

**TENTATIVE AGENDA & MEETING NOTICE
BOARD OF COUNTY COMMISSIONERS**

**TUESDAY, AUGUST 21, 2018
5:30 P.M.**

**WATAUGA COUNTY ADMINISTRATION BUILDING
COMMISSIONERS' BOARD ROOM**

TIME	#	TOPIC	PRESENTER	PAGE
5:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES: August 7, 2018, Regular Meeting August 7, 2018, Closed Session		1
	3	APPROVAL OF THE AUGUST 21, 2018, AGENDA		11
5:35	4	PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON THE PROPOSED FINANCING OF THE NEW COMMUNITY RECREATION CENTER	CHAIRMAN WELCH	13
5:40	5	RESOLUTION AUTHORIZING THE NEGOTIATION OF AN INSTALLMENT FINANCING CONTRACT AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS THERETO	MR. DERON GEOUQUE	15
5:45	6	PROPOSED RESOLUTION TO FORMALLY RECOGNIZE AND AUTHORIZE THE ESTABLISHMENT OF THE WATAUGA COUNTY FOOD COUNCIL	MS. FAITH BRADLEY	19
5:50	7	PROJECT ON AGING MATTERS A. Request to Accept FY 2019 Senior's Health Insurance Information Program (SHIIP) Grant/Contract B. Request to Accept General Purpose Funding for Senior Centers	MS. ANGIE BOITNOTTE	21 41
5:55	8	BID AWARD REQUEST FOR LARGE INDUSTRIAL INFIELD RENOVATION PROJECT	MR. ROBERT MARSH	99
6:00	9	TAX MATTERS A. Monthly Collections Report B. Refunds & Releases	MR. LARRY WARREN	109 111
6:05	10	BUDGET AMENDMENTS	MS. MISTY WATSON	121
6:10	11	MISCELLANEOUS ADMINISTRATIVE MATTERS A. NC Department of Health and Human Services (DHHS)/County Memorandum of Understanding (MOU) Pursuant to G. S. 108A-74 B. Sheriff's Office Vehicle Purchase Request C. Announcements	MR. DERON GEOUQUE	123 149 169
6:15	12	PUBLIC COMMENT		170
7:15	13	BREAK		170
7:20	14	CLOSED SESSION Attorney/Client Matters – G. S. 143-318.11(a)(3) Personnel Matters – G. S. 143-318.11(a)(6)		170
7:30	15	ADJOURN		

AGENDA ITEM 2:

APPROVAL OF MINUTES:

August 7, 2018, Regular Meeting

August 7, 2018, Closed Session

DRAFT**MINUTES****WATAUGA COUNTY BOARD OF COMMISSIONERS
TUESDAY, AUGUST 7, 2018**

The Watauga County Board of Commissioners held a regular meeting, as scheduled, on Tuesday, August 7, 2018, at 8:30 A.M. in the Commissioners' Board Room of the Watauga County Administration Building, Boone, North Carolina.

PRESENT: John Welch, Chairman
 Billy Kennedy, Vice-Chairman
 Jimmy Hodges, Commissioner
 Larry Turnbow, Commissioner
 Perry Yates, Commissioner
 Frank C. "Ham" Wilson, III, County Attorney
 Deron Geouque, County Manager
 Anita J. Fogle, Clerk to the Board

Chairman Welch called the meeting to order at 8:33 A.M. and offered condolences to former Commissioner Allen Trivette's family upon his recent death.

Chairman Welch welcomed back Commissioner Yates and the new Finance Director, Ms. Misty Watson.

Commissioner Yates opened with a prayer and Vice-Chairman Kennedy led the Pledge of Allegiance.

APPROVAL OF MINUTES

Chairman Welch called for additions and/or corrections to the July 17, 2018, regular meeting and closed session minutes.

Chairman Welch stated that the vote was not listed in the minutes for the motion to adjourn. Below is the motion with the correction (in bold print):

"Vice-Chairman Kennedy, seconded by Commissioner Hodges, moved to adjourn the meeting at 7:50 P.M.

**VOTE: Aye-4(Welch, Kennedy, Hodges, Turnbow)
 Nay-0
 Absent-1(Yates)"**

Commissioner Turnbow, seconded by Vice-Chairman Kennedy, moved to approve the July 17, 2018, regular meeting minutes as amended.

VOTE: Aye-5
 Nay-0

Commissioner Turnbow, seconded by Vice-Chairman Kennedy, moved to approve the July 17, 2018, closed session minutes as presented.

VOTE: Aye-5
Nay-0

APPROVAL OF AGENDA

Chairman Welch called for additions and/or corrections to the August 7, 2018, agenda.

Vice-Chairman Kennedy, seconded by Commissioner Yates, moved to approve the August 7, 2018, agenda as presented.

VOTE: Aye-5
Nay-0

BLUE RIDGE RESOURCE CONSERVATION & DEVELOPMENT FUNDING REQUEST

Mr. Jonathan Hartsell, Executive Director of Blue Ridge Resource Conservation & Development Funding (RC&D), gave a presentation sharing examples of projects and services related directly to Watauga County and their seven county service area.

Mr. Hartsell requested \$3,000 which will help fund a “High Country Education Coordinator” position. Both Alleghany and Ashe counties have allocated \$3,000 each toward the position.

Ms. Wendy Patoprsty, RC&D Board member, stated that her history with RC&D began in 2001 when she was hired by Cooperative Extension for a position funded through RC&D grants for eight years.

County Manager Geouque stated that no funding was allocated to Blue Ridge Resource Conservation & Development in the Fiscal Year 2019 budget. The last time funds were allocated was in 2010 in the amount of \$400.

The County Manager suggested requesting the RC&D to report to the Board throughout the year, as Cooperative Extension does, to show how the funds are being utilized.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to approve an allocation from the Administrative Contingency Fund of \$3,000 to Blue Ridge Resource Conservation and Development.

VOTE: Aye-5
Nay-0

PRESENTATION OF WATAUGA COUNTY COMMUNITY CHILD PROTECTION TEAM'S (CCPT) ANNUAL REPORT AND APPOINTMENT OF MEMBERS FOR 2018

Ms. Gail Hawkinson presented the annual reports for the Watauga County Community Child Protection Team (CCPT) and the Watauga County Child Fatality Team (CFT). Ms. Hawkinson also presented the following list of the team members for 2018:

County Director of DSS	Tom Hughes
Member of the DSS Director's staff	Chad Slagle
Local Law Enforcement Officer	Dee Rominger
Attorney from Office of the District Attorney	Vacant
Community Action Agency Director	Kira Cardwell (Children's Council)
Superintendent (Designee) of School Admin	Dr. Paul Holden
Mental Health (LME)	Karen Brown
Member of Board of DSS (Commissioner)	Billy Kennedy
Guardian Ad Litem Coordinator	McKenzie Kilpatrick
Local Health Care Provider	Dr. Robert Lonas
Director of Public Health (Designee)	LeAnn Martin
 <u>Members at large</u>	
Chair, Retired MH Psychologist	Gail Hawkinson
OASIS (Community Action Agency)	Michelle Grit
Appalachian HealthCare (AARHC)	Kim Greene
Mental Health Provider (Daymark)	Dr. Murray Hawkinson
Watauga County Schools	Megan Langdon

Ms. Hawkinson stated that the District Attorney's Office has not had representation for several years.

By consensus, the Board agreed to officially request the District Attorney's Office to fill their vacant seat on the Board.

The CCPT is tasked with reducing the acts of abuse and violence against children in the County and the CFT is tasked with reviewing fatalities in the County.

The Community Child Protection Team (CCPT) is mandated by G. S. 7B-1406 and consists of a body of dedicated and concerned citizens representing agencies, organizations and the community at-large that functions, as a group, independently to address child protection and reduction of abuse and violence in the county. The team is responsible for reviewing policies, procedures and practices of our local Department of Social Services (DSS) in order to protect families; assist in the protection of children living in the family that is being reviewed; and evaluate the extent to which the agencies are effectively discharging their obligation to serve children responsibly. The team also develops treatment protocols.

Recommendations from the 2017 cases included less rigid funding rules; Medicaid rule changes to allow coverage to be kept while working on reunification; substance abuse assessment and treatment; and task force housing needs.

The Watauga Child Fatality Team (CFT) met once a quarter as part of the CCPT meeting schedule. There were two cases reviewed by the Team in 2018; one local and one State. The goal was to find gaps in services, not blame, and to determine what went wrong. Recommendations, going to the State, included concerns about young drivers.

Commissioner Yates, seconded by Commissioner Turnbow, moved to approve the Community Child Protection Team and Child Fatality Team Annual Reports and to approve the 2018 membership list as presented.

VOTE: Aye-5
Nay-0

MAINTENANCE MATTERS

A. Bid Award Request for East Annex Reroof Project

Mr. Robert Marsh, Maintenance Director, stated that replacement of the roof on the East Annex Building has been needed for years. Mr. Marsh turned discussion over to Mr. Randy Jones, Project Architect.

Mr. Jones stated that \$142,000 was appropriated for the Fiscal Year 2018-2019 budget for the project after research and review by the County Manager, Maintenance Director, and himself. Initial bids were received on June 28th with the lowest responsive bid in the amount of \$221,551, which was \$79,551 over budget. All bids were rejected at that time and a rebid was held with the demolition of the chimney removed and bid separately.

Mr. Jones presented the following bids:

06/28/18 Bids (Rejected)		
LaFave's Construction	Landis, NC	\$370,000
Southern Metal Systems	Wendell, NC	\$278,000
Wishon and Carter, Inc.	Yadkinville, NC	\$201,410
07/24/18 Bids		
Greene Construction	Boone, NC	\$209,152
LaFave's Construction	Boone, NC	\$354,200
WaynCo Roofing, LLC	Matthews, NC	\$177,950
Wishon and Carter, Inc.	Yadkinville, NC	\$204,711

The July 24 bids resulted with the lowest responsive bid being from WaynCo in the amount of \$177,950. Acceptance of that bid would bring the total project costs to \$203,745 which includes \$177,950 for the base bid, \$17,795 in architect fees, and \$8,000 for the chimney demolition bringing the total project amount \$61,745 over budget. Mr. Jones stated that the project budget also includes a five percent contingency.

Mr. Jones calculated that over a one hundred year period (which is the life time of a metal roof) the total costs of an asphalt roof, including the replacements that would be needed, would total over \$281,000.

County Manager Geouque stated that staff has identified funds that can be repurposed from paving and striping in the current budget to cover the \$61,745 overrun.

Commissioner Yates, seconded by Commissioner Turnbow, moved to accept the lowest responsive bid from WaynCo in the amount of \$177,950 and to approve the reallocation of \$61,745 from paving and striping to cover the total project cost of \$203,745 which includes \$17,795 for architect fees and \$8,000 for chimney demolition.

VOTE: Aye-5
Nay-0

B. Bid Award Request for Industrial Lot Paving

Mr. Marsh stated that the Town of Boone staff has approved the paving of the Industrial and Anne-Marie parking lots. The lots are part of an overall plan to provide parking for the new Community Recreation Center, baseball/soccer fields, as well as for usage of the Town of Boone's Greenway. Per the County's long-term lease with the Town of Boone, Town Council approval is also required prior to paving the lots. Town Council approval will be sought once the Board of Commissioners has awarded the paving bid.

In addition, the County is partnering with Appalachian State University (ASU) to construct a paved Greenway connector from the Complex Drive entrance to the University's State Farm parking lot. The Greenway will help facilitate student pedestrian traffic from State Farm parking lot to Appalachian State University's new health and science building and provide additional walking opportunities for residents and visitors. Town Council approval for the Greenway connector will be requested at the same time as the paving request.

Funding has not been requested from the Town of Boone even though these projects will expand their Greenway and provide parking for both the Greenway and Mayor's Park. The paving of the parking lots will maximize the total amount of parking spaces. Four bids were received with Boone Paving being the lowest responsive bidder in the amount of \$69,000.

Commissioner Turnbow, seconded by Commissioner Yates, moved to award the bid to Boone Paving in the amount of \$69,000 to pave the Industrial Field parking lot and direct staff to seek Town of Boone approval for the paving of the Industrial and Anne-Marie parking lots as well as the Greenway trail.

VOTE: Aye-5
Nay-0

**NC DEPARTMENT OF HEALTH AND HUMAN SERVICES (DHHS)/COUNTY
MEMORANDUM OF UNDERSTANDING (MOU) PURSUANT TO G. S. 108A-74
UPDATE**

County Manager Geouque stated that the Memorandum of Understanding (MOU) between Watauga County and the North Carolina Department of Health and Human Services (DHHS) was approved, along with the adoption of an attached resolution, at the July 17, 2018, regular

Board meeting. Once signed, the MOU and resolution were submitted to NC DHHS for signature. The County Manager stated that the NC DHHS sent notification verifying receipt of the County's request and stated that they are unable to sign the documents as provided. The NC DHHS requested the County resubmit the signed MOU without any attachments or edits to the language. The County Manager stated that options included requesting NC DHHS still consider the resolution or to not sign the MOU. Discussion was held and included checking with neighboring counties to see if they have signed the MOU as presented.

After discussion, Commissioner Yates, seconded by Vice-Chairman Kennedy, moved to table further discussion to give the County Manager time to contact other counties to see how they handled the Memorandum of Understanding with the North Carolina Department of Health and Human Services.

VOTE: Aye-5
Nay-0

PROPOSED RENTAL OF BRUSH GRINDER

Chairman Welch welcomed new Operations Services Manager, Mr. Rex Buck, to the County. Mr. Buck requested to rent a brush grinder from Vermeer in the amount of \$24,000. Mr. Buck stated that he is reviewing the current processes regarding the handling and disposing of brush. By allowing the authorization of the rental, staff will be able to conduct a test program to determine if in-house disposal is more efficient than contracting the service.

Commissioner Yates, seconded by Commissioner Turnbow, moved to approve the rental of a brush grinder from Vermeer in the amount of \$24,000.

VOTE: Aye-5
Nay-0

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Sheriff's Office Vehicle Purchase Request

County Manager Geouque stated that the Sheriff's Office received bids from Asheville Ford for six (6) new all-wheel drive 2018 Ford Police Interceptors with a unit price of \$28,265.97. In addition, up-fitting for the vehicles was priced at \$6,091.82 per unit by Dana Safety Supply. The total amount for the vehicles is \$174,720 and includes taxes and tags. The total amount for the up-fitting of the vehicles is \$36,551. The County Manager stated that adequate funds were included in the current Sheriff's Office budget.

Discussion was held in regards to local dealerships being given the opportunity to bid on the vehicles. County Manager Geouque stated that the contract prices bid through the Sheriff's Association for our area was awarded to Asheville Ford. Modern in Boone was given the opportunity to bid through the Sheriff's Association. The County Manager stated that Captain Redmon with the Sheriff's Office will submit requests for local bids separately from the Sheriff's Association bids.

By consensus, the Board agreed to direct the County Manager to contact the General Managers at Modern Ford and Modern Subaru to determine why the County does not receive bids when solicited.

Chairman Welch tabled further discussion until the next meeting.

B. Request to Schedule Public Hearing to Allow Citizen Comment on the Proposed Financing of the New Community Recreation Center

County Manager Geouque presented a draft public hearing notice for the proposed financing of the new Community Recreation Center and requested it be scheduled for August 21, 2018.

Commissioner Yates, seconded by Commissioner Turnbow, moved to schedule a public hearing on Tuesday, August 21, 2018, at 5:30 P.M. to allow citizen comment on the proposed financing of the new Community Recreation Center.

VOTE: Aye-5
Nay-0

C. Proposed VIPER Lease Agreement with the State Highway Patrol

County Manager Geouque presented a proposed VIPER lease agreement for the Ashe County site for the potential location of County Emergency Services communication equipment. At present time, staff has reevaluated the site and determined that there is not an immediate need for the site; however, that does not rule out future use. Due to the fact that there is only a \$1 expense related to the lease staff would recommend securing the site for potential future use.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to approve the VIPER lease agreement for the Ashe County site as presented.

VOTE: Aye-5
Nay-0

County Manager Geouque gave a brief update, for information only, on attempts to improve cell service in the area. The County Manager stated that AT&T has been made aware that a site at Parkway School has been secured for the construction of a tower to allow for better signal in the area. In the event of an emergency, AT&T's First Net gives emergency services preemption over personal cell service. Other providers have been made aware of the site as well.

D. Appointment of the North Carolina Association of County Commissioners' (NCACC) Annual Conference Voting Delegate

County Manager Geouque stated that the North Carolina Association of County Commissioners' (NCACC) Annual Conference is scheduled for August 23-25, 2018, in Catawba County. Each county in attendance is required to select a voting member for representation at the annual business meeting which is conducted as a part of the conference. Submission of the voting delegate is due August 17, 2018.

Commissioner Yates, seconded by Commissioner Turnbow, moved to appoint Chairman Welch as the Watauga County Voting Delegate at the NCACC Annual Business Meeting.

VOTE: Aye-5
Nay-0

E. Boards and Commissions

County Manager Geouque presented the following for consideration.

Voluntary Farmland Preservation Program Advisory Board

The Voluntary Farmland Preservation Program Advisory Board recommends the re-appointment of Mr. Kelly Coffey and Mr. Joe McNeil.

Vice-Chairman Kennedy, seconded by Commissioner Yates, moved to waive the second reading and reappoint Mr. Kelly Coffey and Mr. Joe McNeil to the Voluntary Farmland Preservation Program Advisory Board.

VOTE: Aye-5
Nay-0

F. Announcements

County Manager Geouque announced that the 111th North Carolina Association of County Commissioners' (NCACC) Annual Conference will be held August 23-25, 2018, in Catawba County.

PUBLIC COMMENT

Ms. Gail Hawkinson signed up to speak; however, she had left the meeting prior to public comment; therefore, there was no public comment.

CLOSED SESSION

At 10:24 A.M., Commissioner Hodges, seconded by Vice-Chairman Kennedy, moved to enter Closed Session to discuss Attorney/Client Matters, per G. S. 143-318.11(a)(3) and Personnel Matters, per G. S. 143-318.11(a)(6).

VOTE: Aye-5
Nay-0

Commissioner Yates, seconded by Vice-Chairman Kennedy, moved to resume the open meeting at 11:07 A.M.

VOTE: Aye-5
Nay-0

ADJOURN

Commissioner Turnbow, seconded by Chairman Welch, moved to adjourn the meeting at 11:07 A.M.

VOTE: Aye-5
Nay-0

John Welch, Chairman

ATTEST:
Anita J. Fogle, Clerk to the Board

AGENDA ITEM 3:

APPROVAL OF THE AUGUST 21, 2018, AGENDA

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AGENDA ITEM 4:

PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON THE PROPOSED FINANCING OF THE NEW COMMUNITY RECREATION CENTER

MANAGER'S COMMENTS:

At the August 7, Board meeting a public hearing was scheduled to allow citizen comment on the proposed financing of the new community recreation center. Board action was taken authorizing the advertisement of the public hearing notice and scheduling of a public hearing for August 21, 2018.

NOTICE OF PUBLIC HEARING

The Board of Commissioners (the “*Board*”) of the County of Watauga, North Carolina (the “*County*”) is considering authorizing the County to proceed with entering into an installment financing contract (the “*Contract*”) in a principal amount not to exceed \$20,000,000, under which the County will make certain installment payments, to (a) pay a portion of the capital costs of the construction, equipping and furnishing of a community recreation center (the “*Project*”) and (b) pay the costs related to the execution and delivery of the Contract. In connection with the Contract, the County will enter into a deed of trust and security agreement (the “*Deed of Trust*”) under which the County’s interest in the real property on the Project will be located and the improvements thereon (the “*Mortgaged Property*”) will be mortgaged by the County to create a lien thereon for the benefit of the entity, or its assigns, providing the funds to the County under the Contract. The Project will be located at the intersection of State Farm Road and Hunting Hills Lane in Boone, North Carolina.

The Contract and the Deed of Trust will permit the County to enter into amendments to refinance the Project and finance additional projects using the Mortgaged Property as collateral and the County may or may not grant additional collateral in connection with such amendments. On payment by the County of all installment payments due under the Contract, including any future amendments to finance or refinance projects, the Deed of Trust and any lien created thereunder will terminate and the County’s title to the Mortgaged Property will be unencumbered.

NOTICE IS HEREBY GIVEN, pursuant to Section 160A-20 of the General Statutes of North Carolina, that on August 21, 2018 at or about 5:30 p.m. the County will conduct a public hearing in the Commissioners' Board Room of the Watauga County Administration Building located at 814 West King Street, Boone, North Carolina, concerning the approval of the execution and delivery of the Contract and the Deed of Trust and the County’s financing of the Project. All interested parties are invited to present comments at the public hearing regarding the execution and delivery of the Contract, the Deed of Trust and the Project to be financed thereby.

John Welch, Chairman
Watauga County Board of Commissioners

AGENDA ITEM 5:

RESOLUTION AUTHORIZING THE NEGOTIATION OF AN INSTALLMENT FINANCING CONTRACT AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS THERETO

MANAGER'S COMMENTS:

Included in your packets is a resolution authorizing the negotiation of an installment financing contract and providing for certain other related matters thereto. The resolution is required for the approval of the financing of the community recreation center.

Board action is required to adopt the resolution as presented.

STATE OF NORTH CAROLINA

DRAFT

COUNTY OF WATAUGA

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF WATAUGA, NORTH CAROLINA, AUTHORIZING THE NEGOTIATION OF AN INSTALLMENT FINANCING CONTRACT AND PROVIDING FOR CERTAIN OTHER RELATED MATTERS THERETO

WHEREAS, the County of Watauga, North Carolina (the “*County*”) is a validly existing political subdivision, existing as such under and by virtue of the Constitution, statutes and laws of the State of North Carolina (the “*State*”); and

WHEREAS, the County has the power, pursuant to the General Statutes of North Carolina to (1) purchase real and personal property, (2) enter into installment purchase contracts in order to finance the purchase of real and personal property used, or to be used, for public purposes, and (3) grant a security interest in some or all of the property purchased to secure repayment of the purchase price; and

WHEREAS, the Board of Commissioners of the County (the “*Board*”) determines that it is in the best interest of the County to enter into (a) an installment financing contract (the “*Contract*”) with the Watauga Public Facilities Corporation, a North Carolina nonprofit corporation (the “*Corporation*”), in order (1) to pay a portion of the capital costs of the construction, equipping and furnishing of a community recreation center (the “*Project*”), and (2) to pay the costs related to the execution and delivery of the Contract and (b) a deed of trust and security agreement (the “*Deed of Trust*”) related to the County’s fee simple interest in the site of Project (the “*Site*”) and the improvements thereon, to secure the County’s obligations under the Contract; and

WHEREAS, the County hereby determines that the Project is essential to the County’s proper, efficient and economic operation and to the general health and welfare of its citizens; that the financing of the Project will permit the County to carry out public functions that it is authorized by law to perform; and that entering into the Contract and the Deed of Trust are necessary and expedient for the County by virtue of the findings presented herein; and

WHEREAS, the County hereby determines that the Contract allows the County to purchase the Project and take title thereto at a favorable interest rate currently available in the financial marketplace and upon terms advantageous to the County; and

WHEREAS, the County hereby determines that the estimated cost of the portion of the Project to be financed is an amount not to exceed \$20,000,000 and that the portion of such cost of the Project to be financed exceeds the amount that can be prudently raised from currently available appropriations, unappropriated fund balances and non-voted bonds that could be issued by the County in the current fiscal year pursuant to Article V, Section 4 of the Constitution of the State; and

WHEREAS, although the cost of financing the Project pursuant to the Contract is expected to exceed the cost of financing the Project pursuant to a bond financing for the same undertaking, the County hereby determines that the cost of financing the Project pursuant to the Contract and the Deed of Trust and the obligations of the County thereunder are preferable to a general obligation bond financing or revenue bond financing for several reasons, including but not limited to the following: (1) the cost of a special election necessary to approve a general obligation bond financing, as required by the laws of the State, would result in the expenditure of significant funds; (2) the time required for a general obligation bond election would cause an unnecessary delay which would thereby decrease the financial benefits of the Project; and (3) revenues produced by the Project are insufficient to permit a revenue bond financing; and

WHEREAS, the County has determined and hereby determines that the estimated cost of financing the Project pursuant to the Contract reasonably compares with an estimate of similar costs under a bond financing for the same undertaking as a result of the findings delineated in the above preambles; and

WHEREAS, the County anticipates that any property tax increase, if necessary, to pay installment payments falling due under the Contract will not be excessive; and

WHEREAS, Parker Poe Adams & Bernstein LLP, as bond counsel, will render an opinion to the effect that entering into the Contract and the transactions contemplated thereby are authorized by law; and

WHEREAS, no deficiency judgment may be rendered against the County in any action for its breach of the Contract, and the taxing power of the County is not and may not be pledged in any way directly or indirectly or contingently to secure any moneys due under the Contract; and

WHEREAS, the County is not in default under any of its debt service obligations; and

WHEREAS, the County's budget process and Annual Budget Ordinance are in compliance with the Local Government Budget and Fiscal Control Act; and

WHEREAS, past audit reports of the County indicate that its debt management and contract obligation payment policies have been carried out in strict compliance with the law, and the County has not been censured by the North Carolina Local Government Commission (the "LGC"), external auditors or any other regulatory agencies in connection with such debt management and contract obligation payment policies; and

WHEREAS, a public hearing on entering into Contract after publication of a notice with respect to such public hearing was held by the Board on August 21, 2018 and approval of the LGC with respect to entering into the Contract must be received.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Watauga, North Carolina, as follows:

Section 1. **Authorization to Negotiate Contract.** That the County Manager and the Finance Director, individually or collectively, with advice from the County Attorney and Bond Counsel, are hereby authorized and directed to proceed and negotiate on behalf of the County the Contract for a principal amount not to exceed \$20,000,000 for the financing of the Project to be entered into in accordance with the provisions of Section 160A-20 of the General Statutes of North Carolina and to provide in connection with the Contract, as security for the County's obligations thereunder, the Deed of Trust conveying a lien and interest in the Site and the improvements thereon, as may be required by the entity, or its assigns, providing the funds to the County under the Contract.

Section 2. **Application to LGC.** That the County Manager and the Finance Director or his or her designees are hereby directed to file with the LGC an application for its approval of the Contract and all relevant transactions contemplated thereby on a form prescribed by the LGC and to state in such application such facts and to attach thereto such exhibits regarding the County and its financial condition as may be required by the LGC.

Section 3. **Direction to Retain Professionals.** That the County Manager and the Finance Director are hereby authorized and directed to retain the assistance of Robert W. Baird & Co. Incorporated to serve as underwriter for the 2018 Bonds and Parker Poe Adams & Bernstein LLP to serve as bond counsel. The County Manager and the Finance Director, with advice from the County Attorney and Bond Counsel, are hereby authorized to retain the assistance of and engage such professionals as he or she deem necessary and desirable to carry out the intention of this Resolution.

Section 4 **Repealer.** That all motions, orders, resolutions and parts thereof in conflict herewith are hereby repealed.

Section 5. **Effective Date.** That this Resolution is effective on the date of its adoption.

ADOPTED this the 21st day of August, 2018.

John Welch, Chairman
Watauga County Board of Commissioners

ATTEST:

Anita J. Fogle, Clerk to the Board

AGENDA ITEM 6:

PROPOSED RESOLUTION TO FORMALLY RECOGNIZE AND AUTHORIZE THE ESTABLISHMENT OF THE WATAUGA COUNTY FOOD COUNCIL

MANAGER'S COMMENTS:

Ms. Faith Bradley, Watauga Food Council, will request the Board formally recognize their organization and adopt the included resolution. Ms. Bradley and members of the Watauga Food Council will be on hand to answer any questions regarding the resolution.

Board action is required to adopt the resolution as presented.

**Resolution to Formally Recognize and Authorize the Establishment of the
Watauga County Food Council**

Whereas, the Watauga County Government has, throughout its history, made long standing commitments to agriculture including: support of the High Country Food Hub, funding and support of the Watauga County Cooperative Extension & Soil and Water Conservation Board, adoption of the Voluntary Farmland Preservation Ordinance, and Watauga Tourism Development Authority support of agritourism efforts in the county, among others, Watauga County should continue to work toward helping create access to affordable, nutritious, locally and sustainably grown food.

Whereas, the purpose of the Watauga County Food Council is to serve as an umbrella organization to coordinate and identify strategies that will improve Watauga County's local food system. Representatives from local farms, the Watauga County Cooperative Extension, AppHealth Care, Appalachian State University, Blue Ridge Women in Agriculture and other local nonprofits have been working together as a task force to strengthen the local food system.

Whereas, The Watauga County Food Council needs in-kind support from Watauga County Government, including:

- Involvement of staff from key departments, with the required approval of department heads
- The use of county facilities for meeting space
- Referrals of volunteers to the working groups of the Watauga County Food Council by the Board of Commissioners to offer input and help guide its direction

Whereas, The Watauga County Food Council will present an annual report to the Board of Commissioners that will include a status report on community food system issues and may also make periodic policy recommendations for consideration by the Board of Commissioners.

Now, therefore, be it resolved that the Watauga County Board of Commissioners hereby supports the Watauga County Food Council for the following purposes:

- Share knowledge and resources related to the Watauga County food system.
- Recommend improvements to the local food system that improve community health and create a resilient food system with a focus on social, environmental and economic sustainability.
- Recommend policies that support equitable and long lasting sustainable practices.
- Facilitate and create partnerships that connect all parts of the local food system through community-led work, which honors the history of place, community voice and all perspectives.

ADOPTED this the 21st day of August, 2018.

ATTEST:

John Welch, Chairman
Watauga County Board of Commissioners

Anita J. Fogle, Clerk to the Board

AGENDA ITEM 7:

PROJECT ON AGING MATTERS

A. Request to Accept FY 2019 Senior's Health Insurance Information Program (SHIIP) Grant/Contract

MANAGER'S COMMENTS:

Ms. Angie Boitnotte, Director of Project on Aging (POA), will request the Board accept the FY 2019 grant/contract for the Senior's Health Insurance Information Program (SHIIP). The grant is for \$3,231 and requires no County funds. The funds are used to provide assistance and outreach to low-income citizens.

Board approval is required to accept the Senior's Health Insurance Information Program (SHIIP) grant in the amount of \$3,231.



Watauga County Project on Aging

132 Poplar Grove Connector, Suite A • Boone, North Carolina 28607

Website: www.wataugacounty.org/aging angie.boitnotte@watgov.org

Telephone 828-265-8090 Fax 828-264-2060 TTY 1-800-735-2962 Voice 1-800-735-8262 or 711

MEMORANDUM

TO: Deron Geouque, County Manager

FROM: Angie Boitnotte, Director

DATE: August 13, 2018

SUBJ: Request for Board of Commissioners' Consideration – Acceptance of the FY 2019 SHIIP Grant/Contract

The Project on Aging is eligible to receive a grant from the Senior's Health Insurance Information Program (SHIIP) which is a division of the North Carolina Department of Insurance. The grant amount is \$3,231 and does not require a local match.

The funds are to be used to conduct outreach events, provide open enrollment for Medicare Part D, coordinate a volunteer recognition event, provide counseling clinics, expand Low Income Subsidy (LIS) outreach and enrollment, and to cover the cost of the SHIIP Coordinator's attendance at the SHIIP Coordinator's Training Conference.

I recommend acceptance of these funds and will be present for questions or discussion.

STATE OF NORTH CAROLINA
COUNTY OF WAKE

Grant Name: CDAP – State Health Insurance Assistance Program
Federal Awarding Agency: US Department of Health & Human Services,
Administration for

Community Living

CFDA #	93.324	Fiscal Year:	2018-2019
Grant Award #	90SAPG0027-02-01	Performance Period:	7/1/2018 – 6/30/2019
Cost Center:	16001636g8	Award Amount \$	3,231.00
Account #	536405	Federal Award Date:	6/14/18

Contract Between

Recipient:

State of North Carolina
Department of Insurance
SHIIP Division

Subrecipient:

Name: Watauga Co Proj on Aging/LEH Sr Ctr
County: Watauga
Tax ID/FIN# 56-6001816
DUNS # 89988216

This Contract and its attachments shall be completed and returned to the Recipient within 45 days of receiving the electronic document in order for the Recipient to process the award and provide funds to the Subrecipient. The Subrecipient shall provide the Recipient with progress reports and a final report detailing the Subrecipient's use of State funds.

1. **Contract Documents:** This Contract shall consist of the following documents, incorporated herein by reference:
 - (1) This Contract;
 - (2) General Terms and Conditions for Public Sector Contracts (Attachment A)
 - (3) Statement of Work (Attachment B)
 - (4) Line Item Budget and Budget Narrative (Attachment C)
 - (5) Certifications Regarding, Drug-Free Work-Place; Lobbying; and Debarment, Suspension and Other Responsibility Matters (Attachment D)
 - (6) Certification of Eligibility Under the Iran Divestment Act (Attachment E)

These documents constitute the entire agreement between the Parties and supersede all prior statements or agreements.

2. **Precedence Among Contract Documents:** In the event of a conflict between or among the terms of the Contract Documents, the terms in the Contract Document with the highest relative precedence shall prevail. The order of precedence shall be the order of documents as listed in Paragraph 1, above, with the first-listed document having the highest precedence and the last-listed document having the lowest precedence. If there are multiple Contract Amendments, the most recent amendment shall have the highest precedence and the oldest amendment shall have the lowest precedence.
3. **Subrecipient's Duties:** The Subrecipient shall provide the services as described in Attachment B with the terms of this Contract and in accordance with the approved budget in Attachment C. The Subrecipient shall maintain and make available all records, papers, vouchers, books, correspondence or other documentation or evidence at reasonable times for review, inspection or audit by duly authorized officials of the Recipient, the North Carolina State Auditor, or applicable federal agencies. Upon termination of contract as a SHIIP Coordinating Site, any equipment or property less than five (5) years old purchased by Subrecipient with grant funds to perform SHIIP functions shall be returned to the Recipient in good working order. The

under this Contract shall be used to provide additional public funding for such services; the funds shall not be used to reduce the Subrecipient's total expenditure of other public funds for such services.

11. **Disbursements:** As a condition of this Contract, the Subrecipient acknowledges and agrees to make disbursements in accordance with the following requirements:
 - a. Implement adequate internal controls over disbursements;
 - b. Pre-audit all vouchers presented for payment to determine:
 - Validity and accuracy of payment;
 - Payment due date;
 - Adequacy of documentation supporting payment; and
 - Legality of disbursement;
 - c. Assure adequate control of signature stamps/plates;
 - d. Assure adequate control of negotiable instruments; and
 - e. Implement procedures to ensure that the account balance is solvent and reconcile the account monthly.
12. **Outsourcing:** The Subrecipient certifies that it has identified to the Recipient all jobs related to the Contract that have been outsourced to other countries, if any. Subrecipient further agrees that it will not outsource any such jobs during the term of this Contract without providing notice to the Recipient.
13. **Executive Order # 24:** NCGS 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.
14. **Audit:** The Recipient reserves the right to conduct an audit through the NCSMP Program Director. The Subrecipient must permit access to records and financial statements by the audit staff of Recipient as necessary.
15. **Federal Certifications:** The Subrecipient agrees to execute the following federal certifications that are attached to this agreement (applicable when receiving federal funds).
 - A. Certification Regarding Lobbying.
 - B. Certification Regarding Department.
 - C. Certification Regarding Drug-Free Workplace Requirements.

16. **Signature Warranty:** The undersigned represent and warrant that they are authorized to bind their principals to the terms of this agreement.

Subrecipient:

BY: _____

DATE: _____

Division of SHIP,

BY: DocuSigned by:
Melinda Munden
073C678CC36D4E7 _____
Melinda Munden

DATE: 08/13/2018

BY: _____

DATE: _____

BY: _____

DATE: _____

Contract is not executed until last signature is obtained.

Reviewed by:

DS
KR

Controller's Office Review:

Attachment A
General Terms and Conditions

DEFINITIONS

Unless indicated otherwise from the context, the following terms shall have the following meanings in this Contract. Some definitions are from 9 NCAC 3M.0102 unless otherwise noted. If the rule or statute that is the source of the definition is changed by the adopting authority, the change shall be incorporated herein.

- (1) "Recipient" (as used in the context of the definitions below) shall mean and include every public office, public officer or official (State or local, elected or appointed), institution, board, commission, bureau, council, department, authority or other unit of government of the State or of any county, unit, special district or other political subagency of government. For other purposes in this Contract, "Recipient" shall mean the entity identified as one of the parties hereto.
- (2) "Audit" means an examination of records or financial accounts to verify their accuracy.
- (3) "Certification of Compliance" means a report provided by the Recipient to the Office of the State Auditor that states that the Subrecipient has met the reporting requirements established by this Subchapter and included a statement of certification by the Recipient and copies of the submitted Subrecipient reporting package.
- (4) "Compliance Supplement" refers to the North Carolina State Compliance Supplement, maintained by the State and Local Government Finance Agency within the North Carolina Department of State Treasurer that has been developed in cooperation with agencies to assist the local auditor in identifying program compliance requirements and audit procedures for testing those requirements.
- (5) "Contract" means a legal instrument that is used to reflect a relationship between the Recipient, Subrecipient, and subgrantee.
- (6) "Fiscal Year" means the annual operating year of the non-State entity.
- (7) "Financial Assistance" means assistance that non-State entities receive or administer in the form of grants, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other assistance. Financial assistance does not include amounts received as reimbursement for services rendered to

- individuals for Medicare and Medicaid patient services.
- (8) "Financial Statement" means a report providing financial statistics relative to a given part of an organization's operations or status.
 - (9) "Grant" means financial assistance provided by an Recipient, Subrecipient, or subgrantee to carry out activities whereby the grantor anticipates no programmatic involvement with the Subrecipient or subgrantee during the performance of the grant.
 - (10) "Subrecipient" has the meaning in NCGS 143C-6-23(a)(2): a non-State entity that receives a grant of State funds from a State agency, department, or institution but does not include any non-State entity subject to the audit and other reporting requirements of the Local Government Commission. For other purposes in this Contract, "Subrecipient" shall mean the entity identified as one of the parties hereto.
 - (11) "Grantor" means an entity that provides resources, generally financial, to another entity in order to achieve a specified goal or objective.
 - (12) "Non-State Entity" has the meaning in NCGS 143C-1-1(d)(18): Any of the following that is not a State agency: An individual, a firm, a partnership, an association, a county, a corporation, or any other organization acting as a unit. The term includes a unit of local government and public authority.
 - (13) "Public Authority" has the meaning in NCGS 143C-1-1(d)(22): A municipal corporation that is not a unit of local government or a local governmental authority, board, commission, council, or agency that (i) is not a municipal corporation and (ii) operates on an area, regional, or multiunit basis, and the budgeting and accounting systems of which are not fully a part of the budgeting and accounting systems of a unit of local government.
 - (14) "Single Audit" means an audit that includes an examination of an organization's financial statements, internal controls, and compliance with the requirements of Federal or State awards.
 - (15) "Special Appropriation" means a legislative act authorizing the expenditure of a designated amount of public funds for a specific purpose.
 - (16) "State Funds" means any funds appropriated by the North Carolina General Assembly or

collected by the State of North Carolina. State funds include federal financial assistance received by the State and transferred or disbursed to non-State entities. Both Federal and State funds maintain their identity as they are subgranted to other organizations. Pursuant to NCGS 143C-6-23(a)(1), the terms "State grant funds" and "State grants" do not include any payment made by the Medicaid program, the State Health Plan for Teachers and State Employees, or other similar medical programs.

- (17) "Subgrantee" has the meaning in NCGS 143C-6-23(a)(3): a non-State entity that receives State funds as a grant from a grantee or from another subgrantee but does not include any non-State entity subject to the audit and other reporting requirements of the Local Government Commission.
- (18) "Unit of Local Government" has the meaning in NCGS 143C-1-1(d)(29): A municipal corporation that has the power to levy taxes, including a consolidated city-county as defined by NCGS 160B-2(1), and all boards, agencies, commissions, authorities, and institutions thereof that are not municipal corporations.

Relationships of the Parties

Independent Contractor: The Subrecipient is and shall be deemed to be an independent contractor in the performance of this Contract and as such shall be wholly responsible for the work to be performed and for the supervision of its employees. The Subrecipient represents that it has, or shall secure at its own expense, all personnel required in performing the services under this agreement. Such employees shall not be employees of, or have any individual contractual relationship with, the Recipient.

Subcontracting: The Subrecipient shall not subcontract any of the work contemplated under this Contract without prior written approval from the Recipient. Any approved subcontract shall be subject to all conditions of this Contract. Only the subcontractors or subgrantees specified in the contract documents are to be considered approved upon award of the contract. The Recipient shall not be obligated to pay for any work performed by any unapproved subcontractor or subgrantee. The Subrecipient shall be responsible for the performance of all of its subgrantees and shall not be relieved of any of the duties and responsibilities of this Contract.

Subgrantees: The Subrecipient has the responsibility to ensure that all subgrantees, if any, provide all information necessary to permit the Subrecipient to comply with the standards set forth in this Contract.

Assignment: No assignment of the Subrecipient's obligations or the Subrecipient's right to receive payment hereunder shall be permitted. However, upon written request approved by the issuing purchasing authority, the State may:

- (a) Forward the Subrecipient's payment check(s) directly to any person or entity designated by the Subrecipient, or
- (b) Include any person or entity designated by Subrecipient as a joint payee on the Subrecipient's payment check(s).

In no event shall such approval and action obligate the State to anyone other than the Subrecipient and the Subrecipient shall remain responsible for fulfillment of all contract obligations.

Beneficiaries: Except as herein specifically provided otherwise, this Contract shall inure to the benefit of and be binding upon the parties hereto and their respective successors. It is expressly understood and agreed that the enforcement of the terms and conditions of this Contract, and all rights of action relating to such enforcement, shall be strictly reserved to the Recipient and the named Subrecipient. Nothing contained in this document shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of the Recipient and Subrecipient that any such person or entity, other than the Recipient or the Subrecipient, receiving services or benefits under this Contract shall be deemed an incidental beneficiary only.

Indemnity

Indemnification: The Subrecipient agrees to indemnify and hold harmless the Recipient, the State of North Carolina, and any of their officers, agents and employees, from any claims of third parties arising out of any act or omission of the Subrecipient in connection with the performance of this Contract.

Default and Termination

Termination by Mutual Consent: The Parties may terminate this Contract by mutual consent with 60 days notice to the other party, or as otherwise provided by law.

Termination Without Cause: The Recipient may terminate this contract without cause by giving 60 days

written notice to the Contractor. In that event, all finished or unfinished deliverable items prepared by the Contractor under this contract shall, at the option of the Recipient, become its property and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such materials, minus any payment or compensation previously made.

Termination for Cause: If, through any cause, the Subrecipient shall fail to fulfill its obligations under this Contract in a timely and proper manner, the Recipient shall have the right to terminate this Contract by giving written notice to the Subrecipient and specifying the effective date thereof. In that event, all finished or unfinished deliverable items prepared by the Subrecipient under this Contract shall, at the option of the Recipient, become its property and the Subrecipient shall be entitled to receive just and equitable compensation for any satisfactory work completed on such materials, minus any payment or compensation previously made. Notwithstanding the foregoing provision, the Subrecipient shall not be relieved of liability to the Recipient for damages sustained by the Recipient by virtue of the Subrecipient's breach of this agreement, and the Recipient may withhold any payment due the Subrecipient for the purpose of setoff until such time as the exact amount of damages due the Recipient from such breach can be determined.

Waiver of Default: Waiver by the Recipient of any default or breach in compliance with the terms of this Contract by the Subrecipient shall not be deemed a waiver of any subsequent default or breach and shall not be construed to be modification of the terms of this Contract unless stated to be such in writing, signed by an authorized representative of the Recipient and the Subrecipient and attached to the contract.

Availability of Funds: The parties to this Contract agree and understand that the payment of the sums specified in this Contract is dependent and contingent upon and subject to the appropriation, allocation, and availability of funds for this purpose to the Recipient.

Force Majeure: Neither party shall be deemed to be in default of its obligations hereunder if and so long as it is prevented from performing such obligations by any act of war, hostile foreign action, nuclear explosion, riot, strikes, civil insurrection, earthquake, hurricane, tornado, or other catastrophic natural event or act of God.

Survival of Promises: All promises, requirements, terms, conditions, provisions, representations, guarantees, and warranties contained herein shall survive

the contract expiration or termination date unless specifically provided otherwise herein, or unless superseded by applicable federal or state statutes of limitation.

Health Insurance Portability and Accountability Act (HIPAA): The Contractor agrees that, if the Recipient determines that some or all of the activities within the scope of this contract are subject to the Health Insurance Portability and Accountability Act of 1996, P.L. 104-91, as amended ("HIPAA"), or its implementing regulations, it will comply with the HIPAA requirements and will execute such agreements and practices as the Recipient may require to ensure compliance.

Executive Order # 24: "By Executive Order 24, issued by Governor Perdue, and NCGS 133-32, it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor's Cabinet Agencies (i.e., Administration, Commerce, Correction, Crime Control and Public Safety, Cultural Resources, Environment and Natural Resources, Health and Human Services, Juvenile Justice and Delinquency Prevention, Revenue, Transportation, and the Office of the Governor). This prohibition covers those vendors and contractors who have a contract with a governmental agency; or have performed under such a contract within the past year; or anticipate bidding on such a contract in the future.

For additional information regarding the specific requirements and exemptions, vendors and contractors are encouraged to review Executive Order 24 and NCGS Sec. 133-32.

Executive Order 24 also encouraged and invited other State Agencies to implement the requirements and prohibitions of the Executive Order to their agencies. Vendors and contractors should contact other State Agencies to determine if those agencies have adopted Executive Order 24."

Intellectual Property Rights

Copyrights and Ownership of Deliverables: All deliverable items produced pursuant to this Contract are the exclusive property of the Recipient. The Subrecipient shall not assert a claim of copyright or other property interest in such deliverables.

Compliance with Applicable Laws

Compliance with Laws: The Subrecipient shall comply with all laws, ordinances, codes, rules, regulations, and licensing requirements that are applicable to the conduct of its business, including those of federal, state, and local agencies having jurisdiction and/or authority.

Equal Employment Opportunity: The Subrecipient shall comply with all federal and state laws relating to equal employment opportunity.

Confidentiality

Confidentiality: Any information, data, instruments, documents, studies or reports given to or prepared or assembled by the Subrecipient under this agreement shall be kept as confidential and not divulged or made available to any individual or organization without the prior written approval of the Recipient. The Subrecipient acknowledges that in receiving, storing, processing or otherwise dealing with any confidential information it will safeguard and not further disclose the information except as otherwise provided in this Contract.

Oversight

Access to Persons and Records: The State Auditor shall have access to persons and records as a result of all contracts or grants entered into by State agencies or political subdivisions in accordance with NCGS 147-64.7. Additionally, as the State funding authority, the Recipient and all applicable federal agencies or their agents shall have access to persons and records as a result of all contracts or grants entered into by State agencies or political subdivisions.

Record Retention: Records shall not be destroyed, purged or disposed of without the express written consent of the Recipient. State basic records retention policy requires all grant records to be retained for a minimum of five years or until all audit exceptions have been resolved, whichever is longer. If the contract is subject to federal policy and regulations, record retention may be longer than five years since records must be retained for a period of three years following submission of the final Federal Financial Status Report, if applicable, or three years following the submission of a revised final Federal Financial Status Report. Also, if any litigation, claim, negotiation, audit, disallowance action, or other action involving this Contract has been started before expiration of the five-year retention period described above, the records must be retained until completion of the action and resolution of all issues

which arise from it, or until the end of the regular five-year period described above, whichever is later.

Miscellaneous

Choice of Law: The validity of this Contract and any of its terms or provisions, as well as the rights and duties of the parties to this Contract, are governed by the laws of North Carolina. The Subrecipient, by signing this Contract, agrees and submits, solely for matters concerning this Contract, to the exclusive jurisdiction of the courts of North Carolina and agrees, solely for such purpose, that the exclusive venue for any legal proceedings shall be Wake County, North Carolina. The place of this Contract and all transactions and agreements relating to it, and their situs and forum, shall be Wake County, North Carolina, where all matters, whether sounding in contract or tort, relating to the validity, construction, interpretation, and enforcement shall be determined.

Amendment: This Contract may not be amended orally or by performance. Any amendment must be made in written form and executed by duly authorized representatives of the Recipient and the Subrecipient.

Severability: In the event that a court of competent jurisdiction holds that a provision or requirement of this Contract violates any applicable law, each such provision or requirement shall continue to be enforced to the extent it is not in violation of law or is not otherwise unenforceable and all other provisions and requirements of this Contract shall remain in full force and effect.

Headings: The Section and Paragraph headings in these General Terms and Conditions are not material parts of the agreement and should not be used to construe the meaning thereof.

Time of the Essence: Time is of the essence in the performance of this Contract.

Key Personnel: The Contractor shall not replace any of the key personnel assigned to the performance of this contract without the prior written approval of the Recipient. The term "key personnel" includes any and all persons identified as such in the contract documents and any other persons subsequently identified as key personnel by the written agreement of the parties.

Care of Property: The Subrecipient agrees that it shall be responsible for the proper custody and care of any property furnished to it for use in connection with the performance of this Contract and will reimburse the

Recipient for loss of, or damage to, such property. At the termination of this Contract, the Subrecipient shall contact the Recipient for instructions as to the disposition of such property and shall comply with these instructions.

Travel Expenses: Reimbursement to the Subrecipient for travel mileage, meals, lodging and other travel expenses incurred in the performance of this Contract shall be reasonable and supported by documentation. State rates should be used as guidelines. International travel shall not be reimbursed under this Contract.

Sales/Use Tax Refunds: If eligible, the Subrecipient and all subgrantees shall: (a) ask the North Carolina Department of Revenue for a refund of all sales and use taxes paid by them in the performance of this Contract, pursuant to NCGS 105-164.14; and (b) exclude all refundable sales and use taxes from all reportable expenditures before the expenses are entered in their reimbursement reports.

Advertising: The Subrecipient shall not use the award of this Contract as a part of any news release or commercial advertising, except as allowed in Attachment B.

Attachment B

For the period 7/1/2018 - 6/30/2019

Statement of Work

Subrecipient: Watauga Co Proj on Aging/LEH Sr Ctr

This statement should be a short summary describing what the Subrecipient does and how the Subrecipient will use these funds. The terms of the contract between the SHIIP office and the agencies require local programs meet these goals for the contract period. The uses of these funds are not limited to but **MUST** include the following activities:

1. Initiate and develop relationships with local community partners such as, Community Health Centers, Chambers of Commerce, Realtor Associations, Community Arts Programs, Parks & Recreation Departments, etc... to promote SHIIP's toll-free number and services provided by SHIIP;
2. Conduct a minimum of seven (7) dedicated enrollment events (counseling clinics) -one (1) must be dedicated to the disability population-during the period of 10/15/18 through 12/7/18 and conduct two (2) or more counseling clinics during the period of 1/1/19 through 3/31/19;
3. Conduct a minimum of two (2) presentations - at least one (1) New to Medicare or Medicare 101 presentation to the general public and one (1) Medicare Education presentation to a disability group or potential Extra Help group in your county including information on the Senior Medicare Patrol Program, Medicare Fraud and new Medicare cards; and represent SHIIP at a minimum of two (2) health fairs/senior fairs/special events utilizing local certified SHIIP counselors;
4. Submit Beneficiary Contact and Group Outreach and Education and Media Outreach and Education forms by the 15th of the month following the counseling session or event through the Federal reporting system STARS website for the date range of 4/1/2018 through 3/31/2019;
5. Counsel at least three (3) percent of the county's Medicare population while striving toward a goal of reaching five (5) percent of the county's Medicare population and report in the Federal reporting system STARS for the date range of 4/1/2018 through 3/31/2019;
6. Attend the Annual SHIIP Coordinators' Training Conference July 16-18, 2018; this is mandatory for all coordinators;
7. Reach out to 50 percent of the county's total population for Group Outreach and Education events and Media Outreach and Education events along with reporting in the Federal reporting system STARS for the date range of 4/1/2018 through 3/31/2019 (Group Outreach and Education events include: health fairs, senior fairs, interactive presentation to the public and enrollment events. Media Outreach and Education events include: television, radio, local newspapers, health fairs, newsletters, magazines, emails, flyers, digital banners, etc.);
8. Coordinate a county volunteer recognition event during the grant period providing volunteers with appreciation items from the North Carolina SHIIP office;
9. Participate in monthly Coordinator webinars/conference calls from July 2018 through June 2019 and attend quarterly follow-up meetings; and
10. Coordinators will provide program information to county volunteers, including emails, SHIIP News and other materials received from the North Carolina SHIIP office.

Subrecipient Response to Scope of work:

For the months of April 2018 through March 2019:

1. We will continue to initiate and develop relationships with area agencies and local partners to promote the SHIIP program and to educate the public on Medicare. We will ensure agencies such as the High Country Community Health, Hunger and Health Coalition, Adult Service Coalition, Parks and Rec, and the Health Department have information, contact numbers, and are made aware of Medicare 101 and counseling events.
2. We will conduct a minimum of 7 dedicated enrollment events, at least 1 of which is dedicated to the disability population inside of open enrollment and at least 2 of which will be outside of open enrollment.
3. We will present Medicare 101 a minimum of 2 times each year and ensure at least one of those events is targeted to populations which are disabled or are possible extra help recipients. In addition, we will represent SHIIP at a minimum of 2 community or health fairs.
4. We will submit all client contact and public and media contacts through the STARS reporting system by the 15th of the month following the event.
5. We will strive to counsel 3 to 5 percent of the county's Medicare recipient population.
6. The SHIIP coordinator will attend the annual SHIIP conference.
7. We will strive to reach 50 percent of the county's Medicare population through media, education, and outreach events such as radio, Facebook, fairs, and Medicare 101 events.
8. We will host a volunteer recognition event to recognize the SHIIP volunteers and award them recognition gifts provided by the state office.
9. The SHIIP coordinator will participate in monthly coordinator conference calls as required and attend the quarterly trainings.
10. The SHIIP coordinator will transmit information to the county SHIIP volunteers and ensure they have the latest SHIIP News and emails.

Attachment C

For the period 7/1/2018 - 6/30/2019

Line Item Budget and Budget Narrative

Provide a budget and short narrative on the use of the funding amount reflected on the contract. Please provide details of all expenses including routine charges. These expenditures may include telephone, postage, salary, equipment purchases, internet services etc. Upon termination of contract as a SHIP Coordinating Site, any equipment or property less than five (5) years old purchased by Subrecipient with grant funds to perform SHIP functions shall be returned to the Recipient in good working order.

All budgets must be approved by the Recipient.

Subrecipient Name: Watauga Co Proj on Aging/LEH Sr Ctr **Award Amount:** \$ 3,231.00

All fields must be completed.

Zero is an acceptable answer.

Must agree to the award amount.

Is this required by your local government?

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Budget	Amount
Contractual	0
Construction	0
Supplies	1611
Equipment	1500
Other	100
Travel	20
Personnel	0
Fringe	0
Total	3,231.00

Written description of planned expenditures:

We will purchase a new computer to replace one which is outdated and no longer working properly. We will also purchase software which will require a yearly maintenance fee that will protect the computers from being harmed by viruses. In addition we will purchase paper, toner, ink and so forth needed for counseling. Finally, we will use the money to purchase booth space at fairs and community events as well as to travel to any state Medicare training or other SHIP events as needed.

Attachment D
Certifications Regarding, Drug-Free Work-Place; Lobbying; and
Debarment, Suspension and Other Responsibility Matters

1. Drug-Free Work-Place

The undersigned (authorized official) certifies that it will provide a drug-free workplace in accordance with the Drug-Free Work-Place Act of 1988, 45 CFR Part 76, subpart F. The certification set out below is a material representation of fact upon which reliance will be placed when awarding the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspensions or termination of grants or government wide suspension or debarment.

The Subrecipient certifies that it will or will continue to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Subrecipient's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 - (b) Establishing an on-going drug-free awareness program to inform employees about—
 - (1) The dangers of drug abuse in the workplace;
 - (2) The Subrecipient's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
 - (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a); above;
 - (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 - (e) Notifying the Recipient, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2), above, from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to Recipient on whose grant activity the convicted employee was working.
- Notices shall include the identification number(s) of each affected grant;
- (f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), above, with respect to any employee who is so convicted—
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
 - (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

The Subrecipient certifies that, as a condition of the grant, it will not engage in the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance in conducting any activity with the grant.

2. Lobbying

Title 31 of the United States Code, Section 1352, entitled "Limitation on use of appropriated funds to influence certain Federal contracting and financial transactions," generally prohibits recipients of Federal grants and cooperative agreements from using Federal (appropriated) funds for lobbying the Executive or Legislative Branches of the Federal Government in connection with a SPECIFIC grant or cooperative agreement. Section 1352 also requires that each person who request or received a Federal grants or cooperative agreement must disclose lobbying undertaking with non-Federal (non-appropriated) funds. These requirements apply to grants and cooperative agreements EXCEEDING \$100,000 in total costs (45 CFR Part93).

The undersigned (authorized official) certifies, to the best of his or her knowledge and belief, that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, any officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant, loan or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, contracts and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

3. Debarment, Suspension and Other Responsibility Matters

NOTE: In accordance with 45 CFR Part 76, amended June 26, 1995, any debarment, suspension, proposed debarment or other government wide exclusion initiated under the Federal Acquisition Regulation (FAR) on or after August 25, 1995, shall be recognized by and effective for Executive Branch agencies and participants as an exclusion under 45 CFR Part 76.

(a) Primary Covered Transactions

The undersigned (authorized official) certifies to the best of his or her knowledge and belief, that the applicant, defined as the primary participant in accordance with 45 CFR Part 76, and its principals:

(1) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;

(2) have not within a 3-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(3) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (a)(2) of this certification; and

(4) have not within a 3-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

Should the applicant not be able to provide this certification, an explanation as to why should be placed under the assurances page in the application package.

(b) Lower Tier Covered Transactions

The applicant agrees by submitting this proposal that it will include, without modification, **the following clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion -- Lower Tier Covered Transaction"** (Appendix B to 45 CFR Part 76) in all lower tier covered transactions (i.e., transactions with subgrantees and/or contractors) and in all solicitations for lower tier covered transactions:

Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion -- Lower Tier Covered Transactions

(1) The prospective lower tier participant certifies by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature of Authorized Certifying Official	Title
Subrecipient Name Watauga Co Proj on Aging/LEH Sr Ctr	Date Submitted

Attachment E

CERTIFICATION OF ELIGIBILITY

Under the Iran Divestment Act

Pursuant to G.S. 147-86.59, any person identified as engaging in investment activities in Iran, determined by appearing on the Final Divestment List created by the State Treasurer pursuant to G.S. 147-86.58, is ineligible to contract with the State of North Carolina or any political subdivision of the State. The Iran Divestment Act of 2015, G.S. 147-86.55 et seq.* requires that each vendor, prior to contracting with the State certify, and the undersigned on behalf of the Vendor does hereby certify, to the following:

1. that the vendor is not identified on the Final Divestment List of entities that the State Treasurer has determined engages in investment activities in Iran;
2. that the vendor shall not utilize on any contract with the State agency any subcontractor that is identified on the Final Divestment List; and
3. that the undersigned is authorized by the Vendor to make this Certification.

Vendor: Watauga County Project on Aging

By: _____
Signature Date

Printed Name Title

The State Treasurer's Final Divestment List can be found on the State Treasurer's website at the address: <https://www.nctreasurer.com/inside-the-department/OpenGovernment/Pages/Iran-Divestment-Act-Resources.aspx> and will be updated every 180 days. For questions about the Department of State Treasurer's Iran Divestment Policy, please contact Meryl Murtagh at Meryl.Murtagh@nctreasurer.com or (919) 814-3852.

* Note: Enacted by Session Law 2015-118 as G.S. 143C-55 et seq., but has been renumbered for codification at the direction of the Revisor of Statutes.

All Participants: Enter any necessary notes throughout the process in the comments box below.
Comments are not part of the contract.

Please do not enter anything here as it will only restart the process. Thank you

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AGENDA ITEM 7:

PROJECT ON AGING MATTERS

B. Request to Accept General Purpose Funding for Senior Centers

MANAGER'S COMMENTS:

Ms. Angie Boitnotte will discuss additional Senior Center General Purpose funding available to the County's two senior centers in the amount of \$14,257. A 25% local match is required in the amount of \$4,752 which is present in the current Project on Aging budget. Board action is requested to approve the local match and accept the additional funding.



Watauga County Project on Aging

132 Poplar Grove Connector, Suite A • Boone, North Carolina 28607

Website: www.wataugacounty.org/aging angie.boitnotte@watgov.org

Telephone 828-265-8090 Fax 828-264-2060 TTY 1-800-735-2962 Voice 1-800-735-8262 or 711

MEMORANDUM

TO: Deron Geouque, County Manager

FROM: Angie Boitnotte, Director

DATE: August 15, 2018

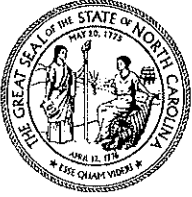
SUBJ: Request for Board of Commissioners' Consideration: Additional Appropriation of State Funds for Senior Centers

The Project on Aging received notification that each of the County's two senior centers are eligible to receive Senior Center General Purpose funding in the amount of \$14,257 on a reimbursement basis through an appropriation from the NC General Assembly and the Division of Aging. The L. E. Harrill Senior Center, as a Center of Excellence, is eligible to receive \$10,693 which requires a 25% local match of \$3,564. The Western Watauga Community Center is eligible to receive \$3,564, which requires a 25% local match of \$1,188. The required match is present in the agency's FY19 budget.

These funds can be used to support and develop programming and general operations including salaries, supplies, equipment, capital outlay, and other operating costs. We plan to use the funds to continue or expand classes at both centers, purchase equipment and supplies, and to cover other various ongoing expenses.

I recommend acceptance of these funds. I will plan to be present for discussion and questions.

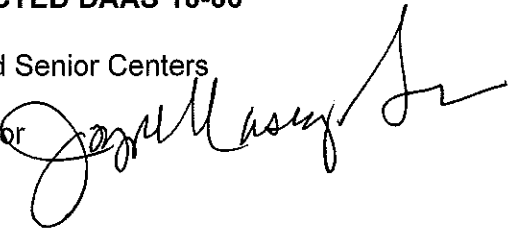
Thank you for your consideration.



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor
MANDY COHEN, MD, MPH • Secretary
JOYCE MASSEY-SMITH, MPA •
Director, Division of Aging and Adult Services

ADMINISTRATIVE LETTER NO: CORRECTED DAAS 18-06

TO: Area Agencies on Aging and Senior Centers
FROM: Joyce Massey-Smith, Director 
DATE: July 24, 2018
RE: 2018-2019 Senior Center General Purpose Funding

Please note that this letter supersedes the DAAS Administrative Letter No. 18-04 dated July 11, 2018. The previous Administrative Letter is recalled because information has been updated to reflect an accurate senior center directory and subsequent allocations.

This year the state total for the Senior Center General Purpose funding is \$1,265,316 with a local match of \$421,772 for a grand total of \$1,687,088. The local match will remain at 25% and can be cash or in-kind. Based on this requirement, the breakout is as follows:

	<u>State</u>	<u>Local</u>	<u>Total</u>
Senior Center General Purpose	\$1,265,316	\$421,772	\$1,687,088

The General Purpose funding will be allocated to the Area Agencies on Aging for distribution to the centers within the regions which the AAAs have determined provide full-time programs or will utilize this funding to develop full-time programs. The centers receiving these allocations must be listed in The Division of Aging and Adult Services (DAAS) Senior Center Directory (which is attached with this letter or can be located on the DAAS website). The senior center certification process has increased the base funding for those who have successfully completed this process. This ensures that funding is being well spent on readily identifiable programs and services and provides an incentive for centers that make investments to meet the certification requirements. Therefore, in order to provide an incentive to work toward certification, and to reward those who achieve it, DAAS is again funding senior centers, equally, based on their certification status. The objectives for this year, as in years past, are to:

- Allocate funding equally to every center, based upon certification status;
- Require documentation and accountability for the use of funding, and;
- Provide incentives for centers to improve themselves through certification.

The annual appropriation will again be divided into *shares* based on the total number of senior centers as determined by Area Agencies on Aging plus extra portions for each senior center which has been certified through July 1, 2018. As of July 1, 2018, the total number of senior centers is 171. Noncertified, identified centers will receive one *share* equal to \$3,565 (11 centers) and \$3,564 (61 centers). Centers of Merit will receive two *shares* equal to \$7,128 and Centers of Excellence will receive three *shares* equal to \$10,693.

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF AGING AND ADULT SERVICES

LOCATION: 693 Palmer Drive, Taylor Hall, Raleigh, NC 27603
MAILING ADDRESS: 2101 Mail Service Center, Raleigh, NC 27699-2101
www.ncdhhs.gov • TEL: 919-855-3400 • FAX: 919-733-0443

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

The allocation distribution per center is as follows: (The total represents the addition of local match).

	<u>State</u>	<u>Local</u>	<u>Total</u>
Noncertified Centers (11)	\$ 3,565	\$1,188	\$ 4,753
Noncertified Centers (61)	\$ 3,564	\$1,188	\$ 4,752
Centers of Merit (14)	\$ 7,128	\$2,376	\$ 9,504
Centers of Excellence (85)	\$10,693	\$3,564	\$14,257

The **25% matching resources** for this funding must not be used to match any other state or federal funding that the agency may receive. *The local match may be in the form of cash and/or in-kind and must directly support the purpose for which the funds are being used.* Senior Center networks receiving funding for more than one (1) center are expected to expend funds designated at each center, unless a different expenditure arrangement is approved by the DAAS.

The eighty-five (85) Centers of Excellence are as follows:

Number	County	Senior Center	City
1	Alamance	John Robert Kernodle Activities Center	Burlington
2	Ashe	Ashe Services for Aging Senior Center, Inc.	West Jefferson
3	Avery	Avery Senior Services	Newland
4	Beaufort	Grace Martin Harwell Senior Center	Washington
5	Brunswick	Leland Senior Center	Leland
6	Brunswick	Shalotte Senior Center	Shalotte
7	Brunswick	Southport Senior Center	Southport
8	Buncombe	Lakeview Senior Center	Black Mountain
9	Burke	Burke County Senior Center	Morganton
10	Caldwell	Caldwell Senior Center, Inc.	Lenoir
11	Carteret	Leon Mann Jr. Enrichment Center	Morehead City
12	Catawba	West Hickory Senior Center	Hickory
13	Catawba	Neighbors Network, Inc.	Conover
14	Chatham	Eastern Chatham County Senior Center	Pittsboro
15	Chatham	Western Chatham Senior Center	Siler City
16	Chowan	Chowan Senior Center	Edenton
17	Clay	Clay County Senior Center	Hayesville
18	Cumberland	Spring Lake Senior Center	Spring Lake
19	Dare	Dare County Senior Center	Manteo
20	Davidson	Lexington/Davidson County Senior Center	Lexington
21	Davidson	Thomasville Senior Center	Thomasville
22	Davie	Davie County Senior Services	Mocksville
23	Durham	Durham Center for Senior Life	Durham
24	Forsyth	Kernersville Senior Enrichment Center	Kernersville
25	Forsyth	Shepherd's Center of Greater Winston-Salem	Winston-Salem
26	Franklin	Franklinton Senior Center	Franklinton
27	Franklin	Louisburg Senior Center	Louisburg

28	Gaston	Gaston County Senior Center	Gastonia
29	Graham	Graham County Senior Center	Robbinsville
30	Granville	Granville County Senior Services	Oxford
31	Greene	Greene County Senior Services	Snow Hill
32	Guilford	Mabel Smith Senior Center	Greensboro
33	Guilford	Greensboro Senior Center	Greensboro
34	Guilford	Roy B. Culler, Jr. Senior Center	High Point
35	Halifax	Scotland Neck Senior Center	Scotland Neck
36	Halifax	Jo Story Senior Center	Roanoke Rapids
37	Iredell	Iredell County Council on Aging/Senior Center	Statesville
38	Iredell	South Iredell Senior Center	Mooresville
39	Jackson	Senior Center of Jackson County	Sylva
40	Johnston	Clayton Center for Active Aging	Clayton
41	Johnston	Harrison Center for Active Aging	Selma
42	Lee	Enrichment Center of Lee County	Sanford
43	Lenoir	Lenoir COA/George T. Skimmer Center	Kinston
44	Lincoln	Lincoln County Senior Center	Lincolnton
45	Macon	Macon County Senior Center	Franklin
46	Martin	Martin County Senior Center	Williamston
47	McDowell	McDowell County Senior Center	Marion
48	Mecklenburg	Levine Senior Center	Matthews
49	Mecklenburg	Shamrock Senior Center of Charlotte-Mecklenburg SCs	Charlotte
50	Mecklenburg	Tyvola Senior Center of Charlotte-Mecklenburg SCs	Charlotte
51	Montgomery	Troy-Montgomery Senior Center	Troy
52	Moore	Moore County Enrichment Center	West End
53	Nash	The NASH (New Ageless Senior Haven)	Nashville
54	Nash	Rocky Mount Senior Center	Rocky Mount
55	New Hanover	New Hanover County Senior Center	Wilmington
56	Northampton	J.W. Faison Senior Center	Jackson
57	Onslow	Onslow County Senior Services	Jacksonville
58	Orange	Seymour Center	Chapel Hill
59	Orange	Passmore Center	Hillsborough
60	Pender	Pender County Adult Services, Heritage Place	Burgaw
61	Pender	Pender County Topsail Senior Center	Hampstead
62	Person	Person County Council on Aging/Senior Center	Roxboro
63	Pitt	Pitt County Council on Aging/Senior Center	Greenville
64	Randolph	Roy C. Reitzel Senior Center (Liberty SC)	Liberty
65	Randolph	Asheboro Senior Center	Asheboro
66	Randolph	Archdale Senior Center	Archdale
67	Richmond	East Rockingham Senior Center	Rockingham
68	Richmond	Hamlet Senior Center	Hamlet

69	Rockingham	RCARE	Reidsville
70	Rowan	Ruffy-Holmes Senior Center	Salisbury
71	Rutherford	Rutherford County Dept. of Aging/Senior Center	Spindale
72	Sampson	Garland Senior Center	Clinton
73	Stanly	Stanly County Senior Center	Albemarle
74	Stokes	Walnut Cove Senior Center	Walnut Cove
75	Vance	Vance County Senior Center	Henderson
76	Wake	Northern Wake Senior Center	Wake Forest
77	Wake	Eastern Wake Senior Center	Wendell
78	Wake	Cary Senior Center	Cary
79	Wake	Garner Senior Center	Garner
80	Warren	Warren County Senior Center	Warrenton
81	Watauga	L.E. Harrill Senior Center	Boone
82	Wayne	Wayne County Senior Center	Goldsboro
83	Yadkin	East Bend Senior Center	East Bend
84	Yadkin	Yadkin County Senior Center	Yadkinville
85	Yadkin	Yadkin Valley Senior Center	Jonesville

The fourteen (14) Centers of Merit are as follows:

Number	County	Senior Center	City
1	Burke	East Burke Senior Center	Hildebran
2	Cleveland	Cleveland COA/Senior Center (Leona Smith)	Shelby
3	Craven	Havelock Senior Center	Havelock
4	Currituck	Currituck County Senior Center	Currituck
5	Haywood	Clay County Senior Center	Hayesville
6	Hertford	Hertford County Ofc. On Aging/Senior Center	Winton
7	Pamlico	Pamlico Senior Services	Alliance
8	Randolph	Randleman Senior Center	Randleman
9	Rockingham	Madison-Mayodan Senior Center	Mayodan
10	Robeson	Pine Street Senior Center	Lumberton
11	Surry	Surry County Senior Center	Mount Airy
12	Transylvania	Silvermont Senior Center	Brevard
13	Wilson	Wilson County Senior Center	Wilson
14	Wilson	Gee Corbett Village Senior Center	Wilson

Regional totals are listed on the accompanying chart.

No state funds can be dispersed after the close of the fiscal year. Projected June expenditures must be reported with May services reported in June.

If you have any questions, please call Kent Woodson, Leslee Breen or Steve Freedman at 919-855-3400.

Thank you.

JMS/SF/LB/KW/pg

**2018-2019 General Purpose Funding
by Region**

REGION	TOTAL REGIONAL ALLOCATION
A	\$60,595
B	\$49,905
C	\$35,642
D	\$49,899
E	\$53,464
F	\$117,621
G	\$235,242
J	\$153,265
K	\$71,286
L	\$71,285
M	\$35,642
N	\$53,462
O	\$96,234
P	\$78,413
Q	\$46,335
R	\$57,026
TOTAL	\$1,265,316

STATE APPROPRIATION FOR SENIOR CENTERS THROUGH
THE 2018 SESSION OF THE
NC GENERAL ASSEMBLY

SENIOR CENTER GENERAL PURPOSE FUNDING

FY 2018-2019 APPLICATION PACKET

NAME/ADDRESS AREA AGENCY ON AGING

Name/Address of Provider and County

The High Country Area Agency reserves the right to request additional information, references, to accept or reject any or all proposals to waive technicalities, to accept proposals in whole or in part, and to award a contract(s) which, in the opinion of the grantee, best serves the older adults.

SENIOR CENTER GENERAL PURPOSE FUNDING

Introduction and Instructions

The High Country Area Agency is pleased to announce the availability of funds for use by senior centers to support and develop programming and general operations or to construct, renovate, or maintain senior center facilities. \$1,265,316 in general purpose funding was allocated for senior centers for the current fiscal year. This funding is allocated to the Area Agencies on Aging for distribution to the centers within the region which provide full time programs or will utilize the funding to develop full time programs. Across the state 172 senior centers or developing senior centers will be funded.

The Division of Aging and Adult Services has worked hard to enhance and expand the statewide certification process for senior centers with standards that encourage centers across the state to strive for levels of 'merit' or 'excellence'. An intent of the certification process has been to increase base funding for those who have successfully completed the process. This ensures that funding is being well spent on readily identifiable programs and services and provides an incentive for centers that make investments to meet certification requirements. Therefore, in order to provide an incentive to work toward certification, and to reward those who achieve it, the Division has decided to fund senior centers equally, based upon their certification status. Centers of Merit will receive two shares of the funding of non-certified centers and Centers of Excellence will receive three times the funding of non-certified centers. The objectives for this year are to:

- Allocate funding equally to every center, based upon certification status;
- Require documentation and accountability for the use of funding, and;
- Provide incentives for centers to improve themselves through certification.

Again this year it has been decided to divide the annual appropriation into *shares* based on the total number of senior centers as determined by the Area Agencies on Aging plus extra shares for each senior center which

meets certification status. Uncertified, identified centers will receive one share.

For FY 2018-2019, total funding available to the counties in Region D will amount to \$49,899. Effective period: July 1, 2018-June 30, 2019.

Your center is eligible to receive:

FY 18-19	Senior Center General Purpose Funding	\$10,693
	Local Match (25%)	<u>\$ 3,564</u>
	TOTAL	\$14,257

It is the responsibility of the applicant to certify the availability of the local match. The funds require a 25% local match. The funds must be spent first before reimbursed and before **June 30, 2019**. Therefore, projected June expenditures must be reported with May services reported in June otherwise the unutilized portion of your allocation will revert to the state.

Application submissions should include:

- (1) A completed description of proposed activities (add additional pages as needed).
- (2) Certification of the availability of local match.
- (3) A budget for senior center general purpose activities.

APPLICATION FOR SENIOR CENTER GENERAL PURPOSE FUNDING

Applicant Information

Date: _____

Project Name: _____

Name of Project Director: _____

Telephone Number: _____ FAX: _____

E-Mail: _____

Name and Address of Applicant: _____

Type of Agency Applying: Private-Non-Profit _____
Public _____

Location of Project: _____
(county)

ASSURANCES

_____ (hereinafter referred to as "Subgrantee") HEREBY AGREES THAT it will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; and (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicaps.

Signature and Title of Authorized Official
[e.g., Director, Board Chairman]

Date

CERTIFICATION OF THE AVAILABILITY OF REQUIRED NON-FEDERAL
MATCH FOR SENIOR CENTER GENERAL PURPOSE FUNDING

It is understood that the following required 25 percent non-federal match will be used to match Senior Center General Purpose funds in FY 18-19 and will not be used to match any other federal or state funds during the contract period.

The provider shall expend the award in keeping with the attached project description indicating how funding will be utilized. Funding will not be disbursed until this application is received and approved by the Area Agency on Aging. The contractor shall make a final report indicating how funding was utilized in a format provided by the Area Agency on Aging.

FY 18-19

Budget Request \$10,693

Required 25% Match \$3,564

Total FY 18-19

Projected Budget \$14,257

Authorized Signature: _____

Title: _____

Date: _____

SENIOR CENTER GENERAL PURPOSE PROJECT DESCRIPTION

1. Senior Center to receive funding:_____
 2. Amount of funding:_____
 3. Area served by Senior Center:_____
-

4. Describe how the funding will be spent:

STATE APPROPRIATIONS FOR SENIOR CENTER BUDGET INFORMATION
STATE FISCAL YEAR 2018-19

Organization Name: _____

Senior Center Name: _____

Address: _____

Period Covered: _____ Date Prepared: _____

<u>OBJECTS OF EXPENDITURE</u>	<u>AMOUNT</u>
Salary and Fringe Benefits	\$ _____
Supplies/Other Operating Costs	\$ _____
Equipment	\$ _____
Capital Outlay (Real Estate, Construction, Renovation)	\$ _____
Other _____	\$ _____
TOTAL BUDGET (Including local match) (Up to grant amount, only)	\$ _____

Each organization that receives, uses or expends any state funds shall use or expend the funds only for the purposes for which they were appropriated by the General Assembly or collected by the State. State funds include federal funds that flow through the state. If the contractor is a governmental entity, such entity is subject to the provisions of the requirements of OMB Circular A-133 and the NC Single Audit Implementations Act of 1987. If the Contractor is a non-governmental entity, such entity is subject to the provisions of G.S. 143-6.2. Additionally, any non-governmental entity except a for-profit corporation is subject to the provisions of OMB Circular A-133.

AUTHORIZED SIGNATURE: _____

TITLE: _____ DATE: _____

STATE APPROPRIATION FOR SENIOR CENTERS THROUGH
THE 2018 SESSION OF THE
NC GENERAL ASSEMBLY

SENIOR CENTER GENERAL PURPOSE FUNDING

FY 2018-2019 APPLICATION PACKET

NAME/ADDRESS AREA AGENCY ON AGING

Name/Address of Provider and County

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	TOTAL	<u>\$4,752</u>

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Application submissions should include:

- (1) A completed description of proposed activities (add additional pages as needed).
- (2) Certification of the availability of local match.
- (3) A budget for senior center general purpose activities.

APPLICATION FOR SENIOR CENTER GENERAL PURPOSE FUNDING

Applicant Information

Date: _____

Project Name: _____

Name of Project Director: _____

Telephone Number: _____ FAX: _____

E-Mail: _____

Name and Address of Applicant: _____

Type of Agency Applying: Private-Non-Profit _____
Public _____

Location of Project: _____
(county)

ASSURANCES

_____ (hereinafter referred to as "Subgrantee") HEREBY AGREES THAT it will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; and (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicaps.

Signature and Title of Authorized Official
[e.g., Director, Board Chairman]

Date

CERTIFICATION OF THE AVAILABILITY OF REQUIRED NON-FEDERAL
MATCH FOR SENIOR CENTER GENERAL PURPOSE FUNDING

It is understood that the following required 25 percent non-federal match will be used to match Senior Center General Purpose funds in FY 18-19 and will not be used to match any other federal or state funds during the contract period.

The provider shall expend the award in keeping with the attached project description indicating how funding will be utilized. Funding will not be disbursed until this application is received and approved by the Area Agency on Aging. The contractor shall make a final report indicating how funding was utilized in a format provided by the Area Agency on Aging.

FY 18-19

Budget Request \$3,564

Required 25% Match \$1,188

Total FY 18-19

Projected Budget \$4,752

(up to the amount of the grant)

Authorized Signature: _____

Title: _____

Date: _____

SENIOR CENTER GENERAL PURPOSE PROJECT DESCRIPTION

1. Senior Center to receive funding:_____
 2. Amount of funding:_____
 3. Area served by Senior Center:_____
-

4. Describe how the funding will be spent:

STATE APPROPRIATIONS FOR SENIOR CENTER BUDGET INFORMATION
STATE FISCAL YEAR 2018-19

Organization Name: _____

Senior Center Name: _____

Address: _____

Period Covered: _____ Date Prepared: _____

<u>OBJECTS OF EXPENDITURE</u>	<u>AMOUNT</u>
Salary and Fringe Benefits	\$ _____
Supplies/Other Operating Costs	\$ _____
Equipment	\$ _____
Capital Outlay (Real Estate, Construction, Renovation)	\$ _____
Other _____	\$ _____
TOTAL BUDGET (Including local match) (Up to grant amount, only)	\$ _____

Each organization that receives, uses or expends any state funds shall use or expend the funds only for the purposes for which they were appropriated by the General Assembly or collected by the State. State funds include federal funds that flow through the state. If the contractor is a governmental entity, such entity is subject to the provisions of the requirements of OMB Circular A-133 and the NC Single Audit Implementations Act of 1987. If the Contractor is a non-governmental entity, such entity is subject to the provisions of G.S. 143-6.2. Additionally, any non-governmental entity except a for-profit corporation is subject to the provisions of OMB Circular A-133.

AUTHORIZED SIGNATURE: _____

TITLE: _____ DATE: _____

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

TABLE OF CONTENTS

Region A	4
Cherokee	4
Clay	4
Graham	4
Haywood	4
Jackson	4
Macon.....	4
Swain.....	4
Region B.....	5
Buncombe	5
Madison.....	5
Transylvania	6
Region C.....	7
Cleveland	7
McDowell.....	7
Polk	7
Rutherford	7
Region D.....	8
Alleghany.....	8
Ashe	8
Avery	8
Mitchell	8
Watauga.....	8
Wilkes.....	8
Yancey	8
Region E.....	9
Alexander	9
Burke	9
Caldwell.....	9
Catawba	9
Region F	10
Anson	10
Cabarrus.....	10
Gaston.....	10
Iredell.....	10
Lincoln	11
Mecklenburg.....	11
Rowan	12
Stanly	12
Union	12
Region G.....	13
Alamance	13
Caswell.....	13
Davidson	13
Davie	13
Forsyth	13

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

Guilford.....	14
Montgomery	15
Randolph.....	15
Rockingham	16
Stokes	16
Surry.....	16
Yadkin	17
Region J.....	18
Chatham.....	18
Durham.....	18
Johnston.....	19
Lee	19
Moore	19
Orange	19
Wake	20
Region K.....	21
Franklin.....	21
Granville	21
Person	22
Vance	22
Warren	22
Region L	23
Edgecombe	23
Halifax	23
Nash.....	23
Northampton.....	23
Wilson	24
Region M	25
Cumberland.....	25
Harnett.....	25
Sampson	25
Region N.....	26
Bladen	26
Hoke.....	26
Richmond	26
Robeson.....	27
Scotland	27
Region O.....	28
Brunswick	28
Columbus	29
New Hanover.....	30
Pender.....	30
Region P	31
Carteret	31
Craven.....	31
Duplin	31
Greene	31
Jones.....	31

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

Lenoir	31
Onslow	32
Pamlico.....	32
Wayne	32
Region Q.....	33
Beaufort.....	33
Bertie	33
Hertford	33
Martin	33
Pitt	33
Region R.....	34
Camden.....	34
Chowan	34
Currituck	34
Dare.....	34
Gates.....	34
Hyde	34
Pasquotank	35
Perquimans	35
Tyrrell	35
Washington	35

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

Region A			
Cherokee 3565	J. Robert Penland Senior Center 69 Alpine Street Murphy, NC 28906 7Contact Person: Winfield Clonts Telephone Number: (828) 837-2467	Winfield.clonts@cherokeeco.untv-nc.gov	Year Opened: 1980 Type 1 = Public (County)
Clay 10693	Clay County Senior Center CENTER OF EXCELLENCE PO Box 118 Hayesville, NC 28904 Contact Person: Kathy Tant Telephone Number: (828) 389-9271	kathytant@outlook.com	Year Opened:1992 Type 1 = Public (County)
Graham 10693	Graham County Senior Center CENTER OF EXCELLENCE 185 West Fort Hill Robbinsville, NC 28771-9714 Contact Person: Wanda Hill Telephone Number: (828) 479-7977 FAX: (828) 479-3880	Wanda.hill@grahamcounty.org	Year Opened 1979 Type 1 = Public (County)
Haywood 7128	Canton Senior Center CENTER OF MERIT c/o Mountain Projects, Inc. 81 Elmwood Way Waynesville, NC 28786 828-452-2370, ext. 2838 Senior center manager: Teresa Woodruff Darlene McElrath, Senior Services Coordinator	twoodruff@mountainprojects.org dmcElrath@mountainprojects.org	Year Opened 1980 Type 2 = Private/Non-Profit
Jackson 10693	Senior Center of Jackson County CENTER OF EXCELLENCE 100 County Services Park Sylva, NC 28779 Contact Person: Lindsy Cauley JCDOA Director: Eddie Wells Telephone Number: (828) 586-4944 FAX: (828)-586-1120	lindsicauley@jacksonnc.org eddiewells@jacksonnc.org	Year Opened 1983 Type 1 = Public (County)
Macon 10693	Macon County Senior Center CENTER OF EXCELLENCE 108 Wayah Street Franklin, NC 28734 Contact Person: Don Capaforte, Administrative Officer or Kim Crawford Telephone Number: (828) 349-2058	dcapaforte@maconnc.org kcrawford@maconnc.org	Year Opened 1988 Type 1 = Public (County)
Swain 3565	Swain County Senior Center 125 Brendle St. Bryson City, NC 28713-0356 Contact Person: Marlene Vincent Telephone Number: (828) 488-3047	stateoffranklin@aol.com	Year Opened 1978 Type 1 = Public (County)
Swain 3565	Tsali Manor Senior Center 133 Tsali Manor Street Cherokee, NC 28719 Contact Person: Debbie West Telephone Number: (828) 554-6860	tsali@nc-cherokee.com	Year Opened: 1988 Type 1 = Public (Eastern Band of Cherokee)

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

Region B			
Buncombe 3565	Harvest House 205 Kenilworth Road Asheville, NC 28803 Contact Person: Dee Black Telephone Number: (828) 350-2051 FAX: (828) 250-8838	www.ashevilleparks.org dblack@ashevillenc.gov	Year Opened: 1962 Type 1 = Public (Municipal P&R)
Buncombe 3565	Senior Opportunity Center 36 Grove Street Asheville, NC 28801 Contact Person: Kim Isley Telephone Number: (828)350-2062 Fax Number: (828) 250-8843	www.ashevilleparks.org kisley@ashevillenc.gov	Year Opened 1977 Type 1 = Public (Municipal P&R)
X	Program Supervisor of Senior Services- Dee Black 828-259-5809	dblack@ashevillenc.gov	
Buncombe 10693	Lakeview Center for Active Aging CENTER OF EXCELLENCE Black Mountain Parks and Recreation Lake Tomahawk Park 101 Carver Avenue (mailing address) 401 Laurel Circle (physical address) Black Mountain, NC 28711-3116 Contacts: Brittany Williams Telephone Number: (828) 669-8610	Brittany.williams@townofblackmountain.org www.blackmountainrec.com	Year Opened 1978 Type 1 = Public (Municipal P&R)
Henderson	No center		
Madison 3565	Marshall Senior Center 462 Long Branch Road Marshall, NC 28753 Contact Person: Angela Allison Telephone Number: (828) 649-2722 FAX: (828) 649-2359	aallison@madisoncountync.gov	Year Opened 1980 Type 1 = Public (County)
Madison 3565	Mars Hill Center <u>Satellite of Marshall Senior Center</u> 67 North Main Street Mars Hill, NC 28754 Contact Person: Lorraine Griffin Telephone Number: 828-230-7829		Year Opened 1974 Type 1=Public (County)
Madison 3565	Hot Springs Center** <u>Satellite of Marshall Senior Center</u> P.O. Box 426, Highway 25-70 Hot Springs, NC 28743-0426 Contact Person: Mary Chandler Telephone Number: 828-622-7427		Year Opened 1974 Type 1=Public (County)
Madison 3565	Shelton Laurel Center** <u>Satellite of Marshall Senior Center</u> 94 Middle Laurel Church Rd Marshall, NC 28753 Contact Person: Linda Franklin Telephone Number: 828-656-2909		Year Opened 1974 Type 1=Public (County)
Madison 3565	Spring Creek Center** <u>Satellite of Marshall Senior Center</u> 13077 NC 209 Hwy. Hot Springs, NC 28743 Contact Person: Kathy Johnson Telephone Number: 828-622-7544		Year Opened 1974 Type 1=Public (County)

Type: 1 = Public 2 = Private/Non-Profit

**indicates senior centers in developing stage

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

Madison 3565	Upper Laurel Center** <u>Satellite of Marshall Senior Center</u> 281 Middle Laurel Church Rd. Marshall, NC 28753 Contact Person: Angela Fox Telephone Number: 828-680-9343		Year Opened 1974 Type 1=Public (County)
Madison 3564	Beech Glen Center** <u>Satellite of Marshall Senior Center</u> 2936 Beech Glen Rd. Mars Hill, NC 28754 Contact Person: Hazel Roberts Telephone Number: 828-680-9525		Year Opened 1974 Type 1=Public (County)
X	Community Services Director-Dee Heinmuller	dheinmuller@madisoncounty.nc.gov	
Transylvania 7128	Silvermont Opportunity Center CENTER OF MERIT 364 E. Main Street Brevard, NC 28712 Contact Person: Mandi Bentley Telephone Number: 828-884-3156	www.countyrec.org mandi.bentley@transylvaniacounty.org	Year Opened=2007 Type 1=Public (County)
X	Parks & Recreation Director-Jonathan Griffin	Jonathan.griffin@transylvaniacounty.org	

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

Region C			
Cleveland 7128	Cleveland Council on Aging/Senior Center CENTER OF MERIT (Leona Smith Neal Memorial Center) 100 T.R. Harris Drive Shelby, NC 28150 Contact Person: Paulette Putnam (Ex. Dir) SC Director: Daniel Dedmon Telephone Number: (704) 482-3488 FAX: (704) 481-0608	ddedmon@agingcouncil.org pputnam@agingcouncil.org	Year Opened 1979 Type 2=Private/Non-Profit
Cleveland 3564	H. Lawrence Patrick Senior Center 909 East King Street, POB 429 Kings Mountain, NC 28086 Contact Person: Sharon Eaker Telephone Number: (704) 734-0447 FAX: (704) 734-4477	seaker@cityofkm.com	Year Opened 1977 Type 1 = Public (Municipal)
McDowell 10693	McDowell County Senior Center CENTER OF EXCELLENCE PO Box 338 100 Spaulding Road Marion, NC 28752-0338 Contact Person: Weyland Prebor (828-659-0823) Telephone Number: (828) 652-3355 Center Reception Desk: (828) 659-0821 FAX: (828) 652-8723	wprebor@mcdowellseniorcenter.org	Year Opened 1982 Type 1 = Public (County)
Polk 3564	The Meeting Place 75 Carmel Lane Columbus, NC 28722 Contact Person: Haley Suskauer Telephone Number: (828) 894-0001	hsuskauer@polknc.org	Year Opened 1974 Type 1 = Public (County)
Rutherford 10693	Rutherford County Senior Center CENTER OF EXCELLENCE 193 Callahan-Koon Road, Suite 132 Spindale NC 28160-2219 Contact Person: Tammy Aldridge Telephone Number: (828) 287-6409 FAX: (828) 287-6415	Tammy.aldrige@rutherfordcountync.gov	Year Opened 1980 Type 1 = Public (County)

Directory Of Senior Centers in North Carolina that Receive Funding from the NC Division of Aging and Adult Services effective July 1, 2018

Region D			
Alleghany 3564	Alleghany Council on Aging/Sr. Ctr. PO Box 416 Sparta, NC 28675-0416 Contact Person: Karon Edwards Telephone Number: (336) 372-4640 FAX: (336) 372-7986	acoa7986@skybest.com https://www.facebook.com/Alleghany-Council-On-Aging-112233745507460/	Year Opened 1986 Type 2 = Private/Non-Profit
Ashe 10693	Ashe Services For Aging Senior Center, Inc CENTER OF EXCELLENCE 180 ChattyRob Lane West Jefferson, NC 28694 Contact Person: Glenda Luther Telephone Number: 336-246-4347 (senior center) (336) 246-2461 (Services for Aging) FAX (336) 246-5724	glenda.luther@asheaging.org http://www.asheaging.org	Year Opened 1979 Type 2 = Private/Non-Profit
Avery 10693	Avery Senior Services CENTER OF EXCELLENCE PO Box 447 165 Shultz Circle Newland, NC 28657-0447 Contact Person: Jennifer Berry Telephone Number: (828) 733-8220 FAX: (828) 733-8279	http://www.averycountync.gov/departments/senior_services.php jberry@averycountync.gov	Year Opened 1983 Type 1 = Public (County)
Mitchell 3564	Mitchell Senior Center 152 Ledger School Road Bakersville, NC 28705 Contact Person: Kathy Garland Telephone Number: (828) 688-3019 FAX: (828) 688-2314	scdirect061@yahoo.com www.mitchellcounty.org/departments/seniorcenter.html	Year Opened 1979 Type 1 = Public (County)
Watauga 10693	L. E. Harrill Senior Center CENTER OF EXCELLENCE 132 Poplar Grove Connector, Suite A Boone, NC 28607-3519 Contact Person: Billie Jo lister Telephone Number: (828) 265-8090 FAX: (828) 264-2060	http://www.wataugacounty.org/main/APP_Pages/Dept/Aging/home.aspx billie.lister@watgov.org	Year Opened 1978 Type 1 = Public (County)
Watauga 3564	Western Watauga Senior Center 1081 Old US Hwy 421 Sugar Grove, NC 28679-9801 Contact Person: Cindy Lamb Telephone Number: (828) 297-5195	http://www.wataugacounty.org/main/APP_Pages/Dept/Aging/home.aspx Cindy.Lamb@watgov.org	Year Opened 1988 Type 1 = Public (County)
Wilkes 3564	Wilkes Senior Resources PO Box 2695 North Wilkesboro, NC 28659-2695 Contact Person: Suzanne Hanlin Telephone Number: (336) 667-5281 FAX: (336) 667-8295	suzannewsr@wilkes.net www.wilkesseniorexcellence.com	Year Opened 1979 Type 2 = Private/Non-Profit
Yancey 3564	Yancey Co Committee on Aging, Inc. 503 Medical Campus Drive Burnsville, NC 28714 Contact Person: Telephone Number: (828) 682-6011 FAX: (828) 682-6107	http://www.yanceyseniorcenter.org/	Year Opened 1979 Type 2 = Private/Non-Profit

Type: 1 = Public 2 = Private/Non-Profit

**indicates senior centers in developing stage

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

Region E			
Alexander 3564	Alexander Senior Center 730 7 th Street , S.W. Taylorsville, NC 28681 Contact Person: Donna Rader or Christine Gates Telephone Number: (828) 632-1717 FAX: (828) 632-1102	dradar@alexandercountync.gov cgates@alexandercountync.gov	Year Opened 1992 Type 1 = Public (County DSS)
Burke 10693	Burke County Senior Center CENTER OF EXCELLENCE 501 North Green Street Morganton, NC 28655-3257 Contact Person: Roxanne Powell, Dir. Senior Services Telephone Number: (828) 430-4147 Fax Number: (828) 430-4151	Roxanne.powell@burkenc.org	Year Opened 1984 Type 1 = Public (County)
Burke 7128	East Burke Senior Center CENTER OF MERIT Contact person: Roxanne Powell, Dir. Senior Services c/o Gladys Anson, Ass't Dir. of Senior Services 101 Main Avenue West Hildebran, NC 28637 Telephone number: (828) 397-3397	Roxanne.powell@burkenc.org Gladys.anson@burkenc.org	Year Opened 2004 Type 1=Public (County)
Caldwell 10693	Caldwell Senior Center, Inc. CENTER OF EXCELLENCE PO Box 933 650-A Pennton Avenue, S.W. Lenoir, NC 28645-0933 Contact Person: April Austin, Executive Director Ingrid Farrar, Assistant Director Telephone Number: (828) 758-2883 FAX: (828) 758-2348	april@caldwellseniorcenter.org ingrid@caldwellseniorcenter.org www.caldwellseniorcenter.org	Year Opened 1987 Type 2 = Private/Non-Profit
Catawba 10693	West Hickory Senior Center CENTER OF EXCELLENCE PO Box 835 400 17 th St., SW Hickory, NC 28603 Contact Person: Vickie Blevins, Director Telephone Number: (828) 328-2269 Fax: (828) 328-8885	Vickieblevins@catawbacouncilonaging.org	Year Opened 1979 Type 2 = Private/Non-Profit
Catawba 10693	Neighbors Network, Inc. CENTER OF EXCELLENCE 706 1 st Avenue South Conover, NC 28613 Contact: Dianna-Lee Osborne Telephone Number: 828-464-1111	dianna@neighborsnetwork.org	Year Opened 2013 Type 2=Private/Non-Profit

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

Region F			
Anson 3564	Grace Senior Center 199 Hwy 742 South Wadesboro, NC 28170-9501 Contact Person: Bernice Bennett Telephone Number: (704) 694-6616 Fax Number: (704) 694-7598	bbennett@co.anson.nc.us	Year Opened 1981 Type 1 = Public (County)
Cabarrus 3564	Cabarrus County Senior Center- Concord PO Box 707 331 Corban Avenue, S.E. Concord, NC 28026-0707 Contact Person: Susan Donaldson or Teresa Kiser Telephone Number: (704) 920-3484 FAX: (704) 920-3494	twkiser@cabarruscounty.us jsdonaldson@cabarruscounty.us	Year Opened 1991 Type 1 = Public (County)
Cabarrus 3564	Cabarrus County Senior Center-Mt. Pleasant 8615 Park Drive Mt.Pleasant, NC 28124 Mailing: P.O. Box 707 Concord, NC 28026-0707 Contact Person: Susan Donaldson or Katie Plummer Telephone Number: (704) 920-3487 FAX: (704) 920-3494	kplummer@cabarruscounty.us jsdonaldson@cabarruscounty.us	Year Opened 2006 Type 1=Public (County)
Gaston 10693	Gaston County Senior Center CENTER OF EXCELLENCE Gaston County Parks and Recreation Dept PO Box 1578 Gastonia, NC 28053 Contact Person: Cathy Hart or Ellen Fenters Telephone Number: (704) 922-2170	cathy.hart@gastongov.org Ellen.Fenters@gastongov.com	Year Opened 2008 Type 1=Public (County P&R)
Gaston 3564	Kiser Senior Center 123 West Pennsylvania Avenue Bessemer City, NC 28016 Contact Person: Adora Alford Telephone Number: 704-729-6465	adora@bessemercity.com	Year Opened 2012 Type 1= Public (Municipal P&R)
Iredell 10693	Iredell Senior Center CENTER OF EXCELLENCE PO Box 344 344 East Front Street Statesville, NC 28677 Contact Person: Wendy Hayden Telephone Number: (704) 873-8568 FAX: (704)873-5121	whayden@iredellcoa.org www.iredellseniorcenter.org	Year Opened 1980 Type 2 = Private/Non-Profit
Iredell 10693	South Iredell Senior Center CENTER OF EXCELLENCE 202 North Church Street Mooresville, NC 28115-2527 Contact Person: Anna Rice or Tina Czarnecki c/o Iredell COA/SC Address [above] Telephone: (704) 662-3337 FAX: (704) 663-2934	tczar@iredellcoa.org arice@iredellcoa.org	Year Opened 1995 Type 2 = Private/Non-Profit

Type: 1 = Public 2 = Private/Non-Profit

**indicates senior centers in developing stage

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

Mecklenburg 3564	Oasis Senior Enrichment Program at the Levine Jewish Community Center (Levine JCC) 5007 Providence Rd. Charlotte, NC 28226 Contact Person: Jill Lipson Telephone: (704) 944-6792	Jill.lipson@charlottejcc.org	Year Opened 1999 Type 2=Private/Non-Profit
Rowan 10693	Rufty-Holmes Senior Center <u>CENTER OF EXCELLENCE</u> <u>(NCOA/NISC NATIONAL ACCREDITATION)</u> 1120 South Martin Luther King, Jr. Ave. Salisbury, NC 28144-5658 Contact Person: Nan Buehrer Telephone Number: (704) 216-7714 FAX (704) 633-8517 www.ruftyholmes.org	nan@ruftyholmes.org jennifer@ruftyholmes.org	Year Opened 1988 Type 2 = Private/Non-Profit
Stanly 10693	Stanly County Senior Center <u>CENTER OF EXCELLENCE</u> 283 N. Third Street Albemarle, NC 28001-4011 Contact Person: Rebecca "Becky" Weemhoff or Pamela Sullivan Phone Number: (704) 986-3769 FAX: (704) 986-3776	bweemhoff@stanlycountync.gov psullivan@stanlycountync.gov	Year Opened 1986 Type 1 = Public (County)
Union	No center		

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

Region G			
Alamance 10693	John Robert Kernodle Senior Activities Center CENTER OF EXCELLENCE 1535 S. Mebane Street PO Box 1358 Burlington, NC 27216 Contact Person: Jane Smith or Judy Whitfield Telephone Number: (336) 222-5135 FAX: (336) 513-5468	jesmith@burlingtonnc.gov jwhitfield@burlingtonnc.gov	Year Opened 1999 Type 1 = Public (Municipal P&R)
Caswell 3564	Caswell County Senior Center 649 Firetower Road PO BOX 1405 Yanceyville, NC 27379 Contact Person: Jeannine Everidge Telephone: 336-694-7447 FAX: 336-694-4857	jeveridge@caswellcountync.gov	Year Opened 2001 Type 1 = Public (County)
Davidson 10693	Lexington Senior Center CENTER OF EXCELLENCE (NCOA/NISC NATIONAL ACCREDITATION) 555-B West Center Street Extension Lexington, NC 27295 Contact Person: Thessia Everhart-Roberts, Director Senior Center Manager: Christie Smith Telephone Number: (336) 242-2290 FAX: (336) 236-7515	Thessia.everhart@davidsoncountync.gov christie.smith@davidsoncountync.gov www.co.davidson.nc.us	Year Opened 1979 Type 1 = Public (County)
Davidson 10693	Thomasville Senior Center CENTER OF EXCELLENCE (NCOA/NISC NATIONAL ACCREDITATION) 211 W. Colonial Drive Thomasville, NC 27360-4699 Contact Person: Thessia Everhart-Roberts, Dir. Senior Center Manager: Cameron Hartwell Telephone: (336) 474-2627 FAX: (336) 236-7521	Cameron.hartwell@davidsoncountync.gov Thessia.everhart@DavidsonCountyNC.gov www.co.davidson.nc.us	Year Opened 1995 Type 1 = Public (County)
Davie 10693	Davie County Senior Services CENTER OF EXCELLENCE 278 Meroney Street Mocksville, NC 27028 Contact Person: Kim Shuskey Telephone Number: (336) 753-6230 FAX: (336) 753-1087	kshuskey@daviecountync.gov www.daviecountync.gov	Year Opened 1984 Type 1 = Public (County)
Forsyth 10693	Kernersville Senior Enrichment Center CENTER OF EXCELLENCE 130 East Mountain Street PO Box 2044 Kernersville, NC 27285 Contact Person: Lisa Miller Telephone: (336) 992-3180/992-0591 FAX: (336) 996-7064	seniorcenter@triad.rr.com http://www.shepctrkville.com	Year Opened 1996 Type 2 = Private/Non-Profit
Forsyth 10693	The Shepherd's Center of Winston-Salem CENTER OF EXCELLENCE 1700 Ebert Street	smeny@shepherdscenter.org	Year Opened 1999 Type 2 = Private/Non-Profit

Type: 1 = Public 2 = Private/Non-Profit

**indicates senior centers in developing stage

Directory Of Senior Centers in North Carolina that Receive Funding from the NC Division of Aging and Adult Services effective July 1, 2018

	Winston-Salem, NC 27103 Contact Person: Susan Meny, SC Director Sam Matthews, Executive Director Telephone: (336) 748-0217 FAX: (336) 724-6545	smatthews@shepherdscenter.org	
Forsyth 3564	The Salvation Army CiVIC Senior Center** 2850 New Walkertown Road Winston-Salem, NC 27105 Contact Person: Kelly Stellato Telephone Number: 336-499-1196 x 176 FAX: 336-499-1198	Kelly.stellato@uss.salvationarmy.org	Year Opened 2018 Type 2=Private/Non-profit
Guilford 10693	Greensboro Senior Center CENTER OF EXCELLENCE Senior Resources of Guilford 1401 Benjamin Parkway, Greensboro, 28408 Contact Person: Ashlyn Martin, Access to Services Director or Elizabeth Thomas Telephone Number: (336) 373-4816 FAX: (336) 373-4922 Senior Line: (336) 333-6981	caregiver@senior-resources-guilford.org (Ashlyn) act-asst@senior-resources-guilford.org (Elizabeth)	Year Opened 1979 Type 2 = Private/Non-Profit
Guilford 10693	Mabel D. Smith Senior Center CENTER OF EXCELLENCE 2401 Fairview Street Greensboro, NC 27405 Contact Person: Teania Jackson or Jennie Matkins Telephone: (336) 373-7564 FAX: (336) 373-7568	Jennie.matkins@greensboro-nc.gov Teania.jackson@greensboro-nc.gov www.greensboro-nc.gov/seniors	Year Opened 1998 Type 1 = Public (Municipal)
Guilford 10693	Roy B. Culler, Jr. Senior Center CENTER OF EXCELLENCE 600 N. Hamilton Street High Point, NC 27262-4023 Contact Person: Christie Hyman-Shine High Point, NC 27260 Telephone Number: (336) 883-3585 FAX: (336) 883-3619	Christie.shine@highpointnc.gov www.highpointnc.gov/pr/roy_b_culler_jr_senior_center.cfm	Year Opened 1991 Type 1 = Public (Municipal P&R)

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

Montgomery 10693	Troy-Montgomery Senior Center CENTER OF EXCELLENCE 200 Park Road mailing address: 315 N. Main Street (Lowe Warner Memorial Park) Troy, NC 27371-2708 Contact Person: Theresa Thomas Telephone Number: (910) 572-4464 FAX: (910) 572-6076	seniorcenter@troy.nc.us	Year Opened 1986 Type 1 = Public (Municipal)
Randolph 10693	Archdale Senior Center CENTER OF EXCELLENCE 108 Park Drive PO Box 4064 Archdale, NC 27263-4064 Contact Person: Jo Reid Telephone Number: (336) 431-1938 FAX: (336) 431-8352	archctr@seniorsadults.org	Year Opened 1983 Type 2 = Private/Non-Profit
Randolph 10693	Asheboro Senior Center CENTER OF EXCELLENCE PO Box 1852 347 A West Salisbury Street Asheboro, NC 27203-1852 Contact Person: Tracy Walden Telephone No.: 1-800-252-2899 or (336) 625-3389 x223 FAX: (336) 626-3590	Ashcenter2@senioradults.org www.senioradults.org	Year Opened 1979 Type 2 = Private/Non-Profit
Randolph 10693	Roy C. Reitzel Senior Center (Liberty Senior Center) CENTER OF EXCELLENCE 128 S. Fayetteville St. PO Box 336 Liberty, NC 27298-0336 Contact Person: Kaffy Kivett Reynolds Telephone Number: (336) 622-5844 Fax Number: (336) 622-5844	libcenter@rtelco.net	Year Opened 1979 Type 2 = Private/Non-Profit
Randolph 7128	Randleman Senior Center CENTER OF MERIT 144 W. Academy St Randleman, NC 27317 Contact Person: Tana Skipper Telephone: (336) 498-4332 Fax Number: (336) 498-4332	randcenter@senioradults.org	Year Opened 1979 Type 2 = Private/Non-Profit
*Martha Ogburn manages all Randolph County Senior Centers (executivedirector@senioradults.org)			

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

Rockingham 3564	Garden of Eden Senior Center 508 Orchard Drive Eden, NC 27288 Contact Person: Carla Huffman Telephone: (336) 627-4711 Parks and Recreation: Telephone Number: (336) 627-4711 FAX: (336) 627-4872	chuffman@edennc.us	Year Opened 1996 Type 1 = Public (Municipal)
Rockingham 7128	Madison-Mayodan Senior Center CENTER OF MERIT PO Box 206 300 So. 2 nd Ave. Mayodan, NC 27027 Contact Person: Jessica Camp Telephone: (336) 548-9572 or 548-2789	jc@m-mrec.org	Year Opened 1994 Type 1 = Public (Municipal P&R)
Rockingham 3564	Center for Active Retirement Aging, Disability and Transit Services of Rockingham PO Box 1915 Reidsville, NC 27320-1915 141 Tyre Dodson Rd. Contact Person: Cheryl Albrecht Telephone (336) 637-8428 FAX: (336) 342-6714	calbrecht@adtsrc.org	Year Opened 2014 Type 2=Private/Non- Profit
Rockingham 10693	RCARE-Reidsville Center for Active Retirement Enterprises CENTER OF EXCELLENCE 230 W. Morehead Street Reidsville, NC 27320-2743 Contact Person: Cindy Baynes Telephone Number: (336) 349-1088 FAX: (336) 342-3649	cbaynes@ci.reidsville.nc.us	Year Opened 1981 Type 1 = Public (Municipal)
Stokes 3564	City of King Senior Center 107 White Road MAILING: P.O. Box 1132 King, NC 27021 Contact Person: Suzan Garner Telephone Number: (336) 983-0751 FAX: (336) 983-2731	sgarner@ci.king.nc.us	Year Opened 2007 Type 1=Public (Municipal)
Stokes 10693	Walnut Cove Senior Center CENTER OF EXCELLENCE 308 Brook Street PO Box 646 Walnut Cove, NC 27052 Contact Person: Kimberly Steele Telephone Number: (336) 591-5442	wcseniorcenter@co.stokes.nc.us	Year Opened 1999 Type 1 = Public (Municipal)
Surry 7128	Surry County Senior Center CENTER OF MERIT 215 Jones School Road PO Box 71 Mount Airy, NC 27030-0071 Contact Person: Jane Surratt Telephone Number: (336) 786-6155 FAX: (336) 786-1951	jsurratt@yveddi.com	Year Opened 1994 Type 2 = Private/Non-Profit
Surry 3564	Pilot Mountain Senior Center Satellite of Surry County Senior Center 873 West Highway 52 Bypass	pmseniorcenter@yahoo.com	Year Opened 2009 Type 2 = Private/Non-Profit

Type: 1 = Public 2 = Private/Non-Profit

**indicates senior centers in developing stage

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

	Pilot Mountain, NC 27041-1250 Contact Person: Shirley Key Telephone Number: (336) 368-2012 FAX: (336) 368-4115		
Yadkin 10693	East Bend Senior Center <u>CENTER OF EXCELLENCE</u> 473 East Main Street Ext. East Bend, NC 27018 Contact Person: Rhonda Beavers Telephone Number: (336) 699-5100 FAX: (336) 699-4663	rbeavers@yveddi.com	Year Opened 2000 Type 2 = Private/Non-Profit
Yadkin 10693	Yadkin County Senior Center <u>CENTER OF EXCELLENCE</u> 207 E. Hemlock Street PO Box 1878 Yadkinville, NC 27055-1878 Contact Person: Lori Moore Telephone Number: (336) 679-3596 FAX: (336) 679-8782	lmoore@yveddi.com	Year Opened 1988 Type 2 = Private/Non-Profit
Yadkin 10693	Yadkin Valley Senior Center <u>CENTER OF EXCELLENCE</u> 121 Delos Martin Drive. Jonesville, NC 28642 Contact Person: Sandra Johnson Telephone Number: (336) 526-1087 FAX (336) 526-2177	sjohnson@yveddi.com	Year Opened 1996 Type 2 = Private/Non-Profit

**Directory Of Senior Centers in North Carolina that Receive Funding from
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Region J			
Chatham 10693	Eastern Chatham Co. Senior Center CENTER OF EXCELLENCE PO Box 715 365 Highway 87, North Pittsboro, NC 27312-0715 Contact Person: Liz Lahti Telephone Number: (919) 542-4512 FAX: (919) 542-5191	www.chathamcouncilonaging.org lizlahti@chathamcouncilonaging.org	Year Opened 1980 Type 2 = Private/Non-Profit
Chatham 10693	Western Chatham Senior Center CENTER OF EXCELLENCE 112 Village Lake Road Siler City, NC 27344 Contact Person: Telephone Number: (919) 742-3975 FAX: (919) 742-7440		Year Opened 2006 Type 2 = Private/Non-Profit
Durham 10693	Durham Center for Senior Life CENTER OF EXCELLENCE 406 Rigsbee Avenue, Suite 202 Durham, NC 27701 Contact: Alvon Baldwin Telephone Number: (919) 688-8247 x110 FAX: (919) 683-3406	abaldwin@dcsInc.org www.dcsInc.org	Year Opened 2006 Type 2=Private/Non-Profit
Durham 3564	Little River Senior Center <u>Satellite of Durham Center for Senior Life</u> 8305 Roxboro Rd. Durham, NC 27503 Contact Person: Corrie Smith, Manager Telephone Number: (919) 477-6066 or (919) 688-8247 x110		Type 2=Private/Non-Profit
Durham 3564	WD Hill Senior Center <u>Satellite of Durham Center for Senior Life</u> 1308 Fayetteville Street (WD Hill Recreation Center) Durham, NC 27707 Contact Person: Lawanda Lewis, Manager Telephone Number: 919-688-9158 or 919-688-8247 x110		Year Opened 2010 Type 2=Private/Non-Profit
Durham 3564	JFK Towers Senior Center <u>Satellite of Durham Center for Senior Life</u> 4900 Roxboro Road (JFK Towers) Durham, NC 27704 Contact: Harold Anderson, Manager or Liz Lahti, Program Director Telephone Number: 919-682-4453 or 919-688-8247 x110		Year Opened 2015 Type 2=Private/Non-Profit

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

Johnston 10693	Clayton Center for Active Aging CENTER OF EXCELLENCE 303 Dairy Road Clayton, NC 27520 Contact: Selena Royal Phone: (919) 553-4350	claytonsc@cssjohnston.org www.cssjohnston.org	Year Opened 1978 Type 2 = Private/Non-Profit
Johnston 10693	Harrison Center for Active Aging CENTER OF EXCELLENCE 611 W. Noble Street Selma, NC 27576 Contact: Rebecka Morgan, Program Coordinator Tammy Willoughby, Program Assistant Telephone Number: 919-965-6478	harrisonsc@cssjohnston.org tammy@cssjohnston.org	Year Opened 2014 Type 2 = Private/Non-Profit
Johnston 3564	Benson Center for Active Aging 1204 N. Johnson Street Benson, NC 27504 Contact: Debra Cardone, Program Coord. Telephone: 919-894-2370	bensonsc@cssjohnston.org	Year Opened 2013 Type 2 = Private/Non-Profit
Lee 10693	Enrichment Center Of Lee County CENTER OF EXCELLENCE 1615 S. Third Street Sanford, NC 27330-5663 Contact Person: Melanie Rodgers or Debbie Williams, Senior Center Program Director Telephone Number: (919) 776-0501 FAX Number (919) 774-7593	mrodgers@leecountync.gov dwilliams@leecountync.gov ddavidson@leecountync.gov tcarter@leecountync.gov	Year Opened 1975 Type 1 = Public (County)
Moore 10693	Moore County Senior Enrichment Center CENTER OF EXCELLENCE 8040 US Hwy 15-501 2 miles N of Pinehurst Traffic Circle West End, NC 27376 Mailing Address: P.O. Box 487, Carthage, NC 28327 Contact: Terri Prots, Director or Lynne Drinkwater, Program Coord. Telephone: (910) 215-0900 FAX: (910) 215-0278	tprots@moorecountync.gov ldrinkwater@moorecountync.gov www.moorecountync.gov	Year Opened 2007 Type 1=Public (County)
Orange 10693	Robert & Pearl Seymour Center Orange County Department on Aging CENTER OF EXCELLENCE (NCOA/NISC NATIONAL ACCREDITATION) 2551 Homestead Road Chapel Hill, NC 27514 Contact Person: Myra Austin, Senior Centers Administrator (919-245-2020) or Jerri Gale, Receptionist (919-968-2070) Janice Tyler, Dir., Orange County DOA (919-245-4255) FAX: (919) 968-2093	maustin@orangecountync.gov www.co.orange.nc.us/aging	Year Opened 1992 Type 1 = Public (County)
Orange 10693	Passmore Senior Center CENTER OF EXCELLENCE (NCOA/NISC NATIONAL ACCREDITATION)	maustin@orangecountync.gov v	Year Opened 1980 Type 1 = Public (County)

Type: 1 = Public 2 = Private/Non-Profit

**indicates senior centers in developing stage

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

	103 Meadowlands Drive PO Box 8181 Hillsborough, NC 27278 Contact Person: Myra Austin, Senior Centers Administrator or Lisa Berley, Receptionist Telephone Number: (919) 245-2015 or (919) 968-2071 FAX: (919) 245-2016	www.co.orange.nc.us/aging	
Wake 10693	Cary Senior Center <u>CENTER OF EXCELLENCE</u> PO Box 8005 Physical address: Fred G. Bond Park 120 Maury O'Dell Place Cary, NC 27512-8005 Contact Person: Brett Moraes Telephone Number (919) 460-4970 or (919) 469-4081	Brett.moraes@townofcary.org www.townofcary.org/depts/pr_dept/facilities/cschome.htm	Year Opened 1993 Type 1 = Public (Municipal P&R)
Wake 10693	Eastern Wake Senior Center <u>CENTER OF EXCELLENCE</u> 323 Lake Drive Wendell, NC 27591-9492 Contact Person: Miranda Strider-Allen, Program Coordinator or Norma Ferrell, Program Assistant Telephone Number: (919) 365-4248 FAX: 919-366-3989	ewscordinator@rfsnc.org ewscprogramassistant@rfsnc.org (Norma)	Year Opened 1988 Type 2 = Private/Non-Profit
Wake 10693	Garner Senior Center <u>CENTER OF EXCELLENCE</u> 205 E. Garner Road Garner, NC 27529-3311 Contact Person: Torrey Blackmar Garner Parks and Recreation Telephone Number: (919) 779-0122 FAX: (919) 661-4645	tblackmar@garnernc.gov	Year Opened 1990 Type 1 = Public (Municipal P&R)
Wake 10693	Northern Wake Senior Center <u>CENTER OF EXCELLENCE</u> 235 E. Holding St. Wake Forest, NC 27587-2927 Contact Person Miranda Strider Allen, Senior Centers' Director or Pandora Gills, Program Assistant Telephone Number (919) 554-4111 Miranda direct: (919) 554-0724 or 630-9153 [cell] FAX Number: (919) 554-0728	wfsccordinator@rfsnc.org mirandas@rfsnc.org	Year Opened 1994 Type 2 = Private/Non-Profit

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

Region K			
Franklin 10693	Franklinton Senior Center CENTER OF EXCELLENCE 602 E. Mason Street Franklinton, NC 27525 Contact Person: Christy Southall, Senior Center Supervisor Mattie H. Woodard, Aging Director Telephone Number: (919) 494-5611 FAX: (919) 494-1223	mwoodard@franklincountync.us	Year Opened 1977 Type 1 = Public (County)
Franklin 10693	Louisburg Senior Citizens Center CENTER OF EXCELLENCE 127 Shannon Village Louisburg, NC 27549-2605 Contact Person: Katrina Williams, Senior Center Supervisor Mattie H. Woodard, Interim Aging Director Telephone Number: (919) 496-1131 FAX: (919) 496-0467	kwilliams@franklincountync.us mwoodard@franklincountync.us	Year Opened 1990 Type 1 = Public (County)
Granville 10693	Granville County Senior Services CENTER OF EXCELLENCE Physical: 107 Lanier Street Oxford, NC 27565 Mailing: P.O. Box 1287, Oxford, NC 27565 Contact Person: Kathy May Telephone Number: (919) 693-1930 FAX: 919-693-5358	Angela.wright@granvillecounty.org Kathy.may@granvillecounty.org	Year Opened 1987 Type 1 = Public (County)
Granville 3564	North Granville Senior Center Satellite of Granville County Senior Center 118 Highway 15 Stovall, NC 27582-9999 Contact Person: Phyllis Blackwell Telephone: (919) 693-3383	Phyllis.blackwell@granvillecounty.org	Year Opened 1996 Type 1 = Public (County)
Granville 3564	South Granville Senior Center Satellite of Granville County Senior Center 614-A Douglas Drive Corner of Hwy 56 & Main Street Creedmoor, NC 27522-0766 Contact Person: Cheryl Carrier Telephone Number: (919) 528-0848	Cheryl.carrier@granvillecounty.org	Year Opened 1989 Type 1 = Public (County)

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

Person 10693	Person County Senior Center CENTER OF EXCELLENCE 87 Semora Road PO Box 764 Roxboro, NC 27573-0764 Contact Person: Maynell Harper, Director Telephone Number: (336) 599-7484 FAX: (336) 599-3014	Maynell.harper@personseniors.org	Year Opened 1979 Type 2 = Private/Non-Profit
Vance 10693	Vance County Senior Center CENTER OF EXCELLENCE 126 S. Garnett Street Henderson, NC 27536-4642 Contact Person: Juan R. Jefferson Telephone Number: (252) 430-0257 FAX: (252) 433-9694	juan.jefferson@vance.nc.gov	Year Opened 1987 Type 1 = Public (County DSS)
Warren 10693	Warren County Senior Center CENTER OF EXCELLENCE 435 W. Franklin Street Warrenton, NC 27589-1939 Contact Person: Vicky Stokes Telephone Number: (252) 257-3112 FAX: (252) 257-0154	vickystokes@warrencountync.gov	Year Opened 1984 Type 1 = Public (County)

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

Region L			
Edgecombe 3564	E.L. Roberson Center 305 W. Baker St. PO Drawer 220 Tarboro, NC 27886-0220 Contact Person: Alan Miniard Telephone Number: (252) 641-4263 FAX: (252) 641-4287	alanminiard@tarboro-nc.com	Year Opened 1977 Type 1 = Public (Municipal)
Halifax 10693	Jo Story Senior Center for Active Adults <u>CENTER OF EXCELLENCE</u> PO Box 38 701 Jackson Street Roanoke Rapids, NC 27870-0038 Contact Person: Thomas Goble Telephone Number: (252) 533-2849 FAX: (252) 533-2803	tgoble@roanokerapidsnc.com	Year Opened 1978 Type 1 = Public (Municipal)
Halifax 10693	Scotland Neck Senior Center <u>CENTER OF EXCELLENCE</u> PO Box 537 1403 Church Street Scotland Neck, NC 27874 Contact Person: Hattie Staton Telephone: (252) 826-3891 FAX: (252) 826-2107	hattiestaton@embarqmail.com	Opened 2008 Type 1=Public (Municipal)
Nash 10693	Nash County Senior Center/Office on Aging The NASH (New Ageless Senior Haven) <u>CENTER OF EXCELLENCE</u> <u>(NCOA/NISC NATIONAL ACCREDITATION)</u> 103 No. Alston St Nashville, NC 27856 Contact: Michele McKnight, Aging Services Director Telephone Number: (252) 459-1375 FAX: (252) 459-7118	Michele.mcknight@nashcountync.gov	Year Opened 2001 Type 1 = Public (County)
Nash 10693	Rocky Mount Senior Center <u>CENTER OF EXCELLENCE</u> <u>(NCOA/NISC NATIONAL ACCREDITATION)</u> 427 S. Church Street Rocky Mount, NC 27802 Contact: Brian Harrell Telephone: 252-972-1152 FAX: 252-972-1582	Brian.Harrell@rockymountnc.gov	Year Opened 2006 Type 1=Public (Municipal)
Northampton 10693	J. W. Faison Senior Center <u>CENTER OF EXCELLENCE</u> 110 Ridgecrest Lane PO Box 634 Jackson, NC 27845-0644 Contact Person: Rebecca Bayse Telephone Number: (252) 534-1012 FAX: (252) 534-9969	faisonsrcenter@yahoo.com	Year Opened 1988 Type 2 = Private/Non-Profit

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

Wilson 7128	Wilson County Senior Center <u>CENTER OF MERIT</u> 1808 So. Goldsboro St. Wilson, NC 27893 Contact Person: Sandra Carter Telephone Number: (252) 206-4059 Fax Number: (252) 206-1987	scarter@wilson-co.com	Year Opened 1997 Type 1 = Public (County)
Wilson 7128	Gee Corbett Village Senior Center <u>CENTER OF MERIT</u> 1817 Butterfield Lane Wilson, NC 27893 Contact Person: Barbara Blackston or Cora Barnes Telephone Number: 252-243-4855 FAX: 252-243-2945 OR Cora Barnes, 252-243-7703	blackston@wciainc.org cbarnes@gobrd.com	Year Opened 1988 Type 2=Private/Non- Profit

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

Region M			
Cumberland 3564	Fayetteville/Cumberland Senior Center 739 Blue Street Fayetteville, NC 28301-4525 Contact Person: Mary Galyean Telephone Number: (910) 433-1574 or (910) 433-1135 Fax: (910) 433-1493	mgalyean@ci.fay.nc.us	Year Opened 1980 Type 1 = Public (Municipal P&R)
Cumberland 10693	Spring Lake Senior Enrichment Center CENTER OF EXCELLENCE 301 Ruth Street Spring Lake, NC 28390 Contact Person: Doris Snider Telephone Number: (910) 497-7700 or 0454	dsnider@spring-lake.org	Year Opened 1985 Type 1 = Public (Municipal)
Harnett 3564	Coats Senior Center 214 E. Park Street PO Box 366 Coats, NC 27521 Contact Person: Melody McGee Telephone Number: (910) 897-4616	coatsseniordirector@embarqmail.com (Melody) coats-Seniors@embarqmail.com (General)	Year Opened 1987 Type 2 = Private/Non-Profit
Harnett 3564	Dunn Enrichment Center 610 East Johnson Street Dunn, NC 28334 Contact Person: Phyllis Taylor Telephone: (910) 892-3807	ptayl721@cccc.edu	Year Opened 2000 Type 1=Public (Municipal P&R)
Sampson 10693	Garland Senior Center CENTER OF EXCELLENCE PO Box 701 physical address: Corner of Third and Church St. Garland, NC 28441-0701 Contact Person: Marie Faircloth Telephone Number: (910) 529-3931 cell: 910-596-8246 FAX: (910) 529-1971	mfaircloth@sampsonnc.com lbsutton@sampsonnc.com	Year Opened 1976 Type 1 = Public (County)
Sampson 3564	Roseboro Senior Center Satellite of Garland Senior Center Physical address: 206 NE Railroad Street, Roseboro, 28382 Mailing address: 405 County Complex Road, Ste. 140, Clinton, NC 28328 Contact Person: Lorie Sutton Telephone Number: 910-592-4653 FAX: 910-590-2142		Year Opened 2018 Type 1 = Public (County)

**Directory Of Senior Centers in North Carolina that Receive Funding from
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Region N			
Bladen 3564	Bladen County Senior Center PO Box 520 608 McLeod Street Elizabethtown, NC 28337-2102 Contact Person: Kelly Robeson Telephone Number: (910) 872-6330 FAX: (910) 862-6913	krobeson@bladenco.org	Year Opened 1980 Type 1 = Public (County)
Bladen 3564	East Arcadia Senior Center <u>Satellite of Bladen County Division on Aging</u> 1472 East Arcadia Road PO Box 463 Riegelwood, NC 28456 Contact Person: Dr. Delilah Blanks Telephone Number: (910) 655-0953	Blanksdb2008@bellsouth.net	Type 1 = Public (County)
Hoke 3564	Hoke County Senior Center 423 E. Central Avenue Raeford, NC 28376 Contact Person: Mary Hollingsworth, Director Telephone Number: 910-875-8588	mhollingsworth@hokecounty.org	Year Opened 2017 Type 1=Public (County)
Richmond 10693	East Rockingham Senior Center CENTER OF EXCELLENCE 135 Safie 6th Street (Physical) 225 S. Lawrence Street (Mailing) Rockingham, NC 28379 Contact Person: Donna Luther Telephone Number: (910) 997-8332	Donna.Luther@richmondnc.com welch@richmondnc.com	Year Opened 1987 Type 1 = Public (County)
Richmond 10693	Hamlet Senior Center CENTER OF EXCELLENCE 102 Veterans Drive Hamlet, NC 28345-8165 Contact Person: Nikki Sewell Telephone Number: (910) 582-7985 FAX Number (910) 582-7990	nsewell@hamletnc.us http://www.hamletseniorcenter.com	Year Opened 1985 Type 1 = Public (Municipal)
Richmond 3564	Rockingham/Richmond County Senior Center <u>Satellite of East Rockingham Senior Center</u> PO Box 340 225 South Lawrence Street Rockingham, NC 28380-0340 Contact Person: Jacqueline Braddock Welch Telephone Number: (910) 997-4491 FAX: 910-410-1136	welch@richmondnc.com	Year Opened 1981 Type 1 = Public (County)
Richmond 3564	Ellerbe Senior Center <u>Satellite of East Rockingham Senior Center</u> 305 Millstone Road Ellerbe, NC 28338 Mailing address: 225 South Lawrence Street, Rockingham, NC 28379 Contact Person: Judy Tyndall Telephone: (910) 652-6006 FAX: (910) 410-1136	Judy.tyndall@richmondnc.com welch@richmondnc.com	Type 1 = Public (County)

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

Robeson 7128	Pine Street Senior Center CENTER OF MERIT 801 No. Pine Street Mailing Address: 1100 North Cedar Street Lumberton, NC 28359-0758 Contact Person: Tonya Alford Telephone Number: (910) 671-3881 FAX: [Rec. Dir] (910) 738-5285	talford@ci.lumberton.nc.us	Year Opened 1991 Type 1 = Public (Municipal)
Scotland 3564	Scotland Place Senior Center PO Box 1668 1210 Turnpike Rd. Laurinburg, NC 28353-1668 Contact Person: Tammy Jacobs Telephone Number: (910) 277-2550 Scotland Parks and Recreation Telephone: (910)-277-2586 FAX: [Rec Dept] (910) 610-1586	scotparks@scotlandcounty.org jacobs@scotlandcounty.org	Year Opened 1992 Type 1 = Public (County P&R)
Scotland 3564	Wagram Active Living Center 24441 Marlboro Street Wagram, NC 28396 Contact: Kisha Williams Telephone Number: 910-369-0686	lwilliams@scotlandcounty.org	Year Opened 2014 Type 1=Public (county)

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

Region O			
Brunswick 10693	The Brunswick Center at Shallotte CENTER OF EXCELLENCE Brunswick Senior Resources, Inc. POB 2470, Shallotte, NC 28459-2470 3620 Express Drive, Shallotte, NC 28470-6501 Telephone: (910) 754-2300 FAX: (910) 754-9269 Yvette Gosline, VP of Programs and Services, 910-754-7701, Jim Fish, President/CEO, 910-754-2300 Contact: Anne Gass, Center Director, 910-754-2300	http://www.bsrinc.org vgosline@bsrinc.org jfish@bsrinc.org agass@bsrinc.org	Year Opened 2014 Type 2 = Private/Non-Profit
Brunswick 10693	The Brunswick Center at Southport (Southport Senior Center) CENTER OF EXCELLENCE 1513 N. Howe Street, Suite 1 Smithville Commons Southport, NC 28461-2770 Contact Person: Melissa Catlett, Center Director Telephone Number: 910-754-7109 FAX: 910-363-8011	mcatlett@bsrinc.org	Year Opened 2009 Type 2=Private/Non- Profit
Brunswick 10693	The Brunswick Center at Leland (Leland Senior Center) CENTER OF EXCELLENCE 121 Town Hall Drive, N.E. Leland, NC 28451 Contact Person: Veronica Lett-McGee, Center Director Telephone Number: (910) 754-7701 FAX: 910-371-9823	vlettmcgee@bsrinc.org	Year Opened 1999 Type 2 = Private/Non-Profit
Brunswick 3564	The Brunswick Center at Supply 101 Stone Chimney Road, SE Supply, NC Contact Person: Melissa Starr, Center Director Telephone Number: 910-754-7604 FAX: 910-842-3531	mstarr@bsrinc.org	Year Opened 2017 Type 2=Private/Non- Profit
Brunswick 3564	The Brunswick Center at Calabash (Calabash Senior Center) 10050 Beach Drive SW Calabash, NC 28467-2712 Contact Person: Angelique Carlson, Center Director Telephone Number: 910-754-2300	acarlson@bsrinc.org	Year Opened 2018 Type 2=Private/Non-- profit

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

Columbus 3564	Bug Hill Senior Center <u>Satellite of Whiteville Senior Center</u> 11300 Seven Creeks Highway Nakina, NC 28455-9339 Contact Person: Jenny Godwin Telephone Number: (910) 640-3791	jgodwin@columbusco.org	Year Opened 1990 Type 1 = Public (County)
Columbus 3564	East Columbus Senior Center at Ransom Community Center <u>Satellite of Whiteville Senior Center</u> 2694 General Howe Hwy. Riegelwood, N. C. 28456-8141 Contact Person: Erica Harris Telephone: (910) 655-4754	erica.harris@columbusco.org	Year Opened 1996 Type 1 = Public (County)
Columbus 3564	Fair Bluff Senior Center <u>Satellite of Whiteville Senior Center</u> 685 Academy Street Fair Bluff, NC 28439 Contact Person: Michelle Dippel Telephone: (910) 640-6602	mdippel@columbusco.org	Year Opened 1995 Type 1 = Public (County)
Columbus 3564	Tabor City Senior Center <u>Satellite of Whiteville Senior Center</u> 110 Lynwood Norris Road Tabor City, NC 28463-9715 Contact Person: Susan Prince Telephone Number: (910) 653-3063	sprince@columbusco.org	Year Opened 1988 Type 1 = Public (County)
Columbus 3564	Whiteville Senior Center 827 Washington Street P. O. Box 1327 Whiteville, NC 28472-3046 Amanda Harrelson, Director, Columbus County Dept. of Aging Contact Person: Kayla Bordeaux Telephone Number: (910) 640-6602 FAX: (910) 640-6646	http://columbusco.org/Departments/Aging.aspx kayla.bordeaux@columbusco.org	Year Opened 1985 Type 1 = Public (County)
Columbus 3564	Bolton Senior and Youth Center <u>Satellite of Whiteville Senior Center</u> 15354 Sam Potts Hwy Bolton, NC 28423 Contact Person: Catherine Spaulding Telephone Number: (910) 655-4166	cspaulding@columbusco.org	Year Opened 2003 Type 1 = Public (County)
Columbus 3564	Chadbourn Senior Center <u>Satellite of Whiteville Senior Center</u> 403 No. Pine Street Chadbourn, NC 28431-1929 Contact Person: Ruby Shelley Telephone Number: (910) 654-4423	rshelley@columbusco.org	Year Opened 2003 Type 1 = Public (County)

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

<p>New Hanover 10693</p>	<p>New Hanover County Senior Resource Center <u>CENTER OF EXCELLENCE</u> 2222 S. College Road Wilmington, NC 28403-5545 Contact Person: Amber Smith, Manager Greg Kennedy, Activities Program Manager Telephone Number: (910) 798-6400 FAX: (910) 798-6411</p>	<p>http://src.nhcgov.com/ asmith@nhcgov.com gkennedy@nhcgov.com</p>	<p>Year Opened 1981 Type 1 = Public (County)</p>
<p>Pender 10693</p>	<p>Pender Adult Services, Inc. <u>CENTER OF EXCELLENCE</u> Heritage Place 901 So. Walker Street PO Box 1251 Burgaw, NC 28425-5332 Contact Person: Wesley Davis, Executive Director, Jennifer Mathews, Programs and Activities Coordinator Telephone Number: (910) 259-9119 or 1-877-259-9119 FAX: (910) 259-9144</p>	<p>www.penderpas.com wdavis@penderpas.com jmathews@penderpas.com</p>	<p>Type Opened: 1986/1999 Type 2 = Private/Non-Profit</p>
<p>Pender 10693</p>	<p>Topsail Senior Center <u>CENTER OF EXCELLENCE</u> 20959 U. S. Highway 17 N Hampstead, NC 28443-3149 Contact Person: Donna Murphrey Telephone: (910) 270-0708</p>	<p>dmurphrey@penderpas.com</p>	<p>Year Opened 1996 Type 2 = Private/Non-Profit</p>

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

Region P			
Carteret 10693	Carteret Senior Services Leon Mann Jr. Enrichment Center CENTER OF EXCELLENCE 3820 Galantis Drive Morehead City, NC 28577 Contact Person: Beth Simpson Telephone Number: (252) 247-2626 FAX: (252) 247-1045	Elizabeth.harrell@carteretcountync.gov	Year Opened 1981 Type 1 = Public (County)
Craven 3564	Craven County DSS Craven County Senior Services P. O. Box 12039 New Bern, NC 28561 Contact Person: Kent Flowers Telephone Number: 252-636-4900 FAX: 252-636-4946	kent.flowers@cravencountync.gov	Year Opened 1980 as George Street Center Type 1 = Public (County DSS)
Craven 7128	Havelock Parks and Recreation Havelock Senior Center CENTER OF MERIT P.O. Box 368 Havelock, NC 28532 Contact Person: Ginger Sims, Senior Center Program Manager Telephone Number: 252-444-6445	gsims@havelocknc.us	Year Opened 2007 Type 1=Public (Municipal P&R)
Duplin 3564	Duplin County Services on Aging (SOA) PO Box 928 Kenansville, NC 28349-0928 Contact Person: Melisa Brown Telephone Number: (910) 296-2140 FAX (910) 296-2128	melisab@duplincountync.com	Year Opened 1980 Type 1 = Public (County)
Greene 10693	Greene County Senior Services CENTER OF EXCELLENCE PO Box 36 Snow Hill, NC 28580-0036 Contact Person: Sharon Harrison Telephone Number: (252) 747-5436 FAX: (252) 747-8402	Sharon.harrison@greencountync.gov	Year Opened 1987 Type1 = Public (County)
Jones 3564	Jones County Senior Center Jones County DSS PO Box 218 Trenton, NC 28585 Contact Person: Chris Harper Telephone Number: (252) 448-2581 FAX: (252) 448-1001	charper@jonescountync.gov	Year Opened 1981 Type 1=Public (County-DSS)
Lenoir 10693	Lenoir COA/George T. Skinner Center CENTER OF EXCELLENCE 112 E. Blount Street Kinston, NC 28502-4940 Contact Person: Betsy Griffin, Interim Director Telephone Number: (252) 527-1545 FAX: (252) 527-8899	director@lenoircoa.org www.lenoircoa.org	Year Opened 1983 Type 2 = Private/Non-Profit

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

<p>Onslow 10693</p>	<p>Onslow Senior Services <u>CENTER OF EXCELLENCE</u> 4022 Richlands Highway / PO Box 982 Jacksonville, NC 28540 Contact Person: Christine Kinnett Telephone Number: (910) 455-2747 FAX: (910) 455-0781</p>	<p>Christine_Kinnett@onslowcountync.gov</p>	<p>Year Opened 1971 Type 1 = Public (County)</p>
<p>Pamlico 7128</p>	<p>Pamlico Senior Services <u>CENTER OF MERIT</u> PO Box 184 Alliance, NC 28509-0184 Contact Person: Violet Ollison Telephone Number: (252) 745-7196 FAX: (252) 745-3144</p>	<p>Violet.ollison@pamlicocounty.org</p>	<p>Year Opened 1985 Type 1 = Public (County)</p>
<p>Wayne 10693</p>	<p>Wayne County Services On Aging <u>CENTER OF EXCELLENCE</u> 2001-B Ash Street, Goldsboro, NC 27530 Mailing: PO Box 227 Goldsboro, NC 27533 Senior Center: 2001 E. Ashe St, Goldsboro, 27530 Contact Person: Paula Edwards Telephone Number: (919) 731-1591 FAX Number (919) 731-1674</p>	<p>paula.edwards@waynegov.com</p>	<p>Year Opened 1978 Type 1 = Public (County)</p>

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

Region Q			
Beaufort 10693	Grace Martin Harwell Senior Center CENTER OF EXCELLENCE 310 W. Main St. PO Box 1988 Washington, NC 27889-1988 Contact Person: Zoe Taylor Telephone: (252) 975-9368	ztaylor@washingtonnc.gov	Year Opened 1995 Type 1 = Public (Municipal Parks and Recreation)
Bertie 3564	Bertie Co Council On Aging/Senior Center 103 W. School St. Windsor, NC 27983-1517 Contact Person: Venita Thompson Telephone Number: (252) 794-5315	venita.thompson@bertie.nc.gov	Year Opened 1988 Type 1 = Public (County)
Hertford 7128	Hertford Co Office Of Aging/Senior Center CENTER OF MERIT 408 So. Camp Street Winton, NC 27986-0558 Contact Person: Heather Howle Telephone Number: (252) 358-7856 FAX (252) 358-2683	Heather.howle@hertfordcountync.gov	Year Opened 1977 Type 1 = Public (County)
Martin 10693	Martin County Senior Center CENTER OF EXCELLENCE PO Box 1023 Williamston, NC 27892-1023 Contact Person: Charmaine Hardison Telephone Number: (252) 792-1027 FAX: (252) 792-9141	Charmaine.hardison@martincountyncgov.com	Year Opened 1973 Type 1 = Public (County)
Pitt 10693	Pitt Co Council On Aging/Senior Center CENTER OF EXCELLENCE 4551 County Home Rd. Greenville, NC 27835-7272 Contact Person: Rich Zeck Telephone Number: (252) 752-1717 x3	rzeck@pittcoa.com	Year Opened 1985 Type 2 = Private/Non-Profit
Pitt 3564	Bethel Senior Center Satellite of Pitt Co Council on Aging/Senior Center 7406 Main Street Bethel, NC 27812 Contact Person: Rich Zeck Telephone Number: 252-752-1717 x3 Fax Number: 252-752-9365	rzeck@pittcoa.com	Year Opened=2008 Type 2=Private/Non- Profit

Type: 1 = Public 2 = Private/Non-Profit

**indicates senior centers in developing stage

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

Region R			
Camden 3564	Camden County Senior Citizens Center PO Box 54 117 North Hwy 343 Camden, NC 27921 Contact Person: Jasmine Wilson, Director Telephone (252) 335-2569 FAX: (252) 331-5621	jwhite@camdencountync.gov	Year Opened 1988 Type 1 = Public (County)
Chowan 10693	Chowan Senior Center CENTER OF EXCELLENCE 204 E. Church Street Edenton, NC 27932 Contact Person: Connie Parker Telephone Number: (252) 482-2242 FAX: (252) 482-1545	Connie.parker@chowan.nc.gov	Year Opened 1989 Type 1 = Public (County)
Currituck 7128	Currituck County Senior Center CENTER OF MERIT 130 Community Way Barco, NC 27917 Mailing Address: 153 Courthouse Rd, Suite 305 Currituck, NC 27929 Contact Person: Stacy Joseph, Coordinator Telephone Number: (252) 232-3505 x4057 FAX: (252) 232-7734	Stacy.Joseph@currituckcountync.gov	Year Opened 1992 Type 1 = Public (County)
Dare 10693	The Dare County Center CENTER OF EXCELLENCE 950 Marshall C. Collins Drive Manteo, NC 27954 Mailing Address: PO Box 1000 Manteo, NC 27954 Contact Person: Sandy Scarborough, Dir. Telephone Number: (252) 475-5625 FAX: (252) 475-9278	sandyf@darenc.com www.darenc.com/dccenter	Year Opened 2009 Type 1 = Public (County)
Dare 3564	Thomas A. Baum Senior Center 300 Mustian Street Kill Devil Hills, NC 27948 P.O. Box 1000 Manteo, NC 27954 Contact Person: Brandi Rheubottom, Dir. Telephone Number: 252-475-5635 FAX: 252-441-5600	brandiwh@darenc.com	
Dare 3564	The Fessenden Center 46830 Hwy.12, Box 859 Buxton, NC 27920 Contact Person: Denise Norville Telephone Number: 252-475-5649	denisen@darenc.com	
Gates	No Center		
Hyde 3564	Mattamuskeet Senior Center 160 Juniper Bay Rd. Swan Quarter, NC 27885 Contact Person: Darlene Berry, Director Telephone Number: (252) 926-1956 FAX: (252) 926-9356	DBerry@hydecountync.gov	Year Opened 1992 Type 1 = Public (County)

**Directory Of Senior Centers in North Carolina that Receive Funding from
the NC Division of Aging and Adult Services effective July 1, 2018**

Pasquotank 3564	Elizabeth City/Pasquotank Co Senior Center 200 E. Ward Street Elizabeth City, NC 27909 Contact Person: Lauren Turner, Director Telephone Number: (252) 337-6661 FAX: (252) 338-2018	seniorcenter@cityofec.com	Year Opened 1991 Type 1 = Public (Municipal P&R)
Perquimans 3564	Perquimans County Senior Citizens Center 1072 Harvey Point Road P.O. Box 615 Hertford, NC 27944 Contact Person: Beverly Gregory, Director Telephone Number: (252) 426-5404 FAX: (252) 426-1296	office@pcseniors.org	Year Opened 1979 Type 1 = Public (County)
Tyrrell 3564	Tyrrell County Senior Center 406 Bridge Street PO Box 449 Columbia, NC 27925 Contact Person: Daryn Bullock, Director Telephone Number: (252) 796-0365 FAX: (252) 766-0139	dbullock@tyrrellcounty.net	Year Opened 1978 Type 1 = Public (County)
Washington 3564	Washington County Senior Center 198 NC Hwy 45 N Plymouth, NC 27962 Mailing Address: P.O. Box 10 Plymouth, NC 27962 Contact Person: Vanessa Joyner Telephone Number: (252) 793-3816 FAX: (252) 793-6679	vjoyner@washconc.org	Year Opened 1977 Type 1 = Public (County DSS)

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AGENDA ITEM 8:

BID AWARD REQUEST FOR LARGE INDUSTRIAL INFIELD RENOVATION PROJECT

MANAGER'S COMMENTS:

Mr. Robert Marsh, Maintenance Director, will present bids for the replacement of the large industrial field backstop and fencing. Eight (8) vendors were solicited with four (4) responding to the bid proposal. McCall Commercial Fencing was the lowest responsive bidder in the amount of \$28,388. Adequate funds have been budgeted in the Fiscal Year 2018-2019 budget.

Board action is required to award the bid to McCall Commercial Fencing in the amount of \$28,388 for backstop and fencing replacement at the industrial field.



WATAUGA COUNTY

MAINTENANCE DEPARTMENT

274 Winklers Creek Road, Suite B, Boone, NC 28607 - Phone (828) 264-1430
Fax (828) 264-1473

TO: Deron Geouque, County Manager

FROM: Robert Marsh, Maintenance Director 

DATE: August 14, 2018

RE: Large Industrial Infield Renovation Project Bid Award Request

BACKGROUND

The existing backstop and fencing located on the large Industrial Field baseball field is in poor shape and in need of replacement. A small infield renovation project has been planned which, if approved, will include replacement of backstop and associated fencing, reorientation of infield for safer play and better accommodations for fans.

Maintenance solicited bids for the replacement of the backstop and fencing. All fencing will be permanently installed except for the outfield fence which will be temporary panels that will be installed March through mid-August each season.

BID SUMMARY

American Fence Company, Hickory, NC	\$64,972
Triangle Fence Company, Rhonda, NC	\$42,020
Rio Grande Fence Company, Kingsport, TN	\$38,870
McCall Commercial Fencing, Inc., Gray, TN	\$28,388
Emory Wallace Fence Company, Boone, NC	No Bid
Champion Fence, Charlotte, NC	No Bid
Fence Builders, Winston- Salem, NC	No Response
Sharp Fence, Kingsport, TN	No Response

RECOMMENDATION

Staff recommends the low bidder, McCall Fencing, for a fixed price of \$28,388.

FISCAL IMPACT

Adequate funds have been carried over from FY 17-18 into this current budget year to cover the cost of this project.



American Fence Co. of Hickory, LLC

PROPOSAL / PRICE QUOTE

August 13, 2018

Watauga Co. Industrial Fence Improvement
193 Huntington Hills Ln
Boone, NC 28607

Robert Marsh
Robert.Marsh@WATGOV.ORG
828-264-1430

OUR SCOPE OF WORK ON THE ABOVE PROJECT IS AS FOLLOWS:

Galvanized Chain Link

Install New (Infield & Dugout)

82'	10 #9GA Galvanized Chain Link with 2 1/2" Line Posts, 1 5/8" Top Rail, 1 5/8" Mid Rail and 1 5/8" Bottom Rail
2	3" End Post
146'	8' #9GA Galvanized Chain Link with 2 1/2" Line Posts, 1 5/8" Top Rail, 1 5/8" Mid Rail and 1 5/8" Bottom Rail
6	3" End/Gate Post
4	3" Corner Post
2	6 1/2'H x 3'W Single Swing Gates
2	2 1/2" Hookups

Install New (Backstop):

48'	12' Backstop with 4' Overhang Panels using #6GA, #9GA and #11GA Galvanized Chain Link Fabric with 4" Galv Sch 40 Posts and 1 5/8" Galv Sch 40 Rails
-----	-----------------------------------------------------------------------------------------------------------------------------------------------------------

Total Price of Material and Labor, Installed: \$21,491.00

Removable Galvanized Chain Link Panels

Build and Deliver:

56	12' x 5' Galvanized Chain Link Removable Panels for Outfield
----	--------------------------------------------------------------

Total Price of Material and Labor: \$43,481.00

NOTICE

**A 50% Deposit is Required. A 4% Surcharge will be added to the invoice anytime
A credit card is used as your method of payment.**

If there is any variance between quantities and specifications shown by us and those in your request, please notify us immediately. Unless noted, assumed to be installed in dirt - Core Drilling will result in additional charges/change order. Quote covers listed footages only.

Respectfully Submitted,

Brittany Andrews

Estimator

Acceptance Signature: _____ Date: _____

Printed Name & Title: _____

** This Quote May Be Withdrawn by American Fence Co. if Not Accepted Within 10 Days **



PO Box 11099 • 919 8th Ave NE • Hickory, NC 28603 •
Phone: (828) 256-6266 • Fax: (828) 256-6211 •
www.americanfence.biz





American Fence Co. of Hickory, LLC

PROPOSAL / PRICE QUOTE

August 13, 2018

Property Owner is solely responsible for locating, staking, and clearing all property lines. We are not responsible for any underground obstructions, private or public on your property (such as, but not limited to, sprinkler systems, irrigation systems, private water lines, private electrical, FIBER OPTIC, or pool water lines.)

The Company proposes to sell material and/or labor to the person(s) hereinafter called Customer. Changes in quantity of material, other than amount contracted for, will be debited or credited at current rates.

ACCEPTANCE: This entire proposal, when accepted by the Company becomes a contract between two parties and is not subject to cancellation.

AS OWNERS of the property to be improved, I/We promise to pay for all material, labor, building permits, and finance fees as contracted. Should it become necessary to employ legal services for collection I/We promise to pay all fees incurred plus the usual late charges of \$35 plus 1.5% per month.

The undersigned Customer hereby assumes full responsibility for location of the line upon which said material is to be installed and agrees to hold the Company and the Contractor harmless from all claims arising from questions of survey or location of said lines and from all claims for personal injury, property damage or trespass from or by means of the installation of said fence material.

NOTICE: If contract is changed after the delivery of material, or if undue delay is caused to the Company, there will be an \$85.00 per hour charge for all time lost.

In submitting this proposal, it is assumed that there is **NO** underlying **ROCK** on the **PROPERTY** which will necessitate **DRILLING** or **BLASTING**, or any other **UNUSUAL CONDITIONS** involving **EXTRA LABOR**, in the erection/installation of this fence. Should any of the above conditions be encountered or should any **CHANGES** be made by Customer after

SHIPMENT is made, **A CHARGE WILL BE MADE** covering actual cost of work, **PLUS FIFTEEN PERCENT.**

NO CONDITIONS, AGREEMENTS, or STIPULATIONS, VERBAL, or OTHERWISE, save those mentioned above shall be recognized.

SIGNATURE: _____ **DATE:** _____

PRINTED NAME & TITLE: _____



**PO Box 11099 • 919 8th Ave NE • Hickory, NC 28603 •
Phone: (828) 256-6266 • Fax: (828) 256-6211 •
www.americanfence.biz**



QUOTATION

TRIANGLE FENCE CO., INC.

456 PARDUE FARM RD

RONDA, NC 28670

PH. 336-984-3961 FAX 336-984-3341 CELL 336-244-2147

8/3/18

QUOTE TO: Watauga Co. Maintenance Attn: Robert Marsh

FROM: Eric Redding

WORK QUOTED: Ball field work all galv.

Backstop, dugouts, and sideline fencing with 2 walk gates as per drawing:

Total for Job: 22,847.00

56 12'w x 4'h with 2 24" legs panels 1 5/8" sch 40 with 9ga mesh galv.

No installation

Total: \$19,183.25



WATAUGA COUNTY MAINTENANCE DEPARTMENT

274 Winklers Creek Road, Suite B, Boone, NC 28607 - Phone (828) 264-1430
Fax (828) 264-1473

BID FORM

Project: Watauga County Industrial Field Fence Improvements

Scope: Installation of new backstop and infield fencing for one 12U baseball field. An alternate bid is required to furnish removable fence panels. No installation is required for the removable panels. The existing backstop and fencing will be removed by the County prior to commencement of the project.

Bids may be hand delivered to Watauga County Building Maintenance Department, 274 Winklers Creek Road, Suite B, Boone, NC 28607, or e-mailed to Robert.Marsh@watgov.org. Bidders are encouraged to confirm delivery of their bids. **Bids are due Tuesday, August 7, 2018, at 2:00 p.m.**

Primary Bid - Backstop and infield fencing (no outfield fencing) \$ 14,970.⁰⁰

* Alternate 1 Bids (Removable Fence Panels only) \$ 23,900.⁰⁰

Watauga County reserves the right to reject any and all bids.

* $1\frac{5}{8}$ " O.D., S-40 FRAMES (.111 WALL THICKNESS PIPE)
 $1\frac{5}{8}$ " O.D., S-20 " (.085 " " " ") \$20,900.⁰⁰
 $1\frac{5}{8}$ " O.D. (.065 WALL THICKNESS PIPE) \$12,000.⁰⁰

ALL REMOVABLE PANELS TO HAVE 2" MESH X 9 GA.
CHAIN LINK FABRIC, WHATEVER THE FRAME WEIGHT.

Bid is valid For 7 days
FROM bid DATE.

Robert.Marsh

From: Dee Widener <widener@riofence.com>
Sent: Monday, August 06, 2018 1:03 PM
To: Robert.Marsh
Subject: Watauga County Industrial Field fence Improvements
Attachments: Scan_Doc3481.pdf

Robert,

Please see the attached bid. If you need anything else or if there is any question, please let us know. We appreciate this opportunity. Please acknowledge receipt.

Thank you,

Dee Widener
President



317 Shelby St., Suite 207
Kingsport, TN 37660
423-282-6070 Phone
423-282-3683 Fax
WWW.RIOFENCE.COM



WATAUGA COUNTY MAINTENANCE DEPARTMENT

274 Winklers Creek Road, Suite B, Boone, NC 28607 - Phone (828) 264-1430
Fax (828) 264-1473

BID FORM

Project: Watauga County Industrial Field Fence Improvements

Scope: Installation of new backstop and infield fencing for one 12U baseball field. An alternate bid is required to furnish removable fence panels. No installation is required for the removable panels. The existing backstop and fencing will be removed by the County prior to commencement of the project.

Bids may be hand delivered to Watauga County Building Maintenance Department, 274 Winklers Creek Road, Suite B, Boone, NC 28607, or e-mailed to Robert.Marsh@watgov.org. Bidders are encouraged to confirm delivery of their bids. **Bids are due Tuesday, August 7, 2018, at 2:00 p.m.**

Primary Bid - Backstop and infield fencing (no outfield fencing)	\$ <u>18,420.00</u>
Alternate 1 Bids (Removable Fence Panels only)	\$ <u>9968.00</u>

Watauga County reserves the right to reject any and all bids.

McCall Commercial Fencing, Inc.
By:

Larry P. McCall – President/CEO
 Bill Hightower - Vice President
 Dennis Day- Vice President
 Paul Addleman - Estimator
 VA Contractors Lic. 2705-112238A



6248 Kingsport Hwy
 Gray, TN 37615
 Phone: (423)477-4882
 Fax: (423)477-3964
 Duns #:134220685

TN Contractors Lic. 50982 BC-30

"The quality you expect....The service you deserve!"



proposal

TO: WATAUGA COUNTY MAINTENANCE DEPT			DATE: 8/7/2018	OFFICE USE ONLY:
ADDRESS: 274 WINKLERS CREEK RD			PROJECT NAME: WATAUGA COUNTY INDUSTRIAL FIELD FENCE	
CITY:BOONE	STATE:NC	ZIP CODE:28607	PROJECT LOCATION: BOONE, NC	
PHONE:828-264-1430	FAX:828-264-1473		ARCHITECT/ENGINEER:	
ATTENTION: ROBERT MARSH ESTIMATOR			DATE OF PLANS:	BY:

McCall Commercial Fencing is pleased to submit our PROPOSAL for furnishing the materials, labor and incidentals for the completion of:

MATERIALS AND LABOR TO INSTALL:
 (1) 48' X 12' PLUS OVERHANG GALVANIZED CHAIN LINK BACKSTOP.
 80' OF 120" GALVANIZED CHAIN LINK FENCE.
 160' OF 96" GALVANIZED CHAIN LINK FENCE INCLUDING (2) WALK GATES.
 TOTAL = \$18,420.00

MATERIALS ONLY:
 4' X 12' GALVANIZED CHAIN LINK TEMPORARY FENCE PANEL (WITH 12" LEGS) INCLUDING 9ga. FABRIC
 56 PANELS @ \$178.00 EA = \$9,968.00

NOTE: PROPOSED PRICING DOES NOT INCLUDE ANY OF THE ITEMS BELOW UNLESS SPECIFICALLY NOTED;
 DELEGATED DESIGN, ENGINEERING, STAKING, SURVEYING, EXCAVATION OF ROCK/PAVEMENT/CONCRETE,
 DEWATERING, GROUNDING OF FENCE, PREVAILING WAGE RATES, UNION FEES, PERMITS, OR BONDING.

ACCEPTED BY: _____ DATE: _____

All material is guaranteed to be as specified and the above work performed in accordance with the drawings and specifications submitted for the above work.

No allowance has been made for the establishment of the lines on which, or adjacent to which the fence is to be constructed. All surveying shall be the responsibility of the Prime Contractor or Owner

Unless otherwise noted no allowance has been made for bonding or a pro-rata share of the bonding. Upon request, McCall Commercial Fencing, Inc. shall present to the awarding contractor and owner, as needed, documentation demonstrating in force insurance meeting the requirements of this project, and shall keep such insurance in force for the duration of the work.

The awarding party assumes responsibility for the procurement of all needed permits. McCall Commercial Fencing shall, prior to beginning work obtain all applicable local licenses.

The work shall be completed in a workmanlike manner and in a timely fashion for the sum of SEE ABOVE PRICING BREAKOUT (\$)with payments made as follows:
Payment in full within 30 calendar days of completion of the work.

Submitted by:

McCall Commercial Fencing



Dennis Day, Vice President

**This proposal may be withdrawn if not accepted in 30 days

Accepted by:

Organization

Signature

Print Name/Position/Date

Attachment to this proposal are listed as follows:

AGENDA ITEM 9:

TAX MATTERS

A. Monthly Collections Report

MANAGER'S COMMENTS:

Mr. Larry Warren, Tax Administrator, will present the Monthly Collections Report and be available for questions and discussion.


The reports are for information only; therefore, no action is required.


Monthly Collections Report**Watauga County**

Bank deposits of the following amounts have been made and credited to the account of Watauga County. The reported totals do not include small shortages and overages reported to the Watauga County Finance Officer

Monthly Report July 2018

	<u>Current Month</u> <u>Collections</u>	<u>Current Month</u> <u>Percentage</u>	<u>Current FY</u> <u>Collections</u>	<u>Current FY</u> <u>Percentage</u>	<u>Previous FY</u> <u>Percentage</u>
General County					
Taxes 2018	317,597.56		317,597.56		
Prior Year Taxes	55,672.68		55,672.68		
Solid Waste User Fees	29,157.18		29,157.18		
Green Box Fees	439.46		439.46		
Total County Funds	\$402,866.88		\$402,866.88		
Fire Districts					
Foscoe Fire	5,792.91		5,792.91		
Boone Fire	9,952.07		9,952.07		
Fall Creek Service Dist.	77.40		77.40		
Beaver Dam Fire	796.90		796.90		
Stewart Simmons Fire	2,140.42		2,140.42		
Zionville Fire	759.45		759.45		
Cove Creek Fire	2,757.58		2,757.58		
Shawneehaw Fire	530.34		530.34		
Meat Camp Fire	2,282.29		2,282.29		
Deep Gap Fire	2,373.65		2,373.65		
Todd Fire	57.85		57.85		
Blowing Rock Fire	7,668.26		7,668.26		
M.C. Creston Fire	26.34		26.34		
Foscoe Service District	914.66		914.66		
Beech Mtn. Service Dist.	0.00		0.00		
Cove Creek Service Dist.	0.00		0.00		
Shawneehaw Service Dist	1.98		1.98		
	\$36,054.70		\$36,054.70		
Towns					
Boone	63,162.42		63,162.42		
Municipal Services	3,766.91		3,766.91		
Boone MV Fee	NA		NA		NA
Blowing Rock	NA		NA		NA
Seven Devils	NA		NA		NA
Beech Mountain	NA		NA		NA
Total Town Taxes	\$66,929.33		\$66,929.33		
Total Amount Collected	\$505,850.91		\$505,850.91		

 Tax Collections Director

 Tax Administrator

AGENDA ITEM 9:

TAX MATTERS

B. Refunds and Releases

MANAGER'S COMMENTS:

Mr. Warren will present the Refunds and Releases Reports. Board action is required to accept the Refunds and Releases Reports.

07/31/2018 16:12
Larry.Warren

WATAUGA COUNTY
RELEASES - 07/01/2018 TO 07/31/2018

P 1
tncrapt

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE CHARGE	AMOUNT
1550895 APPALACHIAN SKI MTN INC 940 SKI MTN RD BLOWING ROCK, NC 28605	RE 2018 2818-44-6195-000 TAX RELEASES TOWN OF BLOWING ROCK ANNEXED REBILLED UNDER NEW CHARGE CODES	26839	07/19/2018	F12	6470	0 F12 G01	209.85 1,481.54 <hr/> 1,691.39
1753655 ATKINS, ROGER DALE 416 SUNBURST LN BOONE, NC 28607	RE 2018 2809-58-4555-000 TAX RELEASES ONLY BILLED SWF, RELEASED AND REBILLED FOR ENTIRE BILL	24605	07/31/2018	F02	6500	0 SWF	80.00
1626710 BAKER, WILLIAM R BAKER, DARLENE M 8840 WILLIAMS RD CHARDON, OH 44024	RE 2017 1897-87-7739-000 REFUND RELEASE WAS BILLED TO WRONG WILLIAM R BAKER REBILLED TO CORRECT OWNER	5731	07/31/2018	F12	6499	0 F12 G01	21.90 154.61 <hr/> 176.51
1626710 BAKER, WILLIAM R BAKER, DARLENE M 8840 WILLIAMS RD CHARDON, OH 44024	RE 2017 1897-87-8760-000 REFUND RELEASE WAS BILLED TO WRONG WILLIAM R BAKER REBILLED TO CORRECT OWNER	5734	07/31/2018	F12	6497	0 F12 G01 SWF	155.85 1,100.30 80.00 <hr/> 1,336.15
1626710 BAKER, WILLIAM R BAKER, DARLENE M 8840 WILLIAMS RD CHARDON, OH 44024	RE 2017 2807-95-9494-000 REFUND RELEASE WAS BILLED TO WRONG WILLIAM R BAKER REBILLED TO CORRECT OWNER	23749	07/31/2018	C03	6495	0 G01	336.76
1626710 BAKER, WILLIAM R BAKER, DARLENE M 8840 WILLIAMS RD CHARDON, OH 44024	RE 2018 1897-87-7739-000 TAX RELEASES WAS BILLED TO WRONG WILLIAM R BAKER REBILLED TO CORRECT OWNER	5786	07/31/2018	F12	6498	0 F12 G01	21.90 154.61 <hr/> 176.51
1626710 BAKER, WILLIAM R BAKER, DARLENE M 8840 WILLIAMS RD CHARDON, OH 44024	RE 2018 1897-87-8760-000 TAX RELEASES WAS BILLED TO WRONG WILLIAM R BAKER REBILLED TO CORRECT OWNER	5789	07/31/2018	F12	6496	0 F12 G01 SWF	155.85 1,100.30 80.00 <hr/> 1,336.15
1626710 BAKER, WILLIAM R BAKER, DARLENE M 8840 WILLIAMS RD CHARDON, OH 44024	RE 2018 2807-95-9494-000 TAX RELEASES WAS BILLED TO THE WRONG WILLIAM R BAKER REBILLED TO CORRECT OWNER	23873	07/31/2018	C03	6494	0 G01	336.76

07/31/2018 16:12
Larry.Warren

WATAUGA COUNTY
RELEASES - 07/01/2018 TO 07/31/2018

P 2
tncrapt

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
1775268 BARKER, RON BARKER, JUDIE 1299 C.E. STEWARD RD CLOVER, SC 29710	PP 2018	1193	07/31/2018			0	F12L	1.26
	2600			F12			G01L	8.86
	TAX RELEASES RELEASE LATE LISTING PENALTY				6505			10.12
1702419 BH TRANSPORTATION INC, 7379 OLD US HIGHWAY 421 ZIONVILLE, NC 28698-9328	PP 2018	1049	07/31/2018			27,800	F06	13.90
	2131			F06			G01	98.13
	TAX RELEASES OVER ASSESSED VALUE				6506			112.03
1730038 BISHOP, JESSICA L 10435 SWAIN CHAPEL HILL, NC 27517-8534	RE 2018	26239	07/20/2018			0	F12	74.95
	2817-64-6656-000			F12			G01	529.15
	TAX RELEASES TOWN OF BLOWING ROCK ANNEXED REBILLED UNDER NEW CHARGE CODES				6475			604.10
1622943 BRASWELL, PAUL AND RUTH(LIFE EST BRASWELL, PAUL LEE 305 BETHEL RD VILAS, NC 28692	RE 2018	15467	07/31/2018			0	F04	48.00
	1964-78-8562-000			F04			G01	338.88
	TAX RELEASES TRANSFERRED PROPERTY TO SON REBILLED TO SON				6487			386.88
1503016 BRASWELL, PAUL LEE 2518 BEAVER DAM RD VILAS, NC 28692	RE 2018	15468	07/31/2018			0	F04	33.95
	1964-78-8562-001			F04			G01	239.69
	TAX RELEASES NO LONGER A LEASE HOLD REBILLED AS REAL ESTATE				6488		SWF	80.00
1621101 BRASWELL, PAUL LIFE ESTATE BRASWELL, RUTH LIFE ESTATE 305 BETHEL RD VILAS, NC 28692	RE 2018	15288	07/31/2018			97,100	F04	48.55
	1963-86-1627-000			F04			G01	342.76
	TAX RELEASES PROPERTY RECEIVES PRESENT USE				6483			391.31
1773520 BROWN, KENNETH W BROWN, JUNE M 236 CASPAS WAY BOONE, NC 28607	RE 2018	23404	07/31/2018			0	G01	1,074.89
	2807-69-0839-000			C03			SWF	160.00
	TAX RELEASES INCORRECT OWNER REBILLED TO 1773302				6491			1,234.89
1520723 COFFMAN, SANDRA 4493 LAUREL CREEK RD BANNER ELK, NC 28604-	RE 2018	14446	07/31/2018			33,700	F08	16.85
	1960-49-4759-000			F08			G01	118.96
	ELDERLY OR DISABLED EXEMPTION RECEIVES SENIOR EXEMPTION				6486			135.81

07/31/2018 16:12
Larry.Warren

WATAUGA COUNTY
RELEASES - 07/01/2018 TO 07/31/2018

P 3
tncrapt

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
1724857 COOK, FRANKLIN D (LIFE ESTATE) 836 JORDAN V COOK RD BOONE, NC 28607	RE 2018	27903	07/31/2018			90,650	F02	54.39
	2819-48-2124-000			F02	6478		G01	319.99
	ELDERLY OR DISABLED EXEMPTION							
	RECEIVES SENIOR EXEMPTION							374.38
1321090 CRITCHER, JOEL E 381 N PINE RUN RD BOONE, NC 28607	PP 2018	1841	07/31/2018			0	SWF	80.00
	321090999			F10			G01	34.10
	TAX RELEASES				6485		F10	4.83
	SOLD TO KYLE GREENE						G01L	3.41
	RELEASED AND BILLED TO NEW OWNER						F10L	.48
								122.82
1752168 GOLDBERG, ROBERT S 6262 NW 23RD RD BOCA RATON, FL 33434	RE 2018	9089	07/31/2018			0	G01	155.67
	1940-93-6293-018			C05			SWF	80.00
	TAX RELEASES				6482			
	RELEASED AND REBILLED TO							235.67
	LUTHER DON GROOVER							
1508573 GRANESE, SANDRA 194 GRANDFATHER FARMS RD BANNER ELK, NC 28604-9614	RE 2018	759	07/31/2018			85,350	F01	42.68
	1878-12-7553-000			F01			G01	301.29
	TAX RELEASES				6477			
	RECEIVES SENIOR EXEMPTION							343.97
1063296 GREENE, ANGELINA M 795 GREENWAY RD BOONE, NC 28607-4816	RE 2018	38915	07/31/2018			68,500	C02	280.85
	2910-31-4566-000			C02			G01	241.81
	ELDERLY OR DISABLED EXEMPTION				6479			
	RECEIVES SENIOR EXEMPTION							522.66
1503760 GREENE, DOUGLAS W PO BOX 100 BOONE, NC 28607-0100	RE 2018	36814	07/31/2018			122,050	C02	500.41
	2901-90-3584-000			C02			G01	430.84
	ELDERLY OR DISABLED EXEMPTION				6489			
	RECEIVES SENIOR EXEMPTION							931.25
1728507 GUERRANT, STEVEN L. 194 RED HOUSE ROAD BLOWING ROCK, NC 28605	PP 2018	68	07/31/2018			0	F12	5.20
	213			F12			G01	36.71
	TAX RELEASES				6493		SWF	80.00
	SOLD LAST YEAR						F12L	.52
							G01L	3.67
								126.10
1240225 LARRY P GREER ELECTRIC INC 378 NC HIGHWAY 105 BYP STE 2 BOONE, NC 28607	PP 2018	1675	07/31/2018			0	G01	3.88
	240225999			F02			F02	.66
	TAX RELEASES				6481		G01L	.39
	OUT OF BUSINESS						F02L	.07

07/31/2018 16:12
Larry.Warren

WATAUGA COUNTY
RELEASES - 07/01/2018 TO 07/31/2018

P 4
tncraprt

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
1503182 MACCULLEY, J MICHAEL AND PAMELA 1409 PINWOOD RD JACKSONVILLE BEACH, FL 32250-2918	RE 2018 2920-87-2564-000 TAX RELEASES BILLED TO WRONG ACCOUNT REBILLED TO ACCOUNT 1768060	43678	07/31/2018	F02	6503	0	F02 G01 SWF	46.92 276.05 80.00 <hr/> 402.97
1608266 MCINTOSH, SCOTT P 166 SADDLE WAY DR BLOWING ROCK, NC 28605-9121	RE 2018 2818-54-3497-000 TAX RELEASES TOWN OF BLOWING ROCK ANNEXED REBILLED UNDER NEW CHARGE CODES	26902	07/19/2018	F12	6471	0	F12 G01 SWF	253.35 1,788.65 80.00 <hr/> 2,122.00
1110642 MILLER, JACOB L AND DORIS 599 JAKES MTN RD DEEP GAP, NC 28618-9655	RE 2018 2940-21-8168-000 TAX RELEASES RECEIVES SENIOR EXEMPTION	46941	07/31/2018	F05	6476	47,200	F05 G01	40.12 166.62 <hr/> 206.74
1761899 MOUNT VERNON BAPTIST CHURCH, INC 3505 BAMBOO RD BOONE, NC 28607	RE 2018 2930-00-1925-000 TAX RELEASES PROPERTY IS EXEMPT	45191	07/31/2018	F02	6492	0	F02 G01	1,045.62 6,151.73 <hr/> 7,197.35
1733721 OLIVER & SON TRUCKING LLC 394 MARION THOMAS RD ZIONVILLE, NC 28698-9460	PP 2018 2182 TAX RELEASES DOUBLE BILLED	1076	07/31/2018	F06	6484	0	F06 G01	57.50 405.95 <hr/> 463.45
1632936 PARK, A JOE III PARK, GAY S 204 LYMAN HALL SAVANNAH, GA 31410-1045	RE 2018 2817-47-1897-000 TAX RELEASES TOWN OF BLOWING ROCK ANNEXED REBILLED WITH UPDATED CHARGE CODES	26015	07/19/2018	F12	6469	0	F12 G01 SWF	212.75 1,502.02 80.00 <hr/> 1,794.77
1753797 PRUNER, MICHAEL PRUNER, JOANNE P. 125 DALES WAY DR PASADENA, MD 21122	RE 2018 2848-77-2268-009 TAX RELEASES BILLED TO WRONG ACCOUNT REBILLED TO ACCOUNT 1638505	32384	07/31/2018	F05	6502	0	F05 G01 SWF	198.05 822.49 80.00 <hr/> 1,100.54
1737600 RILEY, MAX 204 PINNABLE RIDGE ROAD BEECH MOUNTAIN, NC 28604	PP 2018 953 TAX RELEASES SOLD 2017	392	07/31/2018	C05	6501	0	G01 G01L	59.69 5.97 <hr/> 65.66

07/31/2018 16:12
Larry.Warren

WATAUGA COUNTY
RELEASES - 07/01/2018 TO 07/31/2018

P 5
tncrapt

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE CHARGE	AMOUNT
1600747 SMITH, JAMES JR SMITH, FLORENCE R 362 WENDOVER HEIGHTS CIRCLE CHARLOTTE, NC 28211	RE 2018 2817-65-4921-000 TAX RELEASES INCORRECT OWNER REBILLED TO 1773520	26253	07/31/2018	C03	6490	0 G01 SWF	1,601.21 80.00 <hr/> 1,681.21
1760495 STONES MOUNTAIN FARMS EVERGREENS AND LANDSCAPING INC 286 CODY LANE VILAS, NC 28692	PP 2018 1608 TAX RELEASES LIST THIS EQUIP. ON BUSINESS	692	07/31/2018	F02	6480	0 F02 G01 F02L G01L	.90 5.30 .09 .53 <hr/> 6.82
1764725 WOODSTOCK CAPITAL, LP 147 FLYWAY DR KIAWAH ISLAND, SC 29455	RE 2018 2817-76-3719-000 TAX RELEASES TOWN OF BLOWING ROCK ANNEXED REBILLED UNDER NEW CHARGE CODES	26341	07/19/2018	C3F2	6473	0 F12 G01	65.83 929.45 <hr/> 995.28
1764725 WOODSTOCK CAPITAL, LP 147 FLYWAY DR KIAWAH ISLAND, SC 29455	RE 2018 2817-76-3842-000 TAX RELEASES TOWN OF BLOWING ROCK ANNEXED REBILLED UNDER NEW CHARGE CODES	26342	07/19/2018	C3F2	6474	0 F12 G01	.03 .35 <hr/> .38
1764725 WOODSTOCK CAPITAL, LP 147 FLYWAY DR KIAWAH ISLAND, SC 29455	RE 2018 2817-76-3886-000 TAX RELEASES TOWN OF BLOWING ROCK ANNEXED REBILLED UNDER NEW CHARGE CODES	26343	07/19/2018	C3F2	6472	0 F12 G01	69.93 987.34 <hr/> 1,057.27
DETAIL SUMMARY	COUNT: 37	RELEASES - TOTAL				572,350	28,455.30

07/31/2018 16:12
Larry.Warren

WATAUGA COUNTY
RELEASES - 07/01/2018 TO 07/31/2018

P 6
tncrpt

RELEASES - CHARGE SUMMARY FOR ALL CLERKS

YEAR	CAT	CHARGE	AMOUNT	
2017	RE	F12	BLOWING ROCK FIRE RE	177.75
2017	RE	G01	WATAUGA COUNTY RE	1,591.67
2017	RE	SWF	SANITATION USER FEE	80.00
			2017 TOTAL	1,849.42
2018	RE	C02	BOONE RE	781.26
2018	RE	F01	FOSCOE FIRE RE	42.68
2018	RE	F02	BOONE FIRE RE	1,146.93
2018	RE	F04	BEAVER DAM FIRE RE	130.50
2018	RE	F05	STEWART SIMMONS FIRE RE	238.17
2018	RE	F08	SHAWNEEHAW FIRE RE	16.85
2018	RE	F12	BLOWING ROCK FIRE RE	1,064.44
2018	RE	G01	WATAUGA COUNTY RE	21,393.05
2018	RE	SWF	SANITATION USER FEE	880.00
2018	PP	F02	BOONE FIRE PP	1.56
2018	PP	F02L	BOONE FIRE LATE LIST	.16
2018	PP	F06	ZIONVILLE FIRE PP	71.40
2018	PP	F10	DEEP GAP FIRE PP	4.83
2018	PP	F10L	DEEP GAP FIRE LATE LIST	.48
2018	PP	F12	BLOWING ROCK FIRE PP	5.20
2018	PP	F12L	BLOWING ROCK FIRE LATE LIST	1.78
2018	PP	G01	WATAUGA COUNTY PP	643.76
2018	PP	G01L	WATAUGA COUNTY LATE LIST	22.83
2018	PP	SWF	SANITATION USER FEE	160.00
			2018 TOTAL	26,605.88
			SUMMARY TOTAL	28,455.30

07/31/2018 16:12
Larry.Warren

WATAUGA COUNTY
RELEASES - 07/01/2018 TO 07/31/2018

P 7
tncrapt

RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT	
C02	2018	C02	BOONE RE	781.26
C02	2018	G01	WATAUGA COUNTY RE	672.65
		C02	TOTAL	1,453.91
C03	2017	G01	WATAUGA COUNTY RE	336.76
C03	2018	G01	WATAUGA COUNTY RE	3,012.86
C03	2018	SWF	SANITATION USER FEE	240.00
		C03	TOTAL	3,589.62
C05	2018	G01	WATAUGA COUNTY RE	215.36
C05	2018	G01L	WATAUGA COUNTY LATE LIST	5.97
C05	2018	SWF	SANITATION USER FEE	80.00
		C05	TOTAL	301.33
C3F2	2018	F12	BLOWING ROCK FIRE RE	135.79
C3F2	2018	G01	WATAUGA COUNTY RE	1,917.14
		C3F2	TOTAL	2,052.93
F01	2018	F01	FOSCOE FIRE RE	42.68
F01	2018	G01	WATAUGA COUNTY RE	301.29
		F01	TOTAL	343.97
F02	2018	F02	BOONE FIRE RE	1,148.49
F02	2018	F02L	BOONE FIRE LATE LIST	.16
F02	2018	G01	WATAUGA COUNTY RE	6,756.95
F02	2018	G01L	WATAUGA COUNTY LATE LIST	.92
F02	2018	SWF	SANITATION USER FEE	160.00
		F02	TOTAL	8,066.52
F04	2018	F04	BEAVER DAM FIRE RE	130.50
F04	2018	G01	WATAUGA COUNTY RE	921.33
F04	2018	SWF	SANITATION USER FEE	80.00
		F04	TOTAL	1,131.83
F05	2018	F05	STEWART SIMMONS FIRE RE	238.17
F05	2018	G01	WATAUGA COUNTY RE	989.11
F05	2018	SWF	SANITATION USER FEE	80.00
		F05	TOTAL	1,307.28
F06	2018	F06	ZIONVILLE FIRE PP	71.40
F06	2018	G01	WATAUGA COUNTY PP	504.08
		F06	TOTAL	575.48
F08	2018	F08	SHAWNEEHAW FIRE RE	16.85
F08	2018	G01	WATAUGA COUNTY RE	118.96
		F08	TOTAL	135.81

07/31/2018 16:12
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WATAUGA COUNTY
RELEASES - 07/01/2018 TO 07/31/2018

P 8
tncrpt

RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT
F10	2018	F10 DEEP GAP FIRE PP	4.83
F10	2018	F10L DEEP GAP FIRE LATE LIST	.48
F10	2018	G01 WATAUGA COUNTY PP	34.10
F10	2018	G01L WATAUGA COUNTY LATE LIST	3.41
F10	2018	SWF SANITATION USER FEE	80.00
F10 TOTAL			122.82
F12	2017	F12 BLOWING ROCK FIRE RE	177.75
F12	2017	G01 WATAUGA COUNTY RE	1,254.91
F12	2017	SWF SANITATION USER FEE	80.00
F12	2018	F12 BLOWING ROCK FIRE RE	933.85
F12	2018	F12L BLOWING ROCK FIRE LATE LIST	1.78
F12	2018	G01 WATAUGA COUNTY RE	6,592.98
F12	2018	G01L WATAUGA COUNTY LATE LIST	12.53
F12	2018	SWF SANITATION USER FEE	320.00
F12 TOTAL			9,373.80
SUMMARY TOTAL			28,455.30

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AGENDA ITEM 10:

BUDGET AMENDMENTS

MANAGER'S COMMENTS:

Ms. Misty Watson, Finance Director, will review budget amendments as included in your packet.

Board approval is requested.



WATAUGA COUNTY FINANCE OFFICE

814 West King St., Suite 216, Boone, NC 28607 Phone (828) 265-8007

MEMORANDUM

TO: Deron T. Geouque, County Manager
FROM: Misty Watson, Finance Director
SUBJECT: Budget Amendments - FY 2018/19
DATE: August 16, 2018

The following budget amendment requires the approval of the Watauga County Board of Commissioners. Board approval is requested.

<u>Account #</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
103991 399100	Fund Balance		267,133
109800 498021	Transfer to Capital Projects Fund	267,133	
213980 398100	Transfer from General Fund		267,133
219930 459122	WCS CIP-Projectors	68,748	
219930 459122	WCS CIP-Vehicles	21,467	
219930 459122	WCS CIP-Vehicles Bus	408	
219930 459122	WCS CIP-Computers	2,901	
219930 459122	WCS CIP-Mobile Classroom Units	138,609	
219930 459122	WCS CIP-WHS Sealant on Track	35,000	

To return unused CIP funds from the completed projects listed above to set aside capital project funds for the schools.

143300 343300	Adoption Promotion Funds		58,800
145410 440006	Adoption Promotion	58,800	

To recognize funds received from NC DHHS for the enhancement of programs to encourage and support adoption.

AGENDA ITEM 11:

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. NC Department of Health and Human Services (DHHS)/County Memorandum of Understanding (MOU) Pursuant to G. S. 108A-74 Update

MANAGER’S COMMENTS:

At the June 19th meeting the Board tabled action on the Memorandum of Understanding (MOU) with the NC Department of Health and Human Services (DHHS). Mr. Tom Hughes, Social Services Director, presented the MOU with the NC Department of Health and Human Services for consideration. The MOU is required per NCGS 108A-74. Counties are required to enter into annual written agreements for all social services programs other than medical assistance. The law requires the agreement to contain certain performance requirements and administrative responsibilities related to the social services program. Mr. Hughes stated that thirty-four counties had submitted a cover letter with their MOU citing reservations with the MOU and other counties added a writ to the end of their signed MOUs. Many of the MOUs that included the writ were returned with a request from the State to resubmit the MOU without the writ attached. The MOU’s with the letters attached were accepted. County Attorney di Santi presented a proposed resolution to accompany Watauga County’s MOU. The resolution states that the County signed the MOU with reservation and requests DHHS consider modifying the mandatory criteria and benchmarks imposed by the MOU to address small counties. The resolution also request DHHS to reconsider the oversight, compliance and enforcement process.

After discussion, Vice-Chairman Kennedy, seconded by Commissioner Hodges, moved to approve the Memorandum of Understanding and adopt the “Resolution Regarding the HB 630 Required Agreement Between the North Carolina Department of Health and Human Services (“DHHS”) and Watauga County, North Carolina (the “County”) and the Watauga County Department of Social Services (“DSS”).”

NCDHHS sent notification they were in receipt of the County’s request and are unable to sign the documents provided. NCDHHS requested the County resubmit the signed MOU without any attachments or edits to the language. After discussion, Commissioner Yates, seconded by Vice-Chairman Kennedy, moved to table further discussion to give the County Manager time to contact other counties to see how they handled the Memorandum of Understanding with the North Carolina Department of Health and Human Services.

The County Manager was able to determine that Yadkin and Watauga counties were the only two out of the 100 counties not to have signed the MOU. The County Manager also received a telephone call from the NCDHHS Secretary and Deputy Secretary. During the telephone call, it was determined that it would be beneficial for at least two of the Board members to have a follow up conversation with NCDHHS Secretary and Deputy Secretary. The County Manager was to select a few times for a possible telephone call.

Staff seeks direction from the Board.

From: Deron.Geouque
Sent: Monday, July 23, 2018 1:07 PM
To: Penny, Paris
Cc: Becketts, Michael; Black, Wayne E; Tom.Hughes; Anita.Fogle
Subject: RE: Request for Resubmission - MOU FY2018-2019

Thank you Ms. Paris. I will relay your concerns to the Board of Commissioners for their consideration and discussion at the next Board meeting on August 7, 2018. I will keep you informed of the progress made.

Thank you.

Sincerely,

Deron Geouque
Watauga County Manager
814 West King Street
Boone, NC 28607
(P) 828-265-8000
(F) 828-264-3230
Email Deron.Geouque@watgov.org

From: Penny, Paris [<mailto:paris.penny@dhhs.nc.gov>]
Sent: Monday, July 23, 2018 9:44 AM
To: Deron.Geouque
Cc: Becketts, Michael; Black, Wayne E; Tom.Hughes; Anita.Fogle
Subject: Request for Resubmission - MOU FY2018-2019
Importance: High

Sending on behalf of Michael Becketts.

We are in receipt of Watauga County's MOU and the accompanying Signing Statement. We have read and reviewed the comments and concerns you raised in the Signing Statement. We appreciate the enormous responsibility and challenges posed by social services work and take your feedback and concerns seriously. The Department has a vested interest in doing what it can to help the counties succeed. We would like to work with Watauga County to address the specific concerns raised related to the County's ability to meet the performance requirements established in the MOU, as well as complying with the other terms of the MOU.

However, the Department cannot sign the MOU with the signing statement attached. We ask that you resubmit the signed MOU to DHHS without any attachments or edits to the language. Once we receive the resubmitted, signed MOU, we will return a fully executed copy.

Please return the signed MOU to Wayne Black (Wayne.Black@dhhs.nc.gov) and Paris Penny (Paris.Penny@dhhs.nc.gov) as soon as possible.

Michael

919-855-4805 office
919-715-4645 fax
Paris.Penny@dhhs.nc.gov

101 Blair Drive, Adams Building
2001 Mail Service Center, Raleigh, NC 27699-2001

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STATE OF NORTH CAROLINA
 COUNTY OF WATAUGA

RESOLUTION

**Regarding HB 630 Required Agreement
 Between the North Carolina Department of Health and Human Services (“DHHS”)
 and
 Watauga County, North Carolina (the “County”)
 the Watauga County Department of Social Services (“DSS”)**

WITNESSETH:

WHEREAS, pursuant to N.C. Gen. Stat., § 108A-74, an Act of the North Carolina General Assembly, a written agreement between DHHS and all North Carolina counties must be entered into annually, and said Agreement must include specific mandated performance requirements and administrative responsibilities with regard to county social service programs; and

WHEREAS, N.C. Gen. Stat. § 108A-74 (a1)(3) recognizes that applying the same standards among counties with different demographics may be inequitable and therefore provides that the Agreement between DHHS and the respective counties may be standardized or “tailored to address issues in specific jurisdictions;” and

WHEREAS, DHHS has presented the County with a standardized Memorandum of Understanding (“MOU”) which is intended to comply with and serve as the mandatory Agreement referenced above; and

WHEREAS, DHHS is authorized and intends to withhold state and federal funds for a county’s failure to satisfy the mandated performance requirements or otherwise comply with the terms of the Agreement; and

WHEREAS, State-level and System level entities were given the opportunity to participate and provide input to DHHS prior to finalizing the MOU; however, neither the County nor DSS were given the same opportunity; and

WHEREAS, the MOU seeks to improve service delivery throughout the State, yet the terms do not make meaningful allowances for performance standards based on the County’s specific circumstances; and

WHEREAS, imposing the same criteria and mandatory benchmarks upon the County and DSS, as those North Carolina counties that have larger populations and various other demographics and resources, will place an undue burden on the County and DSS. Of particular concern is that this dynamic will cause the County and DSS to be vulnerable to losing funding, even if the slightest statistical error occurs, and no matter how diligent the County and DSS are in their efforts; and

WHEREAS, there are many factors that may negatively impact compliance over which DSS has no control including, but not limited to, state and federal funding from year to year, changing mandates, trends with drug use, court calendars, judges’ rulings, appeals, and individual family dynamics; and

WHEREAS, the NCFAST system requires excessive amounts of administrative time and effort to be expended by Child Welfare social workers, which may compromise their ability to dedicate the time needed in the field, serving families; and

WHEREAS, DHHS relies significantly upon the NCFAST statewide system for both processing cases and data retrieval for determination of compliance; and the County is concerned about the ability of the NCFAST system to absorb and respond accurately with all aspects and programs of Social Services; and

WHEREAS, pursuant to the MOU, any compliance disputes arising from audits and monitoring are to be mediated by a DHHS Division Head, the absence of an impartial third-party to oversee any disputed findings leaving the County and DSS at an immediate disadvantage; and


WHEREAS, for the reasons set forth above, the County considers the MOU an "unconscionable contract" as defined by the N.C. Supreme Court in Brenner v. Little Red Sch. House Ltd., 302 N.C. 207 (1981); and therefore

BE IT HEREBY RESOLVED that:

1. For the reasons set forth above, the County and DSS have signed the MOU with reservation, attaching this Resolution as an addendum to the MOU;
2. For the reasons set forth above, the County and DSS respectfully request DHHS consider modifying the mandatory criteria and benchmarks imposed by the MOU to address issues specific to Watauga County and other smaller counties, in order to improve service delivery through realistic goals and objectives.
3. For the reasons set forth above, the County and DSS respectfully request DHHS to reconsider the oversight, compliance and enforcement process.

Respectfully Submitted:

WATAUGA COUNTY, a body politic of the State of North Carolina



 John Welch, Chairman, Watauga County Board of Commissioners

ATTEST:



 Anita J. Fogle, Clerk to the Board



WATAUGA COUNTY DEPARTMENT OF SOCIAL SERVICES



 Thomas Hughes, Director

**MEMORANDUM OF UNDERSTANDING (FISCAL YEAR 2018-19) BETWEEN
THE NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES
AND
WATAUGA COUNTY**

**A Written Agreement Pursuant to N.C. Gen. Stat. § 108A-74, an Act of the North Carolina General
Assembly**

This Memorandum of Understanding (“MOU”) is made by and between the North Carolina Department of Health and Human Services, (hereinafter referred to as the “Department”) and Watauga County a political subdivision of the State of North Carolina (hereinafter referred to as the “County”) to comply with the requirements of law, N.C. Gen. Stat. § 108A-74. The Department and the County may be referred to herein individually as a “Party” and collectively as the “Parties.”

TERMS OF UNDERSTANDING

In consideration of the mutual promises and agreements contained herein, as well as other good and valuable consideration, the sufficiency of which is hereby acknowledged by the Parties, the Parties agree to this MOU, effective July 1, 2018, in compliance with the mandates of law enacted by the North Carolina General Assembly and in recognition of possible amendments by the General Assembly, the Parties further agree to conform to changes made to the law, notwithstanding a contractual term previously agreed upon.

1.0 Parties to the MOU

The only Parties to this MOU are the North Carolina Department of Health and Human Services and Watauga County, a political subdivision of the State of North Carolina.

1.1 Relationships of the Parties

Nothing contained herein shall in any way alter or change the relationship of the parties as defined under the laws of North Carolina. It is expressly understood and agreed that the enforcement of the terms and conditions of this MOU, and all rights of action relating to such enforcement, shall be strictly reserved to the Department and the County. Nothing contained in this document shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of the Department and County that any such person or entity, other than the Department or the County, receiving services or benefits under this MOU shall be deemed an incidental beneficiary only.

Subcontracting: The County shall be responsible for the performance of all of its subcontractors. The County shall disclose the names of its subcontractors to the Department within thirty (30) days of the execution thereof. The County shall also provide additional information concerning its subcontractors as may be requested by the Department within thirty (30) days of the request. The County additionally agrees not to enter into any confidentiality agreement or provision with a subcontractor or other agent to provide services related to this MOU that would prevent or frustrate the disclosure of information to the Department. Subcontractors shall be defined under this MOU to mean any party the county enters into a contractual relationship with for the complete administration of one or more social services programs covered by this MOU. Temporary employees hired by the County shall not be considered subcontractors under this MOU.

Assignment: No assignment of the County's obligations or the County's right to receive any funding made in any way concerning the matters covered by this MOU hereunder shall be permitted.

2.0 Terms of the MOU

The term of this MOU shall be for a period of one year beginning July 1, 2018 and ending June 30, 2019.

2.1 Default and Modification

Default: In the event the County fails to satisfy the mandated performance requirements as set forth in Attachments I through IX or fails to otherwise comply with the terms of this MOU, the Department may withhold State and/or federal funding. Any such withholding shall be in compliance with, and as allowed by, state and/or federal law.

Performance Improvement/Corrective Action: Prior to the Department exercising its authority to withhold State and/or federal funding for a failure to satisfy the mandated performance requirements or failure to comply with the terms of this MOU, the steps set forth in Attachment X will govern. For this MOU covering Fiscal Year 2018-2019, the Department will not initiate any actions set forth in Attachment X related to the mandated performance requirements until January 1, 2019. Nothing contained in this MOU or Attachment X shall supersede or limit the Secretary's authority to take any action otherwise set forth in N.C. Gen. Stat. § 108A-74.

Waiver of Default: Waiver by the Department of any default or breach in compliance with the terms of this MOU by the County shall not be deemed a waiver of any subsequent default or breach and shall not be construed to be modification of the terms of this MOU unless stated to be such in writing, signed by an authorized representative of the Department and the County and attached to the MOU.

Force Majeure: Neither Party shall be deemed to be in default of its obligations hereunder if and so long as it is prevented from performing such obligations by any act of war, hostile foreign action, nuclear explosion, riot, strikes, civil insurrection, earthquake, hurricane, tornado, or other catastrophic natural event or act of God.

Modification: The terms and conditions of this MOU may only be modified by written agreement of the Parties, signed by an authorized representative of the Parties.

3.0 MOU Documents

The Recitals and the following attachments are incorporated herein by reference and are part of this MOU:

- (1) The portions hereof preceding the Terms of Understanding, including but not limited to the introductory paragraph and the Recitals, which are contractual as well as explanatory
- (2) The Terms of Understanding
- (3) Attachment I – Mandated Performance Requirements: Child Welfare – Child Protective Services
- (4) Attachment II – Mandated Performance Requirements: Foster Care
- (5) Attachment III – Mandated Performance Requirements: Child Support
- (6) Attachment IV – Mandated Performance Requirements: Energy

- (7) Attachment V – Mandated Performance Requirements: Work First
- (8) Attachment VI – Mandated Performance Requirements: Food and Nutrition Services
- (9) Attachment VII – Mandated Performance Requirements: Adult Protective Services
- (10) Attachment VIII – Mandated Performance Requirements: Special Assistance
- (11) Attachment IX – Mandated Performance Requirements: Child Care Subsidy
- (12) Attachment X – Corrective Action

4.0 Entire MOU

This MOU and any documents incorporated specifically by reference represent the entire agreement between the Parties and supersede all prior oral or written statements or agreements between the Parties.

5.0 Definitions

While "County" is used as an abbreviation above, the following definitions, some of which are contained in N.C. Gen. Stat. § 108A-74(a), also apply to this MOU:

- (1) "County department of social services" also means the consolidated human services agency, whichever applies;
- (2) "County director of social services" also means the human services director, whichever applies; and
- (3) "County board of social services" also means the consolidated human services board, whichever applies.
- (4) "Child welfare services or program" means protective, foster care, and adoption services related to juveniles alleged to be abused, neglected, or dependent as required by Chapter 7B of the General Statutes.
- (5) "Social services programs" or "Social services programs other than medical assistance" means social services and public assistance programs established in Chapter 108A other than the medical assistance program (Part 6 of Article 2 of Chapter 108A). This includes, but is not limited to, child welfare programs, adult protective services, guardianship services for adults, and programs of public assistance established in Chapter 108A. It also includes the child support enforcement program, as established in Article 9 of Chapter 110 of the General Statutes, and the North Carolina Subsidized Child Care Program.

To the extent that any term used herein is defined by a statute or rule applicable to the subject matter of this MOU, the statutory or rule definition shall control. For all remaining terms, which are not defined by statute or rule, those terms shall have their ordinary meaning. Should any further definition be needed, the Parties agree that the meanings shall be those contained in the current version (as of the time the dispute or question arises) of Black's Law Dictionary, and if not defined therein, then of a published unabridged modern American English Language Dictionary published since the year 2000.

6.0 Audit Requirements

The County shall furnish to the State Auditor, upon his/her request, all books, records, and other information that the State Auditor needs to fully account for the use and expenditure of state funds in accordance with N.C.G.S. § 147-64.7. Additionally, as the State funding authority, the Department of Health and Human Services shall have access to persons and records as a result of all contracts or grants entered into by State agencies or political subdivisions.

7.0 Record Retention

The County shall retain records at its own expense in accordance with applicable State and Federal laws, rules, and regulations. The County shall facilitate and monitor the compliance of its subcontractors with all applicable requirements of record retention and disposition.

In order to protect documents and public records that may be the subject of Department litigation, the Department shall notify the County of the need to place a litigation hold on those documents. The Department will also notify the County of the release of the litigation hold. If there is no litigation hold in place, the documents may be destroyed, disposed of, or otherwise purged through the biannual Records Retention and Disposition Memorandum from the Department's Controller's Office.

8.0 Liabilities and Legal Obligations

Each party hereto agrees to be responsible for its own liabilities and that of its officers, employees, agents or representatives arising out of this MOU. Nothing contained herein is intended to alter or change the relationship of the parties as defined under the laws of the State of North Carolina.

9.0 Confidentiality

Any medical records, personnel information or other items exempt from the NC Public Records Act or otherwise protected by law from disclosure given to the Department or to the County under this MOU shall be kept confidential and not divulged or made available to any individual or organization except as otherwise provided by law. The Parties shall comply with all applicable confidentiality laws and regulations, including but not limited to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the administrative simplification rules codified at 45 Parts 160, 162, and 164, alcohol and drug abuse patient records laws codified at 42 U.S.C. §290dd-2 and 42 CFR Part 2, and the Health Information Technology for Economics and Clinical Health Act (HITECH Act) adopted as part of the American Recovery and Reinvestment Act of 2009 (Public Law 111-5).

10.0 Secretary's Authority Undiminished

Certain functions delegated to the County pursuant to this MOU are the duty and responsibility of the Department as the grantee of federal grant funds. The Parties understand and agree that nothing in this MOU shall be construed to diminish, lessen, limit, share, or divide the authority of the Secretary of the Department to perform any of the duties assigned to the Department or its Secretary by the North Carolina General Statutes, the terms and conditions of the federal funds and their applicable laws and regulations or other federal laws and regulations regarding any federal funding which is used by the Department to reimburse the County for any of its duties under this MOU.

11.0 MOU does not Diminish Other Legal Obligations

Notwithstanding anything to the contrary contained herein and to facilitate the mandated performance requirements of N.C. Gen. Stat. § 108A-74, the Parties acknowledge and agree that this MOU is not intended to supersede or limit, and shall not supersede or limit, the County's obligations to comply with all applicable: 1) federal and state laws; 2) federal and state rules; and 3) policies, standards, and directions of the Department, as all such currently exist and may be amended, enacted, or established hereafter.

12.0 Notice

The persons named below shall be the persons to whom notices provided for in this MOU shall be given. Either Party may change the person to whom notice shall be given upon written notice to the other Party. Any notice required under this MOU will only be effective if actually delivered to the parties named below. Delivery by hand, by first class mail, or by email are authorized methods to send notices.

For the Department of Health and Human Services, Division of Social Services

IF DELIVERED BY US POSTAL SERVICE	IF DELIVERED BY ANY OTHER MEANS
Wayne Black, Director Division of Social Services 2401 Mail Service Center Raleigh, NC 27699-2401	Wayne Black, Director Division of Social Services NC DHHS Dorothea Dix Campus, McBryde Building Phone: 919-527-6338 Fax: 919-334-1018 Email wayne.black@dhhs.nc.gov

For Watauga County:

IF DELIVERED BY US POSTAL SERVICE	IF DELIVERED BY ANY OTHER MEANS

13.0 Responsibilities of the Department

The Department hereby agrees that its responsibilities under this MOU are as follows:

- (1) The Department shall develop mandatory performance requirements for each social services program based upon standardized metrics utilizing reliable data. The mandated performance requirements are identified in Attachments I through IX.
- (2) The Department shall provide supervision, program monitoring and technical assistance to the counties in the administration of social services programs.
- (3) The Department shall provide leadership and coordination for developing strategies that address system-level barriers to the effective delivery of social services programs, including but not limited to: the Administrative Office of Courts, the LME/MCO, Department of Public Instruction, and the Department of Public Safety.
- (4) The Department shall have the following administrative responsibilities:
 - a. Staff Training and Workforce Development:
 - i. Develop training requirements for county personnel and provide guidance for adequate staffing patterns related to the provision of social services programs. The Department will publish annually, a list of required and recommended trainings for county personnel directly involved in the administration of social services programs covered under this MOU.

- ii. Develop training curricula and provide, timely, adequate access to statewide training opportunities for county personnel related to the provision of social services programs. Training opportunities may include in-person, self-guided, web-based and remotely facilitated programs.
 - iii. The Department will publish a training calendar, at least quarterly, notifying the counties of training opportunities.
 - iv. Provide timely written guidance related to new federal or state statutes or regulations. The Department will provide information in advance of the effective date of new policy to the extent possible, including interpretations and clarifications of existing policy.
 - v. Provide technical assistance and training in areas where quality control, monitoring or data indicates a lack of correct application of law, rule or policy.
- b. Compliance Monitoring:
- i. Monitor and evaluate county compliance with applicable federal and state laws, rules and policies.
 - ii. Provide feedback to counties with recommended changes when necessary.
 - iii. Monitor that all financial resources related to the provision of social services programs covered by this MOU are utilized by the county in compliance with applicable federal and state laws.
- c. Data Submission:
- i. Maintain and review data submitted by counties pursuant to the mandatory performance requirements.
 - ii. Provide counties with reliable data related to their performance measurements as well as accuracy and timeliness of programs in accordance with state and federal program guidelines. This includes but is not limited to processing applications and recertification, quality control standards, program statistics and fiscal information.
 - iii. The Department shall be responsible for the maintenance and functionality of its information systems utilized in the statewide administration of social services programs covered by this MOU.
- d. Communication:
- i. Provide counties with clarification or explanation of law, rule or policy governing social services programs when necessary or as requested.
 - ii. Disseminate policy on social services programs and provide counties with timely information on any updates to policy.
 - iii. Provide timely information to counties on any changes to federal law or policy made known to the Department.
 - iv. Provide counties with a timely response to requests for technical assistance or guidance.
 - v. Maintain all policies covering social services programs in a central, accessible location. Policies will be updated, to the extent possible, in advance of the effective date of any new policies or policy changes.
 - vi. Provide counties with an opportunity to submit questions, concerns and feedback related to the administration of social services programs to the Department and provide County a timely response to such communication.
 - vii. Communicate proactively with the County Director of Social Services on matters that effect social services programs covered under this MOU.
 - viii. Communicate directly with the County Manager, Governing Boards, and the County Director of Social Services on matters including but not limited to,

corrective action, and significant changes to law, rule and policy that impact the administration of social services programs covered by this MOU.

- e. Inter-agency Coordination:
 - i. Provide guidance to counties in the event they are unable to reach a resolution on a conflict of interest that arises related to the provision of social services programs covered by this MOU.
 - ii. Provide guidance for county DSS personnel on federal and state Emergency Management, mass shelter, Business Continuity Plan (BCP) and Continuity of Operations Plan (COOP) requirements.
 - iii. Coordinate with and communicate to county DSS agencies regarding available and required training opportunities associated with DSS Mass Shelter, BCP and COOP responsibilities.
 - iv. Assist and support counties as needed in implementation of operational functions of mass shelter operations and as needed during other emergencies as they arise.

- (5) The Department shall timely meet all of its responsibilities contained in this MOU. "Timely" shall be defined consistent with timeliness requirements set forth in relevant statute, regulation, and policy. Where timeliness is not otherwise defined, "timely" shall mean within a reasonable time under the circumstances.

14.0 Responsibilities of the County

The County hereby agrees that its responsibilities under this MOU are as follows:

- (1) The County shall adhere to the mandated performance requirements for each social services program as identified in Attachments I through IX.
- (2) The County shall comply with the following administrative responsibilities:
 - a. Staff Requirements and Workforce Development:
 - i. The personnel, including new hires and existing staff, involved in the County's provision of social services programs covered by this MOU shall complete all required and necessary training, which is documented as required by federal and state law and policy.
 - b. Compliance:
 - i. Perform activities related to its social services programs in compliance with all applicable federal and State laws, rules, regulations and policies. Nothing contained herein is intended to, nor has the effect of superseding or replacing state law, rules or policy related to social services programs.
 - ii. Develop and implement internal controls over financial resources related to the County's social services programs to ensure that all financial resources are used in compliance with applicable federal and state laws.
 - iii. Provide and adhere to corrective action plans as required based on monitoring findings and the Single Audit.
 - c. Data Submission:
 - i. Maintain accurate, thorough records of all social services programs covered by this MOU, in particular, records related to the mandated performance requirements that can be accessed for the purpose of data collection, service provision, monitoring or consultation
 - ii. Ensure reliable data entry into state systems utilized for the administration of social services programs covered under this MOU.

- iii. Provide, upon request, data to the state for the purpose of, but not limited to, conducting monitoring, case file reviews, error analysis and quality control.
 - iv. Utilize data to understand the performance of their county and to conduct analysis and implement changes where needed if performance measures are not being met.
- d. Communication:
- i. Respond and provide related action in a timely manner to all communications received from the Department.
 - ii. Provide timely information on all matters that have a potential negative impact on the social services programs they administer, including but not limited to, litigation risks (not including child welfare cases governed by Chapter 7B or adult services cases governed by Chapter 35A or 108A), network and computer issues, or data breaches.
 - iii. Provide timely information regarding temporary or permanent changes to the Social Services Governing Board. or the County Social Services Director, including retirements, separations, or any leave of absences greater than two calendar weeks.
- e. Inter-agency Cooperation:
- i. Ensure that county social services personnel complete required training and are prepared to engage in Disaster Management, mass shelter, BCP and COOP operations.
 - ii. Ensure that all plans and systems are in place to meet potential disaster (natural, technical, otherwise) response requirements.
 - iii. Engage with DHHS, state Emergency Management and local leadership in associated efforts.
 - iv. Assist or operate mass shelter operations or other required disaster management responsibilities.
- (3) The County shall timely meet all its responsibilities contained in this MOU. "Timely" shall be defined consistent with timeliness requirements set forth in relevant statute, regulation, policy or as otherwise required by the Department. If timeliness is not otherwise defined, "timely" shall mean within a reasonable time under the circumstances.

15.0 Data Security and Reporting

Data Security: The County shall adopt and apply data privacy and security requirements to comply with all applicable federal, state, department and local laws, regulations, and rules. To the extent that the Department and the county have already entered into one or more data privacy agreements covering all or any portion of the work to be performed under this MOU, the Parties hereby adopt and incorporate such agreements by reference into this MOU as if fully set forth herein.

Duty to Report: The County shall report all privacy and security incidents related to the provision of social services programs covered by the MOU to the Department and the Privacy and Security Office within twenty-four (24) hours after the privacy and security incident is first discovered, provided that the County shall report a breach involving Social Security Administration data or Internal Revenue Service data within one (1) hour after the incident is first discovered. During the performance of this MOU, the County is to notify the Department of any contact by the federal Office for Civil Rights (OCR) received by the County related to the provision of social services programs covered by the MOU. In case of a privacy and security

incident, the County, including any subcontractors or agents it retains, shall fully cooperate with the Department.

16.0 Miscellaneous

Choice of Law: The validity of this MOU and any of its terms or provisions, as well as the rights and duties of the parties to this MOU, are governed by the laws of North Carolina. The Parties, by signing this MOU, agree and submit, solely for matters concerning this MOU, to the exclusive jurisdiction of the courts of North Carolina and agrees, solely for such purpose, that the exclusive venue for any legal proceedings shall be Wake County, North Carolina. The place of this MOU and all transactions and agreements relating to it, and their situs and forum, shall be Wake County, North Carolina, where all matters, whether sounding in contract or tort, relating to the validity, construction, interpretation, and enforcement shall be determined.

Amendment: This MOU may not be amended orally or by performance. Any amendment must be made in written form and executed by duly authorized representatives of the Department and the County. The Parties agree to obtain any necessary approvals, if any, for any amendment prior to such amendment becoming effective. Also, the Parties agree that legislative changes to state law shall amend this MOU by operation of law to the extent affected thereby.

Effective Date: This MOU shall become effective July 1, 2018 and shall continue in effect until June 30, 2019.

Signature Warranty: Each individual signing below warrants that he or she is duly authorized by the party to sign this MOU and to bind the party to the terms and conditions of this MOU.

Watauga County

BY: [Signature]
Name
Chairman, Watauga County
TITLE: Board of Commissioners
DATE: July 17, 2018
Witness: [Signature]

BY: [Signature]
Name
TITLE: DSS Director
DATE: 7/20/18
Witness: [Signature]

North Carolina Department of Health and Human Services

BY: _____
Secretary, Department of Health and Human Services
DATE: _____

This instrument has been preaudited in the manner required by the local Government Budget and Fiscal Control Act.

7-20-2018
Date
[Signature]
Finance Director

**ATTACHMENT I — MANDATED PERFORMANCE REQUIREMENTS:
Child Welfare - CPS Assessments**

	Performance Measure	Authority for the performance measure
1	The County will initiate 95% of all screened-in reports within required time frames	NC General statute 7B.302; 10A NCAC 70A .0105; Chapter VIII: Child Protective Services, Section 1408 - Investigative & Family Assessments
2	For all children who were victims of maltreatment during a twelve month period, no more than 9% received a subsequent finding of maltreatment	CFSR; Safety Outcome 1: Children are, first and foremost, protected from abuse and neglect.

**ATTACHMENT II— MANDATED PERFORMANCE REQUIREMENTS:
Child Welfare - Foster Care**

	Performance Measure	Authority for the performance measure
1	The County will document permanency goals for 95% of foster youth within 60 days of a child entering custody or for whom the county has placement authority.	1201 Child Placement Services - Chapter VIII Case Reviews: B-Required Time Frames for Case Reviews
2	The County will ensure that 95% of all foster youth have face-to-face visits by the social worker each month.	1201, Chapter V., Out of Home Placement Family Services Improvement Act of 2006 (Public Law 109–288) Title IV B

The below system performance measures require county and state level system collaboration and improvements to successfully meet targets.

	System Performance Measure	Authority for the system performance measure
1	The County will provide leadership for ensuring that 41% of children who enter foster care in a 12-month period are discharged to permanency within 12 months of entering foster care. DHHS will work with each county to identify growth targets.	CFSR: Permanency Outcome 1: Children have permanency and stability in their living situations.
2	The County will provide leadership for ensuring that of children who enter foster care in a 12-month period who were discharged within 12 months to reunification, kinship care, guardianship, or adoption, no more than 8.3% re-enter foster care within 12 months of their discharge. DHHS will work with each county to identify growth targets.	CFSR: Safety Outcome 1: Children are, first and foremost protected from abuse and neglect
3	The County will provide leadership for ensuring that of all children who enter foster care in a 12-month period in the county, the rate of placement moves per 1000 days of foster care will not exceed 4.1%. DHHS will work with each county to identify growth targets.	1201 Child Placement Services - Chapter IV Placement Decision Making: C-Maintaining One Single Stable Foster Care Placement CFSR: Permanency Outcome 1: Children have permanency and stability in their living situations.

**ATTACHMENT III— MANDATED PERFORMANCE REQUIREMENTS:
Child Support**

	Performance Measure	Authority for the performance measure
1	The county will achieve its given annual percentage of paternities established for children born out of wedlock.	Section 342. "FEDERAL AND STATE REVIEWS AND AUDITS," of PRWORA, Section 454 of Title IV-D of the Social Security Act; 42 U.S.C. 658a. P.L. 105-200 NCGS 110- 129.1 Chapter B, Topic 09, Section B - Incentives Overview, Section C - Performance Factors and Incentives
2	The county will achieve its given annual percentage of child support cases that are under an order.	Section 342. "FEDERAL AND STATE REVIEWS AND AUDITS," of PRWORA, Section 454 of Title IV-D of the Social Security Act; 42 U.S.C. 658a. P.L. 105-200 NCGS 110- 129.1 Chapter B, Topic 09, Section B - Incentives Overview, Section C - Performance Factors and Incentives
3	The county will achieve its given annual percentage of current child support paid.	Section 342. "FEDERAL AND STATE REVIEWS AND AUDITS," of PRWORA, Section 454 of Title IV-D of the Social Security Act; 42 U.S.C. 658a. P.L. 105-200 NCGS 110- 129.1 Chapter B, Topic 09, Section B - Incentives Overview, Section C - Performance Factors and Incentives
4	The county will achieve its given annual percentage of cases that received a payment towards arrears.	Section 342. "FEDERAL AND STATE REVIEWS AND AUDITS," of PRWORA, Section 454 of Title IV-D of the Social Security Act; 42 U.S.C. 658a. P.L. 105-200 NCGS 110- 129.1 Chapter B, Topic 09, Section B - Incentives Overview, Section C - Performance Factors and Incentives
5	The county will meet its annual goal of total child support collections.	Section 342. "FEDERAL AND STATE REVIEWS AND AUDITS," of PRWORA, Section 454 of Title IV-D of the Social Security Act; 42 U.S.C. 658a. P.L. 105-200 NCGS 110- 129.1 Chapter B, Topic 09, Section B - Incentives Overview, Section C - Performance Factors and Incentives

**ATTACHMENT IV— MANDATED PERFORMANCE REQUIREMENTS:
Energy Programs**

	Performance Measure	Authority for the performance measure
1	The County will process 95% of Crisis Intervention Program (CIP) applications within one (1) business day for applicants with no heat or cooling source.	Energy Program Manual Section 400.03 d Federal Requirement 42 USC8621-8630 NC State Rule 10A N.C.A.C ch. 71V
2	The County will process 95% of Crisis Intervention Program (CIP) applications within two (2) business days of the application date for applicants who have a heat or cooling source.	NC Energy Programs Manual Section 400.03 A.2.d. Federal Requirement 42 USC8621 -8630 NC State Rules 10A N.C.A.C ch. 71V

**ATTACHMENT V— MANDATED PERFORMANCE REQUIREMENTS:
Work First**

	Performance Measure	Authority for the performance measure
1	The County will collect documentation from 50% of all Work-Eligible individuals that demonstrates completion of the required number of hours of federally countable work activities.	Work First Manual Section 001 Manual Section 003 TANF State Plan FFY 2016 - 2019 NC GS 108A-27.2(10) NC GS 108A-27.6(1) NC GS 108A-27.13(a) NC GS 108A-27.14(a) NC GS 108A-27.14(b)
2	The County will collect documentation from 90% of two-parent families with Work Eligible individuals that verifies that they have completed the required number of hours of federally countable work activities.	Work First Manual Section 001 Work First Manual Section 003 TANF State Plan FFY 2016 - 2019 NC GS 108A-27.2(10) NC GS 108A-27.6(1) NC GS 108A-27.13(a) NC GS 108A-27.14(a) NC GS 108A-27.14(b)
3	The County will process 100% Work First applications within 45 days of receipt.	Work First Manual Section 104 TANF State Plan FFY 2016 - 2019 NC GS 108A-31
4	The County will process 100% Work First recertifications no later than the last day of the current recertification period.	Work First Manual Section 104 TANF State Plan FFY 2016 - 2019 NC GS 108A-31

**ATTACHMENT VI— MANDATED PERFORMANCE REQUIREMENTS:
Food and Nutrition Services**

	Performance Measure	Authority for the performance measure
1	The County will process 95% of expedited FNS applications within 4 calendar days from the date of application.	FNS Manual Section 315 FNS_AL_1-2015 Federal Requirement 7 CFR 273.2
2	The County will process 95% of regular FNS applications within 25 days from the date of application.	FNS Manual Section 315 FNS_AL_1-2015 Federal Requirement 7 CFR 273.2
3	The County will ensure that 95% of FNS recertifications are processed on time, each month.	FNS Manual Section 425 Federal requirement 7 CFR 273.2
4	The County will ensure that 100% of Program Integrity claims are established within 180 days of the date of discovery.	FNS Manual Section 800 Federal Requirement 7 CFR 273.18

**ATTACHMENT VII— MANDATED PERFORMANCE REQUIREMENTS:
Adult Protective Services (APS)**

	Performance Measure	Authority for the performance measure
1	The County will complete 95% of APS evaluations involving allegations of abuse or neglect within 30 days of the report.	NCGS § 108A-103 (d) (4)
2	The County will complete 85% of APS evaluations involving allegations of exploitation within 45 days of the report.	NCGS § 108A-103 (d) (4)

**ATTACHMENT VIII— MANDATED PERFORMANCE REQUIREMENTS:
Special Assistance (SA)**

	Performance Measure	Authority for the performance measure
1	The County will process 85% of Special Assistance for the Aged (SAA) applications within 45 calendar days of the application date.	10A NCAC 71P .0604; SA Policy 3110 II. D. 2.
2	The County will process 85% of Special Assistance for the Disabled (SAD) applications within 60 calendar days of the application date.	10A NCAC 71P .0604; SA Policy 3110 II. D. 2.

**ATTACHMENT IX— MANDATED PERFORMANCE REQUIREMENTS:
Child Care Subsidy**

	Performance Measure	Authority for the performance measure
1	The County will process 95% of Child Care Subsidy applications within 30 calendar days of the application date.	North Carolina Subsidized Child Care Assistance policy

ATTACHMENT X— CORRECTIVE ACTION

The following steps for corrective action covering this MOU do not impact or change any Program Improvement Plan or Corrective Action Plan between the Department and a County or County Department of Social Services that is in effect as of July 1, 2018.

Further, the Department will not take any action towards developing a Performance Improvement Plan or Corrective Action Plan related to the performance requirements contained within this MOU for a County or County Department of Social Services until January 1, 2019.

1. Non-Compliance with performance requirements or terms of the MOU

- a. In the event a County Department of Social Services (County DSS)** fails to satisfy a performance requirement for three consecutive months or fails to comply with a term of this MOU, the Department will provide the County DSS with written notification identifying the relevant performance requirement or term and how the County DSS failed to satisfy it.
- b. Upon receipt of notification, the County DSS shall promptly provide the Department with written acknowledgment of receipt.
- c. If the County DSS does not agree that it failed to satisfy the performance requirement or comply with the terms of the MOU, it shall set forth, in writing, the basis for its disagreement. If the County DSS believes its failure to adhere to a mandated performance requirement or term of this MOU is due in whole or in part upon the failure of the Department to meet any of its responsibilities under this MOU or other external factors (i.e., limited court dates, continuances, etc.), the County DSS shall set forth in writing how the failure of the Department or external factors to meet its responsibility to the County DSS contributed to the inability of the County DSS to meet the mandated performance standard or other term of this MOU. This notice shall be received by the Department, along with all supporting documentation, within 10 business days of the County DSS' receipt of the Department's written notification of non-compliance.
- d. If written notice is received in accordance with subsection (c) of this section, the Department will provide the appropriate division director with the all documentation received. Following a review of all documentation, the division director will provide the county with a decision to proceed in developing the performance improvement plan or to rescind the notice of non-compliance.

2. Performance Improvement Plan

- a. The County DSS and Department shall work together to develop a performance improvement plan to address the non-compliance. The Parties will consider and address the County DSS's written disagreement with the identified non-compliance, if any, in the development of the performance improvement plan.
- b. The performance improvement plan shall include, at a minimum:
 - i. The role and responsibility of DHHS in providing support to the County DSS to address the non-compliance.
 - ii. The specific actions the County DSS will take to address the non-compliance and ensure ongoing compliance.

- c. The performance improvement plan shall be signed by the Department and the County DSS Director. A copy of the performance improvement plan will be sent to the chair of the DSS Governing Board.

3. Continued Non-Compliance

- a. In the event a County DSS continues to fail to satisfy a performance requirement or comply with the terms of the MOU for an extended period of time and is not meeting the terms of the performance improvement plan, the County DSS and the Department will enter into a corrective action plan, not to exceed a period of twelve months. An extended period of time is defined as three consecutive months, or five months out of a twelve-month period measured beginning with the first month after which the performance improvement plan is signed.
- b. The corrective action plan shall include, at a minimum:
 - i. A strategy to ensure regular supervisory oversight of the social services program at issue;
 - ii. A detailed strategy to ensure the issue central to the non-compliance is addressed and corrected;
 - iii. A strategy to ensure program and case documentation is both sufficient and completed within time frames prescribed by law, rule or policy; and
 - iv. A plan for the continuous review of the corrective activities by both the County Director of Social Services, the County DSS Governing Board, and the Department.
- c. The corrective action plan will be signed by the Department and the County DSS Director. A copy of the corrective action plan will be sent to the Chair of the DSS Governing Board, the County Manager, and the Chair of the Board of County Commissioners.

4. Failure to Complete Corrective Action Plan/Urgent Circumstances

- a. In the event a County DSS fails to complete the corrective action plan or otherwise fails to comply with the terms of the corrective action plan, the Department may exercise its authority under the law, and this MOU, to withhold federal and/or state funding.
- b. In circumstances of continuous extended non-compliance or other urgent circumstances, the Secretary may also exercise her statutory authority to assume control of service delivery in the County pursuant to N.C.G.S. 108A-74.

** In the event the performance requirement or term of the MOU falls outside of the authority of the County DSS, the notification of non-compliance will be sent to the County, and all subsequent steps contained herein shall be followed by the County.

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AGENDA ITEM 11:**MISCELLANEOUS ADMINISTRATIVE MATTERS*****B. Sheriff's Office Vehicle Purchase Request*****MANAGER'S COMMENTS:**

The Sheriff's Office received bids from Asheville Ford for six (6) new all-wheel drive 2018 Ford Police Interceptors with a unit price of \$28,265.97. In addition, up fitting for the vehicles was priced at \$6,091.82 per unit.

At the August 7 meeting, staff requested the Board approve the purchase of six (6) new all-wheel drive 2018 Ford Police Interceptors with a unit price of \$28,265.97 from Asheville Ford for a total amount of \$174,720 including taxes and tags. In addition, approval of Dana Safety Supply for all of the vehicles in the amount of \$6,091.82 per unit for a total amount of \$36,551 was required.

After considerable discussion, the Board tabled the request until a bid from Modern Ford could be obtained. Captain Redmon was able to obtain a bid from Modern Ford that was \$99 less than the bid provided by Asheville Ford. Due to the bids being opened, the Board may wish to award the bid to Asheville Ford as there was a potential or the appearance for Modern Ford to have a competitive advantage. Going forward the Board could direct the Sheriff's Office to request a bid from local vendors in addition to the Sheriff's Association and State contract prices.

Board direction is requested.

Kelly Redmon

From: Kelly Redmon
Sent: Tuesday, August 07, 2018 9:29 AM
To: 'Charles Christenbury'
Subject: RE: Police Interceptor Quote from Modern Ford

Charlie,

Thanks for the quote; however, the quote doesn't have any details on what vehicle or what kind of options are on the vehicle. It is fairly nonspecific and I would be more comfortable with the quote actually naming the vehicle and what options are on the vehicle, as well as delivery times. Would it be possible to get something with a bit more detail?

Respectfully,

Capt. Kelly G. Redmon
Watauga County Sheriff's Office
184 Hodges Gap Road
Boone, NC 28607
Office (828) 265-7607
Fax (828) 263-5345
Cell (828) 964-2244



From: Charles Christenbury [mailto:cchristenbury@modernauto.com]
Sent: Monday, August 06, 2018 4:26 PM
To: Kelly Redmon
Subject: Police Interceptor Quote from Modern Ford

Hi Captain Redmon,
Here is the quote you requested. Please let me know if you would like to proceed with us so we can go ahead and get it ordered for you. We do like to keep business local. See attachment. Thanks!

Charlie Christenbury
Modern Ford

MODERN FORD BOONE

300 New Market Boulevard
Boone, NC 28607
(828) 264-6111
Fax

<http://www.modernfordboone.com/>

DATE: 08/06/2018	SALES PERSON: Charlie Christenbury	NO.: 202881	SALES PERSON:	NO.:	DEAL #		
BUYER: Watauga County Sheriff's Dept							
CO-BUYER:							
ADDRESS: 184 Hodges Gap Rd			RES. PHONE	BUS. PHONE (828) 265-7607			
CITY: BOONE STATE: NC			CELL PHONE				
COUNTY: Watauga ZIP: 28607			E-MAIL ADDRESS kelly.redmon@watgov.org				
SELECTION: <input type="checkbox"/> NEW <input type="checkbox"/> CAR <input type="checkbox"/> DEMO <input type="checkbox"/> USED <input type="checkbox"/> TRUCK			TRADE-IN: <input type="checkbox"/> CAR <input type="checkbox"/> 2 DR <input type="checkbox"/> TRUCK <input type="checkbox"/> 4 DR <input type="checkbox"/> OTHER				
YEAR: 0	MAKE:	MODEL NO:	BODY STYLE:	YEAR #1	MAKE	MODEL	MILES
SERIAL NO:				SERIAL NO.:			
STOCK NO:		COLOR:	MILES:	YEAR #2	MAKE	MODEL	MILES
SLS MGR: Adriane Lewis		BUS. MGR		SERIAL NO.:			
RETAIL PRICE: \$34,885.00				TOTAL PRICE		\$28,165.00	
				LESS TRADE-IN ALLOWANCE			
				DEALER SERVICES			
				TOTAL		\$28,165.00	
				HIGHWAY USE TAX			
				TITLE TAG / REGISTRATION FEES		\$1.00	
				DEALER ELECTRONIC FILING FEE			
				PAY OFF			
				WARRANTY			
				SUBTOTAL		\$28,166.00	
				DOWN PAYMENT			
				REBATE			
				BALANCE DUE		\$28,166.00	

PRIVACY NOTICE

In connection with your transaction, Modern Ford Boone and any related/affiliated companies may obtain information about you as described in this notice, which we handle as stated in this notice.

- We collect nonpublic information about you from the following sources: information we receive from you on application or other forms; information about your transactions with us, our affiliates or others; and information we receive from a consumer reporting agency.
- We may disclose some or all of the information that we collect, as described above, to companies that perform services or other functions on our behalf to other financial institutions with whom we have dealer agreements. We may make such disclosures about you as a consumer, customer, or former customer.
- We may also disclose nonpublic personal information about you as a consumer, customer, or former customer, to non-affiliated third parties as permitted by law.
- We restrict access to nonpublic personal information about you to those employees who need to know that information to provide products or services to you. We maintain physical, electronic, and procedural safeguards that comply with federal regulations to guard your nonpublic personal information.

BUYER'S SIGNATURE: _____ CO-BUYER'S SIGNATURE: _____

CONSUMER INFORMATION

DEALER MAY CHARGE A DEALER SERVICES FEE IN THE AMOUNT SET FORTH ABOVE. THE DEALER SERVICES FEE MAY INCLUDE ADDITIONAL PROFIT. DEALER MAY RECEIVE A FEE, COMMISSION, OR OTHER COMPENSATION FOR PROVIDING, PROCURING, OR ARRANGING FINANCING FOR THE RETAIL LEASE OR PURCHASE OF A MOTOR VEHICLE, FOR WHICH THE CUSTOMER MAY BE RESPONSIBLE.

Purchaser may arrange for financing through dealer or finance source of purchaser's choosing. Purchaser may be able to obtain more favorable financing from a third party. Purchaser understands the annual percentage rate ("APR") quoted by dealer may be negotiable.

Any warranties on the item/items sold hereby are those made by the manufacturer. The seller, Modern Ford Boone, hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose, and Modern Ford Boone neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this item/items.

Seller retains the right to rescind this agreement if any portion of the down payment is deemed not collectable for any reason (NSF, Account Closed, Forgery, etc.) or the contract is not accepted and assigned to a lending institution for any amount financed. BUYER hereby agrees that DEALER shall notify BUYER who shall be required to immediately return SUBJECT VEHICLE to the DEALER at the dealership. SUCH NOTICE TO BUYER shall be deemed sufficient if given by telephone, in person, or if it is deposited in the custody of the U.S. Postal Service, first class postage pre-paid, addressed to BUYER's last known address. BUYER hereby agrees that DEALER has the right to repossess the SUBJECT VEHICLE without BUYER's knowledge or consent by any lawful means, and BUYER shall thereupon be liable to DEALER for any and all costs incurred by DEALER in accomplishing such a repossession, including but not limited to DEALER's reasonable attorney's fees.

I certify that I am 18 years of age or over, that the car I am trading in is my property, and free from all encumbrances whatsoever, except the balance due, as above noted, I authorize Modern Ford Boone to make whatever credit investigation is necessary.

BUYER'S SIGNATURE: _____ CO-BUYER'S SIGNATURE: _____

MODERN FORD BOONE

300 New Market Boulevard
Boone, NC 28607
(828) 264-6111
Fax

<http://www.modernfordofboone.com/>

DATE: 08/06/2018	SALES PERSON: Charlie Christenbun	NO.: 202881	SALES PERSON:	NO.:	DEAL #
BUYER: Watauga County Sheriff's Dept					
CO-BUYER:					
ADDRESS: 184 Hodges Gap Rd			RES. PHONE	BUS. PHONE (828) 265-7607	
CITY: BOONE		STATE: NC	CELL PHONE		
COUNTY: Watauga		ZIP: 28607	E-MAIL ADDRESS kelly.redmon@watgov.org		
SELECTION: <input type="checkbox"/> NEW <input type="checkbox"/> CAR <input type="checkbox"/> DEMO <input type="checkbox"/> USED <input type="checkbox"/> TRUCK			TRADE-IN: <input type="checkbox"/> CAR <input type="checkbox"/> 2 DR <input type="checkbox"/> TRUCK <input type="checkbox"/> 4 DR <input type="checkbox"/> OTHER		
YEAR: 0 2019	MAKE: Ford	MODEL NO: Explorer	BODY STYLE: Police	YEAR #1	MAKE MODEL MILES
SERIAL NO:			SERIAL NO.:		
STOCK NO:	COLOR: White	MILES:	YEAR #2	MAKE MODEL MILES	
SLS MGR: Adriane Lewis	BUS. MGR		SERIAL NO.:		
RETAIL PRICE: \$34,885.00			TOTAL PRICE		\$28,165.00
			LESS TRADE-IN ALLOWANCE		
			DEALER SERVICES		
			TOTAL		\$28,165.00
			HIGHWAY USE TAX		
			TITLE TAG / REGISTRATION FEES		\$1.00
			DEALER ELECTRONIC FILING FEE		
			PAY OFF		
			WARRANTY		
			SUBTOTAL		\$28,166.00
			DOWN PAYMENT		
			REBATE		
			BALANCE DUE		\$28,166.00

ETA: > 90 Days from Order/Purchase Date

PRIVACY NOTICE

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 1. We collect nonpublic information about you from the following sources: information we receive from you on application or other forms; information about your transactions with us, our affiliates or others; and; information we receive from a consumer reporting agency.
 2. We may disclose some or all of the information that we collect, as described above, to companies that perform services or other functions on our behalf to other financial institutions with whom we have dealer agreements. We may make such disclosures about you as a consumer, customer, or former customer.
 3. We may also disclose nonpublic personal information about you as a consumer, customer, or former customer, to non-affiliated third parties as permitted by law.
 4. We restrict access to nonpublic personal information about you to those employees who need to know that information to provide products or services to you. We maintain physical, electronic, and procedural safeguards that comply with federal regulations to guard your nonpublic personal information.

BUYER'S SIGNATURE: ✓ _____ CO-BUYER'S SIGNATURE: ✓ _____

CONSUMER INFORMATION

DEALER MAY CHARGE A DEALER SERVICES FEE IN THE AMOUNT SET FORTH ABOVE. THE DEALER SERVICES FEE MAY INCLUDE ADDITIONAL PROFIT. DEALER MAY RECEIVE A FEE, COMMISSION, OR OTHER COMPENSATION FOR PROVIDING, PROCURING, OR ARRANGING FINANCING FOR THE RETAIL LEASE OR PURCHASE OF A MOTOR VEHICLE, FOR WHICH THE CUSTOMER MAY BE RESPONSIBLE.

Purchaser may arrange for financing through dealer or finance source of purchaser's choosing. Purchaser may be able to obtain more favorable financing from a third party. Purchaser understands the annual percentage rate ("APR") quoted by dealer may be negotiable.

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Seller retains the right to rescind this agreement if any portion of the down payment is deemed not collectable for any reason (NSF, Account Closed, Forgery, etc.) or the contract is not accepted and assigned to a lending institution for any amount financed. BUYER hereby agrees that DEALER shall notify BUYER who shall be required to immediately return SUBJECT VEHICLE to the DEALER at the dealership. SUCH NOTICE TO BUYER shall be deemed sufficient if given by telephone, in person, or if it is deposited in the custody of the U.S. Postal Service, first class postage pre-paid, addressed to BUYER's last known address. BUYER hereby agrees that DEALER has the right to repossess the SUBJECT VEHICLE without BUYER's knowledge or consent by any lawful means, and BUYER shall thereupon be liable to DEALER for any and all costs incurred by DEALER in accomplishing such a repossession, including but not limited to DEALER's reasonable attorney's fees.

I certify that I am 18 years of age or over, that the car I am trading in is my property, and free from all encumbrances whatsoever, except the balance due, as above noted, I authorize Modern Ford Boone to make whatever credit investigation is necessary.

BUYER'S SIGNATURE: ✓ _____ CO-BUYER'S SIGNATURE: ✓ _____



WATAUGA COUNTY SHERIFF'S OFFICE

184 HODGES GAP ROAD
BOONE, NORTH CAROLINA 28607
(828) 264-3761 • FAX (828) 263-5345

LEN D. HAGAMAN, JR.
SHERIFF

16 July 2018

To: Deron Geouque- Watauga County Manager

From: Captain Kelly Redmon

Ref: Patrol Vehicle Purchase FY 2018-19

The Watauga County Sheriff's Office request approval to purchase 6 new replacement patrol vehicles from Asheville Ford. These vehicles are listed on the NC Sheriff's Association purchasing contract.

The price per unit is \$28,265.97

Also, WCSO request approval to purchase and have installed the emergency equipment on the new vehicles; which consists of lights, siren, consoles, safety partitions and graphics. DANA safety supply in Greensboro is also on the NC Sheriff's Association purchasing contract for these items and installation.

The cost per unit for each vehicle is \$6,091.82

All of these requests were approved in the 2018-19 FY budget and the funds are available.

Capital Outlay Request Form
Complete this form for capital outlay items costing \$2,000 or more.
Attach quotes to support the request.

Department Sheriff Date 03/16/18

Description Of Item Requested

6 Fully equipped Ford Police Interceptor SUV All Wheel Drive: which includes lights, siren, console, radio, safety partition , graphics, and installation.

Is This Item A Replacement?

If this is a replacement for a current asset, provide the asset number and a brief description. Note the condition of the asset, including known damage, mileage, etc.

12245 2014 Ford SUV, 12246 2014 Ford SUV, 12268 2014 Ford SUV, 12269 2014 Ford SUV, 12267 2014 Ford SUV, 12266 2014 Ford SUV

Justification For Request

Describe in detail the need for this item, how it will be used, the typical useful life, how often it will need to be replaced, where this item will be located and any other information to be considered with this request.

These requested vehicles are scheduled replacement for aging fleet vehicles. They operate under all weather and road conditions and operate much differently than civilian vehicles. These vehicles respond to various types of emergency situations and must be relied upon 100% to deliver the officer to the emergency situation safely, and efficiently.

Cost Information

Attach quotes to support cost information for your requested item. It is also important to include any additional costs that will be associated with this item. This includes shipping, installation, maintenance contracts, highway use tax & tag fees, accessories, etc.

Description	Quantity	Unit Cost	Total Amount
2019 Ford Interceptor SUV (AWD)	6	28,265.97	169,595.82
Emergency equipment and installation	6	6,000.00	36,000.00
Radios	6	4,300.00	25,800.00
Graphics	6	280.00	1,680.00
Tag	6	15.00	90.00
Tax	6	847.00	5,082.00
			0.00
TOTAL COST TO BE CONSIDERED			238,247.82

Below Reserved For Finance Use Only

Included In Recommended Budget? Yes No

Included In Adopted Budget? Yes No

Budget Line Recommended Amount

Budget Line Approved Amount



Asheville Ford Lincoln
611 Brevard Rd., Asheville, North Carolina, 288062201
Office: 828-253-2731
Fax: 828-258-6012

Customer Proposal

Prepared for:

Kelly Redmon
Watauga County Sheriff

Prepared by:

Jeffrey Williams
Office: 828-279-4933
Email: jwilliams@ashevilleford.com

Date: 02/27/2018

Vehicle: 2018 Police Intercept Utility Base
AWD

Quote ID: 0227201802





Asheville Ford Lincoln
611 Brevard Rd., Asheville, North Carolina,
288062201
Office: 828-253-2731
Fax: 828-258-6012

2018 Police Interceptor Utility, Sport Utility
AWD Base(K8A)
Price Level: 815 Quote ID: 0227201802

Table of Contents

Description	Page
Cover Page	1
Table of Contents	2
Selected Options	3
Pricing - Single Vehicle	5
Window Sticker	6



Asheville Ford Lincoln
 611 Brevard Rd., Asheville, North Carolina,
 288062201
 Office: 828-253-2731
 Fax: 828-258-6012

082118 BCC Meeting
2018 Police Interceptor Utility, Sport Utility
 AWD Base(K8A)
 Price Level: 815 Quote ID: 0227201802

Selected Options

Code	Description
Base Vehicle	
K8A	Base Vehicle Price (K8A)
Packages	
500A	Order Code 500A <i>Includes:</i> - Engine: 3.7L V6 Ti-VCT FFV - Transmission: 6-Speed Automatic - 3.65 Axle Ratio - GVWR: 6,300 lbs - Tires: P245/55R18 AS BSW - Wheels: 18" x 8" 5-Spoke Painted Black Steel - Includes center caps and full size spare. - Unique HD Cloth Front Bucket Seats w/Vinyl Rear - Includes driver 6-way power track (fore/aft, up/down, tilt with manual recline, 2-way manual lumbar, passenger 2-way manual track (fore/aft with manual recline) and built-in steel intrusion plates in both front seatbacks. - Radio: MyFord AM/FM/CD/MP3 Capable - Includes clock, 6 speakers and 4.2" color LCD screen center-stack Smart Display.
Powertrain	
99R	Engine: 3.7L V6 Ti-VCT FFV
44C	Transmission: 6-Speed Automatic
STDAX	3.65 Axle Ratio
STDGV	GVWR: 6,300 lbs
Wheels & Tires	
STDTR	Tires: P245/55R18 AS BSW
STDWL	Wheels: 18" x 8" 5-Spoke Painted Black Steel <i>Includes center caps and full size spare.</i>
65L	Wheel Covers (18" Full Face Wheel Cover)
Seats & Seat Trim	
9	Unique HD Cloth Front Bucket Seats w/Vinyl Rear <i>Includes driver 6-way power track (fore/aft, up/down, tilt with manual recline, 2-way manual lumbar, passenger 2-way manual track (fore/aft with manual recline) and built-in steel intrusion plates in both front seatbacks.</i>
Other Options	
113WB	113" Wheelbase
PAINT	Monotone Paint Application
STDRD	Radio: MyFord AM/FM/CD/MP3 Capable <i>Includes clock, 6 speakers and 4.2" color LCD screen center-stack Smart Display.</i>

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Asheville Ford Lincoln
 611 Brevard Rd., Asheville, North Carolina,
 288062201
 Office: 828-253-2731
 Fax: 828-258-6012

082118 BCC Meeting
2018 Police Interceptor Utility, Sport Utility
 AWD Base(K8A)
 Price Level: 815 Quote ID: 0227201802

Selected Options (cont'd)

Code	Description
153	Front License Plate Bracket
51Y	Driver Only Incandescent Spot Lamp
55F	Remote Keyless Entry Key Fob w/o Key Pad <i>Does not include PATS. Includes 4-key fobs. Key fobs are not fobbed alike when ordered with Keyed-Alike.</i>
Interior Colors	
9W_01	Charcoal Black
Primary Colors	
YZ_02	Oxford White

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Kelly Redmon, Watauga County Sheriff
 By: Jeffrey Williams Date: 02/27/2018



Asheville Ford Lincoln
 611 Brevard Rd., Asheville, North Carolina,
 288062201
 Office: 828-253-2731
 Fax: 828-258-6012

082118 BCC Meeting
2018 Police Interceptor Utility, Sport Utility
 AWD Base(K8A)
 Price Level: 815 Quote ID: 0227201802

Pricing - Single Vehicle

		MSRP
<i>Vehicle Pricing</i>		\$33,880.00
<i>Pre-Tax Adjustments</i>		
Code	Description	
Fleet	Fleet Concession	-\$2,500.00
DISCOUNT	DEALER DISCOUNT	-\$3,114.03
Total		\$28,265.97

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Kelly Redmon, Watauga County Sheriff
 By: Jeffrey Williams Date: 02/27/2018



Asheville Ford Lincoln
 611 Brevard Rd., Asheville, North Carolina, 288062201
 Office: 828-253-2731
 Fax: 828-258-6012

2018 Police Interceptor Utility, Sport Utility

AWD Base(K8A)
 Price Level: 815 Quote ID: 0227201802

Major Equipment

(Based on selected options, shown at right)

3.7L V-6 DOHC w/SMPI 304hp
 6 speed automatic w/OD

- * 4-wheel ABS
- * Traction control
- * Advance Trac w/Roll Stability Control
- * Tinted glass
- * LED brakelights
- * Dual power remote mirrors
- * 18 x 8 steel wheels
- * Driver and front passenger seat mounted side airbags
- * Rear window defroster
- * Message Center
- * Reclining front bucket seats
- * Audio control on steering wheel

Exterior:Oxford White
 Interior:Charcoal Black

- * Brake assistance
- * P 245/55R18 BSW AS W-rated tires
- * Air conditioning
- * AM/FM stereo with seek-scan, single in-dash CD player, MP3 decoder
- * Rear child safety locks
- * Variable intermittent speed-sensitive wipers wipers
- * Dual front airbags
- * Airbag occupancy sensor
- * Tachometer
- * Underseat ducts
- * 60-40 folding rear split-bench
- * Axle to end of frame: 46.5"

Fuel Economy

City
 16 mpg



Hwy
 21 mpg

Selected Options

MSRP

STANDARD VEHICLE PRICE	\$32,320.00
Order Code 500A	N/C
113" Wheelbase	STD
Monotone Paint Application	STD
Driver Only Incandescent Spot Lamp	\$215.00
Oxford White	N/C
Charcoal Black	N/C
Remote Keyless Entry Key Fob w/o Key Pad	\$340.00
Engine: 3.7L V6 Ti-VCT FFV	Included
Transmission: 6-Speed Automatic	Included
3.65 Axle Ratio	Included
GVWR: 6,300 lbs	Included
Tires: P245/55R18 AS BSW	Included
Wheels: 18" x 8" 5-Spoke Painted Black Steel	Included
Unique HD Cloth Front Bucket Seats w/Vinyl Rear	Included
Radio: MyFord AM/FM/CD/MP3 Capable	Included
Wheel Covers (18" Full Face Wheel Cover)	\$60.00
Front License Plate Bracket	N/C

SUBTOTAL	\$32,935.00
Destination Charge	\$945.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Kelly Redmon, Watauga County Sheriff
 By: Jeffrey Williams Date: 02/27/2018



Asheville Ford Lincoln
611 Brevard Rd., Asheville, North Carolina, 288062201
Office: 828-253-2731
Fax: 828-258-6012

2018 Police Interceptor Utility, Sport Utility
AWD Base(K8A)
Price Level: 815 Quote ID: 0227201802

TOTAL **\$33,880.00**

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: **Kelly Redmon, Watauga County Sheriff**
By: **Jeffrey Williams** Date: **02/27/2018**

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-845-0405

Sales Quote No.	237322-A
Customer No.	WATAU

Bill To

WATAUGA CO SHERIFF'S DEPARTMENT
 ACCOUNTS PAYABLE
 184 HODGES GAP ROAD
 BOONE, NC 28607

Ship To

WATAUGA CO SHERIFF'S DEPARTMENT
 184 HODGES GAP ROAD
 ATT:CAPTAIN KELLY REDMON
 BOONE, NC 28607
 USA

Contact:
Telephone: 828-264-3761
E-mail:

Contact: CAPTAIN KELLY REDMON
Telephone:
E-mail: Kelly.Redmon@watgov.org

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method	
03/02/18	GROUND	PPAY & ADD TO INVOICE		NET 30	
Entered By		Salesperson	Ordered By	Resale Number	
Dempsey Owens		Dempsey Owens - Greensboro	Captain Kelly Redmon		
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
6	6	N	INFO VEHICLE INFORMATION Warehouse: GBOR 2018 FORD SUV INTERCEPTOR	0.0000	0.00
6	6	Y	IX34UFZBB WEC INNER EDGE - ALL BLUE W/TD'S 2012+ PIUT Warehouse: GBOR VEHICLE - 2018 FORD SUV INCLUDES FLASHING TAKE DOWN LIGHTS *****	602.1600	3,612.96
6	6	Y	DP603300 WEC DOMINATOR PLUS 3 BLUE, 3 AMBER Warehouse: GBOR	543.4300	3,260.58
6	6	Y	DBKT4 WEC L-ANGLE MTG BRACKET KIT FOR DOMINATOR (2 BRKTS) Warehouse: GBOR	13.9400	83.64
24	24	Y	WEC-ION Whelen ION Led, Black Housing & Universal Mount Blue Warehouse: GBOR	75.0000	1,800.00

Print Date	07/10/18
Print Time	05:08:41 PM
Page No.	1

Printed By: Dempsey Owens

Continued on Next Page

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03/02/18	GROUND	PPAY & ADD TO INVOICE		NET 30	
Entered By		Salesperson	Ordered By	Resale Number	
Dempsey Owens		Dempsey Owens - Greensboro	Captain Kelly Redmon		
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
12	12	Y	MCRNTB Whelen Micron Stud Mount - Blue Warehouse: GBOR	75.0000	900.00
6	6	Y	BLUE GRILL MOUNT VMFX11BC WEC FORD EXPLORER 2011+ AND PIUT 2013-2015 Warehouse: GBOR	335.1900	2,011.14
6	6	Y	WEC-295SLSA6 Whelen 100/200W Scan-Lock Self-Contained Siren/Switch Warehouse: GBOR	320.0000	1,920.00
6	6	Y	SA315P Whelen 100W Compact Black Composite 122DB Speaker Warehouse: GBOR	125.0000	750.00
6	6	Y	SAK44 WEC SA315P MTG KIT FOR 2013+ PIUT & 2011+ EXPLORER Warehouse: GBOR	21.9600	131.76

Print Date	07/10/18
Print Time	05:08:41 PM
Page No.	2

Printed By: Dempsey Owens

Continued on Next Page

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03/02/18	GROUND	PPAY & ADD TO INVOICE		NET 30	
Entered By		Salesperson	Ordered By	Resale Number	
Dempsey Owens		Dempsey Owens - Greensboro	Captain Kelly Redmon		
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
6	6	Y	7170-0166-04 GJ FORD 2012+ PI UTILITY CONSOLE KIT Warehouse: GBOR PACKAGE INCLUDES CONSOLE, DUAL CUPHOLDER, FLIP-UP ARMREST, MONGOOSE MOTION ATTACHMENT, AND THE FOLLOWING EQUIPMENT MOUNTING BRACKETS: 1) 7140-0307 Whelen 295SLSA6 1) 7140-0438 MOTOROLA 1) 1) ALSO INCLUDES ANY BLANK FILLER PANELS NECESSARY TO COMPLETE THE INSTALLATION ***** *****	459.6200	2,757.72
6	6	Y	7160-0250 GJ NOTEPAD-5 UNIVERSAL COMPUTER CRADLE Warehouse: GBOR WILL ADJUST FOR COMPUTERS WITH THE FOLLOWING: WIDTH - 10.62 TO 16.5 INCHES THICKNESS - UP TO 1.50 INCHES DEPTH - 9.00 TO 12.38 INCHES ***** *****	169.8700	1,019.22

Print Date	07/10/18
Print Time	05:08:41 PM
Page No.	3

Printed By: Dempsey Owens

Continued on Next Page

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03/02/18	GROUND	PPAY & ADD TO INVOICE		NET 30	
Entered By		Salesperson	Ordered By	Resale Number	
Dempsey Owens		Dempsey Owens - Greensboro	Captain Kelly Redmon		
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
6	6	Y	WK0514ITU12 SMC VERTICAL STEEL WINDOW BARS FOR 2013+ FORD PI Warehouse: GBOR STATE VEHICLE YEAR- 2018 FORD SUV ***** NCSA CONTRACT# 60	123.0000	738.00
6	6	Y	PK0123ITU122ND SMC 12-VS EXP MTL CARGO BARRIER 2012+ FORD PIUT Warehouse: GBOR STATE VEHICLE YEAR- 2018 FORD SUV ***** NCSA CONTRACT #60	234.0000	1,404.00
6	6	Y	PK1126ITU12SCA SMC #10X-RPL CTD POLY, 2013+ PIUT W/ XP MTL WINDOW Warehouse: GBOR 2013+ FORD INTERCEPTOR - SUV.#10XL Coated Polycarbonate XL (Xtra Legroom) Partition. Include Recessed Panel & Lower Extension Panels Expanded metal cover over horizontal sliding window opening. ***** NCSA CONTRACT# 60	450.0000	2,700.00
6	6	Y	GK10301S1UHKSVCAXL SMC DUAL T-RAIL GUN RK W/1-SM, 1-UNIV XL & H/C KEY C Warehouse: GBOR NCSA CONTRACT #60	233.0000	1,398.00

Print Date	07/10/18
Print Time	05:08:41 PM
Page No.	4

Printed By: Dempsey Owens

Continued on Next Page

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Entered By	Salesperson	Ordered By	Resale Number		
Dempsey Owens	Dempsey Owens - Greensboro	Captain Kelly Redmon			
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
6	6	Y	75456 SLI STINGER DS HL W/12VDC CHGR (NMH BATTERY) Warehouse: GBOR 640 LUMEN LIGHT OUTPUT *****	107.9400	647.64
6	6	Y	C-LP-3 HAV 2 PLATE W/ THREE 12VDC LIGHTER OUTLETS Warehouse: GBOR	28.3500	170.10
6	6	Y	TK0476ITU12 SMC E-Z Lift Cargo Tray 2012-17 Interceptor SUV Warehouse: GBOR	349.3600	2,096.16
6	6	Y	INSTALL KIT MISC INSTALLATION SUPPLIES I.E. Warehouse: GBOR LOOM, WIRE, HARDWARE, CONNECTORS, BREAKER, ETC *****	125.0000	750.00
6	6	N	INSTALL DSS INSTALLATION OF EQUIPMENT Warehouse: GBOR INCLUDES INSTALL THE FOLLOWING RADIO'S SUPPLIED BY CUSTOMER ANTENNA SUPPLIED BY CUSTOMER GRAPHICS SUPPLIED BY CUSTOMER	1,400.0000	8,400.00

Print Date	07/10/18
Print Time	05:08:41 PM
Page No.	5

Printed By: Dempsey Owens

Continued on Next Page

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03/02/18	GROUND	PPAY & ADD TO INVOICE		NET 30	
Entered By		Salesperson	Ordered By	Resale Number	
Dempsey Owens		Dempsey Owens - Greensboro	Captain Kelly Redmon		
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
			ALL VEHICLES ARE 2018 INTERCEPTOR SUV ***INSTALLATION IN GREENSBORO NC*** Approved By: _____ <input type="checkbox"/> Approve All Items & Quantities Quote Good for 30 Days		

Print Date	07/10/18
Print Time	05:08:41 PM
Page No.	6

Subtotal	36,550.92
Freight	0.00
6.750 % Sales Tax	1,900.19
Order Total	38,451.11

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AGENDA ITEM 11:

MISCELLANEOUS ADMINISTRATIVE MATTERS

C. Announcements

MANAGER'S COMMENTS:

The 111th NCACC Annual Conference will be held August 23-25, 2018, in Catawba County. Visit www.ncacc.org/AnnualConference for full information. Please let Anita know if you plan attend.

The High Country Council of Governments' Annual Banquet is scheduled for Friday, September 7, 2018, at Linville Ridge. Please let Anita know if you plan attend.

AGENDA ITEM 12:

PUBLIC COMMENT

AGENDA ITEM 13:

BREAK

AGENDA ITEM 14:

CLOSED SESSION

Attorney/Client Matters – G. S. 143-318.11(a)(3)
Personnel Matters – G. S. 143-318.11(a)(6)