057 in Coronavirus Aid, Relief, and Economic Security (CARES) Act funding from the NC Division of Aging and Adult Services. No County match was required and funds must be expended by September 30, 2021. The original allocation now required modification as follows:

The revised allocation is as follows:

<b>Service</b>	<b>Unit-Based Allocation</b>	<b>Non-Unit Allocation</b>	<b>Totals</b>
In-Home Aide Level I	\$6,494	\$4,035	<b>\$10,529</b>
In-Home Aide Level II	\$7,500		<b>\$7,500</b>
Congregate Meals	\$19,000	\$570	<b>\$19,570</b>
Home Delivered Meals	\$41,072	\$895	<b>\$41,967</b>
Senior Center		\$14,491	<b>\$14,491</b>
<b>Totals</b>	<b>\$74,066</b>	<b>\$19,991</b>	<b>\$94,057</b>

Vice-Chairman Kennedy, seconded by Commissioner Peralion, moved to authorize revisions to the plan to expend the allocation of CARES funds as presented.

VOTE: Aye-5  
Nay-0

***B. Proposed Acceptance of FY 22 Home and Community Care Block Grant (H&CCBG) Allocation***

Ms. Angie Boitnotte, Project on Aging Director, presented the projected allocation of \$294,548 in Home and Community Care Block Grant (H&CCBG) funds for FY 2022. The required local match was \$32,727 and was present in the Project on Aging's FY 2022 budget.

The funds were proposed to be allocated as follows:

<b>H&amp;CCBG Service</b>	<b>H&amp;CCBG Allocation</b>	<b>Match</b>
In-Home Aide Level I	\$86,953	\$9,661
In-Home Aide Level II	\$55,576	\$6,175
Congregate Meals	\$40,000	\$4,444
Home Delivered Meals	\$106,019	\$11,780
Transportation	\$6,000	\$667

Vice-Chairman Kennedy, seconded by Commissioner Wallin, moved to accept the recommended allocations for FY 2022 for the Home & Community Care Block Grant (H&CCBG) Funds.

VOTE: Aye-5  
Nay-0

**TAX MATTERS**

***A. Monthly Collections Report***

Tax Administrator, Mr. Larry Warren, presented the Tax Collections Report for the month of May 2021. The report was presented for information only and, therefore, no action was required.

***B. Refunds and Releases***

Mr. Warren presented the Refunds and Releases Report for May 2021 for Board approval:

TO BE TYPED IN MINUTE BOOK

Commissioner Wallin, seconded by Commissioner Turnbow, moved to approve the Refunds and Releases Report for May 2021 as presented.

VOTE: Aye-5  
Nay-0

***C. Proposed Resolution to Terminate/Appoint Plat Review Officers***

Mr. Larry Warren, Tax Administrator, presented a proposed resolution which, if adopted, would remove Ms. Betty L. Stevens, former Tax Department employee, as a Plat Review Officer and appoint current employees, Mr. Eric Saule and Ms. Jennifer Stout, as Plat Review Officers. Adopting the proposed resolution would give Mr. Saule and Ms. Stout the authority to review plats prior to recording, and to determine if the plats meet statutory requirements for recording.

Commissioner Turnbow, seconded by Commissioner Pertalion, moved to adopt the resolution as presented by Mr. Warren.

VOTE: Aye-5  
Nay-0

## **FINANCE MATTERS**

### ***A. Budget Amendments***

Ms. Misty Watson, Finance Director, reviewed the following budget amendments:

Account #	Description	Debit	Credit
104311 451008	Capital outlay - Towers	100,000	
213991 399101	Fund Balance Appropriation		100,000
219800 498010	Transfer to General Fund	100,000	
103980 398121	Transfer from Capital Projects Fund		100,000

Per Board action taken 1/19/21; to transfer additional funds for Emergency Management Tower expansion from the Capital Reserve

104199 457001	Capital outlay - Middle Fork Greenway land	120,000	
103839 343119	Blue Ridge Conservancy land donation		120,000

Per Board action taken 9/15/20; to accept donation of the Middle Fork Greenway Section 4 tract of land from the Blue Ridge Conservancy.

104283 457006	Middle Fork Greenway Section 4	1,605,420	
103839 343111	Blue Ridge Conservancy MFG		502,528
103300 343112	Watauga County District U TDA		322,892
103300 343113	NC Parks and Recreation Trust Fund Project		430,000
103300 343114	Recreation Trails Program		100,000
103980 398121	Transfer from Capital Projects Fund		50,000
103300 343117	NC Division of Water Resources		200,000
213991 399101	Fund Balance Appropriation		50,000
219800 498010	Transfer to General Fund	50,000	

Per Board action taken 10/2/18; to recognize the Middle Fork Section 4 Part F Grant, matching grants and in-kind donations.

667421 429001	Recycling supplies		11,140
663300 347210	Recycling grant	11,140	

Per Board action taken 3/16/21; to recognize the acceptance of the North Carolina Dept. of Environmental Quality backyard composting grant; the County's matching funds are \$2,760 which are available in the current budget.

103300 369115	CDBG - CV Grant		900,000
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104199	469115	CDBG - CV Expenditures	900,000
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Per Board action taken 2/2/21; to recognize the acceptance of the Community Development Block Grant Coronavirus Program (CDBG-CV); no matching funds are required from the County.

105911	471000	Lottery funds	225,000
105911	470001	Carpet and tile	30,000
105911	470005	Cafeteria equipment	55,000
105911	470066	Phone and bell systems (VOIP)	80,000
105911	470019	Classroom doors	15,000
105911	470043	Renovation/replace roofs	45,000

Per Board action taken 1/19/21; to recognize lottery funds requested and approved.

105911	470057	Pavement repair/resurface	160,000
105911	470059	Security cameras	100,000
105911	470029	Mobile unit	125,000
105911	470067	Lights at WHS stadium	175,000
105911	470068	Turf replacement at WHS	450,000
105911	470069	1:1 Devices	175,000
103980	398121	Transfer from Capital Projects Fund	1,185,000
213991	399101	Fund Balance Appropriation	1,185,000
219800	498010	Transfer to General Fund	1,185,000

Per Board action taken 2/2/21; to transfer funds for capital needs from the Capital Reserve for the School System.

103991	399100	Fund Balance	4,000,000
109800	498021	Transfer to Capital Projects Fund	4,000,000
213980	398100	Transfer from General Fund	4,000,000
219930	461100	Emergency Communications	500,000
219930	441701	Facilities Maintenance	500,000
219930	449211	Future County Buildings	2,900,000
219930	449210	EDC	50,000
219930	461200	Recreation Facilities - Maintenance	50,000

Per Board action taken 2/16/21; to transfer funds to Capital Reserve from unassigned fund balance from the FY 2020 audit.

213991	399101	Fund Balance Appropriation	2,664,000
219800	498010	Transfer to General Fund	2,664,000
503980	398121	Transfer from Capital Projects Fund	2,664,000
506120	469103	Architectural services	2,664,000

Per Board action taken 3/2/21; to transfer funds from Capital Reserve for Clark Nexsen's services for the Valle Crucis School Project.

103300	332006	Senior Health Info Grant	3,020
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105550 449901 Senior Health Information Program 3,020  
 Per Board action 3/16/21; to recognize the acceptance of the Senior Health Insurance Information Program (SHIIP) Medicare Improvements for Patients and Providers Act (MIPPA) grant funds. No County dollars are required as matching funds.

293270 312009 Occupancy Tax Revenues 3,100,000  
 294140 469900 Watauga County District U TDA 31,000  
 294140 449900 Administrative Collection Fee 3,069,000  
 To recognize additional projected occupancy tax revenues above original budget.

105890 463150 Crossnore School - JCPC County match 3,213  
 105890 463149 Crossnore School - JCPC 10,710  
 105890 463148 JCPC Admin funds 752  
 105890 463151 Mountain Alliance - JCPC 5,731  
 105890 463152 Mountain Alliance - JCPC County match 1,719  
 105890 463144 WYN - JCPC 5,731  
 105890 463145 WYN - JCPC County match 1,719  
 104199 499100 Contingency 225  
 Per Board action 4/6/21; to recognize the reallocation of unused Crossnore School funds to WYN and Mountain Alliance.

104120 412100 Salaries 5,439  
 104130 412100 Salaries 5,242  
 104140 412100 Salaries 22,597  
 104142 412100 Salaries 7,088  
 104170 412100 Salaries 3,766  
 104180 412100 Salaries 5,735  
 104210 412100 Salaries 4,688  
 104260 412100 Salaries 42,640  
 104310 412100 Salaries 87,840  
 104320 412100 Salaries 45,265  
 104311 412100 Salaries 28,736  
 104330 412100 Salaries 4,878  
 104350 412100 Salaries 12,417  
 104380 412100 Salaries 2,449  
 104960 412100 Salaries 5,179  
 105550 412100 Salaries 32,666  
 105820 412100 Salaries 1,809  
 106120 412100 Salaries 3,196  
 106121 412100 Salaries 2,779  
 106125 412100 Salaries 3,870  
 106126 412100 Salaries 693  
 145310 412100 Salaries 54,103  
 145370 412100 Salaries 1,994  
 667420 412100 Salaries 33,395  
 667421 412100 Salaries 2,460



104120	418100	FICA	416
104130	418100	FICA	401
104140	418100	FICA	1,729
104142	418100	FICA	542
104170	418100	FICA	288
104180	418100	FICA	439
104210	418100	FICA	359
104260	418100	FICA	3,262
104310	418100	FICA	6,720
104320	418100	FICA	3,463
104311	418100	FICA	2,198
104330	418100	FICA	373
104350	418100	FICA	950
104380	418100	FICA	187
104960	418100	FICA	396
105550	418100	FICA	2,499
105820	418100	FICA	138
106120	418100	FICA	244
106121	418100	FICA	213
106125	418100	FICA	296
106126	418100	FICA	53
145310	418100	FICA	4,139
145370	418100	FICA	153
667420	418100	FICA	2,555
667421	418100	FICA	188
104120	418200	Retirement - LGERS	557
104130	418200	Retirement - LGERS	537
104140	418200	Retirement - LGERS	2,314
104142	418200	Retirement - LGERS	726
104170	418200	Retirement - LGERS	386
104180	418200	Retirement - LGERS	587
104210	418200	Retirement - LGERS	480
104260	418200	Retirement - LGERS	4,366
104310	418200	Retirement - LGERS	8,995
104320	418200	Retirement - LGERS	4,635
104311	418200	Retirement - LGERS	2,943
104330	418200	Retirement - LGERS	500
104350	418200	Retirement - LGERS	1,272
104380	418200	Retirement - LGERS	251
104960	418200	Retirement - LGERS	530
105550	418200	Retirement - LGERS	3,345
105820	418200	Retirement - LGERS	185
106120	418200	Retirement - LGERS	327
106121	418200	Retirement - LGERS	285
106125	418200	Retirement - LGERS	396
106126	418200	Retirement - LGERS	71

145310	418200	Retirement - LGERS	5,540	
145370	418200	Retirement - LGERS	204	
667420	418200	Retirement - LGERS	3,420	
667421	418200	Retirement - LGERS	252	
104120	418900	Retirement - 401K	272	
104130	418900	Retirement - 401K	262	
104140	418900	Retirement - 401K	1,130	
104142	418900	Retirement - 401K	354	
104170	418900	Retirement - 401K	188	
104180	418900	Retirement - 401K	287	
104210	418900	Retirement - 401K	234	
104260	418900	Retirement - 401K	2,132	
104310	418900	Retirement - 401K	4,392	
104320	418900	Retirement - 401K	2,263	
104311	418900	Retirement - 401K	1,437	
104330	418900	Retirement - 401K	244	
104350	418900	Retirement - 401K	621	
104380	418900	Retirement - 401K	122	
104960	418900	Retirement - 401K	259	
105550	418900	Retirement - 401K	1,633	
105820	418900	Retirement - 401K	90	
106120	418900	Retirement - 401K	160	
106121	418900	Retirement - 401K	139	
106125	418900	Retirement - 401K	194	
106126	418900	Retirement - 401K	35	
145310	418900	Retirement - 401K	2,705	
145370	418900	Retirement - 401K	100	
667420	418900	Retirement - 401K	1,670	
667421	418900	Retirement - 401K	123	
103991	399100	Fund Balance		404,273
143991	399100	Fund Balance		68,936
663991	399100	Fund Balance		44,062
Per Board action taken 2/16/21; to recognize lottery funds requested and approved.				
105911	471000	Lottery funds		75,000
105911	470037	Blowing Rock gym floor	75,000	
Per Board action taken 5/18/21; to recognize lottery funds requested and approved.				
104311	451008	Capital outlay - Towers	35,000	
213991	399101	Fund Balance Appropriation		35,000
219800	498010	Transfer to General Fund	35,000	
103980	398121	Transfer from Capital Projects Fund		35,000
Per Board action taken 5/18/21; to transfer additional funds for Emergency Management Tower expansion from the Capital Reserve				
103200	323100	Local option sales tax		50,483
104350	454000	Capital outlay - vehicle	25,688	

104380	454000	Capital outlay - vehicle	24,795	
Per Board action taken 5/18/21; to purchase a 2021 Subaru Forester and a 2021 4x4 pickup truck.				
104920	463000	General appropriation	19,000	
213991	399101	Fund Balance Appropriation		19,000
219800	498010	Transfer to General Fund	19,000	
103980	398121	Transfer from Capital Projects Fund		19,000

Per Board action taken 6/1/21; to transfer funds from Capital Reserve for EDC funding to the Watauga Arts Council.

104330	469901	Foscoe Fire Dist Sales Tax Distribution	65,000	
104330	469903	Fall Creek Fire Dist Sales Tax Distribution	1,100	
104330	469904	Beaver Dam Fire Dist Sales Tax Distribution	12,500	
104330	469905	Boone Fire Dist Sales Tax Distribution	103,000	
104330	469906	Zionville Fire Dist Sales Tax Distribution	14,200	
104330	469907	Cove Creek Fire Dist Sales Tax Distribution	29,000	
104330	469908	Stewart Simmons Fire Dist Sales Tax Distribution	31,400	
104330	469910	Meat Camp Fire Dist Sales Tax Distribution	25,000	
104330	469911	Todd Fire Dist Sales Tax Distribution	8,000	
104330	469912	Blowing Rock Fire Dist Sales Tax Distribution	58,500	
104330	469913	Shawneehaw Fire Dist Sales Tax Distribution	13,800	
104330	469919	Creston Fire Dist Sales Tax Distribution	1,800	
104330	469924	Deep Gap Fire Dist Sales Tax Distribution	22,500	
104330	469998	Beech Mountain Fire Dist Sales Tax Distribution	7,000	
104330	469999	Seven Devils Sales Tax Distribution	2,846	
103200	323300	Sales Tax Revenue		395,646
To recognize additional projected sales tax distribution above original budget.				
243102	312100	Current year taxes Boone		85,000
243102	312101	Current year taxes Foscoe special district		7,100
243102	312105	Current year taxes Beech Mtn special district		500
243102	312107	Current year taxes Cove Creek special district		400
243102	312108	Current year taxes Shawneehaw special district		1,000
244340	469901	Pay to fire district-Foscoe	7,100	
244340	469905	Pay to fire district-Boone	85,000	
244340	469907	Pay to fire district-Cove Creek	400	
244340	469908	Pay to fire district-Shawneehaw	1,000	
244340	469998	Pay to fire district-Beech Mtn	500	
283102	312101	Current year taxes Foscoe		26,000
283102	312103	Current year taxes Fall Creek		1,000
283102	312104	Current year taxes Beaver Dam		8,000
283102	312105	Current year taxes Stewart Simmons		22,000
283102	312106	Current year taxes Zionville		6,000
283102	312107	Current year taxes Cove Creek		19,600
283102	312108	Current year taxes Shawneehaw		2,800

283102	312109	Current year taxes Meat Camp	20,000
283102	312110	Current year taxes Deep Gap	4,000
283102	312111	Current year taxes Todd	1,800
283102	312112	Current year taxes Blowing Rock	25,000
283102	312119	Current year taxes Meat Camp/Creston	1,000
284340	469901	Pay to fire district-Foscoe	26,000
284340	469903	Pay to fire district- Fall Creek	1,000
284340	469904	Pay to fire district-Beaver Dam	8,000
284340	469905	Pay to fire district-Stewart Simmons	22,000
284340	469906	Pay to fire district-Zionville	6,000
284340	469907	Pay to fire district-Cove Creek	19,600
284340	469908	Pay to fire district Shawneehaw	2,800
284340	469909	Pay to fire district-Meat Camp	20,000
284340	469910	Pay to fire district-Deep Gap	4,000
284340	469911	Pay to fire district-Todd	1,800
284340	469912	Pay to fire district-Blowing Rock	25,000
284340	469919	Pay to fire district - Meat Camp/Creston	1,000

To recognize additional projected fire tax distribution above original budget.

753212	469082	Representative 082	11,462
753212	469119	Representative 119	12,682
753212	469122	Representative 122	11,845
753212	469142	Representative 142	14,711
753212	469158	Representative 158	12,727
753212	469159	Representative 159	22,170
753212	469163	Representative 163	10,768
753212	469168	Representative 168	9,822
753212	469173	Representative 173	20,952
753212	469177	Representative 177	181
753212	469202	Representative 202	16,376
753212	469210	Representative 210	12,912
753212	469211	Representative 211	9,814
753212	469214	Representative 214	10,142
753212	469215	Representative 215	12,902
753212	469216	Representative 216	10,941
753212	469220	Representative 220	11,079
753212	469221	Representative 221	6,531
754400	469082	Representative 082	11,462
754400	469119	Representative 119	12,682
754400	469122	Representative 122	11,845
754400	469142	Representative 142	14,711
754400	469158	Representative 158	12,727
754400	469159	Representative 159	22,170
754400	469163	Representative 163	10,768
754400	469168	Representative 168	9,822
754400	469173	Representative 173	20,952

754400	469177	Representative 177	181
754400	469202	Representative 202	16,376
754400	469210	Representative 210	12,912
754400	469211	Representative 211	9,814
754400	469214	Representative 214	10,142
754400	469215	Representative 215	12,902
754400	469216	Representative 216	10,941
754400	469220	Representative 220	11,079
754400	469221	Representative 221	6,531

To recognize the representative payee fund as required by the NC State Treasurer

103300	341700	HAVA grant	72,029
104170	449023	HAVA grant	72,029

To recognize funds received for BOE for the HAVA grant

104141	469500	Contracted services	158,847
103991	399100	Fund balance	158,847

To recognize funds for tax revaluation appraisal services with Vincent Valuations LLC. Adequate funds were carried forward as restricted in fund balance from previous years.

105911	470001	Lottery funds	14,409
103300	349909	Lottery funds	14,409

To recognize lottery funds for carpet/tile from previous fiscal year

Commissioner Wallin, seconded by Vice-Chairman Kennedy, moved to approve the budget amendments as presented by Ms. Watson.

VOTE: Aye-5  
Nay-0

***B. Juvenile Crime Prevention Council (JCPC) FY 2022 Certification, Membership, and County Plan***

Ms. Misty Watson, Finance Director, presented the Juvenile Crime Prevention Council (JCPC) Certification and County Plan for FY 2022. Ms. Watson stated that the membership remained the same as FY 2021.

Commissioner Peralion, seconded by Commissioner Turnbow, moved to approve the JCPC certification as presented by Ms. Watson.

VOTE: Aye-5  
Nay-0

Commissioner Wallin, seconded by Vice-Chairman Kennedy, moved to approve the JCPC County Plan as presented by Ms. Watson.

VOTE: Aye-5  
Nay-0

## **BID AWARD REQUEST FOR LANDFILL SEDIMENT BASIN IMPROVEMENTS**

Mr. Rex Buck, Operation Services Manager, stated that bids were solicited for Landfill Sediment Basin Improvements on June 1, 2021. A total of three (3) bids were submitted and opened with the following results:

<b>Bidder</b>	<b>Location</b>	<b>Amount</b>
JW Hampton Company	Boone, NC	\$247,886.00
KBS Earthworks, Inc.	Julian, NC	\$384,394.84
Baker's Construction Services, Inc.	Bluff City, TN	\$547,982.42

Mr. Buck stated that staff recommended the acceptance of the lowest responsive bidder, JW Hampton Company, in the amount of \$247,886. Adequate funds were available in the Fiscal Year 2020-2021 budget.

Vice-Chairman Kennedy, seconded by Commissioner Pertalion, moved to award the bid to JW Hampton Company in the amount of \$247,886 for landfill sediment basin improvements.

VOTE: Aye-5  
Nay-0

## **MISCELLANEOUS ADMINISTRATIVE MATTERS**

### ***A. Sheriff's Office Out-of-State Travel Request***

County Manager Geouque stated that Lieutenant Seth Morrison with the Watauga County Sheriff's Office had requested authorization for out of state travel for three School Resource Officers (SROs) to Columbia, SC, for Drug Abuse Resistance Education (DARE) Program school training.

Commissioner Wallin, seconded by Commissioner Pertalion, moved to authorize the out-of-state travel request.

VOTE: Aye-5  
Nay-0

### ***B. Appointment of the North Carolina Association of County Commissioners' (NCACC) Annual Conference Voting Delegate***

County Manager Geouque stated that the North Carolina Association of County Commissioners' (NCACC) Annual Conference was scheduled for August 12-14, 2021, in New Hanover County. Each county in attendance was required to select a voting member for representation at the annual business meeting which was conducted as a part of the conference. Submission of the voting delegate was due August 9, 2021.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to appoint Commissioner Wallin as the Delegate and Commissioner Peralion as the Alternate Delegate.

VOTE: Aye-5  
Nay-0

### ***C. Boards and Commissions***

County Manager Geouque presented the following:

#### *Jury Commission*

Biannually, a Jury Commission was empaneled for a two-year term. Of the three-member panel, one member was appointed by the Board of Commissioners. The term of Mr. Jerry Dotson was to expire on June 30, 2021. The new term for the appointment would be July 1, 2021, through June 30, 2023. Assistant Clerk of Court, Ms. Stephanie Dalton, has stated that Mr. Dotson was willing to continue to serve, if so appointed. This was a first reading.

Commissioner Turnbow, seconded by Commissioner Peralion, waived the second reading and reappointed Mr. Jerry Dotson as the Board of Commissioner representative to the Jury Commission with the term to begin on July 1, 2021, and end on June 30, 2023.

VOTE: Aye-5  
Nay-0

#### *Economic Development Commission*

A term on the Economic Development Commission (EDC) was to expire in June. The term would be for three years and members were eligible to be appointed for two consecutive terms. Mr. Tim Hodges has served two terms and was, therefore, ineligible for reappointment; a new appointee was needed. Commissioner Turnbow stated that the EDC was still evaluating and discussing potential recommendations for the appointment.

#### *Valle Crucis Historic Preservation Commission*

Maria Hyde, the current Chair of the Valle Crucis Historic Preservation Commission (VCHPC) has moved or soon will move out of Watauga County which would require her replacement. Two people have expressed interest in being appointed to replace her. Membership consists of three resident property owners of the historic district, and two members of the Valle Crucis Community Council, regardless of whether they live in the historic district. Mrs. Hyde filled one of the resident property owner slots. Mrs. Rachel Ward who, along with her husband, purchased the Hyde's house and was interested in being appointed to the Commission. Also interested was Mr. Pat Brown, who lives in the district along with his wife, Jennifer Stoeber. Both qualify to fill the position. Action was tabled to a future meeting.

***D. Announcements***

County Manager Geouque announced the following:

- A dedication and unveiling of a Town of Boone Historical Marker honoring the Junaluska Community was to be held on Saturday, June 19, 2021, at 5:00 P.M. at the corner of North Depot Street and Queen Street near the Library.
- The first regular meeting in July has been cancelled; therefore, the next Board of Commissioners Meeting was to be held on Tuesday, July 20, 2021, at 5:30 P.M.
- The 114th NCACC Annual Conference was scheduled for August 12-14, 2021, in New Hanover County. Visit <https://www.ncacc.org/events-training/annual-conference/2021-annual-conference/> for full information.

**PUBLIC COMMENT**

There was no public comment.

**CLOSED SESSION**

At 7:01 P.M., Commissioner Turnbow, seconded by Commissioner Wallin, moved to enter Closed Session to discuss Attorney/Client Matters, per G. S. 143-318.11(a)(3) and Personnel Matters, per G. S. 143-318.11(a)(6).

VOTE: Aye-5  
Nay-0

Commissioner Wallin, seconded by Vice-Chairman Kennedy, moved to resume the open meeting at 8:55 P.M.

VOTE: Aye-5  
Nay-0

**ADJOURN**

Commissioner Wallin, seconded by Commissioner Turnbow, moved to adjourn the meeting at 8:55 P.M.

VOTE: Aye-5  
Nay-0

John Welch, Vice-Chairman

ATTEST:

Anita J. Fogle, Clerk to the Board



**AGENDA ITEM 3:**

**APPROVAL OF THE JULY 20, 2021, AGENDA**

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**AGENDA ITEM 4:****SHERIFF'S OFFICE MATTERS*****A. FY 2022 Vehicle Purchase Request*****MANAGER'S COMMENTS:**

Major Redmon, Watauga County Sheriff's Office, will request the Board approve the purchase from Ilderton Dodge (NC Sheriffs Vehicle Procurement Contract) of eight (8) Dodge Durango SUV AWD V6 vehicles in the amount of \$30,702 each for a total of \$253,032.48 including tax and tags.

In addition, the Major will request Board approval for the outfit of emergency equipment at a cost of \$4,712.82 per vehicle for a total of \$37,702.56.

Adequate funds have been budgeted to cover the requested purchases. Board approval is required to authorize the purchase of eight (8) Dodge Durango SUV AWD V6 vehicles from Ilderton Dodge in the amount of \$253,032.48 and the outfitting of the vehicles by Dana Safety Supply, Inc. in the amount of \$37,702.56.



## WATAUGA COUNTY SHERIFF'S OFFICE

184 HODGES GAP ROAD  
BOONE, NORTH CAROLINA 28607  
(828) 264-3761 • FAX (828) 263-5345

LEN D. HAGAMAN, JR.  
SHERIFF

07/06/2021

To: Deron Geouque- Watauga County Manager

From: Major Kelly Redmon

Ref: FY 21-22 Vehicle Purchase

---

The Watauga County Sheriff's Office request Watauga County Board of Commission approval to purchase the following vehicles from Ilderton Dodge thru the NC Sheriffs Vehicle Procurement contract.

8 Dodge Durango SUV AWD V6- \$30,702 each.

The emergency equipment for these vehicles is supplied by Dana Safety Supply Inc. on the NC Sheriff's Procurement program as well. We also request approval to purchase the emergency equipment to equip the vehicles. The price per vehicle is \$4,414.82.

The funds for these are available in the Sheriff's Budget for FY 21-22.

# Sales Quote

**DANA SAFETY SUPPLY, INC**  
**4809 KOGER BLVD**  
**GREENSBORO, NC 27407**

Telephone: 800-845-0405

<b>Sales Quote No.</b>	398137
<b>Customer No.</b>	WATAU

**Bill To**

WATAUGA CO SHERIFF'S DEPARTMENT  
 ACCOUNTS PAYABLE  
 184 HODGES GAP ROAD  
 BOONE, NC 28607

**Ship To**

WATAUGA CO SHERIFF'S DEPARTMENT  
 184 HODGES GAP ROAD  
 ATT: MAJOR KELLY REDMON  
 BOONE, NC 28607  
 US

**Contact:**  
**Telephone:** 828-264-3761  
**E-mail:** tyler.honeycutt@watgov.org

**Contact:** MAJOR KELLY REDMON  
**Telephone:** 828-265-7607  
**E-mail:** Kelly.Redmon@watgov.org

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method	
07/05/21	GROUND SHIPMENT	PPAY & ADD TO INVOICE	8 DURANGOS	Net 30	
Entered By		Salesperson	Ordered By	Project Name	
Dempsey Owens		Dempsey Owens - Greensboro	MAJOR REDMON		
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
8	8	N	INFO VEHICLE INFORMATION 2022 DODGE DURANGO Warehouse: GBKO Vin #: 2020 DODGE DURANGO	0.0000	0.00
8	8	Y	EVP WEC EMERGENCY VEHICLE PRODUCTS NCSA #38 Warehouse: GBKO Vin #: EVP PACKAGE INCLUDES NC SHERIFF'S CONTRACT # 37 a. Whelen - Inner Edge XP Front Full-Width Interior LED System with 2 LED Takedown Lights PT# IX44UFZ b. Whelen - Rear Full-Width Interior LED System PT# DP603300 c. Whelen - Four IONS Instead the VTX-609 d. Whelen - 295SLSA6 WHELEN integrated siren and light controller with PA e. Whelen - SA315P Speaker f. Whelen - SAK54 Speaker Bracket	1,600.1000	12,800.80
8	8	Y	IX44UFZ-BB WEC INNER EDGE XLP 10LT 13 DURANGO B/B Warehouse: DROP Vin #: SEE ATTACHED WIZARD--- *****	0.0000	0.00
8	8	Y	DP6AAABBB WEC DOMINATOR PLUS 3 BLUE 3 AMBER Warehouse: DROP Vin #:	0.0000	0.00

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Entered By		Salesperson	Ordered By	Project Name	
Dempsey Owens		Dempsey Owens - Greensboro	MAJOR REDMON		
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
8	8	Y	DBKT4 WEC L-ANGLE MTG BRACKET KIT FOR DOMINATOR (2 BRKTS) Warehouse: GBKO Vin #: INCLUDED IN EVP SPEC # 38 USED TO MOUNT THE DP603300	0.0000	0.00
32	32	Y	WEC-IONB Whelen ION W/Universal Mount - Blue Warehouse: GBKO Vin #:	0.0000	0.00
8	8	Y	WEC-295SLSA6 Whelen 100/200W Scan-Lock Self-Contained Siren/Switch Warehouse: GBKO Vin #:	0.0000	0.00
8	8	Y	SA315P Whelen 100W Compact Black Composite 122DB Speaker Warehouse: GBKO Vin #:	0.0000	0.00
8	8	Y	SAK54 WEC SA315P SPEAKER BRACKET - 2013+ DURANGO Warehouse: GBKO Vin #: INCLUDED IN EVP SPEC # 38	0.0000	0.00
16	16	Y	WEC-IONB Whelen ION W/Universal Mount - Blue Warehouse: DROP Vin #:	72.0000	1,152.00

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Bill To
WATAUGA CO SHERIFF'S DEPARTMENT ACCOUNTS PAYABLE 184 HODGES GAP ROAD BOONE, NC 28607

Ship To
WATAUGA CO SHERIFF'S DEPARTMENT 184 HODGES GAP ROAD ATT: MAJOR KELLY REDMON BOONE, NC 28607 US

**Contact:**  
**Telephone:** 828-264-3761  
**E-mail:** tyler.honeycutt@watgov.org

**Contact:** MAJOR KELLY REDMON  
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**E-mail:** Kelly.Redmon@watgov.org

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
07/05/21	GROUND SHIPMENT	PPAY & ADD TO INVOICE	8 DURANGOS	Net 30
Entered By		Salesperson	Ordered By	Project Name
Dempsey Owens		Dempsey Owens - Greensboro	MAJOR REDMON	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
8	8	Y	C-VS-2300-DUR HAV 23" CONSOLE, 2021+ DURANGO Warehouse: DROP Vin #: TO INCLUDE THE FOLLOWING EQUIPMENT BRACKETS: (1) C-EB30-APR-1P (1) C-EB40-WS2-1P (1) (1) AND WHATEVER OTHER FILLER PLATES NECESSARY TO COMPLETE THE INSTALLATION *****	368.2400	2,945.92
8	8	Y	C-ARM-103 HAV FLIP-UP ARMREST, ATTACHES TO CONSOLE Warehouse: DROP Vin #:	94.7500	758.00
8	8	Y	CUP2-1001 HAV Self-Adjusting Double Cup Holder Warehouse: DROP Vin #:	41.8200	334.56
8	8	Y	PKG-PSM-145 HAVIS DURANGO/CHEROKEE COMPUTER BASE PACKAGE Warehouse: DROP Vin #: VEHICLE YEAR, MAKE, & MODEL ---2022 DURANGO *****	228.5500	1,828.40
8	8	Y	C-ADP-101 HAV MULTI MANUFACTURER LAPTOP ADAPTER PLATE Warehouse: DROP Vin #:	32.9700	263.76

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07/05/21	GROUND SHIPMENT	PPAY & ADD TO INVOICE	8 DURANGOS	Net 30
<b>Entered By</b>		<b>Salesperson</b>	<b>Ordered By</b>	<b>Project Name</b>
Dempsey Owens		Dempsey Owens - Greensboro	MAJOR REDMON	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
8	8	Y	7160-0250 GJ NOTEPAD-5 UNIVERSAL COMPUTER CRADLE Warehouse: DROP Vin #: WILL ADJUST FOR COMPUTERS WITH THE FOLLOWING: WIDTH - 10.62 TO 16.5 INCHES THICKNESS - UP TO 1.50 INCHES DEPTH - 9.00 TO 12.38 INCHES *****	203.9800	1,631.84
8	8	Y	WK0514DUR11 SMC VERTICAL STEEL BAR WINDOW BARRIERS2011+ DURANGO Warehouse: DROP Vin #: VEHICLE YEAR - 2021 DURANGO *****	133.5000	1,068.00
8	8	Y	NCSA CONTRACT# 59 PK0123DUR112ND SMC 12VS VINYL CTD EXP MTL CARGO BARRIER 2011+ DURANGO Warehouse: DROP Vin #: VEHICLE YEAR - 2021 DURANGO ***** NCSA CONTRACT #59	254.0000	2,032.00

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Entered By		Salesperson	Ordered By	Project Name	
Dempsey Owens		Dempsey Owens - Greensboro	MAJOR REDMON		
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
8	8	Y	PK1126DUR11 SMC 10XL-RP CTD POLY PARTITION WEXP MTL WINDOW COVER Warehouse: DROP Vin #: VEHICLE - DODGE DURANGO YEAR - 2021 HORIZONTAL SLIDING WINDOW WITH EXPANDED METAL COVER OVER THE OPENING--- INCLUDES 2 PIECE LOWER PANELS EXTRA LEGROOM ON PASSENGER SIDE *****	488.5000	3,908.00
8	8	Y	NC SHERIFF'S CONTACT #59 GK10271UHKSVS SMC SINGLE T RAIL MT UNIV XL, H/C KEY OVERRIDE Warehouse: DROP Vin #: ATTACH COMPLETED GUN LOCK ORDER FORM TO ORDER *****	190.0000	1,520.00
8	8	Y	NCSA CONTRACT # 59 75456 SLI STINGER DS HL W/12VDC CHGR (NMH BATTERY) Warehouse: DROP Vin #: 640 LUMEN LIGHT OUTPUT *****	107.9400	863.52

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07/05/21	GROUND SHIPMENT	PPAY & ADD TO INVOICE	8 DURANGOS	Net 30
<b>Entered By</b>		<b>Salesperson</b>	<b>Ordered By</b>	<b>Project Name</b>
Dempsey Owens		Dempsey Owens - Greensboro	MAJOR REDMON	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
8	8	Y	BI-BR-930-USB Brooking 3 Hole Outlet with USB Warehouse: DROP Vin #:	27.5000	220.00
8	8	Y	EVP EMERGENCY VEHICLE PACKAGE (GO RHINO) Warehouse: GBKO Vin #:	498.9700	3,991.76
8	8	Y	NC SHERIFF CONTRACT # 81 PT# 5201-2L61 PUSHBUMPER (2 IONS NOT INCLUDED ) PT# 5201WHD DURANGO HEALIGHT WRAPS 5201-2L61 GOR PB 2 IONS Warehouse: DROP Vin #:	0.0000	0.00
8	8	Y	INCLUDED IN EVP DODGE DURANGO PUSH BUMPER 2 LIGHT MODEL WHELEN IONS 5201 WHD GOR 2019 DURANGO HD WRAPS Warehouse: DROP Vin #:	0.0000	0.00
**FREIGHT WILL BE ADDED TO THE INVOICE***					

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 ATT: MAJOR KELLY REDMON  
 BOONE, NC 28607  
 US

**Contact:**  
**Telephone:** 828-264-3761  
**E-mail:** tyler.honeycutt@watgov.org

**Contact:** MAJOR KELLY REDMON  
**Telephone:** 828-265-7607  
**E-mail:** Kelly.Redmon@watgov.org

<b>Quote Date</b>	<b>Ship Via</b>	<b>F.O.B.</b>	<b>Customer PO Number</b>	<b>Payment Method</b>
07/05/21	GROUND SHIPMENT	PPAY & ADD TO INVOICE	8 DURANGOS	Net 30
<b>Entered By</b>		<b>Salesperson</b>	<b>Ordered By</b>	<b>Project Name</b>
Dempsey Owens		Dempsey Owens - Greensboro	MAJOR REDMON	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
			Approved By: _____ <input type="checkbox"/> Approve All Items & Quantities <b>Quote Good for 30 Days</b>		

<b>Print Date</b>	07/05/21
<b>Print Time</b>	09:56:44 AM
<b>Page No.</b>	7

<b>Subtotal</b>	35,318.56
<b>Freight</b>	0.00
<b>6.750 % Sales Tax</b>	2,384.00
<b>Order Total</b>	37,702.56

Printed By: Dempsey Owens





# I LDERTON

701-712 South Main Street  
High Point, NC 27260  
(336) 841-6100

072021 BCC Meeting

DODGE // CHRYSLER // Jeep



*20-21  
quote*



7/6/2021

Buyer:	WATAUGA CO SHERIFFS OFFICE	Cell:	
	MAJOR REDMON		
Phone:	828-265-7604	Phone:	
E-Mail:	Kelly.Redmon@watgov.org	Fax:	

		TRADE	
VEHICLE	DODGE DURANGO PURSUIT AWD	Make:	
Year:	2021	Model:	
Color:	TBD	Year:	
Engine:	3.6L V6 24VVT	Color:	
Drive	8-SPD 850RE	VIN:	
Mileage:		Stock #:	
		ACV:	

MSRP

Sale Price NCSA CONTRACT PRICING \$ 30,037.00

ITEM 126

Options Included			
VINYL FLOOR	\$ -		\$ -
VINYL REAR BENCH SEAT	\$ 120.00		\$ -
LED LEFT SPOT LAMP	\$ 545.00		\$ -
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -

Options Total \$ 665.00

Sub Total \$ 30,702.00

Units: 6

ORDER CUT OFF FOR MY2021 IS 4/8/21

BALANCE DUE \$ 184,212.00

Manager Catherine Martin Customer \_\_\_\_\_  
DIRECTOR OF FLEET SALES

AUTHORIZED PERSONEL

**Kelly Redmon**

---

**From:** Fleet Department <fleet@ilderton.com>  
**Sent:** Friday, July 02, 2021 11:12 AM  
**To:** Kelly Redmon  
**Subject:** Re: Vehicle Quote

We have 14 Durango's on hold for you. The price for them will not change. Do you have the PO for them yet? We have some Chargers ordered for stock, but will not be able to place any orders for Chargers until October.

The prices are going to change for 2022 Model vehicles. We will have the new pricing around the middle of July. We will be able to order additional vehicles (except Chargers) at that time.

On Thu, Jul 1, 2021 at 12:55 PM Kelly Redmon <Kelly.Redmon@watgov.org> wrote:

Hello everyone,

I am working on a purchase order on the cars for the upcoming year. Just wanted to make sure the price is the same deal if ordered in July & August.

Major Kelly G. Redmon

Watauga County Sheriff's Office

184 Hodges Gap Road

Boone, NC 28607

Office (828) 265-7607

Fax (828) 263-5345

Cell (828) 964-2244



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**AGENDA ITEM 4:****SHERIFF'S OFFICE MATTERS*****B. Request for Declaration of Surplus and Sale – WCSO K-9*****MANAGER'S COMMENTS:**

Major Redmon will request to declare "Moses," a K-9 police dog as surplus and sold to its handler, Deputy Dan Plane. Major Redmon has indicated that due to Moses' age and hearing issues, the K-9 must be retired for use by the Sheriff's Office. General Statutes allow for the dog to be sold for a negotiated price by order of the Board of Commissioners. In order for staff to carry out the order, the Board must adopt a resolution and advertise the sale for ten (10) days prior to the sale. Major Redmon requests that the dog be declared surplus and sold for a fee of \$1.00 to its handler, Deputy Plane. Since the K-9 has been trained for duty, it would be best for an experienced handler to have ownership.

Board action is required to declare Moses surplus and adopt the resolution and advertise the sale for ten (10) days prior to the sale. Upon completion of the ten-day notice, Moses will be presented to Deputy Dan Plane who will bare all future expenses related to the medical, care and housing of Moses.



## WATAUGA COUNTY SHERIFF'S OFFICE

184 HODGES GAP ROAD  
BOONE, NORTH CAROLINA 28607  
(828) 264-3761 • FAX (828) 263-5345

LEN D. HAGAMAN, JR.  
*SHERIFF*

07/01/2021

To: Deron Geoque- Watauga County Manager

From: Major Kelly Redmon

Ref: Retirement of Law Enforcement K-9 Moses

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The Watauga County Sheriff's Office would like to retire one of our hard working K-9s.

K-9 Moses works with Deputy Dan Plane. Moses, who isn't quite as old as his biblical namesake, is almost 9 years old and has begun to experience physical issues associate with his age, and his hearing isn't what it should be. Moses has been with Deputy Plane the majority of the years that he has been a K-9 officer. We would also request Moses be declared "surplus" and that Deputy Plane be able to purchase and care for Moses in his retired years.



STATE OF NORTH CAROLINA

**DRAFT**

COUNTY OF WATAUGA

**Resolution Authorizing the Sale of Personal Property  
Worth Less Than \$30,000 (G.S. 160A-266; 267)**

**WHEREAS**, Watauga County owns certain items of personal property that have become surplus for its current needs; and

**WHEREAS**, the Watauga County Sheriff’s Office has a K-9 named Moses that has reached the age and work life for a law enforcement K-9; and

**WHEREAS**, North Carolina General Statute § 160A-266 permits the county to sell such property by private sale, upon authorization by the Board of Commissioners at a regular meeting and notice to the public; and

**WHEREAS**, the Watauga County Board of Commissioners is convened in a regular meeting.

**NOW, THEREFORE, BE IT RESOLVED** by the Watauga County Board of Commissioners that:

1. The Board of Commissioners authorizes the County Manager to sell by private sale this K-9 “Moses” according to the North Carolina General Statute 160A-266, and make this K-9 available to Deputy Dan Plane, who will be responsible for all further medical and housing expenses once K-9 “Moses” is retired.
2. The Clerk to the Board of Commissioners shall publish a notice summarizing this resolution, and no sale may be executed pursuant to this resolution until at least 10 days after the day the notice is published.

**ADOPTED** this the 20<sup>th</sup> day of July, 2021.

\_\_\_\_\_  
John Welch, Chairman  
Watauga County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Anita J. Fogle, Clerk to the Board

LEGAL/PUBLIC NOTICE

The Watauga County Board of Commissioners has surplused and authorized the sale of a K-9 Police Dog, due to its health issues, per G. S. 160A-266. This sale shall occur ten days after the publication date of this advertisement.

John Welch, Chairman  
Watauga County Board of Commissioner

**AGENDA ITEM 4:**

**SHERIFF'S OFFICE MATTERS**

*C. Proposed Contract Renewal for Inmate Meal Provision*

**MANAGER'S COMMENTS:**

Included for your review is a contract with Appalachian Regional Healthcare System for the provision of meals to the inmates at the Watauga County Jail. This has been a long-standing contract with the amounts modified slightly from previous years. The County Manager modified the existing contract.

Board action is required to approve the proposed contract with ARHS to be effective August 1, 2021.

## **Meal Provision to Inmates of Watauga County Detention Center Years 2021-2026**

Commencing on August 1, 2021, Watauga Medical Center and Watauga County Sheriffs Office shall enter into a contract to provide meal service to inmates of the Watauga County Detention Center on a daily basis regardless of holidays or weather related events.

This meal service shall include but not exceed breakfast, lunch, and dinner daily. The total meal service shall include:

1. A meal plan that is approved by the State of North Carolina and meets mandated guidelines for nutritional content and sanitation.
2. A three compartment takeout container.
3. Beverages as appropriate, including 8 ounces of milk at each meal.
4. Condiments as appropriate.
5. Pre-packaged disposable cutlery, napkin, and foam beverage cup.
6. A copy of Watauga Medical Center's one-week cycle menu. The Sheriff's Office will be notified of changes to the menu that would alter the nutritional content for the day.
7. Provide modified diets as appropriate and requested by a physician or qualified health nurse.

It is understood that the Watauga County Sheriff's Office shall provide the following:

1. Transportation of the meal service.
2. Provision of containers for beverages, i.e. coffee.
3. Informing the Nutrition Department by fax of the inmate meal count 60-90 minutes before each meal service begins. Fax times shall be 6:00 A.M.; 10:00 A.M., and 3:00 P.M.
4. The staff person from the Detention Center will sign the log provided, indicating that the meals were received from Nutrition Services and accepting the count of the meals provided. The count will be performed by a Detention Center staff person and a Nutrition Services staff person.
5. Detention Center staff may not request from the Nutrition Services staff any changes to the meal service, any additional items, or other changes to the contract. Any requests must be discussed with the ARHS Nutrition Services Manager.

It is understood that the Watauga County Sheriff's Office assumes all responsibility for the meal service once it leaves Watauga Medical Center's campus. This includes presentation and temperature. If the Watauga County Sheriff's Office wishes, Watauga Medical Center shall assist the Watauga County Sheriff's Office in locating suitable temperature-controlled containers to transport the meal service.

**Term**


Meal provisions for Watauga County Detention Center will commence on August 1, 2021, and will end on July 31, 2026. At the end of the initial term hereof, this agreement shall be automatically renewed for successive one-year terms, unless canceled by either party by written notice of such cancellation to the other party at least one hundred and eighty (180) days prior to the end of the initial term or any renewal thereof.

**Cost Proposal**

Automatic Price Increase - The amount charged per meal will be increased annually on the anniversary date by an amount equal to the percentage increase in the CPI between April of the previous year and April of the current year as indicated for the South Size Class B/C. In the event the CPI components produce a negative adjustment, the meal prices will remain at the current level. Prices at the beginning of the contract shall be:

**August 1, 2021 price:**

**\$3.87 for breakfast      \$5.75 for lunch      \$5.75 for dinner**

  
\_\_\_\_\_  
Chuck Mantooth, President & CEO  
Appalachian Regional Healthcare System



\_\_\_\_\_  
Deron Geouque, County Manager  
Watauga County

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**AGENDA ITEM 4:**

**SHERIFF'S OFFICE MATTERS**

*D. Request to Purchase New Body Cameras and Storage*

**MANAGER'S COMMENTS:**

Captain Wood, Watauga County Sheriff's Office, will request the Board approve a new contract for Axon body cameras. The new contract will upgrade the current Axon body 2's to the Axon body 3's. The contract includes more storage space for videos and additional licenses. The contract is for five (5) years for a total amount of \$147,524.25. The first (1<sup>st</sup>) year cost is \$30,824.99.

Adequate funds are available in the current FY 2021-2022 budget to cover the requested first (1<sup>st</sup>) year expenditure. Board action is required to approve the contract with Axon in the amount of \$147,524.25.



# WATAUGA COUNTY SHERIFF'S OFFICE

LEN D. HAGAMAN, JR. SHERIFF

184 HODGES GAP ROAD

BOONE, NC 28607

Ph: 828-264-3761 Fax: 828-263-5345

Item#2

To: Watauga County Commissioners

From: Captain Justin Wood/WCSO

Ref: Approval for the new Axon "body camera" contract.

The Watauga County Sheriff's Office is seeking approval for the new contract for the Axon body cameras. The new contract has upgrades to our body cameras, we will switch from the Axon body 2's to the new upgrade to the Axon body 3's. The contract includes more storage space for our videos on Axon's servers and we are adding more licensing for more users at the Sheriff's Office to use the Axon body camera program.

Capt. Justin Wood





# AXON

## Watauga County Sheriff's Office - NC

### AXON SALES REPRESENTATIVE

Jen Carletto-Berg  
(480) 905-2053  
jcb@axon.com

**ISSUED**  
6/30/2021

Q-288662-44383.744JC

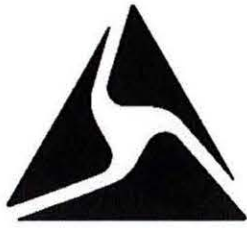
Issued: 06/30/2021

Quote Expiration: 07/31/2021

Account Number: 198082

Payment Terms: Net 30

Delivery Method: Fedex - Ground



**Axon Enterprise, Inc.**  
17800 N 85th St.  
Scottsdale, Arizona 85255  
United States  
Phone: (800) 978-2737

**SALES REPRESENTATIVE**

Jen Carletto-Berg  
Phone: (480) 905-2053  
Email: jcborg@axon.com  
Fax:

**PRIMARY CONTACT**

Brian Bumgarner  
Phone: (828) 265-7607  
Email: brian.bumgarner@watgov.org

**SHIP TO**

Brian Bumgarner  
Watauga County Sheriff's Office - NC  
184 Hodges Gap Road  
Boone, NC 28607  
US

**BILL TO**

Watauga County Sheriff's Office - NC  
184 Hodges Gap Road  
Boone, NC 28607  
US

**TAP Refresh #8451**

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
<b>Hardware</b>						
73202	AXON BODY 3 - NA10		21	0.00	0.00	0.00
74210	AXON BODY 3 - 8 BAY DOCK		3	0.00	0.00	0.00
74020	MAGNET MOUNT, FLEXIBLE, AXON RAPIDLOCK		20	0.00	0.00	0.00
11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2		21	0.00	0.00	0.00
<b>Other</b>						
73827	AB3 CAMERA TAP WARRANTY	60	21	0.00	0.00	0.00
73828	AB3 8 BAY DOCK TAP WARRANTY	60	3	0.00	0.00	0.00
71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK		3	0.00	0.00	0.00
					Subtotal	0.00
					Estimated Shipping	0.00
					Estimated Tax	0.00
					Total	0.00

**Year 1**

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
<b>Axon Plans &amp; Packages</b>						
73746	PROFESSIONAL EVIDENCE.COM LICENSE	60	25	0.00	0.00	0.00
73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	60	25	0.00	0.00	0.00



## Year 1 (Continued)

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
<b>Axon Plans &amp; Packages (Continued)</b>						
73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	60	100	0.00	0.00	0.00
73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	60	11	0.00	0.00	0.00
73840	EVIDENCE.COM BASIC ACCESS LICENSE	60	11	0.00	0.00	0.00
73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	60	6	0.00	0.00	0.00
73746	PROFESSIONAL EVIDENCE.COM LICENSE	60	2	0.00	0.00	0.00
<b>Hardware</b>						
73202	AXON BODY 3 - NA10		4	699.00	699.00	2,796.00
74020	MAGNET MOUNT, FLEXIBLE, AXON RAPIDLOCK		4	0.00	0.00	0.00
11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2		4	0.00	0.00	0.00
<b>Other</b>						
73842	UNLIMITED EVIDENCE.COM TAP BUNDLE PAYMENT	12	25	1,068.00	933.93	23,348.25
73827	AB3 CAMERA TAP WARRANTY	60	4	0.00	0.00	0.00
73841	EVIDENCE.COM BASIC LICENSE PAYMENT	12	11	180.00	180.00	1,980.00
73837	EVIDENCE.COM PROFESSIONAL LICENSE PAYMENT	12	2	468.00	468.00	936.00
					Subtotal	29,060.25
					Estimated Tax	1,764.74
					Total	30,824.99

## Year 2

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
<b>Other</b>						
73842	UNLIMITED EVIDENCE.COM TAP BUNDLE PAYMENT	12	25	1,068.00	1,068.00	26,700.00
73841	EVIDENCE.COM BASIC LICENSE PAYMENT	12	11	180.00	180.00	1,980.00
73837	EVIDENCE.COM PROFESSIONAL LICENSE PAYMENT	12	2	468.00	468.00	936.00
					Subtotal	29,616.00
					Estimated Tax	1,802.25
					Total	31,418.25

## Year 3

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
<b>Other</b>						
73842	UNLIMITED EVIDENCE.COM TAP BUNDLE PAYMENT	12	25	1,068.00	1,068.00	26,700.00
73309	AXON CAMERA REFRESH ONE		25	0.00	0.00	0.00
73689	MULTI-BAY BWC DOCK 1ST REFRESH		3	0.00	0.00	0.00
73841	EVIDENCE.COM BASIC LICENSE PAYMENT	12	11	180.00	180.00	1,980.00
73837	EVIDENCE.COM PROFESSIONAL LICENSE PAYMENT	12	2	468.00	468.00	936.00
					Subtotal	29,616.00
					Estimated Tax	1,802.25
					Total	31,418.25

## Year 4

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
<b>Other</b>						
73842	UNLIMITED EVIDENCE.COM TAP BUNDLE PAYMENT	12	25	1,068.00	1,068.00	26,700.00
73841	EVIDENCE.COM BASIC LICENSE PAYMENT	12	11	180.00	180.00	1,980.00
73837	EVIDENCE.COM PROFESSIONAL LICENSE PAYMENT	12	2	468.00	468.00	936.00
					Subtotal	29,616.00
					Estimated Tax	1,802.25
					Total	31,418.25

## Year 5

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
<b>Other</b>						
73842	UNLIMITED EVIDENCE.COM TAP BUNDLE PAYMENT	12	25	1,068.00	1,068.00	26,700.00
73310	AXON CAMERA REFRESH TWO		25	0.00	0.00	0.00
73688	MULTI-BAY BWC DOCK 2ND REFRESH		3	0.00	0.00	0.00

## Year 5 (Continued)

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
<b>Other (Continued)</b>						
73841	EVIDENCE.COM BASIC LICENSE PAYMENT	12	11	180.00	180.00	1,980.00
73837	EVIDENCE.COM PROFESSIONAL LICENSE PAYMENT	12	2	468.00	468.00	936.00
					Subtotal	29,616.00
					Estimated Tax	1,802.25
					Total	31,418.25
<b>Grand Total</b>						<b>147,524.25</b>





## Discounts (USD)

Quote Expiration: 07/31/2021

List Amount	150,876.00
Discounts	3,351.75
<b>Total</b>	<b>147,524.25</b>

*\*Total excludes applicable taxes*

## Summary of Payments

Payment	Amount (USD)
TAP Refresh #8451	0.00
Year 1	30,824.99
Year 2	31,418.25
Year 3	31,418.25
Year 4	31,418.25
Year 5	31,418.25
<b>Grand Total</b>	<b>147,524.25</b>

**Notes**

Agency has existing contract #00008451 (originated via Q-72721) and is terminating that contract upon the new license start date (8/1/2021) of this quote.

The parties agree that Axon is granting a refund of \$3,351.93 (applied to Year 1 licenses) to refund paid, but undelivered services. This discount is based on a ship date range of 7/1/2021-7/15/2021, resulting in a 8/1/2021 license date. Any change in this date and resulting license start date will result in modification of this discount value which may result in additional fees due to or from Axon.

This credit is contingent upon agency payment of any outstanding invoices including and not limited to Invoice SI-1697325.

100% discounted body-worn camera and docking station hardware contained in Year 1 reflects a TAP replacement for hardware purchased under existing contract #8451. All TAP obligations from this contract will be considered fulfilled upon execution of this quote.

Tax is subject to change at order processing with valid exemption.

**Axon's Sales Terms and Conditions**

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at [www.axon.com/legal/sales-terms-and-conditions](http://www.axon.com/legal/sales-terms-and-conditions)) and the Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at [www.axon.com/legal/sales-terms-and-conditions](http://www.axon.com/legal/sales-terms-and-conditions)), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. **The Axon Customer Experience Improvement Program Appendix ONLY applies to Customers in the USA.** In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it contemplates the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix. Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (Print): \_\_\_\_\_ Title: \_\_\_\_\_

PO# (Or write N/A): \_\_\_\_\_

Please sign and email to Jen Carletto-Berg at [jcberg@axon.com](mailto:jcberg@axon.com) or fax to

Thank you for being a valued Axon customer. For your convenience on your next order, please check out our online store [buy.axon.com](http://buy.axon.com)

The trademarks referenced above are the property of their respective owners.

***Axon Internal Use Only***		
		SFDC Contract#: _____  Order Type: _____ RMA #: _____ Address Used: _____ SO #: _____
Review 1	Review 2	
Comments: _____		

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**AGENDA ITEM 4:**

**SHERIFF'S OFFICE MATTERS**

*E. Kustom Signals, Inc.*

**MANAGER'S COMMENTS:**

Captain Wood will request permission from the Board to apply for a grant from the North Carolina Crime Commission for twelve (12) new Kustom Eagle 2 speed radars. No county match is required for the grant.

Board approval is requested to apply for the grant from the North Carolina Crime Commission for twelve (12) new Kustom Eagle 2 speed radars.



# WATAUGA COUNTY SHERIFF'S OFFICE

LEN D. HAGAMAN, JR. SHERIFF

184 HODGES GAP ROAD

BOONE, NC 28607

Ph: 828-264-3761 Fax: 828-263-5345

Item #1

To: Watauga County Commissioners

From: Captain Justin Wood/WCSO

Ref: 2021 NC Crime Commission Grant Approval

The Watauga County Sheriffs office is seeking approval from the board of commissioners to proceed with the application process for the 2021-2022 NC Crime Commission Grant. The funding for the grant if approved by the NC Crime Commission the funding is for twelve new Kustom Eagle 2 speed radars. The grant is a no match grant with full funding from the NC Crime Commission, if the grant funding is approved.

The purpose for the Kustom Eagle 2 radars is for the replacement of radars that we had that we're taken off of the SMI approved list for the state of NC.

Capt. Justin Wood



# Quotation

## KUSTOM SIGNALS, INC.

9652 Loiret Blvd, Lenexa, KS 66219-2406  
 913-492-1400 Fax 913-492-1703  
 sales@kustomsignals.com www.kustomsignals.com

Date 01/20/2021

To... CAPTAIN JUSTIN E. WOOD  
 WATAUGA CO SHERIFF'S OFFICE  
  
 184 HODGES GAP ROAD  
 BOONE NC 28607

Quote # -385959582528ET  
 Terms Net 30  
 This Quote Expires on 04/20/2021  
 Phone 828-264-3761  
 Fax 704-265-7617

Qty	Product Description	UnitPrice	SubTotal
	**** North Carolina Special Pricing ****		\$0.00
			\$0.00
12	North Carolina Golden Eagle II	\$1,595.00	\$19,140.00
	Includes: Dual KA-band DCM antennas, Stopwatch/Fastest mode disabled, choice of wired/wireless remote, mounts, cables, 27 month warranty, shipping/handling		\$0.00
			\$0.00
	*** OPTIONS AVAILABLE: NOT INCLUDED IN TOTAL BELOW		\$0.00
	Carrying Case	\$95.00	\$0.00
	Eagle II Series Video Interface port and cable to connect w/ Kustom Video system	\$119.00	\$0.00
	Separation Kit & Plates - separates the display face from the main unit	\$60.00	\$0.00
	Eagle II Series Sun Shield	\$9.00	\$0.00
	Spare Set of Tuning Forks	\$32.00	\$0.00
			\$0.00
	NOTE: When placing order, please advise make/model/year of vehicle to determine mounts/cable lengths		\$0.00
	Note #2: NC Sales Tax and/or a 1.75% E-Procurement fees will be added to invoice where applicable		\$0.00

Total \$19,140.00

Signature

\* Applicable Sales Tax Not Included. Seller may charge Buyer a 25% restocking fee.

Sydney Burke  
 Account Manager

Toll Free 800-4KUSTOM (800-458-7866)

**KUSTOM SIGNALS, INC.  
TERMS AND CONDITIONS**

1. **APPLICABILITY.** Unless otherwise specified in a written bid, quote or contract, the following terms and conditions shall apply.

2. **PRICES AND TAXES.** Prices will be Kustom Signals, Inc.'s ("Seller") prices in effect on the date a purchase order is accepted by Seller, and Seller may change its prices at any time, in its sole discretion. All prices will be F.O.B. Chanute, Kansas, and net of any duties, sales, use or similar taxes, fees or assessments, and do not include shipping, packaging or any insurance costs, all of which are Buyer's responsibility.

3. **PAYMENT.** Unless otherwise provided on the face of the invoice, payment is to be paid in US dollars and in accordance with the Seller approved terms for Buyer. Partial payments are not permitted unless authorized in writing. Partial payments will be treated as non-payment. Each invoice is independent from shipping sequence and disputes relating to other invoices. Failure to pay an invoice within 30 days will be considered a default.

4. **DELIVERY AND PERFORMANCE.** Delivery dates are approximate. Seller disclaims all liability for late or partial delivery. Seller may deliver in such lots and at such times as is convenient for Seller.

5. **LOSS IN TRANSIT.** Risk of loss will pass to Buyer upon delivery of the goods to the carrier. In case of breakage or loss in transit, Buyer will have notation of same made on expense bill before paying freight. Seller may reject claims for shortages not made within 15 days of Buyer's receipt of the goods.

6. **TERMINATION, RESTOCKING CHARGES.** Buyer may terminate this purchase order for its convenience, in whole or in part, by written, faxed or telegraphic notice at any time. If Buyer terminates this purchase order for convenience, Buyer will be liable to Seller for Seller's reasonable costs incurred in the performance of this purchase order that Seller cannot mitigate. Unless otherwise agreed upon in advance in writing by Seller, Seller may charge Buyer a 25% restocking fee, if: (a) upon approval by Seller, the Buyer returns any non-defective goods covered by this invoice; or (b) prior to shipment, but after the goods are produced by Seller, Buyer cancels the order for the subject goods.

7. **WARRANTY.** Seller's warranty is provided separately.

8. **LIMITATION OF LIABILITY.** SELLER IS NOT LIABLE FOR ANY CONSEQUENTIAL, INDIRECT, OR INCIDENTAL DAMAGES, OR ANY LOST PROFITS OR LOST SAVINGS, EVEN IF A SELLER REPRESENTATIVE HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS, DAMAGES, CLAIMS OR COSTS, NOR IS SELLER LIABLE FOR ANY CLAIM BY ANY THIRD PARTY. SELLER'S AGGREGATE LIABILITY UNDER OR IN CONNECTION WITH THIS PURCHASE ORDER IS LIMITED TO THE AMOUNT PAID FOR THE GOODS.

9. **INDEMNIFICATION.** Buyer will indemnify, defend and hold Seller harmless from all losses, damages, liabilities and costs, including attorneys' fees, incurred or sustained by Seller as a result of any third party claim made against Seller, including a claim by a customer of Buyer, arising from its negligent, reckless, willful, or intentional actions in marketing and reselling the goods.

10. **EXPORT RULES.** Exports and re-exports of the goods may be subject to United States export controls and sanctions administered by the U.S. Department of Commerce Bureau of Industry and Security under its Export Administration Regulations ("EAR"). Buyer shall comply with all laws, rules and regulations applicable to the export or re-export of goods including but not limited to EAR which includes, among other things, screening potential transactions against the U.S. Government's (i) list of prohibited end users, and (ii) list of prohibited countries. Buyer represents and warrants that (i) it has not been charged with, convicted of, or penalized for, any violation of EAR or any statute referenced in EAR §766.25, and (ii) it has not been notified by any government official of competent authority that it is under investigation for any violation of EAR or any statute referenced in EAR §766.25.

11. **MISCELLANEOUS.** These terms and conditions, together with any other written agreement between Buyer and Seller, if any: (i) are the exclusive statements of the parties with respect to the subject matter and supersedes any prior or contemporaneous communications; (ii) may not be amended except in writing executed by the parties and will prevail in any case where the terms of Buyer's purchase order or other communication are inconsistent; (iii) will be interpreted and enforced in accordance with the laws of the State of Kansas, without giving effect to principles of conflicts of law. These terms and conditions are: (1) solely for the benefit of the parties, and no provision of these terms and conditions will be deemed to confer upon any other person any remedy, claim, liability, reimbursement, cause of action or other right. Each party consents to the exclusive personal jurisdiction of the state and federal courts located in the State of Kansas for purposes of any suit, action or other proceeding arising out of this Agreement, waives any argument that venue in any such forum is not convenient and agrees that the venue of any litigation initiated by either of them in connection with this Agreement will be in either the District Court of Johnson County, Kansas, or the United States District Court, District of Kansas. If any provision of these terms and conditions is unenforceable, the remaining provisions will remain in effect. No waiver (whether by course of dealing or otherwise) is effective unless it is made in writing and signed by the party to be charged with such waiver. Unless otherwise specified in writing, notices must be given in writing by registered or certified mail, return receipt requested, addressed to:

Kustom Signals, Inc.  
Attn: Sales Dept.  
9652 Loiret  
Lenexa, KS 66219

Award Attachment 01 –  
Equal Employment Opportunity Plan  
Certification

## **FY2021 Governor's Crime Commission Grant Award Supplemental Form: Award Attachment 01 – Equal Employment Opportunity Plan Certification**

An Equal Employment Opportunities Plan (EEOP) is a workforce report that some organizations must complete as a condition for receiving Justice Department funding authorized by the Omnibus Crime Control and Safe Streets Act of 1968. The EEOP's purpose is to ensure that subrecipients of financial assistance from the Justice Department are providing equal employment opportunities to men and women regardless of sex, race or national origin. Federal regulations establishing the EEOP requirement also link a diverse workforce to effective law enforcement.

The experience of the Justice Department in implementing its responsibilities under the Omnibus Crime Control and Safe Streets Act of 1968, as amended, ... has demonstrated that the full and equal participation of women and minority individuals in employment opportunities in the criminal justice system is a necessary component to the Safe Streets Act's program to reduce crime and delinquency in the United States. 28 C.F.R. §42.301.

Justice Department regulations pertaining to the development of a comprehensive EEOP can be found at 28 C.F.R. §42.301-.308.

The US Department of Justice Office of Civil Rights (OCR) developed the EEOP Utilization Report to help recipients comply with the EEOP regulations. Instead of requiring subrecipients to report all of the employment data that federal regulations require them to keep (see 28 C.F.R. §42.301-.308), OCR uses the Report to prompt subrecipients to collect and analyze key employment data, organized by race, national origin and sex. OCR also uses the Report as an initial screening tool. If OCR's review of an agency's Report indicates that a more thorough examination of employment practices may be appropriate, it may request that the subrecipient provide additional employment data.

Subrecipients subject to the authority of the Safe Streets Act (as well as subrecipients of VOCA, VAWA, and OJJDP funds) must develop an EEOP if they meet **ALL** of the following criteria:

- The subrecipient is a state or local government agency or a business; AND
- The subrecipient has 50 or more employees; AND
- The subrecipient has received a single award of \$25,000 or more.

Subrecipients subject to the Safe Streets Act (as well as subrecipients receiving VOCA, VAWA, and OJJDP funds) are exempt from the EEOP requirement, if the subrecipient:

- is a nonprofit organization, a medical or educational institution or an Indian Tribe; OR
- has less than 50 employees; OR,
- received a single award for less than \$25,000.

Subrecipients that are exempt from the EEOP requirement must still claim the exemption from the EEOP requirement. To claim the exemption or to complete your organization's EEOP utilization report, your organization should log into the online Equal Employment Opportunity (EEO) Reporting System. This system will allow you to create your organization's account, then prepare and submit an EEO Certification Form and if required, create, and submit an EEO Utilization Report. You will also be able to access your organization's saved information in subsequent logins.

To claim the exemption from developing an EEOP, the subrecipient must complete Section A of the Certification Form and submit it online. Subrecipient organizations who claim the exemption will receive a "Thank You" acknowledgement from OCR once they have submitted their exemption request (Section A). Subrecipients who must submit additional EEOP information will receive a "congratulations" acknowledgement once they submit the required information.

If a subrecipient does not wish to use the tool, they should fill out the form and submit it to [EEOPForms@usdoj.gov](mailto:EEOPForms@usdoj.gov). Note, however, that the criteria provided for Section B are no longer correct, and that all recipients of awards of \$25,000 or more are required to prepare and submit an EEOP.

**All subrecipients should save a screenshot/copy of their EEOP submission acknowledgement or a copy of the email sent to USDOJ at the address above. The Project Director or Authorizing Official should sign and date the screenshot or email copy. This document should be uploaded as Award Attachment 01.**

### Relevant Links:

- EEOP Reporting Tool/EEO Reporting System Log-in
  - [www.ojp.gov/about/ocr/eeop](http://www.ojp.gov/about/ocr/eeop)
- EEOP Reporting Tool Job Aid (Instructions on how to complete the online EEO reports or claim exemption)
  - [https://www.ojp.gov/sites/g/files/xyckuh241/files/media/document/EEORreportTool\\_JobAid.pdf](https://www.ojp.gov/sites/g/files/xyckuh241/files/media/document/EEORreportTool_JobAid.pdf)
- EEOP Frequently Asked Questions
  - <https://www.ojp.gov/program/civil-rights/equal-employment-opportunity-program-eeop-faqs>

Award Attachment 02 –  
Certification Regarding Lobbying, Debarment, and  
Suspension





U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS  
OFFICE OF THE COMPTROLLER

## CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

### 1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

### 2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a

public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

### 3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620—

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Check  if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check  if the State has elected to complete OJP Form 4061/7.

**DRUG-FREE WORKPLACE  
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 Seventh Street NW., Washington, DC 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

2. Application Number and/or Project Name

3. Grantee IRS/Vendor Number

4. Typed Name and Title of Authorized Representative

5. Signature

6. Date

\_\_\_\_\_

**DISCLOSURE OF LOBBYING ACTIVITIES**

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

<b>1. Type of Federal Action:</b> <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<b>2. Status of Federal Action:</b> <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<b>3. Report Type:</b> <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change <b>For Material Change Only:</b> year _____ quarter _____ date of last report _____
<b>4. Name and Address of Reporting Entity:</b> <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, <i>if known</i> :  <b>Congressional District, if known:</b>	<b>5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:</b>  <b>Congressional District, if known:</b>	
<b>6. Federal Department/Agency:</b>	<b>7. Federal Program Name/Description:</b>  CFDA Number, <i>if applicable</i> : _____	
<b>8. Federal Action Number, if known:</b>	<b>9. Award Amount, if known:</b> \$ _____	
<b>10. a. Name and Address of Lobbying Registrant</b> <i>(if individual, last name, first name, MI):</i>	<b>b. Individuals Performing Services</b> <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i>	
<b>11.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____	
<b>Federal Use Only:</b>		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

## INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.  
  
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

Award Attachment 03 –  
Single Audit Certification Form

## GCC Subrecipient Single Audit Certification Form

Effective with fiscal years beginning on or after December 26, 2014, the Uniform Guidance requires all recipients of Federal funds to have a Single audit conducted when total Federal award expenditures are \$750,000 or more during a fiscal year. **Subpart F—Audit Requirements**

This threshold includes Federal award expenditures from all sources, not just from GCC. For this reason, the certification form should be completed by a financial official in your organization who has access to grant records for your entire organization.

Your assistance is needed in completing and returning this form to GCC. Please upload the completed form to: Documents in each project and send the original back with your signed grant award.

\_\_\_\_\_  
Sub-recipient Name

\_\_\_\_\_  
Tax ID Number

**Did your organization expend \$750,000 or more in total Federal awards in fiscal year 2018?**

YES  A Single Audit is required. \_\_\_\_\_  
(Expected completion date)

\*If the answer is YES above, your organization must submit a copy of your Single Audit reporting package to the Federal Audit Clearinghouse (FAC) within the earlier of 30 calendar days after receipt of the auditor's report(s), or nine months after the audit period. In addition, if the audit disclosed audit findings that relate to the award(s) provided by (GCC), your organization must concurrently submit the audit report package to GCC, along with a list of related findings and a corrective action plan to address those findings.

NO  A single audit is not required.

I certify that, to the best of my knowledge, the above information is correct:

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
(Financial Officer)

Date: \_\_\_\_\_ E-mail: \_\_\_\_\_

Award Attachment 04 –  
Certification of No Overdue Tax Debts



State Grant Certification – No Overdue Tax Debts

to be completed by
NON-GOVERNMENTAL ENTITIES ONLY

Date: 06/14/2021

To: State Agency Head and Chief Fiscal Officer

Certification:

We certify that Watauga County does not have any overdue tax debts, as defined by N.C.G.S. §105-243.1, at the federal, State, or local level. We further understand that any person who makes a false statement in violation of N.C.G.S. §143C-6-23(c) is guilty of a criminal offense punishable as provided by N.C.G.S. §143C-10-1.

Sworn Statement:

John Welch and Justin Wood being duly sworn, say that we are the Board Chair and Project Director, respectively, of Watauga County of Watauga County in the State of North Carolina; and that the foregoing certification is true, accurate and complete to the best of our knowledge and was made and subscribed by us. We also acknowledge and understand that any misuse of State funds will be reported to the appropriate authorities for further action.

Board Chair

Project Director

Sworn to and subscribed before me on the day of the date of said certification.

(Notary Signature and Seal) My Commission Expires:

If there are any questions, please contact the Governor’s Crime Commission’s Grants Management Director at (919) 733-4564 or you may contact the North Carolina Office of State Budget and Management, NCGrants@osbm.nc.gov - (919) 807-4795.

G.S. §105-243.1 defines: “Overdue tax debt. – Any part of a tax debt that remains unpaid 90 days or more after the notice of final assessment was mailed to the taxpayer. The term does not include a tax debt, however, if the taxpayer entered into an installment agreement for the tax debt under G.S. 105-237 within 90 days after the notice of final assessment was mailed and has not failed to make any payments due under the installment agreement.”



Award Attachment 05 –  
NCID Acceptable Use Policy



## N.C. Department of Public Safety, Governor's Crime Commission NCID Acceptable Use Policy

### Section 1. Application

This policy applies to any state employee, contractor, **sub-recipient, or third party** who uses any device, whether state-owned or personal, to connect to the State Network. G.S. §143B—1336(a)(5) defines the State Network as “any connectivity designed for the purpose of providing Internet Protocol transport of information for State agencies.” State law also requires the Department of Information Technology (DIT) to manage the State Network.

### Section 2. Requirements

1. Users may not connect personal devices to the State Network without express written permission from the agency head or the agency head’s designee. This requirement does not apply to users who connect to the State Network through a state-supplied “guest” Wi-Fi network.
2. Personally owned “smart” devices may not be connected to the State Network. “Smart” devices, commonly referred to as the “Internet of Things,” include such devices as thermostats, wearable technologies, or appliances.
3. All devices connected to the State Network must have updated malware/anti-virus protection.
4. **Users must not attempt to access any data, documents, email correspondence, and programs contained on systems for which they do not have authorization.**
5. Systems administrators and authorized users must not divulge remote connection information or other access points to information technology resources to anyone without proper authorization.
6. **Users must not share their account(s), passwords, Personal Identification Numbers (PIN), Security Tokens (i.e. Smartcard), or other similar information or devices used for identification and authorization purposes.**
7. Users must not make unauthorized copies of copyrighted or state-owned software.
8. **Users must ensure all files downloaded from an external source to the State Network or any device connected to the State Network, including a diskette, compact disc (CD), USB flash drive, or any other electronic medium, is scanned for malicious software such as viruses, Trojan horses, worms or other malicious code.**
9. Users must ensure that the transmission or handling of personally identifiable information (PII) or other sensitive data is encrypted or has adequate protection.
10. Users may not download, install or distribute software to state-owned devices unless it has been approved by the agency head or the agency head’s designee.
11. Users must not download State data to personally owned devices unless approved by the agency head or the agency head’s designee.
12. Users must not purposely engage in activity that is illegal according to local, state or federal law, or activity that may harass, threaten or abuse others, or intentionally access, create, store or transmit material which may be deemed to be offensive, indecent or obscene.
13. Users accessing the State Network through a Local Area Network (LAN) must avoid unnecessary network traffic and interference with other users. Specific prohibitions include, but are not limited to, the following:
  - (a) Unsolicited commercial advertising by public employees and State Network users. For the purpose of this policy, “unsolicited commercial advertising” includes any transmission initiated by a vendor, provider, retailer, or manufacturer of goods, products, or services, or by a third party retained by, affiliated with, or related to the vendor, provider, retailer, or manufacturer that describes goods, products, or services. This prohibition does not include the following:

- (i) discussions of a product or service’s relative advantages and disadvantages by users of those products or services (unless the user is also the vendor, retailer, or manufacturer, or related to or affiliated with the vendor, provider, retailer, or manufacturer);
- (ii) responses to questions, but only if such responses are direct replies to those who inquired via electronic mail, or
- (iii) mailings to individuals or entities on a mailing list so long as the individual or entity voluntarily placed his/her name on the mailing list.

(b) Any other type of mass mailing by employees and others accessing the State Network through the agency LAN that does not pertain to governmental business or a state-sponsored activity.

- 14. Users accessing the State Network through an agency LAN must only access Internet-streaming sites as consistent with the mission of the agency for the minimum amount of time necessary.
- 15. Users must not engage in activity that may degrade the performance of information resources, deprive an authorized user access to resources, obtain extra resources beyond those allocated, or circumvent information security measures.
- 16. Users must not download, install or run security programs or utilities such as password cracking programs, packet sniffers, or port scanners that reveal or exploit weaknesses in the security of information technology resources unless approved in writing by the agency head or the agency head’s designee.
- 17. Information technology resources must not be used for personal benefit, political activity, unsolicited advertising, unauthorized fund raising, personal business ventures, or for the solicitation of performance of any activity that is prohibited by any local, state or federal law.
- 18. Access to the Internet from state-owned, home based, devices must adhere to all acceptable use policies. Employees must not allow family members or other non-employees to access nonpublic accessible information systems.**
- 19. Users must report any weaknesses in computer security to the Grant Management Specialist for follow-up investigation. Weaknesses in computer security include unexpected software or system behavior, which may indicate an unauthorized disclosure of information or exposure to security threats.
- 20. Users must report any incidents of possible misuse or violation of the Acceptable Use Policy.**
- 21. Users have a responsibility to promptly report the theft, loss or unauthorized disclosure of information.**

**Section 3. Violations**

Violation of this policy could result in disciplinary action, termination, loss of information resources and criminal prosecution.

**Section 4. References**

The following sections in the Statewide Information Security Manual provide additional guidance in the appropriate use of State information technology resources.

- 020201 Accessing State Resources in an Acceptable Way*
- 030301 Sending and Receiving Electronic Mail (Email)*
- 030302 Using the Internet for Work Purposes*
- 030303 Downloading Files and Information from the Internet*
- 030307 Filtering Inappropriate Material from the Internet*
- 040102 Implementing New / Upgraded Software*

I certify that I have read and understand the NCID Acceptable Use Policy and that I will ensure compliance with this policy.

\_\_\_\_\_  
Signature, Project Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

Award Attachment 06 –  
Civil Rights Compliance Checklist & Certification



## Civil Rights Compliance Checklist and Self-Certification for GCC Grantees

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has authority to monitor civil rights compliance for grants awarded by the DOJ, such as those issued by the Bureau of Justice Assistance, Office for Victims of Crime, and Office on Violence Against Women. OCR has established monitoring standards for State Administering Agencies (e.g., GCC) of DOJ grants to ensure civil rights compliance by each subrecipient. This checklist was adapted from an OCR checklist and is part of the civil rights monitoring process. You must complete the checklist and the certification below and upload a copy of this document to your project in GEMS.

---

**Agency Name:** \_\_\_\_\_

**Project Number:** \_\_\_\_\_

**Contact Information**

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

---

1. Has your agency submitted a Certification Form to the Office of Civil Rights (OCR) certifying compliance with the Equal Employment Opportunity Program (EEO) requirements?

Yes       No

If yes, on what date did your agency submit the Certification Form? \_\_\_\_\_

2. If your agency is required to prepare a written EEO Plan in accordance with 28 C.F.R. part 42, subpart E, does your agency have an EEO Plan on file for review? (If your agency is unsure as to whether you are required to prepare a written EEO Plan, you can find out at <https://ojp.gov/about/ocr/eeop.htm>, where you can also prepare and file your EEO Plan electronically).

Yes       No

If yes, on what date did your agency complete the EEO? \_\_\_\_\_

3. If your agency is required to submit an EEO Utilization Report to the Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) in accordance with 28 C.F.R. part 42, subpart E, has your agency done so? (If an agency is unsure

as to whether it is required to prepare a written EEO Plan, it can find out at <https://ojp.gov/about/ocr/eeop.htm>, where it can also prepare and file its EEOP electronically).

Yes       No

If yes, on what date did your agency submit the EEOP Utilization Report? \_\_\_\_\_

If yes, what is the date of your agency's most recent EEOP Utilization Report Approval Letter? \_\_\_\_\_

4. How does your agency notify program participants and beneficiaries (e.g., through brochures, postings, or policy statements) that it does not discriminate in the delivery of services or benefits based on race, color, national origin, religion, sex, disability, and age (as well as sexual orientation and gender identity if your agency receives funding from the Office on Violence Against Women (OVW) or under the Violence Against Women Act (VAWA) of 1994, as amended)?

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. How does your agency notify employees and prospective employees (e.g., through advertisements, recruitment materials, postings, dissemination of orders or policies) that it does not discriminate on the basis of race, color, national origin, religion, sex, and disability (as well as sexual orientation and gender identity if your agency receives funding from OVW or under VAWA)?

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Does your agency have written policies or procedures for notifying employees and applicants on how to file complaints alleging discrimination by your agency?

Yes       No

If yes, explain these policies and procedures: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Does your agency have written policies or procedures for notifying program participants and beneficiaries on how to file complaints alleging discrimination by your agency, including how to file complaints with the North Carolina Governor’s Crime Commission and the OCR?

- Yes       No

If yes, explain these policies and procedures: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. If your agency has fifty or more employees and receives DOJ funding of \$25,000 or more, has your agency taken the following actions?

a. Adopted grievance procedures that incorporate due process standards and provide for the prompt and equitable resolution of complaints alleging a violation of the DOJ regulations implementing Section 504 of the Rehabilitation Act of 1973, found at 28 C.F.R. part 42, subpart G, which prohibit discrimination on the basis of disability in employment practices and the delivery of services?

- Yes       No

b. Designated a person to coordinate compliance with the prohibitions against disability discrimination contained in 28 C.F.R. part 42, subpart G?

- Yes       No

c. Notified program participants, beneficiaries, employees, applicants, and others that your agency does not discriminate on the basis of disability?

- Yes       No

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. If your agency operates an educational program or activity, has your agency taken the following actions:

a. Adopted grievance procedures that provide for the prompt and equitable resolution of complaints alleging a violation of the DOJ regulations implementing Title IX of the Education Amendments of 1972, found at 28 C.F.R. part 54, which prohibit discrimination on the basis of sex?

- Yes       No

b. Designated a person to coordinate compliance with the prohibitions against sex discrimination contained in 28 C.F.R. part 54?

Yes       No

c. Notified applicants for admission and employment, employees, students, parents, and others that your agency does not discriminate on the basis of sex in its educational programs or activities?

Yes       No

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Has your agency complied with the requirement to submit to the OCR any adverse findings of discrimination against your agency based on race, color, national origin, religion or sex that are the result of a due process hearing conducted by a federal or state court or a federal or state administrative agency?

Yes       No

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. What steps has your agency taken to provide meaningful access to its programs and activities to persons who have limited English proficiency (LEP)?

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

12. Does your agency have a written language-access policy on providing services to LEP persons?

Yes       No

13. Does your agency conduct any training for its employees on the requirements of applicable federal civil rights laws?

Yes       No



Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

14. Does your agency provide federally funded services to eligible beneficiaries regardless of religion, a religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in a religious practice?

- Yes       No

15. If your agency engages in explicitly religious activities, does your agency:

a. Separate the explicitly religious activities in either time or location from the federally funded activities?

- Yes       No

b. Ensure that participation in the explicitly religious activities is voluntary for participants in the federally funded program?

- Yes       No

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

16. If your agency is a religious institution or a faith-based organization, does your agency:

a. Provide appropriate notice to program beneficiaries or prospective beneficiaries that your agency does not discriminate on the basis of religion in the delivery of services or benefits?

- Yes       No

b. Provide appropriate notice to program beneficiaries or prospective beneficiaries that if they object to the “religious character” of your agency, your agency will make a reasonable effort to find an acceptable alternative provider in close geographic proximity that offers comparable services?

- Yes       No

c. Keep a record of the requests for an alternative provider from beneficiaries or prospective beneficiaries who object to your agency’s “religious character,” noting your agency’s efforts to find an appropriate alternative provider and to follow up with the beneficiary or prospective beneficiary?

- Yes       No

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

17. If your agency receives funding under VAWA or from OVW, does your agency serve male victims of domestic violence, dating violence, sexual assault, and stalking?

- Yes       No

18. If your agency receives funding under VAWA or from OVW, does your agency provide sex-segregated or sex-specific services?

- Yes       No

If yes, describe how the services are sex-segregated or sex-specific: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If yes, has your agency determined that providing services that are sex-segregated or sex-specific is necessary to the essential operation of the program?

- Yes       No

If yes, describe how your agency determined that providing sex-segregated or sex-specific services is necessary to the essential operation of the program.: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Civil Rights Compliance Self-Certification for GCC Grantees

I hereby certify that I have viewed the following online training modules offered by the U.S. Department of Justice, Office for Civil Rights (OCR) listed below.

I accept responsibility for ensuring that project staff members are trained and understand their responsibilities to comply with federal civil rights laws applicable to subrecipients of Department of Justice funds covered in the training materials cited below. I may do this by having project staff also view the OCR videos.

<b>Training Video (found at: <a href="https://ojp.gov/about/ocr/assistance.htm">https://ojp.gov/about/ocr/assistance.htm</a>)</b>	<b>Date Completed</b>	<b># Staff Trained</b>
What is the Office for Civil Rights and What Laws Does It Enforce?		
What are the Standard Assurances and How Does the Office for Civil Rights Enforce Civil Rights Laws?		
What Obligations Do Recipients of Justice Department Funding Have to Provide Services to Limited English Proficient Persons?		
What are the Civil Rights Laws that Affect Funded Faith-Based Organizations?		
What Civil Rights Protections Do American Indians Have in Programs Funded by the Justice Department? What are the Obligations of Funded Indian Tribes?		

I furthermore certify that I have truthfully answered all of the questions on the Civil Rights Compliance Checklist above. I also certify that I have read and understand “Civil Rights and Responsibilities for GCC Grantees” and that I will ensure that all activities funded with federal grant funds under this project are in compliance with applicable civil rights laws. I understand that this checklist and self-certification is valid for the period of performance of the listed grant project.

\_\_\_\_\_  
Signature, Project Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

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**AGENDA ITEM 5:**

**PROPOSED CHANGE ORDER # 2 FOR MIDDLE FORK GREENWAY**

**MANAGER’S COMMENTS:**

Mr. Joe Furman, Planning and Inspections Director, will present Change Order #2 for the Middle Fork Greenway Section 4 project in the amount of \$10,623.50. The change order was necessitated due to unsuitable soils and the requirement to install a concrete “dead-man” to secure the bridge abutment.

Board action is required to approve Change Order #2 for the Middle Fork Greenway Section 4 project in the amount of \$10,623.50 with funds to come from Blue Ridge Conservancy.



# WATAUGA COUNTY

126 Poplar Grove Connector, Suite 201 Boone, NC 28607

Department of  
Planning & Inspections

Phone (828) 265-8043  
TTY 1-800-735-2962  
Voice 1-800-735-8262  
or 711  
FAX (828) 265-8080

## Memorandum

Date: July 7, 2021

To: County Manager; Board of Commissioners

From: Joe Furman 

RE: Change order for Middle Fork Greenway project

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Please see attached Change Order #2 for the Middle Fork Greenway Section 4 project. The change order has been reviewed and approved by the project consultant, Mosaic Civic Studio, and was recommended by the Geotechnical Engineer who is also consulting on the project. The change order provides for installation of a “dead-man” anchor for one of the bridges to the stream bank. It is necessary because the shallow soils above bedrock at this bridge abutment location are generally loose, low-strength alluvial soils and fine silty sand which are vulnerable to scour during flooding, and therefore not adequate to provide structural integrity for the bridge. The “dead-man” is made of concrete with steel reinforcement. The amount of the change order is \$10,623.50; funds will be provided by Blue Ridge Conservancy. I am requesting Board of Commissioners’ approval July 20<sup>th</sup>. Thank you.



3632 Old 421 South  
 Boone, NC 28607  
 Phone: (828) 264-7103  
 Fax: (828) 264-7107

Change Order 002

TO: Teresa Buckwaller  
 FROM: Kevin Harward  
 SUBJECT: Dead Man Bridge 1 End Bent 2  
 DATE: 6/22/2021  
 NOTE: CO 002

**Project: Middle Fork Greenway**

**This change order request is for the required dead man at end bent 2 of bridge 1. This is per the plans designed by Arete Engineers. Please let us know if you have any questions.**

	<u>Equipment and Labor</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>30% Burden</u>	<u>Amount</u>
1	Dead Man Bridge 1 End Bent 2					
	a. IPC Structures Labor					
	1. Foreman	25.00	HR	\$47.50	\$0.00	\$1,187.50
	2. Operator	25.00	HR	\$37.50	\$0.00	\$937.50
	3. Laborer	50.00	HR	\$32.50	\$0.00	\$1,625.00
	b. IPC Structures Materials					
	1. Concrete	3.00	CY	\$135.00	\$0.00	\$405.00
	2. Forms	103.00	SF	\$5.50	\$0.00	\$566.50
	3. #7 Threadbar	40.00	LF	\$38.00	\$0.00	\$1,520.00
	4. Steel Plates	1.00	LS	\$480.00	\$0.00	\$480.00
	5. #78M Stone Backfill	60.00	TN	\$21.00	\$0.00	\$1,260.00
	c. IPC Structures Equipment					
	1. Hand tools, truck, etc.	1.00	LS	\$2,642.00	\$0.00	\$2,642.00

**TOTAL: \$10,623.50**

**ACCEPTANCE OF PROPOSAL**

Client Signature

J.W. Hampton Company Signature

*[Handwritten Signature]* 6/24/21

Owner / Representative

Date

Kevin Harward

Date

*All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.*

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## **AGENDA ITEM 6:**

### **MAINTENANCE MATTERS**

#### ***A. Truck Bid Award Requests***

### **MANAGER'S COMMENTS:**

Mr. Robert Marsh, Maintenance Director, will present bids for two (2) three quarter ton 4x4 trucks. Four (4) vendors were solicited with three responses received. Modern Ford was the lowest responsive bidder in the amount of \$29,798 per vehicle. Adequate funds have been budgeted in the current fiscal year to cover the purchase.

Staff recommends the Board award the bid to Modern Ford of Boone for two (2) 2022 F250 4x4 pickup trucks in the amount of \$61,395.88 which includes tax and tag.




## WATAUGA COUNTY MAINTENANCE DEPARTMENT

---

274 Winklers Creek Road, Suite B, Boone, NC 28607 - Phone (828) 264-1430  
Fax (828) 264-1473

TO: Deron Geouque, County Manager

FROM: Robert Marsh, Maintenance Director 

DATE: July 7, 2021

RE: Bid Award Recommendation – Replacement Pickup Trucks

### BACKGROUND

The FY 21-22 Budget contains money for the scheduled replacement of two Maintenance Department pickup trucks that were purchased in 2015. In July, staff solicited bids from local and regional automobile dealers for two 2022 F250 four-wheel-drive pickup trucks. These trucks will be used for general repair work as well as plowing snow from parking lots.

### BID SUMMARY

<u>Vendor</u>	<u>Address</u>	<u>Amount Per Truck</u>
Piedmont Truck Center	Greensboro, NC	\$30,186.20
Ashe County Ford	West Jefferson, NC	\$30,898.00
Modern Ford Boone	Boone, NC	\$29,798.00
Asheville Ford	Asheville, NC	Refused to bid

### RECOMMENDTION

Staff recommends the County award to the low bidder, Modern Ford of Boone for a bid amount of \$59,596.



CNGP530

VEHICLE ORDER CONFIRMATION

07/07/21 13:42:55

==>

Dealer: F21665

2022 F-SERIES SD

Page: 1 of 2

Order No: 5001 Priority: B1 Cr: FIN: KV509 Order Type: SB Price Level: 230

Ord Code: 500A Cust/Flt Name: 500AE PC Number:

	RETAIL	CLR IN	RETAIL	CLR IN
TELE TT LIR-PWR				
JACK				
665 UPFITTER SWITCH	165	150.00		
670 200/240 AMP ALT	NC	NC		
888 TOUCH-SEC	595	542.00		
889 QUAL BATTERY	290	191.00		
SP CLR ACCT ADJ		(1374.00)		
SP FLT ACCT CR		(1712.00)		
FUEL CHARGE		25.32		
844 NET IN/ FLT OPT	NC	0.00		
TEST AND DELIV	695	1665.00		

TOTAL BASE AND OPTIONS 42180 39397.32

TOTAL 42180 39397.32

\*THIS IS NOT AN INVOICE\*

F1=Prev

F1=Help                      F2=Return to Order                      F3/F4=Veh Ord Menu  
 F4=Submit                      F5=Add to Library

S099 - PRESS F4 TO SUBMIT

000002

00006

2 5

**AGENDA ITEM 6:****MAINTENANCE MATTERS*****B. Change Orders for Design Build Services*****MANAGER'S COMMENTS:**

Mr. Marsh will request the Board approve a change order with Muter Construction for additional Design-Build services. The additional services are for the Human Services and Law Enforcement Center roofs and HVAC replacements, and a storage building for Parks and Recreation and the Maintenance Department at the new Community Recreation Center. The County has explored several options to address these needs and selected Design-Build as the best process to proceed forward.

The County has been very pleased with the performance of Muter Construction with the current Design-Build contracts for reroofing the Courthouse and Administration buildings. It appears both projects will be completed within budget even though the contractor has battled several permitting issues as well as rising prices throughout every phase of the construction industry. The Administration roof was completed, and the Courthouse is scheduled to begin late summer.

These projects are considered as well-defined, narrow-scope projects and good candidates for the Design-Build procurement process. Muter has proposed preliminary budgets based upon the criteria the County has provided them for estimating purposes.

Adequate funds are available in the FY 2021-2022 budget to cover the requested change order. Board approval is required to accept the Change Order with Muter Construction in the amount of \$204,000 for the design of the three (3) projects. Upon completion of the design phase and as long as the projects are within budget, the contractor will submit another change order for construction.





## WATAUGA COUNTY MAINTENANCE DEPARTMENT

---

274 Winklers Creek Road, Suite B, Boone, NC 28607 - Phone (828) 264-1430

Fax (828) 264-1473

TO: Deron Geouque, County Manager

FROM: Robert Marsh, Maintenance Director *RM*

DATE: July 14, 2021

RE: Change Order for Design Build Services

Muter Construction has submitted proposals for three Design-Build projects. These projects have been identified in the CIP for completion in FY 2021-22.

### BACKGROUND

The County's CIP includes the need to replace roofs and HVAC systems on the Human Services Center and the Law Enforcement Center Detention Building, and recently a need for a storage building for Parks and Recreation and the Maintenance Department has been discussed. The County has explored several options to address these needs and has realized the best option is to proceed with a Design-Build contract for project procurement.

The County has been very pleased with the performance of Muter Construction with the current Design-Build contracts for reroofing the Courthouse and Administration buildings. It appears both projects will be completed within budget even though the contractor has battled several permitting issues as well as rising prices throughout every phase of the construction industry. The Administration roof was completed, and the Courthouse is scheduled to begin late summer.

Staff began preliminary conversation with Muter Construction this spring concerning the following projects:

- 1) Retrofitting the Human Services Building and Appalachian Enterprise Center with a sloped metal roof and new HVAC systems. The current roof and systems were installed 24 years ago and are beyond their life cycle.
- 2) Retrofitting the Law Enforcement Center Detention Center with a new roof is included in the CIP plan for replacement this year. However, staff has reconsidered the recommendation to reroof only the jail building on the campus and now recommends replacing all of the roofs and HVAC systems on the four buildings that were constructed in 2005. The 16-year-old HVAC systems and roofing has deteriorated and is ready for replacement.
- 3) The Sports Complex Storage Building was first proposed by staff during the planning of the Recreation Center and the termination of the lease with the

Optimist facility. The proposed structure will have an area for Maintenance to store landscaping equipment and a section for the Recreation Department's field equipment and supplies.

These projects are considered as well-defined, narrow-scope projects and good candidates for the Design-Build procurement process. Muter has proposed preliminary budgets based upon the criteria the County has provided them for estimating purposes.

DESIGN-BUILD PRELIMINARY ESTIMATES			
<u>Project</u>	<u>Current CIP Estimate</u>	<u>Muter Estimate for Design &amp; Const</u>	<u>Phase One Fee for Design</u>
Human Services	\$873,257	\$870,500	\$72,000
Law Enforcement Center	\$480,000	\$1,170,000	\$110,000
Sports Complex Storage	N/A	\$295,000	\$22,000

#### RECOMMENDATION

Staff recommends the County enter into an extension of the current Design-Build contract to include the above-referenced projects. The scope of the existing contract can be addressed as a single change order for proceeding immediately into the design phase. After design, the contractor will submit another proposal for construction based upon completed working drawings, material and labor cost. If for some reason the projects are not approved for construction, then the County will receive ownership of the drawings and specifications. The fee to proceed with the design phase is \$204,000.



111 East Vance Street  
 Zebulon, North Carolina 27597  
 919-404-8330 | www.muterconstruction.com  
 North Carolina General Contractors No. 73095

## CHANGE ORDER SUMMARY & BUDGET

**Project Name:** Human Services Building  
**Project Address:** 132 Poplar Grove Road Boone, North Carolina  
**Owner:** Watauga County  
**Owner Representative:** Robert Marsh  
**Owner Address:** 969 West King Street Boone, North Carolina

### SUMMARY OF CHANGE ORDER:

The preliminary design-build budget pricing for the above referenced project is included below. The pricing is based on the available drawings and aerial photographs of the existing roof. The pricing is not guaranteed but reflects our best cost estimate based on the information stated above, current market pricing for labor, material and equipment and from our experience on similar projects. If accepted, the design cost would allow Muter Construction to engage Clark Nexsen (Architect) to begin design. During the Design Phase, updated cost information will be provided to the County. The County will then direct Muter Construction to proceed with the Construction Phase. We have included a contingency allowance of \$5,000 for unforeseen items that will be part of the Construction Phase. Any unused allowance funds will be returned to the Owner. We have also included an allowance of \$205,000 for HVAC replacement based on Owner feedback and site visits. The price includes design for the HVAC replacement. Once directed by the Owner, Clark Nexsen (Architect) will design the HVAC replacement and, if approved, will obtain proposals from qualified contractors for the Scope of Work.

### SCOPE OF WORK:

The building area measures approximately 24,000 square feet. The existing roof system consists of EPDM membrane over ridged roof insulation. There are several areas where the roof system failed and has been patched. Insulation has been displaced in areas causing water to pond. Approximately 11 HVAC units on the main roof, nine (9) fan units and eight (8) vent stacks. There is one (1) large exhaust unit on the back of the building. The structure is steel framed with bar joists running from the front of the building to the back and appears to have slope in structure to gutters at the rear of the building. Muter Construction proposes installation of a single slope metal roof system over the existing EPDM without removing the existing roof. All necessary flashings will be included in the Design-Build package. A lightweight structural steel framing system will be designed and erected to meet the local building codes and weather conditions. HVAC equipment will be raised to new curbs that will sit on top of the new roof system. New gutters and downspouts will be installed to fit with existing drainage plan. Muter Construction will engage Clark Nexsen (Architect) to review and inspect sealed and stamped engineered roof and HVAC plans, specifications and work. The design team will submit a Letter of Compliance at the completion of the project.



**BUDGET COST:**

<b>Design Cost:</b>	
Design Team Fee	\$72,000.00
<b>Construction Cost: \$593,500.00</b>	
Material	\$240,000.00
Labor	\$190,000.00
General Conditions	\$158,500.00
Contingency	\$5000.00
*Allowance for HVAC Replacement	**\$205,000.00
<b>TOTAL PROJECT BUDGET</b>	<b>\$870,500.00</b>

\* Budget pricing for HVAC replacement is a rough approximation based on current market pricing and existing conditions. This budget will be adjusted after preliminary design is completed.

\*\* Budget price includes design for HVAC replacement.



111 East Vance Street  
 Zebulon, North Carolina 27597  
 919-404-8330 | www.muterconstruction.com  
 North Carolina General Contractors No. 73095

## CHANGE ORDER SUMMARY & BUDGET

**Project Name:** Watauga County Detention Center  
**Project Address:** 184 Hodges Gap Road Boone, North Carolina  
**Owner:** Watauga County  
**Owner Representative:** Robert Marsh  
**Owner Address:** 969 West King Street Boone, North Carolina

### SUMMARY OF CHANGE ORDER:

The preliminary design-build budget pricing for the above referenced project is included below. The pricing is based on the available drawings and aerial photographs of the existing roof. The pricing is not guaranteed but reflects our best cost estimate based on the information stated above, current market pricing for labor, material and equipment and from our experience on similar projects. If accepted, the design cost would allow Muter Construction to engage Clark Nexsen (Architect) to begin design. During the Design Phase, updated cost information will be provided to the County. The County will then direct Muter Construction to proceed with the Construction Phase. We have included a contingency allowance of \$10,000 for unforeseen items that will be part of the Construction Phase. Any unused allowance funds will be returned to the Owner. We have also included an allowance of \$225,000 for HVAC replacement which includes the cost of design. Once directed by the Owner, Clark Nexsen will design the HVAC replacement and, if approved, Muter Construction will enter into bidding the HVAC replacement in order to obtain proposals from qualified contractors.

### SCOPE OF WORK:

The project consists of what appears to be four buildings, three which are connected and one that is stand-alone. The main building area is approximately 26,800 square feet. The stand-alone structure is roughly 4,000 square feet. The existing roof system consists of TPO membrane over ridged roof insulation. Roofing appears to be roughly 18 years old. There are approximately 13 HVAC units on the main roof; 11 fan units, 27 vent stacks and 11 skylights. Structure framing is unknown currently but appears to have slope in structure to gutters. Muter Construction proposes installation of a slope metal roof system over the existing roof. All necessary flashings will be included in the Design-Build package. A lightweight structural steel framing system will be designed and erected to meet the local building codes and weather conditions. HVAC equipment will be raised to new curbs that will sit on top of the new roof system. New gutters and downspouts will be installed to fit with existing drainage plan. Muter Construction will engage Clark Nexsen (Architect) to review and inspect sealed and stamped engineered roof and HVAC plans, specifications and work. The design team will submit a Letter of Compliance at the completion of the project. *\*There are three other stand-alone structures on the site that are shingled roofs with what appears to be a 4/12 pitch. These buildings are not included in the Scope of Work at this time.\**

**BUDGET COST:**

<b>Design Cost:</b>	
Design Team Fee	\$110,000.00
<b>Construction Cost: \$835,000.00</b>	
Material	\$320,000.00
Labor	\$280,000.00
General Conditions	\$225,000.00
Contingency	\$10,000.00
*Allowance for HVAC Replacement	**\$225,000.00
<b>TOTAL PROJECT BUDGET</b>	<b>\$1,170,000.00</b>

\* Budget pricing for HVAC replacement is a rough approximation based on current market pricing and existing conditions. This budget will be adjusted after preliminary design is completed.

\*\* Budget price includes design for HVAC replacement.



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 Zebulon, North Carolina 27597  
 919-404-8330 | www.muterconstruction.com  
 North Carolina General Contractors No. 73095

### CHANGE ORDER SUMMARY & BUDGET

**Project Name:** Pre-Engineered Maintenance Building  
**Project Address:** 231 Complex Drive Boone, North Carolina  
**Owner:** Watauga County  
**Owner Representative:** Robert Marsh  
**Owner Address:** 969 West King Street Boone, North Carolina

#### SUMMARY OF CHANGE ORDER:

The preliminary design-build budget pricing for the above referenced project is included below. The pricing is based on the available drawings and aerial photographs of the existing roof. The pricing is not guaranteed but reflects our best cost estimate based on the information stated above, current market pricing for labor, material and equipment and from our experience on similar projects. If accepted, the design cost would allow Muter Construction to engage Clark Nexsen (Architect) to begin design. During the Design Phase, updated cost information will be provided to the County. The County will then direct Muter Construction to proceed with the Construction Phase. We have included a contingency allowance of \$2,500 for unforeseen items that will be part of the Construction Phase. Any unused allowance funds will be returned to the Owner.

#### SCOPE OF WORK:

The project consists of a new pre-engineered maintenance building measuring approximately 1,400 square feet and includes associated sitework around the building area to accommodate the building pad and services for the structure. Muter Construction will engage Clark Nexsen (Architect) for the design of the building and for associated site work. The design team will submit a Letter of Compliance at the completion of the project.

#### BUDGET COST:

<b>Design Cost:</b>	
Design Team Fee	\$22,000.00
<b>Construction Cost: \$273,000</b>	
Material	\$80,000.00
Labor	\$60,000.00
PME Subcontractor	\$70,000.00
General Conditions	\$60,500.00
Contingency	\$2,500.00
<b>TOTAL PROJECT BUDGET</b>	<b>\$295,000.00</b>

## **AGENDA ITEM 6:**

### **MAINTENANCE MATTERS**

#### ***C. Picnic Pavilions Bid Award Request***

#### **MANAGER'S COMMENTS:**

Mr. Marsh will request the Board award a contract to Carolina Recreation for picnic pavilions at the new Community Recreation Center outdoor fields. Three (3) vendors were contacted with only one (1) vendor submitting a turn-key price as requested.

Adequate funds have been budgeted in the FY 2021-2022 budget to cover the requested expenditure. Board action is required to award Carolina Recreation the bid for two 20' x 24' and one 30' x 50' pavilions for a total amount of \$176,362.75.






## WATAUGA COUNTY MAINTENANCE DEPARTMENT

---

274 Winklers Creek Road, Suite B, Boone, NC 28607 - Phone (828) 264-1430  
Fax (828) 264-1473

TO: Deron Geouque, County Manager

FROM: Robert Marsh, Maintenance Director 

DATE: July 13, 2021

RE: Bid Award Recommendation for Picnic Pavilions

### BACKGROUND

Staff received bids for two 24'x34' all-steel picnic pavilions in March 2021. The pavilions are replacements for the two picnic pavilions that were demolished due to new construction.

### BID SUMMARY FOR (2) REPLACEMENT PAVILLIONS

<u>Company</u>	<u>Location</u>	<u>Slab, Building &amp; Labor</u>	<u>Amount</u>
Carolina Recreation	Mooreville, NC	YES	\$62,581.50
Cunningham Recreation	Charlotte, NC	Building & Labor	\$77,252.00
RCP Shelters	Stuart, FL	Building	\$34,945.00

Staff contacted the only bidder that submitted pricing for a complete turn-key job, Carolina Recreation, and negotiated a new proposal which includes the two 20'x24' and one 30'x50' pavilions for a price of \$176,362.75.

### RECOMMENDATION

Staff recommends the County accept the bid of \$176,362.75 submitted by Carolina Recreation for the complete turn-key construction of three picnic pavilions.

### FISCAL IMPACT

There is sufficient funding in the Tennis Court project to cover the cost of these buildings that can be carried over from FY 2020-21.

**Carolina Recreation and Design LLC**

344 Rolling Hills Road  
 Suite 201  
 Mooresville, NC 28117  
 Ph: 704-664-1833/Fax: 704-664-1163

**Quotation**

**# 2021-1110**

Date	Terms
7/12/2021	30%depo + 40%ship + 30%comp

<b>Bill to:</b>		<b>Ship to:</b>		
WATAUGA CO MAINTENANCE ROBERT MARSH 274 WINKLERS CREEK RD SUITE B		WATAUGA CO MAINTENANCE ROBERT MARSH 274 WINKLERS CREEK RD SUITE B		
<b>Customer Phone</b>		<b>Customer Email</b>	robert.marsh@watgov.org	
Item	Description	Qty	Price Each	Total price
ICON	RH20X24M-P4 - Rectangular Hip Shelter Steel (4) Column Design 24 ga Pre-Cut Multi-Rib Metal Roof Panel (Ribs at 12" centers) 4:12 Roof Slope Anchor Bolts & Templates Included Powdercoating included	2.00	16,992.60	33,985.20T
Engineering	Engineering Cost - 4 Stamped PE Drawings - 2 Calculation Books	1.00	317.50	317.50T
Freight	Freight - 2 shelters shipped together	1.00	2,667.50	2,667.50T
Labor	Installation includes the following: - Unloading Equipment/Materials from Truck - Equipment as needed for installation of footings and erection - Installation of footings including A) Auguring of Holes B) Supply and Installation of Rebar Cages C) Placement of Concrete for footings - Labor to Assemble the Shelter - Installation of multi rib roof - Clean up of Jobsite - All applicable inspections per building permits	1.00	33,722.10	33,722.10
CONCRETE	CONCRETE FORM, POUR, AND FINISH CONCRETE PAD FOR TWO 20 X 24 SHELTERS	1.00	10,920.00	10,920.00T
ICON	RH30X50M-P4 - Rectangular Hip Shelter Steel (6) Column Design 24 ga Pre-Cut Multi-Rib Metal Roof Panel (Ribs at 12" centers) 4:12 Roof Slope Anchor Bolts & Templates Included Powdercoating included	1.00	47,123.35	47,123.35T
Engineering	Engineering Cost - 4 Stamped PE Drawings - 2 Calculation Books	1.00	317.50	317.50T

**NOTES:**

- Customer shall be responsible for all unknown conditions such as buried utilities (public & private), tree stumps, rock, or any concealed materials or conditions that may result in additional labor or materials cost. Customer will be billed hourly or per job for any additional costs.
  - Installation (if shown above) does not include excavation, site grading, drainage, landscape repairs, reseeding or anything not specifically shown as included.
  - Prices are firm for 30 days from above date.
  - Concrete slabs and sidewalks are not included unless shown above.
  - Customer to provide a dumpster and site security after delivery.
  - Permits to be supplied by purchaser, unless noted above. Additional cost can be supplied upon request.
  - Delays may occur due to Covid-19 including installation, manufacturing and shipping.
- We will notify all parties involved with an updated schedule if said delays should occur.

<b>Subtotal:</b>
<b>Sales Tax: (6.75...</b>
<b>Total:</b>

*Thank you for this opportunity!*

Signature of Acceptance



**Carolina Recreation and Design LLC**

344 Rolling Hills Road  
 Suite 201  
 Mooresville, NC 28117  
 Ph: 704-664-1833/Fax: 704-664-1163

**Quotation**

**# 2021-1110**

Date	Terms
7/12/2021	30%depo + 40%ship + 30%comp

<b>Bill to:</b>		<b>Ship to:</b>		
WATAUGA CO MAINTENANCE ROBERT MARSH 274 WINKLERS CREEK RD SUITE B		WATAUGA CO MAINTENANCE ROBERT MARSH 274 WINKLERS CREEK RD SUITE B		
<b>Customer Phone</b>		<b>Customer Email</b>	robert.marsh@watgov.org	
Item	Description	Qty	Price Each	Total price
Freight	Freight	1.00	2,667.50	2,667.50T
Labor	Installation includes the following: - Unloading Equipment/Materials from Truck - Equipment as needed for installation of footings and erection - Installation of footings including A) Auguring of Holes B) Supply and Installation of Rebar Cages C) Placement of Concrete for footings - Labor to Assemble the Shelter - Installation of multi rib roof - Clean up of Jobsite - All applicable inspections per building permits	1.00	33,722.10	33,722.10
CONCRETE	CONCRETE FORM, POUR, AND FINISH CONCRETE PAD	1.00	10,920.00	10,920.00T

**NOTES:**

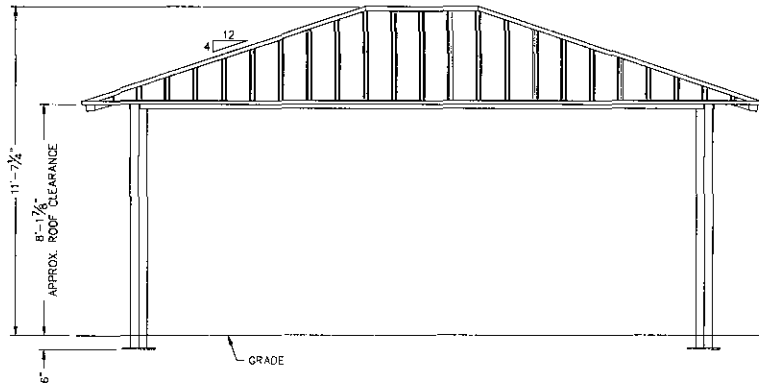
- Customer shall be responsible for all unknown conditions such as buried utilities (public & private), tree stumps, rock, or any concealed materials or conditions that may result in additional labor or materials cost. Customer will be billed hourly or per job for any additional costs.
  - Installation (if shown above) does not include excavation, site grading, drainage, landscape repairs, reseeding or anything not specifically shown as included.
  - Prices are firm for 30 days from above date.
  - Concrete slabs and sidewalks are not included unless shown above.
  - Customer to provide a dumpster and site security after delivery.
  - Permits to be supplied by purchaser, unless noted above. Additional cost can be supplied upon request.
  - Delays may occur due to Covid-19 including installation, manufacturing and shipping.
- We will notify all parties involved with an updated schedule if said delays should occur.

Subtotal:	\$176,362.75
Sales Tax: (6.75%)	\$7,352.00
<b>Total:</b>	<b>\$183,714.75</b>

*Thank you for this opportunity!*

Signature of Acceptance \_\_\_\_\_

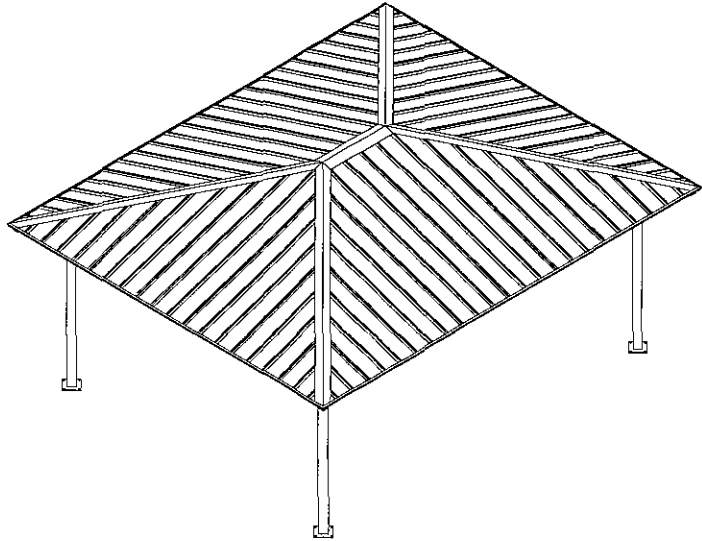




PRELIMINARY: NOT FOR CONSTRUCTION

**ICON**  
 Shelter Systems Inc.  
 0425120708 87888 87888888  
 www.ICONSHelters.com  
 COMPANY: 206A 102th Street  
 P.O. Box 100  
 7900 LOGISTICS DR  
 SUITE C  
 ZEELAND MI 48464  
 616 748 3903  
 800 728 0963  
 616 748 0995 FX

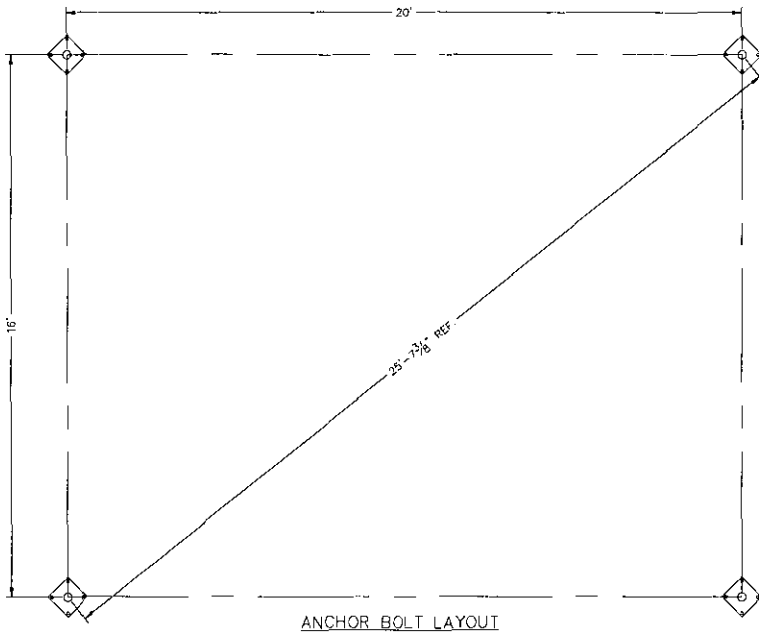
Elevation



DRAWN BY:	RGB
DATE:	6/28/2021
JOB NO.:	71747
REVISION:	
BUILDING TYPE:	RH20x24M-P4
PROJECT NAME:	

SHEET  
 1.0

D:\C:\Shelters\RH\20x24\M-P4-30-90-150\Drawings\Preliminary\RH20x24M-P4-30-90-100-71747.DWG



ANCHOR BOLT LAYOUT

PRELIMINARY: NOT FOR CONSTRUCTION

**ICON**  
Shelter Systems Inc  
8511 INDIAN TYPE STEEL INDUSTRIES  
WWW.ICONSHelters.COM  
CONTRACT 2004 CON INCL 114  
8/2/2016 PK  
7% LOGISTICS OR  
SUITE C  
2222 AND MEADOWS  
416 748 0933  
416 748 0945  
416 748 0992 FX

Anchor Bolt Layout

3/4\" ANCHOR BOLT  
W/ (2) 3/4\" NUTS  
(4) PLCS

LEVELING NUTS

6\" EMBEDMENT

CONCRETE FOOTING  
NOT TO SCALE

ACTUAL FOOTING DESIGN  
SHOWN ON INSTALLATION  
DRAWINGS

PRELIMINARY DRAWINGS SHOWN AS 6\" BURIED  
STANDARD BASE CONNECTION  
COLUMN TYPE: A (6\" BURIED)

BASE COVERS  
OPTIONAL

3/4\" ANCHOR BOLT  
W/ 3/4\" NUTS (4) PLCS

2 1/2\"

CONCRETE FOOTING  
NOT TO SCALE

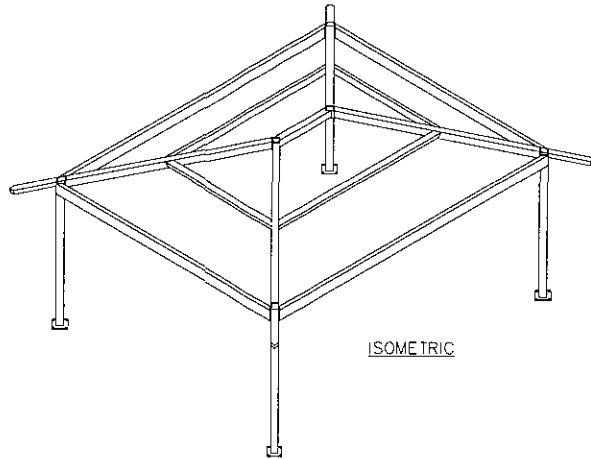
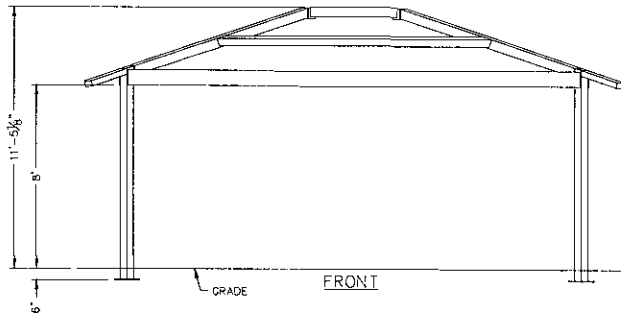
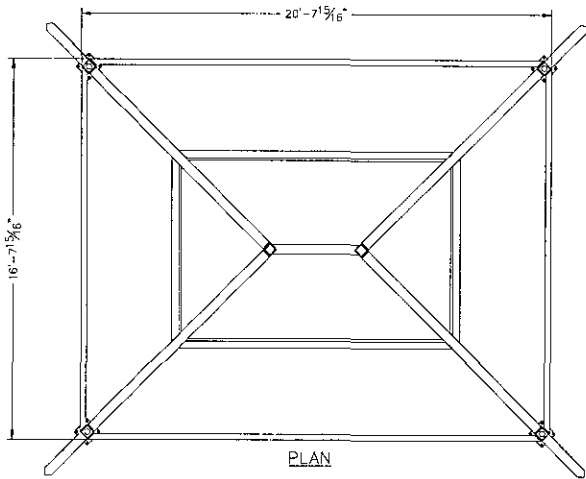
ACTUAL FOOTING DESIGN  
SHOWN ON INSTALLATION  
DRAWINGS

OPTIONAL BASE CONNECTION  
COLUMN TYPE: B (SURFACE MOUNT W/ COVERS)

DRAWN BY:	RGB
DATE:	6/28/2021
JOB NO.:	71747
REVISION:	
BUILDING TYPE:	RH20x24M-P4
PROJECT NAME:	

SHEET  
**2.0**

DWG:Shelters\RH\20x24 M-P4-30-50-150 Drawings\Preliminary\RH20x24M-P4-30-50-100-71747.DWG



PRELIMINARY: NOT FOR CONSTRUCTION

ALL STRUCTURAL COMPONENTS WILL BE:  
 TUBE: ASTM A500 GRADE B  
 PLATE: ASTM A36  
 BOLTS: ASTM A325  
 NUTS: ASTM A563  
 WELDING: GMAW

NOTE:  
 COLUMN SIZE: HSS 5x5x3/16

**ICON**  
 Shelter Systems Inc.  
 DISTRICT OF COLUMBIA  
 www.iconshelters.com  
 1900 LOGISTICS DR  
 SUITE C  
 ZENITH  
 616 748 0985  
 800 748 0985  
 616 748 0985

Frame

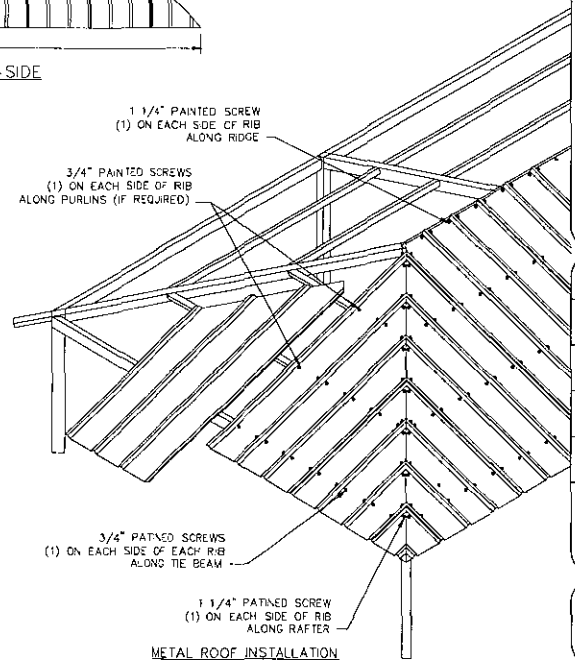
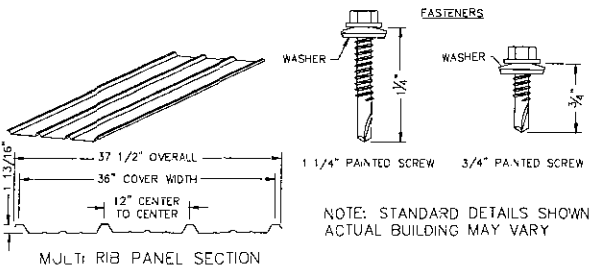
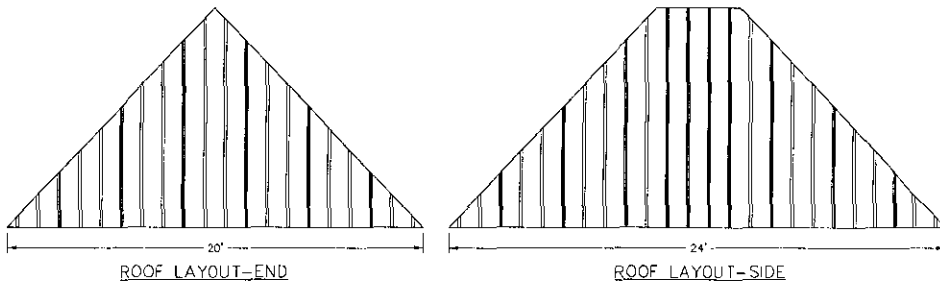
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DATE:	6/28/2021
JOB NO.:	71747
REVISION:	
BUILDING TYPE:	RH20x24M-P4
PROJECT NAME:	

SHEET  
 3.0

DWG:Shelters\RH\20x24M-P4-30-90-100-71747.DWG

PRELIMINARY: NOT FOR CONSTRUCTION

**ICON**  
Shelter Systems Inc.  
INDUSTRIAL STEEL BUILDINGS  
WWW.ICONSHELTER.COM  
CORPORATE 2200 42ND STREET  
PULASKI, MO  
790 LOGISTICS DR.  
SUITE C  
ZEELAND, MI 49664  
616 748 0285  
810 748 0285  
616 748 7995 FX



Roof Layout

DRAWN BY:	RGB
DATE:	6/28/2021
JOB NO.:	71747
REVISION:	
BUILDING TYPE:	RH20x24M-P4
PROJECT NAME:	

SHEET  
**4.0**

DWC:Shelters\RH\20x24\M-P4-30-90-150\Drawings\Preliminary\RH20x24M-P4-30-90-100-71747.DWG

# ELECTRICAL INFORMATION - RECTANGULAR HIP

ICON'S STANDARD ELECTRICAL IS DESIGNED TO ACCOMMODATE Ø1/2" CONDUIT WITH A Ø3" INLET HOLE ON THE BOTTOM OF EACH COLUMN. THE CONDUIT PATHWAY RUNS THROUGH THE COLUMN, RAFTER, AND RIDGE BEAM THROUGH ALL BOLTED CONNECTIONS AS SHOWN. IF YOU HAVE SPECIAL ELECTRICAL REQUIREMENTS, PLEASE OUTLINE ANY CHANGES BELOW AS DESCRIBED.

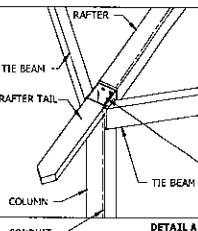
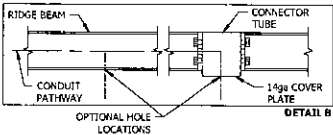
**PLEASE NOTE:** DESIGN LIMITATIONS ON HOLE/CUTOUT SIZES MAY APPLY. ICON WILL REACH OUT TO DISCUSS ANY SUCH LIMITATIONS AS NEEDED.

**NOTE:** ICON SHELTER FRAME IS NOT UL LISTED TO ACT AS A CONDUIT FOR ELECTRICAL WIRING. CONSULT LOCAL BUILDING CODES WHEN PLANNING YOUR ELECTRICAL SYSTEM.

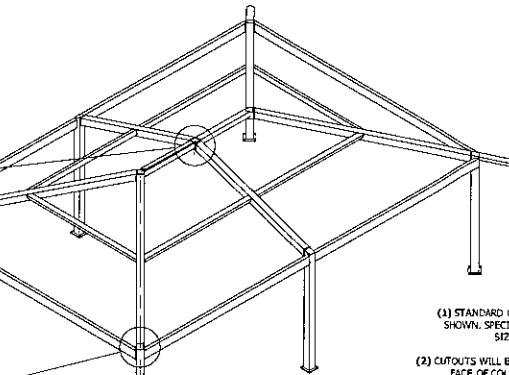
PRELIMINARY: NOT FOR CONSTRUCTION

### OPTIONAL EXIT HOLES

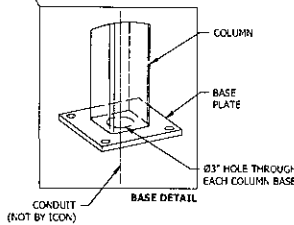
IF REQUIRED, EXIT HOLES FOR LIGHTING, ETC. CAN BE PLACED IN THE RIDGE BEAM AND/OR CONNECTOR TUBE WITH 1/4" COVER PLATE AS SHOWN (CHARGES APPLY). USE FRAME SHEET OF THIS PRELIMINARY TO SPECIFY REQUIRED EXIT HOLE LOCATIONS AND SIZE.



- ICON PROVIDES A MINIMUM OF (1) 3/4" HOLE AT EACH CONNECTION FOR 1/2" CONDUIT. IF APPLICABLE, PLEASE SPECIFY REQUIRED CONDUIT SIZE: (CHARGES APPLY)
- 3/4" CONDUIT (1" HOLES)
  - 1" CONDUIT (1 1/4" HOLES)
  - OTHER (PLEASE SPECIFY)



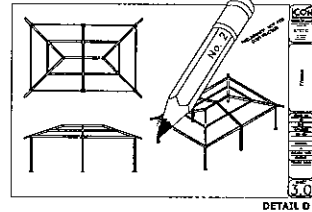
CONDUIT PATHWAY PROVIDED FOR EACH COLUMN.



### STEPS:

1. CONDUIT HOLE SIZE (DETAIL A)
2. ELECTRICAL EXIT HOLES (DETAIL B)
3. ELECTRICAL ACCESS & COVER PLATES (DETAIL C)
4. ELECTRICAL CONDUIT PATHWAY (DETAIL D)

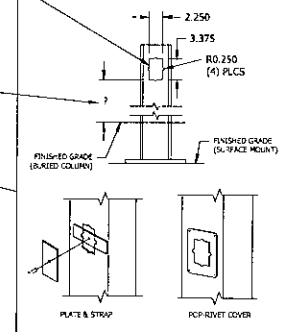
IF REQUIRED, PLEASE DRAW THE NECESSARY ELECTRICAL CONDUIT PATHWAY ON THE FRAME SHEET OF THIS PRELIMINARY.



### OPTIONAL CUTOUTS

USE FRAME SHEET OF THIS PRELIMINARY TO SPECIFY REQUIRED CUTOUT LOCATIONS (CHARGES APPLY). SEE REQUIRED INFO BELOW.

- (1) STANDARD CUTOUT SIZE SHOWN. SPECIFY IF OTHER SIZE REQUIRED.
- (2) CUTOUTS WILL BE ON INSIDE FACE OF COLUMN UNLESS OTHERWISE INDICATED ON FRAME SHEET.
- (3) SPECIFY HEIGHT ABOVE FINISHED GRADE FOR EACH CUTOUT AS SHOWN.



- (4) COVER PLATES PROVIDED UPON REQUEST (CHARGES APPLY). PLEASE SPECIFY TYPE AND QUANTITY REQUIRED:
- PLATE & STRAP
  - POP-RIVET COVER PLATE
- HOW MANY REQUIRED? \_\_\_\_\_

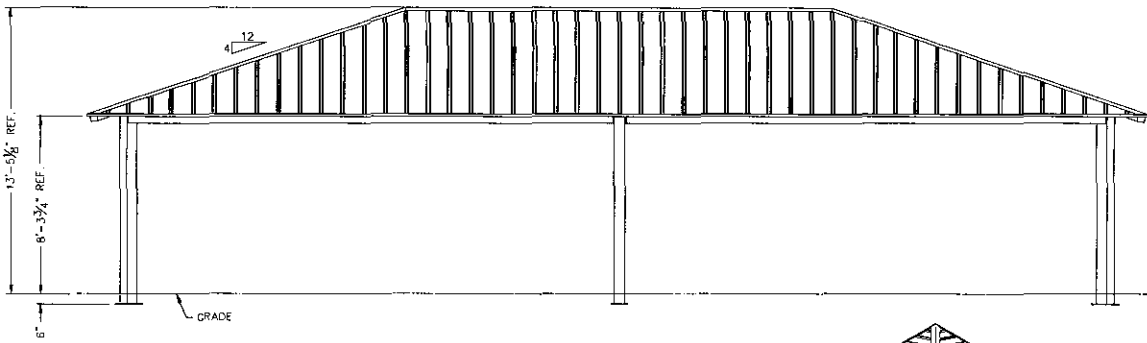
**ICON**  
Shelter Systems Inc.  
www.iconshelter.com  
CORPORATE: 1000 W. 1000 S. RD. #100  
SPRINGFIELD, MO 65714  
7600 LEXINGTON DR. SUITE C  
ZEALAND, MI 49684  
616.743.0433  
616.743.0434  
616.743.0435

Electrical

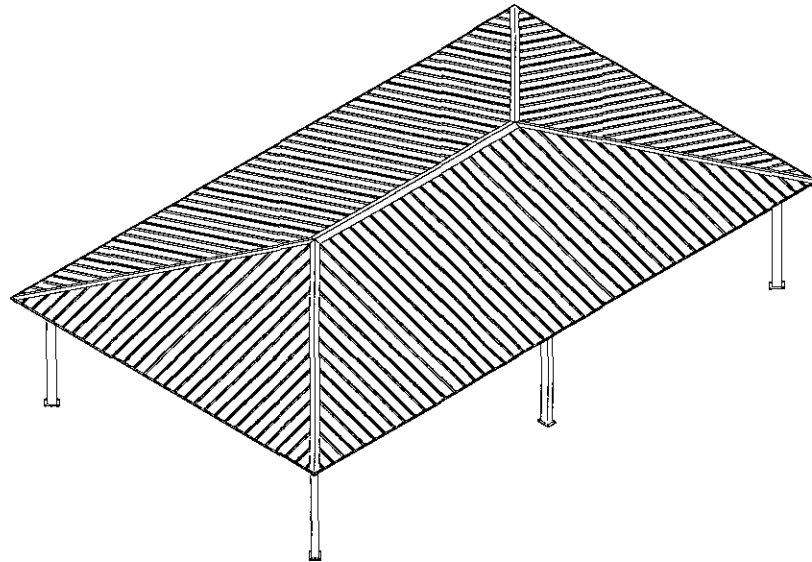
DRAWN BY:	RCB
DATE:	6/28/2021
JOB NO.:	71747
REVISION:	
BUILDING TYPE:	RH20x24M-P4
PROJECT NAME:	

SHEET  
**5.0**

DWS:Shelters\RH 20x24 M-P4-30-90-150 Drawings\Preliminary\RH20x24M-P4-30-90-150-90-71747.DWG



PRELIMINARY: NOT FOR  
CONSTRUCTION



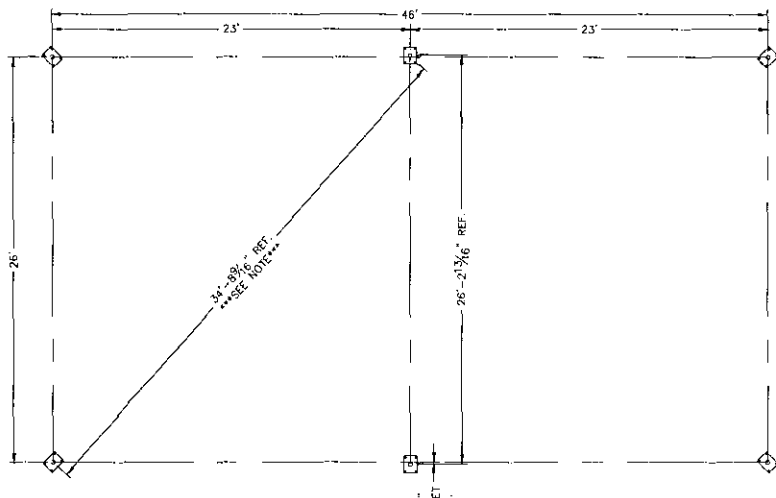
**ICON**  
Shelter Systems Inc  
CONSTRUCTIVE STEEL SHELLERS  
WWW.ICONSHELTERS.COM  
CORP. 801 W. 600 S. 1115 S  
SPRING, NC  
7701 CROSTICYS DR  
SUITE C  
ZEBELAND, NC 28692  
616.729.0925  
616.748.0245  
616.742.5995 FX

Elevation

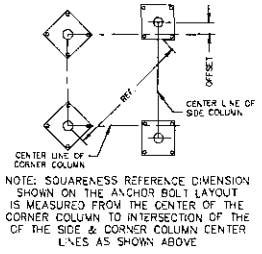
DRAWN BY:	RCB
DATE:	6/28/2021
JOB NO.:	71745
REVISION:	
BUILDING TYPE:	RH30x50M-P4
PROJECT NAME:	

SHEET  
1.0

DWG:Shelters\RH 30x50 M - P4 - 25 - 90 - 40 Drawings\Preliminary RH30x50M-P4-25-90-40-71745.DWG

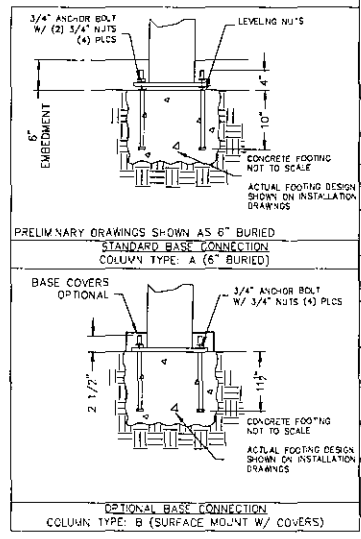


ANCHOR BOLT LAYOUT



NOTE: SQUARENESS REFERENCE DIMENSION SHOWN ON THE ANCHOR BOLT LAYOUT IS MEASURED FROM THE CENTER OF THE CORNER COLUMN TO INTERSECTION OF THE CENTER LINE OF THE SIDE & CORNER COLUMN CENTER LINES AS SHOWN ABOVE

PRELIMINARY: NOT FOR CONSTRUCTION

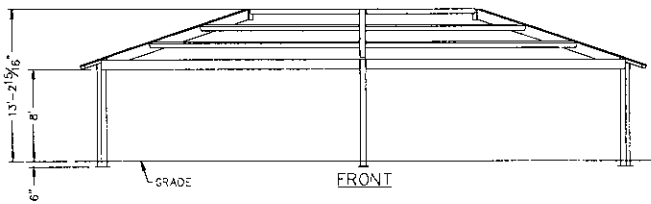
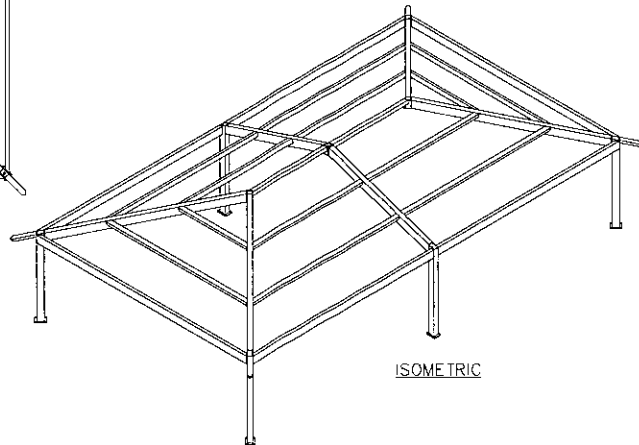
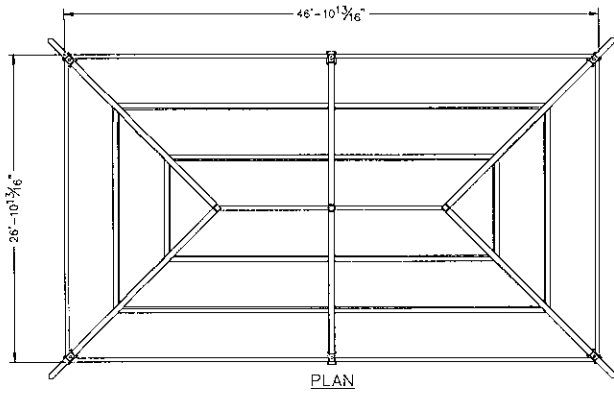


Anchor Bolt Layout

DRAWN BY:	RGB
DATE:	6/28/2021
JOB NO.:	71745
REVISION:	
BUILDING TYPE:	RH30x50M-P4
PROJECT NAME:	

SHEET  
2.0

DWG:Shelters\RH\30x50M-P4-25-90-40\Drawings\Preliminary\RH30x50M-P4-25-90-40-71745.DWG



PRELIMINARY: NOT FOR CONSTRUCTION

**ICON**  
 Shelter Systems Inc.  
 STRUCTURAL STEEL SHELLERS  
 WWW.ICONSHELTER.COM  
 9700 LOGISTICS DR  
 SUITE C  
 ZIEHLAND, MI 49404  
 616.748.0925  
 810.128.9985  
 616.748.0925 FX

Frame

DRAWN BY:	RGB
DATE:	6/28/2021
JOB NO.:	71745
REVISION:	
BUILDING TYPE:	RH:50x50M-P4
PROJECT NAME:	

ALL STRUCTURAL COMPONENTS WILL BE:  
 TUBE: ASTM A500 GRADE B  
 PLATE: ASTM A36  
 BOLTS: ASTM A325  
 NUTS: ASTM A563  
 WELDING: GMAW

NOTE:  
 COLUMN SIZE: HSS 8x6x3/16

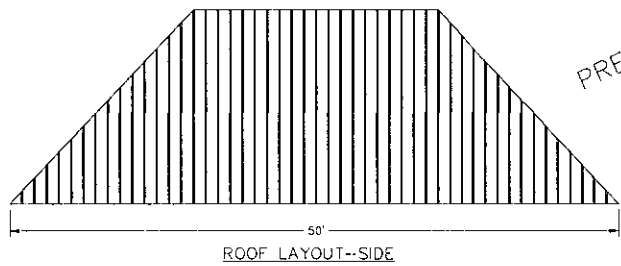
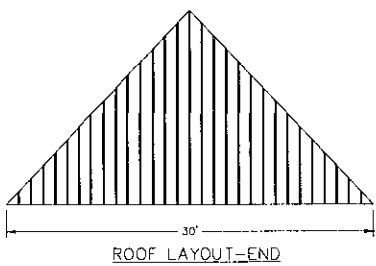
SHEET  
 3.0

DWG:Shelters\RH\_30X50\_M-P4-25-80-40 Drawings\Preliminary\RH:50x50M-P4-25-80-40-71745.DWG

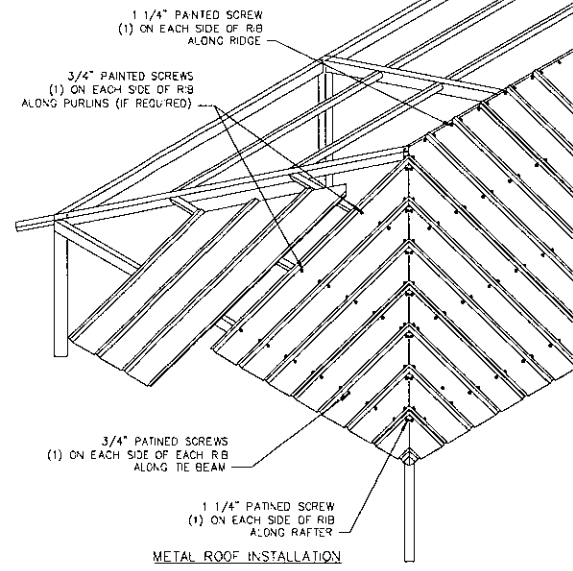


PRELIMINARY: NOT FOR CONSTRUCTION

**ICON**  
 Shelter Systems Inc.  
 DISTRIBUTOR STEEL SHEETERS  
 WWW.AGRIRESISTANCE.COM  
 COMPANY 2006 KODJ BULLOCK  
 SYSTEMS INC  
 79A LINDSEYS DR  
 SUITE C  
 ZEELAND VIC 3954  
 016 748 0765  
 867 343 0355  
 016 748 0955 FX

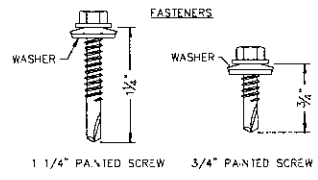
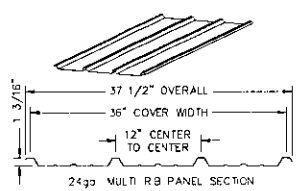


Roof Layout



DRAWN BY:	RGB
DATE:	8/28/2021
JOB NO.:	71745
REVISION:	
BUILDING TYPE:	RH30x50M-P4
PROJECT NAME:	

SHEET  
 4.0



NOTE: STANDARD DETAILS SHOWN  
 ACTUAL BUILDING MAY VARY

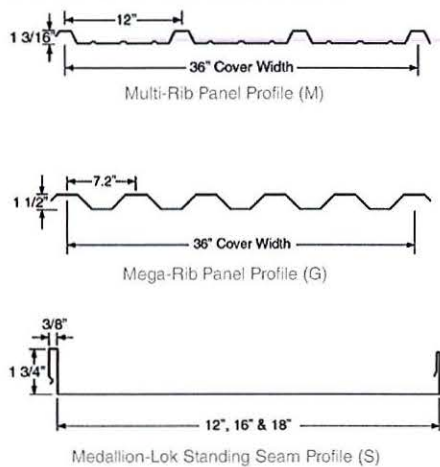
D:\WG\Shelters\RH30x50M-P4-25-90-40\Drawings\Preliminary\RH30x50M-P4-25-90-40-71745.DWG

# roof options



24 Ga. Steel Panels

24-gauge galvalume roof panels with a Kynar 500 paint finish. Multi-Rib and Mega-Rib are 36" wide panels that are pre-cut in our factory to fit your shelter. Field adjustment may be necessary for proper fit. Medallion-Lok standing seam roofing is provided uncut to be cut to fit in the field by others. Matching trim in 26 ga. galvalume and fasteners are provided.



Pre-Cut SIPs

Structural panels (SIPs) are factory-assembled, 4-5/8" thick, laminated and cut to fit on the structure. The composition is 7/16" OSB, 3-1/2" EPS foam core, and a 5/8" skin of T1-11 siding.



2x6 Tongue and Groove

The 2x6 tongue and groove wood roof deck is Western Lodgepole Pine, kiln dried, #2 or better, one edge V'd, one edge grooved. Fascia is cedar plank. T&G requires finished roofing materials.

## Standard Steel Roof Colors

Kynar 500 coated roof panels with 24 gauge Galvalume® substrate



Notes:

\*Roman Blue in Medallion-Lok may incur extra costs.

\*\*Galvalume Plus is not Kynar 500 coated.

Actual colors may vary from printed samples

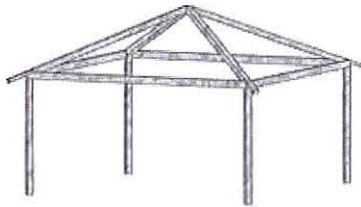




frame options



*Prime Painted*



*Hot Dipped Galvanized*



*E-Coat and Powder Coat*

Factory-priming protects the steel components from corrosion throughout the shipping and erection process. The steel is cleaned to remove loose mill scale, loose rust, loose paint, and other loose detrimental foreign matter. The cleaned steel will then be prime painted with quick dry, lead and chromate free alkyd primer. Finish painting in the field is required.

The hot-dip galvanizing process produces a zinc coating on steel products by immersion of the material in a bath of molten zinc metal. The steel to be coated is first cleaned to remove all oils, greases, soils, mill scale and rust. Because galvanized steel requires no maintenance for decades, its use in public construction is an efficient use of public funds.

ICON's premier steel coating is a combination of liquid epoxy primer and two coats of TGIC polyester powder coating. The process is:

1. The steel is shot-blasted to the specification of SSPC-SP10 (shot-blasted to near white condition), removing all oil residue, mill scale, weld spatter and slag.
2. The steel is immersed in zinc phosphate in an eight stage pretreatment process.
3. It is immersed in an electrostatically applied liquid epoxy and coated to a uniform 0.7-0.9 mils. This E-coat totally encapsulates the part, preventing rusting.
4. A double coat of TGIC polyester powder is applied, one coat of color and one clear coating for a final finish that is 8-12 mils thick.

*Powder Coat Colors*

(Actual colors may vary from printed samples)



ICON can coat your shelter with powders chosen from the RAL color chart. Shown are several RAL colors (SS) that have been popular on ICON projects recently. Actual colors may vary from printed samples. Please request actual color samples.

**SELECTING AN RAL COLOR FROM THIS CHART WILL INCUR ADDED COSTS.**

In highly corrosive environments, ICON recommends a hot-dipped zinc galvanizing prior to powder coating. This may produce a less smooth finish once coated.

**(800) 748-0985**  
[www.iconshelters.com](http://www.iconshelters.com)



## standard steel frame powder coat finish

No matter how much design savvy and expertise is put into the fabrication of your steel structure, it all comes to nothing if the finish doesn't hold up to the elements. The standard steel frame finish for all ICON shelters is a TGIC powder coat over a durable electro-coat primer. The process is described as follows:

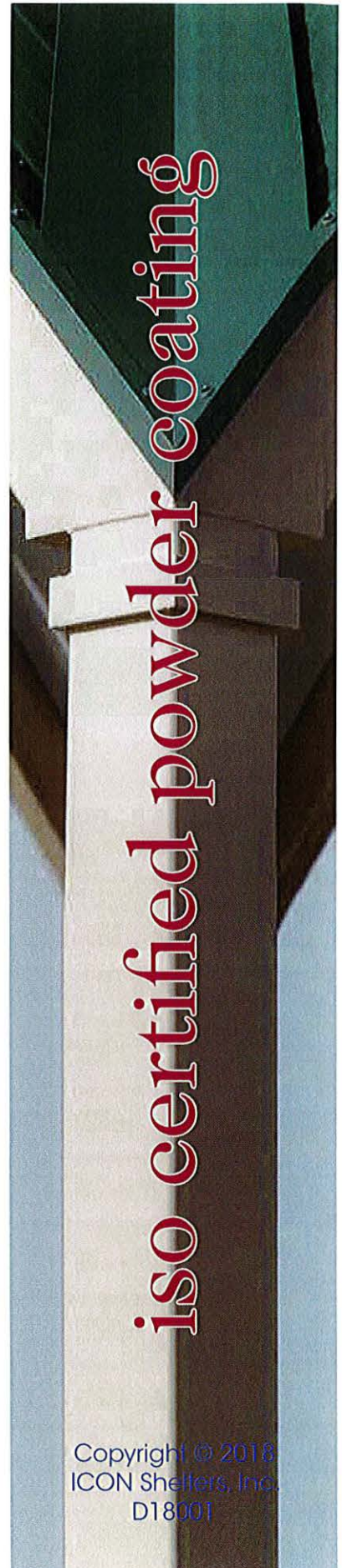
1. The steel shall be shot-blasted to the specification of SSPC-SP10 (shot-blasted to near white condition), this will remove all oil residue, mill scale, weld spatter and slag.
2. The steel is washed and zinc phosphated in an eight stage electro deposition (E-coat) pretreatment process.
3. It is immersed in an electro-statically applied liquid epoxy and coated to a uniform 0.7-0.9 mils. This E-coat totally encapsulates the part, preventing rusting.
4. A double coat of TGIC polyester powder is applied, one coat of color and one clear coating for a final finish that is 8-12 mils thick.
5. All materials shall be inspected to meet 100% coating, proper cure, film thickness and impact resistance.
6. Color to be selected from the manufacturer's standard color chart.

In highly corrosive environments, ICON recommends that the steel frame receive a hot-dipped zinc galvanizing prior to finish. While this may provide a less than smooth finish once coated, the galvanizing will provide added protection against corrosion in coastal areas where salt spray is in the air.

ICON Shelter Systems, Inc. offers the best, most durable finish in the industry. The way we figure, it's easier to produce a benchmark product than it is to justify cutting corners.

1455 Lincoln Avenue • Holland, Michigan 49423  
(800) 748-0985 • (616) 396-0919 • Fax (616) 396-0944  
www.iconshelters.com • info@iconshelters.com

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ICON Shelters, Inc.  
D18001





## ICON Limited Warranty

ICON Shelter Systems, Inc. warrants to the original purchaser of its products that it will provide materials free from manufacturing defects, that will be structurally sound and can be assembled with normal expertise and tools required and practiced in the construction industry. The limited warranty is for a period of ten (10) years from the date of invoice with the following terms and conditions:

1. This warranty is in effect only if the structure has been assembled and installed strictly in accordance with ICON installation drawings and good construction practices, and has been subjected only to normal use and exposure. This warranty is valid only if the structures are maintained according to proper maintenance procedures; have been subjected to only normal use for the purpose for which the goods were designed; have not been subjected to addition or substitution of parts; and have not been modified, altered, or repaired without the approval Icon Shelter Systems approved representatives in any respect which, in the judgment of Icon Shelter Systems, affects the condition or operation of the structures.

2. Abnormal conditions are specifically excluded from coverage under this warranty. This includes but is not limited to the following:  
 a. Conditions along or near any body of water containing salt an Ultra Durable Powder coat with E-coat in addition to spark testing is suggested and will be covered under warranty with the exception of sand blast  
 b. Conditions 1500 feet or closer to any body of water containing salt will not have warranty on any metal roof.

3. Contingent liability is specifically excluded. ICON has the option to repair or replace any defect in materials.

4. The owner shall notify ICON to arrange for an inspection within thirty (30) days after discovery of any defect under this warranty, and before any alteration or repair is made or attempted.

5. ICON is in no way responsible for damages caused by others, including: vandalism, fire, lightning or acts of God, corrosion caused by moisture, chemicals, air or salt spray, pollution, or infestation by rodents or other vermin.

6. This limited warranty shall be null and void if the owner or owner's contractor makes any alterations in design or to the structure in the field without prior authorization (this does not mean items such as touch-up paint).

7. ICON shall not be responsible for insurance standards or code compliance changes that may be required in the future.

8. ICON shall not be responsible for delays due to missing, stolen, or non-conforming parts. Any rework of non-conforming parts must be authorized by ICON prior to the time that the rework is done.

9. Some fitting and field cutting of parts could be required and is a normal part of construction, and will not be subject to back charges or cause for rejection.

10. In the unlikely event of any type of failure, ICON reserves the right to alter the design, color, or contributing factors to rectify the condition and help prevent any future reoccurrence(s).

11. ICON specifically excludes any implied warranty of merchantability, of fitness, or of purpose, and there are no warranties, which extend beyond the description of the face hereof.

12. Under no circumstances will ICON be responsible for any consequential or incidental damages due to breach of warranty, and such damages are specifically excluded from this warranty.

13. Pre-finished metal roof surfaces, performance thereof shall be the responsibility of the metal finisher. Warranties to the customer will be handled directly by the metal finisher. ICON assumes or implies no warranties as to finish durability.

14. The structure will require field maintenance in the future to help prevent corrosion. Frequency of field maintenance will depend on (1) the severity of your weather conditions, (2) your storage procedures used before installation, and (3) the care taken by the installer so as to not scrape or scratch finish during installation. ICON Shelter Systems, Inc. assumes no responsibility for the finish and maintenance of finish applied by the contractor in the field.

15. Any Questions? Please call us at (800) 748-0985 or fax us at (616) 396-0944. You may also email us at [info@iconshelters.com](mailto:info@iconshelters.com). Our mailing address is 1455 Lincoln Avenue, Holland, MI 49423.

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**AGENDA ITEM 6:**

**MAINTENANCE MATTERS**

*D. Picnic Tables Bid Award Request*

**MANAGER'S COMMENTS:**

Mr. Marsh will request the Board award a bid to Peggs Recreation for sixteen (16) aluminum picnic tables to be used in the new picnic pavilions.

Staff recommends the Board accept the low bid of \$11,554.98 submitted by Peggs Recreation in Mooresville, NC.



## WATAUGA COUNTY MAINTENANCE DEPARTMENT

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274 Winklers Creek Road, Suite B, Boone, NC 28607 - Phone (828) 264-1430  
Fax (828) 264-1473

TO: Deron Geouque, County Manager

FROM: Robert Marsh, Maintenance Director *RM*

DATE: July 13, 2021

RE: Bid Award Recommendation for Picnic Tables

### BACKGROUND

Staff recently received bids for sixteen aluminum picnic tables to be used at the Watauga Sports Complex. If approved, these tables will be located in the proposed picnic pavilions adjacent to the tennis courts.

### BID SUMMARY

<u>Company</u>	<u>Location</u>	<u>Amount</u>
Peggs Recreation	Mooreville, NC	\$11,554.98
The Park Facilities	Delray Beach, FL	\$12,899.00
Belson Outdoors	Naperville, IL	\$19,824.00

### RECOMMENDATION

Staff recommends the County accept the low bid of \$11,554.98 submitted by Peggs Recreation in Mooreville, NC.



**Peggs Recreation, Inc.**  
**PO Box 917**  
**Mooresville, NC 28115-0917**  
 P: 704-660-0007 F: 704-660-0077  
 Federal ID - 56-1734617  
 www.peggsrecreation.com

## QUOTE / ESTIMATE

DATE	QUOTE #
7/12/2021	9490

<b>BILL TO</b>	<b>SHIP TO: **PLEASE ADVISE**</b>
Watauga County Building Maintenance Dept Robert Marsh 274 Winklers Creek Rd Boone, NC 28607 P: 828-264-1430 F:828-264-1473	Watauga County P&R 231 Complex Drive Boone, NC 28607 Robert Marsh - 828-264-1430

P.O. NUMBER	QUOTE EXPIRATION DATE	REP	PROJECT	
	7/27/2021	Eric	Quote #9490 - Bid for Picnic Tables	
QUAN...	ITEM CODE	DESCRIPTION	PRICE EACH	Total
		****Picnic Table Bid		
6	8J2GAHC	8' J2 Series Frame, Handicap Portable Picnic Table with Aluminum Top and Seats	700.83	4,204.98T
10	6J2GA	6' J2 Series Frame, Portable Picnic Table with Aluminum, Top and Seats	655.00	6,550.00T
	Kay Park Freight	Freight, Does Not Include Lift Gate, Off Loading Service. Does Include a 24 Call Before Delivery. You MUST count all packages and report ANY SHORTAGES or DAMAGE to freight company at the time of product DELIVERY	800.00	800.00T
		***Price Does Not Include Installation		
		***Due to Rising Raw Material Cost All Quotes Expire in 15 Days		

Thank you for your interest. We look forward to working with you.

By signing this document you are agreeing to the Terms and Conditions attached, and authorizing this document to act as your purchase order.

\*\*Please sign and fax back to (704)660-0077 for processing.\*\*

\*\* Terms, Net 30 Days. \*

\*The customer is responsible for checking underground utilities. (NC - Call 800-632-4949 (SC Call 800-922-0983)

\*\*The customer is responsible for a clear site with no rocks, stumps etc.

\*\*\*\*Progressive Billing for Orders Over \$45,000.

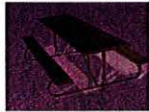
<b>Subtotal</b>	\$11,554.98
<b>Sales Tax (6.75%)</b>	\$779.96
<b>Total</b>	\$12,334.94

# thepark AND FACILITIES C A T A L O G

Highland Products Group, LLC  
220 Congress Park Drive, Suite 215  
Delray Beach FL 33445  
Phone : 561-620-7878  
Email : sales@theparkcatalog.com

Bill to: Robert Marsh Watauga County Building Maintenance Department 274 Winklers Creek Road Boone , North Carolina, 28607 United States T: 828-264-1430	Ship to: Robert Marsh Watauga County Building Maintenance Department 274 Winklers Creek Road Boone , North Carolina, 28607 United States T: 828-264-1430	Quote Proposal Date of Proposal Proposal valid until Sales Rep.	Q21.47957 Jul 13, 2021 Jul 27, 2021 ( 14 days ) David Kennis
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Lead times quoted are only estimates and may change due to the volatility and demand of raw materials.

Product image	Product name	Item #	QTY	Price	Your Price	Discount	Subtotal	
	Heavy Duty Aluminum Picnic Table with Galvanized Frame Size 8L	569-1204-114	6	\$830.00	\$770.00	\$360.00	\$4,620.00	
	Heavy Duty Aluminum Picnic Table with Galvanized Frame, 6L	569-1204-113	10	\$744.00	\$690.00	\$540.00	\$6,900.00	
							Adjustment Quote	-\$900.00
							Total Discount	\$900.00
							Subtotal	\$11,520.00
							Shipping & Handling (Excl. Tax)	\$1,379.00
							Tax	\$0.00
							Grand Total	\$12,899.00

- THIS QUOTE COMES WITH A BEST PRICE GUARANTEE -

**TERMS & CONDITIONS**

**SHIPPING:**

All merchandise is sold F.O.B. Deliveries are made during normal business hours, 8am - 4pm Monday - Friday. Unless otherwise noted, shipping charges include standard delivery only. Standard shipping charges are for Tailgate delivery to any commercial location on a commercial truck route; the truck driver is under no obligation to help you unload. If you are unable to accept a shipment via this method, you must purchase additional services.

- Additional Services - Residential Delivery, Limited Access Delivery, Construction Site Delivery, Liftgate Service, Inside Delivery, Notify Before Delivery.
- Service Discrepancies - If there is a discrepancy in the services requested and the minimum services required to deliver the product, The Park Catalog reserves the right to charge the customer for any necessary additional services provided at the time of delivery.
- Inspection of Shipments - It is the customer's responsibility to inspect all deliveries for possible damage, correct quantities and to note any discrepancies on the freight bill PRIOR to signing the delivery receipt provided by the driver. All claims MUST be recorded on the delivery receipt and reported within 48 hours of delivery. The Park Catalog does NOT GUARANTEE replacement parts or products FREE of charge due to concealed or unreported damages.
- Assembly May Be Required - Many of our products are shipped unassembled in order to minimize damage and lower freight charges.

**CANCELLATIONS:**

All cancellations must be done prior to shipping. Made-to-Order items already in production may not be cancelled.

**RETURNS:**

We will accept returns of unused products, up to 30 days from the shipping date, subject to ALL of the following terms and conditions:

- Approval - Written approval and instructions must be issued by our Customer Service Department before any merchandise can be returned.
- Shipping Returns - All merchandise must be returned in its original packaging, freight Prepaid. No Collect shipments are accepted.
- Re-Stocking & Shipping Fees - The customer is responsible for a minimum 25% re-stocking fee and all related shipping charges on product returned for reasons other than damage or defect. Original shipping charges will not be refunded.
- Web-Orders - For online orders, The Park Catalog is not responsible if the customer orders incorrect product or colors. All return and restock fees apply.
- Made-to-Order or Personalized - These items are not returnable unless a defect in manufacturing is presented to us with pictures prior to return.

• Force Majeure: No Party to this Agreement shall be responsible for any delays or failure to perform any obligation under this Agreement due to acts of God, outbreaks, epidemic/pandemic or the spreading of disease or contagion strikes or other disturbances, including, without limitation, war, insurrection, embargoes, governmental restrictions, acts of governments or governmental authorities, and any other cause beyond the control of such party. During an event of force majeure, the Parties' duty to perform obligations shall be suspended.

To accept this proposal please Sign Here: \_\_\_\_\_ Date: \_\_\_\_\_



# Quote Request Submitted

**Quote #**  
**WQ 291016** Your final quote with freight included will be sent within 24/48 hours.



627 Amersale Drive  
 Naperville, IL 60563  
 sales@belson.com

Toll Free: 1-800-323-5664  
 Phone: 1-630-897-8489  
 Fax: 1-630-897-0573

**QUOTE #**  
**WQ 291016**

Model #	Description	Lbs	Quantity	Unit Price	Unit Total
PC-HAA	Park Chief ADA Table, Anodized Aluminum	146	6	\$1,364.00	\$8,184.00
PMG-6AA	Park Master Table, Galvanized Frame, 6' Anodized Aluminum	133	10	\$1,164.00	\$11,640.00
Subtotal		2206		Subtotal	\$19,824.00
<input type="checkbox"/> Tax Exempt / For Resale					TBD
Shipping					TBD
Grand Total					TBD

Bill To:

Ship To:

First Name\* Robert

First Name Robert

Last Name\* Marsh

Last Name Marsh

Company Watauga County Building Maintenance  
 Department

Company Watauga County Building Maintenance  
 Department

Address\* 274 Winklers Creek Road

Address\* 274 Winklers Creek Road

Address 2

Address 2

City\* Boone

City\* Boone

State\* NC

State\* NC

Zip Code\* 28607

Zip Code\* 28607

Country US

Country US

Phone\* 8282641430

Phone 8282641430

Fax 274 Winklers Creek Road

Fax 274 Winklers Creek Road

Email\* robert.marsh@watgov.org

Email\* robert.marsh@watgov.org

Additional Delivery Services

- Phone Call 24 Hours Prior to Delivery
- Delivery to Residential or Non-Commercial Truck Route Addresses
- Power Liftgate Service - Driver will lower shipment from the truck to the ground (Only)

**Order Power Liftgate Service if — You will be unable to unload the shipment from the truck.**

**Does Not apply to UPS shipments**

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**AGENDA ITEM 7:**

**PARKS AND RECREATION MATTERS**

*A. Watauga Community Recreation Center (CRC) Update*

**MANAGER'S COMMENTS:**

Mr. Stephen Poulos, Parks and Recreation Director, will provide an update on the new Community Recreation Center. The report is for information only; therefore, no action is required.



# WATAUGA COUNTY PARKS & RECREATION

231 Complex Drive • Boone, NC 28607  
Phone : (828) 264-9511  
Fax : (828) 264-9523

www.wataugacounty.org



## M E M O

To: Mr. Deron Geouque, *County Manager*  
Watauga County Board of Commissioners  
From: Stephen J. Poulos, *Director*  
Subject: Watauga Community Recreation Center Update  
Date: Friday, July 13, 2021

Watauga County Parks and Recreation has been asked to give an update on the Watauga Community Recreation Center (WCRC). The WCRC opened on Monday April 26, 2021 at 6 am. The overwhelming consensus of the members, daily visitors and tourist has been positive.

Currently WCRC has 2,616 members, which are broken down for your information on the attached report. As of July 9<sup>th</sup>, we have collected \$38,831 in daily fees, these are patrons who pay on a daily basis to access the WCRC. Also as of July 9<sup>th</sup>, we have 3,715 visitors total. We had a computer issue for a time and we believe this figure is not totally accurate. That has been taken care of by staff. Attached is the visitor's log that was run from April 26<sup>th</sup> through June 16<sup>th</sup> for point of reference. As you can see once we got our RecTrac system operating correctly, our visits per day go from around 175 people daily to over 400 visitors daily.

The programming of the WCRC continues to evolve in addition to our summer day camps, youth baseball/softball, swim lessons, private trainers/swim lessons. Our Pickleball, pickup basketball/volleyball in addition to our fitness classes also continue to grow and evolve. The Fitness area where people work out and do their cardio also has been very steady and is growing.

We have recently developed a Pamphlet that we have taken out to the High Country Host, the TDA offices, local hotels/motels, campgrounds, etc. to inform them and our tourist of the WCRC. We will be hosting a couple of meetings with local tourist folks, to help educate them, so when visitors come up they are aware of our facility. We anticipate this increasing our attendance.

Soon after our opening, we have heard of the Wellness Center plans to close their pools and provide additional space for Physical Therapy. We have had Wellness Center members join the WCRC as well as reach out to us about opening earlier. We continue to



## WATAUGA COUNTY PARKS & RECREATION

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evaluate our numbers and programs. In addition we have only been open since April 26<sup>th</sup> and need to go through school openings. We as is the case across Watauga County along with the rest of North Carolina, work very hard to hire staff. We recommend keeping our current hours of operation at this time as we continue to evaluate our program.

I wish to thank all our part time staff, volunteers Ron Henries and Roachel Laney specifically are to be thanked and commended. We are interacting with our patrons on a daily basis to help them have a safe and enjoyable experience. In my 29 years of work, I have never seen so many happy people on a daily basis. Job well done by Watauga County. We will continue to work hard to make the WCRC a rousing success.

We appreciate all your support!

Pass Code	Description	Count
Household Annual Primary	Household Annual Primary	298
Household Monthly Primary	Household Monthly Primary	98
Household Monthly Primary Auto Bill	Household Monthly Primary Auto Bill	176
		572
Individual Annually	Individual Annually (18 & over)	240
Individual Monthly	Individual Monthly (18 & over)	247
Individual Monthly Auto Bill	Individual Monthly Auto Bill (18 & over)	305
		792
Personal Trainer 1	PT: 1 Person, 1 to 3 Sessions	13
Personal Trainer 2	PT: 1 Person, 4 or more Sessions	16
Personal Trainer 4	PT: Multiple People, 4+ Sessions	1
		30
PVT Swim Lessons	PVT Swim Lessons 1 Person, 4 or more Sessions	15
PVT Swim Lessons 1 Person	PVT Swim Lessons 1 Person, 1 to 3 Sessions	5
PVT Swim Lessons 2-3	PVT Swim Lessons 2-3 People, 1 to 3 Sessions	1
PVT Swim Lessons 2-3 People	PVT Swim Lessons 2-3 People, 4 or more Sessions	9
		30
Senior Annually	Senior Annually (62+)	246
Senior Monthly	Senior Monthly (62+)	158
Senior Monthly Auto Bill	Senior Monthly Pass Auto Bill (62+)	83
		487
Silver Sneakers or Prime Monthly Member	Silver Sneakers or Prime Monthly	539
Youth Annually	Youth Annually (Ages 2 - 17)	60
Youth Monthly	Youth Monthly (Ages 2 - 17)	82
Youth Monthly Auto Bill	Youth Monthly Auto Bill (Ages 2 - 17)	84
		226

2616 Members



Visit Loc	Location Desc	Date	Visit Hr	Visits
WCRC	Watauga Communi	4/26/2021	6:00 am	10
WCRC	Watauga Communi	4/26/2021	7:00 am	2
WCRC	Watauga Communi	4/26/2021	8:00 am	5
WCRC	Watauga Communi	4/26/2021	9:00 am	9
WCRC	Watauga Communi	4/26/2021	10:00 AM	9
WCRC	Watauga Communi	4/26/2021	4:00 pm	19
WCRC	Watauga Communi	4/26/2021	5:00 pm	12
WCRC	Watauga Communi	4/26/2021	6:00 pm	4
				70
WCRC	Watauga Communi	4/27/2021	8:00 am	10
WCRC	Watauga Communi	4/27/2021	9:00 am	18
WCRC	Watauga Communi	4/27/2021	11:00 AM	17
WCRC	Watauga Communi	4/27/2021	12:00 PM	12
WCRC	Watauga Communi	4/27/2021	1:00 pm	10
WCRC	Watauga Communi	4/27/2021	2:00 pm	17
WCRC	Watauga Communi	4/27/2021	3:00 pm	16
WCRC	Watauga Communi	4/27/2021	5:00 pm	31
WCRC	Watauga Communi	4/27/2021	6:00 pm	19
WCRC	Watauga Communi	4/27/2021	7:00 pm	6
				156
WCRC	Watauga Communi	4/28/2021	6:00 am	12
WCRC	Watauga Communi	4/28/2021	7:00 am	9
WCRC	Watauga Communi	4/28/2021	8:00 am	18
WCRC	Watauga Communi	4/28/2021	11:00 AM	27
WCRC	Watauga Communi	4/28/2021	12:00 PM	22
WCRC	Watauga Communi	4/28/2021	2:00 pm	22
WCRC	Watauga Communi	4/28/2021	3:00 pm	27
WCRC	Watauga Communi	4/28/2021	4:00 pm	37
WCRC	Watauga Communi	4/28/2021	7:00 pm	2
				176
WCRC	Watauga Communi	4/29/2021	8:00 am	16
WCRC	Watauga Communi	4/29/2021	9:00 am	20
WCRC	Watauga Communi	4/29/2021	10:00 AM	22
WCRC	Watauga Communi	4/29/2021	11:00 AM	27
WCRC	Watauga Communi	4/29/2021	12:00 PM	11
WCRC	Watauga Communi	4/29/2021	3:00 pm	17
WCRC	Watauga Communi	4/29/2021	4:00 pm	26
WCRC	Watauga Communi	4/29/2021	5:00 pm	39
WCRC	Watauga Communi	4/29/2021	7:00 pm	12
				190
WCRC	Watauga Communi	4/30/2021	7:00 am	15
WCRC	Watauga Communi	4/30/2021	9:00 am	20
WCRC	Watauga Communi	4/30/2021	10:00 AM	17
WCRC	Watauga Communi	4/30/2021	12:00 PM	23
WCRC	Watauga Communi	4/30/2021	1:00 pm	21
WCRC	Watauga Communi	4/30/2021	6:00 pm	23

WCRC	Watauga Communi	4/30/2021	8:00 pm	1
				120
WCRC	Watauga Communi	5/1/2021	8:00 am	15
WCRC	Watauga Communi	5/1/2021	9:00 am	13
WCRC	Watauga Communi	5/1/2021	10:00 AM	29
WCRC	Watauga Communi	5/1/2021	12:00 PM	22
WCRC	Watauga Communi	5/1/2021	3:00 pm	18
WCRC	Watauga Communi	5/1/2021	4:00 pm	36
WCRC	Watauga Communi	5/1/2021	5:00 pm	38
WCRC	Watauga Communi	5/1/2021	6:00 pm	29
WCRC	Watauga Communi	5/1/2021	7:00 pm	5
				205
WCRC	Watauga Communi	5/2/2021	12:00 PM	49
WCRC	Watauga Communi	5/2/2021	1:00 pm	65
				114
WCRC	Watauga Communi	5/3/2021	5:00 am	2
WCRC	Watauga Communi	5/3/2021	6:00 am	19
WCRC	Watauga Communi	5/3/2021	9:00 am	23
WCRC	Watauga Communi	5/3/2021	11:00 AM	24
WCRC	Watauga Communi	5/3/2021	12:00 PM	32
WCRC	Watauga Communi	5/3/2021	2:00 pm	33
WCRC	Watauga Communi	5/3/2021	4:00 pm	52
WCRC	Watauga Communi	5/3/2021	7:00 pm	15
				200
WCRC	Watauga Communi	5/4/2021	7:00 am	2
WCRC	Watauga Communi	5/4/2021	11:00 AM	31
WCRC	Watauga Communi	5/4/2021	12:00 PM	24
WCRC	Watauga Communi	5/4/2021	2:00 pm	28
WCRC	Watauga Communi	5/4/2021	3:00 pm	40
WCRC	Watauga Communi	5/4/2021	6:00 pm	21
WCRC	Watauga Communi	5/4/2021	7:00 pm	52
WCRC	Watauga Communi	5/4/2021	8:00 pm	1
				199
WCRC	Watauga Communi	5/5/2021	6:00 am	18
WCRC	Watauga Communi	5/5/2021	7:00 am	15
WCRC	Watauga Communi	5/5/2021	8:00 am	18
WCRC	Watauga Communi	5/5/2021	9:00 am	35
WCRC	Watauga Communi	5/5/2021	10:00 AM	37
WCRC	Watauga Communi	5/5/2021	12:00 PM	46
WCRC	Watauga Communi	5/5/2021	1:00 pm	67
WCRC	Watauga Communi	5/5/2021	3:00 pm	68
WCRC	Watauga Communi	5/5/2021	6:00 pm	36
WCRC	Watauga Communi	5/5/2021	7:00 pm	9
				349
WCRC	Watauga Communi	5/6/2021	7:00 am	1
WCRC	Watauga Communi	5/6/2021	8:00 am	29
WCRC	Watauga Communi	5/6/2021	2:00 pm	28

WCRC	Watauga Communi	5/6/2021	6:00 pm	20
WCRC	Watauga Communi	5/6/2021	7:00 pm	22
				100
WCRC	Watauga Communi	5/7/2021	6:00 am	14
WCRC	Watauga Communi	5/7/2021	7:00 am	7
WCRC	Watauga Communi	5/7/2021	10:00 AM	40
WCRC	Watauga Communi	5/7/2021	12:00 PM	24
WCRC	Watauga Communi	5/7/2021	1:00 pm	28
WCRC	Watauga Communi	5/7/2021	2:00 pm	30
WCRC	Watauga Communi	5/7/2021	4:00 pm	60
WCRC	Watauga Communi	5/7/2021	6:00 pm	36
WCRC	Watauga Communi	5/7/2021	7:00 pm	24
				263
WCRC	Watauga Communi	5/8/2021	8:00 am	22
WCRC	Watauga Communi	5/8/2021	9:00 am	44
WCRC	Watauga Communi	5/8/2021	1:00 pm	55
WCRC	Watauga Communi	5/8/2021	2:00 pm	54
WCRC	Watauga Communi	5/8/2021	3:00 pm	34
WCRC	Watauga Communi	5/8/2021	5:00 pm	29
				238
WCRC	Watauga Communi	5/9/2021	12:00 PM	13
WCRC	Watauga Communi	5/9/2021	1:00 pm	11
WCRC	Watauga Communi	5/9/2021	2:00 pm	23
WCRC	Watauga Communi	5/9/2021	3:00 pm	22
WCRC	Watauga Communi	5/9/2021	4:00 pm	6
				75
WCRC	Watauga Communi	5/10/2021	6:00 am	3
WCRC	Watauga Communi	5/10/2021	8:00 am	2
WCRC	Watauga Communi	5/10/2021	9:00 am	1
WCRC	Watauga Communi	5/10/2021	10:00 AM	6
WCRC	Watauga Communi	5/10/2021	11:00 AM	4
WCRC	Watauga Communi	5/10/2021	12:00 PM	1
WCRC	Watauga Communi	5/10/2021	1:00 pm	5
WCRC	Watauga Communi	5/10/2021	2:00 pm	4
WCRC	Watauga Communi	5/10/2021	3:00 pm	10
WCRC	Watauga Communi	5/10/2021	4:00 pm	35
WCRC	Watauga Communi	5/10/2021	5:00 pm	33
WCRC	Watauga Communi	5/10/2021	6:00 pm	5
WCRC	Watauga Communi	5/10/2021	7:00 pm	1
				110
WCRC	Watauga Communi	5/11/2021	8:00 am	6
WCRC	Watauga Communi	5/11/2021	9:00 am	2
WCRC	Watauga Communi	5/11/2021	10:00 AM	6
WCRC	Watauga Communi	5/11/2021	11:00 AM	5
WCRC	Watauga Communi	5/11/2021	12:00 PM	3
WCRC	Watauga Communi	5/11/2021	1:00 pm	2
WCRC	Watauga Communi	5/11/2021	2:00 pm	11

WCRC	Watauga Communi	5/11/2021	3:00 pm	12
WCRC	Watauga Communi	5/11/2021	4:00 pm	14
WCRC	Watauga Communi	5/11/2021	5:00 pm	17
WCRC	Watauga Communi	5/11/2021	6:00 pm	6
				84
WCRC	Watauga Communi	5/12/2021	6:00 am	2
WCRC	Watauga Communi	5/12/2021	7:00 am	2
WCRC	Watauga Communi	5/12/2021	9:00 am	4
WCRC	Watauga Communi	5/12/2021	10:00 AM	29
WCRC	Watauga Communi	5/12/2021	11:00 AM	28
WCRC	Watauga Communi	5/12/2021	12:00 PM	19
WCRC	Watauga Communi	5/12/2021	1:00 pm	35
WCRC	Watauga Communi	5/12/2021	2:00 pm	26
WCRC	Watauga Communi	5/12/2021	3:00 pm	41
WCRC	Watauga Communi	5/12/2021	4:00 pm	29
WCRC	Watauga Communi	5/12/2021	5:00 pm	16
WCRC	Watauga Communi	5/12/2021	6:00 pm	9
WCRC	Watauga Communi	5/12/2021	7:00 pm	3
				243
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WCRC	Watauga Communi	5/13/2021	9:00 am	5
WCRC	Watauga Communi	5/13/2021	10:00 AM	5
WCRC	Watauga Communi	5/13/2021	11:00 AM	6
WCRC	Watauga Communi	5/13/2021	12:00 PM	1
WCRC	Watauga Communi	5/13/2021	1:00 pm	8
WCRC	Watauga Communi	5/13/2021	2:00 pm	8
WCRC	Watauga Communi	5/13/2021	3:00 pm	44
WCRC	Watauga Communi	5/13/2021	4:00 pm	18
WCRC	Watauga Communi	5/13/2021	5:00 pm	9
WCRC	Watauga Communi	5/13/2021	6:00 pm	3
WCRC	Watauga Communi	5/13/2021	7:00 pm	1
				112
WCRC	Watauga Communi	5/14/2021	6:00 am	3
WCRC	Watauga Communi	5/14/2021	7:00 am	3
WCRC	Watauga Communi	5/14/2021	8:00 am	3
WCRC	Watauga Communi	5/14/2021	9:00 am	3
WCRC	Watauga Communi	5/14/2021	10:00 AM	9
WCRC	Watauga Communi	5/14/2021	11:00 AM	10
WCRC	Watauga Communi	5/14/2021	12:00 PM	8
WCRC	Watauga Communi	5/14/2021	1:00 pm	1
WCRC	Watauga Communi	5/14/2021	2:00 pm	18
WCRC	Watauga Communi	5/14/2021	3:00 pm	29
WCRC	Watauga Communi	5/14/2021	4:00 pm	12
WCRC	Watauga Communi	5/14/2021	5:00 pm	25
WCRC	Watauga Communi	5/14/2021	6:00 pm	7
				131
WCRC	Watauga Communi	5/15/2021	8:00 am	1

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WCRC	Watauga Communi	5/15/2021	11:00 AM	15
WCRC	Watauga Communi	5/15/2021	12:00 PM	17
WCRC	Watauga Communi	5/15/2021	1:00 pm	19
WCRC	Watauga Communi	5/15/2021	2:00 pm	26
WCRC	Watauga Communi	5/15/2021	3:00 pm	12
WCRC	Watauga Communi	5/15/2021	4:00 pm	12
WCRC	Watauga Communi	5/15/2021	5:00 pm	1
WCRC	Watauga Communi	5/15/2021	6:00 pm	1
WCRC	Watauga Communi	5/15/2021	7:00 pm	2
				122
WCRC	Watauga Communi	5/16/2021	12:00 PM	34
WCRC	Watauga Communi	5/16/2021	1:00 pm	46
WCRC	Watauga Communi	5/16/2021	2:00 pm	22
WCRC	Watauga Communi	5/16/2021	3:00 pm	23
WCRC	Watauga Communi	5/16/2021	4:00 pm	11
				136
WCRC	Watauga Communi	5/17/2021	6:00 am	3
WCRC	Watauga Communi	5/17/2021	7:00 am	1
WCRC	Watauga Communi	5/17/2021	8:00 am	5
WCRC	Watauga Communi	5/17/2021	9:00 am	2
WCRC	Watauga Communi	5/17/2021	10:00 AM	11
WCRC	Watauga Communi	5/17/2021	11:00 AM	6
WCRC	Watauga Communi	5/17/2021	12:00 PM	4
WCRC	Watauga Communi	5/17/2021	1:00 pm	4
WCRC	Watauga Communi	5/17/2021	2:00 pm	13
WCRC	Watauga Communi	5/17/2021	3:00 pm	42
WCRC	Watauga Communi	5/17/2021	4:00 pm	15
WCRC	Watauga Communi	5/17/2021	5:00 pm	16
WCRC	Watauga Communi	5/17/2021	6:00 pm	8
				130
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WCRC	Watauga Communi	5/18/2021	9:00 am	7
WCRC	Watauga Communi	5/18/2021	10:00 AM	18
WCRC	Watauga Communi	5/18/2021	11:00 AM	3
WCRC	Watauga Communi	5/18/2021	12:00 PM	5
WCRC	Watauga Communi	5/18/2021	1:00 pm	2
WCRC	Watauga Communi	5/18/2021	2:00 pm	8
WCRC	Watauga Communi	5/18/2021	3:00 pm	33
WCRC	Watauga Communi	5/18/2021	4:00 pm	26
WCRC	Watauga Communi	5/18/2021	5:00 pm	27
WCRC	Watauga Communi	5/18/2021	6:00 pm	7
WCRC	Watauga Communi	5/18/2021	7:00 pm	3
				142
WCRC	Watauga Communi	5/19/2021	6:00 am	3
WCRC	Watauga Communi	5/19/2021	7:00 am	1

WCRC	Watauga Communi	5/19/2021	9:00 am	17
WCRC	Watauga Communi	5/19/2021	10:00 AM	39
WCRC	Watauga Communi	5/19/2021	11:00 AM	22
WCRC	Watauga Communi	5/19/2021	12:00 PM	28
WCRC	Watauga Communi	5/19/2021	1:00 pm	27
WCRC	Watauga Communi	5/19/2021	2:00 pm	20
WCRC	Watauga Communi	5/19/2021	3:00 pm	50
WCRC	Watauga Communi	5/19/2021	4:00 pm	15
WCRC	Watauga Communi	5/19/2021	5:00 pm	18
WCRC	Watauga Communi	5/19/2021	6:00 pm	9
WCRC	Watauga Communi	5/19/2021	7:00 pm	1
				250
WCRC	Watauga Communi	5/20/2021	8:00 am	1
WCRC	Watauga Communi	5/20/2021	9:00 am	11
WCRC	Watauga Communi	5/20/2021	10:00 AM	17
WCRC	Watauga Communi	5/20/2021	11:00 AM	2
WCRC	Watauga Communi	5/20/2021	12:00 PM	5
WCRC	Watauga Communi	5/20/2021	1:00 pm	4
WCRC	Watauga Communi	5/20/2021	2:00 pm	4
WCRC	Watauga Communi	5/20/2021	3:00 pm	26
WCRC	Watauga Communi	5/20/2021	4:00 pm	18
WCRC	Watauga Communi	5/20/2021	5:00 pm	29
WCRC	Watauga Communi	5/20/2021	6:00 pm	3
WCRC	Watauga Communi	5/20/2021	7:00 pm	1
				121
WCRC	Watauga Communi	5/21/2021	8:00 am	4
WCRC	Watauga Communi	5/21/2021	11:00 AM	21
WCRC	Watauga Communi	5/21/2021	12:00 PM	8
WCRC	Watauga Communi	5/21/2021	1:00 pm	11
WCRC	Watauga Communi	5/21/2021	2:00 pm	14
WCRC	Watauga Communi	5/21/2021	3:00 pm	36
WCRC	Watauga Communi	5/21/2021	4:00 pm	18
WCRC	Watauga Communi	5/21/2021	5:00 pm	27
WCRC	Watauga Communi	5/21/2021	6:00 pm	12
WCRC	Watauga Communi	5/21/2021	7:00 pm	7
				158
WCRC	Watauga Communi	5/22/2021	8:00 am	3
WCRC	Watauga Communi	5/22/2021	9:00 am	4
WCRC	Watauga Communi	5/22/2021	10:00 AM	12
WCRC	Watauga Communi	5/22/2021	11:00 AM	19
WCRC	Watauga Communi	5/22/2021	12:00 PM	26
WCRC	Watauga Communi	5/22/2021	1:00 pm	31
WCRC	Watauga Communi	5/22/2021	2:00 pm	30
WCRC	Watauga Communi	5/22/2021	3:00 pm	28
WCRC	Watauga Communi	5/22/2021	4:00 pm	10
WCRC	Watauga Communi	5/22/2021	5:00 pm	10
WCRC	Watauga Communi	5/22/2021	6:00 pm	8

					181
WCRC	Watauga Communi	5/23/2021	11:00 AM	1	
WCRC	Watauga Communi	5/23/2021	12:00 PM	26	
WCRC	Watauga Communi	5/23/2021	1:00 pm	32	
WCRC	Watauga Communi	5/23/2021	2:00 pm	38	
WCRC	Watauga Communi	5/23/2021	3:00 pm	13	
WCRC	Watauga Communi	5/23/2021	4:00 pm	6	
					116
WCRC	Watauga Communi	5/24/2021	6:00 am	2	
WCRC	Watauga Communi	5/24/2021	8:00 am	5	
WCRC	Watauga Communi	5/24/2021	9:00 am	1	
WCRC	Watauga Communi	5/24/2021	10:00 AM	10	
WCRC	Watauga Communi	5/24/2021	11:00 AM	4	
WCRC	Watauga Communi	5/24/2021	12:00 PM	3	
WCRC	Watauga Communi	5/24/2021	1:00 pm	5	
WCRC	Watauga Communi	5/24/2021	2:00 pm	7	
WCRC	Watauga Communi	5/24/2021	3:00 pm	42	
WCRC	Watauga Communi	5/24/2021	4:00 pm	13	
WCRC	Watauga Communi	5/24/2021	5:00 pm	11	
WCRC	Watauga Communi	5/24/2021	6:00 pm	8	
					111
WCRC	Watauga Communi	5/25/2021	8:00 am	1	
WCRC	Watauga Communi	5/25/2021	9:00 am	4	
WCRC	Watauga Communi	5/25/2021	10:00 AM	19	
WCRC	Watauga Communi	5/25/2021	11:00 AM	4	
WCRC	Watauga Communi	5/25/2021	12:00 PM	6	
WCRC	Watauga Communi	5/25/2021	1:00 pm	8	
WCRC	Watauga Communi	5/25/2021	2:00 pm	20	
WCRC	Watauga Communi	5/25/2021	3:00 pm	29	
WCRC	Watauga Communi	5/25/2021	4:00 pm	27	
WCRC	Watauga Communi	5/25/2021	5:00 pm	20	
WCRC	Watauga Communi	5/25/2021	6:00 pm	14	
					152
WCRC	Watauga Communi	5/25/2021	7:00 pm	1	
WCRC	Watauga Communi	5/26/2021	6:00 am	1	
WCRC	Watauga Communi	5/26/2021	7:00 am	1	
WCRC	Watauga Communi	5/26/2021	8:00 am	3	
WCRC	Watauga Communi	5/26/2021	9:00 am	10	
WCRC	Watauga Communi	5/26/2021	10:00 AM	26	
WCRC	Watauga Communi	5/26/2021	11:00 AM	35	
WCRC	Watauga Communi	5/26/2021	12:00 PM	27	
WCRC	Watauga Communi	5/26/2021	1:00 pm	21	
WCRC	Watauga Communi	5/26/2021	2:00 pm	27	
WCRC	Watauga Communi	5/26/2021	3:00 pm	40	
WCRC	Watauga Communi	5/26/2021	4:00 pm	16	
WCRC	Watauga Communi	5/26/2021	5:00 pm	28	
WCRC	Watauga Communi	5/26/2021	6:00 pm	9	

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				248
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WCRC	Watauga Communi	5/27/2021	10:00 AM	25
WCRC	Watauga Communi	5/27/2021	11:00 AM	29
WCRC	Watauga Communi	5/27/2021	12:00 PM	21
WCRC	Watauga Communi	5/27/2021	1:00 pm	18
WCRC	Watauga Communi	5/27/2021	2:00 pm	12
WCRC	Watauga Communi	5/27/2021	3:00 pm	35
WCRC	Watauga Communi	5/27/2021	4:00 pm	21
WCRC	Watauga Communi	5/27/2021	5:00 pm	12
WCRC	Watauga Communi	5/27/2021	6:00 pm	6
WCRC	Watauga Communi	5/27/2021	7:00 pm	1
				186
WCRC	Watauga Communi	5/28/2021	6:00 am	4
WCRC	Watauga Communi	5/28/2021	7:00 am	1
WCRC	Watauga Communi	5/28/2021	8:00 am	8
WCRC	Watauga Communi	5/28/2021	9:00 am	12
WCRC	Watauga Communi	5/28/2021	10:00 AM	47
WCRC	Watauga Communi	5/28/2021	11:00 AM	19
WCRC	Watauga Communi	5/28/2021	12:00 PM	26
WCRC	Watauga Communi	5/28/2021	1:00 pm	22
WCRC	Watauga Communi	5/28/2021	2:00 pm	9
WCRC	Watauga Communi	5/28/2021	3:00 pm	31
WCRC	Watauga Communi	5/28/2021	4:00 pm	15
WCRC	Watauga Communi	5/28/2021	5:00 pm	9
WCRC	Watauga Communi	5/28/2021	6:00 pm	11
WCRC	Watauga Communi	5/28/2021	7:00 pm	1
				215
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WCRC	Watauga Communi	5/29/2021	11:00 AM	17
WCRC	Watauga Communi	5/29/2021	12:00 PM	12
WCRC	Watauga Communi	5/29/2021	1:00 pm	22
WCRC	Watauga Communi	5/29/2021	2:00 pm	39
WCRC	Watauga Communi	5/29/2021	3:00 pm	23
WCRC	Watauga Communi	5/29/2021	4:00 pm	21
WCRC	Watauga Communi	5/29/2021	5:00 pm	3
WCRC	Watauga Communi	5/29/2021	6:00 pm	6
				181
WCRC	Watauga Communi	5/30/2021	12:00 PM	21
WCRC	Watauga Communi	5/30/2021	1:00 pm	34
WCRC	Watauga Communi	5/30/2021	2:00 pm	39
WCRC	Watauga Communi	5/30/2021	3:00 pm	25
WCRC	Watauga Communi	5/30/2021	4:00 pm	6
				125



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WCRC	Watauga Communi	5/31/2021	7:00 am	1
WCRC	Watauga Communi	5/31/2021	9:00 am	2
WCRC	Watauga Communi	5/31/2021	10:00 AM	15
WCRC	Watauga Communi	5/31/2021	11:00 AM	22
WCRC	Watauga Communi	5/31/2021	12:00 PM	11
WCRC	Watauga Communi	5/31/2021	1:00 pm	13
WCRC	Watauga Communi	5/31/2021	2:00 pm	17
WCRC	Watauga Communi	5/31/2021	3:00 pm	29
WCRC	Watauga Communi	5/31/2021	4:00 pm	20
WCRC	Watauga Communi	5/31/2021	5:00 pm	22
WCRC	Watauga Communi	5/31/2021	6:00 pm	5
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WCRC	Watauga Communi	6/1/2021	9:00 am	6
WCRC	Watauga Communi	6/1/2021	10:00 AM	16
WCRC	Watauga Communi	6/1/2021	11:00 AM	17
WCRC	Watauga Communi	6/1/2021	12:00 PM	16
WCRC	Watauga Communi	6/1/2021	1:00 pm	18
WCRC	Watauga Communi	6/1/2021	2:00 pm	12
WCRC	Watauga Communi	6/1/2021	3:00 pm	31
WCRC	Watauga Communi	6/1/2021	4:00 pm	20
WCRC	Watauga Communi	6/1/2021	5:00 pm	15
WCRC	Watauga Communi	6/1/2021	6:00 pm	9
WCRC	Watauga Communi	6/1/2021	7:00 pm	5
WCRC	Watauga Communi	6/1/2021	9:00 pm	1
				169
WCRC	Watauga Communi	6/2/2021	6:00 am	1
WCRC	Watauga Communi	6/2/2021	7:00 am	2
WCRC	Watauga Communi	6/2/2021	8:00 am	2
WCRC	Watauga Communi	6/2/2021	9:00 am	6
WCRC	Watauga Communi	6/2/2021	10:00 AM	32
WCRC	Watauga Communi	6/2/2021	11:00 AM	28
WCRC	Watauga Communi	6/2/2021	12:00 PM	21
WCRC	Watauga Communi	6/2/2021	1:00 pm	27
WCRC	Watauga Communi	6/2/2021	2:00 pm	24
WCRC	Watauga Communi	6/2/2021	3:00 pm	43
WCRC	Watauga Communi	6/2/2021	4:00 pm	18
WCRC	Watauga Communi	6/2/2021	5:00 pm	19
WCRC	Watauga Communi	6/2/2021	6:00 pm	12
				235
WCRC	Watauga Communi	6/3/2021	8:00 am	1
WCRC	Watauga Communi	6/3/2021	9:00 am	3
WCRC	Watauga Communi	6/3/2021	10:00 AM	55
WCRC	Watauga Communi	6/3/2021	12:00 PM	33
WCRC	Watauga Communi	6/3/2021	1:00 pm	20
WCRC	Watauga Communi	6/3/2021	2:00 pm	34

WCRC	Watauga Communi	6/3/2021	3:00 pm	42
WCRC	Watauga Communi	6/3/2021	4:00 pm	14
WCRC	Watauga Communi	6/3/2021	5:00 pm	25
WCRC	Watauga Communi	6/3/2021	6:00 pm	18
WCRC	Watauga Communi	6/3/2021	7:00 pm	1
				246
WCRC	Watauga Communi	6/4/2021	6:00 am	1
WCRC	Watauga Communi	6/4/2021	7:00 am	3
WCRC	Watauga Communi	6/4/2021	8:00 am	5
WCRC	Watauga Communi	6/4/2021	9:00 am	3
WCRC	Watauga Communi	6/4/2021	10:00 AM	28
WCRC	Watauga Communi	6/4/2021	11:00 AM	31
WCRC	Watauga Communi	6/4/2021	12:00 PM	22
WCRC	Watauga Communi	6/4/2021	1:00 pm	17
WCRC	Watauga Communi	6/4/2021	2:00 pm	15
WCRC	Watauga Communi	6/4/2021	3:00 pm	33
WCRC	Watauga Communi	6/4/2021	4:00 pm	18
WCRC	Watauga Communi	6/4/2021	5:00 pm	15
WCRC	Watauga Communi	6/4/2021	6:00 pm	6
				197
WCRC	Watauga Communi	6/5/2021	8:00 am	3
WCRC	Watauga Communi	6/5/2021	9:00 am	7
WCRC	Watauga Communi	6/5/2021	10:00 AM	19
WCRC	Watauga Communi	6/5/2021	11:00 AM	18
WCRC	Watauga Communi	6/5/2021	12:00 PM	38
WCRC	Watauga Communi	6/5/2021	1:00 pm	27
WCRC	Watauga Communi	6/5/2021	2:00 pm	8
WCRC	Watauga Communi	6/5/2021	3:00 pm	14
WCRC	Watauga Communi	6/5/2021	4:00 pm	1
WCRC	Watauga Communi	6/5/2021	5:00 pm	6
WCRC	Watauga Communi	6/5/2021	6:00 pm	1
				142
WCRC	Watauga Communi	6/6/2021	12:00 PM	15
WCRC	Watauga Communi	6/6/2021	1:00 pm	35
WCRC	Watauga Communi	6/6/2021	2:00 pm	21
WCRC	Watauga Communi	6/6/2021	3:00 pm	31
WCRC	Watauga Communi	6/6/2021	4:00 pm	8
				110
WCRC	Watauga Communi	6/7/2021	6:00 am	4
WCRC	Watauga Communi	6/7/2021	7:00 am	12
WCRC	Watauga Communi	6/7/2021	8:00 am	2
WCRC	Watauga Communi	6/7/2021	9:00 am	3
WCRC	Watauga Communi	6/7/2021	10:00 AM	32
WCRC	Watauga Communi	6/7/2021	11:00 AM	32
WCRC	Watauga Communi	6/7/2021	12:00 PM	15
WCRC	Watauga Communi	6/7/2021	1:00 pm	33
WCRC	Watauga Communi	6/7/2021	2:00 pm	34

WCRC	Watauga Communi	6/7/2021	3:00 pm	15
WCRC	Watauga Communi	6/7/2021	4:00 pm	13
WCRC	Watauga Communi	6/7/2021	5:00 pm	15
WCRC	Watauga Communi	6/7/2021	6:00 pm	35
WCRC	Watauga Communi	6/7/2021	7:00 pm	3
				248
WCRC	Watauga Communi	6/8/2021	8:00 am	6
WCRC	Watauga Communi	6/8/2021	9:00 am	8
WCRC	Watauga Communi	6/8/2021	10:00 AM	33
WCRC	Watauga Communi	6/8/2021	11:00 AM	22
WCRC	Watauga Communi	6/8/2021	12:00 PM	15
WCRC	Watauga Communi	6/8/2021	1:00 pm	35
WCRC	Watauga Communi	6/8/2021	2:00 pm	13
WCRC	Watauga Communi	6/8/2021	3:00 pm	20
WCRC	Watauga Communi	6/8/2021	4:00 pm	15
WCRC	Watauga Communi	6/8/2021	5:00 pm	33
WCRC	Watauga Communi	6/8/2021	6:00 pm	10
WCRC	Watauga Communi	6/8/2021	7:00 pm	1
				211
WCRC	Watauga Communi	6/9/2021	6:00 am	6
WCRC	Watauga Communi	6/9/2021	7:00 am	28
WCRC	Watauga Communi	6/9/2021	8:00 am	3
WCRC	Watauga Communi	6/9/2021	9:00 am	9
WCRC	Watauga Communi	6/9/2021	10:00 AM	22
WCRC	Watauga Communi	6/9/2021	11:00 AM	24
WCRC	Watauga Communi	6/9/2021	12:00 PM	25
WCRC	Watauga Communi	6/9/2021	1:00 pm	25
WCRC	Watauga Communi	6/9/2021	2:00 pm	39
WCRC	Watauga Communi	6/9/2021	3:00 pm	72
WCRC	Watauga Communi	6/9/2021	4:00 pm	60
WCRC	Watauga Communi	6/9/2021	5:00 pm	66
WCRC	Watauga Communi	6/9/2021	6:00 pm	46
WCRC	Watauga Communi	6/9/2021	7:00 pm	6
				431
WCRC	Watauga Communi	6/10/2021	7:00 am	6
WCRC	Watauga Communi	6/10/2021	8:00 am	15
WCRC	Watauga Communi	6/10/2021	9:00 am	29
WCRC	Watauga Communi	6/10/2021	10:00 AM	79
WCRC	Watauga Communi	6/10/2021	11:00 AM	43
WCRC	Watauga Communi	6/10/2021	12:00 PM	78
WCRC	Watauga Communi	6/10/2021	1:00 pm	69
WCRC	Watauga Communi	6/10/2021	2:00 pm	69
WCRC	Watauga Communi	6/10/2021	3:00 pm	59
WCRC	Watauga Communi	6/10/2021	4:00 pm	74
WCRC	Watauga Communi	6/10/2021	6:00 pm	45
WCRC	Watauga Communi	6/10/2021	7:00 pm	8
WCRC	Watauga Communi	6/10/2021	8:00 pm	2

				576
WCRC	Watauga Communi	6/11/2021	5:00 am	4
WCRC	Watauga Communi	6/11/2021	6:00 am	26
WCRC	Watauga Communi	6/11/2021	7:00 am	34
WCRC	Watauga Communi	6/11/2021	8:00 am	55
WCRC	Watauga Communi	6/11/2021	9:00 am	47
WCRC	Watauga Communi	6/11/2021	10:00 AM	49
WCRC	Watauga Communi	6/11/2021	11:00 AM	81
WCRC	Watauga Communi	6/11/2021	12:00 PM	99
WCRC	Watauga Communi	6/11/2021	1:00 pm	106
WCRC	Watauga Communi	6/11/2021	2:00 pm	50
WCRC	Watauga Communi	6/11/2021	3:00 pm	47
WCRC	Watauga Communi	6/11/2021	4:00 pm	47
WCRC	Watauga Communi	6/11/2021	5:00 pm	40
WCRC	Watauga Communi	6/11/2021	6:00 pm	27
WCRC	Watauga Communi	6/11/2021	7:00 pm	10
				722
WCRC	Watauga Communi	6/12/2021	8:00 am	53
WCRC	Watauga Communi	6/12/2021	9:00 am	37
WCRC	Watauga Communi	6/12/2021	10:00 AM	54
WCRC	Watauga Communi	6/12/2021	11:00 AM	61
WCRC	Watauga Communi	6/12/2021	12:00 PM	70
WCRC	Watauga Communi	6/12/2021	1:00 pm	69
WCRC	Watauga Communi	6/12/2021	2:00 pm	53
WCRC	Watauga Communi	6/12/2021	3:00 pm	84
WCRC	Watauga Communi	6/12/2021	4:00 pm	63
WCRC	Watauga Communi	6/12/2021	5:00 pm	57
WCRC	Watauga Communi	6/12/2021	6:00 pm	19
WCRC	Watauga Communi	6/12/2021	7:00 pm	5
				625
WCRC	Watauga Communi	6/13/2021	12:00 PM	60
WCRC	Watauga Communi	6/13/2021	1:00 pm	80
WCRC	Watauga Communi	6/13/2021	2:00 pm	77
WCRC	Watauga Communi	6/13/2021	3:00 pm	51
WCRC	Watauga Communi	6/13/2021	4:00 pm	10
				278
WCRC	Watauga Communi	6/14/2021	5:00 am	2
WCRC	Watauga Communi	6/14/2021	6:00 am	43
WCRC	Watauga Communi	6/14/2021	7:00 am	27
WCRC	Watauga Communi	6/14/2021	8:00 am	54
WCRC	Watauga Communi	6/14/2021	9:00 am	38
WCRC	Watauga Communi	6/14/2021	10:00 AM	47
WCRC	Watauga Communi	6/14/2021	11:00 AM	54
WCRC	Watauga Communi	6/14/2021	12:00 PM	69
WCRC	Watauga Communi	6/14/2021	1:00 pm	54
WCRC	Watauga Communi	6/14/2021	2:00 pm	57
WCRC	Watauga Communi	6/14/2021	3:00 pm	57

WCRC	Watauga Communi	6/14/2021	4:00 pm	32
WCRC	Watauga Communi	6/14/2021	5:00 pm	76
WCRC	Watauga Communi	6/14/2021	6:00 pm	45
WCRC	Watauga Communi	6/14/2021	7:00 pm	10
				665
WCRC	Watauga Communi	6/15/2021	8:00 am	81
WCRC	Watauga Communi	6/15/2021	9:00 am	27
WCRC	Watauga Communi	6/15/2021	10:00 AM	38
WCRC	Watauga Communi	6/15/2021	11:00 AM	46
WCRC	Watauga Communi	6/15/2021	12:00 PM	45
WCRC	Watauga Communi	6/15/2021	1:00 pm	46
WCRC	Watauga Communi	6/15/2021	2:00 pm	5
WCRC	Watauga Communi	6/15/2021	3:00 pm	33
WCRC	Watauga Communi	6/15/2021	4:00 pm	64
WCRC	Watauga Communi	6/15/2021	5:00 pm	109
WCRC	Watauga Communi	6/15/2021	6:00 pm	51
WCRC	Watauga Communi	6/15/2021	7:00 pm	3
				548
WCRC	Watauga Communi	6/16/2021	6:00 am	40
WCRC	Watauga Communi	6/16/2021	7:00 am	23
WCRC	Watauga Communi	6/16/2021	8:00 am	42
WCRC	Watauga Communi	6/16/2021	9:00 am	31
WCRC	Watauga Communi	6/16/2021	10:00 AM	43
WCRC	Watauga Communi	6/16/2021	11:00 AM	46
WCRC	Watauga Communi	6/16/2021	12:00 PM	62
WCRC	Watauga Communi	6/16/2021	1:00 pm	81
WCRC	Watauga Communi	6/16/2021	2:00 pm	62
WCRC	Watauga Communi	6/16/2021	3:00 pm	47
WCRC	Watauga Communi	6/16/2021	4:00 pm	9
				486

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## **AGENDA ITEM 7:**

### **PARKS AND RECREATION MATTERS**

#### ***B. Donation of Surplus Equipment to EQUIP Sports Ministry of Mount Vernon Baptist Church***

#### **MANAGER'S COMMENTS:**

Mr. Poulos will request the Board declare surplus youth football helmets and shoulder pads to Equip Ministries and Mt. Vernon Church. The County stopped offering contact football several years ago.

Board approval is required to surplus the equipment and authorize the transfer to Equip Ministries.





# WATAUGA COUNTY PARKS & RECREATION

231 Complex Drive • Boone, NC 28607  
Phone : (828) 264-9511  
Fax : (828) 264-9523



[www.wataugacounty.org](http://www.wataugacounty.org)

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## M E M O

To: Mr. Deron Geouque, *County Manager*  
Watauga County Board of Commissioners  
From: Stephen J. Poulos, *Director*  
Subject: Watauga Community Recreation Center Update  
Date: Wednesday, July 14, 2021

Watauga County Parks and Recreation wishes to surplus our Youth Football Helmets and Shoulder Pads to Equip Ministries and Mt. Vernon Church. We no longer offer full contact football, but offer Flag Football for our community. WCP&R will have Equip Ministries sign an agreement that they will accept the equipment as is and understand that they should have the helmets reconditioned and certified before use. They will hold Watauga County harmless upon acceptance of this equipment.

**AGENDA ITEM 8:**

**PROJECT ON AGING MATTERS**

- A. Revised Allocation of FY 2021 Home & Community Care Block Grant (H&CCBG)  
Funds*

**MANAGER'S COMMENTS:**

Ms. Angie Boitnotte, Project on Aging Director, will request the Board revise the original allocation of the Home and Community Care Block Grant (HCCBG) approved June 16, 2020.

Board action is required to approve the revised Home and Community Care Block Grant (HCCBG) approved June 16, 2020 as presented in the packet.



# Watauga County Project on Aging

132 Poplar Grove Connector, Suite A • Boone, North Carolina 28607

Website: [www.wataugacounty.org/aging](http://www.wataugacounty.org/aging) [angie.boitnotte@watgov.org](mailto:angie.boitnotte@watgov.org)

Telephone 828-265-8090 Fax 828-264-2060 TTY 1-800-735-2962 Voice 1-800-735-8262 or 711

## MEMORANDUM

**TO:** Deron Geouque, County Manager

**FROM:** Angie Boitnotte, Director

**DATE:** July 12, 2021

**SUBJ:** Revised Allocation of FY2021 Home and Community Care Block Grant Funds

The Home and Community Care Block Grant (HCCBG) allocation for FY2021 was \$293,576, which required a local match of \$32,619. The original allocation of these funds was approved at the June 16, 2020, Board of Commissioners' meeting. However, a revision of the original allocation is needed and Board approval of the revision is required.

The revised allocation is as follows:

<b>HCCBG Service</b>	<b>HCCBG Allocation</b>	<b>Match</b>
In-Home Aide Level I	\$82,000	\$9,111
In-Home Aide Level II	\$55,576	\$6,175
Congregate Meals (drive-thru)	\$39,469	\$4,385
Congregate Meals (dining room)	\$2,182	\$242
Home Delivered Meals	\$109,349	\$12,150
Transportation	\$5,000	\$556

I plan to be present for discussion or questions.

cc: Karin Bare, Administrative Assistant II

**Home and Community Care Block Grant for Older Adults**

Watauga County Project on Aging  
 132 Poplar Grove Conn., Suite A  
 Boone, NC 28607

**County Funding Plan**

**Provider Services Summary**

**DAAS-732**

**County:**

WATAUGA

**Budget Period:**

July 2020 through June 2021

**Revision #:**

**2**      **Date:** 7/7/2021

Services	Serv. Delivery (Check One)		A				B	C	D	E	F	G	H	I
	Direct	Purchase	Block Grant Funding				Required Local Match	Net Service Cost	NSIP Subsidy	Total Funding	Projected HCCBG Units	Projected Reimburse Rate*	Projected HCCBG Clients	Projected Total Units
			Access	In-Home	Other	Total								
Transportation (General)		X	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 556	\$ 5,556	\$ -	\$ 5,556	571	\$ 9.7311	25	3,250
In-Home Aide-Level I - Home Management	X		\$ -	\$ 82,000	\$ -	\$ 82,000	\$ 9,111	\$ 91,111	\$ -	\$ 91,111	3,734	\$ 24.3973	130	13,400
In-Home Aide-Level II - Personal Care	X		\$ -	\$ 55,576	\$ -	\$ 55,576	\$ 6,175	\$ 61,751	\$ -	\$ 61,751	2,373	\$ 26.0179	60	8,700
Congregate Nutrition	X		\$ -	\$ -	\$ 39,469	\$ 39,469	\$ 4,385	\$ 43,854	\$ 12,600	\$ 56,454	6,059	\$ 7.2382	240	16,800
Home Delivered Meals	X		\$ -	\$ 109,349	\$ -	\$ 109,349	\$ 12,150	\$ 121,499	\$ 17,100	\$ 138,599	13,531	\$ 8.9793	150	22,800
Congregate Nutrition	X		\$ -	\$ -	\$ 2,182	\$ 2,182	\$ 242	\$ 2,424	\$ 319	\$ 2,743	335	\$ 7.2447	50	425
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		-
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0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -		-
<b>Total</b>			\$ 5,000	\$ 246,925	\$ 41,651	\$ 293,576	\$ 32,619	\$ 326,195	\$ 30,019	\$ 356,214	26,603		655	65,375

**\*Adult Day Care & Adult Day Health Care Proj. Service Cost/Rate**

	ADC	ADHC
Daily Care	\$33.07	\$ 40.00
Administrative		
Proj. Reimbursement Rate	\$33.07	\$ 40.00
Administrative %	0.00%	0.00%

Certification of required minimum local match availability.  
 Required local match will be expended simultaneously with Block Grant Funding.

Signature, County Finance Officer

Date

Authorized Signature, Title  
 Community Service Provider

Signature, Chairman, Board of Commissioners

Date

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**AGENDA ITEM 8:**

**PROJECT ON AGING MATTERS**

*B. Allocation of Consolidated Appropriations Act, 2021 Supplemental Nutrition Funding (HDC5)*

**MANAGER'S COMMENTS:**

Ms. Boitotte will request the Board accept funding from the Supplemental Nutrition Funding (HDC5) in the amount of \$23,592. No matching funds are required. The funds must be expended by September 30, 2022.

Board approval is required to accept the \$23,592 from the Supplemental Nutrition Funding.



# Watauga County Project on Aging

132 Poplar Grove Connector, Suite A • Boone, North Carolina 28607

Website: [www.wataugacounty.org/aging](http://www.wataugacounty.org/aging) [angie.boitnotte@watgov.org](mailto:angie.boitnotte@watgov.org)

Telephone 828-265-8090 Fax 828-264-2060 TTY 1-800-735-2962 Voice 1-800-735-8262 or 711

## MEMORANDUM

**TO:** Deron Geouque, County Manager

**FROM:** Angie Boitnotte, Director

**DATE:** July 14, 2021

**SUBJ:** Allocation of Consolidated Appropriations Act, 2021 Supplemental Nutrition Funding (HDC5)

The Consolidated Appropriations Act, 2021 Supplemental Nutrition Funding (HDC5) provides supplemental funding for Senior Nutrition Programs to assist in responding to the COVID pandemic. This Act provides funding to help counties provide additional meals to older adults. The Project on Aging is eligible to receive \$23,592 in HDC5 supplemental funding, and there is no match requirement for the funds. The funds must be expended by September 30, 2022.

Upon approval, these funds will become part of the Project on Aging FY 2022 budget.

cc: Karin Bare, Administrative Assistant II



**AGENDA ITEM 9:**

**TAX MATTERS**

*A. Monthly Collections Report*

**MANAGER'S COMMENTS:**

Mr. Larry Warren, Tax Administrator, will present the Monthly Collections Report and be available for questions and discussion.

The report is for information only; therefore, no action is required.


**Monthly Collections Report**

**Watauga County**

Bank deposits of the following amounts have been made and credited to the account of Watauga County. The reported totals do not include small shortages and overages reported to the Watauga County Finance Officer

Monthly Report June 2021

	<u>Current Month</u> <u>Collections</u>	<u>Current Month</u> <u>Percentage</u>	<u>Current FY</u> <u>Collections</u>	<u>Current FY</u> <u>Percentage</u>	<u>Previous FY</u> <u>Percentage</u>
<b><u>General County</u></b>					
Taxes 2020	23,753.43		35,957,657.81	98.83%	98.55%
Prior Year Taxes	2,151.54		470,719.56		
Solid Waste User Fees	6,741.20		2,609,047.26	97.81%	97.39%
Green Box Fees	53.08	NA	1,277.89	NA	NA
<b>Total County Funds</b>	<b>\$32,699.25</b>		<b>\$39,038,702.52</b>		
<b><u>Fire Districts</u></b>					
Foscoe Fire	1,451.44		471,166.59	99.05%	98.84%
Boone Fire	1,223.37		895,479.42	98.75%	98.39%
Fall Creek Service Dist.	59.23		9,743.21	98.78%	97.36%
Beaver Dam Fire	1,501.81		109,196.90	98.29%	94.82%
Stewart Simmons Fire	317.60		248,326.42	98.81%	98.93%
Zionville Fire	899.63		113,398.07	97.38%	97.30%
Cove Creek Fire	755.72		242,641.74	97.96%	97.58%
Shawneehaw Fire	64.08		99,736.78	98.66%	99.18%
Meat Camp Fire	587.65		211,099.61	98.14%	96.49%
Deep Gap Fire	675.42		185,741.37	98.09%	97.90%
Todd Fire	24.65		61,736.19	98.88%	99.63%
Blowing Rock Fire	295.67		494,047.35	99.46%	99.08%
M.C. Creston Fire	96.59		6,019.16	92.73%	93.06%
Foscoe Service District	174.77		74,512.02	98.43%	98.76%
Beech Mtn. Service Dist.	0.00		1,675.67	99.94%	99.91%
Cove Creek Service Dist.	0.00		324.15	100.00%	100.00%
Shawneehaw Service Dist	157.73		6,615.28	97.25%	96.59%
	<b>\$8,226.13</b>		<b>\$3,221,716.72</b>		
<b><u>Towns</u></b>					
Boone	(37,549.24)		5,940,803.15	99.13%	99.28%
Municipal Services	299.71		135,086.38	98.51%	97.97%
Boone MV Fee	NA	NA	NA	NA	NA
Blowing Rock	NA	NA	NA	NA	NA
Seven Devils	NA	NA	NA	NA	NA
Beech Mountain	NA	NA	NA	NA	NA
<b>Total Town Taxes</b>	<b>(\$37,249.53)</b>		<b>\$6,075,889.53</b>		
<b>Total Amount Collected</b>	<b>\$3,675.85</b>		<b>\$48,336,308.77</b>		

 Tax Collections Director

 Tax Administrator

**AGENDA ITEM 9:**

**TAX MATTERS**

*B. Refunds and Releases*

**MANAGER'S COMMENTS:**

Mr. Larry Warren will present the Refunds and Releases Reports. Board action is required to accept the Refunds and Releases Reports.

06/30/2021 15:33  
 Larry.Warren

WATAUGA COUNTY  
 RELEASES - 06/01/2021 TO 06/30/2021

P 1  
 tncrpt

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE CHARGE	AMOUNT
1567578 BLUE RIDGE SUPPLY & MILLWORK IN 1636 HWY 421 SOUTH BOONE, NC 28607	PP 2020 567578999 TAX RELEASES	115	06/30/2021	C02	7786	0 G01 C02 G01L C02L	61.78 62.85 6.18 6.29 <hr/> 137.10
1702126 LIVERMORE, KRISTY 549 RAY ELLISON RD VILAS, NC 28692	RE 2019 1981-77-6115-000 REFUND RELEASE PTC SETTLEMENT	18607	06/30/2021	F07	7791	13,900 F07 G01	6.95 56.02 <hr/> 62.97
1816255 LIVERMORE, KRISTY RAY K2/E2, LLC 537 TRIVETT RD MOUNTAIN CITY, TN 37683	RE 2020 1981-77-6115-000 REFUND RELEASE PTC SETTLEMENT	34059	06/30/2021	F07	7792	13,900 F07 G01	6.95 56.02 <hr/> 62.97
1558569 LOWES HOME CENTERS, INC ATTN: TAX DEPARTMENT 1000 LOWES BLVD MOORESVILLE, NC 28117	RE 2017 2910-61-1916-000 REFUND RELEASE PTC SETTLEMENT	39561	06/30/2021	C02	7787	3,424,200 C02 G01	14,039.22 12,087.43 <hr/> 26,126.65
1558569 LOWES HOME CENTERS, INC ATTN: TAX DEPARTMENT 1000 LOWES BLVD MOORESVILLE, NC 28117	RE 2018 2910-61-1916-000 REFUND RELEASE PTC SETTLEMENT	39769	06/30/2021	C02	7788	3,424,200 C02 G01	14,039.22 12,087.43 <hr/> 26,126.65
1558569 LOWES HOME CENTERS, INC ATTN: TAX DEPARTMENT 1000 LOWES BLVD MOORESVILLE, NC 28117	RE 2019 2910-61-1916-000 REFUND RELEASE PTC SETTLEMENT	40218	06/30/2021	C02	7789	3,424,200 C02 G01	14,039.22 13,799.53 <hr/> 27,838.75
1558569 LOWES HOME CENTERS, INC ATTN: TAX DEPARTMENT 1000 LOWES BLVD MOORESVILLE, NC 28117	RE 2020 2910-61-1916-000 REFUND RELEASE PTC SETTLEMENT	2268	06/30/2021	C02	7790	3,424,200 C02 G01	14,039.22 13,799.53 <hr/> 27,838.75
DETAIL SUMMARY	COUNT: 7	RELEASES - TOTAL				13,724,600	108,193.84

06/30/2021 15:33  
Larry.Warren

WATAUGA COUNTY  
RELEASES - 06/01/2021 TO 06/30/2021

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tncrpt

RELEASES - CHARGE SUMMARY FOR ALL CLERKS

YEAR	CAT	CHARGE	AMOUNT	
2017	RE	C02	BOONE RE	14,039.22
2017	RE	G01	WATAUGA COUNTY RE	12,087.43
			2017 TOTAL	26,126.65
2018	RE	C02	BOONE RE	14,039.22
2018	RE	G01	WATAUGA COUNTY RE	12,087.43
			2018 TOTAL	26,126.65
2019	RE	C02	BOONE RE	14,039.22
2019	RE	F07	COVE CREEK FIRE RE	6.95
2019	RE	G01	WATAUGA COUNTY RE	13,855.55
			2019 TOTAL	27,901.72
2020	RE	C02	BOONE RE	14,039.22
2020	RE	F07	COVE CREEK FIRE RE	6.95
2020	RE	G01	WATAUGA COUNTY RE	13,855.55
2020	PP	C02	BOONE PP	62.85
2020	PP	C02L	BOONE LATE LIST	6.29
2020	PP	G01	WATAUGA COUNTY PP	61.78
2020	PP	G01L	WATAUGA COUNTY LATE LIST	6.18
			2020 TOTAL	28,038.82
			SUMMARY TOTAL	108,193.84

06/30/2021 15:33  
Larry.Warren

WATAUGA COUNTY  
RELEASES - 06/01/2021 TO 06/30/2021

P 3  
tncrapt

RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT	
C02	2017	C02	BOONE RE	14,039.22
C02	2017	G01	WATAUGA COUNTY RE	12,087.43
C02	2018	C02	BOONE RE	14,039.22
C02	2018	G01	WATAUGA COUNTY RE	12,087.43
C02	2019	C02	BOONE RE	14,039.22
C02	2019	G01	WATAUGA COUNTY RE	13,799.53
C02	2020	C02	BOONE PP	14,102.07
C02	2020	C02L	BOONE LATE LIST	6.29
C02	2020	G01	WATAUGA COUNTY PP	13,861.31
C02	2020	G01L	WATAUGA COUNTY LATE LIST	6.18
			C02 TOTAL	108,067.90
F07	2019	F07	COVE CREEK FIRE RE	6.95
F07	2019	G01	WATAUGA COUNTY RE	56.02
F07	2020	F07	COVE CREEK FIRE RE	6.95
F07	2020	G01	WATAUGA COUNTY RE	56.02
			F07 TOTAL	125.94
			SUMMARY TOTAL	108,193.84

**AGENDA ITEM 9:**

**TAX MATTERS**

*C. Annual Settlement of Tax Collector*

**MANAGER'S COMMENTS:**

Per G. S. 105-373, an annual settlement of the Tax Collector is required to be prepared and submitted to the Board of Commissioners for review and approval. Mr. Warren will be present to discuss the settlement and answer any questions from the Board.

Board action is required for approval.

MEMORANDUM

TO: WATAUGA COUNTY COMMISSIONERS

FROM: LARRY WARREN, TAX ADMINISTRATOR

SUBJECT: ANNUAL SETTLEMENT OF TAX COLLECTOR IN ACCORDANCE  
WITH G.S. 105-373

DATE: July 20, 2021

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THIS ANNUAL SETTLEMENT OF THE TAX COLLECTOR AS PREPARED BY LARRY WARREN, TAX ADMINISTRATOR, IS SUBMITTED FOR YOUR REVIEW AND APPROVAL. UPON YOUR APPROVAL, THIS SETTLEMENT SHALL BE ENTERED IN FULL UPON THE MINUTES OF THIS MEETING OF THIS GOVERNING BODY.

ATTACHMENT: SETTLEMENT



Annual Settlement of Tax Collector                      WATAUGA COUNTY  
 FY 2020-2021 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>36,573,464.34</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>70,593.25</u>
C.	All other sums charged and debits.	\$ <u>470,557.39</u>
TOTAL CHARGE		\$ <u><u>37,114,614.98</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or received for by a proper official of the unit.	\$ <u>36,286,487.06</u>
B.	Interest.	\$ <u>70,593.25</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>NA</u>
D.	Releases duly allowed by the governing body.	\$ <u>331,203.58</u>
E.	Discounts allowed by law.	\$ <u>NA</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>NA</u>
TOTAL CREDIT		\$ <u><u>36,688,283.89</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$ <u>426,331.09</u>
TOTAL	\$ <u><u>37,114,614.98</u></u>

Annual Settlement of Tax Collector                      TOWN OF BOONE  
 FY 2020-2021 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>6,022,462.30</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>5,854.61</u>
C.	All other sums charged and debits.	\$ <u>14,603.18</u>
TOTAL CHARGE		\$ <u><u>6,042,920.09</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$ <u>5,944,978.72</u>
B.	Interest.	\$ <u>5,854.61</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>NA</u>
D.	Releases duly allowed by the governing body.	\$ <u>39,776.89</u>
E.	Discounts allowed by law.	\$ <u>NA</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>NA</u>
TOTAL CREDIT		\$ <u><u>5,990,610.22</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$ <u>52,309.87</u>
TOTAL	\$ <u><u>6,042,920.09</u></u>

Annual Settlement of Tax Collector      MUNICIPAL SERVICE DISTRICT  
 FY 2020-2021 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A. Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.		\$ <u>135,302.76</u>
B. All penalties, interest, and costs collected by him in connection with taxes for the current year.		\$ <u>172.45</u>
C. All other sums charged and debits.		\$ <u>(0.17)</u>
TOTAL CHARGE		\$ <u><u>135,475.04</u></u>

TAX COLLECTOR'S CREDIT

A. All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.		\$ <u>133,152.42</u>
B. Interest.		\$ <u>172.45</u>
C. The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).		\$ <u>NA</u>
D. Releases duly allowed by the governing body.		\$ <u>139.45</u>
E. Discounts allowed by law.		\$ <u>NA</u>
F. Commission (if any) lawfully payable to the Tax Collector as compensation.		\$ <u>NA</u>
TOTAL CREDIT		\$ <u><u>133,464.32</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).		\$ <u>2,010.72</u>
TOTAL		\$ <u><u>135,475.04</u></u>

Annual Settlement of Tax Collector                      FOSCOE FIRE DISTRICT  
 FY 2020-2021 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A. Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.		\$ <u>471,531.61</u>
B. All penalties, interest, and costs collected by him in connection with taxes for the current year.		\$ <u>801.06</u>
C. All other sums charged and debits.		\$ <u>100.43</u>
TOTAL CHARGE		\$ <u><u>472,433.10</u></u>

TAX COLLECTOR'S CREDIT

A. All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.		\$ <u>464,240.49</u>
B. Interest.		\$ <u>801.06</u>
C. The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).		\$ <u>NA</u>
D. Releases duly allowed by the governing body.		\$ <u>2,938.05</u>
E. Discounts allowed by law.		\$ <u>NA</u>
F. Commission (if any) lawfully payable to the Tax Collector as compensation.		\$ <u>NA</u>
TOTAL CREDIT		\$ <u><u>467,979.60</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).		\$ <u>4,453.50</u>
TOTAL		\$ <u><u>472,433.10</u></u>

Annual Settlement of Tax Collector                      BOONE FIRE DISTRICT  
 FY 2020-2021 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A. Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$	<u>897,094.63</u>
B. All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$	<u>1,758.88</u>
C. All other sums charged and debits.	\$	<u>16.95</u>
TOTAL CHARGE	\$	<u><u>898,870.46</u></u>

TAX COLLECTOR'S CREDIT

A. All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$	<u>882,018.46</u>
B. Interest.	\$	<u>1,758.88</u>
C. The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$	<u>NA</u>
D. Releases duly allowed by the governing body.	\$	<u>3,941.50</u>
E. Discounts allowed by law.	\$	<u>NA</u>
F. Commission (if any) lawfully payable to the Tax Collector as compensation.	\$	<u>NA</u>
TOTAL CREDIT	\$	<u><u>887,718.84</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$	<u>11,151.62</u>
TOTAL	\$	<u><u>898,870.46</u></u>

Annual Settlement of Tax Collector FALL CREEK  
 FY 2020-2021 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A. Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.		\$ <u>9,596.61</u>
B. All penalties, interest, and costs collected by him in connection with taxes for the current year.		\$ <u>34.57</u>
C. All other sums charged and debits.		\$ <u>(0.03)</u>
TOTAL CHARGE		\$ <u><u>9,631.15</u></u>

TAX COLLECTOR'S CREDIT

A. All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.		\$ <u>9,437.60</u>
B. Interest.		\$ <u>34.57</u>
C. The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).		\$ <u>NA</u>
D. Releases duly allowed by the governing body.		\$ <u>42.45</u>
E. Discounts allowed by law.		\$ <u>NA</u>
F. Commission (if any) lawfully payable to the Tax Collector as compensation.		\$ <u>NA</u>
TOTAL CREDIT		\$ <u><u>9,514.62</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).		\$ <u>116.53</u>
TOTAL		\$ <u><u>9,631.15</u></u>

Annual Settlement of Tax Collector      BEAVER DAM FIRE DISTRICT  
 FY 2020-2021 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A. Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.		\$ <u>103,515.74</u>
B. All penalties, interest, and costs collected by him in connection with taxes for the current year.		\$ <u>531.58</u>
C. All other sums charged and debits.		\$ <u>(1.12)</u>
TOTAL CHARGE		\$ <u><u>104,046.20</u></u>

TAX COLLECTOR'S CREDIT

A. All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.		\$ <u>101,411.45</u>
B. Interest.		\$ <u>531.58</u>
C. The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).		\$ <u>NA</u>
D. Releases duly allowed by the governing body.		\$ <u>337.40</u>
E. Discounts allowed by law.		\$ <u>NA</u>
F. Commission (if any) lawfully payable to the Tax Collector as compensation.		\$ <u>NA</u>
TOTAL CREDIT		\$ <u><u>102,280.43</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).		\$ <u>1,765.77</u>
TOTAL		\$ <u><u>104,046.20</u></u>

Annual Settlement of Tax Collector STEWART SIMMONS FIRE DISTRICT  
 FY 2020-2021 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>255,417.09</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>684.99</u>
C.	All other sums charged and debits.	\$ <u>(1.83)</u>
	TOTAL CHARGE	\$ <u><u>256,100.25</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$ <u>245,886.29</u>
B.	Interest.	\$ <u>684.99</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>NA</u>
D.	Releases duly allowed by the governing body.	\$ <u>6,576.71</u>
E.	Discounts allowed by law.	\$ <u>NA</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>NA</u>
	TOTAL CREDIT	\$ <u><u>253,147.99</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$ <u>2,952.26</u>
TOTAL	\$ <u><u>256,100.25</u></u>



Annual Settlement of Tax Collector                      ZIONVILLE FIRE DISTRICT  
 FY 2020-2021 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A. Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.		\$ <u>114,274.26</u>
B. All penalties, interest, and costs collected by him in connection with taxes for the current year.		\$ <u>285.60</u>
C. All other sums charged and debits.		\$ <u>(1.36)</u>
TOTAL CHARGE		\$ <u><u>114,558.50</u></u>

TAX COLLECTOR'S CREDIT

A. All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.		\$ <u>110,091.44</u>
B. Interest.		\$ <u>285.60</u>
C. The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).		\$ <u>NA</u>
D. Releases duly allowed by the governing body.		\$ <u>1,223.86</u>
E. Discounts allowed by law.		\$ <u>NA</u>
F. Commission (if any) lawfully payable to the Tax Collector as compensation.		\$ <u>NA</u>
TOTAL CREDIT		\$ <u><u>111,600.90</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).		\$ <u>2,957.60</u>
TOTAL		\$ <u><u>114,558.50</u></u>

Annual Settlement of Tax Collector      COVE CREEK FIRE DISTRICT  
 FY 2020-2021 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>239,827.65</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>682.61</u>
C.	All other sums charged and debits.	\$ <u>142.91</u>
TOTAL CHARGE		\$ <u><u>240,653.17</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$ <u>233,593.83</u>
B.	Interest.	\$ <u>682.61</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>NA</u>
D.	Releases duly allowed by the governing body.	\$ <u>1,523.55</u>
E.	Discounts allowed by law.	\$ <u>NA</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>NA</u>
TOTAL CREDIT		\$ <u><u>235,799.99</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$ <u>4,853.18</u>
TOTAL	\$ <u><u>240,653.17</u></u>

Annual Settlement of Tax Collector      SHAWNEEHAW FIRE DISTRICT  
 FY 2020-2021 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A. Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.		\$ <u>99,724.70</u>
B. All penalties, interest, and costs collected by him in connection with taxes for the current year.		\$ <u>296.44</u>
C. All other sums charged and debits.		\$ <u>(0.26)</u>
TOTAL CHARGE		\$ <u><u>100,020.88</u></u>

TAX COLLECTOR'S CREDIT

A. All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.		\$ <u>97,904.60</u>
B. Interest.		\$ <u>296.44</u>
C. The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).		\$ <u>NA</u>
D. Releases duly allowed by the governing body.		\$ <u>490.82</u>
E. Discounts allowed by law.		\$ <u>NA</u>
F. Commission (if any) lawfully payable to the Tax Collector as compensation.		\$ <u>NA</u>
TOTAL CREDIT		\$ <u><u>98,691.86</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).		\$ <u>1,329.02</u>
TOTAL		\$ <u><u>100,020.88</u></u>

Annual Settlement of Tax Collector                      MEAT CAMP FIRE DISTRICT  
 FY 2020-2021 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A. Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.		\$ <u>208,108.01</u>
B. All penalties, interest, and costs collected by him in connection with taxes for the current year.		\$ <u>616.56</u>
C. All other sums charged and debits.		\$ <u>54.96</u>
TOTAL CHARGE		\$ <u><u>208,779.53</u></u>

TAX COLLECTOR'S CREDIT

A. All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.		\$ <u>202,263.68</u>
B. Interest.		\$ <u>616.56</u>
C. The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).		\$ <u>NA</u>
D. Releases duly allowed by the governing body.		\$ <u>2,055.65</u>
E. Discounts allowed by law.		\$ <u>NA</u>
F. Commission (if any) lawfully payable to the Tax Collector as compensation.		\$ <u>NA</u>
TOTAL CREDIT		\$ <u><u>204,935.89</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).		\$ <u>3,843.64</u>
TOTAL		\$ <u><u>208,779.53</u></u>

Annual Settlement of Tax Collector                      DEEP GAP FIRE DISTRICT  
 FY 2020-2021 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A. Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.		\$ <u>186,830.50</u>
B. All penalties, interest, and costs collected by him in connection with taxes for the current year.		\$ <u>383.67</u>
C. All other sums charged and debits.		\$ <u>(56.33)</u>
TOTAL CHARGE		\$ <u><u>187,157.84</u></u>

TAX COLLECTOR'S CREDIT

A. All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.		\$ <u>182,693.87</u>
B. Interest.		\$ <u>383.67</u>
C. The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).		\$ <u>NA</u>
D. Releases duly allowed by the governing body.		\$ <u>523.44</u>
E. Discounts allowed by law.		\$ <u>NA</u>
F. Commission (if any) lawfully payable to the Tax Collector as compensation.		\$ <u>NA</u>
TOTAL CREDIT		\$ <u><u>183,600.98</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).		\$ <u>3,556.86</u>
TOTAL		\$ <u><u>187,157.84</u></u>

Annual Settlement of Tax Collector                      TODD FIRE DISTRICT  
 FY 2020-2021 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A. Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.		\$ <u>62,244.65</u>
B. All penalties, interest, and costs collected by him in connection with taxes for the current year.		\$ <u>160.50</u>
C. All other sums charged and debits.		\$ <u>(0.24)</u>
TOTAL CHARGE		\$ <u><u>62,404.91</u></u>

TAX COLLECTOR'S CREDIT

A. All sums representing taxes for the year deposited by him to the credit of the taxing unit or received for by a proper official of the unit.		\$ <u>61,449.46</u>
B. Interest.		\$ <u>160.50</u>
C. The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).		\$ <u>NA</u>
D. Releases duly allowed by the governing body.		\$ <u>96.19</u>
E. Discounts allowed by law.		\$ <u>NA</u>
F. Commission (if any) lawfully payable to the Tax Collector as compensation.		\$ <u>NA</u>
TOTAL CREDIT		\$ <u><u>61,706.15</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).		\$ <u>698.76</u>
TOTAL		\$ <u><u>62,404.91</u></u>

Annual Settlement of Tax Collector      BLOWING ROCK FIRE DISTRICT  
 FY 2020-2021 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A. Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.		\$	<u>495,225.37</u>
B. All penalties, interest, and costs collected by him in connection with taxes for the current year.		\$	<u>948.39</u>
C. All other sums charged and debits.		\$	<u>907.15</u>
TOTAL CHARGE		\$	<u><u>497,080.91</u></u>

TAX COLLECTOR'S CREDIT

A. All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.		\$	<u>489,722.54</u>
B. Interest.		\$	<u>948.39</u>
C. The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).		\$	<u>NA</u>
D. Releases duly allowed by the governing body.		\$	<u>3,761.00</u>
E. Discounts allowed by law.		\$	<u>NA</u>
F. Commission (if any) lawfully payable to the Tax Collector as compensation.		\$	<u>NA</u>
TOTAL CREDIT		\$	<u><u>494,431.93</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).		\$	<u>2,648.98</u>
TOTAL		\$	<u><u>497,080.91</u></u>

Annual Settlement of Tax Collector    MEAT CAMP-CRESTON FIRE DISTRICT  
 FY 2020-2021 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A. Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.		\$ <u>6,093.99</u>
B. All penalties, interest, and costs collected by him in connection with taxes for the current year.		\$ <u>29.47</u>
C. All other sums charged and debits.		\$ <u>(0.16)</u>
TOTAL CHARGE		\$ <u><u>6,123.30</u></u>

TAX COLLECTOR'S CREDIT

A. All sums representing taxes for the year deposited by him to the credit of the taxing unit or received for by a proper official of the unit.		\$ <u>5,650.97</u>
B. Interest.		\$ <u>29.47</u>
C. The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).		\$ <u>NA</u>
D. Releases duly allowed by the governing body.		\$ <u>0.00</u>
E. Discounts allowed by law.		\$ <u>NA</u>
F. Commission (if any) lawfully payable to the Tax Collector as compensation.		\$ <u>NA</u>
TOTAL CREDIT		\$ <u><u>5,680.44</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).		\$ <u>442.86</u>
TOTAL		\$ <u><u>6,123.30</u></u>



Annual Settlement of Tax Collector      FOSCOE SERVICE DISTRICT  
 FY 2020-2021 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$ <u>75,083.63</u>
B.	All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$ <u>155.31</u>
C.	All other sums charged and debits.	\$ <u>167.18</u>
TOTAL CHARGE		\$ <u><u>75,406.12</u></u>

TAX COLLECTOR'S CREDIT

A.	All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$ <u>73,850.75</u>
B.	Interest.	\$ <u>155.31</u>
C.	The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$ <u>NA</u>
D.	Releases duly allowed by the governing body.	\$ <u>226.51</u>
E.	Discounts allowed by law.	\$ <u>NA</u>
F.	Commission (if any) lawfully payable to the Tax Collector as compensation.	\$ <u>NA</u>
TOTAL CREDIT		\$ <u><u>74,232.57</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$ <u>1,173.55</u>
TOTAL	\$ <u><u>75,406.12</u></u>

Annual Settlement of Tax Collector      BEECH MTN. SERVICE DISTRICT  
 FY 2020-2021 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A. Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$	1,693.47
B. All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$	9.45
C. All other sums charged and debits.	\$	0.00
TOTAL CHARGE	\$	1,702.92

TAX COLLECTOR'S CREDIT

A. All sums representing taxes for the year deposited by him to the credit of the taxing unit or received for by a proper official of the unit.	\$	1,665.90
B. Interest.	\$	9.45
C. The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$	NA
D. Releases duly allowed by the governing body.	\$	26.60
E. Discounts allowed by law.	\$	NA
F. Commission (if any) lawfully payable to the Tax Collector as compensation.	\$	NA
TOTAL CREDIT	\$	1,701.95

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$	0.97
TOTAL	\$	1,702.92

Annual Settlement of Tax Collector      COVE CREEK SERVICE DISTRICT  
 FY 2020-2021 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A. Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.		\$	324.15
B. All penalties, interest, and costs collected by him in connection with taxes for the current year.		\$	0.00
C. All other sums charged and debits.		\$	0.00
TOTAL CHARGE		\$	324.15

TAX COLLECTOR'S CREDIT

A. All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.		\$	324.15
B. Interest.		\$	0.00
C. The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).		\$	NA
D. Releases duly allowed by the governing body.		\$	0.00
E. Discounts allowed by law.		\$	NA
F. Commission (if any) lawfully payable to the Tax Collector as compensation.		\$	NA
TOTAL CREDIT		\$	324.15

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).		\$	0.00
TOTAL		\$	324.15

Annual Settlement of Tax Collector      SHAWNEEHAW SERVICE DISTRICT  
 FY 2020-2021 in accordance with G.S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A. Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.	\$	<u>6,510.06</u>
B. All penalties, interest, and costs collected by him in connection with taxes for the current year.	\$	<u>33.86</u>
C. All other sums charged and debits.	\$	<u>0.00</u>
TOTAL CHARGE	\$	<u><u>6,543.92</u></u>

TAX COLLECTOR'S CREDIT

A. All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.	\$	<u>6,330.60</u>
B. Interest.	\$	<u>33.86</u>
C. The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).	\$	<u>NA</u>
D. Releases duly allowed by the governing body.	\$	<u>0.75</u>
E. Discounts allowed by law.	\$	<u>NA</u>
F. Commission (if any) lawfully payable to the Tax Collector as compensation.	\$	<u>NA</u>
TOTAL CREDIT	\$	<u><u>6,365.21</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).	\$	<u>178.71</u>
TOTAL	\$	<u><u>6,543.92</u></u>

Annual Settlement of Tax Collector                      LANDFILL FEES  
 FY 2020-2021 in accordance with G.S. 105-373 (a) (3)      SOLID WASTE USER FEE

TAX COLLECTOR'S CHARGE

A. Total amount of all taxes in his hands for collection for the year, including amounts originally charged to him and all amounts subsequently charged on account of discoveries.		\$ <u>2,614,160.00</u>
B. All penalties, interest, and costs collected by him in connection with taxes for the current year.		\$ <u>5,230.18</u>
C. All other sums charged and debits.		\$ <u>(478.59)</u>
TOTAL CHARGE		\$ <u><u>2,618,911.59</u></u>

TAX COLLECTOR'S CREDIT

A. All sums representing taxes for the year deposited by him to the credit of the taxing unit or receipted for by a proper official of the unit.		\$ <u>2,545,844.00</u>
B. Interest.		\$ <u>5,230.18</u>
C. The principal amount of taxes included in the insolvent list determined in accordance with G.S. 105-373 (a) (2).		\$ <u>NA</u>
D. Releases duly allowed by the governing body.		\$ <u>10,880.00</u>
E. Discounts allowed by law.		\$ <u>NA</u>
F. Commission (if any) lawfully payable to the Tax Collector as compensation.		\$ <u>NA</u>
TOTAL CREDIT		\$ <u><u>2,561,954.18</u></u>

RECHARGE OF UNCOLLECTED CURRENT YEAR TAXES IN ACCORDANCE WITH G.S. 105-373 (a) (4).		\$ <u>56,957.41</u>
TOTAL		\$ <u><u>2,618,911.59</u></u>

ANNUAL SETTLEMENT OF TAX COLLECTOR  
WATAUGA COUNTY

Prior year FY 2020-2021 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	<u>2011-2019</u>		\$ <u>1,016,119.96</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases			\$ <u>482,106.25</u>
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B.	2011 taxes written off			\$ <u>16,540.74</u>
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C.	Adjustments			\$ <u>(31,863.66)</u>
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	TOTAL CREDITS			\$ <u>466,783.33</u>
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	Prior Year Taxes @ <u>6/30/21</u>			\$ <u>549,336.63</u>
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	TOTAL			\$ <u>1,016,119.96</u>
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## ANNUAL SETTLEMENT OF TAX COLLECTOR

## TOWN OF BOONE

Prior year FY 2020-2021 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	<u>2011-2019</u>	\$	<u>117,180.07</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases		\$	<u>70,160.47</u>
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B.	<u>2011</u> taxes written off		\$	<u>4,692.47</u>
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C.	Adjustments		\$	<u>(27,143.31)</u>
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	TOTAL CREDITS		\$	<u>47,709.63</u>
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	Prior Year Taxes	@ <u>6/30/21</u>	\$	<u>69,470.44</u>
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	TOTAL		\$	<u>117,180.07</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR  
MUNICIPAL SERVICE DISTRICT

Prior year FY 2020-2021 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes <u>2011-2019</u>	\$ <u>8,593.72</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$ <u>1,592.24</u>
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B.	2011 taxes written off	\$ <u>12.56</u>
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C.	Adjustments	\$ <u>0.00</u>
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	TOTAL CREDITS	\$ <u>1,604.80</u>
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Prior Year Taxes @ <u>6/30/21</u>	\$ <u>6,988.92</u>
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	TOTAL	\$ <u>8,593.72</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR  
TOWN OF BLOWING ROCK

Prior year FY 2019-2020 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	<u>2011-2019</u>	\$ <u>52.06</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases		\$ <u>0.00</u>
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B.	2011 taxes written off		\$ <u>52.06</u>
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C.	Adjustments		\$ <u>0.00</u>
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	TOTAL CREDITS		\$ <u>52.06</u>
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	Prior Year Taxes @ <u>6/30/21</u>		\$ <u>0.00</u>
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	TOTAL		\$ <u>52.06</u>
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## ANNUAL SETTLEMENT OF TAX COLLECTOR

## TOWN OF SEVEN DEVILS

Prior year FY 2020-2021 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	<u>2011-2019</u>	\$	<u>0.00</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases		\$	<u>0.00</u>
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B.	<u>2011</u> taxes written off		\$	<u>0.00</u>
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C.	Adjustments		\$	<u>0.00</u>
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	TOTAL CREDITS		\$	<u>0.00</u>
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Prior Year Taxes	@	<u>6/30/21</u>	\$	<u>0.00</u>
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	TOTAL		\$	<u>0.00</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR  
TOWN OF BEECH MOUNTAIN

Prior year FY 2020-2021 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	<u>2011-2019</u>	\$	<u>0.00</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases		\$	<u>0.00</u>
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B.	2011 taxes written off		\$	<u>0.00</u>
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C.	Adjustments		\$	<u>0.00</u>
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	TOTAL CREDITS		\$	<u>0.00</u>
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	Prior Year Taxes @ <u>6/30/21</u>		\$	<u>0.00</u>
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	TOTAL		\$	<u>0.00</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR  
FOSCOE FIRE DISTRICT

Prior year FY 2020-2021 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes <u>2011-2019</u>	\$ <u>12,800.68</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$ <u>5,277.50</u>
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B.	2011 taxes written off	\$ <u>480.42</u>
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C.	Adjustments	\$ <u>0.25</u>
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	TOTAL CREDITS	\$ <u>5,758.17</u>
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	Prior Year Taxes @ <u>6/30/21</u>	\$ <u>7,042.51</u>
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	TOTAL	\$ <u>12,800.68</u>
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## ANNUAL SETTLEMENT OF TAX COLLECTOR

## BOONE FIRE DISTRICT

Prior year FY 2020-2021 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	<u>2011-2019</u>	\$	<u>27,794.01</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases		\$	<u>10,703.69</u>
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B.	<u>2011</u> taxes written off		\$	<u>281.92</u>
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C.	Adjustments		\$	<u>1.80</u>
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	TOTAL CREDITS		\$	<u>10,987.41</u>
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	Prior Year Taxes	@ <u>6/30/21</u>	\$	<u>16,806.60</u>
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	TOTAL		\$	<u>27,794.01</u>
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## ANNUAL SETTLEMENT OF TAX COLLECTOR

## FALL CREEK

Prior year FY 2020-2021 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	<u>2011-2019</u>	\$	<u>549.98</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases		\$	<u>244.50</u>
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B.	<u>2011</u> taxes written off		\$	<u>0.00</u>
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C.	Adjustments		\$	<u>0.12</u>
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	TOTAL CREDITS		\$	<u>244.62</u>
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Prior Year Taxes	@	<u>6/30/21</u>	\$	<u>305.36</u>
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	TOTAL		\$	<u>549.98</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR  
BEAVER DAM FIRE DISTRICT

Prior year FY 2020-2021 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes <u>2011-2019</u>	\$	<u>9,368.91</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$	<u>6,049.22</u>
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B.	2011 taxes written off	\$	<u>35.35</u>
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C.	Adjustments	\$	<u>0.02</u>
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	TOTAL CREDITS	\$	<u>6,084.59</u>
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	Prior Year Taxes @ <u>6/30/21</u>	\$	<u>3,284.32</u>
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	TOTAL	\$	<u>9,368.91</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR  
STEWART SIMMONS FIRE DISTRICT

Prior year FY 2020-2021 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes <u>2011-2019</u>	\$ <u>4,887.08</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$ <u>1,460.52</u>
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B.	2011 taxes written off	\$ <u>86.29</u>
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C.	Adjustments	\$ <u>3.17</u>
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	TOTAL CREDITS	\$ <u>1,549.98</u>
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Prior Year Taxes @ <u>6/30/21</u>	\$ <u>3,337.10</u>
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	TOTAL	\$ <u>4,887.08</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR  
ZIONVILLE FIRE DISTRICT

Prior year FY 2020-2021 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes <u>2011-2019</u>	\$ <u>8,309.45</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$ <u>2,620.93</u>
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B.	2011 taxes written off	\$ <u>113.17</u>
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C.	Adjustments	\$ <u>0.07</u>
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	TOTAL CREDITS	\$ <u>2,734.17</u>
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Prior Year Taxes @ <u>6/30/21</u>	\$ <u>5,575.28</u>
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	TOTAL	\$ <u>8,309.45</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR  
COVE CREEK FIRE DISTRICT

Prior year FY 2020-2021 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	<u>2011-2019</u>	\$	<u>12,900.90</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases		\$	<u>7,714.43</u>
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B.	2011 taxes written off		\$	<u>156.36</u>
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C.	Adjustments		\$	<u>(531.03)</u>
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	TOTAL CREDITS		\$	<u>7,339.76</u>
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	Prior Year Taxes @ <u>6/30/21</u>		\$	<u>5,561.14</u>
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	TOTAL		\$	<u>12,900.90</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR  
SHAWNEEHAW FIRE DISTRICT

Prior year FY 2020-2021 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes <u>2011-2019</u>	\$ <u>1,999.02</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$ <u>1,273.16</u>
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B.	2011 taxes written off	\$ <u>4.78</u>
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C.	Adjustments	\$ <u>0.13</u>
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	TOTAL CREDITS	\$ <u>1,278.07</u>
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	Prior Year Taxes @ <u>6/30/21</u>	\$ <u>720.95</u>
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	TOTAL	\$ <u>1,999.02</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR  
MEAT CAMP FIRE DISTRICT

Prior year FY 2020-2021 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes <u>2011-2019</u>	\$ <u>15,124.88</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$ <u>6,945.83</u>
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B.	2011 taxes written off	\$ <u>153.69</u>
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C.	Adjustments	\$ <u>18.07</u>
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	TOTAL CREDITS	\$ <u>7,117.59</u>
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Prior Year Taxes @ <u>6/30/21</u>	\$ <u>8,007.29</u>
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	TOTAL	\$ <u>15,124.88</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR  
DEEP GAP FIRE DISTRICT

Prior year FY 2020-2021 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes <u>2011-2019</u>	\$ <u>8,846.17</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$ <u>2,458.32</u>
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B.	2011 taxes written off	\$ <u>179.15</u>
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C.	Adjustments	\$ <u>0.58</u>
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	TOTAL CREDITS	\$ <u>2,638.05</u>
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	Prior Year Taxes @ <u>6/30/21</u>	\$ <u>6,208.12</u>
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	TOTAL	\$ <u>8,846.17</u>
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## ANNUAL SETTLEMENT OF TAX COLLECTOR

## TODD FIRE DISTRICT

Prior year FY 2020-2021 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	<u>2011-2019</u>	\$	<u>865.98</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases		\$	<u>101.07</u>
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B.	<u>2011</u> taxes written off		\$	<u>6.09</u>
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C.	Adjustments		\$	<u>0.00</u>
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	TOTAL CREDITS		\$	<u>107.16</u>
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	Prior Year Taxes	@ <u>6/30/21</u>	\$	<u>758.82</u>
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	TOTAL		\$	<u>865.98</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR  
BLOWING ROCK FIRE DISTRICT

Prior year FY 2020-2021 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes <u>2011-2019</u>	\$ <u>7,963.37</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$ <u>4,000.76</u>
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B.	2011 taxes written off	\$ <u>57.76</u>
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C.	Adjustments	\$ <u>0.16</u>
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	TOTAL CREDITS	\$ <u>4,058.68</u>
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Prior Year Taxes @ <u>6/30/21</u>	\$ <u>3,904.69</u>
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	TOTAL	\$ <u>7,963.37</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR  
MEAT CAMP-CRESTON FIRE DISTRICT

Prior year FY 2020-2021 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes <u>2011-2019</u>	\$	<u>964.04</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$	<u>289.77</u>
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B.	2011 taxes written off	\$	<u>0.00</u>
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C.	Adjustments	\$	<u>0.00</u>
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	TOTAL CREDITS	\$	<u>289.77</u>
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	Prior Year Taxes @ <u>6/30/21</u>	\$	<u>674.27</u>
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	TOTAL	\$	<u>964.04</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR  
FOSCOE SERVICE DISTRICT

Prior year FY 2020-2021 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	<u>2011-2019</u>	\$ <u>1,591.52</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases		\$ <u>701.56</u>
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B.	2011 taxes written off		\$ <u>0.78</u>
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C.	Adjustments		\$ <u>(45.73)</u>
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	TOTAL CREDITS		\$ <u>656.61</u>
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	Prior Year Taxes @ <u>6/30/21</u>		\$ <u>934.91</u>
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	TOTAL		\$ <u>1,591.52</u>
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## ANNUAL SETTLEMENT OF TAX COLLECTOR

## BEECH MTN. SERVICE DISTRICT

Prior year FY 2020-2021 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	<u>2011-2019</u>	\$	<u>6.69</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases		\$	<u>0.30</u>
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B.	<u>2011</u> taxes written off		\$	<u>0.25</u>
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C.	Adjustments		\$	<u>0.00</u>
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	TOTAL CREDITS		\$	<u>0.55</u>
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	Prior Year Taxes	@ <u>6/30/21</u>	\$	<u>6.14</u>
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	TOTAL		\$	<u>6.69</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR  
COVE CREEK SERVICE DISTRICT

Prior year FY 2020-2021 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes <u>2011-2019</u>	\$	<u>0.00</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$	<u>0.00</u>
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B.	2011 taxes written off	\$	<u>0.00</u>
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C.	Adjustments	\$	<u>0.00</u>
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	TOTAL CREDITS	\$	<u>0.00</u>
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	Prior Year Taxes @ <u>6/30/21</u>	\$	<u>0.00</u>
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	TOTAL	\$	<u>0.00</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR  
SHAWNEEHAW SERVICE DISTRICT

Prior year FY 2020-2021 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes	<u>2011-2019</u>	\$	<u>615.38</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases		\$	<u>200.62</u>
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B.	2011 taxes written off		\$	<u>0.00</u>
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C.	Adjustments		\$	<u>0.00</u>
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	TOTAL CREDITS		\$	<u>200.62</u>
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	Prior Year Taxes @ <u>6/30/21</u>		\$	<u>414.76</u>
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	TOTAL		\$	<u>615.38</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR  
GREEN BOX FEES

Prior year FY 2020-2021 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes <u>2011-2019</u>	\$ <u>9,728.10</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$ <u>968.36</u>
----	--------------------------	------------------

B.	2011 taxes written off	\$ <u>2,605.81</u>
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C.	Adjustments	\$ <u>75.00</u>
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	TOTAL CREDITS	\$ <u>3,649.17</u>
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	Prior Year Taxes @ <u>6/30/21</u>	\$ <u>6,078.93</u>
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	TOTAL	\$ <u>9,728.10</u>
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ANNUAL SETTLEMENT OF TAX COLLECTOR  
SOLID WASTE USER FEE

Prior year FY 2020-2021 in accordance with G. S. 105-373 (a) (3)

TAX COLLECTOR'S CHARGE

A.	Prior Years Taxes <u>2011-2019</u>	\$ <u>192,972.12</u>
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TAX COLLECTOR'S CREDIT

A.	Collections and Releases	\$ <u>49,340.83</u>
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B.	2011 taxes written off	\$ <u>7,150.30</u>
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C.	Adjustments	\$ <u>1,292.66</u>
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	TOTAL CREDITS	\$ <u>57,783.79</u>
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Prior Year Taxes @ <u>6/30/21</u>	\$ <u>135,188.33</u>
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	TOTAL	\$ <u>192,972.12</u>
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**AGENDA ITEM 9:**

**TAX MATTERS**

*D. Oath to Collect Taxes*

**MANAGER'S COMMENTS:**

Each year the Board of County Commissioners is required to authorize the Tax Administrator of Watauga County to collect taxes for the upcoming year.

Board action is requested to authorize the Tax Administrator to begin the process of collection.

OATH AS TO DILIGENT EFFORT TO COLLECT TAXES

N.C.G.S. 105-373

I, LARRY WARREN, DO SOLEMNLY SWEAR THAT SINCE THE DATE OF MY APPOINTMENT AS WATAUGA COUNTY TAX ADMINISTRATOR, I HAVE MADE DILIGENT EFFORTS TO COLLECT THE TAXES DUE FROM TAXPAYERS OWNING REAL AND PERSONAL PROPERTY AND WHOSE TAXES FOR THE PRECEDING FISCAL YEAR REMAIN UNPAID.

THAT I HAVE DILIGENTLY ENDEAVORED TO COLLECT TAXES OUT OF THE PERSONAL PROPERTY OF TAXPAYERS THROUGH ATTACHMENT AND GARNISHMENT AND BY OTHER MEANS AVAILABLE.

THAT EFFORTS HAVE BEEN MADE TO COLLECT IN SPECIAL CASES SUCH AS BANKRUPTCY AND FROM ESTATES AND IN OTHER UNUSUAL CASES.

THAT I HAVE MADE EFFORTS TO ESTABLISH PAYMENT SCHEDULES FOR TAXPAYERS FACING FINANCIAL HARDSHIPS OR OTHER UNUSUAL CIRCUMSTANCES.

THAT INFORMATION CONCERNING TAXPAYERS IS ON FILE IN THE WATAUGA COUNTY TAX OFFICE.

\_\_\_\_\_  
LARRY WARREN, TAX ADMINISTRATOR

OATH ADMINISTERED BY: \_\_\_\_\_  
(NAME)

\_\_\_\_\_  
(TITLE)

\_\_\_\_\_  
DATE



STATE OF NORTH CAROLINA  
COUNTY OF WATAUGA  
TO THE TAX ADMINISTRATOR OF THE COUNTY OF WATAUGA

YOU ARE HEREBY AUTHORIZED, EMPOWERED, AND COMMANDED TO COLLECT THE TAXES SET FORTH IN THE TAX RECORDS FILED IN THE OFFICE OF THE WATAUGA COUNTY TAX ADMINISTRATOR AND IN THE TAX BILLS HEREWITH DELIVERED TO YOU, IN THE AMOUNTS AND FROM THE TAXPAYERS LIKEWISE THEREIN SET FORTH. SUCH TAXES ARE HEREBY DECLARED TO BE A FIRST LIEN UPON ALL REAL PROPERTY OF THE RESPECTIVE TAXPAYERS IN THE COUNTY OF WATAUGA, AND THIS ORDER SHALL BE A FULL AND SUFFICIENT AUTHORITY TO DIRECT, REQUIRE , AND ENABLE YOU TO LEVY ON AND SELL ANY REAL OR PERSONAL PROPERTY OF SUCH TAXPAYERS, FOR AND ON ACCOUNT THEREOF, IN ACCORDANCE WITH LAW.

WITNESS MY HAND AND SEAL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2021

\_\_\_\_\_(SEAL)  
CHAIRMAN, BOARD OF COMMISSIONERS  
OF WATAUGA COUNTY

ATTEST:

\_\_\_\_\_  
CLERK OF BOARD OF COMMISSIONERS  
COUNTY OF WATAUGA

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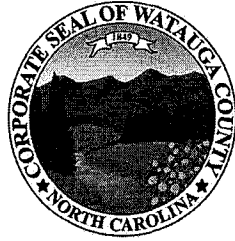
**AGENDA ITEM 10:**

**DSS VEHICLE BID AWARD REQUEST**

**MANAGER'S COMMENTS:**

Mr. Tom Hughes, Social Services Director, will request the Board award the bid to Jim Armstrong Subaru for a new Subaru Forester in the amount of \$25,059.72 which includes tax and tag. A total of three (3) bidders were contacted with Jim Armstrong being the lowest responsive bidder.

Board action is required to award the bid for a new Subaru Forester to Jim Armstrong Subaru in the amount of \$25,059.72.



*Watauga County*  
*Department of Social Services*

SOCIAL SERVICES BOARD  
Lynn Patterson Chair  
Sharon Breitenstein, Vice Chair  
Charlie Wallin  
Dawn Ward  
Mary Smalling

132 POPLAR GROVE CONNECTOR – SUITE C  
BOONE, NORTH CAROLINA 28607  
Telephone 828-265-8100  
TDD 1-800-735-2962  
Voice 1-800-735-8262  
Fax 828-265-7638

Tom Hughes  
Director

June 21, 2021

Mr. Deron Geouque, County Manager  
Ms. Misty Watson, Finance Director

Please see attached bids collected for the purchase of a 2021 Subaru Forester. This vehicle will be used for Social Services purposes, predominantly for social worker functions.

Thank you for your support.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Tom Hughes".

Tom Hughes, DSS Director

**FY 21-22**

**Requested:**

NEW Subaru Forester 2.5i  
Base model  
Automatic Transmission  
Cloth seating  
Standard wheels  
White or Silver  
Fleet Pricing  
Delivery to Boone  
Watauga County will do our own title/tag/tax

**Dealers Contacted:**

Jim Armstrong Subaru, Hickory  
888-473-5428  
Mike Houser  
**\*Quote Received\* - \$24,324.00**

Tindol Subaru, Gastonia  
877-445-6763  
Gordon Haygood  
**\*Quote Received\* - \$24,425.00**

Modern Subaru, Boone  
828-264-0675  
Adriane Lewis  
**\*Quote Received\* - \$25,742.00**

**Jon.Logan**

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**From:** mike houser <mikehouser17@yahoo.com>  
**Sent:** Wednesday, February 10, 2021 4:59 PM  
**To:** Jon.Logan  
**Subject:** Fw: 2021 Forester

----- Forwarded Message -----

**From:** mike houser <mikehouser17@yahoo.com>  
**To:** john.logan@watgov.org <john.logan@watgov.org>  
**Sent:** Wednesday, February 10, 2021, 2:44:22 PM EST  
**Subject:** 2021 Forester

25845.00 MSRP  
23825.00 sell  
499.00 admin

-----  
\$24324.00 otd no taxes or tag

Mike Houser  
Jim Armstrong Subaru  
828-322-9372

**RETAIL PURCHASE AGREEMENT**

**JIM ARMSTRONG SUBARU, INC.**  
 2321 HWY. 70 S.W.  
 HICKORY, NC 28602



DATE: WATAUGA COUNTY: County  
 PURCHASER(S) TELEPHONE: \_\_\_\_\_  
 FIRST NAMED PURCHASER: \_\_\_\_\_ SECOND NAMED PURCHASER: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_

**INFORMATION REQUIRED TO VERIFY IDENTITY IN COMPLIANCE WITH THE UNITED STATES PATRIOT AND FACT ACTS:**  
 1st PURCHASER SOCIAL SECURITY NUMBER: \_\_\_\_\_  
 2nd PURCHASER SOCIAL SECURITY NUMBER: \_\_\_\_\_

CITY	COUNTY	STATE	ZIP CODE
<b>PURCHASE VEHICLE</b> NOTE: ODOMETER READING FOR THE PURCHASE VEHICLE IS ACCURATE UNLESS INDICATED OTHERWISE			
YEAR: <u>21</u>	MAKE: <u>Subaru</u>	MODEL: <u>Forester</u>	COLOR: _____ STOCK NO: _____
VEHICLE IDENTIFICATION NUMBER: _____		ODOMETER READING: _____ <input type="checkbox"/> NOT ACCURATE	
THE VEHICLE BEING PURCHASED IS:	NEW <input type="checkbox"/>	USED <input type="checkbox"/>	PRIOR USE DISCLOSURE: <input type="checkbox"/> PREVIOUSLY TITLED TO INDIVIDUAL ENTITY <input type="checkbox"/> PRIOR LEASE OR RENTAL <input type="checkbox"/> DEMONSTRATOR <input type="checkbox"/>
<b>WARRANTY STATEMENT</b>			
WE ARE SELLING THIS VEHICLE TO YOU AS IS AND WE EXPRESSLY DISCLAIM ALL WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, UNLESS THE BOX BESIDE "USED VEHICLE LIMITED WARRANTY APPLIES" IS MARKED BELOW. ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER ARE THEIRS; NOT OURS, AND ONLY SUCH MANUFACTURER OR SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES. WE NEITHER ASSUME NOR AUTHORIZE ANY OTHER PERSON TO ASSUME FOR US ANY LIABILITY IN CONNECTION WITH THE SALE OF THE VEHICLE AND RELATED GOODS AND SERVICES. IF WE SELL A SERVICE CONTRACT ON OUR OWN BEHALF, ANY IMPLIED WARRANTIES SHALL APPLY ONLY TO THE ITEMS COVERED BY THE SERVICE CONTRACT. THE CONTRACTUAL DISCLOSURE STATEMENT (USED VEHICLES) IS THE INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS VEHICLE AND IS PART OF THIS CONTRACT. INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISIONS IN THE CONTRACT OF SALE.			
<input checked="" type="checkbox"/> <b>USED VEHICLE LIMITED WARRANTY APPLIES</b>			
*THIS DEALERSHIP IS PROVIDING A USED VEHICLE LIMITED WARRANTY IN CONNECTION WITH THIS TRANSACTION AS DISPLAYED ON THE BUYER'S GUIDE			

<b>TRADE-IN VEHICLE #1 INFORMATION</b>		
YEAR	MAKE	MODEL
ODOMETER READING	COLOR	
VEHICLE IDENTIFICATION NUMBER		
LIEN BALANCE OWED TO		
<b>TRADE-IN VEHICLE #2 INFORMATION</b>		
YEAR	MAKE	MODEL
ODOMETER READING	COLOR	
VEHICLE IDENTIFICATION NUMBER		
LIEN BALANCE OWED TO		

**OTHER MATERIAL UNDERSTANDINGS AND INCORPORATED DOCUMENTS**

- I understand in accordance with North Carolina G. S. 20-101.1 and 20-101.0, retailing Dealership may charge an ADMINISTRATIVE SERVICES fee as displayed within this Agreement reflecting cosmetic detailing materials, administrative services, notary services, courier services, fuel, cost and/or profit to the retailing Dealership for items such as inspections, cleaning and adjusting vehicle and preparing all documents relating to this Purchase.
- I understand this Purchase may be dependent upon the BALANCE AMOUNT OF TRADE displayed within this document and further accept my responsibility to pay the difference immediately to the retailing Dealership if verified balance is higher than displayed, and said Dealership to make immediate adjustments to me if said balance is lower pursuant to the CONDITIONAL PAYOFF AGREEMENT signed by my hand and incorporated into this Agreement.
- In the event I elect Dealership assistance in financing this Purchase, I understand this Transaction is CONDITIONAL until a lender has purchased my CREDIT SALE INSTALLMENT CONTRACT and said lender has funded retailing Dealership for same pursuant to the CONDITIONAL DELIVERY AGREEMENT signed by my hand and incorporated into this Agreement. I further understand for assisting me to obtain financing for this transaction:
  - the Dealership may receive a fee, commission or may apply an additional retail interest rate percentage for administrative costs and services in arranging and assisting me in financing this purchase;
  - that dependent upon the final approval terms assigned to this Dealership by a contracted lender, the interest rate offered to me by said Dealership may be negotiable without discriminatory applications including, but not limited to, race, nationality, sex, age, religious beliefs, marital status, or receipt of public assistance;
  - I understand I am under no obligation to finance this purchase with any particular lender. Lien information:

Lienholder:	Lien Amount: \$	Date of Lien:
Address:	Total Interest \$	Annual Percentage Rate: %
	Payments Of \$	1st Payment Due:
- I understand that any dispute arising from, or relating to this transaction, shall be settled by neutral arbitration pursuant to the GOVERNING ARBITRATION AGREEMENT signed by my hand and incorporated into this Agreement.  
 (CONTINUED ON THE REVERSE SIDE OF THIS AGREEMENT)  
 I HAVE BEEN GIVEN AMPLE OPPORTUNITY TO EXAMINE THIS ENTIRE RETAIL PURCHASE AGREEMENT, FRONT AND BACK, AND I HEREBY ACCEPT THE TERMS AND CONDITIONS INCLUDING THOSE LISTED ON THE REVERSE SIDE OF THIS AGREEMENT

PURCHASER(S): \_\_\_\_\_ PURCHASER(S): \_\_\_\_\_

<b>CASH PRICE OF VEHICLE</b>	
OTHER GOODS/SERVICES:	<u>23,825.00</u>
NC HIGHWAY USE TAX 3%	
NC TITLE AND REGISTRATION FEES	
ADMINISTRATIVE SERVICES	<u>\$499.00</u>
<b>TOTAL SELLING PRICE</b>	<u>24,324.00</u>
LESS: TRADE-IN PRICE	(-)
<b>SUBTOTAL</b>	
PLUS: BALANCE AMOUNT OF TRADE	(+)
<b>TOTAL AMOUNT DUE</b>	
LESS: CASH ON DELIVERY	(-)
LESS: CASH (REBATE)	(-)
<b>UNPAID BALANCE DUE</b>	<u>\$24,324.00</u>

HEREBY ACKNOWLEDGE THIS AGREEMENT IS COMPLETE AND ACCURATELY REFLECTS ANY AND ALL RELATED DOCUMENTS SIGNED BY MY HAND AND REFERENCED AS INCORPORATED INTO THIS AGREEMENT BETWEEN THE DEALERSHIP AND MYSELF  
 I ACKNOWLEDGE RECEIPT OF A COPY OF THIS AGREEMENT WITH THE UNDERSTANDING THIS AGREEMENT IS NOT BINDING UPON THE DEALERSHIP OR PURCHASER(S) UNTIL SIGNED BY AN AUTHORIZED DEALERSHIP REPRESENTATIVE.

The sum of \$ \_\_\_\_\_ was received from you as a Deposit/Partial Payment and is fully refundable except as set forth in this Agreement.

*[Signature]*  
 ACCEPTED BY AUTHORIZED DEALERSHIP REPRESENTATIVE



### ADDITIONAL AGREEMENTS BETWEEN THE DEALERSHIP AND PURCHASER(S)

#### 5. Definitions of Terms.

This RETAIL PURCHASE AGREEMENT contains the following terms which have particular meanings and may appear throughout this Agreement

**Agreement** Defined as this RETAIL PURCHASE AGREEMENT which contains any and all documents you have signed by your hand pertaining to this transaction. Said documents are considered incorporated into this Agreement either by reference herein, or the documents themselves.

**You, Yours** Defined as the Purchaser(s) identified on the front side of this Agreement

**Party/Parties** Defined as either, and/or, all entities obligated within this Agreement.

**We, Us, Our, Ours** Defined as the retailing Dealership identified on the front side of this Agreement and its Authorized Representatives.

**Vehicle, Purchase Vehicle** Defined as the Vehicle (New or Used) you are purchasing as described on the front side of this Agreement.

**Trade-In, Trade Vehicle** Defined as the Vehicle you are delivering to us as part of this Purchase Transaction as defined on the face of this Agreement.

**Purchase, Transaction** Defined as the act of the retailing Dealership listed on the front of this Agreement selling the Purchaser(s) a vehicle for a cash price.

#### 6. Manufacturer or Dealership Right to Increase Price.

We, the Dealership, has reserved the right to change price to Dealership of new vehicles without notice. In the event the price to the Dealership of said vehicle is changed prior to delivery of the new vehicle purchased hereunder by Purchaser(s), Dealership retains the right to change cash delivered price of vehicle accordingly. If such cash price is increased by the Dealership, Purchaser(s) may, if dissatisfied with such change, cancel this Purchase, in which event if a used vehicle has been traded as part of the consideration for said new vehicle, such used vehicle shall be returned to Purchaser upon payment of a reasonable charge for storage and repairs (if any) or, if such used vehicle has been previously sold by Dealership, the amount of said vehicle's insurability as listed by Dealership's insurance carrier, less a selling commission of 15% and any expenses incurred in storing, insuring, conditioning or advertising said used vehicle for sale, shall be returned to Purchaser(s).

#### 7. Our Evaluation of Your Trade-In Vehicle.

If your vehicle is considered part of the Purchase Transaction under the generally accepted practice of trading vehicles and is not delivered to the Dealership until delivery to Purchaser of purchased vehicle, your used vehicle shall be re-evaluated at the time and such re-evaluation value shall determine price of the used vehicle. If said re-evaluation value is lower than the original price shown on the front of this Agreement, Purchaser(s) may, if dissatisfied with such, cancel this Purchase, provided that said right to cancel is exercised prior to delivery of purchased vehicle to Purchaser(s) and surrender of Purchaser(s) vehicle to the Dealership.

#### 8. Your Representations Regarding Your Trade Vehicle.

(a) Purchaser(s) agree to deliver to the Dealership satisfactory evidence of title to any Trade Vehicles, as part of this Purchase Transaction at the time of delivery of said vehicle to Dealership.

(b) You warrant your Trade Vehicle is free and clear of liens and encumbrances, except as may be noted on the front side of this Agreement.

(c) You warrant your Trade Vehicle(s), unless otherwise disclosed:

- i. that no equipment has been removed from your Trade Vehicle subsequent to our evaluation.
- ii. has not been labeled a "lemon", or purchased back by the manufacturer or selling dealer due to a defect that may have impaired its value.
- iii. has not incurred damage exceeding 25% of its value at the time of occurrence.
- iv. has never been titled as, or declared, a total loss, rebuilt, reconstructed, salvage, flood or recovered theft vehicle.
- v. has airbags which have never been deployed, disconnected or repaired.
- vi. has emissions control equipment that has not been replaced, altered or is nonfunctional.
- vii. is not displaying correct mileage on the odometer.

#### 9. Our Failure in Delivery of Purchase Vehicle.

Dealership shall not be liable for failure to deliver or delay in delivering Purchase Vehicle covered within this Agreement where such failure or delay is due, in whole or part, to any cause beyond the control of or without the fault or negligence of the Dealership.

#### 10. Your Failure to Perform Obligations.

(a) Should you fail to perform your obligations under this Agreement, including but not limited to, any failure to take delivery of or to pay the agreed upon price for the Purchase Vehicle, we shall be permitted to retain any Deposit/Partial Payment you paid or an amount equal to any actual damages we incur due to your default. If you have delivered a Trade Vehicle to us as part of this Purchase Transaction, we may return the Trade Vehicle to you if we have not already sold it.

(b) If Trade Vehicle has already been sold, we will refund the amount of said vehicle's insurability as listed by Dealership's insurance carrier less the Balance Amount of Trade (if we have paid the Balance Owed to the Dealer(s)) as listed on the front side of this Agreement and any reasonable expenses incurred by us such as reconditioning the Trade Vehicle for resale. We may keep any portion of the amount you have paid to us as a Deposit/Partial Payment to offset against the amount you owe us. If the actual amount you owe is less than the amount of the Deposit/Partial Payment, we will pay or credit the difference to you.

#### 11. Delivery Confirmation.

I acknowledge receipt of explaining Dealership's DELIVERY CONFIRMATION document and understand and agree there are no other promises, verbal or written, made by this Dealership, implied or expressed, other than contained on said document signed by my hand and incorporated into this Agreement.

#### 12. Security Agreement.

You hereby grant Dealership, its successors and assigns, a security interest in the Purchase Vehicle, equipment and accessories to be purchased pursuant to this Agreement and said security interest shall remain in effect until all sums due hereunder have been paid in full.

#### 13. Attorney's Fees.

In the event any Party to this Agreement shall commence a proceeding against another to enforce the terms hereof, or to declare rights hereunder, as the result of a breach of any provision of this Agreement, the prevailing Party in any such proceeding shall be entitled to recover from the losing party the costs of said proceeding including reasonable attorney's fees as may be fixed by the decision-maker.

#### 14. Other Goods, Services, Products and Lending Sources.

You are not required to purchase any other goods or services from us and are under no obligation to finance your Purchase Vehicle with a particular lender.

#### 15. The Entire Retail Purchase Agreement.

(a) The front and back of this Agreement, in addition to any and all documents pertaining to this transaction incorporated or referenced herein or signed by your hand, comprise this entire Retail Purchase Agreement and no other agreement(s) or understandings has been made or will be recognized.

(b) You agree to sign any and all documents necessary to complete the terms of this Purchase Transaction.

(c) You understand no credit has been extended to you for this Purchase except as appears in writing on the front of this Agreement.

(d) You certify you are at least 19 years of age and have been given the opportunity to inspect the vehicle and found it free from any reasonably discoverable defects.

*Michael J. Logan*





# Tindol Subaru

Telephone 704-884-0001



Date: 02/12/2021

Phone: (704)884-0001

At the request of Mr./Ms. Watauga County DSS

We are pleased to offer the following quotation on a

2021 Subaru Forester Base

Model # Base Model - MFB-01

Base Price MFB-01 (CVT) 24,795<sup>00</sup>

Freight Std. Destination 1050<sup>00</sup>

Engine 2.5i Std

Optional Equipment N/A N/A

<u>Total For Vehicle</u>	<u>* 25,845<sup>00</sup></u>
<u>Less Discount</u>	<u>- 1,420<sup>00</sup></u>
<u>Total Delivery Price</u>	<u>* 24,425<sup>00</sup></u>
<u>to Boone, NC</u>	

Price subject to change without notice. Quote expires \_\_\_\_\_ days from The above date. We appreciate the opportunity to make this quotation, and Trust we may be favored with this order

Signature: \_\_\_\_\_

**Re: Vehicle quote**

Jon Logan <jd\_ljr@hotmail.com>

Mon 2/15/2021 9:02 AM

To: Adriane Lewis <alewis@modernauto.com>

**From:** Adriane Lewis <alewis@modernauto.com>

**Sent:** Friday, February 12, 2021 11:07 AM

**To:** Jon.Logan <Jon.Logan@watgov.org>; jd\_ljr@hotmail.com <jd\_ljr@hotmail.com>

**Subject:** Re: Vehicle quote

Hi Mr. Logan, Thanks for speaking with me this morning. Here is the email again. Please let us know if you receive it and I will also check with you tomorrow. This Forester would be purchase in July I understand? Thanks for considering us and please let me know if there is anything else.



Adriane Lewis  
Internet Sales Manager, Modern Subaru of Boone

☎ [828-264-0675 ext 19501](tel:828-264-0675)

🌐 [www.modernsubaruofboone.com](http://www.modernsubaruofboone.com)

📍 225 Modern Drive, Boone NC 28607

What To Expect Next At Modern Subaru

Hi Jon,

Thank you for calling earlier to offer us the opportunity to earn the business of Watauga County. At this time we will offer you \$25,043 plus our Doc Fee of \$699 totaling \$25,742 for a Base Trim Level 2021 Subaru Forester. Right now they are all coming with 2 added options of all weather floor mats and a cargo net which is only \$128.



Adriane Lewis  
Internet Sales Manager, Modern Toyota/Subaru of Boone

☎ [828-264-0675 ext 19501](tel:828-264-0675)

📍 225 Modern Drive, Boone NC 28607

Click [here](#) to report this email as spam.

**AGENDA ITEM 11:****MISCELLANEOUS ADMINISTRATIVE MATTERS*****A. Purchase Request for IT Dell Storage Device*****MANAGER'S COMMENTS:**

County IT staff is requesting the Board approve the replacement of our current 28 terabyte (TB) storage device (SAN). The current device is five (5) years old and holds the vast majority of the data storage for the County. The new storage device will increase capacity by over 40 terabytes (TB) and include seven years of support. Total cost is \$36,318. Adequate funds have been budgeted in the FY 2021-2022 budget.

Board action is required to accept Marketplace Solutions quote in the amount of \$36,318 for the replacement of the County's storage device.



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## WATAUGA COUNTY Information Technologies

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*Courthouse, Suite 4 • 842 West King Street • Boone, North Carolina 28607 • Phone (828) 265-8015  
FAX (828) 265-8076  
TDD 1-800-735-2962  
Voice 1-800-735-8262*

### MEMORANDUM

TO: Watauga County Board of Commissioners  
Deron Geouque, County Manager

FROM: Drew Eggers, Information Technologies Director

SUBJECT: Purchase of Dell Storage Device

DATE: July 13, 2021

The attached quote is for the replacement of our current 28 terabyte (TB) storage device (SAN). The current device is five years old and we need to increase our available storage.

This device is used for the vast majority of the data storage for Watauga. The new storage device will give us increased capacity of over 40 terabytes (TB) and includes seven years of support.

Total cost for this project is **\$36,318**.

Funds for this project are available and in the budget.

Thank you for your consideration of this request.

# MarketSpace Solutions, Inc.

PO Box 221 Lincolnton, NC 28093      747 S Laurel St Lincolnton, NC 28092

Phone 704-736-1388 - Fax 704-736-1132

## QUOTE

Date	Quote #
06/11/21	MSSQ47195

**Sold To:** Watauga County  
 Mary Britt  
 Information Technologies  
 842 W. King Street  
 Suite 4/Room 017  
 Boone, NC 28607

**Phone:** (828) 265-8017  
**Fax:** (828) 265-8076

**Ship To:** Watauga County  
 Mary Britt  
 Information Technologies  
 842 W. King Street  
 Suite 4/Room 017  
 Boone, NC 28607

**Phone:** (828) 265-8017  
**Fax:** (828) 265-8076

Terms	Rep	P.O. Number	Ship Via
Net 30	Thad Lowe	quote	FedEx

Qty	Part Number	Description	Unit Price	Ext. Price
1	210-AQIF	Dell EMC ME4024 Storage Array  CNC 8 Port Dual Controller for iSCSI SFP+ and/or FC  Rack Rails 2U  ME Series 2U Bezel  Power Supply, 580W, Redundant  1.92TB SSD SAS Read Intensive 12Gbps 512 2.5in Hot-plug AG Drive - Qty 24  Hard Drive Filler 2.5in, single blank - Qty 3  Power Supply, 580W, Redundant  Powercord, 125 Volt, 15Amp, 10 Foot, C13 to NEMA 5-15 - Qty 2  Dell Networking, Cable, SFP+ to SFP+, 10GbE, Copper Twinax Direct Attach Cable, 0.5 Meter  ProSupport Plus: Next Business Day Onsite Service After Problem Diagnosis, 7 Years  ProSupport Plus: 7x24 HW/SW Technical Support and Assistance, 7 Years  Thank you choosing Dell ProSupport. For tech support, visit //www.dell.com/support or call 1-800-945-3355	\$36,318.00	\$36,318.00

Qty	Part Number	Description	Unit Price	Ext. Price
1	FRT	No Freight Charge	\$0.00	\$0.00
			SubTotal	\$36,318.00
			Estimated Sales Tax	\$2,451.47
			Shipping	\$0.00
			<b>Total</b>	<b>\$38,769.47</b>

## AGENDA ITEM 11:

### MISCELLANEOUS ADMINISTRATIVE MATTERS

#### *B. Boards and Commissions*

##### *Economic Development Commission*

A term on the Economic Development Commission will expire in June. These are three-year terms and members are eligible to be appointed for two consecutive terms. Mr. Tim Hodges has served two terms and, therefore, is ineligible for reappointment; a new appointee is needed.

A volunteer application was received from Ms. Virginia Lee Wallace who has expressed interest in serving on the EDC. This is a first reading.

##### *Valle Crucis Historic Preservation Commission*

Maria Hyde, the current Chair of the Valle Crucis Historic Preservation Commission (VCHPC) has moved or soon will move out of Watauga County which will require her replacement. Two people have expressed interest in being appointed to replace her. Membership consists of three resident property owners of the historic district, and two members of the Valle Crucis Community Council, regardless of whether they live in the historic district. Mrs. Hyde fills one of the resident property owner slots. Mrs. Rachel Ward who, along with her husband, purchased the Hyde's house is interested in being appointed to the Commission. Also interested is Mr. Pat Brown, who lives in the district along with his wife, Jennifer Stoeber. Both qualify to fill the position.

##### *Watauga County Library*

The Watauga County Library Board has recommended the reappointments of Dr. Scott Elliott, Ms. Roberta Jackson and Ms. Sandra Basel, for second terms to the Watauga County Library Board. These are first readings.

Volunteer Application  
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.  
Please sign and mail or fax to:

Watauga County Commissioners' Office  
814 West King Street, Suite 205  
Boone, NC 28607  
Phone: (828) 265-8000  
Fax: (828) 264-3230

Name: Virginia Lee Wallace  
Home Address: 797 Possum Hollow Rd.  
City: Blowing Rock Zip: 28605  
Telephone: (H) \_\_\_\_\_ (W) 615.945.6724 (Fax) \_\_\_\_\_  
Email: vwallace170@gmail.com  
Place of Employment: Appalachian State University  
Job Title: Leadership Annual Gifts Officer

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- |                                     |   |                                    |
|-------------------------------------|---|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork              | <input type="radio"/> Watauga      |
| <input type="radio"/> New River     | <input type="radio"/> Brushy Fork             | <input type="radio"/> Cove Creek   |
| <input type="radio"/> Beaver Dam    | <input type="radio"/> Meat Camp               | <input type="radio"/> Shawneehaw   |
| <input type="radio"/> Blue Ridge    | <input checked="" type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk           | <input type="radio"/> North Fork              | <input type="radio"/> Boone        |


In addition, Please Indicate If You Live In One Of The Following Areas:

- |  |  |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community   | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed        | <input type="radio"/> Winklers Creek Watershed       |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area          |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- |   |  |                                |
|---|--|--------------------------------|
| Gender                                  | Ethnic Background                          |                                |
| <input type="radio"/> Male              | <input type="radio"/> African American     | <input type="radio"/> Hispanic |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other    |
|   | <input type="radio"/> Native American      |                                |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Economic Development Commission 
2. \_\_\_\_\_
3. \_\_\_\_\_



**Volunteer Application  
Watauga County Boards And Commissions  
(Continued)**

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

**Work  
Experience:**

I was the Downtown Coordinator for the Town of Boone 2012 - 2017 and have served on several non-profit boards in our community. Additionally, I work in advancement at Appalachian State as a front-line fundraiser.

**Volunteer  
Experience:**

Blue Ridge Parkway - Overall the Mountain Victory Celebration  
Children's Playhouse Board Member, Treasurer  
Watauga Women in Leadership Board member  
Alabama A&M Library and Archives

**Other  
Experience:**

**Other  
Comments:**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Print Form**

**Reset Form**

**Volunteer Application  
Watauga County Boards And Commissions**

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.  
Please sign and mail or fax to:

*Watauga County Commissioners' Office  
814 West King Street, Suite 205  
Boone, NC 28607  
Phone: (828) 265-8000  
Fax: (828) 264-3230*

Name: Dr. Rachel Ward

Home Address: 2839 Broadstone Road

City: Banner Elk (Valle Crucis) Zip: 28604

Telephone: (H) 828-808-7913 (W) \_\_\_\_\_ (Fax) \_\_\_\_\_

Email: rachellycanward@gmail.com

Place of Employment: work from home

Job Title: stay at home mom / public health consultant

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- |                                     |                                    |  |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork   | <input checked="" type="radio"/> Watauga |
| <input type="radio"/> New River     | <input type="radio"/> Brushy Fork  | <input type="radio"/> Cove Creek         |
| <input type="radio"/> Beaver Dam    | <input type="radio"/> Meat Camp    | <input type="radio"/> Shawneehaw         |
| <input type="radio"/> Blue Ridge    | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek       |
| <input type="radio"/> Elk           | <input type="radio"/> North Fork   | <input type="radio"/> Boone              |



In addition, Please Indicate If You Live In One Of The Following Areas:

- |  |   |
|--|---|
| <input type="radio"/> Foscoe-Grandfather Community   | <input checked="" type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed        | <input type="radio"/> Winklers Creek Watershed                  |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area                     |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- |   |  |                                |
|---|--|--------------------------------|
| Gender                                  | Ethnic Background                          |                                |
| <input type="radio"/> Male              | <input type="radio"/> African American     | <input type="radio"/> Hispanic |
| <input checked="" type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other    |
|   | <input type="radio"/> Native American      |                                |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Valle Crucis Community Council 
2. \_\_\_\_\_ 
3. \_\_\_\_\_

**Volunteer Application  
Watauga County Boards And Commissions  
(Continued)**

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

**Work  
Experience:**

-Revival Flower Farm, small scale market flower farm and wedding flowers, 2019-present  
-Feeding Avery Families, community nutrition consultant, 2019  
-ETSU College of Public Health, instructor and doctoral research associate, 2011-2014  
-East Carolina Brody School of Medicine clinical research associate in their nephrology lab, 2010-2011

**Volunteer  
Experience:**

-Antioch Church Tutoring program for Spanish - speaking youth in Boone, NC (ongoing)  
-Public health consultancy for Karolyn Kempton Memorial Hospital; Togo, West Africa and Meniscus, Inc. (US -based NGO), ongoing  
-Volunteer community health educator, Togo, West Africa (2015-2017)

**Other  
Experience:**

-My husband, Bryant, and I are French speakers, having studied French abroad in preparation for 2 years of living in Togo, West Africa. While there, Bryant worked as a family physician at a 50-bed mission hospital and I helped with health education and microenterprise projects in the community.  
  
-We intend to continue our small (market size) farm operations in Valle Crucis, building on 2 years of successful organic flower farming. We are passionate about organic farming and sustainable food production.

**Other  
Comments:**

I look forward to living in Valle Crucis and raising my children in the community.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Print Form**

**Reset Form**

Volunteer Application  
Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form.  
Please sign and mail or fax to:

Watauga County Commissioners' Office  
814 West King Street, Suite 205  
Boone, NC 28607  
Phone: (828) 265-8000  
Fax: (828) 264-3230

Name: Patrick Brown  
Home Address: 217 Fork Mast Rd  
City: Bank EM NC Zip: 28604  
Telephone: (H) 828-773-8556(M) (Fax) \_\_\_\_\_  
Email: pat.brown1029@gmail.com  
Place of Employment: Motorcycle Medic  
Job Title: owner

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- |                                     |                                    |  |
|-------------------------------------|------------------------------------|--|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork   | <input checked="" type="radio"/> Watauga |
| <input type="radio"/> New River     | <input type="radio"/> Brushy Fork  | <input type="radio"/> Cove Creek         |
| <input type="radio"/> Beaver Dam    | <input type="radio"/> Meat Camp    | <input type="radio"/> Shawneehaw         |
| <input type="radio"/> Blue Ridge    | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek       |
| <input type="radio"/> Elk           | <input type="radio"/> North Fork   | <input type="radio"/> Boone              |

In addition, Please Indicate If You Live In One Of The Following Areas:

- |  |   |
|--|---|
| <input type="radio"/> Foscoe-Grandfather Community   | <input checked="" type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed        | <input type="radio"/> Winklers Creek Watershed                  |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area                     |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions

- Gender
- Male  
 Female

- Ethnic Background
- African American  
 Caucasian  
 Native American  
 Hispanic  
 Other

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. VC historic
2. \_\_\_\_\_
3. \_\_\_\_\_

Volunteer Application  
Watauga County Boards And Commissions  
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work  
Experience:

Local Watauga Business owner.

Volunteer  
Experience:

Other  
Experience:

Other  
Comments:

12 year V.C historic resident (full time/year round)

Signature: Pat Brown

Date: 5-14-21

[Print Form](#)

[Reset Form](#)



June 18, 2021

Mr. John Welch, Chair  
Watauga County Board of Commissioners  
Administrative Building, Suite 205  
814 West King Street  
Boone, NC 28607

Dear Mr. Welch:

At the regular meeting of the Watauga County Library Board on July 9, 2020, board members voted unanimously to recommend to Watauga County Commissioners that Dr. Scott Elliott be reappointed to the Watauga County Library Board for a second term. His first term ended in August of 2020, and I inadvertently forgot to send this letter last year.

We are very happy that he is willing to serve for a 2<sup>nd</sup> term on the library board.

Please approve the recommendation of the library board, and notify Dr. Elliott and me of this reappointment. Thanks to you and all of the commissioners for your continued support of our library. Dr. Elliott resides at 410 Parkcrest Drive, Boone, NC 28607.

Sincerely,

Sandy Basel  
Watauga County Library Board Chair

cc: Monica Caruso  
Watauga County Librarian

Jane Blackburn  
Regional Director of Appalachian Regional Libraries



June 18, 2021

Mr. John Welch, Chair  
Watauga County Board of Commissioners  
Administrative Building, Suite 205  
814 West King Street  
Boone, NC 28607

Dear Mr. Welch:

At the regular meeting of the Watauga County Library Board on July 9, 2020, board members voted unanimously to recommend to Watauga County Commissioners that Roberta Jackson be reappointed to the Watauga County Library Board for a second term. Her first term ended in August of 2020, and I inadvertently forgot to send this letter last year.

We are very happy that she is willing to serve for a 2<sup>nd</sup> term on the library board.

Please approve the recommendation of the library board, and notify Roberta and me of this reappointment. Thanks to you and all of the commissioners for your continued support of our library. Roberta resides at 127 Wyn Way, Boone, NC 28607.

Sincerely,

Sandy Basel  
Watauga County Library Board Chair

cc: Monica Caruso  
Watauga County Librarian

Jane Blackburn  
Regional Director of Appalachian Regional Libraries



June 18, 2021

Mr. John Welch, Chair  
Watauga County Board of Commissioners  
Administrative Building, Suite 205  
814 West King Street  
Boone, NC 28607

Dear Mr. Welch:

At the regular meeting of the Watauga County Library Board on July 9, 2020, board members voted unanimously to recommend to Watauga County Commissioners that Sandra Basel be reappointed to the Watauga County Library Board for a second term. Her first term ended in August of 2020, and I inadvertently forgot to send this letter last year.

We are very happy that she is willing to serve for a 2<sup>nd</sup> term on the library board.

Please approve the recommendation of the library board, and notify Roberta and me of this reappointment. Thanks to you and all of the commissioners for your continued support of our library. Sandra resides at 941 Vanderpool Rd, Vilas, NC 28692.

Sincerely,

Ala Sue Moretz  
Watauga County Library Board Vice Chair

cc: Monica Caruso  
Watauga County Librarian

Jane Blackburn  
Regional Director of Appalachian Regional Libraries



## **AGENDA ITEM 11:**

### **MISCELLANEOUS ADMINISTRATIVE MATTERS**

#### *C. Announcements*

#### **MANAGER'S COMMENTS:**

The 114th NCACC Annual Conference will be held August 12-14, 2021, in New Hanover County. Visit <https://www.ncacc.org/events-training/annual-conference/2021-annual-conference/> for full information. Please let Anita know if you plan attend.

The Caldwell Community College & Technical Institute (CCC&TI) Board of Trustees invites the Board of Commissioners to attend the Watauga Student Services Open House on Thursday, August 5, 2021 at 5:30 P.M. The Open House will be held at 372 Community College Drive, Boone, NC. Please let Anita know if you can attend and she will be glad to RSVP on your behalf.

WATAUGA CAMPUS  
STUDENT SERVICES CENTER OPEN HOUSE  
CALDWELL COMMUNITY COLLEGE & TECHNICAL INSTITUTE

AUGUST 5, 2021

072021 BCC Meeting



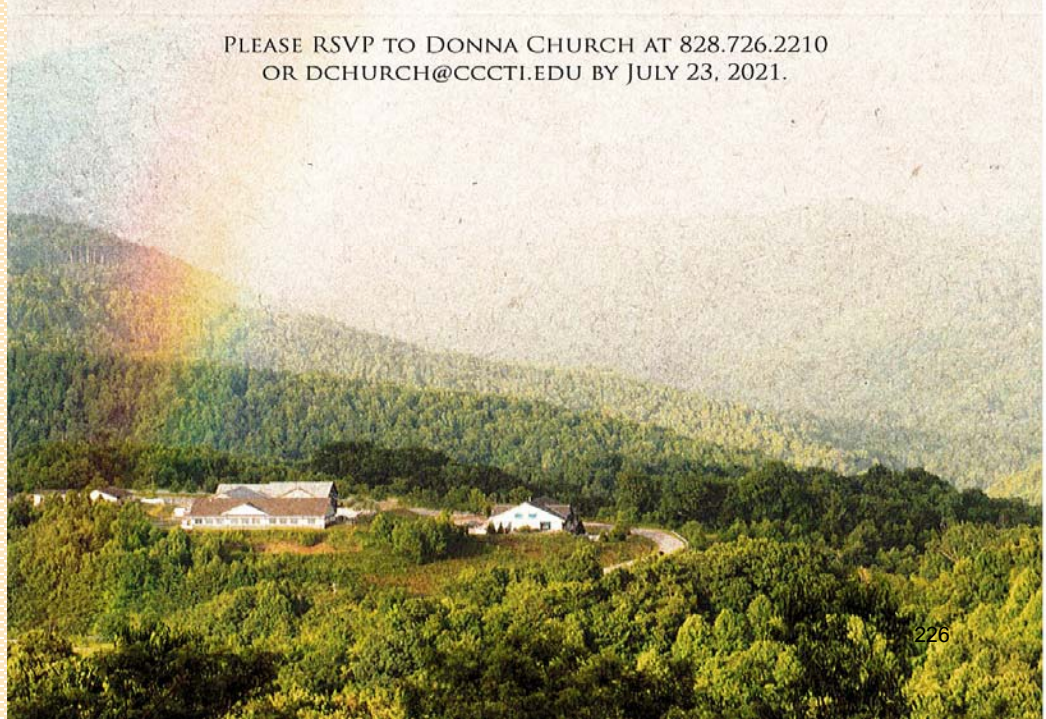
THE BOARD OF TRUSTEES  
OF CALDWELL COMMUNITY COLLEGE AND TECHNICAL INSTITUTE  
INVITES YOU TO ATTEND THE

WATAUGA STUDENT SERVICES OPEN HOUSE

THURSDAY, AUGUST 5, 2021  
5:30 PM

CALDWELL COMMUNITY COLLEGE AND TECHNICAL INSTITUTE  
WATAUGA CAMPUS STUDENT SERVICES CENTER  
372 COMMUNITY COLLEGE DRIVE  
BOONE, NORTH CAROLINA

PLEASE RSVP TO DONNA CHURCH AT 828.726.2210  
OR DCHURCH@CCCTI.EDU BY JULY 23, 2021.



**AGENDA ITEM 12:**

**PUBLIC COMMENT**

**AGENDA ITEM 13:**

**BREAK**

**AGENDA ITEM 14:**

**CLOSED SESSION**

Attorney/Client Matters – G. S. 143-318.11(a)(3)