

**TENTATIVE AGENDA & MEETING NOTICE
BOARD OF COUNTY COMMISSIONERS**

**TUESDAY, OCTOBER 3, 2017
8:30 A.M.**

**WATAUGA COUNTY ADMINISTRATION BUILDING
COMMISSIONERS' BOARD ROOM**

TIME	#	TOPIC	PRESENTER	PAGE
8:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES: September 19, 2017, Regular Meeting September 19, 2017, Closed Session		1
	3	APPROVAL OF THE OCTOBER 3, 2017, AGENDA		11
8:35	4	PROPOSED IMPROVEMENTS TO THE OLD HWY 421 AND HWY 421 INTERSECTION	MR. CULLIE TARLETON	13
8:40	5	WATAUGA COUNTY SCHOOL SYSTEM MATTERS A. Superintendent Update B. Lottery Funds Request	DR. SCOTT ELLIOTT MS. LY MARZE	15
8:45	6	BLOWING ROCK FIRE AND RESCUE STATION 3 DISTRICT MAP REQUEST	MR. KENT GRAHAM	21
8:50	7	REQUEST TO ACCEPT ADULT SERVICES COALITION GRANT FUNDS	MS. ANGIE BOITNOTTE	25
8:55	8	REQUEST FOR ASSISTANCE WITH CONSTRUCTION OF GUY FORD ROAD ACCESS	MR. JOE FURMAN	31
9:00	9	BUDGET AMENDMENTS	MS. MARGARET PIERCE	33
9:05	10	MISCELLANEOUS ADMINISTRATIVE MATTERS A. Out-of-State Travel Request – Parks & Recreation B. Announcements	MR. DERON GEOUQUE	35 39
9:10	11	PUBLIC COMMENT		41
10:10	12	BREAK		41
10:15	13	CLOSED SESSION Attorney/Client Matters – G. S. 143-318.11(a)(3)		41
10:30	14	ADJOURN		

AGENDA ITEM 2:

APPROVAL OF MINUTES:

September 19, 2017, Regular Meeting

September 19, 2017, Closed Session

DRAFT**MINUTES****WATAUGA COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 19, 2017**

The Watauga County Board of Commissioners held a regular meeting, as scheduled, on Tuesday, September 19, 2017, at 5:30 P.M. in the Commissioners' Board Room of the Watauga County Administration Building, Boone, North Carolina.

PRESENT: John Welch, Chairman
Jimmy Hodges, Commissioner
Larry Turnbow, Commissioner
Perry Yates, Commissioner
Anthony di Santi, County Attorney
Deron Geouque, County Manager
Anita J. Fogle, Clerk to the Board

[Clerk's Note: Vice-Chairman Kennedy was out of town for a prior commitment and, therefore, not present.]

Chairman Welch called the meeting to order at 5:34 P.M.

Commissioner Yates opened with a prayer and Commissioner Hodges led the Pledge of Allegiance.

APPROVAL OF MINUTES

Chairman Welch called for additions and/or corrections to the September 5, 2017, regular meeting and closed session minutes.

Commissioner Yates, seconded by Commissioner Hodges, moved to approve the September 5, 2017, regular meeting minutes as presented.

VOTE: Aye-4(Welch, Hodges, Turnbow, Yates)
Nay-0
Absent-1(Kennedy)

Commissioner Yates, seconded by Commissioner Hodges, moved to approve the September 5, 2017, closed session minutes as presented.

VOTE: Aye-4(Welch, Hodges, Turnbow, Yates)
Nay-0
Absent-1(Kennedy)

APPROVAL OF AGENDA

Chairman Welch called for additions and/or corrections to the September 19, 2017, agenda.

County Manager Geouque requested to add consideration of a Recreation Commission appointment to Boards and Commissions under Miscellaneous Administrative Matters.

Commissioner Hodges, seconded by Commissioner Turnbow, moved to approve the September 19, 2017, agenda as amended.

VOTE: Aye-4(Welch, Hodges, Turnbow, Yates)
Nay-0
Absent-1(Kennedy)

PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON PROPOSED AMENDMENTS TO THE ORDINANCE TO GOVERN SUBDIVISIONS AND MULTI-UNIT STRUCTURES

A public hearing was scheduled for citizen input on the proposed amendments to the Ordinance to Govern Subdivisions and Multi-Unit Structures.

Mr. Ric Mattar, Chairman of the Planning Board, presented the proposed amendments and explained the proposed requirement of 33.3% of green space at the request of Commissioner Hodges.

Commissioner Turnbow, seconded by Commissioner Yates, moved to call the public hearing to order at 5:44 P.M.

VOTE: Aye-4(Welch, Hodges, Turnbow, Yates)
Nay-0
Absent-1(Kennedy)

Mr. Nathan Miller shared comments appreciating the hard work of the Planning Board and stated that he still had small issues with the proposed changes. Mr. Miller questioned why the green space regulations could not be 10% in place of the proposed 33%.

As there were no further citizen comments, Commissioner Turnbow, seconded by Commissioner Hodges, moved to close the public hearing at 5:47 P.M.

VOTE: Aye-4(Welch, Hodges, Turnbow, Yates)
Nay-0
Absent-1(Kennedy)

Chairman Welch tabled consideration of the proposed amendments until the October 3, 2017, regular meeting.

SANITATION MATTERS

A. Bid Award Request for Brush Grinding

Mr. J.V. Potter, Operations Service Director, presented the following bids for brush grinding services:

Bidder	Amount
Superior Mulch	\$27.50 per ton
Riverside Stump Dump	\$25.00 per ton
Carolina Mulch Plus	No Bid

Mr. Potter recommended the bid be awarded to Riverside Stump Dump in the amount of \$25.00 per ton for brush grinding. Adequate funds are budgeted to cover the contract expense.

Commissioner Yates, seconded by Commissioner Turnbow, moved to award the bid to Riverside Stump Dump for the grinding of brush at a rate of \$25.00 per ton for Fiscal Year 2017-2018.

VOTE: Aye-4(Welch, Hodges, Turnbow, Yates)
Nay-0
Absent-1(Kennedy)

B. Bid Award Request for Sanitation and Animal Care & Control Vehicles

Mr. J.V. Potter, Operations Service Director, presented the following quotes for one (1) new half ton 4x4 and one (1) three quarter ton 4x4 pickup trucks:

Bidder	Animal Control Vehicle Amount	Sanitation Vehicle Amount
Ashe County Ford	\$29,869.85	\$28,203.28
Asheville Ford	\$28,926.34	\$26,323.66
Everett Chevrolet	\$27,142.23	\$28,830.82
Modern Ford	\$29,894.54	No Bid

Mr. Potter stated that four (4) quotes were received with Everett Chevrolet and Asheville Ford submitting the lowest responsive bid, respectively. Adequate funds are budgeted to cover the requested purchase. Mr. Potter recommended the bids be awarded to Everett Chevrolet for one (1) half ton 4x4 pickup truck in the amount of \$27,142.23 and Asheville Ford for one (1) three quarter ton 4x4 pickup truck in the amount of \$26,323.66. Both amounts include fees for taxes and tags.

Commissioner Turnbow, seconded by Commissioner Yates, moved to award the bid to Everett Chevrolet for one (1) half ton 4x4 pickup truck for Animal Control in the amount of \$27,142.23 and to award the bid to Asheville Ford for one (1) three quarter ton 4x4 pickup truck for Sanitation in the amount of \$26,323.66.

VOTE: Aye-4(Welch, Hodges, Turnbow, Yates)
Nay-0
Absent-1(Kennedy)

C. Bid Award Request for Recycling Facility Floor Repairs

Mr. Potter presented the following bids for repair work to the recycling facility floor (approximately 6,000 square feet):

Bidder	Amount
Industrial Supply Solutions, Inc.	\$66,880.00
Leak Associates Incorporated	\$157,475.00
Tufco Carolinas, Inc.	\$185,740.00

Repairs have not been performed on the recycling facility floor since the 1990's. The recycling facility previously operated as the County's transfer station. Mr. Potter recommended the bid be awarded to Industrial Supply Solutions, Inc. in the amount of \$66,880 for recycling facility floor repairs.

Commissioner Yates, seconded by Commissioner Turnbow, moved to award the bid to Industrial Supply Solutions, Inc. in the amount of \$66,880 to conduct repairs to the recycling facility floor.

VOTE: Aye-4(Welch, Hodges, Turnbow, Yates)
Nay-0
Absent-1(Kennedy)

PROJECT ON AGING REQUEST TO ACCEPT FY 2018 SENIOR'S HEALTH INSURANCE INFORMATION PROGRAM (SHIIP) GRANT/CONTRACT

Ms. Angie Boitnotte, Director of Project on Aging (POA), presented the FY 2018 grant/contract for the Senior's Health Insurance Information Program (SHIIP). The grant is in the amount of \$2,492 which is a slight reduction from the previous year and requires no County funds. The funds are used to provide assistance and outreach to low-income citizens.

Commissioner Turnbow, seconded by Commissioner Yates, moved to accept the Senior's Health Insurance Information Program (SHIIP) grant in the amount of \$2,492.

VOTE: Aye-4(Welch, Hodges, Turnbow, Yates)
Nay-0
Absent-1(Kennedy)

TAX MATTERS

A. Monthly Collections Report

Tax Administrator, Mr. Larry Warren, presented the Tax Collections Report for the month of August 2017. This report was presented for information only and, therefore, no action was required.

B. Refunds and Releases

Mr. Warren presented the Refunds and Releases Report for August 2017 for Board approval:

TO BE TYPED IN MINUTE BOOK

Commissioner Hodges, seconded by Commissioner Turnbow, moved to approve the Refunds and Releases Report for August 2017, as presented.

VOTE: Aye-4(Welch, Hodges, Turnbow, Yates)
Nay-0
Absent-1(Kennedy)

BUDGET AMENDMENTS

Ms. Margaret Pierce, Finance Director, reviewed the following budget amendments:

Account #	Description	Debit	Credit
103300-343302	NC OSBM Grant		\$50,000
104283-457003	Guy Ford River Access Grant	\$50,000	
The amendment recognized a grant from the NC Office of State Budget and Management to assist with the Guy Ford Road River Access Project.			
103300-343302	NCDNCR Grant		\$50,000
104282-457001	Optimist Park Greenway Grant	\$50,000	
The amendment recognized a grant from the NC Department of Natural and Cultural Resources to assist with greenway construction.			
103991-399100	Fund Balance		\$159,183
104267-458000	Health Department Renovations	\$159,183	
The amendment recognized a fund balance appropriation for the renovations to the Health Department for the relocation of County services.			
103300-345000	ROAP Grant		\$157,894
104500-469845	Elderly and Disabled	\$61,135	
104500-469844	Employment Transportation	\$13,551	
104500-469843	Rural General Populations	\$83,208	
The amendment recognized the acceptance of the North Carolina Department of Transportation Rural Operating Assistance Program funds. No County dollars are required as a match.			
103300-343301	NC Department of Public Safety Grant		\$30,600
104330-449999	FEMA Grant	\$30,600	
The amendment recognized the grant increase to fund additional expenses to the FEMA house demolition project.			
663300-347220	NC Department of Environmental Quality		\$10,000
663300-385501	Watauga County Schools Matching Grant		\$2,000
667421-455000	Recycling Grant	\$12,000	

The amendment recognized the acceptance of the recycling grant funds to purchase recycling containers. The twenty percent match is to be provided by the Watauga County Board of Education as the containers will be located at local schools.

103300-332004	Senior Center Grant		\$14,586
105550-449900	Senior Center Grant Expenses	\$14,586	

The amendment recognized the acceptance of the Senior Center grant funds. County funds required as the local match are in the Project on Aging budget.

103300-343304	NC Department of Ag & Consumer Services		\$65,135
104330-449906	Horton Fire Reimbursements	\$65,135	

The amendment recognized funds received from the North Carolina Department of Agriculture and Consumer Services as reimbursements to fire departments and the County due to expenses associated with the Horton Forest Fire.

Commissioner Yates, seconded by Commissioner Turnbow, moved to approve the budget amendments as presented by Ms. Pierce.

VOTE: Aye-4(Welch, Hodges, Turnbow, Yates)
Nay-0
Absent-1(Kennedy)

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Boards and Commissions

County Manager Geouque presented the following for consideration:

Economic Development Commission

The terms of two members of the Economic Development Commission (EDC) expired in June. Mr. Ed Evans and Mr. Tommy Sofield have served two consecutive terms and are, therefore, not eligible for reappointment. Each term is for three years. A volunteer application has been received from Mr. James Bance who is interested in serving on the EDC.

Commissioner Turnbow, seconded by Commissioner Yates, moved to waive the second reading and appoint Mr. James Bance to serve a three year term on the Economic Development Commission.

VOTE: Aye-4(Welch, Hodges, Turnbow, Yates)
Nay-0
Absent-1(Kennedy)

Library Board

The Watauga County Library Board has recommended the appointment of Ms. Laura Johnson to the Library Board for a four year term.

County Manager Geouque stated that Vice-Chairman Kennedy, who was not at the meeting due to a previous commitment, had called and stated that he was in support of waiving the second reading for Ms. Johnson and appointing her to the Library Board.

Commissioner Turnbow, seconded by Commissioner Yates, moved to waive the second reading and appoint Ms. Laura Johnson to the Library Board for a four year term.

VOTE: Aye-4(Welch, Hodges, Turnbow, Yates)
Nay-0
Absent-1(Kennedy)

Social Services Advisory Board

The Social Services Advisory Board has recommended the reappointment of Ms. Sharon Breitenstein for a four year term.

Commissioner Yates, seconded by Commissioner Turnbow, moved to waive the second reading and reappoint Ms. Sharon Breitenstein to the Social Services Advisory Board for a four year term.

VOTE: Aye-4(Welch, Hodges, Turnbow, Yates)
Nay-0
Absent-1(Kennedy)

Recreation Commission

Principal Patrick Sukow with Blowing Rock School has recommended the appointment of Mr. Jared Everett to the Watauga County Recreation Commission as the representative of Blowing Rock School.

Commissioner Turnbow, seconded by Commissioner Hodges, moved to waive the second reading and appoint Mr. Jared Everett to the Watauga County Recreation Commission.

VOTE: Aye-4(Welch, Hodges, Turnbow, Yates)
Nay-0
Absent-1(Kennedy)

B. Announcements

County Manager Geouque announced the following:

- The Trustees of Caldwell Community College & Technical Institute invites the Board of Commissioners to a meeting on Wednesday, September 20, 2017, at 6:00 P.M. at the Watauga Instructional Facility on Hwy 105 Bypass, Boone NC, in Room 112. A ground breaking will be held at 5:00 P.M. prior to the meeting for a new facility at the Watauga Campus.
- The Grand Opening for Beech Mountain's Water Treatment Plant is October 6, 2017, from 11:00 A.M. to 1:00 P.M. at 1331 Pine Ridge Road, Beech Mountain.

PUBLIC COMMENT

Mr. Nick Williams who is the Director of External Affairs, Class of 2019, with the Student Government Association at Appalachian State University introduced himself to the Board. Mr. Williams stated that his work included maintaining relations between the University, Town of Boone, and County.

CLOSED SESSION

At 6:03 P.M., Commissioner Turnbow, seconded by Commissioner Yates, moved to enter Closed Session to discuss Attorney/Client Matters, per G. S. 143-318.11(a)(3).

VOTE: Aye-4(Welch, Hodges, Turnbow, Yates)
Nay-0
Absent-1(Kennedy)

Commissioner Yates, seconded by Commissioner Turnbow, moved to resume the open meeting at 6:24 P.M.

VOTE: Aye-4(Welch, Hodges, Turnbow, Yates)
Nay-0
Absent-1(Kennedy)

ADJOURN

Commissioner Yates, seconded by Commissioner Turnbow, moved to adjourn the meeting at 6:24 P.M.

VOTE: Aye-4(Welch, Hodges, Turnbow, Yates)
Nay-0
Absent-1(Kennedy)

John Welch, Chairman

ATTEST:
Anita J. Fogle, Clerk to the Board

Blank Page

AGENDA ITEM 3:

APPROVAL OF THE OCTOBER 3, 2017, AGENDA

Blank Page

AGENDA ITEM 4:**PROPOSED IMPROVEMENTS TO THE OLD HWY 421 AND HWY 421 INTERSECTION****MANAGER'S COMMENTS:**

At a previous Board meeting, staff was requested to contact NCDOT regarding potential improvements to the US Highway 421 and Old 421 intersection to reduce the dangers experienced by motorists. The County Manager contacted Mike Pettyjohn, Division 11 Engineer, who stated that NCDOT has a project that would provide advanced flashing arrows and redesign the signal heads to be closer to the stop bars. In addition, the Commissioners submitted the US Highway 421 and Old 421 intersection as a transportation project to the High Country RPO to be scored for possible inclusion in the next State Transportation Improvement Plan (STIP).

NCDOT staff has begun assessing the intersection and their preliminary analysis is that an overpass would be the most effective long-term solution in addressing the issues at the intersection. An aerial photo has been included which details most of the property required for the overpass is owned by NCDOT. The Board further directed staff to notify NCDOT of their support for the overpass and submittal of this solution.

Mr. Cullie Tarleton, NCDOT Division 11 Board member, will present to the Board a design and funding plan for the upgrade to the intersection.

Blank Page

AGENDA ITEM 5:**WATAUGA COUNTY SCHOOL SYSTEM MATTERS**

A. Superintendent Update

B. Lottery Funds Request

MANAGER'S COMMENTS:

Dr. Scott Elliott, Watauga County Schools Superintendent, will provide an update and request funds from the Education Lottery and CIP Reserve Funds. A total amount of \$937,300 is being requested. \$820,000 is being requested from the CIP Reserve for mobile units, sealant to track at WHS, 1:1 Devices, classroom projectors, vehicle replacements, and activity bus replacements. \$117,300 is being requested from state lottery for lead paint abatement, to correct flooding issues, and carpet and tile replacement.

The Board may wish to request information pertaining to the use of the \$450,000 that was budgeted for current capital. Board action is required to approve the request of \$117,300 from the Public School Building Capital Fund (Lottery Distribution) and \$820,000 from the County CIP Reserve.



Watauga County Board of Education

OFFICE OF THE SUPERINTENDENT
MARGARET E. GRAGG EDUCATION CENTER
PO BOX 1790, BOONE, NC 28607

TEL: (828) 264-7190
FAX: (828) 264-7196

TO: Margaret Pierce, Finance Director
Watauga County

FROM: Ly Marze, Finance Officer
Watauga County Schools

DATE: September 26, 2017

RE: CIP Reserve Funds and Lottery Request

Watauga County Schools respectfully requests the release of \$820,000 from the CIP Reserve Funds for the following projects:

Mobile Units	\$ 309,000
Sealant to Track at WHS	35,000
1:1 Devices	211,000
Classroom Projectors	100,000
Vehicle Replacements	75,000
Activity Bus Replacements	<u>90,000</u>
	\$ 820,000

We also request the approval of the attached applications for state Lottery funding for the following projects:

Blowing Rock – Lead Paint Abatement	\$ 20,000
Blowing Rock – Correct Flooding Issues	67,300
District-wide – Carpet and Tile	<u>30,000</u>
	\$ 117,300

Thank you for your continued support of Watauga County Schools.

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: Watauga County
LEA: Watauga County Schools
Address: PO Box 1790, Boone, NC 28607

Contact Person: Ly Marze
Title: Finance Officer
Phone: 828-264-7190

Project Title: Blowing Rock School - Lead Paint Abatement
Location: 165 Morris St, Blowing Rock, NC 28605
Type of Facility: K-8 School

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

- (3) No county shall have to provide matching funds...
- (4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
- (5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. **Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.**

Short description of Construction Project: Abatement of lead paint found on the exterior door lentils of the school auditorium

Estimated Costs:

Purchase of Land	_____	\$	_____
Planning and Design Services	_____		_____
New Construction	_____		_____
Additions / Renovations	_____		20,000.00
Repair	_____		_____
Debt Payment / Bond Payment	_____		_____
TOTAL	_____	\$	20,000.00

Estimated Project Beginning Date: September 2017 Est. Project Completion Date: October 2017

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 20,000.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners) (Date) 9-11-17

(Signature — Chair, Board of Education) (Date)

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: Watauga County
LEA: Watauga County Schools
Address: PO Box 1790, Boone, NC 28607

Contact Person: Ly Marze
Title: Finance Officer
Phone: 828-264-7190

Project Title: Blowing Rock School - Correct Flooding Issues
Location: 165 Morris St, Blowing Rock, NC 28605
Type of Facility: K-8 School

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:
 (3) No county shall have to provide matching funds...
 (4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
 (5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. **Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.**

Short description of Construction Project: Install storm water drainage structures to control flooding in the school building

Estimated Costs:

Purchase of Land	_____	\$	_____
Planning and Design Services	_____		_____
New Construction	_____		_____
Additions / Renovations	_____		67,300.00
Repair	_____		_____
Debt Payment / Bond Payment	_____		_____
TOTAL	_____	\$	67,300.00

Estimated Project Beginning Date: June 2017 Est. Project Completion Date: August 2017

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 67,300.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners) (Date)
R. H. Hennis 9-11-17

(Signature — Chair, Board of Education) (Date)

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: Watauga County

Contact Person: Ly Marze

LEA: Watauga County Schools

Title: Finance Officer

Address: PO Box 1790, Boone, NC 28607

Phone: 828-264-7190

Project Title: Replace carpet and tile floors

Location: District-wide

Type of Facility: K-8 schools

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

- (3) No county shall have to provide matching funds...
- (4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
- (5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. **Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.**

Short description of Construction Project: Replace carpet and tile in classrooms for student safety

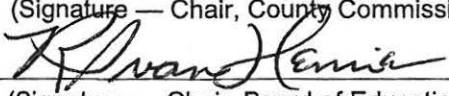
Estimated Costs:

Purchase of Land _____	\$ _____	
Planning and Design Services _____	_____	
New Construction _____	_____	
Additions / Renovations _____	_____	30,000.00
Repair _____	_____	
Debt Payment / Bond Payment _____	_____	
TOTAL _____	\$ _____	30,000.00

Estimated Project Beginning Date: December 2017 Est. Project Completion Date: August 2018

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 30,000.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

_____ (Signature — Chair, County Commissioners)  _____ (Signature — Chair, Board of Education)	_____ (Date) <u>9-11-17</u> _____ (Date)
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------

Blank Page

AGENDA ITEM 6:

BLOWING ROCK FIRE AND RESCUE STATION 3 DISTRICT MAP REQUEST

MANAGER’S COMMENTS:

Chief Kent Graham, representing Blowing Rock Fire and Rescue (BRFR), will present a resolution and map approving BRFR Station #3 and its insurance district. Blowing Rock Fire and Rescue has recently completed the sub-station to improve services to the Aho area. It is my understanding that the resolution is required to gain final approval from the State. Board approval is requested.

Board action is required to approve the resolution and map. Mr. Graham will be present for questions and discussion.

Anita.Fogle

From: Matt McGuire <matt.mcguire@blowingrockfire.org>
Sent: Wednesday, September 27, 2017 9:13 AM
To: Anita.Fogle
Cc: Kent Graham
Subject: Map Approval for Station 3
Attachments: Station 3 Rating Map Reduced.pdf; 20170927091034402.pdf

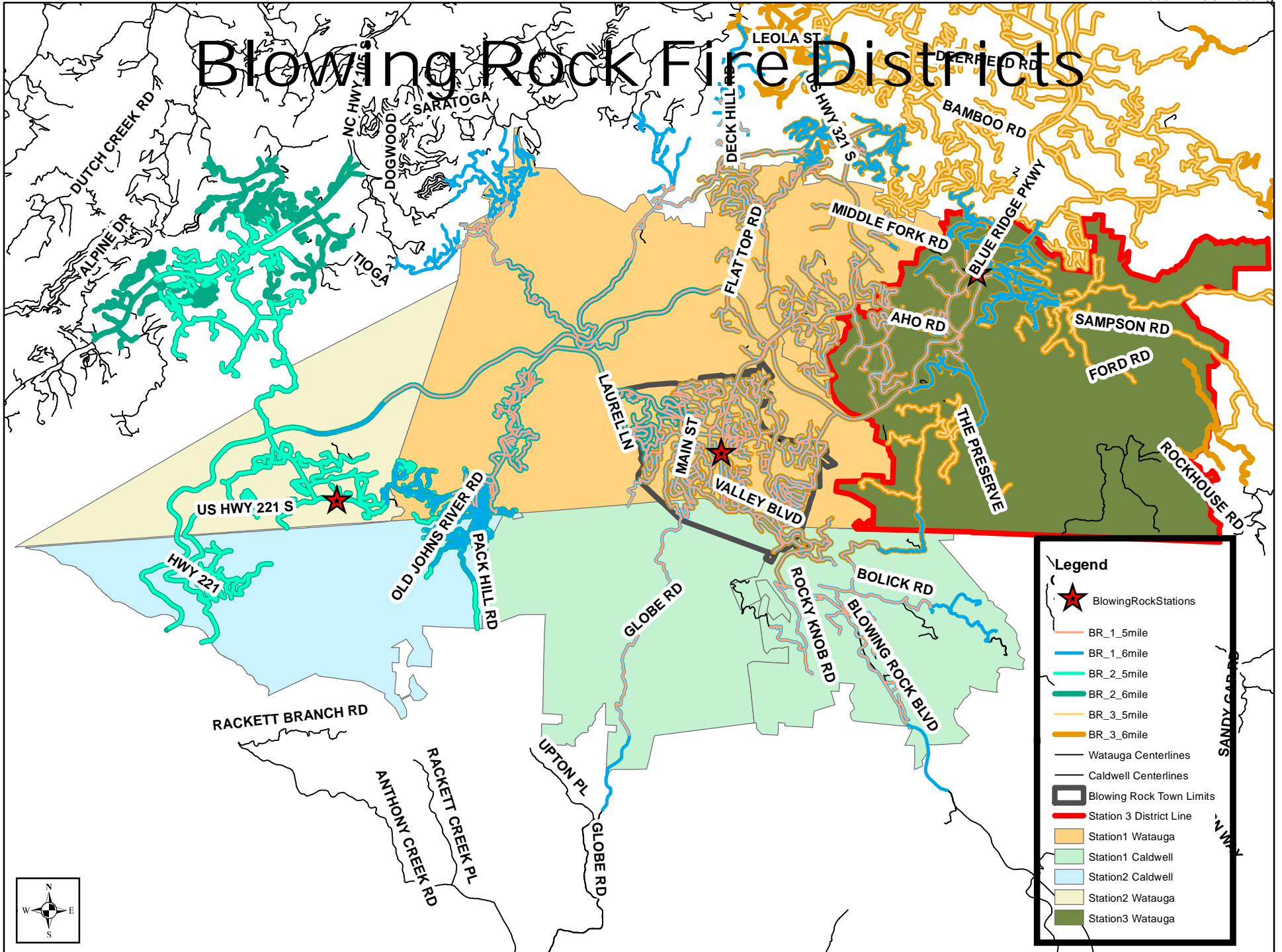
Anita,

Please see attached map and resolution for the new Station 3 district that we would like to request approval by commissioners as required by the State of NC to obtain our initial rating.

Thank you

Matt McGuire
Blowing Rock Fire & Rescue Deputy Chief
8001 Valley Blvd
Blowing Rock, NC 28605
Email: matt.mcguire@blowingrockfire.org
Office: (828) 548-2800
Cell: (828) 268-2100
www.blowingrockfire.org

Blowing Rock Fire Districts



RESOLUTION

For Approval of Insurance District Boundaries

NORTH CAROLINA

WATAUGA COUNTY

Upon motion by Commissioner _____,
 seconded by Commissioner _____, RESOLVED that the
 Board of Commissioners of the County of Watauga approve the 6 mile boundary lines of
 the _____ Fire Insurance District in accordance with the maps and
 description filed this date with the Board of County Commissioners and recorded in the
 minutes of the meeting. Said Blowing Rock Fire Insurance District being described as
 follows:

See Attachment A – Copy of GIS map

NORTH CAROLINA

_____ COUNTY

This is to certify that the foregoing is a true and accurate copy of excerpt from the
 Minutes of the Board of County Commissioners of _____ County,
 adopted this the _____ day of _____, 20_____.

 Clerk to the Board

(SEAL)

AGENDA ITEM 7:

REQUEST TO ACCEPT ADULT SERVICES COALITION GRANT FUNDS

MANAGER'S COMMENTS:

Ms. Angie Boitnotte, Project on Aging Director, will request permission to apply for a grant from the Adult Services Coalition of Watauga County. The purpose of the grant will be to purchase items to make emergency preparedness kits for older adults.

Board action is required apply for the grant in the amount of \$1,000 to the Adult Services Coalition of Watauga County.



Watauga County Project on Aging

132 Poplar Grove Connector, Suite A • Boone, North Carolina 28607

Website: www.wataugacounty.org/aging angie.boitnotte@watgov.org

Telephone 828-265-8090 Fax 828-264-2060 TTY 1-800-735-2962 Voice 1-800-735-8262 or 711

MEMORANDUM

TO: Deron Geouque, County Manager

FROM: Angie Boitnotte, Director

DATE: September 26, 2017

SUBJ: Request for Board of Commissioners' Consideration – Acceptance of the Adult Services Coalition Grant

The Project on Aging is eligible to apply for a small grant from the Adult Services Coalition of Watauga County (ASC). The ASC is made up of local agencies whose mission is to educate the community about available services by publicizing agencies that provide services, identifying needed unavailable services, and providing collaboration among agencies and citizens in the community. The ASC provides small grants to agencies through the collection of booth fees charged for the yearly Senior Expo.

The Project on Aging/Lois E. Harrill Senior Center would like to submit a request for funding in order to help purchase items to make emergency preparedness kits for older adults. While planning the Fall/Winter programming at the senior center, it was evident that many seniors are not prepared for emergencies, and that emergency kits would be very beneficial to older adults to help them prepare for different types of emergencies. An educational program will be provided and participants will be given an emergency preparedness kit. We will also ask local agencies to donate items not funded by this grant and Senior Center Grant funds will also be used if necessary to purchase additional items.

The maximum amount granted is \$1,000 and does not require a match.

I recommend applying for this grant and will be present for questions or discussion.



Adult Services Coalition of Watauga County
PO Box 2291
Boone, NC 28607

APPLICATION FOR FUNDING

Purpose of Adult Services Coalition:

To educate our community about available services by publicizing agencies that provide these services; identify needed unavailable services through survey; and provide collaboration among agencies and citizens in the community.

Criteria for Applicants:

- Must have a service that enhances the coalition's purpose and promotes existing adult services in Watauga County
 - Must be a non-profit (but does not have to be a 501c3)
 - Recipients must give a presentation about how the money was used
- Priority given to active coalition members and those who attend the Senior Expo

GENERAL INFORMATION:

Agency: Watauga County Project on Aging/Lois E. Harrill Senior Center **Date:** 9/13/17

Address: 132 Poplar Grove Connector Suite A, Boone, NC 28607

Contact Person: Billie Jo Lister

Phone: 828-265-8090 **Email:** billie.lister@watgov.org

Project Title: Emergency Preparedness Kits for Older Adults

Request for Funds:

- All applicants must use this completed form as the cover page.
- On a separate page, please list your board members or principals if applicable.
- Complete the attached application budget page and attach to your application. (Grants are limited to \$1000.)
- Please DO NOT include any supplemental materials (brochures, letters of support, etc.).
- In 250 words or less, please outline your proposal and label the information by number in your narrative:
 1. Describe the mission of your organization
 2. Describe your project and how was it determined
 3. Describe expected results and indicate if this is an ongoing or one-time project
 4. Describe the method used to evaluate the results
 5. How will Adult Services funds specifically be used

INCOMPLETE APPLICATIONS WILL BE REJECTED

Submit:

Submit 6 copies of the completed application, including additional narrative, budget and board list by Friday, **September 15, 2017** to: **Adult Services Coalition, PO Box 2291, Boone, NC 28607**

APPLICATION BUDGET PAGE

Agency: Watauga County Project on Aging/Lois E. Harrill Senior Center

Are you a non-profit organization? YES **NO**

Project Title: Emergency Preparedness Kits for Older Adults

Financial Information:

Time Period for your project: From October 2017 to December 2017

Date funds are needed: October 4th, 2017

Total Project Cost: \$ 2,610.00 **Amount requested:** \$1,000.00 (\$1,000 Max)

Other Funding Sources: We will be asking local organizations to donate to this cause to raise the other items not funded by this grant. Senior center grant funds could also be used if available.

Revenue:

	\$ _____
	\$ _____
	\$ _____
TOTAL	\$ _____

Expenses (list in detail)

Boxes for Emergency Supplies_X40	\$ 370.00
3 day supply of food and water X40	\$ 820.00
Medical Supplies kits, diaper wipes, hand sanitizer X40	\$ 120.00
Blankets, whistle, dust masks, gloves X 40	\$ 260.00
Flashlights and Batteries, candles, & matches X 40	\$ 160.00
Weather radios X 40	\$ 880.00
TOTAL	\$ 2,610.00

Signature

Print Name

Watauga County Project on Aging/Lois E. Harrill Senior Center Emergency
Preparedness Kits for Older Adults Project Proposal
Adult Services Coalition Grant Request Proposal

1. The mission of the Watauga County Project on Aging is to serve as the focal point for aging services in Watauga County and to encourage independence and promote wellness by providing supportive services to the county's older adults. The mission of the Lois E. Harrill Senior Center is to create an environment that encourages independence in older adults and promotes their active participation in all aspects of their lives.
2. The Emergency Preparedness Kits for Older Adults projects was decided through planning the fall/winter programming at the senior center. It was determined that many seniors are not prepared for power loss in winter and kits are needed to have older adults ready for winter and the threat of power loss due to inclement weather. An educational program will be provided and participants will be given an emergency preparedness kit.
3. This project is expected to have a positive impact on the lives of older adults by providing the needed materials for emergencies. We will offer this program as well as kits each fall to prepare participants for inclement weather. If funding is not available, seniors will be given a list and will still be provided the educational program.
4. We will use surveys at the end of the program to evaluate the value of the program and to determine if kits make them feel more prepared for emergencies.
5. Adult Service funds- if provided, will be used to purchase noted materials on budget that were not donated by other sources. We expect weather radios and boxes to be the most likely item to be purchased with this grant.

Blank Page

AGENDA ITEM 8:

REQUEST FOR ASSISTANCE WITH CONSTRUCTION OF GUY FORD ROAD ACCESS

MANAGER'S COMMENTS:

At a previous meeting, the Board authorized staff to apply for a \$100,000 Recreational Trails Program grant for the Guy Ford Road access. The County was notified that the grant request was denied. We are awaiting a decision on \$50,000 in Tennessee Valley Authority funds and will be attempting to confirm a \$75,000 tentative commitment from the Watauga TDA on October 5th. We have been awarded \$50,000 from the General Assembly. Mr. Furman is requesting to utilize County forces to offset the \$100,000 that was not granted for grading and possible construction of the retaining wall.

Should the Board wish to pursue Mr. Furman's recommendation, the Board would need to exempt the project per NCGS 143-135. The statute is provided below.

Board approval is required to exempt the Guy Ford Road Access per NCGS 143-135

§ 143-135. Limitation of application of Article.

- (a) Except for the provisions of G.S. 143-129 requiring bids for the purchase of apparatus, supplies, materials or equipment, this Article shall not apply to any of the following:
 - (1) Construction or repair work undertaken by the State (i) when the work is performed by duly elected officers or agents using force account qualified labor on the permanent payroll of the agency concerned and (ii) when either the total cost of the project, including without limitation all direct and indirect costs of labor, services, materials, supplies and equipment, does not exceed one hundred twenty-five thousand dollars (\$125,000) or the total cost of labor on the project does not exceed fifty thousand dollars (\$50,000).
 - (2) Construction or repair work undertaken by a subdivision of the State (i) when the work is performed by duly elected officers or agents using force account qualified labor on the permanent payroll of the agency concerned and (ii) when either the total cost of the project, including without limitation all direct and indirect costs of labor, services, materials, supplies and equipment, does not exceed five hundred thousand dollars (\$500,000) or the total cost of labor on the project does not exceed two hundred thousand dollars (\$200,000).
 - (3) Construction or repair work undertaken by The University of North Carolina and its constituent institutions (i) when the work is performed by duly elected officers or agents using force account qualified labor on the permanent payroll of the university and (ii) when either the total cost of the project, including, without limitation, all direct and indirect costs of labor, services, materials, supplies, and equipment, does not exceed two hundred thousand dollars (\$200,000) or the total cost of labor on the project does not exceed one hundred thousand dollars (\$100,000).
- (b) The force account work undertaken pursuant to this section shall be subject to the approval of the Director of the Budget in the case of State agencies, of the responsible commission, council, or board in the case of subdivisions of the State. Complete and accurate records of the entire cost of such work, including without limitation, all direct and indirect costs of labor, services, materials, supplies and equipment performed and furnished in the prosecution and completion thereof, shall be maintained by such agency, commission, council or board for the inspection by the general public. Construction or repair work undertaken pursuant to this section shall not be divided for the purposes of evading the provisions of this Article.

Blank Page

AGENDA ITEM 9:

BUDGET AMENDMENTS

MANAGER'S COMMENTS:

Ms. Margaret Pierce, Finance Director, will review budget amendments as included in your packet.

Board approval is requested.



WATAUGA COUNTY
FINANCE OFFICE

814 West King St., Suite 216, Boone, NC 28607 Phone (828) 265-8007

MEMORANDUM

TO: Deron T. Geouque, County Manager
FROM: Margaret Pierce, Finance Director
SUBJECT: Budget Amendments - FY 2017/18
DATE: September 26, 2017

The following budget amendments require the approval of the Watauga County Board of Commissioners. Board approval is requested.

<u>Account #</u>		<u>Description</u>	<u>Debit</u>	<u>Credit</u>
103300	332004	SHIIP Grant		2,492
105550	449901	SHIIP Grant expenses	2,492	

To recognize the acceptance of the State Health Insurance Information Program (SHIIP) grant funds. No match is required.

103839	384000	Donations		2,400
104310	429002	Drug Dog Expenses	2,400	

To accept a donation from the Boone Area Chamber of Commerce for the Sheriff's Office to purchase vests for the three K-9s.

AGENDA ITEM 10:

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Out-of-State Travel Request – Parks and Recreation

MANAGER’S COMMENTS:

Ms. Keron Poteat, Recreation Specialist II, is requesting Board authorization for herself to travel to Hilton Head, SC. The purpose of the trip is for the Special Olympics North America Tennis Championships.

Board action is required to authorize the out-of-state travel.


Watauga County Travel Authorization and Travel Advance Request

	Budget Account Number	
--	-----------------------	--

Name: Keron J. Poteat	Title: Recreation Specialist II	Department: WCPR
Destination: <i>Hilton Head, S.C.</i>	Meeting Dates: October 18-22, 2017	
Is this out of state travel? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, Board of County Commissioners approval is required and must be signed by the County Manager.	Departure Date: October 18, 2017	Return Date: Sunday, October 22, 2017
	Time: 8 a.m.	Time: 5 p.m.
Purpose of Trip: Special Olympics North America Tennis Championships		
Overnight Accommodations Required? <input type="checkbox"/> No Rate per night/person \$		
Name of Hotel/Motel _____ Government Discount <input type="checkbox"/> Yes <input type="checkbox"/> No		
Method of Transportation:		
Cost \$ _____ <input checked="" type="checkbox"/> County Vehicle <input type="checkbox"/> Personal Vehicle <input type="checkbox"/> Air		
<input type="checkbox"/> Other _____		
Explanation		

Estimated Expenses		Totals
* REGISTRATION FEES: Please indicate meals and/or banquets included in registration fee		
	\$	
MEALS:	Breakfast \$	
	Lunch \$	
	Dinner \$	
* LODGING:	Single Rate \$	
* Other		
Total		\$0

* Receipts Required for Reimbursement

Remarks: <i>See attached; 5 Special Olympics athletes competing.</i>		
Are funds requested in advance: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount \$ _____ Form is Mathematically Correct: <input type="checkbox"/> Yes <input type="checkbox"/> Approved as corrected	If settlement has not been made on this advance within 20 working days after completion of travel, I authorize this amount to be deducted from my next paycheck.  _____ Employee	I believe this trip to be necessary and beneficial to Watauga County and funds were provided for this purpose in this departments appropriate budget account. _____ Department Head or County Manager _____ County Manager (Out of State Travel) _____ Date
Finance Staff	Date Sept. 5, 2017	



**SPECIAL OLYMPICS
NORTH AMERICA
TENNIS CHAMPIONSHIP
SOUTH CAROLINA 2017**



Presented by  PTR

SCHEDULE OF EVENTS

Thursday Oct 19, 2017

9:00 AM -- 11:00 AM	Practice Courts available	Van Der Meer Shipyard Courts
9:00 AM -- 11:00 AM	Athlete and Coach Registration	Conference Room
11:00 AM -11:45 AM	Lunch	Lunch Tents
Noon - 5:00 PM	Divisioning Level 2, 3, 4, 5, 5+	Courts 1,2, 7, 8,12,13,14,15,16,17,18,
Noon -- 1:00 PM	Level 1 ISC	Courts 12
4:00 PM	Coaches Meeting	
5:30 PM -- 6:30 PM	Dinner	Porch
6:45 PM --8: 45 PM	Opening Ceremony Pro Exhibition	Court 12

Friday Oct 20, 2017

8:00 AM -- 6:00 PM	Singles Competition -- Levels 2, 3, 4, 5, 5+	Courts 1,2,7,8,12,13,14,15,16,17
11:00 AM -- 1:00 PM	Lunch	Lunch Tents
NOON -- 1:00 PM	Level 1 Individual Skills Competition	Courts 1, 2
6:45 PM - 9:30 PM	Celebration Dinner /Dance Singles Awards Presentation	Port Royal
9:00 PM	Coaches meeting / Unified Partners	Port Royal

Saturday Oct 21, 2017

8:30 AM -- 4:30 PM	Levels 2, 3,4,5, 5+ of Doubles and Unified Doubles Competition	Courts 7,8,12,13,14,15,16,17, 18
9:00 AM -10:00 AM	Level 1 - ISC Competition	Courts 1, 2
11:00 AM -- 1:00 PM	Lunch	Lunch Tents
4:30 PM-- 5:00 PM	Ice Cream Social	Van Der Meer Shipyard
5:30 PM	Awards - Level 1, Level 2, 3, 4, 5, 5+Doubles, Unified Doubles	Court 12

Sunday Oct 22, 2017

8:00 AM - Noon	Rain Day	
----------------	----------	--

Blank Page

AGENDA ITEM 10:

MISCELLANEOUS ADMINISTRATIVE MATTERS

B. Announcements

MANAGER'S COMMENTS:

The Grand Opening for Beech Mountain's Water Treatment Plant is October 6, 2017, from 11:00 A.M. to 1:00 P.M. at 1331 Pine Ridge Road, Beech Mountain.

BEECH MOUNTAIN

100317 BCC Meeting

Water Treatment Plant

GRAND *Opening*

SEE THE NEW WATER TREATMENT PLANT!

OCTOBER 6TH 11AM - 1PM

1331 PINE RIDGE RD. | 828-387-9368

AGENDA ITEM 11:

PUBLIC COMMENT

AGENDA ITEM 12:

BREAK

AGENDA ITEM 13:

CLOSED SESSION

Attorney/Client Matters – G. S. 143-318.11(a)(3)